

**Yukon City Council Minutes  
October 4, 2016**

The Yukon City Council met in regular session on October 4, 2016 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Thomas Buckley, Judah Worship Ministries  
The flag salute was given in unison, led by Nick Miller and Boy Scout Troop 807.

ROLL CALL: (Present)      John Alberts, Mayor  
   Michael McEachern, Vice Mayor  
   Earline Smaistrla, Council Member  
   Richard Russell, Council Member  
   Donna Yanda, Council Member

**OTHERS PRESENT:**

Jim Crosby, City Manager	Mike Segler, City Attorney
Tammy DeSpain, Asst. City Manager	Doug Shivers, City Clerk
Robbie Williams, Triad	Philip Merry, City Treasurer
Gary Cooper, IT Director	Arnold Adams, Public Works Director
Dana Deckard, Executive Admin. Assist.	Jason Beal, Deputy City Clerk
Mitchell Hort, Dev. Serv. Director	Jerome Brown, IT
Jenna Roberson, PIO	Shelly George, Police

**Presentations and Proclamations**

None

**Visitors**

Diane Miller, 1100 Winnipeg, thanked the City of Yukon for a well-organized Czech Festival and appreciates all the hard work.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

**1A. YMA Consent Docket**

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

**The City Manager recommends a motion to approve:**

**A) The minutes of the regular meeting of September 20, 2016**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of September 20, 2016, was made by Trustee McEachern and seconded by Trustee Russell.

**The vote:**

**AYES: Yanda, Alberts, McEachern, Smaistrla, Russell**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**2A. Consider approving a Maturity Extension Agreement with BancFirst to extend financing on the property located near Highway 66 and Yukon Parkway, as recommended by the City Treasurer**

The motion to approve a Maturity Extension Agreement with BancFirst to extend financing on the property located near Highway 66 and Yukon Parkway, as recommended by the City Treasurer, was made by Trustee Smaistrila and seconded by Trustee Yanda.

Mr. Crosby stated this property was purchased originally for a new city hall. The property has been declared surplus. The current note ended in September, but the closing is scheduled for November. The sale is moving forward, but the city needs additional time added to the note.

**The vote:**

**AYES: Smaistrila, Russell, Alberts, Yanda, McEachern**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**3A. Consider accepting a Sign Location Lease Agreement between Williams Family Investments, LLC and the Yukon Municipal Authority for a portion of property, located west of Gregory Road and south of I-40, for a term of ten (10) years at an annual rate of \$24,000**

The motion to accept a Sign Location Lease Agreement between Williams Family Investments, LLC and the Yukon Municipal Authority for a portion of property, located west of Gregory Road and south of I-40, for a term of ten (10) years at an annual rate of \$24,000, was made by Trustee Russell and seconded by Trustee McEachern.

**The vote:**

**AYES: Russell, Yanda, Alberts, McEachern, Smaistrila**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

**1. Consent Docket**

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

**The City Manager recommends a motion that will approve:**

- A) The minutes of the regular meeting of September 20, 2016**
- B) Payment of material claims in the amount of \$619,695.92**
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- D) Setting the date for the next regular Council meeting for October 18, 2016, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket, consisting of the approval of the minutes of the regular meeting of September 20, 2016; payment of material claims in the amount of \$619,695.92; Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; setting the date for the next regular Council meeting for October 18, 2016, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Yanda and seconded by Council Member Smaistrila.

**The vote:**

**AYES: Alberts, Yanda, Russell, Smaistrila, McEachern**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**2. Reports of Boards, Commissions and City Officials - None**

**3. Consider approving a Maturity Extension Agreement with BancFirst to extend financing on the property located near Highway 66 and Yukon Parkway, as recommended by the City Treasurer**

The motion to approve a Maturity Extension Agreement with BancFirst to extend financing on the property located near Highway 66 and Yukon Parkway, as recommended by the City Treasurer, was made by Council Member McEachern and seconded by Council Member Russell.

**The vote:**

**AYES: Yanda, Alberts, Smaistrila, Russell, McEachern**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**4. Consider accepting the Fire Line and Fire Hydrant and placing the Maintenance Bonds into effect to serve Popeye's Restaurant, 1205 Garth Brooks Blvd., as recommended by the Development Services Director**

The motion to accept the Fire Line and Fire Hydrant and placing the Maintenance Bonds into effect to serve Popeye's Restaurant, 1205 Garth Brooks Blvd., as recommended by the Development Services Director, was made by Council Member Smaistrila and seconded by Council Member McEachern.

