

Yukon

CITY COUNCIL AGENDA

October 18, 2011

John Alberts, Mayor ~ Ward 2
Nick Grba, Vice Mayor ~ Ward 1
Dewayne Maxey, Council Member ~ Ward 3
Bob Bradway, Council Member ~ Ward 4
Ken Smith, Council Member ~ At-Large
Grayson Bottom, City Manager

Yukon

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Dewayne Maxey, Council Member ~ Ward 3
Bob Bradway, Council Member ~ Ward 4
Ken Smith, Council Member ~ At-Large
Grayson Bottom, City Manager

Yukon City Council / Yukon Municipal Authority Work Session
Conference Room - Centennial Building - 12 South 5th Street
October 18, 2011 - 6:00 p.m.

PUBLIC DISCUSSION OF PROPOSED SANITATION SERVICE CHANGES

6:00 PM until 6:45 PM
Council Chambers, Centennial Building

Comments should focus on sanitation operations only and will be accepted from citizens who are current City of Yukon sanitation customers. Interested citizens may present their opening remarks at the podium and should adhere to a three minute time limit. After concluding their opening statement, the citizen may ask questions and receive answers from council members, city administrators or staff. Each question asked and its answer will have a three minute time limit for discussion.

Residents living in the 73099 zip code who are sanitation customers of Oklahoma City or other municipalities are not affected and therefore should not submit comments. No remarks from private garbage vendors will be accepted.

A. Summary of Available Options – City Manager

B. Comments from public

City Council - Municipal Authority Agendas

October 18, 2011 - 7:00 p.m.

Council Chambers – Centennial Building
12 South Fifth Street, Yukon, Oklahoma

The City of Yukon strives to accommodate the needs of all citizens, including those who may be disabled. If you would like to attend this Council meeting but find it difficult to do so because of a disability or architectural barrier, please contact City Hall at 354-1895. We will make a sincere attempt to resolve the problem. If you require a sign-language interpreter at the meeting, please call or notify City Hall, 500 West Main, by noon, October 17, 2011.

Invocation: Theresa Sanders, Director, Compassionate Hands

Flag Salute:

Roll Call: John Alberts, Mayor
Nick Grba, Vice-Mayor
Bob Bradway, Council Member
Ken Smith, Council Member
Dewayne Maxey, Council Member

Presentations and Proclamations

"Head Start Month"

Visitors

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of October 4, 2011
- B) Payment of material claims in the amount of \$472,997.95

ACTION

- 2A. Consider and approve Resolution No. YMA 2011-02, a resolution authorizing the issuance of the Yukon Municipal Authority 2011 Revenue Note (the "Revenue Note"), in an aggregate principal amount of not to exceed \$2,000,000; waiving competitive bidding and authorizing said Revenue Note to be sold at a price less than par value by negotiated sale within the limits provided by Title 60, Oklahoma Statutes, Section 176; authorizing and approving documents, procedures and payments related to issuance of the Revenue Note; designating the Revenue Note as "qualified tax-exempt obligations" as contained in the Internal Revenue Code of 1986; providing that the Trust Indenture shall be subject to provisions of the Revenue Note; ratifying a lease agreement and operation and maintenance contract between the City of Yukon and the Yukon Municipal Authority and agreeing that the term of the lease shall extend so long as the Revenue Note remains outstanding and unpaid.**

2A. (Continued)**ACTION**

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of October 4, 2011
- B) Payment of material claims in the amount of \$431,164.95
- C) The 2011 updates to the City of Yukon Emergency Operations Plan
- D) Accepting a 2011 Community Development Block Grant from the Oklahoma Dept. of Commerce, for Water System Improvements, in the amount of \$64,567.00
- E) The items on the attached list from the Technology Dept. as surplus, and authorizing their sale, donation or trade
- F) Resolution 2011-12, naming Frosty Peak as Local Point of Contact for National Incident Management System (NIMS) activities and compliance
- G) A budget amendment to allow for a transfer of funds from the Stormwater Fund Balance, in the amount of \$100,000.00, to cover unbudgeted engineering expenses previously approved by Council for the Turtle Creek Master Drainage Plan
- H) Setting the date for the next regular Council meeting for November 1, 2011, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 South Fifth Street

ACTION

2. Reports of Boards, Commissions and City Officials

- 3. Conduct a hearing to receive comments and discuss an application from Joey Smith & Dennis Whittaker/Route 66 Asphalt Emulsion Maintenance to rezone the property at 1401 Lakeshore Drive currently zoned I-1 (light industrial district) to I-2 (heavy industrial district), previously recommended for denial by the Planning Commission; no action will be taken**

3A. Consider the recommendation of the Planning Commission to deny the application for rezoning of 1401 Lakeshore Drive

(Council may only make a motion to A) Uphold the recommendation of the Planning Commission; B) uphold the recommendation subject to modification, C) deny the recommendation, or D) return the application to the planning commission for further study)

ACTION

4. Consider approving an Agreement for Services between the City of Yukon and Yukon Chamber of Commerce, for the period beginning July 1, 2011 through June 30, 2012, at a cost of \$2,500 per month

ACTION _____

5. Consider and approve Resolution No. 2011- 11, a resolution approving the incurrence of indebtedness by the Yukon Municipal Authority (the “Authority”) issuing its 2011 Revenue Note (the “Revenue Note”), in an aggregate principal amount of not to exceed \$2,000,000; waiving competitive bidding and authorizing said Revenue Note to be sold at a price less than par value by negotiated sale within the limits provided by Title 60, Oklahoma Statutes, Section 176; authorizing and approving a sales tax agreement providing security for the Revenue Note; designating the Revenue Note as “qualified tax-exempt obligations” under the Internal Revenue Code of 1986; providing that the Trust Indenture shall be subject to provisions of the Revenue Note; ratification of lease agreement and operation and maintenance contract between the City and the Authority and agreeing that the term of the lease shall extend to long as the Revenue Note remains unpaid; and, authorization of documents and procedures related to issuance of the Revenue Note.

ACTION _____

6. Consider and approve Ordinance No. 1270, an ordinance amending Sec. 2-137(b) of the Code of Ordinances of the City of Yukon by determining that certain obligations, including the Yukon Municipal Authority 2011 Revenue Note in an aggregate principal amount not to exceed \$2,000,000, do not exceed debt limitations; repealing all conflicting ordinance provisions; and declaring an emergency

ACTION _____

- 6A. Consider and approve the Emergency Clause of Ordinance No. 1270

ACTION _____

7. Consider approving Change Order No. 2, for the construction of the new Yukon Fire Station, in an amount decreasing the Contract Sum by \$15,792.58

ACTION _____

8. Consider approving a request for a Conditional Use Permit for a mobile home located at 5360 Cimmaron Rd., by Joshua and Ann Wooley & Mark Parizek, as recommended by the Planning Commission

ACTION _____

9. Consider approving an expenditure of funds for the purpose of reconfiguring City Hall offices in an amount anticipated to be \$62,900.00, with cash expenditures for outsourced competitively bid items not to exceed \$40,000 of the above total, to be funded from the Capital Improvement fund

ACTION _____

10. City Manager's Report – Information items only
 - A. Update on Fire Station construction project
 - B. Upcoming ribbon-cutting for a new business
 - C. "News 9 Road Trip" to Yukon on October 28
11. New Business
12. Council Discussion
13. Adjournment



PROCLAMATION

WHEREAS, Head Start is a comprehensive, family oriented child development program for low income families; and

WHEREAS, since the establishment of Head Start on May 18, 1965, Head Start has provided comprehensive health, education, nutritional and social services to more than eight million preschool children and their families; and

WHEREAS, major research findings document the program's lasting positive effects on children; and

WHEREAS, October has been designated as Head Start Awareness Month and the Yukon Head Start Center will join more than 32,000 Head Start Classrooms across the country in celebrating the accomplishments of Head Start; and

WHEREAS, the support of this community has been made possible by the local Head Start Program.

NOW, THEREFORE, I, John Alberts, Mayor of the City of Yukon, do hereby declare the month of October, 2011, to be

“Head Start Month”

in the City of Yukon, Oklahoma.

Given under my hand and Seal of the City of Yukon this 18th day of October, 2011.

John Alberts, Mayor

Douglas A. Shivers, City Clerk

**Yukon Municipal Authority Minutes
October 4, 2011**

ROLL CALL: (Present) John Alberts, Chairman
 Nick Grba, Vice-Chairman
 Bob Bradway, Trustee
 Ken Smith, Trustee
 Dewayne Maxey, Trustee

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of September 20, 2011
- B) Payment of material claims in the amount of \$121,579.23

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of September 20, 2011, and payment of material claims in the amount of \$121,579.23, was made by Trustee Smith and seconded by Trustee Maxey.

The vote:

AYES: Maxey, Alberts, Bradway, Grba, Smith

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

EXHIBIT A
 YUKON MUNICIPAL AUTHORITY
 (Yukon, Oklahoma)
 SALES TAX AND UTILITY SYSTEM REVENUE BONDS
 SERIES 2011

PAYMENT REQUISITION
 YUKON MUNICIPAL AUTHORITY
 CONSTRUCTION FUND
 Project Account

TO: Bank of Oklahoma, N.A., Trustee

FROM: Yukon Municipal Authority

DATE:

Pursuant to the provisions of the General Bond Indenture dated June 1, 1996, and Supplemented by the Supplemental Bond Indenture dated January 1, 2011 by and between Yukon Municipal Authority and Bank of Oklahoma, N.A., Oklahoma, as Trustee, you are directed to pay Creditor from the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

*Ir. ad Design Group
 3020 NW 149th St.
 Oklahoma City OK 73134*

| | |
|----------|---------------------------|
| CREDITOR | 81-9130-16-2 TRUST NO. |
|----------|---------------------------|

| ITEM | PURPOSE | ITEM NO. AMOUNT |
|-----------------|---------------------------|------------------------------|
| <i>10/18/11</i> | <i>Yukon Fire Station</i> | <i>\$ 5,967⁵⁰</i> |

AUTHORIZATION AND CERTIFICATE OF GENERAL MANAGER

With reference to the above requisition, the undersigned certifies:

The above requisition is approved.

Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by

the certificate of the supervising architect or engineer or other appropriate certification.

That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Yukon Municipal Authority Construction Fund and has not been paid.

That there has not been filed with or served upon the Yukon Municipal Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to any of the persons, firms, or corporations named in such requisition, which has not been of such obligation.

That such requisition contains no item representing payment on account of any retained percentages which Yukon Municipal Authority is at the date of such certificate entitled to retain.

YUKON MUNICIPAL AUTHORITY

Chairman or Vice Chairman

Date

Date Approved: _____

Date Paid _____

Authorized Officer

Submit in triplicate:

1 to Bank

1 to General Manager

1 to City



City of Yukon
 Attn: City Treasurer
 Michael Malmfeldt
 P. O. Box 850500
 Yukon, Oklahoma 73085

INVOICE # 7936
 PROJECT # A167.00
 STATEMENT# 16
 DATE: October 3, 2011
 CIT220

Re: Yukon Fire Station

| | | |
|-----------------------------|-------|----------------|
| Estimated Construction Cost | | \$6,200,000.00 |
| Estimated Fee | 6.30% | \$390,600.00 |
| Incentive | | \$10,000.00 |
| Disincentive | | (\$10,000.00) |
| Construction Observation | | \$75,000.00 |

Architectural and Engineering Services August 26 through September 25, 2011

Conceptual Plans (\$136,710.00)

Completed to Date: \$136,710.00 x 100.0% = \$136,710.00

Preliminary Plans (\$117,180.00)

Completed to Date: \$117,180.00 x 100.0% = \$117,180.00

Final Plans (\$117,180.00)

Completed to Date: \$117,180.00 x 100.0% = \$117,180.00

Award of Contract (\$19,530.00)

Completed to Date: \$19,530.00 x 0.0% = \$0.00

Construction Observation (\$75,000.00)

Inspection 738.00 Hrs. x \$55.00 = \$40,590.00

| | |
|-----------------------|--------------|
| | \$411,660.00 |
| Less Previous Billing | 405,692.50 |
| Amount Due | \$5,967.50 |

EXHIBIT A
 YUKON MUNICIPAL AUTHORITY
 (Yukon, Oklahoma)
 SALES TAX AND UTILITY SYSTEM REVENUE BONDS
 SERIES 2011

PAYMENT REQUISITION
 YUKON MUNICIPAL AUTHORITY
 CONSTRUCTION FUND
 Project Account

TO: Bank of Oklahoma, N.A., Trustee

FROM: Yukon Municipal Authority

DATE:

Pursuant to the provisions of the General Bond Indenture dated June 1, 1996, and Supplemented by the Supplemental Bond Indenture dated January 1, 2011 by and between Yukon Municipal Authority and Bank of Oklahoma, N.A., Oklahoma, as Trustee, you are directed to pay Creditor from the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

*Dooney Contracting LLC
 3217 NE 63rd St.
 Oklahoma City OK 73121*

| | |
|----------|---------------------------|
| CREDITOR | 81-9130-16-2 TRUST NO. |
|----------|---------------------------|

| ITEM | PURPOSE | ITEM NO. AMOUNT |
|-----------------|---------------------------|----------------------|
| <i>10/18/11</i> | <i>Yukon Fire Station</i> | <i>\$ 467,030.45</i> |

AUTHORIZATION AND CERTIFICATE OF GENERAL MANAGER

With reference to the above requisition, the undersigned certifies:

The above requisition is approved.

Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by

the certificate of the supervising architect or engineer or other appropriate certification.

That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Yukon Municipal Authority Construction Fund and has not been paid.

That there has not been filed with or served upon the Yukon Municipal Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to any of the persons, firms, or corporations named in such requisition, which has not been of such obligation.

That such requisition contains no item representing payment on account of any retained percentages which Yukon Municipal Authority is at the date of such certificate entitled to retain.

YUKON MUNICIPAL AUTHORITY

Chairman or Vice Chairman

Date

Date Approved: _____

Date Paid _____

Authorized Officer

Submit in triplicate:

1 to Bank

1 to General Manager

1 to City



Mr. Michael Malmfeldt
City Clerk
City of Yukon, City Hall Bldg.
500 West Main
Yukon Oklahoma, 73099

October 5, 2011

Re: New Yukon Fire Station, 2011

Dear Mr. Malmfeldt,

Attached, please find one copy of the Contractors Application and Certificate for Payment No. 8, in the amount of \$467,030.45. We have reviewed the application and have inspected the project and have found that, to the best of our knowledge, belief, and available information, this application and certificate for payment is in accordance with the Contract Documents. We therefore recommend payment of this application as submitted.

Payment breakdown for this project as of this date is as follows:

| | |
|--|----------------|
| Contract Amount: | \$3,825,500.00 |
| Change Orders to date: | \$ 40,480.83 |
| <hr/> | |
| Sub-Total: | \$3,865,980.83 |
| | |
| Amount Paid (including this Pay Application, less retainage) | \$2,281,268.09 |
| Balance Remaining | \$1,584,712.74 |

If you have any questions, or require additional information, please advise.

Sincerely,
Triad Design Group, Inc.

Randy S. Thomas, P.A.

Encl.

Cc: File A167.0
Tammy Kretchmar

DOWNEY CONTRACTING LLC

3217 NE 63rd Street
Oklahoma City, Oklahoma 73121

Phone: (405) 478-5277
Fax: (405) 478-5269

SUBMITTAL TRANSMITTAL

PROJECT: New Yukon Fire Station

DATE: 9/26/11

TO: Triad Design Group, Inc.
3020 N.W. 149th Street
Oklahoma City, OK 73134

RE: PAY APPLICATIONS

ATTN: Sharri Hiller / Randy Thomas

PHONE: 405.752.1122

FAX: 405.752.8855

PHONE:

| SUBMITTAL TYPE | | SUBMITTAL FOR | |
|---|---|---|--|
| <input type="checkbox"/> Shop Drawings | <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Approved as Submitted | |
| <input type="checkbox"/> Letter | <input type="checkbox"/> Your Use | <input type="checkbox"/> Approved as Noted | |
| <input type="checkbox"/> Submittals | <input type="checkbox"/> As Requested | <input type="checkbox"/> Returned After Loan | |
| <input type="checkbox"/> Purchase Order | <input type="checkbox"/> Review and Comment | <input type="checkbox"/> Resubmit | |
| <input type="checkbox"/> Plans | <input type="checkbox"/> Fax | <input type="checkbox"/> Submit | |
| <input type="checkbox"/> Samples | <input checked="" type="checkbox"/> Attached | <input type="checkbox"/> Returned | |
| <input type="checkbox"/> Specifications | <input type="checkbox"/> Separate Cover Via: Ma | <input type="checkbox"/> Returned for Corrections | |
| <input type="checkbox"/> Other: | | <input type="checkbox"/> Bid Due: | |

| QUANTITY | NUMBER | DESCRIPTION |
|----------|--------|-----------------|
| 3 | 008 | PAY APPLICATION |

REMARKS:

Paullei Mumme, Ext 308
Assistant Project Manager
pmumme@downeycontracting.com

Day Zimbelman, Ext 303
Project Manager
dzimbelman@downeycontracting.com

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF TWO PAGES

Owner: City of Yukon
 500 West Main
 Yukon, OK 73085

Project: Yukon Fire Station
 1000 W. Main Street
 Yukon, OK

Contractor: Downey Contracting, LLC
 3217 NE 63rd Street
 Oklahoma City, OK 73121

Architect: Triad Design Group
 3020 NW 149th Street
 Oklahoma City, OK 73134

Application No : **Eight (8)**

Period From: **08/26/11**

Period To: **09/26/11**

Project No: **3210**

Distribution to:

| | |
|---|------------|
| X | OWNER |
| X | ARCHITECT |
| X | CONTRACTOR |
| | |
| | |



Application is made for Payment, as shown below, in accordance with the Contract Continuation Sheet. AIA Document G702 is attached.

CONTRACTOR'S APPLICATION FOR PAYMENT

| CHANGE ORDER SUMMARY | | ADDITIONS | DEDUCTIONS |
|--|---------------|-----------|-------------|
| Change Orders approved in previous months by Owner | | \$0.00 | \$0.00 |
| TOTAL | | \$0.00 | \$0.00 |
| Approved this Month | | | |
| Number | Date Approved | | |
| 01 | 08/24/11 | 40,480.83 | |
| TOTALS | | 40,480.83 | 0.00 |
| Net change by Change Orders | | 40,480.83 | \$40,480.83 |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

- 1. ORIGINAL CONTRACT SUM **\$ 3,825,500.00**
- 2. Net change by Change Orders **\$ 40,480.83**
- 3. CONTRACT SUM TO DATE (Line 1+/-2) **\$ 3,865,980.83**
- 4. TOTAL COMPLETED TO DATE (Column H on G703) **\$ 2,401,334.83**
- 5. RETAINAGE: **\$ 120,066.74**
(Total in Column K of G703)
- 6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) **\$ 2,281,268.09**
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) **\$ 1,814,237.64**
- 8. CURRENT PAYMENT DUE **\$ 467,030.45**

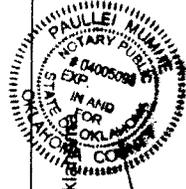
Contractor: **Downey Contracting, LLC**

By: 
 Day Zempelman, Project Manager

Date: **09/26/11**

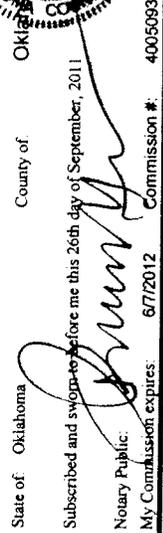
ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.



