

**Yukon City Council Minutes
March 1, 2016**

The Yukon City Council met in regular session on March 1, 2016 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Rev. Thomas Buckley, Judah Worship Ministries
The flag salute was given in unison.

— ROLL CALL: (Present) John Alberts, Mayor
 Richard Russell, Vice Mayor
 Michael McEachern, Council Member
 Donna Yanda, Council Member
 Earline Smaistrla, Council Member

OTHERS PRESENT:

Tammy DeSpain, Acting City Manager	Doug Shivers, City Clerk
Mike Segler, City Attorney	Robbie Williams, City Engineer
Mitch Hort, Development Services Dir.	Gary Cooper, IT Director
John Corn, Police Chief	Arnold Adams, Public Works Director
Philip Merry, Acting City Treasurer	Jenna Roberson, PIO
Bill Stover, Sanitation Director	Candy Schwarz, Court Clerk
Sara Schieman, Librarian	Kevin Jones, Fire Chief
Jan Scott, Parks & Recreation Dir.	Claudia Krshka, Parks & Rec. Dep. Dir
Sheri Shoemaker, Parks & Recreation	Jerome Brown, Info. Technology Asst.

Presentations and Proclamations

— Mayor Alberts Presented a Proclamation acknowledging Yukon as a “2016 Playful City USA Community” recipient to Jan Scott, and he read the Proclamation. He also Thanked all of the Parks & Recreation staff for their efforts. Ms. Scott stated that credit for the award goes to all the employees.

Visitors

There were no visitors.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

— **The City Manager recommends a motion to approve:**

B) The minutes of the regular meeting of February 16, 2016

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of February 16, 2016, was made by Trustee McEachern and seconded by Trustee Russell.

The vote:

AYES: Smaistrla, Alberts, McEachern, Yanda, Russell,

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of February 16, 2016**
- B) The minutes of the Special Meeting of February 17, 2016**
- C) Payment of material claims in the amount of \$439,590.14**
- D) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- E) An extension to the current natural gas sales agreement with Clearwater Enterprises, L.L.C., to extend the term from April 1, 2016 through March 31, 2017**
- F) An agreement with the Yukon Horseshoe Club for use of Yukon City Park horseshoe courts from February 17, 2016 to October 30, 2016**
- G) An agreement with the Yukon Christian Athletic Association for use of Hilcrest Park softball field from February 17, 2016 through August 30, 2016, and for use of Sunrise Park softball field from July 1, 2016 through August 30, 2016**
- H) An agreement with Yukon BMX to use Taylor Park BMX track from February 17, 2016 through February 17, 2017**
- I) An agreement with the Oklahoma Nitro Club to use Taylor Park rc car track from February 17, 2016 through February 17, 2017**
- J) An agreement with the United Softball Association of Yukon for use of Sunrise Park Softball fields from February 17, 2016 through October 30, 2016**
- K) An agreement with the Yukon Optimist Sports Club for use of City Park baseball fields from February 17, 2016 to July 2, 2016**
- L) An agreement with the Yukon Soccer Club for use of the soccer fields at Ranchwood and Taylor Parks from February 17, 2016 through December 31, 2016**
- M) Setting the date for the next regular Council meeting for March 15, 2016, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket, consisting of the approval of the minutes of the regular meeting of February 16, 2016; the minutes of the Special Meeting of February 17, 2016; payment of material claims in the amount of \$439,590.14; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; an extension to the current natural gas sales agreement with Clearwater Enterprises, L.L.C., to extend the term from April 1, 2016 through March 31, 2017; an agreement with the Yukon Horseshoe Club for use of Yukon City Park horseshoe courts from February 17, 2016 to October 30, 2016; an agreement with the Yukon Christian Athletic Association for use of Hilcrest Park softball field from February 17, 2016 through August 30, 2016, and for use of Sunrise Park softball field from July 1, 2016 through August 30, 2016; an agreement with Yukon BMX to use Taylor Park BMX track from February 17, 2016 through February 17, 2017; an agreement with the Oklahoma Nitro Club to use Taylor Park rc car track from February 17, 2016 through February 17, 2017; an agreement with the United Softball Association of Yukon for use of Sunrise Park Softball fields from February 17, 2016 through October 30, 2016; an agreement with the Yukon Optimist Sports Club for use of City Park baseball fields from February 17, 2016 to July 2, 2016; an agreement with the Yukon Soccer Club for use of the soccer fields at Ranchwood and Taylor Parks from February 17, 2016 through December 31, 2016; ; and setting the date for the next regular Council meeting for March 15, 2016, 7:00 p.m. in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Smaistrila and seconded by Council Member Yanda.

