

**Yukon City Council Minutes  
May 22, 2014**

The Yukon City Council met in Special session May 22, 2014 at 6:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Council Member, Richard Russell

The flag salute was given in unison.

ROLL CALL: (Present) Michael McEachern, Vice Mayor  
John Alberts, Council Member  
Richard Russell, Council Member  
Donna Yanda, Council Member

(Absent) Ken Smith, Mayor

**OTHERS PRESENT:**

Grayson Bottom, City Manager	Tammy Despain, Assistant City Manager
Dana Deckard, Admin. Coordinator	Robbie Williams, City Engineer
Doug Shivers, City Clerk	Arnold Adams, Public Works Director
Mitch Hort, Community Development Dir.	Bill Stover, Sanitation Director
Gary Cooper, Information Technology Dir.	Larry Mitchell, Economic Dev. Director
John Corn, Police Chief	Kevin Jones, Fire Chief
Jl Johnson, Treasurer	Amy Phillips, Economic Dev.
Sara Hancock, Deputy City Clerk	

**Presentations and Proclamations**

There were no Presentations and Proclamations.

**Visitors**

There were no Visitors.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

**1A. YMA Consent Docket**

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

**The City Manager recommends a motion to approve:**

- A) The minutes of the regular meeting of May 6, 2014**
- B) Payment of material claims in the amount of \$65,888.54**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of May 6, 2014 and payment of material claims in the amount of \$65,888.54, was made by Trustee Alberts and seconded by Trustee Yanda.

**The vote:**

**AYES: Alberts, Russell, Yanda, McEachern**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

## 1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

**The City Manager recommends a motion that will approve:**

- A) The minutes of the regular meeting of May 6, 2014**
- B) Payment of material claims in the amount of \$372,785.08**
- C) The renewal of the existing Inter-Governmental Agreement with the City of Oklahoma City, for a Regional Household Hazardous Waste Collection and Management Project for the term July 1, 2014 thru June 30, 2015**
- D) Accepting the resignation of Terry Beaver, Planning Commission, Ward 3**
- E) Accepting Oklahoma Department of Environmental Quality Permit No. ST000009140234 for repairs as listed, and appurtances to serve the City of Yukon Wastewater Treatment Plant Rehabilitation & Improvements Project, Canadian County, Oklahoma**
- F) Setting the date for the next regular Council meeting for May 6, 2014 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket, consisting of the approval of the minutes of the regular meeting of May 6, 2014; Payment of material claims in the amount of \$372,785.09; The renewal of the existing Inter-Governmental Agreement with the City of Oklahoma City, for a Regional Household Hazardous Waste Collection and Management Project for the term July 1, 2014 thru June 30, 2015; Accepting the resignation of Terry Beaver, Planning Commission, Ward 3; Accepting Oklahoma Department of Environmental Quality Permit No. ST000009140234 for repairs as listed, and appurtances to serve the City of Yukon Wastewater Treatment Plant Rehabilitation & Improvements Project, Canadian County, Oklahoma; and Setting the date for the next regular Council meeting for June 3, 2014, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Alberts and seconded by Council Member Russell.

**The vote:**

**AYES: Yanda, Alberts, McEachern, Russell**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

## 2. Reports of Boards, Commissions and City Officials - None

- 3. Consider approving Resolution 2014-05, A Resolution approving the Incurrence of Indebtedness by the Trustees of the Spanish Cove Housing Authority ("The Authority") issuing its Revenue Note Series 2014 (The "Revenue Note") in an Aggregate Principle amount not to exceed \$600,000 per year; waiving competitive bidding and authorizing said Revenue Note to be sold at a price less than par value by negotiated sale within the limits provided by Title 60, Oklahoma Statutes, Section 176; designating the Revenue Note as a "Qualified Tax-Exempt Obligation" under the Internal Revenue Code of 1986 ("The Code"); making determinations necessary for the exception for small governmental units under the Code; providing that the Trust Indenture shall be subject to provisions of the Revenue Note; and authorization of documents and procedures related to issuance of the Revenue Note.**

The motion to approve Resolution 2014-05, A Resolution approving the Incurrence of Indebtedness by the Trustees of the Spanish Cove Housing Authority ("The Authority") issuing its Revenue Note Series 2014 (The "Revenue Note") in an Aggregate Principle amount not to exceed \$600,000 per year; waiving competitive bidding and authorizing said Revenue Note to be sold at a price less than par value by negotiated sale within the limits provided by Title 60, Oklahoma Statutes, Section 176; designating the Revenue Note as a "Qualified Tax-Exempt Obligation" under the Internal Revenue Code of 1986 ("The Code"); making determinations necessary for the exception for small governmental units under the Code; providing that the Trust Indenture shall be subject to provisions of the Revenue Note; and authorization of documents and procedures related to issuance of the Revenue Note., was made by Council Member Yanda and seconded by Council Member Alberts.

Council Member Yanda wanted clarification that the City does NOT incur this debt. Mr. Bottom stated correct and read the section in the Spanish Cove Trust Indenture that states such. Council Member Alberts asked why we approve item. Mr. Bottom stated, because we are the beneficiary of the Trust. Council Member Alberts questioned if Spanish Cove goes bankrupt, don't we inherit it and debt. Mr. Bottom stated yes, but after all assets are sold, there should be no debt. Council Member Alberts asked if Spanish Cove is audited. Mr. Bottom stated yes and we receive copy of audit.