State of: Oklahoma County of: Oklahoma

Subscribed and sworn to before me this 26th day of September, 2011

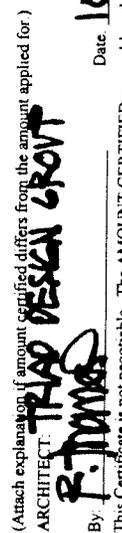
Notary Public: 

My Commission expires: **6/7/2012** Commission #: **4005093**

AMOUNT CERTIFIED **\$ 467,030.45**

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT: **TRIAD DESIGN GROUP**

By: 

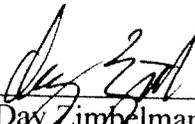
Date: **10.5.11**

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CLAIM OR INVOICE AFFIDAVIT

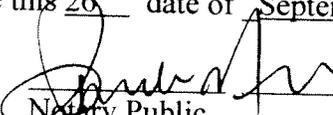
STATE OF OKLAHOMA)
)
COUNTY OF OKLAHOMA)

The undersigned (contractor), of lawful age, being first duly sworn, on oath says that this (invoice, claim or contract) is true and correct. Affiant further states that the (work, services, or materials) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished to the affiant. Affiant further states that (s)he has made no payment, given, or donated or agreed to pay, give, or donate, either directly or indirectly, to any elected official, officer, or employee of the State of Oklahoma, of money or any other thing of value to obtain payment or award of this contract.



Day Zimbelman
Downey Contracting, LLC

Subscribed and sworn to before me this 26th date of September



Notary Public



My Commission Expires: 6/7/2012
My Commission Number: 04005093

THE TRUSTEES OF THE YUKON MUNICIPAL AUTHORITY MET ON THE 18th DAY OF OCTOBER, 2011, IN THE COUNCIL CHAMBERS OF THE CENTENNIAL BUILDING AT 12 S. 5TH ST., YUKON, OKLAHOMA, AT 7:30 P.M.

TRUSTEES PRESENT:

TRUSTEES ABSENT:

Notice of this meeting having been given in writing to the Clerk of the municipality as required by law and public notice of the agenda for same having been posted in prominent public view at the principal office of the Authority and at the location of said meeting, twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

(Other Proceedings)

THEREUPON, the Chairman introduced a Resolution, copies having been distributed to the Trustees, and upon motion by Trustee _____, seconded by Trustee _____, such Resolution was adopted by the following vote:

AYE:

NAY:

The Resolution as adopted is as follows:

RESOLUTION NO. YMA-2011-02

A RESOLUTION AUTHORIZING THE ISSUANCE OF THE YUKON MUNICIPAL AUTHORITY 2011 REVENUE NOTE (THE “REVENUE NOTE”), IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$2,000,000; WAIVING COMPETITIVE BIDDING AND AUTHORIZING SAID REVENUE NOTE TO BE SOLD AT A PRICE LESS THAN PAR VALUE BY NEGOTIATED SALE WITHIN THE LIMITS PROVIDED BY TITLE 60, OKLAHOMA STATUTES, SECTION 176; AUTHORIZING AND APPROVING DOCUMENTS, PROCEDURES AND PAYMENTS RELATED TO ISSUANCE OF THE REVENUE NOTE; DESIGNATING THE REVENUE NOTE AS “QUALIFIED TAX-EXEMPT OBLIGATIONS” AS CONTAINED IN THE INTERNAL REVENUE CODE OF 1986; PROVIDING THAT THE TRUST INDENTURE SHALL BE SUBJECT TO PROVISIONS OF THE REVENUE NOTE; RATIFYING A LEASE AGREEMENT AND OPERATION AND MAINTENANCE CONTRACT BETWEEN THE CITY OF YUKON AND THE YUKON MUNICIPAL AUTHORITY AND AGREEING THAT THE TERM OF THE LEASE SHALL EXTEND SO LONG AS THE REVENUE NOTE REMAINS OUTSTANDING AND UNPAID.

BE IT RESOLVED BY THE TRUSTEES OF THE YUKON MUNICIPAL AUTHORITY:

Section 1. Authorization of Issuance of Revenue Note. The Yukon Municipal Authority (the “Authority”), a public trust organized and existing under the laws of the State of Oklahoma, the beneficiary of which is the City of Yukon, Oklahoma (the “City”), hereby authorizes the issuance of its obligation designated:

Yukon Municipal Authority 2011 Revenue Note in an aggregate principal amount not to exceed \$2,000,000 (the “Revenue Note”),

for the purposes of providing capital improvements and equipment for the use and benefit of the City and the payment of associated indebtedness, the payment of financing costs and for expenses of issuing the Revenue Note.

Section 2. Waiver of Competitive Bidding on Sale of the Revenue Note. Competitive bidding on the sale of the Revenue Note is hereby waived and the same is authorized to be sold at a price less than par value by negotiated sale, pursuant to the terms of the Revenue Note, all within the limits provided by Title 60, Oklahoma Statutes 2001, Section 176, as amended.

Section 3. Approval of Documents. The following documents are hereby authorized and approved and the Chairman or Vice Chairman of the Authority is hereby authorized and directed to execute and deliver the same on behalf of the Authority, and such documents shall be

conclusively deemed approved by the Authority upon such execution and delivery, to-wit:

(A) Revenue Note, issued by the Authority, in favor of Yukon National Bank, a national banking association, or its successors (the "Bank"), in a principal amount not to exceed \$2,000,000, together with interest thereon at a fixed rate per annum not to exceed the maximum rate prescribed by Title 60, Oklahoma Statutes 2001, Section 176, as amended, all according to the terms and conditions expressed therein, and a real estate mortgage(s) covering such property as designated by the Chairman or Vice Chairman in favor of the Bank securing the Revenue Note.

(B) Security Agreement between the Authority and the Bank (herein the "Security Agreement"), providing security for the obligation of the Authority under the Revenue Note, all according to the terms and conditions expressed in said Security Agreement; and such other security instruments as necessary to secure the revenue Note, including but not limited to the granting and extension of real estate mortgages.

(C) Sales Tax Agreement with the City (the "Sales Tax Agreement") whereby the City pledges funds of the City to the Authority for repayment of the Revenue Note, provided such Sales Tax Agreement shall comply in all respects with applicable Oklahoma law, including Oklahoma law which provides that the City may not become obligated beyond its fiscal year (July 1 through June 30), and providing that all payments of funds of the City to the Authority for payment of the Revenue Note shall be subject to annual appropriation by the City.

(D) Financing Statement wherein the Authority is the debtor and the Bank is the secured party, all according to the terms and conditions expressed in said Financing Statement.

(E) Preliminary Offering Document and Final Offering Document describing the terms, conditions and security for payment of the Revenue Note. The Authority certifies that the information contained in the Preliminary Offering Document and the Final Offering Document will at the time of finalization and delivery of same be correct in all material respects, and will not omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they are made, not misleading; and, in furtherance thereof, the Chairman (or the Vice Chairman in the absence of the Chairman) is authorized to certify the foregoing and to "deem final" the Preliminary Offering Document and Final Offering Document for purposes of Rule 15c2-12 as promulgated by the Securities and Exchange Commission of the United States of America. Bond Counsel is authorized to execute and file the Preliminary Offering Document and the Final Offering Document.

(F) The Closing Order, which shall direct disbursement of proceeds received from the sale of the Revenue Note and which shall further authorize and direct the payment of the cost of issuance of the Revenue Note.

(G) Any and all other documents and certifications as necessary to consummate issuance of the Revenue Note, including as necessary a Continuing Disclosure Agreement, and contracts for professional and other services incident to issuance of the Revenue Note.

Section 4. Reasonable Expectations with Respect to Issuance of Tax-Exempt Obligations and Designation of Revenue Note as Qualified Tax-Exempt Obligations. The Authority reasonably anticipates that the aggregate amount of “qualified tax-exempt obligations” (as defined in section 265(b)(3)(B) of the Internal Revenue Code of 1986, as amended (the “Code”)), which will be issued by the Authority, the City of Yukon (the “City”) and all subordinate entities thereof during calendar year 2011 will not exceed \$10,000,000, and hereby covenants and agrees, as a material inducement and consideration to the purchasers of its Revenue Note, that neither the Authority, the City or any subordinate entity thereof will, during calendar year 2011, issue “qualified tax-exempt obligations” (as defined in Section 265(b)(3)(B) of the Code), in an aggregate amount exceeding \$10,000,000. Further, it is the purpose and intent of this Resolution that the Revenue Note shall constitute and is hereby designated as “qualified tax-exempt obligations” as defined in Section 265(b)(3)(B) of the Code, in order that the purchasers of the Revenue Note may avail themselves of the exception contained in said Section 265(b)(3)(B) of the Code with respect to interest incurred to carry tax-exempt bonds. The Authority hereby covenants and agrees that it will not designate as “qualified tax-exempt obligations” more than \$10,000,000 in aggregate amount of obligations issued by the Authority, the City or any subordinate entity thereof during calendar year 2011. Notwithstanding other provisions of this section, the Authority and other related entities may issue obligations, provided that the issuance of such obligations do not disqualify the Revenue Note as “qualified tax-exempt obligations” as defined by Section 265(b)(3)(B) of the Code. The Authority hereby covenants and agrees with the purchasers of the Revenue Note to take such further actions and execute such documents and instruments as may be necessary or proper to carry out the intent of this Resolution, and/or as may be in furtherance of the issuance of the Revenue Note, and the Chairman (or Vice Chairman in the absence of the Chairman) is hereby authorized, empowered and directed to take such actions and execute such documents as may be deemed necessary or proper from time to time.

Section 5. Trust Indenture Subject to Revenue Note. The Trust Indenture dated as of June 20, 1972, as amended, creating the Authority is subject to the provisions of the Revenue Note.

Section 6. Ratification of Lease. The Authority hereby ratifies and confirms the Lease Agreement and Operation and Maintenance Contract by and between the City of Yukon, Oklahoma, and the Authority dated the 3rd day of October 1972, as amended, (the “Lease”) pertaining to the lease by the City to the Authority of its existing and after acquired water and sanitary sewer systems in order to enable the Authority to secure any obligations issued by the Authority by a pledge of its leasehold interest in such system, together with a pledge of revenues and proceeds derived from the operation thereof; and, it is agreed that the term of the Lease shall extend so long as the Revenue Note remains outstanding and unpaid.

Section 7. Finalization, Execution and Delivery of Documents Necessary for Issuance of the Revenue Note. The Chairman (or the Vice Chairman in the absence of the Chairman), is authorized and directed (i) to execute and deliver the Revenue Note to the Bank upon receipt of the purchase price therefor and to determine the final rate of interest applicable to the Revenue Note; (ii) to direct disbursement of the proceeds received from the Revenue Note, to include but not be limited to the payment of costs and expenses of issuance of the Revenue Note as set out in the Closing Order; and (iii) to finalize, modify, create, execute, record and file and deliver on behalf of the Authority all bond, securities, tax, security and related documents and certifications necessary to consummate issuance of the Revenue Note, and further to modify dates with respect to the Revenue Note and other instruments and to modify the name of the Revenue Note; and, the Secretary (or the Assistant Secretary in the absence of the Secretary) is

authorized and directed to provide all attestations and certifications necessary to consummate issuance of the Revenue Note; and, upon execution and delivery of all documents provided for or contemplated by this Resolution, the same shall be conclusively deemed authorized and approved by the Authority.

PASSED AND APPROVED the 18th day of October, 2011.

TRUSTEES OF THE YUKON
MUNICIPAL AUTHORITY

Chairman

ATTEST:

Secretary

(SEAL)

STATE OF OKLAHOMA)
) SS:
COUNTY OF CANADIAN)

I, the undersigned, the duly qualified and acting Secretary of the Yukon Municipal Authority, hereby certify that the above and foregoing is a true, correct and complete copy of the Resolution duly adopted by the Trustees of said Authority and of the proceedings of the Authority in the adoption of said Resolution on the date therein set out as shown by the records of my office.

I further certify that in conformity with Title 25, Oklahoma Statutes 2001, Section 301-314, inclusive, as amended (the Oklahoma Open Meeting Act), and in conformity with Title 60 Oklahoma Statutes 2001, Section 176, et seq. (the Oklahoma Public Trust Act), notice of this meeting was given in conformity with the requirements of law.

WITNESS my hand and the seal of said Authority this 18th day of October, 2011.

(SEAL)

Secretary

Yukon City Council Minutes October 4, 2011

The Yukon City Council met in regular session on October 4, 2011 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Jim White, First Baptist Church of Yukon. The flag salute was given in unison.

ROLL CALL: (Present) John Alberts, Mayor
 Nick Grba, Vice-Mayor
 Bob Bradway, Council Member
 Ken Smith, Council Member
 Dewayne Maxey, Council Member

OTHERS PRESENT:

| | |
|--|--|
| Mike Segler, City Attorney | Tammy Kretchmar, Asst. City Manager |
| Pat Garrett, Asst. City Engineer | Doug Shivers, City Clerk |
| Mitch Hort, Community Development Director | Frosty Peak, Emergency Management Director |
| Gary Cooper, Information Technology Director | Bill Stover, Asst. Public Works Director |
| Kevin Jones, Fire Chief | |

Presentations and Proclamations

Mayor Alberts read the proclamation for Fire Prevention Week and presented it to Fire Chief Kevin Jones, along with members of the Yukon Fire Department.

Mayor Alberts then read the proclamation for Red Ribbon Week, and presented it to several Yukon Students from the Yu-Can Coalition, along with Kent Mathers from Yukon Public Schools.

Mayor Alberts then read the proclamation for Polycystic Kidney Disease Awareness Week. No recipient was present.

•••

Visitors

Debbie Baker of 4709 Deer Creek provided extensive information regarding curbside recycling. She spoke at length regarding options, funding, and education for curbside recycling programs. Mayor Alberts noted that he had invited Ms. Baker to speak on this topic, and asked if this might be appropriate for the upcoming discussion of sanitation service. City Manager Bottom thought the best course was to automate sanitation first, then ensure participation to attract a recycling company for the long term. Ms. Baker added that she would like the City to provide recycling bins at the same time the sanitation service change is implemented.

Danny Laffoon of 1059 Elm invited the Council Members to attend upcoming soccer games and meet the players and their parents.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of September 20, 2011
- B) Payment of material claims in the amount of \$121,579.23

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of September 20, 2011, and payment of material claims in the amount of \$121,579.23, was made by Trustee Smith and seconded by Trustee Maxey.

The vote:

AYES: Maxey, Alberts, Bradway, Grba, Smith

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of September 20, 2011
- B) Payment of material claims in the amount of \$478,998.41
- C) An Agreement for Services between the City of Yukon and Oklahoma Czechs, for the period beginning July 1, 2011 through June 30, 2012, at a cost of \$1,455.00
- D) An Agreement for Services between the City of Yukon and Compassionate Hands, Inc, for the period beginning July 1, 2011 through June 30, 2012, at a cost of \$7,000.00
- E) The recommendation of the Traffic Commission to uphold Section 102-3 of the Yukon City Code, prohibiting play on City streets
- F) Participation in the Hosted Recorded Solution offered by 9-1-1 ACOG (Association of Central Oklahoma Governments) for the recording of emergency telephone calls
- G) The item(s) on the attached list from the Police Department as surplus, and authorizing their sale, donation or trade
- H) The vehicles on the attached list from the Police Department as surplus, and authorizing their trade for credit from Hudiburg Auto Group, and waiving competitive bidding
- I) Setting the date for the next regular Council meeting for October 18, 2011, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 South Fifth Street

The motion to approve the Consent Docket, consisting of the minutes of the regular meeting of September 20, 2011; payment of material claims in the amount of \$478,998.41; an Agreement for Services between the City of Yukon and Oklahoma Czechs, for the period beginning July 1, 2011 through June 30, 2012, at a cost of \$1,455.00; an Agreement for Services between the City of Yukon and Compassionate Hands, Inc, for the period beginning July 1, 2011 through June 30, 2012, at a cost of \$7,000.00; the recommendation of the Traffic Commission to uphold Section 102-3 of the Yukon City Code, prohibiting play on City streets; participation in the Hosted Recorded Solution offered by 9-1-1 ACOG (Association of Central Oklahoma Governments) for the recording of emergency telephone calls; the item(s) on the attached list from the Police Department as surplus, and authorizing their sale, donation or trade; the vehicles on the attached list from the Police Department as surplus, and authorizing their trade for credit from Hudiburg Auto Group, and waiving competitive bidding; and setting the date for the next regular Council meeting for October 18, 2011, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 South Fifth Street, was made by Council Member Maxey and seconded by Council Member Grba.

Council Member Smith asked why Item H contained language waiving competitive bidding, and City Manager Bottom said it was to allow for the use of the trade amount to go against the purchase of new vehicles per the state contract price.

The vote:

AYES: Smith, Grba, Alberts, Maxey, Bradway

NAYS: None

VOTE: 5-0

MOTION CARRIED

2. Report of Boards, Commissions and City Officials

Terry Beaver gave a report on the activities of the Planning Commission, including the types of issues the Commission considers and the parameters under which it can make recommendations to Council.

3. Consider approving an Agreement for Services between the City of Yukon and Yukon Chamber of Commerce, for the period beginning July 1, 2011 through June 30, 2012, at a cost of \$2,500 per month

The motion to approve an Agreement for Services between the City of Yukon and Yukon Chamber of Commerce, for the period beginning July 1, 2011 through June 30, 2012, at a cost of \$2,500 per month, was made by Council Member Smith and seconded by Council Member Maxey.

Council Member Grba asked a question about documents for a program of work and a budget to be provided by the Council. Mr. Bottom said those were in the packet.

James Moore, Chamber president, came to the podium and thanked the Council for their support and cooperation over the years.

Mr. Grba mentioned that the documents he asked about were not included in his packet. Mr. Bottom said they were not in the packets as he had believed, but that he and City Attorney Segler had received the documents and reviewed them. He noted that the Chamber appeared to be financially healthy, and that their plan was to work for the expansion and retention of existing Yukon businesses. Additionally, they were implementing other events such as a “Yukon Day” at the State Capitol, and that they would be moving to incentive-based pay.

Council Member Smith stated that he believed that a program of work and a budget were anticipated to be available in the coming springtime, for review at the next round of budget meetings, and that the Chamber had done a good job to provide the documents 6 months in advance of that deadline.

Council Member Bradway addressed Mr. Moore and stated that the Council did not have the documents and had not seen the documents, and that the item before Council should not be approved.

