

Yukon City Council Minutes

April 3, 2012

The Yukon City Council met in regular session on April 3, 2012 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Genie Vinson.
The flag salute was given in unison.

ROLL CALL: (Present) John Alberts, Mayor
 Nick Grba, Vice-Mayor
 Bob Bradway, Council Member
 Dewayne Maxey, Council Member
 Ken Smith, Council Member

OTHERS PRESENT:

Mike Segler, City Attorney	Tammy Kretchmar, Asst. City Manager
Robbie Williams, City Engineer	Doug Shivers, City Clerk
Mitch Hort, Community Development Director	Matt Maly, Public Works Director
Gary Cooper, Information Technology Director	Bill Stover, Asst. Public Works Director
John Corn, Acting Police Chief	Jan Scott, Parks and Recreation Director
Bill Stover, Public Works	Quincy Rinkle, Parks and Recreation
Kylie Hill, Parks and Recreation	

Presentations and Proclamations

Mayor Alberts read a Proclamation for National Telecommunicator Week, and presented it to Communications Officers Elisa Provence and Glenda Davidson.

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Visitors

Terri Stevens of 1318 Allen expressed concerns that the lists of approved storm shelter manufacturers and installers had insufficient numbers of qualified vendors to meet the needs of citizens participating in the City's Storm Shelter Rebate program. Mayor Alberts thanked her for her input and asked if she could wait until City Manager Bottom addressed this topic in his report later in the meeting.

Brook Cavanaugh from Perry, OK, an employee of Ground Zero Storm Shelters, did not speak because she was not a citizen of Yukon, but Mayor Alberts encouraged her to speak with the City Manager after the meeting to share the information she had.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

- A) **The minutes of the regular meeting of March 20, 2012**
- B) **Payment of material claims in the amount of \$23,276.00**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of March 20, 2012, and payment of material claims in the amount of \$23,276.00, was made by Trustee Bradway and seconded by Trustee Maxey.

The vote:

AYES: Maxey, Alberts, Bradway, Grba, Smith

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of March 20, 2012
- B) Payment of material claims in the amount of \$218,563.50
- C) An agreement with Yukon Soccer Club for use of Ranchwood Park from March 14, 2012 to December 11, 2012
- D) An agreement with the Yukon Optimist Sport Club for use of the City Park baseball fields from March 14, 2012 to July 2, 2012
- E) An agreement with United Softball Association of Yukon for use of Sunrise Park from March 15, 2012 to July 11, 2012
- F) An agreement with Yukon Christian Athletic Association for use of Hillcrest Park and Sunrise Park from March 14, 2012 to October 30, 2012
- G) An agreement with Yukon Horseshoe Club for use of City Park horseshoe courts from March 14, 2012 to October 31, 2012
- H) Designating the items on the attached list from the Technology Department as surplus, and authorizing their sale, donation, or trade
- I) Setting the date for the next regular Council meeting for April 17, 2012, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of March 20, 2012; payment of material claims in the amount of \$218,563.50; An agreement with Yukon Soccer Club for use of Ranchwood Park from March 14, 2012 to December 11, 2012; An agreement with the Yukon Optimist Sport Club for use of the City Park baseball fields from March 14, 2012 to July 2, 2012; An agreement with United Softball Association of Yukon for use of Sunrise Park from March 15, 2012 to July 11, 2012; An agreement with Yukon Christian Athletic Association for use of Hillcrest Park and Sunrise Park from March 14, 2012 to October 30, 2012; An agreement with Yukon Horseshoe Club for use of City Park horseshoe courts from March 14, 2012 to October 31, 2012; Designating the items on the attached list from the Technology Department as surplus, and authorizing their sale, donation, or trade; and setting the date for the next regular Council meeting for April 17, 2012, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Maxey and seconded by Council Member Grba.

The vote:

AYES: Alberts, Maxey, Bradway, Smith, Grba

NAYS: None

VOTE: 5-0

MOTION CARRIED

2. **Report of Boards, Commissions and City Officials** There was no report.
3. **Consider approving Ordinance No. 1274, an Ordinance which provides amendment to the Code of Ordinances, City of Yukon, Oklahoma, by amending section 38-2 by providing for establishing of Ward boundaries to divide the Wards as nearly equal in population as practicable, and declaring an Emergency**

The motion to approving Ordinance No. 1274, an Ordinance which provides amendment to the Code of Ordinances, City of Yukon, Oklahoma, by amending section 38-2 by providing for establishing of Ward boundaries to divide the Wards as nearly equal in population as practicable, and declaring an Emergency, was made by Council Member Bradway and seconded by Council Member Smith.

The vote:

AYES: Smith, Alberts, Grba, Maxey, Bradway

NAYS: None

VOTE: 5-0

MOTION CARRIED

Mayor Alberts then asked for a motion to approve the Emergency Clause of Ordinance No. 1274. The motion to approve the Emergency Clause of Ordinance Np. 1274 was made by Council Member Bradway and seconded by Council Member Maxey.