**The vote:**

**AYES: McEachern, Yanda, Russell, Alberts**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

4. **Consider approving Resolution 2014-06, a Resolution of the City of Yukon, nominating Grayson Bottom as a candidate to fill an open position on the Board of Trustees of the Oklahoma Municipal Retirement Fund (OkMRF) representing Trustee-at-Large for a five year term beginning October 1, 2014 through October 1, 2019**

The motion to approve Resolution 2014-06, a Resolution of the City of Yukon, nominating Grayson Bottom as a candidate to fill an open position on the Board of Trustees of the Oklahoma Municipal Retirement Fund (OkMRF) representing Trustee-at-Large for a five year term beginning October 1, 2014 through October 1, 2019, was made by Council Member Alberts and seconded by Council Member Yanda.

**The vote:**

**AYES: Yanda, Alberts, Russell, McEachern**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

5. **Consider approving the Memo of Understanding between the City of Yukon, a municipal corporation, and the Yukon Economic Development Authority, a public trust, as to define the relationship and the responsibilities of the Parties, with respect to implementation of the Frisco Road Economic Development Project Plan**

The motion to table item until June 3 Council Meeting, was made by Council Member Alberts and seconded by Council Member Yanda.

Council Member Alberts stated this is an important agreement and would like entire Council and Leslie Batchelor present.

**The vote:**

**AYES: Russell, Alberts, McEachern, Yanda**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

6. **Consider approving an expenditure of funds, to replace the 5 Tinhorn Bridge located at 2<sup>nd</sup> & Oak, in an amount not to exceed \$124,795.00, to be paid from the Street Capital Improvement Funds, as requested by the Public Works Director**

The motion to approve an expenditure of funds, to replace the 5 Tinhorn Bridge located at 2<sup>nd</sup> & Oak, in an amount not to exceed \$124,795.00, to be paid from the Street Capital Improvement Funds, as requested by the Public Works Director, was made by Council Member Russell and seconded by Council Member Alberts.

Vice Mayor McEachern stated this is long overdue. It is an important infrastructure improvement.

**The vote:**

**AYES: McEachern, Russell, Yanda, Alberts**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

7. **City Manager's Report – Information items only**

- A. **Sales Tax**

Mr. Bottom stated Sales Tax is at a 5.87% increase for year to date. We had budgeted 3.5% increase. He is very pleased. The Use Tax is up 44% year to date. The projection was no growth.

8. **New Business-None**

9. **Council Discussion**

Council Member Russell is thrilled to see Tinhorn Bridge being fixed. He thanked Council Member Alberts for tabling Memo of Understanding.

Council Member Yanda thanked Terry Beaver for dedicated service.

Council Member Alberts stated the Splash Pad dedication is tonight. He encouraged citizens to go.

Council Member McEachern stated Ron Mathews and Mike Merry are retiring from the Police Department. He thanked them for their years of service. He also thanked Mr. Beaver for his services.

10. **Discussion only of Fiscal Year 2014-15 City of Yukon budget revisions**

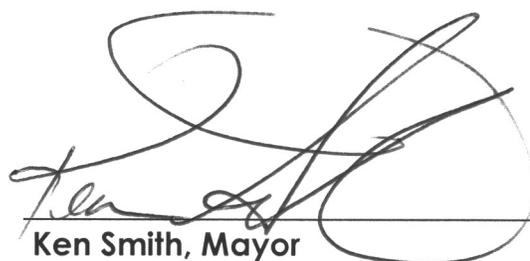
Mr. Bottom stated as a result of the 2014-15 fiscal year budget hearing from last week, we had some revisions. Mr. Bottom highlighted revisions as follows: General Fund increased due to personal service; Property Maintenance increase was due to error; Human Resources will hire a third party for benefits coordinator; Park Maintenance increase was due to adding four personnel, increase in supplies, and services and charges; Sanitation Enterprise fund increase in personnel services; Capital

Improvement Funds increases include adjustment for developmental services and moving people around to provide more room; Capital Outlay increased to demolish Snyder's grocery store. It could change; and Planning Budget increased for downtown revitalization and construction of a possible new City Hall. We will be submitting a total budget of \$51,744,154.00 at the June 3 meeting. Over four years, the budget has doubled. Largest budget considered by the Council in the history of Yukon.

Vice Mayor McEachern asked if budget was attainable. Mr. Bottom stated yes. Council Member Alberts asked for percent of increase. Mr. Bottom stated all together a 10% increase. Employees increase would be 7.59% over last year, it is the largest portion. Council Member Alberts asked if it was for number of bodies. Mr. Bottom stated yes. It will be 80% of our total operating budget. We are proposing in a 4% increase in General Funds and other increases across the Enterprise Funds that range from 2.5% up to 3.5%. Council Member Alberts clarified Sales Tax has increased 5.87% over last year and we are increasing budget by 4%. Mr. Bottom stated correct.

**11. Adjournment**

  
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Doug Shivers, City Clerk

  
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Ken Smith, Mayor