Mr. Grba agreed that the documents should be available before a vote takes place.

Mr. Smith amended his motion to table the item until the Oct. 18th Council meeting, seconded by Council Member Maxey.

The vote:

AYES: Bradway, Smith, Maxey, Alberts, Grba

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 4. Consider approving Ordinance No. 1269, an Ordinance amending Ordinance No. 657, Appendix A of the Code of the City of Yukon, Oklahoma, by providing that the zoning designation for a part of Block One (1), Town of Yukon, Canadian County, Yukon, Oklahoma (31 W. Main St.), be changed from “C-6” (General Commercial District) to “C-3” (Restricted Commercial District); and declaring an Emergency.**

Mr. Segler advised that this Ordinance was to follow-up the decision made by Council at the previous meeting to re-zone the property.

The motion to approve Ordinance No. 1269, an Ordinance amending Ordinance No. 657, Appendix A of the Code of the City of Yukon, Oklahoma, by providing that the zoning designation for a part of Block One (1), Town of Yukon, Canadian County, Yukon, Oklahoma (31 W. Main St.), be changed from “C-6” (General Commercial District) to “C-3” (Restricted Commercial District); and declare an Emergency, was made by Council Member Maxey and seconded by Council Member Grba.

The vote:

AYES: Maxey, Grba, Bradway, Smith, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 4a. Consider approving the Emergency Clause of Ordinance No. 1269**

The motion to approve the Emergency Clause of Ordinance No. 1269 was made by Council Member Maxey and seconded by Council Member Smith.

The vote:

AYES: Grba, Maxey, Smith, Alberts, Bradway

NAYS: None

VOTE: 5-0

MOTION CARRIED

5. Consider accepting the Yukon Village Pad 2 (1670 Garth Brooks Blvd.) Sanitary Sewer Line Project, and placing the Maintenance Bonds into effect, as recommended by the City Engineer

The motion to accept the Yukon Village Pad 2 (1670 Garth Brooks Blvd.) Sanitary Sewer Line Project, and placing the Maintenance Bonds into effect, as recommended by the City Engineer, was made by Council Member Grba and seconded by Council Member Maxey.

The vote:

AYES: Alberts, Grba, Bradway, Smith, Maxey

NAYS: None

VOTE: 5-0

MOTION CARRIED

7. City Manager's Report – Information items only

City Manager Bottom asked Gary Cooper, Director of Information Technology, to update the Council on the progress of adding City programming to AT&T U-verse. Mr. Cooper explained that he had learned that an encoder would need to be purchased at a cost of \$6,200.00, and a T1 internet line costing \$600.00 per month would also have to be added. He was currently evaluating the City's audio and video mixing equipment for compatibility with the U-verse system. Mr. Bottom also noted that work was being done to store recordings on the City website for on-demand streaming, and also to make enhancements on the Channel 20 programming currently offered via Cox Cable.

8. New Business None.

9. Council Discussion

Council Member Bradway complimented City Crews for the cleanup job after Czech Day, and asked Mr. Bottom to ensure that all pertinent information was given to Council in advance.

Council Member Grba thanked City staff for a successful Czech Festival with no issues.

Council Member Smith mentioned he had a great time at Czech Day, and commended City staff and Oklahoma Czechs for their efforts. He also Commended the Chamber for providing the information requested.

Council Member Maxey said that it was a fun Czech Day.

Mayor Alberts echoed all sentiments regarding Czech Day, and also those of Mr. Smith regarding the Chamber. He thanked those who attended the Mayor's Prayer Breakfast and received the message on fitness. He mentioned the upcoming Chill Your Cheeks 5K run on November 19th and said his Mayor's Challenge of a \$5 bonus to first-time runners was still in place.

10. Adjournment

John Alberts, Mayor

Doug Shivers, City Clerk



RECAP OF CLAIMS

| FUND # | | | |
|--------|--------------------------|----|-------------------|
| 01 | General Fund Claims | \$ | 162,987.12 |
| 36 | Sales Tax Claims | | 54,814.55 |
| 64 | Special Revenue Fund | | 10,935.61 |
| 70 | Water & Sewer Enterprise | | 146,857.13 |
| 71 | Sanitation Enterprise | | 31,853.60 |
| 73 | Storm Water Enterprise | | 23,716.94 |
| | | | |
| | | \$ | <u>431,164.95</u> |

The above foregoing claims have been passed and approved
this 18th day of October, 2011 by the Yukon City Council.

Doug Shivers, City Clerk

John Alberts, Mayor

| P.O.# | VENDOR # | NAME | DESCRIPTION | DATE | INVOICE | AMOUNT |
|-------------------|----------|----------------------------|---------------------------|---------|-------------------|-----------|
| DEPARTMENT: 01 | | Legislative | | | | |
| 12-45022 | 01-00101 | City of Yukon (BankOne)ADM | Food Supplies for Dinners | 10/2011 | walmart 01514 | 29.38 |
| | | | Food Supplies for Dinners | 10/2011 | Alfredo's 10/4/11 | 143.94 |
| 12-46275 | 01-01880 | ASCAP | license fee 11-12 | 10/2011 | 2011-2012 | 309.00 |
| 12-46255 | 01-05340 | Canadian County After Dark | full page ad-Oct'11 | 10/2011 | AD20110304 | 1,000.00 |
| 12-46253 | 01-1 | Andrea Spohn | pay 09/211 claim | 9/2011 | Spohn 09/20/11 | 306.76 |
| 12-46259 | 01-18300 | HBC CPAs & Advisors | Prof Service-Aug'11 | 8/2011 | 16109 | 8,662.50 |
| 12-46263 | 01-31440 | McClain-Chitwood Office | Proagenda covers,tabs | 10/2011 | 185209 | 48.93 |
| 12-46269 | 01-57405 | wanamaker Yukon, LC | EconomicDev Agreement | 10/2011 | Aug'11 | 37,100.00 |
| 12-46272 | 01-60355 | Xerox Corporation | copier paper | 9/2011 | 116208535 | 399.00 |
| 12-46273 | 01-62200 | Yukon Chamber of Commerce | Sep'11 Contract.Srvc | 10/2011 | 13188 | 2,500.00 |
| 12-46274 | 01-62900 | Yukon Review Inc. | display ad-Czech Fest | 10/2011 | YR43946 | 300.00 |
| DEPARTMENT TOTAL: | | | | | | 50,799.51 |
| DEPARTMENT: 02 | | Finance | | | | |
| 12-46263 | 01-31440 | McClain-Chitwood Office | Proof office supplies | 10/2011 | 185209 | 148.74 |
| | | | calculator | 10/2011 | 185209 | 58.99 |
| DEPARTMENT TOTAL: | | | | | | 207.73 |
| DEPARTMENT: 03 | | Park Maintenance | | | | |
| 12-45301 | 01-00180 | City of Yukon (BankOne)PW | non durables | 9/2011 | Locke 16303215 | 23.16 |
| 12-46025 | 01-00180 | City of Yukon (BankOne)PW | uniform cleaning,ren | 9/2011 | Clean 50509134 | 21.50 |
| 12-46026 | 01-00180 | City of Yukon (BankOne)PW | uniform cleaning,ren | 9/2011 | Clean 50510139 | 21.50 |
| 12-46139 | 01-00180 | City of Yukon (BankOne)PW | uniform cleaning,ren | 10/2011 | Clean 50511113 | 21.77 |
| 12-46217 | 01-29525 | Locke welding | demurrage rental | 9/2011 | R2424 | 30.00 |
| DEPARTMENT TOTAL: | | | | | | 117.93 |
| DEPARTMENT: 04 | | Engineering | | | | |
| 12-46267 | 01-50700 | Triad Design Group | A/E Srvcs-09/25/11 | 10/2011 | 7928 | 212.50 |
| DEPARTMENT TOTAL: | | | | | | 212.50 |

| P.O.# | VENDOR # | NAME | DESCRIPTION | DATE | INVOICE | AMOUNT |
|-------------------|----------|----------------------------|---------------------------|---------|------------------|----------|
| DEPARTMENT: 05 | | Fire Department | | | | |
| 12-45015 | 01-00105 | City of Yukon (BankOne)FD | caulk,garage dr spray | 9/2011 | Lowe's 11381 | 21.42 |
| | | | belt for tanker garage dr | 9/2011 | OReillys 173980 | 4.25 |
| | | | 5 gal water jug | 9/2011 | Ace 862051 | 24.99 |
| 12-45016 | 01-00105 | City of Yukon (BankOne)FD | toilet paper,cleaning sup | 9/2011 | Massco 2232938 | 371.12 |
| | | | toilet paper,cleaning sup | 9/2011 | walmart 07232 | 93.59 |
| 12-45094 | 01-00105 | City of Yukon (BankOne)FD | FF Gloves | 8/2011 | Casco 101850 | 225.00 |
| 12-45095 | 01-00105 | City of Yukon (BankOne)FD | leather goggles | 8/2011 | Nafeco 617606 | 92.00 |
| | | | helmet | 8/2011 | Nafeco 616591 | 231.43 |
| 12-45288 | 01-00105 | City of Yukon (BankOne)FD | water hose,lights,flags | 10/2011 | walmart 09703 | 11.87 |
| 12-45313 | 01-00105 | City of Yukon (BankOne)FD | Pappe-TShirts,polo,shorts | 8/2011 | S&S 31116 | 166.00 |
| 12-45314 | 01-00105 | City of Yukon (BankOne)FD | Jones- Class A's - white | 9/2011 | Spec Ops 167692 | 30.98 |
| 12-45315 | 01-00105 | City of Yukon (BankOne)FD | 6-wildland helmets-Black | 8/2011 | Casco 101999 | 291.00 |
| 12-45510 | 01-00105 | City of Yukon (BankOne)FD | Samples-Class A's | 8/2011 | Casco 101849 | 139.00 |
| 12-45599 | 01-00105 | City of Yukon (BankOne)FD | Mayhew - t-shirts | 9/2011 | S&S 31228 | 102.50 |
| 12-45610 | 01-00105 | City of Yukon (BankOne)FD | gatorade,bottled water | 8/2011 | walmart 04805 | 107.64 |
| | | | coffee,tea,sugar,water | 9/2011 | walmart 07233 | 172.11 |
| 12-45678 | 01-00105 | City of Yukon (BankOne)FD | 5' folding table | 9/2011 | Lowe's 14124 | 39.98 |
| 12-45680 | 01-00105 | City of Yukon (BankOne)FD | king-black belts | 8/2011 | S&S 31158 | 34.00 |
| | | | king-swtshirt | 9/2011 | S&S 31227 | 79.00 |
| 12-45682 | 01-00105 | City of Yukon (BankOne)FD | Reason-tshirt,shorts,swts | 9/2011 | S&S 31244 | 366.50 |
| 12-45705 | 01-00105 | City of Yukon (BankOne)FD | Homme-tshirts,job shirt | 9/2011 | S&S 31243 | 186.50 |
| 12-45706 | 01-00105 | City of Yukon (BankOne)FD | weaver-tshirts,polo's,sht | 9/2011 | S&S 31246 | 220.00 |
| 12-45707 | 01-00105 | City of Yukon (BankOne)FD | Homme-Flashlight | 8/2011 | Galls 1458844 | 174.98 |
| 12-45737 | 01-00105 | City of Yukon (BankOne)FD | Anderson-t-shirts | 9/2011 | S&S 31245 | 61.50 |
| 12-45738 | 01-00105 | City of Yukon (BankOne)FD | wilcher-tshirts,polo,shor | 9/2011 | S&S 31242 | 564.00 |
| 12-45926 | 01-00105 | City of Yukon (BankOne)FD | lysol,hand soap,ajax | 10/2011 | walmart 01408 | 32.48 |
| | | | lysol,hand soap,ajax | 10/2011 | walmart 01095 A | 102.14 |
| 12-45937 | 01-00105 | City of Yukon (BankOne)FD | refill o2 cylinders | 8/2011 | Airgas 106402595 | 41.61 |
| 12-46017 | 01-00105 | City of Yukon (BankOne)FD | Jones/Samples-patches | 8/2011 | S&S 31157 | 60.00 |
| | | | Jones-Shifts | 9/2011 | Kohls 9759 | 18.90 |
| 12-45102 | 01-00108 | City of Yukon (BankOne)LIB | Program Refreshments | 9/2011 | walmart 05714 | 11.96 |
| DEPARTMENT TOTAL: | | | | | | 4,078.45 |

| P.O.# | VENDOR # | NAME | DESCRIPTION | DATE | INVOICE | AMOUNT |
|-------------------|----------|-----------------------------|--|---------|--------------------|--------|
| DEPARTMENT: 06 | | | | | | |
| 12-45987 | 01-00106 | Municipal Court | City of Yukon (BankOne)CRT Office Supplies | 9/2011 | Staples 7077639085 | 52.86 |
| 12-45988 | 01-00106 | | City of Yukon (BankOne)CRT cross-cut paper shredder | 9/2011 | Staples 7077637636 | 239.09 |
| DEPARTMENT TOTAL: | | | | | | 291.95 |
| DEPARTMENT: 07 | | | | | | |
| 12-45661 | 01-00107 | Community Development | City of Yukon (BankOne)CMD Re-Key 10 S 5th, keys | 9/2011 | ActionLock F65590 | 63.10 |
| 12-45699 | 01-00107 | | City of Yukon (BankOne)CMD Tri Fluor Task Lamp white | 9/2011 | Triangle/A&E 11419 | 88.00 |
| 12-45940 | 01-00107 | | City of Yukon (BankOne)CMD Pigtail Socket | 9/2011 | Locke 16196383 | 8.64 |
| 12-46049 | 01-47660 | | Shred-It Oklahoma City Doc.destruction-Sep'11 | 9/2011 | 10011057312 | 9.21 |
| DEPARTMENT TOTAL: | | | | | | 168.95 |
| DEPARTMENT: 08 | | | | | | |
| 12-45104 | 01-00108 | Library | City of Yukon (BankOne)LIB Postage | 9/2011 | USPS 593 | 22.82 |
| | | | Postage | 9/2011 | USPS 438 | 33.67 |
| 12-45471 | 01-00108 | | City of Yukon (BankOne)LIB Office Supplies | 9/2011 | Staples 44075 | 144.71 |
| 12-45820 | 01-00108 | | City of Yukon (BankOne)LIB Program Supplies | 9/2011 | Mamamo's 44252 | 15.00 |
| | | | Program Supplies | 9/2011 | Lowes 14548 | 10.00 |
| 12-45999 | 01-00108 | | City of Yukon (BankOne)LIB Books-Small/Local Vendors | 9/2011 | Hastings 4641971 | 59.97 |
| | | | Books-Small/Local Vendors | 10/2011 | Hastings 4649778 | 43.48 |
| 12-45097 | 01-04156 | Book wholesalers, Inc. | Adult Books | 8/2011 | 176343D | 102.62 |
| 12-46128 | 01-1 | EDC Educational Services | Children's Books | 9/2011 | E 09/30/11 | 162.08 |
| 12-46066 | 01-16230 | Gale Group Inc | Adult Standing Order- LP | 9/2011 | 17321193 | 258.69 |
| 12-45998 | 01-22420 | Ingram Library Services, In | Adult Standing Order | 9/2011 | 00859959 | 15.57 |
| | | | Adult Standing order | 9/2011 | 00973257 | 32.36 |
| | | | Adult Standing Order | 9/2011 | 01002837 | 7.79 |
| | | | Adult Standing order | 9/2011 | 01087621 | 8.99 |
| 12-45648 | 01-70601 | Mary Daugherity | Mileage for Anadarko Publ | 9/2011 | 09/29/11 | 67.71 |
| DEPARTMENT TOTAL: | | | | | | 985.46 |
| DEPARTMENT: 09 | | | | | | |
| 12-45409 | 01-00101 | Administration | City of Yukon (BankOne)ADM Office Supplies | 9/2011 | walmart 03437 | 68.00 |
| | | | decor/supplies-MPB | 9/2011 | YukonFlowers97489 | 40.00 |
| | | | invitations,bus.cards,env | 9/2011 | Staples 40669 | 64.45 |
| 12-45961 | 01-00101 | | City of Yukon (BankOne)ADM lodging-OML Conference-GB | 9/2011 | DoubleTree673831 | 371.22 |
| 12-46120 | 01-70187 | Grayson Bottom | Reimb iParking-OK EconDev | 9/2011 | 09/28/11 | 15.00 |
| DEPARTMENT TOTAL: | | | | | | 558.67 |

