

## Yukon City Council Minutes January 21, 2014

The Yukon City Council met in regular session January 21, 2014 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Mayor Ken Smith  
The flag salute was given in unison.

ROLL CALL: (Present)    Ken Smith, Mayor  
                                  John Alberts, Council Member  
                                  Michael McEachern, Council Member  
                                  Donna Yanda, Council Member

(Absent)    Nick Grba, Council Member

### OTHERS PRESENT:

Grayson Bottom, City Manager	Tammy DeSpain, Assistant City Manager
Mark Osby, Assistant City Attorney	Robbie Williams, City Engineer
Doug Shivers, City Clerk	Arnold Adams, Public Works Director
John Corn, Police Chief	Bill Stover, Sanitation Director
Mitch Hort, Community Development Dir.	Jan Scott, Parks and Recreation Director
Gary Cooper, Information Technology Dir.	Larry Mitchell, Economic Dev. Director
Josh Gotcher, Technology Department	

### Presentations and Proclamations

Mayor Smith presented the names of the Mayor's Christmas Essay Contest Winner's as follows: Eva Yanda, Jaycie Davis (absent), and Madilyn Moore. Mayor Smith acknowledged the girls and stated this year had the most entries ever. Madilyn received third place and Eva received first. Mr. Mayor was honored to have a picture with the young ladies.

### Visitors

There were no visitors.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

### 1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

**The City Manager recommends a motion to approve:**

- C) The minutes of the regular meeting of January 7, 2014**
- D) Payment of Material claims in the amount of \$2,543.13**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of January 7, 2014 and payment of material claims in the amount of \$2,543.13 was made by Trustee McEachern and seconded by Trustee Alberts.

**The vote:**

**AYES: McEachern, Yanda, Smith, Alberts**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

## 1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of January 7, 2014
- B) Payment of material claims in the amount of \$321,863.13
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade
- D) An Agreement for Services between the City of Yukon and Project Graduation for the term of July 1, 2013 through the June 30, 2014, for the amount of \$250.00, upon proper application
- E) The submittal of a grant application for the 2014 Oklahoma Tourism and Recreation Department Land and Water Conservation Fund Grant
- F) The submittal of a grant application for the 2014 Oklahoma Tourism and Recreation Department Recreational Trails Program Grant
- G) An agreement with Yukon BMX to use Taylor Park BMX track from January 15, 2014 through January 16, 2015
- H) An agreement with the Oklahoma Nitro Club to use Taylor Park Nitro track from January 15, 2014 through January 15, 2015
- I) Setting the date for the next regular Council meeting for February 4, 2014 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.

The motion to approve the Consent Docket, consisting of the approval of the minutes of the regular meeting of January 7, 2014; Payment of material claims in the amount of \$321,863.13; Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; An Agreement for Services between the City of Yukon and Project Graduation for the term of July 1, 2013 through the June 30, 2014, for the amount of \$250.00, upon proper application; The submittal of a grant application for the 2014 Oklahoma Tourism and Recreation Department Land and Water Conservation Fund Grant; The submittal of a grant application for the 2014 Oklahoma Tourism and Recreation Department Recreational Trails Program Grant; An agreement with Yukon BMX to use Taylor Park BMX track from January 15, 2014 through January 16, 2015; An agreement with the Oklahoma Nitro Club to use Taylor Park Nitro track from January 15, 2014 through January 15, 2015; and Setting the date for the next regular Council meeting for February 4, 2014, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member McEachern and seconded by Council Member Yanda.

The vote:

**AYES: Smith, Alberts, McEachern, Yanda**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

## 2. Reports of Boards, Commissions and City Officials - None

## 3. Consider and approve Resolution 2014-02, A Resolution authorizing application for financial assistance from the Association of Central Oklahoma Governments' Public Fleet Conversion Grants Fund

The motion to approve Resolution 2014-02, A Resolution authorizing application for financial assistance from the Association of Central Oklahoma Governments' Public Fleet Conversion Grants Fund, was made by Council Member Alberts and seconded by Council Member Smith.

The vote:

**AYES: McEachern, Smith, Yanda, Alberts**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

**4. Consider authorizing the City Engineer to advertise and receive bids for the 2014 Wastewater Treatment Plant Rehabilitation and Improvement Project Contract**

The motion to authorize the City Engineer to advertise and receive bids for the 2014 Wastewater Treatment Plant Rehabilitation and Improvement Project Contract, was made by Council Member Yanda and seconded by Council Member Alberts.

