

Yukon City Council Minutes January 7, 2014

The Yukon City Council met in regular session January 7, 2014 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Scott Kinney, Trinity Baptist Church
The flag salute was given in unison.

ROLL CALL: (Present) Ken Smith, Mayor
 Nick Grba, Council Member
 John Alberts, Council Member
 Michael McEachern, Council Member
 Donna Yanda, Council Member

OTHERS PRESENT:

Grayson Bottom, City Manager	Tammy DeSpain, Assistant City Manager
Mike Segler, City Attorney	Robbie Williams, City Engineer
Doug Shivers, City Clerk	J.I. Johnson, Treasurer
John Corn, Police Chief	Bill Stover, Sanitation Director
Sara Schieman, Librarian	Mitch Hort, Community Development Dir.
Eric Tucker, Public Works	Jan Scott, Parks and Recreation Dir.
Gary Cooper, Information Technology Dir.	Larry Mitchell, Economic Dev. Director
Dana Deckard, Administrative Coordinator	Quincy Rinkle, Parks and Recreation
Jerome Brown, Technology Department	Floyd Sisk, Fire Department

A Public Hearing was held to Receive Input from the Public Regarding the 2014 Oklahoma Tourism and Recreation Department Land and Water Conservation Fund Grant. There were no participants.

Mitch Hort stated he is passing around a sign-in sheet that is part of grant application, please sign.

A Public Hearing was held to Receive Input from the Public Regarding the 2014 Oklahoma Tourism and Recreation Department Recreational Trails Program Grant. There were no participants.

Presentations and Proclamations

There were no presentations and proclamations.

Visitors

Rick Cacini, 1140 Landmark Dr., curator of Veteran's Museum, wants to thank those supporting us. The museum is still receiving items from Veteran's here and surrounding areas. He is appreciative of items and support.

Rick Opitz, 1777 W. Vandament, loves Yukon and wanted to say thank you for Christmas at the Park. It was wonderful.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of December 17, 2013**
- B) Payment of Material claims in the amount of \$281,576.77**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of December 17, 2013 and Payment of Material claims in the amount of \$281,576.77, was made by Trustee McEachern and seconded by Trustee Grba.

The vote:

AYES: Grba, Smith, Yanda, McEachern, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

2A. Present, Discuss, and Consider accepting the Fiscal Year 2012-2013 Yukon Municipal Authority Audited Financial Report, as prepared by Derrel S. White, CPA

The motion accept the Fiscal Year 2012-2013 Yukon Municipal Authority Audited Financial Report, as prepared by Derrel S. White, CPA, was made by Trustee Grba and seconded by Trustee Yanda.

Derrel S. White wanted to give an overview of the audit. Not necessarily the numbers, but where we are at today. He stated it is better off everywhere than last year. Congratulations to the staff for taking ownership and improving. Last year there were a couple of areas with struggles, but have seen significant improvement. As we look into the future, and the potential for growth, we are positioned to accommodate that. Our report was unmodified, which is what you want on all opinion units, no conditions, better than last year.

Trustee McEachern questioned improvement from last year. Mr. White stated debt and fixed assets had been addressed. The City's system being used now is better. Policies and risk assessment has changed in the system. Two years ago, the opportunity for mistakes was high, last year was medium and now it is moving to lower-risk.

Trustee McEachern asked about the City's pension position. Mr. White stated it is improved, especially compared to others. It is close to being fully funded. Lots of actuarial factors, but probably will be funded at 100% in less than 3 years, which helps on balance sheet. The ability to borrow comes in 2015. Trustee McEachern asked about being fully funded in 2015. Mr. White stated if any accrual has to be made, it would be nearly insignificant. That is not the case for most cities.

Trustee McEachern questioned fixed assets. Mr. White stated GASB 34 required reporting, so cash and accrual standards apply. The City has fixed the issues between those. Mr. White would be surprised if it is not perfect next year.

Trustee McEachern asked if there were budgetary obligations in departments. Mr. White stated above average, the challenge is the departments are geographically spread out. This is not necessarily a problem, but a system that could get better.

Mayor Smith thanked Trustee McEachern for his questions and Derrel White for the information. Mayor Smith stated information is in print and public information.