**The vote:**

**AYES: Smaistrila, McEachern, Alberts, Yanda, Russell**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**5. Consider approving Ordinance No. 1340 (scrivener's error originally No. 1440) , an ordinance amending Ordinance No. 657, appendix A of the Code of Ordinances of the City of Yukon, Oklahoma, by providing that the zoning designation for a part of the Southeast Quarter of Section 16, Township 12 North, Range 5 West of the Indian Meridian, Canadian County, Oklahoma, be changed from "R-1/C-3" (Single-Family Residential District)/(Restricted Commercial District) to "R-1" (Single-Family Residential District); and declaring an emergency. Property located at 903 E. Main**

The motion to approve Ordinance No. 1340, an ordinance amending Ordinance No. 657, appendix A of the Code of Ordinances of the City of Yukon, Oklahoma, by providing that the zoning designation for a part of the Southeast Quarter of Section 16, Township 12 North, Range 5 West of the Indian Meridian, Canadian County, Oklahoma, be changed from "R-1/C-3" (Single-Family Residential District)/(Restricted Commercial District) to "R-1" (Single-Family Residential District); and declaring an emergency. Property located at 903 E. Main, was made by Council Member McEachern and seconded by Council Member Russell.

Mr. Crosby stated this will change zoning to residential for single family homes but still maintaining some commercial. It complies with all city ordinances, and is recommended by the Planning Commission and staff.

**The vote:**

**AYES: Russell, McEachern, Yanda, Smaistrila, Alberts**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**5a. Consider approving the Emergency Clause of Ordinance No. 1340**

The motion to approve the Emergency Clause of Ordinance No. 1340, was made by Council Member Yanda and seconded by Council Member McEachern.

**The vote:**

**AYES: Alberts, Russell, McEachern, Smaistrila, Yanda**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**6. Consider approving a Preliminary Plat for Bella Vista, a part of the Southeast Quarter (SE/4), Section Sixteen (16), Township Twelve (12) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma (903 E. Main), with conditions, as recommended by the Planning Commission**

The motion to approve a Preliminary Plat for Bella Vista, a part of the Southeast Quarter (SE/4), Section Sixteen (16), Township Twelve (12) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma (903 E. Main), with conditions, as recommended by the Planning Commission, was made by Council Member Russell and seconded by Council Member McEachern.

**The vote:**

**AYES: McEachern, Alberts, Yanda, Russell, Smaistrila**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**7. Consider approving a final plat for Panda Express, a tract of land lying in and being part of the Southwest Quarter (SW/4) of section Twenty-Nine (29), Township Twelve (12) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma (1551 Garth Brooks Blvd.), as recommended by the Planning Commission**

The motion to approve a final plat for Panda Express, a tract of land lying in and being part of the Southwest Quarter (SW/4) of section Twenty-Nine (29), Township Twelve (12) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma (1551 Garth Brooks Blvd.), as recommended by the Planning Commission, was made by Council Member Smaistrila and seconded by Council Member Yanda.

**The vote:**

**AYES: Smaistrila, McEachern, Russell, Yanda, Alberts**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**8. Consider approving a Letter of Authorization to be submitted for the second level domain name of "yukonok.gov" for city use, as recommended by the Information Technology Director**

The motion to approve a Letter of Authorization to be submitted for the second level domain name of "yukonok.gov" for city use, as recommended by the Information Technology Director, was made by Council Member McEachern and seconded by Council Member Russell.

**The vote:**

**AYES: Russell, Yanda, Alberts, Smaistrila, McEachern**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**9. Consider accepting the Water Line improvements and placing the Maintenance Bonds into effect to serve The Market at Czech Hall and NW 10th St, as recommended by the Development Services Director**

The motion to accept the Water Line improvements and placing the Maintenance Bonds into effect to serve The Market at Czech Hall and NW 10th St, as recommended by the Development Services Director, was made by Council Member Yanda and seconded by Council Member Smaistrila.