| P.O.# | VENDOR # | NAME | DESCRIPTION | DATE | INVOICE | AMOUNT |
|-------------------|----------|-----------------------------|---|---------|--------------------|----------|
| DEPARTMENT: 10 | | | | | | |
| 12-45357 | 01-00110 | Parks & Events | City of Yukon (BankOne)REC regulator for bathroom | 9/2011 | Locke 16229350 | 21.79 |
| 12-45499 | 01-00110 | City of Yukon (BankOne)REC | Landscaping supplies | 9/2011 | Lowe's 20416 | 25.00 |
| | | | Landscaping supplies | 9/2011 | Ace 862161 | 46.96 |
| 12-45500 | 01-00110 | City of Yukon (BankOne)REC | Friday Fun day | 9/2011 | walmart 02250 | 15.97 |
| 12-45766 | 01-00110 | City of Yukon (BankOne)REC | office supplies | 10/2011 | Staples 47783 | 63.35 |
| 12-45877 | 01-00110 | City of Yukon (BankOne)REC | plinko game prog/events | 9/2011 | SirPromo 3869 | 286.12 |
| 12-46163 | 01-00110 | City of Yukon (BankOne)REC | Spooksville supplies | 8/2011 | HancockFab08/22/11 | 110.09 |
| | | | Spooksville supplies | 9/2011 | walgreens 09/19/11 | 14.90 |
| | | | Spooksville supplies | 9/2011 | AB wholesale 09/19 | 57.75 |
| | | | Spooksville banner | 10/2011 | Y Trophy 1110125 | 192.00 |
| 12-46152 | 01-1 | Southwst Covenant School | Cole Shaw sponsorship | 9/2011 | SWCS 09/23/11 | 25.00 |
| 12-46164 | 01-1 | Ryder Truck | refrigerated truck for FF | 7/2011 | R 250600 | 1,122.55 |
| 12-45878 | 01-32660 | Mobile Mini, Inc. | storage rental Taylor | 8/2011 | 111277877 | 151.06 |
| | | | storage rental Taylor | 9/2011 | 111282076 | 151.06 |
| 12-46166 | 01-37910 | OK Tax Commission | '11 Craft Fair Tax permit | 11/2011 | 2011 FallCraftFair | 50.00 |
| 12-45154 | 01-44580 | Reddy Ice Corporation | ice for Freedom Fest | 8/2011 | 804686 | 675.00 |
| | | | ice for Freedom Fest | 8/2011 | 804704 | 630.00 |
| 12-45761 | 01-62900 | Yukon Review Inc. | Spirit Run ad | 8/2011 | YR42406 | 90.00 |
| | | | Spirit Run ad | 8/2011 | YR42502 | 72.00 |
| | | | Punt,Pass,Kick ad | 9/2011 | YR43152 | 60.00 |
| | | | Spirit Run ad | 9/2011 | YR43044 | 189.00 |
| DEPARTMENT TOTAL: | | | | | | 4,049.60 |
| DEPARTMENT: 11 | | | | | | |
| 12-45206 | 01-00111 | Police Department | City of Yukon (BankOne)PD Prisoner Meals | 8/2011 | walmart 07630 | 144.44 |
| | | | Prisoner Meals | 9/2011 | walmart 01696 | 50.22 |
| 12-45483 | 01-00111 | City of Yukon (BankOne)PD | Office supplies | 9/2011 | Staples 7077167731 | 50.33 |
| | | | Office supplies | 9/2011 | Staples 7077395608 | 73.16 |
| | | | Office supplies | 9/2011 | Staples 7077853313 | 100.40 |
| 12-45895 | 01-00111 | City of Yukon (BankOne)PD | lunch meeting-Corn,Holyfi | 9/2011 | Earls 09/27/11 | 38.53 |
| 12-46032 | 01-00111 | City of Yukon (BankOne)PD | repair waterline at Range | 9/2011 | Lowe's 02340 | 30.11 |
| 12-46033 | 01-00111 | City of Yukon (BankOne)PD | microwave for breakroom | 9/2011 | Lowe's 02341 | 179.00 |
| 12-46034 | 01-00111 | City of Yukon (BankOne)PD | maint supplies | 8/2011 | Lowe's 14770 | 9.98 |
| 12-46035 | 01-00111 | City of Yukon (BankOne)PD | Ntl Night Out food suppli | 9/2011 | walmart 09491 | 153.68 |
| | | | Ntl Night Out food suppli | 9/2011 | walmart 01533 | 25.00 |
| 12-46036 | 01-00111 | City of Yukon (BankOne)PD | dept cook out supplies | 9/2011 | walmart 05137 | 27.10 |
| 12-45643 | 01-1 | Channing Bete Company | 1stAid/CPR/AED training m | 9/2011 | C 52374569 | 268.14 |
| 12-46037 | 01-36720 | OK Dept of Public Safety | OLETS user fee-Sep11 | 9/2011 | 04-1202290 | 350.00 |
| 12-46039 | 01-46940 | Sam's Club Direct-G.E. Mone | prisoner meals | 9/2011 | 7543 | 405.73 |
| 12-45191 | 01-48410 | Special Ops Uniforms, Inc | Fairchild uniform items | 9/2011 | 167874 | 531.92 |
| 12-45620 | 01-48410 | Special Ops Uniforms, Inc | Stilley uniform items | 9/2011 | 168010 | 359.99 |
| 12-45747 | 01-48410 | Special Ops Uniforms, Inc | Fairchild uniform item | 9/2011 | 167875 | 30.50 |
| 12-45748 | 01-48410 | Special Ops Uniforms, Inc | Lavoie uniform items | 9/2011 | 167959 | 34.99 |
| 12-45888 | 01-48410 | Special Ops Uniforms, Inc | Honor Guard uniform-Georg | 9/2011 | 168112 | 158.98 |
| | | | Honor Guard uniform-Guth | 9/2011 | 168149 | 112.78 |
| | | | Honor Guard uniform-Georg | 9/2011 | 168257 | 44.00 |
| | | | Honor Guard uniform-Brown | 9/2011 | 167578 | 79.99 |

| P.O.# | VENDOR # | NAME | DESCRIPTION | DATE | INVOICE | AMOUNT |
|---------------------------|----------|------------------------------|--|---------|-----------------|-----------------|
| DEPARTMENT: 11 | | | | | | |
| Police Department | | | | | | |
| 12-45889 | 01-48410 | Special Ops Uniforms, Inc | Brown uniform items | 9/2011 | 167576 | 94.01 |
| 12-45389 | 01-53410 | Ultramax | Officer ammo | 9/2011 | 123426 | 291.00 |
| 12-46038 | 01-70253 | Christopher Brugh | reimb sewing patches/name | 9/2011 | 09/06/11 | 42.00 |
| DEPARTMENT TOTAL: | | | | | | 3,685.98 |
| DEPARTMENT: 12 | | | | | | |
| Property Maintenance | | | | | | |
| 12-45295 | 01-00180 | City of Yukon (BankOne)PW | bulbs, ballasts, mis cleaning supplies | 9/2011 | Locke 16268461 | 25.65 |
| 12-46025 | 01-00180 | City of Yukon (BankOne)PW | uniform cleaning,ren | 9/2011 | Locke 16266091 | 36.96 |
| | | | hand sanit.dispenser | 9/2011 | Clean 50509134 | 23.12 |
| 12-46026 | 01-00180 | City of Yukon (BankOne)PW | uniform cleaning,ren | 9/2011 | Clean 50509134 | 3.61 |
| | | | hand sanit.dispenser | 9/2011 | Clean 50510139 | 23.12 |
| 12-46139 | 01-00180 | City of Yukon (BankOne)PW | uniform cleaning,ren | 9/2011 | Clean 50510139 | 3.61 |
| | | | hand sanit.dispenser | 10/2011 | Clean 50511113 | 23.47 |
| 12-46265 | 01-37200 | OK Gas & Electric | Service-4900wagnerwa | 10/2011 | Clean 50511113 | 3.61 |
| | | | | 9/2011 | 09/26/11 | 70.58 |
| DEPARTMENT TOTAL: | | | | | | 213.73 |
| DEPARTMENT: 13 | | | | | | |
| Pools | | | | | | |
| 12-46051 | 01-27300 | K & W Pool Maintenance | Winterize City Pool | 9/2011 | 516428 | 675.00 |
| | | | Winterize Kimbell Pool | 9/2011 | 516429 | 575.00 |
| DEPARTMENT TOTAL: | | | | | | 1,250.00 |
| DEPARTMENT: 14 | | | | | | |
| Robertson Activity Center | | | | | | |
| 12-45805 | 01-00115 | City of Yukon (BankOne)REC | Office supplies RAC | 9/2011 | walmart 08975 | 8.90 |
| | | | Office supplies RAC | 10/2011 | Staples 46960 | 24.97 |
| 12-45807 | 01-00115 | City of Yukon (BankOne)REC | First Aid supplies RAC | 9/2011 | walmart 08976 | 22.40 |
| 12-46052 | 01-00115 | City of Yukon (BankOne)REC | A/C Filters RAC | 10/2011 | Locke 16341357 | 63.91 |
| 12-46131 | 01-00115 | City of Yukon (BankOne)REC | RAC craft supplies | 10/2011 | HancockFab 4856 | 33.33 |
| | | | RAC craft supplies | 10/2011 | HancockFab 4608 | 30.72 |
| 12-46141 | 01-31440 | McClain-Chitwood Office Pro | office supplies | 9/2011 | 184893 | 158.12 |
| 12-45640 | 01-44625 | Regional Food Bank | RAC Lunch food | 8/2011 | AI147494-1 | 44.70 |
| | | | RAC Lunch food | 9/2011 | AI149334-1 | 102.55 |
| 12-45641 | 01-46940 | Sam's Club Direct-G.E. Moner | RAC Lunch food | 9/2011 | 9993 | 136.55 |
| | | | RAC Lunch food | 9/2011 | 2009 | 101.17 |
| 12-45804 | 01-53450 | United Linen - Uniform Re | RAC Linens,mops,mats | 9/2011 | 1435808 | 96.82 |
| | | | RAC Linens,mops,mats | 9/2011 | 1431522 | 96.07 |
| | | | RAC Linens,mops,mats | 9/2011 | 1431156 | 71.94 |
| 12-46138 | 01-53540 | US Food Service | RAC Lunch | 9/2011 | 5196465 | 2,000.60 |
| 12-45545 | 01-62900 | Yukon Review Inc. | Ice Cream Social ad | 8/2011 | YR42405 | 60.00 |
| DEPARTMENT TOTAL: | | | | | | 3,052.75 |

| P.O.# | VENDOR # | NAME | DESCRIPTION | DATE | INVOICE | AMOUNT |
|-------------------|----------|-----------------------------|---------------------------|---------|--------------------|-----------|
| DEPARTMENT: 15 | | Recreation Facilities | | | | |
| 12-45632 | 01-00115 | City of Yukon (BankOne)REC | Recover bumper pool table | 9/2011 | AAABilliard9/26/11 | 248.00 |
| 12-46004 | 01-00115 | City of Yukon (BankOne)REC | Rec Equipment YCC/JCG | 9/2011 | BSN 94224651 | 758.26 |
| 12-46005 | 01-00115 | City of Yukon (BankOne)REC | Belt for A/C | 9/2011 | Grainger6174836208 | 29.75 |
| | | | credit-Belt for A/C | 9/2011 | Grainger1139033460 | 29.75- |
| | | | Belt for A/C | 9/2011 | Napa 481361 | 15.27 |
| 12-46006 | 01-00115 | City of Yukon (BankOne)REC | Candy corn display for YC | 9/2011 | walmart 06037 | 20.81 |
| 12-46010 | 01-00115 | City of Yukon (BankOne)REC | Messy Tots supplies | 9/2011 | walmart 04411 | 53.80 |
| 12-46130 | 01-00115 | City of Yukon (BankOne)REC | A/C Repair at JCG | 10/2011 | Locke 16341431 | 18.42 |
| 12-46140 | 01-1 | Kelly Milhoan | Refund TLC registration | 10/2011 | M 6550 | 85.00 |
| DEPARTMENT TOTAL: | | | | | | 1,199.56 |
| DEPARTMENT: 16 | | Fleet Maintenance | | | | |
| 12-45139 | 01-00180 | City of Yukon (BankOne)PW | parts to repair vehicles | 9/2011 | Napa 481832 | 27.17 |
| 12-45515 | 01-00180 | City of Yukon (BankOne)PW | oil and lubricants | 9/2011 | Fentress 632031 | 84.63 |
| 12-45810 | 01-00180 | City of Yukon (BankOne)PW | parts to repair vehs | 9/2011 | OReillys 177989 | 472.20 |
| | | | parts to repair vehs | 9/2011 | OReillys 179624 | 524.34 |
| 12-45946 | 01-00180 | City of Yukon (BankOne)PW | parts to repair vehicles | 9/2011 | Smith F&G 445466 | 352.11 |
| | | | parts to repair vehicles | 9/2011 | Smith F&G 445467 | 303.29 |
| | | | parts to repair vehicles | 9/2011 | Hercules 306733 | 189.70 |
| | | | parts to repair vehicles | 9/2011 | J Cooper 488234C | 620.93 |
| | | | parts to repair vehicles | 9/2011 | Frontier 336442 | 96.00 |
| | | | parts to repair vehicles | 9/2011 | Tennant 910578044 | 253.50 |
| 12-46015 | 01-00180 | City of Yukon (BankOne)PW | blower motor | 9/2011 | Amsco 871644 | 86.73 |
| | | | capacitor | 9/2011 | Amsco 871644 | 1.46 |
| 12-46025 | 01-00180 | City of Yukon (BankOne)PW | uniform cleaning,ren | 9/2011 | Clean 50509134 | 17.63 |
| 12-46026 | 01-00180 | City of Yukon (BankOne)PW | uniform cleaning,ren | 9/2011 | Clean 50510139 | 17.63 |
| 12-46139 | 01-00180 | City of Yukon (BankOne)PW | uniform cleaning,ren | 10/2011 | Clean 50511113 | 17.93 |
| 12-46143 | 01-06381 | City of Yukon-Petty Cash | reimb-antifreeze-dyc | 10/2011 | 10/18/11 | 35.73 |
| 12-46217 | 01-29525 | Locke Welding | demurrage rental | 9/2011 | R2424 | 30.00 |
| 12-46013 | 01-39550 | Paul Penley Oil Company, In | unleaded fuel | 9/2011 | 0076936-IN | 7,060.10 |
| | | | diesel fuel | 9/2011 | 0076936-IN | 770.88 |
| 12-46027 | 01-53425 | DOC/Union City Comm Corr | CtPPWP pay 8-11 | 9/2011 | UC01-000073 | 133.59 |
| | | | ADM cost | 9/2011 | UC01-000073 | 13.36 |
| 12-46271 | 01-60295 | x-Clusive Collision & Towin | repair '08 Ford CVP 4919 | 9/2011 | 7512 | 258.51 |
| DEPARTMENT TOTAL: | | | | | | 11,367.42 |

| P.O.# | VENDOR # | NAME | DESCRIPTION | DATE | INVOICE | AMOUNT |
|-------------------|----------|-----------------------------|---------------------------|---------|-------------------|----------|
| DEPARTMENT: 17 | | Human Resources | | | | |
| 12-45898 | 01-00117 | City of Yukon (BankOne)HR | OML ad 2nd Dpty Treasurer | 9/2011 | Paypal-OML 9/8/11 | 10.00 |
| 12-46118 | 01-1 | Career Track | HR workshop | 9/2011 | C 12987223 | 199.00 |
| 12-45897 | 01-33500 | Mustang News | ad 2nd City Dpty Treasure | 9/2011 | 49000-001 | 18.00 |
| | | | ad 2nd City Dpty Treasure | 9/2011 | 49000-002 | 18.00 |
| | | | ad 2nd City Dpty Treasure | 9/2011 | 49000-003 | 21.00 |
| | | | ad 2nd City Dpty Treasure | 9/2011 | 49000-004 | 21.00 |
| 12-46040 | 01-35050 | Occupational Health Centers | drug test preplace | 9/2011 | 254085548 | 40.50 |
| | | | drug test preplace | 9/2011 | 254090807 | 40.50 |
| 12-46142 | 01-35050 | Occupational Health Centers | post accident | 9/2011 | 254096502 | 40.50 |
| 12-46041 | 01-62900 | Yukon Review Inc. | 2nd deputy treasurer ad | 9/2011 | YR43363 | 48.00 |
| | | | 2nd deputy treasurer ad | 9/2011 | YR43285 | 48.00 |
| DEPARTMENT TOTAL: | | | | | | 504.50 |
| DEPARTMENT: 18 | | Animal Control | | | | |
| 12-45890 | 01-00111 | City of Yukon (BankOne)PD | bulbs,ballasts-AC shelter | 9/2011 | Locke 16191366 | 210.96 |
| DEPARTMENT TOTAL: | | | | | | 210.96 |
| DEPARTMENT: 19 | | Street Department | | | | |
| 12-45944 | 01-00180 | City of Yukon (BankOne)PW | non durables, xmas | 9/2011 | Ace 862155 | 464.99 |
| 12-46016 | 01-00180 | City of Yukon (BankOne)PW | black paint | 9/2011 | OREillys 179423 | 13.50 |
| 12-46025 | 01-00180 | City of Yukon (BankOne)PW | uniform cleaning,ren | 9/2011 | Clean 50509134 | 31.33 |
| 12-46026 | 01-00180 | City of Yukon (BankOne)PW | uniform cleaning,ren | 9/2011 | Clean 50510139 | 31.33 |
| 12-46028 | 01-00180 | City of Yukon (BankOne)PW | trowel | 9/2011 | Lowes 02488A | 7.48 |
| | | | quikrete | 9/2011 | Lowes 02488A | 1.92 |
| 12-46123 | 01-00180 | City of Yukon (BankOne)PW | yellow curb paint | 9/2011 | Ace 862280 | 320.00 |
| 12-46139 | 01-00180 | City of Yukon (BankOne)PW | uniform cleaning,ren | 10/2011 | Clean 50511113 | 32.06 |
| 12-45673 | 01-30680 | Luther Sign Company | street signs, poles etc | 9/2011 | 8574 | 4,842.86 |
| | | | street signs, poles etc | 9/2011 | 8575 | 1,655.39 |
| DEPARTMENT TOTAL: | | | | | | 7,400.86 |
| DEPARTMENT: 23 | | Technology | | | | |
| 12-45076 | 01-00123 | City of Yukon (BankOne)TEC | T1 Service SP'11 | 9/2011 | ATT 09/25/11 | 1,431.05 |
| 12-45082 | 01-00123 | City of Yukon (BankOne)TEC | internet/cable srv-SP11 | 9/2011 | Cox 09/17/11 | 404.95 |
| 12-45855 | 01-00123 | City of Yukon (BankOne)TEC | HP CE505A Black | 9/2011 | CDW-G ZNZ4271 | 231.90 |
| | | | HP CC530A Black | 9/2011 | CDW-G ZNZ4271 | 339.48 |
| 12-45856 | 01-00123 | City of Yukon (BankOne)TEC | HPLJ P2035n Printer | 9/2011 | CDW-G ZPB3210 | 241.52 |
| 12-45857 | 01-00123 | City of Yukon (BankOne)TEC | Window Film | 9/2011 | Lowes 14803 | 35.88 |
| | | | Blade Razor Scraper | 9/2011 | Lowes 14803 | 1.98 |
| | | | Complete Appl Kit | 9/2011 | Lowes 14803 | 8.48 |
| | | | 2-6 Std NuylonSwitch | 9/2011 | Lowes 14803 | 1.27 |
| | | | 1-6 MidiNylonSwitch | 9/2011 | Lowes 14803 | 0.44 |
| | | | Cat5E Jack | 9/2011 | Lowes 14803 | 31.94 |
| | | | Blank Insert white | 9/2011 | Lowes 14803 | 1.98 |
| | | | wall Plate 2port | 9/2011 | Lowes 14803 | 7.97 |
| 12-45862 | 01-00123 | City of Yukon (BankOne)TEC | DirectDialSrv-AU'11 | 8/2011 | ATT 08/21/11DD | 1,080.24 |