The vote:

AYES: Yanda, McEachern, Grba, Alberts, Smith

NAYS: None

VOTE:5-0

MOTION CARRIED

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of December 17, 2013
- B) Payment of material claims in the amount of \$489,870.64
- C) Removing the 2007 Ford Expedition Vin# 1FMFU16517LA63071 from Surplus and placing it in service, for the Fleet Maintenance Department, as recommended by the Public Works Director
- D) Denial of Claim No. 134008-TW from Susan Zimmerman, as recommended by the Oklahoma Municipal Assurance Group
- E) Setting the date for the next regular Council meeting for January 21, 2014, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.

The motion to approve the Consent Docket, consisting of the approval of the minutes of the regular meeting of December 17, 2013; Payment of material claims in the amount of \$489,870.64; Removing the 2007 Ford Expedition Vin# 1FMFU16517LA63071 from Surplus and placing it in service, for the Fleet Maintenance Department, as recommended by the Public Works Director; Denial of Claim No. 134008-TW from Susan Zimmerman, as recommended by the Oklahoma Municipal Assurance Group; and Setting the date for the next regular Council meeting for January 21, 2014, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Grba and seconded by Council Member McEachern.

The vote:

AYES: Alberts, Grba, McEachern, Smith, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

2. Reports of Boards, Commissions and City Officials

Park Board Member, Chairman Joe Edwards, 1124 Camelot, thanked the City Manager and Council Members. Mr. Edwards then introduced other Park Board Members. Mr. Edwards gave an overview of the Park Board responsibilities and duties, which include park inspections, contracts, and complaints. He gave project updates, which included the Splash Pad and Jackie Cooper Gym Repairs. Mr. Edwards thanked Grayson Bottom for reorganizing the Park Department, it has been very positive. Yukon is very lucky to have this department and the numerous programs. We have started using grants for various projects. Mr. Edwards thanked the Park and Recreation staff for their hard work.

3. Present, Discuss, and Consider accepting the Fiscal Year 2012-2013 City of Yukon Audited Financial Report, as prepared by Derrel S. White, CPA

The motion to accept the Fiscal Year 2012-2013 City of Yukon Audited Financial Report, as prepared by Derrel S. White, CPA, was made by Council Member McEachern and seconded by Council Member Alberts.

The vote:

AYES: McEachern, Alberts, Smith, Yanda, Grba

NAYS: None

VOTE:5-0

MOTION CARRIED

4. Consider approving an expenditure of funds in an amount of \$27,968.68, for the purchase of three Fire Department and two Police Department portable radios; and one Fire Department and three Police Department vehicle radios from Harris Corporation, to be paid from the Capital Improvement fund, as recommended by the Information Technology Director

The motion to approve an expenditure of funds in an amount of \$27,968.68, for the purchase of three Fire Department and two Police Department portable radios; and one Fire Department and three Police Department vehicle radios from Harris Corporation, to be paid from the Capital Improvement fund, as recommended by the Information Technology Director, was made by Council Member Grba and seconded by Council Member Alberts.

The vote:

AYES: Smith, Grba, Alberts, Yanda, McEachern

NAYS: None

VOTE:5-0

MOTION CARRIED

5. Consider approving Supplemental and Modification Agreement No. 1 – Piedmont Road (SH-4), for Right-of-Way Acquisition and Design Services, with Triad Design Group, in the amount of \$407,600.00, to be paid from the Capital Improvement fund, as recommended by the City Manager

The motion to approve Supplemental and Modification Agreement No. 1 – Piedmont Road (SH-4), for Right-of-Way Acquisition and Design Services, with Triad Design Group, in the amount of \$407,600.00, to be paid from the Capital Improvement fund, as recommended by the City Manager, was made by Council Member Alberts and seconded by Council Member Yanda.

Council Member Alberts wanted to know status of the SH-4 project. Grayson Bottom stated Oklahoma City didn't fund their portion, so the bid can't be let. We are asking to do all we can for Right of Way acquisition. We don't want to be caught holding up the project. We can't spend without Oklahoma Department of Transportation go ahead. Council Member McEachern asked if we could go ahead with acquisition. Mr. Bottom stated it is contingent upon approval. Mayor Smith asked if project has been delayed as much as four years. Mr. Bottom stated completion, possibly four years. Mayor Smith asked about assurance of pricing not increasing within that time frame. Robbie Williams stated that is the purpose of this agreement. Mayor Smith questioned ceiling. Mr. Bottom stated these are the fees and charges associated with right of way acquisitions. We will approve each right-of-way project expenditure, as they come up. Council Member McEachern clarified that the project expenditures are in addition to these fees. Mr. Bottom stated yes.