The vote:

AYES: McEachern, Russell, Yanda, Smaistrila, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

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- 2. Consider approving an agreement between the City of Yukon and Crawford and Associates, P.C., for the preparation of annual financial statements, and general accounting and advisory assistance, for a term of engagement through June 30, 2017, as recommended by the Acting City Manager**

The motion to approve an agreement between the City of Yukon and Crawford and Associates, P.C., for the preparation of annual financial statements, and general accounting and advisory assistance, for a term of engagement through June 30, 2017, as recommended by the Acting City Manager, was made by Council Member Yanda and seconded by Council Member Russell.

Mayor Alberts asked if this was the company the City was currently working with, if staff was satisfied with the work so far, and if it was a change from the past advisor. Ms. DeSpain confirmed and said they would be advising the City with investment and also helping with the accounting system. The Mayor then asked if Crawford and Associates was fully qualified and if they provided a full array of services. Ms. DeSpain again confirmed.

The vote:

— **AYES: Russell, Yanda, Alberts, McEachern, Smaistrila,**

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 3. Consider approving Ordinance No. 1333, an ordinance amending Ordinance No. 657, Appendix A of the Code of Ordinances of the City of Yukon, Oklahoma, by providing that the zoning designation for a part of the southeast quarter (SE/4) of Section Thirty (30), Township Twelve North (T12N), Range Five West (R5W) of the Indian Meridian, Canadian County, Oklahoma (1601 Health Center Parkway), be changed from "C-5" (Planned Shopping Center District) to "C-3 PUD" (Restricted Commercial District); and Declaring an Emergency**

— The motion to approve Ordinance No. 1333, an ordinance amending Ordinance No. 657, Appendix A of the Code of Ordinances of the City of Yukon, Oklahoma, by providing that the zoning designation for a part of the southeast quarter (SE/4) of Section Thirty (30), Township Twelve North (T12N), Range Five West (R5W) of the Indian Meridian, Canadian County, Oklahoma (1601 Health Center Parkway), be changed from "C-5" (Planned Shopping Center District) to "C-3 PUD" (Restricted Commercial District); and Declaring an Emergency, was made by Council Member McEachern and seconded by Council Member Russell.

Mr. McEachern asked for and received clarification on the location of the PUD from Mr. Hort.

The vote:

AYES: Alberts, Smaistrila, McEachern, Russell, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

3A. Consider approving the Emergency Clause of Ordinance No. 1333

The motion to approve the Emergency Clause of Ordinance No. 1333 was made by Council Member Yanda and seconded by Council Member McEachern.

The vote:

AYES: Russell, McEachern, Yanda, Smaistrila, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

4. Consider approving a Planned Unit Development for StoneGate Partners, LLC, for a tract of land lying in the southeast quarter (SE/4) of section thirty (30), township twelve north (T12N), range five west (R5W) of the Indian Meridian, Canadian County, Oklahoma (1601 Health Center Parkway), as recommended by the Planning Commission

The motion to approve a Planned Unit Development for StoneGate Partners, LLC, for a tract of land lying in the southeast quarter (SE/4) of section thirty (30), township twelve north (T12N), range five west (R5W) of the Indian Meridian, Canadian County, Oklahoma (1601 Health Center Parkway), as recommended by the Planning Commission, was made by Council Member McEachern and seconded by Council Member Yanda.