Council Member McEachern stated bids were approximately \$1million. Robbie Williams stated yes. Council Member McEachern stated scope of work is pretty wide. Mr. Williams stated there are four items. Three upgrades for equipment from 1977 and one new screen. Mayor Smith questioned if it does not fall within the \$1 million budget, what happens. Mr. Williams stated they would discuss with City Manager and perhaps another alternative item would come before Council.

**The vote:****AYES: Yanda, Smith, Alberts, McEachern****NAYS: None****VOTE: 4-0****MOTION CARRIED****5. City Manager's Report – Information items only****A. Sales Tax Report****B. Three Year Progress Report**

Grayson Bottom briefly recapped upcoming events. February 1 is Daddy Daughter Dance. It has expanded to three dances. Mr. Bottom encouraged everyone to get in early. February 8 is the Chocolate Festival and February 15 is Zombie Prom at the Robertson Activity Center from 7:30pm – 11:00pm.

Mr. Bottom is excited about Sales Tax from November. It is up 12.54% over last year and 8.23% for year to date. Use tax is up month to date 106.18% and 65.24% year to date.

Mr. Bottom has prepared a three year progress report with highlights. The state of the City is superior. We have recovered from the economic downturn, as shown by the Sales Tax Report. We are planning for the future: Main Street and Northstar Branding have exciting possibilities. We have taken steps to position for our future, by hiring a new Police Chief, Treasurer, Public Works Director, Sanitation Services Department, and so forth. Sales Tax continues to grow and is up 9.38% over last three years. The City's long term indebtedness is \$47.1 million and presume it will be reduced to \$42.4 million by June 2014. The General Reserve fund, also known as the Rainy Day Fund, must have 25% of the Operating Budget. The current balance is \$5.28 million. No expenditures have been made from this fund, since its creation. Other cities have 7-15% funds, if they have them at all. Thus we can manage and use debt as a tool. Mr. Bottom encourages the citizens to read the audit, it is good. We have created the Yukon Economic Development Authority, led by Larry Mitchell. He is very qualified and Mr. Bottom is thankful he has chosen to be here. The audit reflects solid fiscal foundation. Public Works will complete 6 miles of internal street improvements and 12 intersections by end of the fiscal year. The Street Sweeper has been a great tool. Arnold Adams is to be commended on the street improvements. We have replaced four miles of sewer line. The Department of Environmental Quality commended us and removed sanctions, because of this. To reduce the invasion of Stormwater into the Wastewater plant, there has been replacement of lines and 60 manholes. We also are now maintaining all of our water towers. We have reduced the number of vehicles in our fleet by 16 vehicles. The Council has approved and we have finished the new fire station, refurbished the old station and purchased new equipment. Same improvements have been done at the Police Department, as well as Communication Equipment Improvements and Shift Coverage Improvements. Emergency Management used grant to install almost 1,000 shelters and we also improved the notification system. Community Development has added personnel and mapped entire city. We have an award winning, nationally recognized, Parks and Recreation system in this community. It is adding a Splash Pad, preparing a Master Plan for trails, and upgrading facilities. Sanitation has three side loader sanitation trucks and other equipment. This can help us move forward with curbside big trash day and recycling. It has been a busy three years.

**6. New Business - There was no new business**

**7. Council Discussion**

Council Member Yanda thanked Grayson Bottom for report. She commended the City staff.

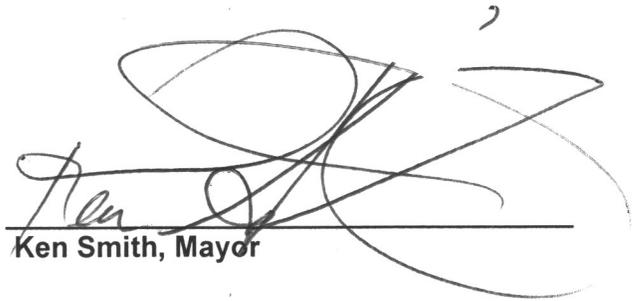
Council Member Alberts thanked BMX and Nitro organizations. He also thanked Mr. Bottom for the report. The momentum is building. If you don't understand branding project, come to City Hall.

Council Member McEachern thanked Mr. Bottom. He is concerned with maintenance and is here to support the community. The City of Yukon is doing great. The services and vehicles are in great shape. City is a good place to be. They are looking to fix problem areas that remain.

Mayor Smith stated Park and Recreation's upcoming dances are very positive. The City Manager report was excellent, very bright future for Yukon. We are going to be in good shape, now and for years to come. Mayor Smith is proud of the Council's voting record. He is proud that a number of people are interested to serve the community.

**8. Adjournment**

  
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Doug Shivers, City Clerk

  
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Ken Smith, Mayor