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| DEPARTMENT: 23 | | Technology | | | | |
| 12-45863 | 01-00123 | City of Yukon (BankOne)TEC | Plexar Service-AU11 | 8/2011 | ATT 08/21/11 | 1,102.57 |
| 12-45867 | 01-00123 | City of Yukon (BankOne)TEC | Canon EOS Rebel T3 | 9/2011 | CDW-G ZQC7121 | 533.49 |
| | | | 32G SDHC Memory Card | 9/2011 | CDW-G AQL3763 | 53.86 |
| | | | Canon Gadget Bag | 9/2011 | CDW-G ZSG7769 | 53.20 |
| | | | 3yr warranty | 9/2011 | CDW-G ZRC9966 | 123.68 |
| 12-45873 | 01-00123 | City of Yukon (BankOne)TEC | HiTi P510K DigitalPrinter | 9/2011 | Imagingspect27161 | 1,395.00 |
| 12-45924 | 01-00123 | City of Yukon (BankOne)TEC | HP UV Printhead Blk | 9/2011 | CDW-G ZSH2592 | 150.69 |
| | | | HP UV Printhead Cyan | 9/2011 | CDW-G ZSH2592 | 150.69 |
| | | | HP UV Printhead Mag | 9/2011 | CDW-G ZSH2592 | 149.00 |
| | | | HP Light Cyan PH | 9/2011 | CDW-G ZSC2976 | 150.69 |
| | | | HP UV Printhead Yellow | 9/2011 | CDW-G ZRS7204 | 150.69 |
| | | | HP Light Mag PH | 9/2011 | CDW-G ZSC2976 | 150.69 |
| 12-45925 | 01-00123 | City of Yukon (BankOne)TEC | HP Light Magenta | 9/2011 | InkjetSuper 171693 | 99.99 |
| | | | HP Light Cyan | 9/2011 | InkjetSuper 171693 | 99.99 |
| | | | HP Magenta | 9/2011 | InkjetSuper 171693 | 99.99 |
| | | | HP Cyan | 9/2011 | InkjetSuper 171693 | 99.99 |
| | | | HP Black | 9/2011 | InkjetSuper 171693 | 99.99 |
| 12-45931 | 01-00123 | City of Yukon (BankOne)TEC | Ice Maker Bx | 9/2011 | Locke 16182275 | 22.25 |
| | | | StainlessSteel Clamp | 9/2011 | Locke 16182275 | 2.09 |
| | | | MPT Adapter | 9/2011 | Locke 16182275 | 2.29 |
| | | | Brass Tee | 9/2011 | Locke 16182275 | 12.19 |
| | | | Brass Niple | 9/2011 | Locke 16182275 | 5.43 |
| | | | PexStraight Length | 9/2011 | Locke 16182275 | 5.01 |
| | | | Braide | 9/2011 | Locke 16182275 | 15.53 |
| 12-45958 | 01-00123 | City of Yukon (BankOne)TEC | CISCO Power Adapter | 9/2011 | Paypal-SZMLFas9/15 | 34.99 |
| 12-45959 | 01-00123 | City of Yukon (BankOne)TEC | Acer 24' Monitor | 9/2011 | CDW-G ZRZ8267 | 419.30 |
| | | | Card Reader | 9/2011 | CDW-G ZRZ8267 | 12.56 |
| 12-45990 | 01-00123 | City of Yukon (BankOne)TEC | ConnectCard SP'11 | 9/2011 | Sprint 044 | 699.98 |
| 12-46002 | 01-00123 | City of Yukon (BankOne)TEC | 3 door cart | 9/2011 | walmart 06295 | 16.00 |
| | | | PaperTowel holder | 9/2011 | walmart 06295 | 23.94 |
| 12-46023 | 01-00123 | City of Yukon (BankOne)TEC | Power Supply for Computer | 9/2011 | AffinityComp 9/21 | 1.88 |
| 12-46042 | 01-00123 | City of Yukon (BankOne)TEC | Logitech wireless KB & Mo | 9/2011 | Staples 44322 | 39.00 |
| 12-46048 | 01-00123 | City of Yukon (BankOne)TEC | Acer 22' Monitor | 9/2011 | CDW-G ZTP2265 | 29.99 |
| | | | PNY Video Card | 9/2011 | CDW-G ZTP2265 | 279.98 |
| | | | Canon DR-3010CScanne | 9/2011 | CDW-G ZTP2265 | 85.34 |
| 12-46071 | 01-00123 | City of Yukon (BankOne)TEC | Condenser for Motor | 9/2011 | Locke 16265873 | 1,514.44 |
| | | | Capacitor | 9/2011 | Locke 16265873 | 85.48 |
| 12-46072 | 01-00123 | City of Yukon (BankOne)TEC | Mob Phone Srvc-SP'11 | 9/2011 | ATT Mobility 09/14 | 1.20 |
| 12-46073 | 01-00123 | City of Yukon (BankOne)TEC | HiTi Print Kit | 9/2011 | Imagingspect27447 | 4,515.40 |
| 12-46115 | 01-00123 | City of Yukon (BankOne)TEC | HP 78A Black | 9/2011 | CDW-G ZTZ0991 | 109.00 |
| | | | HP CC532A Yellow | 9/2011 | CDW-G ZTZ0991 | 226.95 |
| | | | HP CC531A Cyan | 9/2011 | CDW-G ZTZ0991 | 352.08 |
| | | | HP96BlkTwin-Pack | 9/2011 | CDW-G ZTZ0991 | 352.08 |
| 12-46074 | 01-02237 | BMI Systems Corporation | PD copier lease SP11 | 9/2011 | CNIN098848BMI | 60.13 |
| | | | PD base copies JN11 | 9/2011 | CNIN098848BMI | 1,046.00 |
| | | | PDbillable cop SP'11 | 9/2011 | CNIN098848BMI | 353.11 |
| 12-46021 | 01-06900 | Cox Communications | Cable TV Srvc for PW | 9/2011 | 09/15/11 904 Indus | 13.30 |
| | | | | | | 198.88 |

| P.O.# | VENDOR # | NAME | DESCRIPTION | DATE | INVOICE | AMOUNT |
|-------------------|----------|--------------------------|---------------------------|---------|-------------------|----------|
| DEPARTMENT: 23 | | Technology | | | | |
| 12-46022 | 01-06900 | Cox Communications | Cable TV Srvc for Comm De | 9/2011 | 09/15/11 10 s.5th | 104.18 |
| 12-45866 | 01-1 | Stacys Custom Stripes | Door Logo-528 W Main | 9/2011 | S 0625 | 100.00 |
| 12-45960 | 01-1 | Action Lock & Safe | Rekey Technology Building | 9/2011 | A F65596 | 163.40 |
| 12-45991 | 01-20440 | i365 Inc. | Software License Renewal | 8/2011 | EVSM0001763 | 6,196.00 |
| 12-45868 | 01-27305 | K-Log, Inc. | Software Lic | 8/2011 | EVSM0001763 | |
| | | | Keyboard Tray | 9/2011 | 11-227195-1 | 44.00 |
| | | | Pencil Drawer | 9/2011 | 11-227195-1 | 59.00 |
| 12-45956 | 01-30810 | MAC Systems | Shipping | 9/2011 | 11-227195-1 | 34.77 |
| | | | Alarm Installation-528wMa | 9/2011 | 62375 | 910.00 |
| | | | Alarm Monitoring-528 w Ma | 9/2011 | 62374 | 108.00 |
| 12-45957 | 01-30810 | MAC Systems | Setup Charge | 9/2011 | 62374 | 200.00 |
| | | | Mob Pilot Module | 10/2011 | 528 | 4,500.00 |
| | | | XE Licenses | 10/2011 | 528 | 900.00 |
| 12-46127 | 01-32680 | Mobile wireless, LLC | PolicyNAC Modules | 10/2011 | 528 | 2,250.00 |
| | | | Analytics Module | 10/2011 | 528 | 450.00 |
| | | | Additional License | 10/2011 | 528 | 90.00 |
| 12-46088 | 01-33520 | My Alarm Center | Maintenance 1yr | 10/2011 | 528 | 2,362.00 |
| | | | Additional NAC Lic | 10/2011 | 528 | 450.00 |
| | | | Labor | 9/2011 | ST642874A | 95.00 |
| 12-46085 | 01-51740 | Tyler Technologies, Inc. | Trip Charge | 9/2011 | ST642874A | 45.00 |
| 12-46086 | 01-51740 | Tyler Technologies, Inc. | Network support fees | 9/2011 | 30262 | 525.00 |
| 12-46011 | 01-60351 | Xerox Corporation | Accounts Payable | 9/2011 | 29916 | 2,222.64 |
| | | | Business License | 9/2011 | 29916 | 1,058.40 |
| | | | Central Cash Collec | 9/2011 | 29916 | 2,749.64 |
| | | | Fixed Assets | 9/2011 | 29916 | 847.82 |
| | | | General Ledger | 9/2011 | 29916 | 3,174.10 |
| | | | INCODE Mapping | 9/2011 | 29916 | 1,000.00 |
| | | | Incode Time Clock | 9/2011 | 29916 | 433.65 |
| | | | Payroll/Personnel | 9/2011 | 29916 | 3,595.25 |
| | | | Project Accounting | 9/2011 | 29916 | 1,695.65 |
| | | | Purchase Orders | 9/2011 | 29916 | 2,537.96 |
| | | | Srvc Order Mgt | 9/2011 | 29916 | 2,537.96 |
| | | | Tyler Online Training | 9/2011 | 29916 | 4,043.00 |
| | | | U/SQL Data Dict | 9/2011 | 29916 | 952.56 |
| | | | Utility CIS System | 9/2011 | 29916 | 6,347.09 |
| UB Handheld Meter | 9/2011 | 29916 | 318.62 | | | |
| 12-46075 | 01-60351 | Xerox Corporation | Relocation of Copier | 9/2011 | 116141862 | 225.15 |
| | | | w5030 LIB leaseAU'11 | 9/2011 | 057256980 | 177.01 |

DEPARTMENT TOTAL: 72,521.93

| P.O.# | VENDOR # | NAME | DESCRIPTION | DATE | INVOICE | AMOUNT |
|-------------------|----------|---------------------------|------------------------|--------|--------------------|------------|
| DEPARTMENT: 25 | | Emergency Management | | | | |
| 12-45208 | 01-00174 | City of Yukon (BankOne)EM | Copier Paper, supplies | 9/2011 | Staples 7077386734 | 108.68 |
| DEPARTMENT TOTAL: | | | | | | 108.68 |
| FUND TOTAL: | | | | | | 162,987.12 |

| P.O.# | VENDOR # | NAME | DESCRIPTION | DATE | INVOICE | AMOUNT | |
|-------------------|----------|---------------------------|--------------------------|---------|------------------|-----------|--|
| DEPARTMENT: 01 | | 96 SALES TAX IMPROVEMENTS | | | | | |
| 12-46256 | 01-05349 | Canadian County Dist #1 | bal due on invoice | 9/2011 | 09/19/11 bal due | 400.00 | |
| 12-46254 | 01-1 | Land Services, Inc. | land services-Jul-Sep'11 | 9/2011 | L 09/27/11 | 4,414.55 | |
| 12-46261 | 01-22440 | Integris Canadian Valley | Qtrly payment | 10/2011 | 1010 | 50,000.00 | |
| DEPARTMENT TOTAL: | | | | | | 54,814.55 | |
| FUND TOTAL: | | | | | | 54,814.55 | |

| P.O.# | VENDOR # | NAME | DESCRIPTION | DATE | INVOICE | AMOUNT |
|---------------------------------------|----------|-----------------------------------|--------------------------|---------|--------------------|----------|
| DEPARTMENT: 23 Special Events | | | | | | |
| 12-46018 | 01-00101 | City of Yukon (BankOne)ADM | Supplies/Decor for CIP | 9/2011 | Vickerman716652 | 329.81 |
| 12-45536 | 01-00180 | City of Yukon (BankOne)PW | Supplies-Christmas/Pk | 10/2011 | Ace 862192 | 14.76 |
| | | | Supplies-Christmas/Pk | 10/2011 | Ace 862346 | 62.47 |
| DEPARTMENT TOTAL: | | | | | | 407.04 |
| DEPARTMENT: 28 Park & Recreation | | | | | | |
| 12-45557 | 01-00110 | City of Yukon (BankOne)REC | Bench casting | 9/2011 | MTM 5565287 | 345.84 |
| 12-45740 | 01-00115 | City of Yukon (BankOne)REC | Microphones for RAC | 9/2011 | GuitarCente6778091 | 899.98 |
| 12-46165 | 01-1 | Southwest Covenant School | Hole Sponsor-S. Betts | 9/2011 | SWCS 09/10/11 | 100.00 |
| DEPARTMENT TOTAL: | | | | | | 1,345.82 |
| DEPARTMENT: 42 Insurance & Misc Reimb | | | | | | |
| 12-45932 | 01-00123 | City of Yukon (BankOne)TEC | Refrigerator | 9/2011 | Lowes 73909/73910 | 479.00 |
| | | | Microwave | 9/2011 | Lowes 73909/73910 | 159.00 |
| 12-46271 | 01-60295 | X-Clusive Collision & Towinrepair | '08 Ford CVP 4919 | 9/2011 | 7512 | 4,775.75 |
| DEPARTMENT TOTAL: | | | | | | 5,413.75 |
| DEPARTMENT: 43 Mabel Fry | | | | | | |
| 12-45731 | 01-00108 | City of Yukon (BankOne)LIB | E-reader for Library | 9/2011 | Staples 44077 | 139.00 |
| 12-46001 | 01-04156 | Book wholesalers, Inc. | Playaway View-Children | 9/2011 | 192018D | 599.94 |
| DEPARTMENT TOTAL: | | | | | | 738.94 |
| DEPARTMENT: 67 Police Department | | | | | | |
| 12-45275 | 01-00111 | City of Yukon (BankOne)PD | meal-Roberson-CLEET | 8/2011 | Taco Bell 08/15 | 5.20 |
| | | | meal-Roberson-CLEET | 8/2011 | Braums 08/15/11 | 2.81 |
| | | | meal-Roberson-CLEET | 8/2011 | BurgerKing 08/17 | 8.40 |
| | | | meal-Roberson-CLEET | 8/2011 | Taco Bell 08/22 | 9.47 |
| | | | meal-Roberson-CLEET | 8/2011 | Braums 08/22 | 4.86 |
| | | | meal-Roberson-CLEET | 8/2011 | McDonalds 08/24 | 5.86 |
| | | | meal-Roberson-CLEET | 8/2011 | McDonalds 08/25 | 5.31 |
| | | | meal-Roberson-CLEET | 8/2011 | Sonic 08/29 | 5.19 |
| | | | meal-Roberson-CLEET | 8/2011 | Subway 08/29 | 10.15 |
| | | | meal-Roberson-CLEET | 8/2011 | Chilis 08/29 | 11.81 |
| | | | meal-Roberson-CLEET | 8/2011 | SanteFe 08/30 | 13.84 |
| | | | meal-Roberson-CLEET | 8/2011 | Taco Mayo 08/31 | 7.95 |
| | | | fuel-Roberson-CLEET | 8/2011 | MurphyUSA 08/24 | 18.02 |
| | | | fuel-Roberson-CLEET | 9/2011 | MurphyUSA 09/02 | 19.00 |
| 12-45278 | 01-00111 | City of Yukon (BankOne)PD | meal-Roberson-CLEET | 10/2011 | Applebees 08/18 | 11.50 |
| | | | meal-Rogers-training | 8/2011 | Chilis 08/29/11 | 11.82 |
| | | | meal-Rogers-training | 8/2011 | Subway 08/29/11 | 6.01 |
| | | | meal-Rogers-training | 8/2011 | SanteFe 08/30/11 | 17.78 |
| | | | meal-Rogers-training | 8/2011 | TacoMayo 08/31/11 | 7.39 |
| 12-45884 | 01-00111 | City of Yukon (BankOne)PD | meal-Rogers-training | 9/2011 | SanteFe 09/01/11 | 17.40 |
| | | | Shipping cost-Comm tests | 9/2011 | Staples 67065 | 15.29 |

| P.O.# | VENDOR # | NAME | DESCRIPTION | DATE | INVOICE | AMOUNT |
|-------------------|----------|----------------------|-----------------------|--------|----------|-----------|
| DEPARTMENT: 67 | | Police Department | | | | |
| 12-45276 | 01-1 | Royce Gracie | Training-Bobby Rogers | 9/2011 | G 001 | 600.00 |
| 12-45768 | 01-35900 | Office Concept Sales | workstation-Hoskins | 9/2011 | 21802 | 2,073.00 |
| | | | delivery/iinstallati | 9/2011 | 21802 | 125.00 |
| 12-45277 | 01-74450 | Bobby Rogers | reimb lunches-CLEET | 9/2011 | 09/02/11 | 17.00 |
| DEPARTMENT TOTAL: | | | | | | 3,030.06 |
| FUND TOTAL: | | | | | | 10,935.61 |

| P.O.# | VENDOR # | NAME | DESCRIPTION | DATE | INVOICE | AMOUNT |
|-------------------|----------|-----------------------------|---------------------------|---------|--------------------|----------|
| DEPARTMENT: 01 | | Utility Billing | | | | |
| 12-45035 | 01-00170 | City of Yukon (BankOne)UB | change envelopes | 7/2011 | Block&Co 51898 | 239.94 |
| | | | shipping | 7/2011 | Block&Co 51898 | 30.09 |
| 12-46043 | 01-00170 | City of Yukon (BankOne)UB | office supplies | 9/2011 | Staples 7077910800 | 34.21 |
| | | | office supplies | 9/2011 | Staples 7077910800 | 34.99 |
| 12-46143 | 01-06381 | City of Yukon-Petty Cash | 6-3-11 postage due | 10/2011 | 10/18/11 | 0.79 |
| | | | 7-12-11 postage due | 10/2011 | 10/18/11 | 0.64 |
| | | | 7-14-11 postage due | 10/2011 | 10/18/11 | 0.20 |
| | | | 8-15-11 postage due | 10/2011 | 10/18/11 | 0.20 |
| | | | 8-24-11 postage due | 10/2011 | 10/18/11 | 0.20 |
| | | | 9-6-11 postage due | 10/2011 | 10/18/11 | 4.50 |
| 12-45556 | 01-36835 | Oklahoma Envelope & | Billing Forms & Envelopes | 9/2011 | 83782 | 2,412.00 |
| | | | Billing Forms & Envelopes | 9/2011 | 83781 | 964.80 |
| DEPARTMENT TOTAL: | | | | | | 3,722.56 |
| DEPARTMENT: 02 | | Water Distribution | | | | |
| 12-45515 | 01-00180 | City of Yukon (BankOne)PW | oil and lubricants | 9/2011 | Fentress 632031 | 35.00 |
| 12-45882 | 01-00180 | City of Yukon (BankOne)PW | cinderblocks, masonry | 9/2011 | Lowe's 029268 | 60.95 |
| | | | cinderblocks, masonry | 9/2011 | Lowe's 02169A | 19.40 |
| 12-45946 | 01-00180 | City of Yukon (BankOne)PW | parts to repair vehicles | 9/2011 | DJ Industrial 9/28 | 26.42 |
| 12-46012 | 01-00180 | City of Yukon (BankOne)PW | non durable supplies | 9/2011 | Locke 16304594 | 156.23 |
| | | | water line repairs | 9/2011 | OK Contract 511784 | 395.00 |
| | | | water line repairs | 9/2011 | HD Supply 3733350 | 639.00 |
| | | | meter repairs/ch out | 9/2011 | OK Contract 511782 | 70.00 |
| | | | meter repairs/ch out | 9/2011 | HD Supply 3733208 | 182.00 |
| 12-46025 | 01-00180 | City of Yukon (BankOne)PW | uniform cleaning,ren | 9/2011 | Clean 50509134 | 27.99 |
| 12-46026 | 01-00180 | City of Yukon (BankOne)PW | uniform cleaning,ren | 9/2011 | Clean 50510139 | 27.99 |
| 12-46139 | 01-00180 | City of Yukon (BankOne)PW | uniform cleaning,ren | 10/2011 | Clean 50511113 | 32.70 |
| 12-46013 | 01-39550 | Paul Penley Oil Company, In | unleaded fuel | 9/2011 | 0076936-IN | 673.19 |
| | | | diesel fuel | 9/2011 | 0076936-IN | 292.71 |
| 12-46267 | 01-50700 | Triad Design Group | Eng Srvcs-09/25/11 | 10/2011 | 7928 | 986.92 |
| DEPARTMENT TOTAL: | | | | | | 3,625.50 |

