



Local Emergency Planning Committee

Canadian County LEPC

Special scheduled Meeting

January 27, 2015

1:00 PM to 2:00 PM

Canadian Valley Technology Center

6505 E Hwy 66

El Reno, OK. 73036

STATE OF OKLAHOMA
CANADIAN COUNTY
FILED OR RECORDED

2015 JAN 22 P 2: 21

SHELLEY DICKERSON
COUNTY CLERK

----- Agenda Topics -----

- | | |
|-----------------------------------------------------------------------------------------|-------------------------|
| 1. Call meeting to order | Jerry Smith |
| 2. Reading and approval of minutes (Attachment) | Donna Sewell |
| a. Motion for approve August 25, 2014 minutes | |
| 3. Treasurers Report | Jerry Smith |
| a. Motion for approval of Treasurers Report | |
| 4. Comments from the Public | Jerry Smith |
| 5. Meeting Topics | |
| a. Nominations for Chair position for LEPC. | Jerry Smith |
| b. Local Hazmat Events. | Jennifer Handley (DEQ) |
| c. Review, discuss & approve changes as needed to the Canadian County LEPC Buy Laws. | Jerry Smith |
| d. Review of suggestions for website additions. | Jerry Smith |
| e. Update on the Special Committee for events. | Jerry Smith/Tom Durante |
| 6. New Business - Items of importance that were unknown prior to posting of the agenda. | Jerry Smith |
| 7. Unfinished Business | Jerry Smith |
| 8. Motion to Adjournment | Jerry Smith |

Other Information

Please mark your calendars.

The Canadian County LEPC meets quarterly in the months of February, May, August and November. The meetings and are usually held on the third Monday of the month at 1:00 pm at the Canadian Valley Technology Center unless otherwise posted.

All meetings are open for the general public to attend.

Minutes of the Meeting

Canadian County
LEPC Meeting
January 27, 2015 – 1:00 pm
Canadian Valley Vo-Tech

Meeting called by: Jerry Smith
Minutes taken by: Donna Sewell

Attendees: Jerry Smith, Donna Sewell, Lori Adams, Tom Durante, Gloria Green, Robert Huddleston, Len Nones, Jennifer Mitchell, David Strozdas, Randy Smoot, Ross Reuter, James Evans, Blake Richardson, Barry Patterson, Carol Irwin, Jack Stewart, Mary Jane Coffman, Amy Vanness, Paula Mitchell, Paula Beezley, Jennifer Brown, Linda Kifer, Timothy Smith, Frosty Peak

1. The meeting was called to order by Jerry Smith at 1:05 p.m.
2. Minutes: Minutes from the August 25, 2014 meeting were presented and approved. Len Nones made a motion to approve the minutes as presented, seconded by Tim Smith.
3. Treasurer's Report: The Treasurer's Report was presented and approved. The DEQ account has a current balance of \$1091.26. The grant account has a current balance of \$5,546.03. New refrigerator magnet invoice of \$2794.20 was paid from the grant account. Tom Durante made a motion to accept the report as presented, seconded by Jerry Smith.
4. There were no Comments from the public.
5. Meeting Topics
 - a. New Members – introductions of members and new attendees.
 - b. David Strozdas, Chesapeake EMR, presented Chesapeake Emergency Preparedness and Response overview and First Responder Production overview. The First Responder is a HAZOPER overview training developed by Chesapeake for each phase such as drilling, production, etc.. Chesapeake is training local emergency responders using these materials.
 - c. Nominations for Chair position for LEPC – Jerry Smith nominated Lori Adams for Chair position. Seconded by Frosty Peak. Motion approved. Lori Adams accepted position as Chair. Lori will check with Debbie Harrison to see if she is interested in continuing as the Vice Chair and John Robbins to see if he will be willing to replace Brett Going as committee lead.
 - d. Local Hazmat Events – no report
 - e. Review, discuss & approve changes as needed to the Canadian County LEPC By-Laws – Committee formed to review, make necessary name and meeting date changes and present at next meeting for approval. Committee volunteers are Lori Adams, Donna Sewell, Gloria Green, Tim Smith and Jennier Mitchell.
 - f. Review of suggestions for website additions – Jennifer Mitchell will update website with current agendas, minutes, Board members. Jerry Smith suggested that links to company information such as the Chesapeake presentations be included. David Strozdas will need to discuss with upper management. Donna Sewell suggested putting training opportunities and/or links on the website. It was also suggested to put the Canadian County Emergency Operation Plan on the LEPC website. Jerry Smith was not sure if that was allowable or possible due to the new format.
 - g. Update on the Special Committee for events – would like a committee to schedule events where the LEPC could present what the LEPC is, its goals, and promote awareness of the LEPC. LEPC needs to be more active at community events to hand out magnets and brochures.
6. New Business:
 - a. Mary Jane Coffman, Red Cross, provided an update to the recovery efforts from the May 2013 tornadoes. Red Cross is still working with communities and individuals. Resources are still available for assistance. They have trained 1500 kids on emergency preparedness and are still available to go to schools for training. They are helping small businesses and churches prepare EOP's using a free on-line program. Lori Adams also said that the City of Yukon has a Pledge to Prepare template and help for businesses on their website. Grants for storm shelters are still available through the Red Cross, call 866-477-7276 for information. Jennifer Mitchell said that all of the county shelter grants have been filled. Jerry Smith expressed need to try to return photos, jewelery, etc. found by others during the storms to their owners. Mary Jane will see if their partners that did this in 2013 are still willing to support this effort. Mary Jane presented plaques with drawings to Jerry Smith and Tim Smith, new Canadian County Emergency Manager for their support during the May 2013 storms.
 - b. Jerry Smith thanked everyone for all of the friendships and opportunities he has had in his 10 years as Emergency Manager. Happy Retirement Jerry

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8. Unfinished business:
 - a. Jerry suggested that the team form a committee to set up an information booth at upcoming community events such as Western Days in Mustang, Czech Festival in Yukon, County Fair, etc.
9. Tom Durante made a motion to adjourn. Tim Smith seconded the motion. Meeting was adjourned at 3:05 p.m.

Next Meeting will be Tuesday February 24th at 1:00 pm.

2015 meeting schedule – quarterly on last Tuesday of Feb., May, Aug., and Nov. at 1:00 pm (Feb. 24, May 26, Aug. 25, and Nov. 24, 2015).