The vote:

AYES: Bradway, Maxey, Grba, Alberts, Smith

NAYS: None

VOTE: 5-0

MOTION CARRIED

4. Consider an expenditure of funds for the replacement of the gymnasium floor at Yukon Community Center in the amount of \$40,386.45, to be paid from the capital improvement fund

The motion to expend funds for the replacement of the gymnasium floor at Yukon Community Center in the amount of \$40,386.45, to be paid from the capital improvement fund, was made by Council Member Grba and seconded by Council Member Bradway.

Mr. Grba asked why competitive bidding was waived in this situation. Mr. Bottom explained that the City did not need bidding for this project in order to comply with any State law, but City Ordinance required bids for projects of any type over a certain dollar amount. Thus staff received quotes and submitted the lowest quote.

Mr. Maxey said he was glad to see the repair being made. Mr. Smith said that the floor had failed due to lack of a vapor barrier and wondered if such a barrier was part of the project. Mr. Bottom stated that the floor failure at this facility was not due to lack of a vapor barrier but was caused by surface treatments which deteriorated the floor. Mayor Alberts asked the age of the floor, and Mr. Bottom said it was installed in 1995. Mayor Alberts asked when the project would be done, and Mr. Bottom said we hoped to start the project soon after the new fiscal year started on July 1.

The vote:

AYES: Grba, Alberts, Smith Bradway, Maxey

NAYS: None

VOTE: 5-0

MOTION CARRIED

5. City Manager's Report – Information items only

A. Storm Shelters / storm reimbursement

Mr. Bottom reported that the State was liable to refund 12% of FEMA-designated storm clean-up expenses to the cities, and that in Yukon, that amount had accrued to approximately \$41,000.00. He noted that the City had received a partial reimbursement of about half of that amount and should receive the balance in May. He also mentioned the recent exercise at the Emergency Management Center and stated that we had learned lessons, and the exercise went well.

Mr. Bottom then gave a summary of the process the City used to apply for and receive the FEMA storm shelter reimbursement grant. He explained that the grant's application deadline caused the City to submit the NSSA as the certifying body of record for this grant (at the suggestion of the Office of Emergency Management), but that it did not exclude the addition of other bodies for later addition to the program, should their information be submitted. He also emphasized that the program was always a reimbursement program and was never offering cash up front for the purchase of shelters.

Mr. Bradway expressed concerns about citizens being able to hire the company/contractor they wanted, especially local ones, to install their shelter. Mr. Bottom said this would be permitted as long as the company was approved, which did not involve a change to the scope of work. Mr. Bradway said he was hopeful that the City could accommodate the addition of additional vendors to the certified list.

Mr. Segler advised against other discussion since this item was information-only.

6. New Business

There was no new business.

7. Council Discussion

Mr. Smith asked if additional vendors meeting the certification standards could be approved and added to the list of those whom citizens could use. Mr. Bottom said the City hoped to do that, but only under advisement from the Office of Emergency Management, and without jeopardizing the current approved grant application.

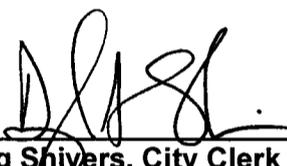
Mr. Grba asked if the applicable law, Section 320, called for NSSA as the certification body, and Mr. Bottom said Section 320 only gave the minimum standards. Mr. Grba wondered if there was a way to give the information on standards to the public, and Mr. Bottom suggested that the Community Development office could assist citizens wanting this information.

Mr. Maxey noted that some eligible recipients would fall out of the program, and asked if the City would be drawing additional names. Mr. Bottom said we were exceeding the historical average and losing fewer off the list than anticipated, but we would keep returning to the original list to add names to replace those who could not participate.

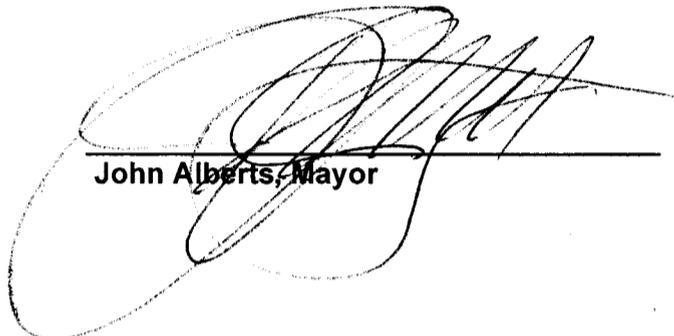
Mr. Bradway was glad that contractors, manufacturers, and installers were in place and wanted the program to move forward so that citizens could get their rebates.

Mayor Alberts asked Ms. Stevens if she had been satisfied with the information. She was concerned that her deadline would pass before other vendors were qualified, and Mr. Bottom did not think that would be an issue. Mr. Alberts asked who the point of contact was for citizens or vendors with questions, and Mr. Bottom said initially, Frosty Peak. When satisfied, they would then contact Mitch Hort. Mr. Bottom advised Mr. Alberts that he, Mr. Hort, and Mr. Peak would be developing the list of added vendors. Mr. Alberts then shared information about how vendors become NSSA certified, and finally, Mr. Bottom said Mr. Peak could be reached at 405-350-8916 should any citizens or potential vendors have questions about the program.

10. Adjournment



Doug Shivers, City Clerk



John Alberts, Mayor