| P.O.# | VENDOR # | NAME | DESCRIPTION | DATE | INVOICE | AMOUNT | |
|-------------------|----------|----------------------------|---------------------------|---------|----------------|------------|--|
| DEPARTMENT: 03 | | Treatment and Supply | | | | | |
| 12-46258 | 01-06775 | Commissioners of the Land | 0Jul-Aug-Sep'11 well rent | 9/2011 | Ju1-Aug-Sep'11 | 2,886.91 | |
| 12-46260 | 01-19016 | Higdon Family Trust | Jul-Aug-Sep'11 well rent | 9/2011 | Ju1-Aug-Sep'11 | 11.09 | |
| 12-46262 | 01-28930 | Leonhart Resources, LLC | Jul-Aug-Sep'11 well rent | 9/2011 | Ju1-Aug-Sep'11 | 11.09 | |
| 12-46266 | 01-37650 | OKC Airport Trust | Jul-Aug-Sep'11 well rent | 9/2011 | Ju1-Aug-Sep'11 | 42,206.15 | |
| 12-46268 | 01-55800 | Veolia water North America | Service for Oct '11 | 10/2011 | 7538 | 94,127.34 | |
| 12-46270 | 01-58145 | Estate of Clay Wilson | Jul-Aug-Sep'11 land rent | 9/2011 | Ju1-Aug-Sep'11 | 266.49 | |
| DEPARTMENT TOTAL: | | | | | | 139,509.07 | |
| FUND TOTAL: | | | | | | 146,857.13 | |

| P.O.# | VENDOR # | NAME | DESCRIPTION | DATE | INVOICE | AMOUNT |
|-------------------|----------|-----------------------------|---------------------------|---------|--------------------|-----------|
| DEPARTMENT: 01 | | Sanitation | | | | |
| 12-45139 | 01-00180 | City of Yukon (BankOne)PW | parts to repair vehicles | 9/2011 | Napa 481832 | 74.46 |
| 12-45142 | 01-00180 | City of Yukon (BankOne)PW | hydraulic oil sanitation | 9/2011 | Fentress 631922 | 1,819.67 |
| 12-45515 | 01-00180 | City of Yukon (BankOne)PW | oil and lubricants | 9/2011 | Fentress 632031 | 50.00 |
| | | | oil and lubricants | 9/2011 | ChappellSupp340044 | 390.84 |
| 12-46025 | 01-00180 | City of Yukon (BankOne)PW | uniform cleaning,ren | 9/2011 | Clean 50509134 | 7.78 |
| 12-46026 | 01-00180 | City of Yukon (BankOne)PW | uniform cleaning,ren | 9/2011 | Clean 50510139 | 7.78 |
| 12-46029 | 01-00180 | City of Yukon (BankOne)PW | paint dumpsters-czech day | 9/2011 | Ace 862152 | 49.98 |
| 12-46124 | 01-00180 | City of Yukon (BankOne)PW | primer, tee, cpng, | 9/2011 | Locke 16294307 | 52.04 |
| 12-46139 | 01-00180 | City of Yukon (BankOne)PW | uniform cleaning,ren | 10/2011 | Clean 50511113 | 7.94 |
| 12-46217 | 01-29525 | Locke welding | demurrage rental | 9/2011 | R2424 | 36.00 |
| 12-46219 | 01-36840 | OK Environ Mgmt Authority | Sept'11 landfill fees | 9/2011 | 30191 | 26,240.58 |
| 12-46218 | 01-36843 | OK Environ Mgmt Authority | Sept'11 citizen fees | 9/2011 | 30189 | 1,330.00 |
| 12-46013 | 01-39550 | Paul Penley Oil Company, In | unleaded fuel | 9/2011 | 0076936-IN | 118.59 |
| | | | diesel fuel | 9/2011 | 0076936-IN | 1,667.94 |
| DEPARTMENT TOTAL: | | | | | | 31,853.60 |
| FUND TOTAL: | | | | | | 31,853.60 |

| P.O.# | VENDOR # | NAME | DESCRIPTION | DATE | INVOICE | AMOUNT | |
|-------------------|----------|-----------------------------|--------------------------|---------|--------------------|------------|--|
| DEPARTMENT: 01 | | Stormwater | | | | | |
| 12-45698 | 01-00173 | City of Yukon (BankOne)Sw | Bus.Cards-A.waggoner | 10/2011 | UnitedPrinting2157 | 72.50 | |
| 12-45933 | 01-00173 | City of Yukon (BankOne)Sw | Candy for booth National | 9/2011 | walmart 01789 | 30.86 | |
| 12-46257 | 01-06377 | City of Oklahoma City | Ridle-1017 walsh Ln | 9/2011 | 11100311 | 118.50 | |
| 12-46264 | 01-31670 | Meshak & Associates, PLC | TurtleCreekMstrDrainPlan | 10/2011 | 2 | 23,320.00 | |
| 12-46013 | 01-39550 | Paul Penley Oil Company, In | unleaded | 9/2011 | 0076936-IN | 165.87 | |
| 12-46046 | 01-47660 | Shred-It Oklahoma City | Doc.destruction-Sep'11 | 9/2011 | 10011057326 | 9.21 | |
| DEPARTMENT TOTAL: | | | | | | 23,716.94 | |
| FUND TOTAL: | | | | | | 23,716.94 | |
| GRAND TOTAL: | | | | | | 431,164.95 | |



John Alberts, Mayor & Council Member Ward II
Nick Grba, Vice Mayor & Council Member Ward I
Dewayne Maxey, Council Member Ward III
Bob Bradway, Council Member Ward IV
Ken Smith, Council Member At Large

**From the Office of the
Emergency Management Director
Frosty Peak**

To: Grayson Bottom, City Manager

Date: September 20, 2011

Re: Emergency Operations Plan 2011 Updates

Attached for review and council approval are the 2011 updates for the City of Yukon Emergency Operations Plan.

Thank you,

OK
GB
9/22/2011

City of Yukon

100 S. Ranchwood Blvd.
Yukon, Oklahoma 73099
Phone: 405.350.5413
Fax: 405.350.0786
fpeak@cityofyukonok.gov

APPROVAL PAGE

CITY OF YUKON
EMERGENCY OPERATIONS PLAN

To all Recipients:

Transmitted herewith is the new integrated Emergency Operations Plan for the City of Yukon. This plan supersedes any previous emergency management/civil defense plans promulgated by the county for this purpose. It provides a frame-work in which the departments of each city, town, and the county can plan and perform their respective emergency functions during a disaster or national emergency. This plan recognizes the need for ongoing Emergency Management Planning by all the departments within the City of Yukon.

This plan attempts to be all inclusive in combining the four phases of Emergency Management, which are (1) Mitigation: Those activities which eliminate or reduce the probability of disaster; (2) Preparedness: Those activities which government, organizations, and individuals develop to save lives and minimize damage; (3) Response: To prevent loss of lives and property and provide emergency assistance; and (4) Recovery: Short-term and long-term activities which return the community to normal or with improved standards.

This plan is in accordance with the existing Federal, State and local statutes. It has been concurred in by the Yukon City Council and the Oklahoma Department of Emergency Management. It will be revised and updated as required. All recipients are requested to advise the Yukon Emergency Management Director of any changes which might result in its improvement or increase its usefulness.

APPROVED by the Mayor of the City of Yukon, Oklahoma this _____ day of _____, 2011 at _____ o'clock _____.m.

Mayor

ATTEST:

City Clerk

Date

Oklahoma Department of Emergency Management

Date

2011 Update



City of Yukon

Emergency Operations

Plan

Rev. July 2007

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DISTRIBUTION
CITY OF YUKON

Copies of this Emergency Operations Plan will be distributed as follows:

| TO: | NO. OF COPIES |
|--|----------------------|
| Yukon City Council | 5 |
| Emergency Management Director | 1 |
| City Manager | 1 |
| City Clerk | 1 |
| Fire Department | 3 |
| EMS Coordinator | 1 |
| Public Works | 2 |
| Police Department | 5 |
| Yukon EOC | 4 |
| Community Development Director | 1 |
| Personnel Director | 1 |
| Information Technology Director | 1 |
| Director, OK Dept. of Emergency Management | 1 |
| Canadian County Office of Emergency Management | 1 |
| TOTAL COPIES: | 28 |

All recipients are requested to advise the Yukon Emergency Management Director of any changes which might result in its improvement or increase its usefulness.

PLANNING COMMITTEE

1. Frosty Peak – Emergency Management Director
2. Chief John Corn – Police Department
3. Chief Kevin Jones – Fire Department
4. John Bridges – City EMS Coordinator
5. Matt Maly – Public Works Director
6. Mitchell Hort – Community Development Director
7. Gary Cooper – Information Technology Director

BASIC PLAN

I. PURPOSE

- A. This plan has been developed to provide a comprehensive all hazards emergency management program for the City of Yukon. It seeks to mitigate the effects of all -hazards, prepare for measures to be taken which will preserve life and minimize damage, enhance response during emergencies and provide necessary assistance, and establish a recovery system in order to return the City to its normal state of affairs.
- B. This plan attempts to define who does what, when, where, and how, in order to mitigate, prepare for, respond to, and recover from the effects of natural or manmade incidents, hazardous material incidents, technological accidents, nuclear incidents, and other major incidents.

II. SITUATION AND ASSUMPTIONS

A. Situation Information

1. The City of Yukon is located approximately 10 miles west of downtown Oklahoma City in Canadian County. The 2010 census of population for Yukon is nearly 24,000. The county seat is El Reno; which is located approximately nine miles west of Yukon on State Highway 66. Traffic ways through Yukon consist of one (1) Interstate and three (3) major State Highways.
2. The City of Yukon continues to see dramatic growth in both residential and commercial development.
3. The City of Yukon is exposed to many natural and manmade hazards, all of which have the potential for disrupting the community style of life, cause damage, and create casualties. Potential natural incidents, which may occur in or around the city are: winter storms, tornadoes, floods/dam failures, and earthquakes. Other incidents that may affect the city are: hazardous materials incidents in fixed facilities or on a roadway, nuclear and radiological transport incidents, power failure, and structural and rural wild land fires.

B. Assumptions

1. The City of Yukon will continue to be exposed to the potential hazards identified above. With continued growth and development, other hazards may be identified in the future.
2. Government officials recognize their responsibilities with regard to the public safety and exercise their authority to implement this emergency operations plan in a timely manner when confronted with threatened or real incidents or disasters.
3. If properly implemented, this plan should reduce or prevent disaster related losses.

recovery. Response activities include warning, evacuation, rescue, sheltering and related operations.

4. Recovery

Recovery is both a short-term and long-term process. Short-term operations seek to restore vital services to the community and to provide the basic needs to the community. Long-term recovery focuses on restoring the community to its normal, or improved, state of affairs. Examples of recovery actions include restoration of non-vital government services and reconstruction in damaged areas. The recovery period offers an opportune time to institute mitigation measures, particularly those related to the recent disaster.

IV. TASK ORGANIZATION AND RESPONSIBILITIES

A. General

Most departments within city government have emergency functions in addition to their normal duties. Consequently, each department is responsible for developing and maintaining its own emergency standard operating procedures to fulfill these responsibilities. Specific responsibilities are outlined under “Task Assignments” and amplified in function specific annexes to this plan.

Every incident within the City of Yukon will be handled following standards guidelines of the National Incident Management System (NIMS). The Incident Command System will be used as the primary management tool.

B. Organization

1. See Appendix 1, Annex A for Emergency Services Organization.
2. The **City of Yukon Policy Group** is composed of the following:
 - a. Mayor
 - b. City Council Members
 - c. City Manager
3. The **Emergency Services Coordination Group** is composed of the following positions as assigned to the officials (coordinators) listed below: (See Appendix 2 to Annex A for names of the officials.)
 - a. EOC Operations: Emergency Management Director appointed by the Policy Group.
 - b. EOC Staff Coordinator: Selected by the Emergency Management Director.
 - c. Law Enforcement Services: Chief of Police

- d. Fire/Rescue Service: Fire Chief
 - e. Health/Medical Services: EMS Coordinator
 - f. Transportation and Shelter/Mass Care Services: Parks and Recreation assisted by the Canadian County American Red Cross
 - g. Resources Management Services: Public Works Liaison. Depending on Nature and Scale of Incident this could be handled by the City or County Emergency Management Director
 - h. Public Works: Public Works Director
 - i. Community Development: Community Development Director
 - j. Information Technology: Information Technology Director
 - k. Yukon Public Schools: Superintendent of Schools
 - l. Public Utility Services: Managers of companies that provide natural gas, electricity and telephone service within the City.
 - m. Manpower Services (as required): To be appointed by the City or County Emergency Management Director.
 - n. Animal Care Services: Animal Control or Police Chief
4. The **EOC Operations Staff** is composed of the following sections: (See Appendix 2 to Annex A for names of the assigned officials).
- a. Communication/Message Center Section
 - b. Damage Assessment Section
 - c. Public Information Section
 - d. Warning Section
 - e. Shelter/Evacuation Section
 - f. Administrative Section
 - g. Transportation Section
- Note:** In the event one or more the above listed officials are incapacitated or otherwise unable to function, their assistant or designee will replace them.
5. Emergency Service Coordinators

Emergency service coordinators may be directors of departments, coordinators of emergency functions for city/county governments and volunteers with functional expertise required to adequately respond to most emergencies. They are responsible for the operation of their departments and/or coordinating their actions with other departments and volunteer agencies to efficiently apply all available resources to the emergency confronting the City of Yukon.

6. EOC Support and Special Staff

EOC support and special staff members are volunteers who have skills and training in areas needed to provide a total response to an emergency or disaster. They may assist the emergency services coordinators in the accomplishment of their duties, perform functions within the EOC to enhance efficiency, or perform critical tasks outside of the scope of government departments.

C. Task Assignments and Responsibilities

1. **Emergency Management Director (ESF #5)** is responsible for:

- a. Coordination of all phases of emergency management with appropriate agencies (Fire, Police, Public Works, and Parks and Recreation).
- b. Incident and EOC Credentialing and Pass System.
- c. Verifying public information and preparedness education.
- d. EOC Communications, Operations, and Training.
- e. Comprehensive emergency management planning for response, recovery and mitigation of incidents.
- f. Warning system management.
- g. Damage assessment planning and evaluation.

2. **Police Department (ESF #13)** is responsible for:

- a. Maintaining law and order.
- b. Traffic control and direction.
- c. Access control of restricted areas.
- d. Security of designated Critical Facilities.
- e. Operation of the warning system.
- f. Communication support system.
- g. Liaison with other law enforcement agencies.

3. **Fire Department (ESF # 4, #9 and #10)** is responsible for:
 - a. Fire suppression.
 - b. Fire prevention and community education.
 - c. Search, Rescue and Extrication operations.
 - d. Hazardous materials operational response and decontamination.
 - e. Assisting in damage assessment and debris clearance.
 - f. Care of Sick or Injured persons
 - 3a. **Emergency Medical Services Coordination (ESF #6 and #8)**
 - a. Coordination of Triage, Treatment and Transportation of Sick or Injured persons with available EMS Providers.
 - b. Coordination with area hospitals and clinics to ensure proper distribution of patients. This may also be coordinated through the MERC.
 - c. Coordination with Mass Care and Sheltering staff to ensure adequate medical screening/evaluation and care needs are in place.
 - d. Coordination of Mass Immunization Program with County and State Health Departments
4. **Public Works Department (ESF #3 and #7)** is responsible for:
 - a. Debris clearance.
 - b. Providing engineering advice.
 - c. Maintaining roads and bridges.
 - d. Assisting with damage assessment of public property.
 - e. Assisting in traffic control and direction.
 - f. Coordinating resource management and logistical support.
5. **Information Technology Department (ESF # 7)** is responsible for:
 - a. Insuring communications and computer equipment operate correctly
 - b. Insuring communications and computer equipment remain functional during an incident.

VI. CONTINUITY OF GOVERNMENT

A. Succession of Leadership. The line of succession for continuity of government is as follows:

1. City of Yukon
 - a. Mayor
 - b. Vice-Mayor
 - c. Council Members in order of seniority
 - d. City Manager
2. Line of succession for the Emergency Management Director will be the Chief of Police then the Fire Chief.
3. Line of succession for each agency/department head is according to the department rules and/or standard operating procedures established in each department.

B. Preservation of Records

In order to provide normal government operations following an incident; vital records must be protected. The principal cause of damage to records is fire and water; therefore, essential records are scanned, backed up and stored off site outside of Yukon.

State and Federal documents, reports and records will be maintained in Public Works until the project is closed, then final reports are scanned and stored.

VII. ADMINISTRATION AND LOGISTICS

A. Emergency Authority

1. A summary of existing Oklahoma legislation pertaining to emergency management is listed in Section IX.
2. Provisions for local emergency powers are found in the Oklahoma Code and Local ordinances which include but are not limited to:
 - a. Declaration of State of Emergency.
 - b. Contracts and Obligations.
 - c. Control of Restricted Areas.
 - d. Liability

APPENDIX 1 TO BASIC PLAN

INCORPORATION OF FEDERAL RESPONSE PLAN

The Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288, as amended) provides the authority for the Federal government to respond to disasters and emergencies in order to provide assistance to save lives and protect public health, safety, and property. The Federal Response Plan for Public Law 93-288, as amended, is designed to address the consequences of any disaster or emergency situation in which there is a need for Federal response assistance. Copies of this plan are maintained at the State Emergency Operations Center.

The plan describes the basic mechanisms and structures by which the Federal government will mobilize resources and conduct activities to augment State and Local response efforts. To facilitate the provision of Federal assistance, the plan uses a functional approach to group the types of Federal assistance under twelve Emergency Support Functions (ESFs). Each ESF is headed by a primary agency, which has been selected based on its authorities, resources, and capabilities in the particular functional area.

The plan has been incorporated into the State Emergency Operations Plan with State agencies assigned the task of cooperating with the appropriate Federal and Local agencies in the coordination and implementation of the plan.