**The vote:**

**AYES: McEachern, Russell, Alberts, Yanda, Smaistrila**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**10. Consider accepting the Paving, Storm Drain and Traffic Control Improvements and the Maintenance Bonds into effect to serve The Market at Czech Hall and NW 10th St, as recommended by the Development Services Director**

The motion to accept the Paving, Storm Drain and Traffic Control Improvements and the Maintenance Bonds into effect to serve The Market at Czech Hall and NW 10th St, as recommended by the Development Services Director, was made by Council Member Russell and seconded by Council Member McEachern.

**The vote:**

**AYES: Smaistrila, Yanda, Alberts, McEachern, Russell**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 11. Consider accepting a request to release the Irrevocable Letter of Credit, for paving, storm drain and traffic signal to serve The Market at Czech Hall and NW 10<sup>th</sup> St, in the amount of \$886,242.00, as recommended by the Development Services Director**

The motion to accept a request to release the Irrevocable Letter of Credit, for paving, storm drain and traffic signal to serve The Market at Czech Hall and NW 10<sup>th</sup> St, in the amount of \$886,242.00, as recommended by the Development Services Director, was made by Council Member McEachern and seconded by Council Member Russell.

**The vote:**

**AYES: McEachern, Alberts, Smaistrla, Russell, Yanda**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 12. Consider accepting a request to release the Irrevocable Letter of Credit, for Water Line Improvements to serve The Market at Czech Hall and NW 10<sup>th</sup> St, in the amount of \$248,061.00, as recommended by the Development Services Director**

The motion to accept a request to release the Irrevocable Letter of Credit, for Water Line Improvements to serve The Market at Czech Hall and NW 10<sup>th</sup> St, in the amount of \$248,061.00, as recommended by the Development Services Director, was made by Council Member Yanda and seconded by Council Member McEachern.

**The vote:**

**AYES: Russell, Yanda, McEachern, Alberts, Smaistrla**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 13. Consider accepting the 2016 CDBG Grant Project #16760 and executing the contract via OKGrants Online System, as recommended by the Development Services Director**

The motion to accept the 2016 CDBG Grant Project #16760 and executing the contract via OKGrants Online System, as recommended by the Development Services Director, was made by Council Member McEachern and seconded by Council Member Russell.

**The vote:**

**AYES: Alberts, McEachern, Russell, Yanda, Smaistrla**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 14. New Business** – There was no new business.

**15. Council Discussion**

**Council Member McEachern** thanked Pastor Buckley and the Boy Scouts, stating it was a wonderful way to start off the meeting. He also thanked those who worked to make Czech Fest wonderful, appreciates all who made it happen.

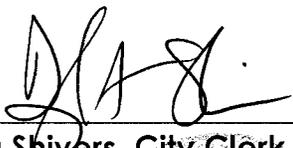
**Council Member Russell** thanked all in attendance including Troop 807. Thanked all the city staff, police and fire for all their hard work at Czech Fest.

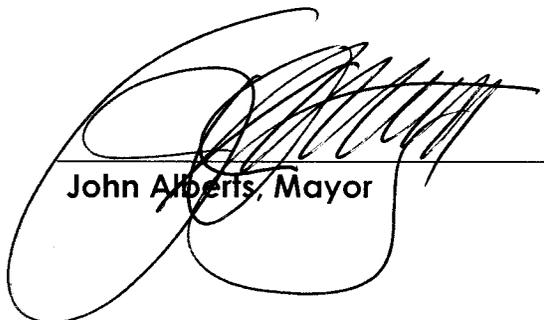
**Council Member Smaistrla** thanked police, fire and all who kept our city safe at Czech Fest. Thanked Boy Scout Troop 807.

**Council Member Yanda** thanked the Boy Scouts for all they do as well as all of those in attendance.

**Mayor Alberts** thanked all of the volunteers, police and fire for a great day at Czech Fest. Mayor Alberts gave a rundown of several upcoming events: October 14 – Movie at the Coop and the Oklahoma State Senior Games; October 24 – Mummy & Son Masquerade; October 25 – Spooky Senior Social; October 29 – Spooksville; November 4 – Patriot Project; November 5 – Pumpkin Harvest Craft Festival. Be sure to visit the city website for more information. The mayor invited all to join him at Chill Your Cheeks and ending with Yukon is a great place to live.

**16. Adjournment**

  
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**Doug Shivers, City Clerk**

  
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**John Alberts, Mayor**

