

Yukon City Council Minutes
January 6, 2015

The Yukon City Council met in regular session January 6, 2015 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Grayson Bottom.
The flag salute was given in unison.

ROLL CALL: (Present) Ken Smith, Mayor
 Michael McEachern, Vice Mayor
 John Alberts, Council Member
 Richard Russell, Council Member
 Donna Yanda, Council Member

OTHERS PRESENT:

Grayson Bottom, City Manager	Doug Shivers, City Clerk
Tammy Despain, Assistant City Manager	Robbie Williams, City Engineer
Mike Segler, City Attorney	Larry Mitchell, Economic Dev. Director
Arnold Adams, Public Works Director	John Corn, Police Chief
Gary Cooper, Information Technology Dir.	Dana Deckard, Admin. Coordinator
Mitchell Hort, Development Services Dir.	Jerome Brown, Information Technology
Jenna Roberson, Public Info. Officer	Bill Stover, Sanitation Director
Kevin Jones, Fire Chief	Jimmy White, Fire Department
Frosty Peak, Emergency Management Dir.	Jan Scott, Parks and Recreation Dir.
Claudia Yager, Parks and Recreation	Jason Beal, Parks and Recreation

Presentations and Proclamations

Mayor Smith called Jason Beal and the Essay Winners to the front; Third place - Grace Berard, Second Place - Madison Peyton, and First Place - Jacob Breedlove. Mr. Beal stated this was the 9th Annual Mayor's Christmas Essay Contest. The topic was *Three Signs I Know Christmas is Coming to My House*. Mayor Smith stated there were over 120 submissions. They all wrote wonderful essays.

Mayor Smith had Carolyn Stager from OML come forward. Ms. Stager said it is an honor to be present to recognize those who have given 25 years of service to their community. She stated 25 years ago, gas was \$.91, postage was \$.24, eggs were \$.65, and Washington beat Denver 42-10 at the Super Bowl. It is an honor to be here. Mayor Smith presented certificates and pins to Kevin Jones, Jimmy White and John Corn and thanked them for their service. Ms. Stager stated their names have been inscribed in the OML book. Mr. Bottom mentioned Ms. Stager is the Executive Director of OML. He thanked her for coming.

Visitors

There were no visitors.

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of December 16, 2014**
- B) Payment of material claims in the amount of \$189,456.75**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of December 16, 2014; and payment of material claims in the amount of \$189,456.75, was made by Trustee McEachern and seconded by Trustee Russell.

The vote:

AYES: Russell, McEachern, Alberts, Smith, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of December 16, 2014**
- B) Payment of material claims in the amount of \$344,216.74**
- C) Setting the date for the next regular Council meeting for January 20, 2015, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket, consisting of the approval of the minutes of the regular meeting of December 16, 2014; Payment of material claims in the amount of \$344,216.74; and Setting the date for the next regular Council meeting for January 20, 2015, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Alberts and seconded by Council Member Yanda.

The vote:

AYES: Alberts, Russell, Yanda, McEachern, Smith

NAYS: None

VOTE: 5-0

MOTION CARRIED

2. Reports of Boards, Commissions and City Officials –

Park Board Chairman Joe Edwards stated it was a great year for Parks and Recreation. He gave Council a handout of highlights and recognized the other Park Board members. He stated we are an advisory board and meet the third Wednesday of every month. He recognized the City staff, Jan Scott, Claudia Yager, Jason Beal, Quincy Rinkle, Jeff Deckard, and Sheri Shoemaker and stated his

appreciation for them. Parks and Recreation has received several awards and grants. Mr. Edwards announced the awards and grants received, as well as named facilities and events held. They are excited the Jackie Cooper Gym has a new roof, floor and air conditioning, as well as, a new roof at the Community Center. Mr. Edwards highlighted many updates and events. He stated there have been Public Meetings for citizens input. He thanked the Council for looking forward. We have many programs & activities. Thanks for the support.

Mayor Smith thanked Mr. Edwards.

3. Consider approving the 2015 updates to the City of Yukon Emergency Operations Plan, as recommended by the Emergency Management Director

The motion to approve the 2015 updates to the City of Yukon Emergency Operations Plan, as recommended by the Emergency Management Director, was made by Council Member Alberts and seconded by Council Member McEachern.

The vote:

AYES: McEachern, Yanda, Smith, Russell, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

4. Consider a motion authorizing Public Facilities Investment Corporation, LLC (PFIC) to execute a Letter Agreement for Professional Services with Olsson Associates, Inc., for Site Consulting, Survey, Geotechnical, Traffic Study, and Engineering Services for the Yukon Athletic Complex Park Facility, as recommended by the City Manager

The motion to authorize Public Facilities Investment Corporation, LLC (PFIC) to execute a Letter Agreement for Professional Services with Olsson Associates, Inc., for Site Consulting, Survey, Geotechnical, Traffic Study, and Engineering Services for the Yukon Athletic Complex Park Facility, as recommended by the City Manager, was made by Council Member Yanda and seconded by Council Member Alberts.

The vote:

AYES: Yanda, Smith, Alberts, Russell, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

5. Consider a motion authorizing Public Facilities Investment Corporation, LLC (PFIC) to engage Conventions, Sports & Leisure International (CS&L) for the purpose of conducting a Feasibility Study and Economic Impact Analysis for a proposed sports complex in Yukon, as recommended by the City Manager

The motion to authorize Public Facilities Investment Corporation, LLC (PFIC) to engage Conventions, Sports & Leisure International (CS&L) for the purpose of conducting a Feasibility Study and Economic Impact Analysis for a proposed sports complex in Yukon, as recommended by the City Manager, was made by Council Member Russell and seconded by Council Member McEachern.