Accordingly, the Local agencies listed in the matrix below are responsible for cooperation with the State and Federal counterparts in coordinating and implementing the plan.

| ESF # | Title | |
|-------|--------------------------|---|
| 1. | Transportation | Federal Agency: Department of Transportation State Agency: Department of Transportation Local Agency: Yukon Parks and Recreation Department and Yukon Public Schools |
| 2. | Communications | Federal Agency: National Communication System State Agency: Department of Emergency Management Local Agency: Yukon Police Department |
| 3. | Public Works | Federal Agency: U.S. Army Corps of Engineers State Agency: Department of Transportation Local Agency: Yukon Public Works Department |
| 4. | Fire Fighting | Federal Agency: Department of Agriculture State Agency: Department of Agriculture Local Agency: Yukon Fire Department |
| 5. | Information and Planning | Federal Agency: Federal Emergency Management Agency State Agency: Department of Emergency Management Local Agency: Yukon Emergency Management Planning Committee |

- | | | |
|-----|---|---|
| 6. | Mass Care Sheltering | Federal Agency: American Red Cross State Agency: American Red Cross Local Agency: Yukon Parks and Recreation Department assisted by American Red Cross |
| 7. | Resource Support | Federal Agency: General Services Administration State Agency: Department of Emergency Management Local Agency: Yukon Public Works Department; Yukon Community Development Department Yukon Information Technology Department, and City Council |
| 8. | Health & Medical Services Emergency Medical Services | Federal Agency: Department of Health and Human Services State Agency: Department of Health Local Agency: Director of County Health Local Agency: Yukon Fire Department / EMS |
| 9. | Urban Search and Rescue | Federal Agency: Federal Emergency Management Agency State Agency: Oklahoma City Fire Department / USAR Team Local Agency: Yukon Fire Department |
| 10. | Hazardous Materials | Federal Agency: Environmental Protection Agency State Agency: Department of Environmental Quality Local Agency: Yukon and Oklahoma City Fire Departments |
| 11. | Food | Federal Agency: Department of Agriculture State Agency: American Red Cross Local Agency: American Red Cross |
| 12. | Energy | Federal Agency: Department of Energy State Agency: Department of Emergency Management Local Agency: Yukon Public Works Department |

LOCAL MASS CARE CENTER – A place selected locally by the private volunteer groups to provide care for individuals dislocated during the emergency period. Services provided are lodging, feeding, registration, first aid and other social services.

MAJOR DISASTER - Any hurricane, tornado, storm, flood, high water, wind-driven water, earthquake, volcanic eruption, landslide, snow storm, explosion, or other catastrophe in any part of the United States which, in the determination of the President, causes damage of sufficient severity and magnitude as to warrant major disaster assistance under Public Law 93-288 above and beyond emergency services by the federal government, to supplement the efforts and available resources of the state, local governments and disaster relief organizations in alleviation of the damage, loss, hardship, or suffering caused thereby.

NATIONAL WARNING SYSTEM (NAWAS) – A protected full-time voice communications system which provides warning information throughout the nation.

OKLAHOMA DEPARTMENT OF EMERGENCY MANAGEMENT (OEM) – The agency responsible for preparation and execution of emergency functions to prevent, minimize, and repair injury and damage resulting from hostile actions or natural disasters as stated in the Oklahoma Emergency Management Act of 2003.

PUBLIC FACILITY – Any flood control, navigation, irrigation, reclamation, public power, sewage treatment and collection, water supply and distribution, watershed development, or airport facility, any non-federal aid street, road or highway and any other public building, structure or system.

RECOVERY PERIOD – That period of time subsequent to an emergency when economic recovery from disaster damage takes place, including the use of any available local, state, federal government and private resources.

VOLUNTEER SERVICE ORGANIZATION - Any organization which is non-government, non-profit whose primary mission is to provide humanitarian support in times of need using public donated funds and volunteer personnel resources with or without a formal declaration of an emergency. (i.e.: American Red Cross, Salvation Army, etc.).

WATCH PERIOD – A period of time when meteorological conditions indicate a probability of severe weather phenomena.

APPENDIX 3 TO BASIC PLAN

LIST OF ACRONYMS

| | |
|--------|--|
| ABLE | ALCOHOLIC BEVERAGE LAWS ENFORCEMENT COMMISSION |
| ARC | AMERICAN RED CROSS |
| ARM | AERIAL RADIOLOGICAL MONITOR |
| CAP | CIVIL AIR PATROL |
| CFR | CODE OF FEDERAL REGULATIONS |
| CFSA | CONSOLIDATED FARM SERVICE AGENCY |
| DAC | DISASTER APPLICATION CENTER |
| DEQ | DEPARTMENT OF ENVIRONMENTAL QUALITY |
| DFO | DISASTER FIELD OFFICE |
| DHS | DEPARTMENT OF HUMAN SERVICES also DEPARTMENT OF HOMELAND SECURITY |
| DOT | DEPARTMENT OF TRANSPORTATION |
| DPS | DEPARTMENT OF PUBLIC SAFETY |
| DR & R | DISASTER RESPONSE AND RECOVERY |
| DSR | DAMAGE SURVEY REPORT |
| DWI | DISASTER WELFARE AGENCY |
| EAS | EMERGENCY ALERT SYSTEM |
| ELT | EMERGENCY LOCATOR TRANSMITTER |
| EMI | EMERGENCY MANAGEMENT INSTITUTE |
| EMP | ELECTROMAGNETIC PULSE |
| EMS | EMERGENCY MEDICAL SERVICE |
| EOC | EMERGENCY OPERATIONS CENTER |
| EPA | ENVIRONMENTAL PROTECTION AGENCY |
| EPCRA | EMERGENCY PLANNING AND COMMUNITY RIGHT TO KNOW ACT |
| EPI | EMERGENCY PUBLIC INFORMATION |
| ESF | EMERGENCY SUPPORT FUNCTION |
| FEMA | FEDERAL EMERGENCY MANAGEMENT AGENCY |
| IC | INCIDENT COMMANDER |
| ICS | INCIDENT COMMAND SYSTEM |
| IS | INDEPENDENT STUDY |
| NAWAS | NATION WARNING SYSTEM |
| NIMS | NATIONAL INCIDENT MANGEMENT SYSTEM |
| NOAA | NATIONAL OCEANIC & ATMOSPHERIC ADMINISTRATION |
| NRCS | NATIONAL RESOURCES CONSERVATION SERVICE |
| NUDET | NUCLEAR WEAPONS DETONATION |
| NWR | NOAA WEATHER RADIO |
| NWS | NATION WEATHER SERVICE |
| NWWS | NOAA WEATHER WIRE SERVICE |
| OEM | OKLAHOMA DEPARTMENT OF EMERGENCY MANAGEMENT |
| OHP | OKLAHOMA HIGHWAY PATROL |
| OIC | OFFICER IN CHARGE |
| OLETS | OKLAHOMA LAW ENFORCEMENT TELECOMMUNICATIONS SYSTEM |
| OMD | OKLAHOMA MILITARY DEPARTMENT |
| OSA | OKLAHOMA STATUES ANNOTATED |

If not in the EOC, they may be on the scene of the incident functioning as Command or General Staff positions within ICS.

If in the EOC, they will work under the direction of the Emergency Management Director and will coordinate with the Coordination Group (department or agency heads) when necessary.

2. The EOC may be activated by any coordination group member when any portion of **Yukon** is, or may be, threatened with loss of life or extensive property damage.
3. Each department or agency director tasked to serve on the Coordination Group, or their designated replacement, will immediately report to the EOC to direct and coordinate their department or agency's response to the emergency confronting the community.
4. When appropriate the City Emergency Management Director will maintain and activate the procedures to recall/assemble the EOC staff. (See Appendix 3 to this Annex. EOC Activation Checklist.)

B. Organization

See Section IV, of the Basic Plan and Appendix 1, this Annex.

C. Task Assignments and Responsibility.

1. Policy Group

- a. The elected or legally appointed officials are responsible for the protection of life and property within the boundaries of their jurisdiction.
- b. The policy group will exercise all normal powers contained in the State of Oklahoma Emergency Management and Resources Management Act of 1967, as amended, and local ordinances and resolutions, in performance of direction and control duties for emergencies confronting the citizens.
- c. Control of all crisis operations is vested in the policy group and may be delegated to responsible individuals as stated in this plan, or to an appropriate designee as shift arrangements dictate.
- d. See Section IV. Basic Plan

2. Emergency Services Coordination Group

- a. The Emergency Management Director is responsible for:
 - (1) Coordinating EOC staff activities to supply aid to disaster victims or areas.

- (2) Makes routine decisions and advises the policy group on courses of action and/or decisions required.
 - (3) Responsible for insuring that local agencies who have been assigned primary responsibility for any of the emergency support functions identified in the Federal Response Plan, (See Appendix 1 to Basic Plan), are available in the EOC to facilitate coordination with the state and federal agencies providing the assistance.
 - (4) Responsible for keeping the EOC in operational - ready state.
 - (5) Assigns qualified people to EOC staff positions and keeps a current roster of the staff.
 - (6) Responsible for activating and alerting the EOC staff and recalling the EOC staff when the center has been opened/activated.
 - (7) Supervises the EOC Operations staff and coordinates with the Coordination Group to assure timely aid or assistance is rendered to victims of the emergency.
 - (8) Schedules the EOC staff for two shifts, around the clock, operation, if necessary.
 - (9) Arranges for feeding of the staff.
 - (10) Updates the alert/staff roster and this Annex at least once each year.
 - (11) Holds briefings for the policy group to update their knowledge of the situation.
 - (12) Makes provisions for displaying pertinent information, (major events/occurrences, damage survey information, requests for assistance, etc.), in the EOC for the policy group and the coordination group.
 - (13) Coordinates with the Policy Group for relocating staff if the primary EOC becomes inoperable.
 - (14) Makes provisions for notifying all agencies involved in the emergency situation, (local, state, federal, and the private sector), that operations have been shifted to the alternate EOC if the primary EOC becomes inoperable.
- b. Law Enforcement Coordinator. The Chief of Police
See Section IV, Basic Plan and Annex H, Law Enforcement.
- c. Fire / Rescue and EMS Coordinator. The Fire Chief
See Section IV, Basic Plan and Annex J, Fire/Rescue.

- d. Public Works Coordinator. Public Works Director
See Section IV, Basic Plan and Annex I, Public Works.
- e. Health and Medical Coordinator.
 - (1) See Section IV, Basic Plan and Annex G, Health and Medical.
 - (2) Closely coordinate activities with the Canadian County Health Officer.
- f. Shelter/Mass Care Coordinator. Canadian County Red Cross
 - (1) See Section IV, Basic Plan and Annex F, Human Resources.
 - (2) Coordinate shelter operations with the City Emergency Management Director.
- g. Resources Coordinator (Logistics Section Chief).
 - (1) Compile an inventory of personnel, equipment, materials and facilities which may be needed in an emergency. This inventory will constitute the city Resource Data Book.
 - (2) Provide manpower, supplies, material, and/or equipment required by other coordinators to provide relief to the emergency situation.
 - (3) Ration or establish priority use of critical or scarce resources during any emergency.
 - (4) Maintain records of all expenditures for emergency resources obtained and give them to the appropriate official for disposition.
 - (5) See Annex L, Resources Management.
- h. Animal Care Coordinator
See section IV, Basic Plan and Animal Annex

3. The EOC Operations Staff

- a. Shall provide technical support and advice to the policy group and coordination group. This staff functions under the supervision of the Emergency Management Director.
- b. The Operations Staff is composed of the following sections. Each may require an OIC and other support personnel. These responsibilities may be conducted by on scene Command and General Staff positions.
 - (1) Communications/Message Center
 - (2) Damage Assessment

- (3) Public Information
- (4) Administration
- (5) Transportation
- (6) Warning/Reporting
- (7) Shelter Management/Evacuation

V. DIRECTION AND CONTROL

See IV.A above and Section V, Basic Plan.

VI. CONTINUITY OF GOVERNMENT

- A. During any large-scale emergency, the EOC will become the center for all local government control. It will be from this center that all decisions and directions will emanate to the public concerning the emergency.
- B. Lines of succession for critical personnel have been established and presented in Section VI, Basic Plan.

VII. ADMINISTRATION AND LOGISTICS

A. Emergency Operations Centers

1. Primary EOC

a. Location.

The Emergency Operations Center for the City of Yukon is located in a designated area of the Yukon Police Department.

b. Facilities in the Yukon EOC.

- (1) The working area includes several work stations and the communications center.
- (2) Communications equipment necessary for conducting emergency operations is in place.
- (3) An emergency generator is available in the Police Station to provide backup power for operating lights and radios.

c. Dependent on the type and severity of the situation the city offices and equipment at the City Hall, will be available to support emergency operations affecting the City of Yukon.

APPENDICES

APPENDIX 1 – Emergency Services Organization

TAB A – Organization of the EOC Coordination Group

TAB B – Organization of the EOC Operations Staff

APPENDIX 2 - Organization Assignment Roster

APPENDIX 3 – EOC Activation Checklist

APPENDIX 4 – EOC Administration Section

TAB A – Situation Report

ICS Form 201

TAB B – EOC Daily Log of Events

TAB C – EOC Staffing Roster

TAB D – Security Log

TAB E – Sample Disaster Declaration

TAB A TO APPENDIX 1 ANNEX A
ORGANIZATION OF THE EOC COORDINATION GROUP

EOC COORDINATION GROUP

Emergency Management Director

Chief of Police

Fire Chief

Public Works Director

Resource Coordinator

Shelter/Mass Care Coordinator

EMS/Health & Med. Serv. Coordinator

Animal Care Coordinator

TAB B TO APPENDIX 1 TO ANNEX A
ORGANIZATION OF THE EOC OPERATIONS STAFF

EOC OPERATIONS GROUP

Emergency Management Director

Communications/Message Center

Warning/Reporting

Transportation

Public Information

Evacuation/Shelter

Damage Assessment

Administration

Information Technology

Community Development

APPENDIX 2 TO ANNEX A
 ORGANIZATION ASSIGNMENT ROSTER
 CITY OF YUKON

Policy Group

| | | |
|----------------|---------------|----------|
| Mayor | John Alberts | 354-1991 |
| Vice – Mayor | Nick Grba | 350-7414 |
| Council Member | Dewayne Maxey | 640-2196 |
| Council Member | Bob Bradway | 354-6552 |
| Council Member | Ken Smith | 350-0689 |

Key Personnel

| | | |
|----------------------------|--------------------------|----------|
| City Manager | Grayson Bottom | 265-2909 |
| Emergency Mgmt. Director | Frosty Peak | 823-0544 |
| Chief of Police | John Corn | 354-5247 |
| Fire Chief | Kevin Jones | 381-3594 |
| Public Works Director | Matt Maly | 265-2006 |
| Information Tech Director | Gary Cooper | 354-7534 |
| EMS Coordinator | John Bridges | 850-9769 |
| Public Information Officer | City Manager or Designee | |
| Animal Care | Rodney Spiva | 922-3468 |

Yukon Public Schools

| | | |
|--------------------------|--------------|----------|
| Superintendent | Bill Denton | 603-2447 |
| Assistant Superintendent | Kent Mathers | 373-3959 |

Public Utilities

Oklahoma Gas & Electric

Oklahoma Natural Gas

AT&T

Cox Communication

Emergency Numbers

553-8593

551-6601 or 551-6603

1-800-870-8390

286-2200 or 600-8282

Shelter

Canadian County Red Cross

Canadian County Health Department

623-4892 (Christi Owen)

350-6203 or 354-4872

YUKON PUBLIC SCHOOLS EMERGENCY NUMBERS 2011-2012

| | | | |
|--|--|------------------------|--------------------|
| <u>HIGH SCHOOL</u> | <u>1777 S. YUKON PARKWAY</u> | <u>354-6692</u> | <u>Cell</u> |
| PRINCIPAL | MARK MELTON | 371-0558 | |
| CUSTODIAN | CHAD DAVES | 808-7128 | |
| SECRETARY | LAURIE FENRICK | 354-2854 | |
| <u>ATHLETICS</u> | <u>1777 S. YUKON PARKWAY</u> | <u>354-0413</u> | |
| DIRECTOR | DAVID FISHER | 742-1058 | 593-9002 |
| <u>YUKON MIDDLE SCHOOL</u> | <u>801 GARTH BROOKS</u> | <u>354-5274</u> | |
| PRINCIPAL | TRESA SMITH | 884-2004 | 203-3203 |
| CUSTODIAN | CHESTER SPEARS | 354-1772 | |
| SECRETARY | PAM ELDER | 354-8320 | |
| <u>INDEPENDENCE ELEMENTARY SCHOOL</u> | <u>500 E. VANDAMENT</u> | <u>265-1352</u> | |
| PRINCIPAL | CECIL BOWLES | 789-9171 | 219-5864 |
| CUSTODIAN | LEON HENNING | 350-7450 | 201-7463 |
| SECRETARY | TAMMI EDWARDS | 350-6806 | 229-6456 |
| <u>LAKEVIEW ELEMENTARY SCHOOL</u> | <u>872 S. YUKON PARKWAY</u> | <u>350-2630</u> | |
| PRINCIPAL | SCOTT HEIN | 205-6417 | 205-6417 |
| CUSTODIAN | DAVID DOWDING | 627-2337 | |
| SECRETARY | MICHELLE KIVENAS | 283-0498 | |
| <u>CENTRAL ELEMENTARY</u> | <u>300 S. 9TH</u> | <u>354-2501</u> | |
| PRINCIPAL | ROBIN RUSSELL | 354-5376 | 641-1116 |
| CUSTODIAN | JOHN BALLARD | 834-1983 | |
| SECRETARY | SUSI REA | 354-6216 | |
| <u>MYERS ELEMENTARY</u> | <u>1200 S. 1ST</u> | <u>354-5252</u> | |
| PRINCIPAL | RON BRUMMETT | 305-3293 | 305-3293 |
| CUSTODIAN | DANNY COONCE | 603-3814 | |
| SECRETARY | CINDY BITTLE | 255-4684 | |
| <u>PARKLAND ELEMENTARY</u> | <u>2201 S. CORNWELL DR.</u> | <u>354-7786</u> | |
| PRINCIPAL | LANCE HAGGARD | 745-4383 | 210-7027 |
| CUSTODIAN | TOM STARK | 350-1815 | |
| SECRETARY | DEBBIE STATSER | 354-1117 | |
| <u>RANCHWOOD ELEMENTARY</u> | <u>607 ANNAWOOD DR.</u> | <u>354-6616</u> | |
| PRINCIPAL | KRISTIN KILPATRICK | 843-6071 | 919-1663 |
| CUSTODIAN | DAVID WOOLF | | 550-2396 |
| SECRETARY | JOANNE STEWARD | 350-1339 | |
| <u>SHEDECK ELEMENTARY</u> | <u>2100 S. HOLLY</u> | <u>354-6601</u> | |
| PRINCIPAL | MARK PARK | 604-5245 | 255-7683 |
| CUSTODIAN | ROQUE OLVERA | 354-4593 | |
| SECRETARY | GAYE JECH | 354-2727 | |
| <u>SKYVIEW ELEMENTARY</u> | <u>650 S. YUKON PARKWAY</u> | <u>354-4852</u> | |
| PRINCIPAL | CARLA SMITH | 577-2197 | 640-8438 |
| CUSTODIAN | TOM KASTL | 350-1919 | |
| SECRETARY | STELLA BOEVERS | 265-3394 | |
| <u>SURREY HILLS ELEMENTARY</u> | <u>10700 HASTINGS AVE.</u> | <u>373-1973</u> | |
| PRINCIPAL | MAGGIE SANDER | | |
| CUSTODIAN | DEBBIE CALDWELL | 722-5432 | |
| SECRETARY | ANGIE JOHNSON | 373-1901 | |
| <u>AUDITORIUM</u> | <u>850 YUKON AVENUE</u> | <u>354-8356</u> | |
| MANAGER | WES MCATEE | 324-2381 | 517-6229 |
| CUSTODIAN | MICHAEL SCHAFNITT | 354-8513 | 320-9679 |
| <u>TRANSPORTATION</u> | <u>11043 NW 10TH</u> | <u>354-6667</u> | |
| TRANSPORTATION DIRECTOR | JEFF CARMICHAEL | 789-8158 | 837-3030 |
| <u>FOOD SERVICE</u> | <u>500 E. VANDAMENT (IMS)</u> | <u>265-1340</u> | |
| FOOD SERVICE DIRECTOR | LINDA FORT | 354-2759 | 919-3310 |
| SECRETARY | LYNDA DOBSON | 354-0008 | |
| <u>ADMINISTRATION BUILDING</u> | <u>600 MAPLE</u> | <u>354-2587</u> | |
| SUPERINTENDENT | BILL DENTON | 603-2447 | 412-6086 |
| ASST. SUPERINTENDENT | KENT MATHERS | 373-3959 | 314-5475 |
| ASST. SUPERINTENDENT | DR. FRED RHODES | 715-2575 | 627-6575 |
| CHIEF FINANCIAL OFFICER | JIM FENRICK | 354-2854 | 314-7932 |
| ADMINISTRATIVE ASSISTANT | JAQUITA ICENHOWER | 354-1623 | 921-5766 |

ANNEX C

WARNING

I. PURPOSE

This Annex establishes an effective alert and warning system within the City of Yukon capable of disseminating adequate and timely warning to the city officials and citizens in the event of threatened incident / disaster.