The vote:

AYES: Yanda, Alberts, Smaistrila, Russell, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

5. Consider approving the Preliminary Plat for StoneGate Partners, LLC, for a tract of land lying in the southeast quarter (SE/4) of section thirty (30), township twelve north (T12N), range five west (R5W) of the Indian Meridian, Canadian County, Oklahoma (1601 Health Center Parkway), as recommended by the Planning Commission

The motion to approve the Preliminary Plat for StoneGate Partners, LLC, for a tract of land lying in the southeast quarter (SE/4) of section thirty (30), township twelve north (T12N), range five west (R5W) of the Indian Meridian, Canadian County, Oklahoma (1601 Health Center Parkway), as recommended by the Planning Commission, was made by Council Member Russell and seconded by Council Member McEachern.

The vote:

AYES: Smaistrila, Yanda, McEachern, Alberts, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

6. Consider a motion to recess as Yukon City Council and convene into Executive Session, to discuss the employment of a City Manager, as provided for in 25 OS 2003, Section 307 (B)(1); and to discuss a pending investigation, claim, or action with the City Attorney, as provided for in 25 OS 2003, Section 307 (B)(4)

The motion to recess as Yukon City Council and convene into Executive Session, to discuss the employment of a City Manager, as provided for in 25 OS 2003, Section 307 (B)(1); and to discuss a pending investigation, claim, or action with the City Attorney, as provided for in 25 OS 2003, Section 307 (B)(4), was made by Council Member McEachern and seconded by Council Member Smaistrila.

The vote:

AYES: McEachern, Russell, Alberts, Yanda, Smaistrla

NAYS: None

VOTE: 5-0

MOTION CARRIED

Mayor Alberts invited the City Attorney, the Acting City Manager, and Frank Crawford into the Executive Session.

7. Consider a motion to adjourn from Executive Session and reconvene as Yukon City Council

The motion to adjourn from Executive Session and reconvene as Yukon City Council was made by Council Member McEachern and seconded by Council Member Yanda.

The vote:

AYES: Russell, Yanda, Smaistrla, Alberts, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

Mayor Alberts then read the minutes of the Executive Session, stating "While in Executive Session, only the items on the agenda were discussed, no action was taken, and no votes were cast."

8. Consider approving an employment contract between the City of Yukon and Mr. James Crosby, for the position of City Manager, as recommended by the City Attorney

A motion to approve an employment contract between the City of Yukon and Mr. James Crosby, for the position of City Manager, subject to an amendment of the buy-back of transferred sick leave, as recommended by the City Attorney, was made by Council Member Russell and seconded by Council Member Smaistrla.

The vote:

AYES: Russell, Yanda, Smaistrla, Alberts, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

9. New Business - There was no new business.

10. Council Discussion

Council Member McEachern Thanked Jan Scott and all of the Parks & Recreation staff. He also commended the mock City Council meeting put on by Mr. Andrews and the students from Yukon High School.

Council Member Russell noted the award for the parks was a very good thing.

Council Member Yanda had no comments.

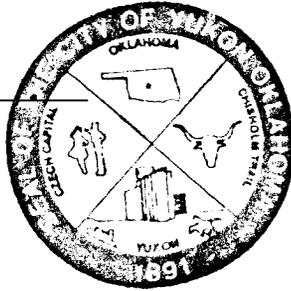
Council Member Smaistrla thanked all City department managers, and said she was honored to be in her position and support the staff and the City.

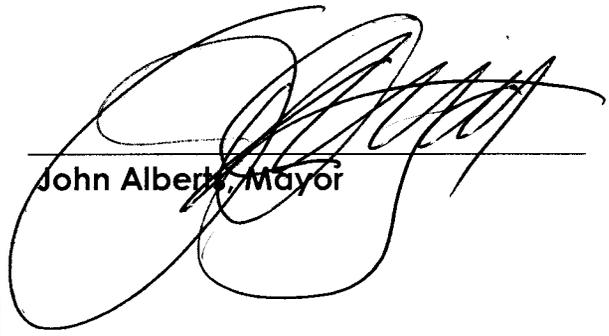
Mayor Alberts Thanked Mr. Crosby and said he was looking forward to working with him. He asked everyone to be patient as the City moves forward. The City will be better and we will continue to learn.

11. Adjournment



Doug Shivers, City Clerk





John Albert, Mayor