The vote:

AYES: Alberts, Yanda, Smith, McEachern, Grba

NAYS: None

VOTE:5-0

MOTION CARRIED

6. Consider and approve Resolution 2014-01, a Resolution authorizing participation in the Main Street Program and designating the City Manager to submit an Oklahoma Main Street Associate Application

The motion to approve Resolution 2014-01, a Resolution authorizing participation in the Main Street Program and designating the City Manager to submit an Oklahoma Main Street Associate Application, was made by Council Member Alberts and seconded by Council Member Grba.

Council Member Alberts wanted to know how Main Street Program will tie with Northstar Branding and OU. He would like to know why staff wants approval. Mr. Bottom stated the Main Street Project provides technical assistance to owners on designated Main St. It will be a great way to revitalize Highway 66 and Main St. in Yukon. We always get caught up on historical preservation. Aspect to revitalize is just as important. Leadership development is an extra benefit and will be useful to Yukon, because of already existing programs. Council Member Grba questioned \$26,000.00 expense. Mr. Bottom stated the program requires part time manager. Council Member McEachern asked if application not a mandate. Mr. Bottom stated if accepted, contract will come up for consideration at a later date. Council Member Alberts asked if there would be additional financial obligations. Mr. Bottom stated none beyond budget. Any excess would come to Council for approval. Mayor Smith asked, if it was an annual fee. Mr. Bottom stated yes. Cities often outgrow program.

The vote:
AYES: Yanda, McEachern, Grba, Smith, Alberts
NAYS: None
VOTE:5-0
MOTION CARRIED

7. City Manager’s Report – Information items only

- A. Event’s Report
- B. Public Works Projects Report

Grayson Bottom gave a summary of upcoming Park and Recreation Events. Saturday, January 18 is Diaper Dash Baby Crawl, as well as the Toddler Trot at the Jackie Cooper Gym. Monday, January 20 is Kids Annual Free Throw Contest at the Jackie Cooper Gym. Saturday, February 1 is Daddy Daughter Dance.

Mr. Bottom handed out a project report that gave project updates on street repairs, striping, line bursting, etc. Weather has been a hindrance. DEQ has praised us in our line bursting efforts. The City of Yukon has been approved as a merit winner for Certified Healthy Cities. We will be submitting project applications for grants in the next 12 months. Christmas in the Park had over 40,000 cars and lots of walkers.

8. New Business - There was no new business

9. Council Discussion

Council Member McEachern thanked Tammy for the branding work. He enjoyed Christmas in the Park. He thanked Grayson Bottom for the Public Works improvements report. He also thanked Derrel White and Joe Edwards.

Council Member Grba thanked Derrel White, Grayson Bottom and all departments. No findings in audit is huge. Thanks to Joe Edwards for his years of service. The branding project continues to get exciting.

Council Member Yanda thankful for Christmas in the Park and hopes it continues to grow. Thanks to Tammy and looking forward to 2014.

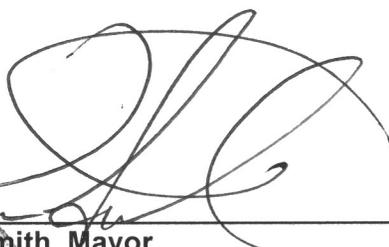
Council Member Alberts thanked the Park Board. It is an important way to give back. He referenced the audit and stated the City is a business and we are in great shape. Thanks to all involved. Community should be confident the staff is great stewards of money. Branding needs to have vision and move forward. We need input from the community. Please share concerns with us. He is happy about Healthy Cities.

Mayor Smith was wrong about branding, and he now believes it will pay off for Yukon in a big way. Mayor Smith referenced the audit and proud of administration and for efficiency and transparency. The information is public record and if in doubt check it out. Thanks to all involved.

10. Adjournment



Doug Shivers, City Clerk



Ken Smith, Mayor