The vote:

AYES: Russell, Alberts, Smith, Yanda, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

6. **Consider authorizing an expenditure of funds in an amount not to exceed \$30,000.00 for the purchase of light post hardware and banners, to be taken from the Capital Expenditures Fund, as recommended by the Assistant City Manager**

The motion to authorize an expenditure of funds in an amount not to exceed \$30,000.00 for the purchase of light post hardware and banners, to be taken from the Capital Expenditures Fund, as recommended by the Assistant City Manager, was made by Council Member Alberts and seconded by Council Member Yanda.

The vote:

AYES: Smith, Yanda, McEachern, Alberts, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

Mayor Smith stated we will be moving onto Item 10.

10. **City Manager's Report – Information items only**

- A. **Christmas in the Park Final Update**

- B. **Mid-Year Financial Report**

Mr. Bottom stated Christmas in the Park was very successful. There were 55,661 cars, which was an increase from last year by 15,195. We easily achieved 250,000 people visiting the Park. We had 9,760 train riders and lots of walkers. Congratulations to all the staff for the great event.

Mr. Bottom stated there will be a change in the Utility Billing Department. We will be moving from manual cutoff to automatic. This will be done thru our existing computer system.

Mid-year financial report is always a pleasure to talk about. The City Treasurer and City Manager had the exit interview with the auditor. One of the best reports ever was last year. This year is even better with no findings or deficiencies. Derrel White will be here in two weeks to deliver formal report. In 2002, the citizens of Yukon voted for two funds, ¾ of \$.01 goes to employees and secondly, 25% of \$.01 goes to Reserve Fund. Reserve must equal 25% of General Fund Operating Budget. Today, that fund is at \$5.25 million. Only Council can authorize the spending. Once the revenue collected has reached full funding, it can then be used for Capital Improvement expenditures. Forward thinking has provided us with the highest bond rating. This saves on interest and gives us reserves of about \$7.5 million. Reserves to budget are far ahead of requirement. Budget is attainable and sustainable. We are healthy beyond measure. Due to new rules, reporting of retirement funds have to be moved to the front of the ballot sheet. Actuarial Liability is a guess, based on worst case scenario for retirees. We currently pay into five plans. General Employee Fund should be funded to 100% in April. Police Fund is 95% funded and Fire Fund is 65%, these could be fully funded overnight with change of State Law. Defined Contribution Plan for new employees is fully funded. City Manager Plan is fully funded. Bright outlook, pleased to report.

7. **Consider a motion to recess as Yukon City Council and convene into Executive Session, for discussing the employment of the City Manager, as provided for in 25 OS 2003, Section 307 (B) (1)**

The motion to recess as Yukon City Council and convene into Executive Session, for discussing the employment of the City Manager, as provided for in 25 OS 2003, Section 307 (B) (1), was made by Council Member McEachern and seconded by Council Member Yanda.

The vote:

AYES: Alberts, Smith, Russell, McEachern, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

— **8. Consider a motion to adjourn from Executive Session and reconvene as Yukon City Council**

The motion to adjourn from Executive Session and reconvene as Yukon City Council, was made by Council Member Alberts and seconded by Council Member McEachern.

The vote:

AYES: Russell, Yanda, McEachern, Alberts, Smith

NAYS: None

VOTE: 5-0

MOTION CARRIED

Mayor Smith then read the minutes of the Executive Session, stating, "While in Executive Session, only the items on the agenda were discussed, no action was taken, and no votes were cast."

— **9. Consider a motion to amend the terms of the City Manager's employment contract**

The motion to table this item until the January 20, 2015 City Council Meeting, was made by Council Member Alberts and seconded by Council Member Yanda.

The vote:

AYES: Yanda, Alberts, Smith, McEachern, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

11. New Business - None

12. Council Discussion

Council Member Yanda congratulated Essay Contest Winners, 25 year employees, and the Park Board.

— Council Member Alberts commended the 25 year employees. He is interested in mentoring of younger people. It could create more 25 year employees that grew up here. Thanks to all involved with Christmas in the Park.

Council Member McEachern thanked Ms. Stager for representing OML tonight. Congrats to 25 year employees. He believes we have lots of opportunity to move Yukon forward. Good report from City Manager.

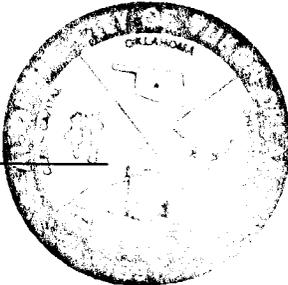
Council Member Russell thanked the 25 year employees, Joe Edwards, and those who worked on Christmas in the Park.

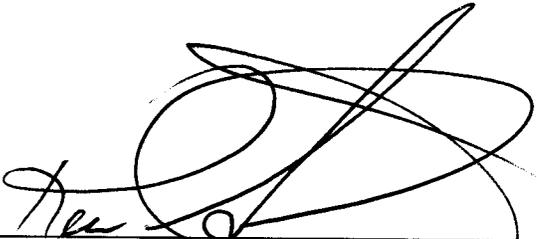
Mayor Smith stated he could not say any more than the wonderful things that had already been stated.

13. Adjournment



Doug Shivers, City Clerk





Ken Smith, Mayor