II. SITUATION AND ASSUMPTIONS

See Section II, Basic Plan

III. CONCEPT OF OPERATION

General.

The City of Yukon will receive alerts or warnings from the National Weather Service through the National Attack Warning System (NAWAS).

A. Natural Hazards

Normally, warning of the threat of severe weather such as tornadoes, severe thunderstorms, flash flooding, etc. will be disseminated by NAWAS, radio, television, Weather Service teletype, Blackboard Connect-CTY City Watch System, and City Employee Alerting Software.

B. Weather Warning Procedures

1. When a severe weather watch concerning severe thunderstorms, tornadoes or significant winter weather is issued for an area that includes the City of Yukon, the Communications Department will IMMEDIATELY notify the Emergency Management Director and all pertinent management staff.
2. The Emergency Management Director or designee will, at least one hour before a storm approaches the City of Yukon, report to the EOC and notify the following that the EOC is open:
 - a. City Manager
 - b. Chief of Police
 - c. Fire Chief

- d. EMS Coordinator
 - e. Public Works Director
 - f. Community Development Director
 - g. Information Technology Director
 - h. Public Information Officer
3. The Emergency Management Director or his designee will monitor the situation and forward updates to the above listed group as necessary with reports every 15 minutes as the storm approaches the city.
 - a. When a tornado warning is issued for the community or within 15 minutes a severe storm is approaching the city, the Emergency Management Director, his designee, or the Public Safety Director will approve sounding the signal.
 - b. After the weather event has passed, the Communications Department will be responsible for sounding the all clear signal.
 - c. If damage assessment is needed or Emergency Response is necessary, the emergency Management director or his designee will notify those individuals needed and have them report to the EOC immediately.

C. Technological Incidents/Hazards

Warning will be made for hazardous material incident/accidents such as oil, chemical or radiological material spills when the incident presents a hazard to the public. This warning will be announced on radio/television, cable television, and Blackboard Connect-CTY City Watch System when deemed necessary by the Incident Commander and Emergency Management Director.

D. National Security

1. Attack on this nation is a possibility at any time and could be in any form; nuclear, biochemical, or conventional devices. It is likely that an attack would be preceded by a period of international tension which would provide ample time to inform the public. However, should a surprise attack be launched, there could be little to no warning. The possibility of an accidental missile launch also exists, in which case warning time could approximate that of a surprise attack. NAWAS is the primary attack warning system used to provide initial warning down to the local level of government.
2. Upon receiving an alert/warning at the City of Yukon Warning Point, the City of Yukon Police Department, from the Oklahoma Highway Patrol NAWAS or alternate Warning Point in Oklahoma City. The police dispatcher will notify the Emergency Management Director, See Appendix 3 for each warning device activation procedures and Appendix 4 for the warning device locations.

3. The Emergency Management Director upon notification of an attack or warning will notify the City Manager and other Key City Staff members as indicated in Appendix 3.

E. NAWAS and Attack Warning Signals

1. Severe Weather or Other Peacetime Emergency

The severe weather/other peacetime emergency warning is an initial 90 second steady (alert) signal from warning devices or horns. In addition to other meanings or requirements for action, this can also be an **ATTENTION** or **ALERT** signal to turn radios or televisions to listen for essential emergency information.

2. Attack Warning

The attack warning signal is a wavering tone (attack) on warning devices. The attack warning signal shall mean that an actual attack or accidental missile launch against this country has been detected and that protective action should be taken immediately. **THIS SIGNAL WILL BE USED FOR NO OTHER PURPOSE AND WILL HAVE NO OTHER MEANING.**

IV. TASK ORGANIZATION AND RESPONSIBILITIES

A. Task Assignments

1. Policy Group

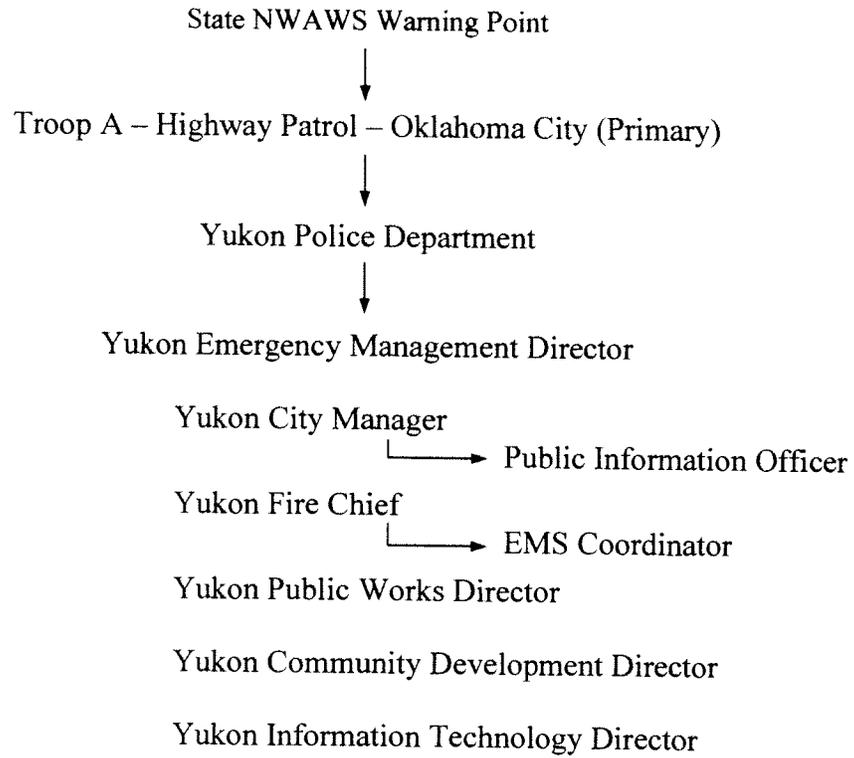
- a. Responsible for establishment and maintenance of a workable warning system throughout the city.
- b. Make decisions on actions to be taken that may be outside the normal scope of existing authority based on the seriousness of the incident / disaster. Delegate this authority to the Emergency Management Director when such warnings require immediate decisions to protect life and or property.

2. Emergency Management Director

- a. Coordinate warning information with the Policy Group, when time permits, and implement their decision on further dissemination of the warning.
- b. Activate the EOC and call those persons designated to staff it.
- c. Utilize the EAS and Cable Television circuit warning override to broadcast warnings to the public.
- d. Educate the public on the meaning of warning signals.

APPENDIX 1 TO ANNEX C

YUKON MASTER WARNING ORGANIZATIONAL CHART



APPENDIX 2 TO ANNEX C

COMMUNITY WARNING

The National Weather Service is responsible for issuing severe weather warnings to the public. When weather conditions develop which may produce local storms, a weather watch is issued. The objective of the watch is to alert the citizens that weather conditions are developing in specified areas which may result in severe storms during a specified time interval.

Two types of alerts are issued: a Severe Thunderstorm Watch and a Tornado Watch. When a severe thunderstorm has developed and its course and intensity are predictable, a Severe Thunderstorm or Tornado Warning is issued.

When a severe weather watch of either variety is issued for an area that includes the City of Yukon, the Emergency Management Director, will, at least one hour before (when time permits) a storm approaches the City of Yukon, will report to the EOC and notify:

1. The City Manger
2. Chief of Police
3. Fire Chief
4. EMS Coordinator
5. Public Works Director
6. Community Development Director
7. Information Technology Director

Upon receipt of a danger to the community such as a Hazardous Material Spill, Wildfire, Terrorist Attack, Nuclear Attack or any Danger Warning, the Connect-CTY Operations Group must be notified as soon as possible by the Communications Center. This group includes:

| <u>Name</u> | <u>Cell Phone</u> | <u>Home Phone</u> |
|--------------------|-------------------|-------------------|
| 1. Grayson Bottom | 205-1978 | 265-2909 |
| 2. Tammy Kretchmar | 210-0742 | 350-3215 |
| 3. Frosty Peak | 823-0544 | 577-6822 |
| 4. John Corn | 409-8698 | 354-5247 |
| 5. Kevin Jones | 409-8363 | 381-3594 |
| 6. John Bridges | 850-9769 | 373-2698 |

| | | |
|--------------------|----------|----------|
| 7. Matt Maly | 923-2903 | 265-2006 |
| 8. Mitchell Hort | 409-8402 | 354-7703 |
| 9. Gary Cooper | 816-0670 | 354-7534 |
| 10. Doug Shivers | 833-2558 | 354-0225 |
| 11. Kelli Reese | 206-0577 | 256-0897 |
| 12. Corby Poursaba | 229-3342 | 354-2708 |

APPENDIX 3 TO ANNEX C

WARNING DEVICE DECISION SOP FOR CITY OF YUKON, OKLAHOMA

I. SEVERE WEATHER, TORNADOES, HAZARDOUS MATERIALS, WILDFIRE

- A. Activating the warning devices will be done through the authority of the Emergency Management Director, or the next in the chain of command.
- B. The chain of command is as follows:
 - 1. Emergency Management Director
 - 2. Chief of Police
 - 3. Fire Chief
 - 4. EMS Coordinator
- C. If an incident occurs when the EOC is not manned or radio and telephone contact cannot be established in a relatively short period of time with one of the persons on the above list, then the on duty police shift commander (OIC), has the authority to activate the outdoor storm warning devices.
- D. All information received from the public, OHP, police, commercial radio and television stations, weather instruments, or any other source should be passed on to Emergency Management Director or EOC Staff and verified before any action is taken. However, the tornado warning will be sounded at the earliest possible time when reports of imminent danger are received from any reliable source.

II. ATTACK

When an alert or warning message is received by the Yukon Police Department dispatcher indicating an attack is about to occur, an immediate decision is required to initiate protective measures. The dispatcher must IMMEDIATELY sound the attack warning devices. Then the dispatcher should call the Emergency Management Director. However, if the Emergency Management Director is not available, the first person contacted in the following list will make the decision as to what further action (activate the EOC, etc.) to take:

- 1. Chief of Police
- 2. Fire Chief
- 3. EMS Coordinator

APPENDIX 4 TO ANNEX C
SIREN LOCATIONS WITHIN
INCORPORATED CITY LIMITS OF YUKON

Eight (8) sirens are located within the incorporated city limits of Yukon, Oklahoma. They are located at:

1. Centennial Building
5th and Elm
2. Shedeck Elementary School
2100 South Holly
3. Independence Middle School
500 East Vandament
4. Skyview Elementary School
2600 North Mustang Road
5. Sara and Wagner Roads
6. Post Office
1100 First Place Blvd
7. Welch Park
500 Annawood
8. 1700 South Garth Brooks

APPENDIX 1 TO ANNEX D
NEWS MEDIA ORGANIZATIONS

KEY EAS RADIO BROADCAST STATIONS:

| | | | |
|------------------------|----------|------------|--------------|
| WWLS | 640 AM | Bethany | 848-0100 |
| KQCV | 800 AM | OKC | 521-0800 |
| KTLR | 890 AM | OKC | 616-5500 |
| WKY | 930 AM | OKC | 858-1400 |
| KTOK | 1000 AM | OKC | 840-5271 |
| KEBC | 1340 AM | OKC | 528-5543 |
| KOKC | 1520 AM | OKC | 282-1490 |
| KYLV | 88.9 FM | OKC | 707-528-9236 |
| KOMA | 92.5 FM | OKC | 478-5104 |
| KKNG | 93.3 FM | Newcastle | 616-5500 |
| KSPI | 9307 FM | Stillwater | 405-372-7800 |
| KHBZ-FM | 94.7 FM | OKC | 840-5271 |
| KQVC | 95.1 FM | OKC | 521-0800 |
| KXXY | 96.1 FM | OKC | 528-5543 |
| KKWD | 97.9 FM | Edmond | 848-0100 |
| KYIS | 98.9 FM | OKC | 848-0100 |
| KATT | 100.5 FM | OKC | 848-0100 |
| KTST | 101.9 FM | OKC | 528-5543 |
| KJYO | 102.7 FM | OKC | 840-5271 |
| KMGL | 104.1 FM | OKC | 478-5104 |
| WWLS | 104.9 FM | OKC | 848-0100 |
| KTUZ | 106.7 FM | Okarche | 616-9900 |
| KRXO | 107.7 FM | OKC | 794-4000 |
| OCC Eagle Broadcasting | | Internet | 425-5850 |

KEY EAS TELEVISION BROADCAST STATIONS

| | | |
|-----------------|-------------------------|----------------------|
| KAUT CHANNEL 43 | | 478-4300 |
| KOKH CHANNEL 25 | | 843-2525 |
| | after hours (unlisted) | 478-7261 |
| | newsroom | 475-9100 |
| KWTV CHANNEL 9 | | 843-6641 |
| | Newsroom after 10:00 PM | 841-9953 or 841-9956 |
| KOCB CHANNEL 34 | | 478-3434 |
| | After hours (unlisted) | 478-7262 |
| KOCO CHANNEL 5 | | 478-3000 |
| | 24 hour line (unlisted) | 478-6604 or 478-6632 |
| KTVY CHANNEL 4 | | 424-4444 |
| | 24 hour line (unlisted) | 478-6397 |
| OETA CHANNEL 13 | | 848-8501 |
| | (unlisted) | 848-6054 |

NEWS MEDIA ORGANIZATIONS

NEWS SERVICE

Associated Press 525-2121

NEWSPAPERS

The Yukon Review 354-5264
The Daily Oklahoman 475-3940

CABLE TV PROVIDER

Cox Communications 286-2200 / 600-8282
Master Control 600-6298

LOCAL CABLE TV **OVERRIDE** IS AVAILABLE:
Emergency Management Director or designee can activate from any telephone.

Cable Over-Ride 354-1084 x 911

WEATHER STATION – NORMAN

Lead Forecaster 366-6580

V. DIRECTION AND CONTROL

A. Flooding, Fire or Other Threat

The Mayor is the overall authority for evacuation efforts. All activities will be coordinated in the activated EOC or the incident site command post. Evacuations will follow the established Regional Evacuation Plan.

B. Hazardous Material or Transportation Accidents

When such an incident occurs which may require evacuation, the Emergency Management Director will be notified and the EOC opened to ensure necessary services can be activated. Due to the specialized nature of hazardous materials response, a contingency plan has been developed and included in Annex M.

VI. CONTINUITY OF GOVERNMENT

See Section VI, Basic Plan

VII. ADMINISTRATION AND LOGISTICS.

See Section VII, Basic Plan

VIII PLAN DEVELOPMENT AND MAINTENANCE

Responsibility for updating and revising this Annex rests with the Emergency Management Director and the EMS Coordinator. Support in this effort of all participating departments and agencies is required.

X. AUTHORITIES AND REFERENCES

A. See Section IX, Basic Plan

B. Federal Insurance Administration (FIA), FIA -2, Questions and Answers on the Flood Insurance Program.

C. FIA -3, Flood Emergency and Residential Repair Handbook.

D. City of Yukon Evacuation Plan

E. Regional Evacuation Plan

IV. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

A. Organization

See Appendix 1 to Annex A

B. Assignment of Responsibilities

1. Coordination Group

a. Development of a complete shelter program. This includes an in-place plan for sheltering local residents and emergency shelter plan for displaced persons in the event of natural disaster or technological accident.

b. Shelter activities such as:

(1) Activating reception centers for registration, lodging, feeding and sheltering of the local population.

(2) Shelter surveys.

(3) Marking of shelters.

(4) Training of shelter managers.

(5) Providing shelter management kits and certain supplies.

(6) Providing public information and education.

(7) Activating and deactivating shelters as needed.

(8) Providing communications capabilities.

2. Canadian County American Red Cross Executive

a. Coordinating all emergency welfare service with the City Policy Group.

b. Develop and maintain emergency aid agreements with volunteer agencies.

c. Identify buildings suitable for use as lodging/shelters and make arrangements for their use in emergency.

d. Ensure all lodging/shelters have appropriate staffing to provide necessary services, including care of unaccompanied children, the aged, and others needing special care.

e. Supply shelters with water, food, bedding, clothing, and other supplies as required.

IX. AUTHORITIES AND REFERENCES

A. Authorities

See Section IX, Basic Plan

B. References

FEMA, Guidance for Development of an Emergency Shelter Stocking Plan, CPG 1-19.

FEMA, Sheltering and Care Operations, CPG 2-8.

FEMA, Guide for Increasing Local Government Civil Defense Readiness During Periods of International Crisis; State and Local Guide (SLG) 100. Section 6 is Illustrations of Shelter Upgrading Techniques. Section 13 is Actions to Increase Inventory of Public Shelter. Section 17 is Actions to Increase Operations Readiness of Public Shelter.

FEMA, Shelter Supplies, CPC 83-1

FEMA, Architectural Design Techniques for Emergency Protection and Energy Conservation, TR 86.

FEMA, How to Manage Congregate Lodging Facilities and Emergency Shelters, SM-11.

FEMA, Shelter System Officer Course, SM-355

FEMA, Shelter Management Handbook, FEMA-59

APPENDICES

Appendix 1 – Tornado / Severe Weather Shelters

Tab A - City of Yukon Shelters

Appendix 2 - Oklahoma Volunteer Disaster Response Organizations Communications Chain (VOAD).

APPENDIX 2 TO ANNEX F

OKLAHOMA VOLUNTEER DISASTER RESPONSE ORGANIZATIONS

COMMUNICATIONS CHAIN

VOLUNTARY ORGANIZATIONS ACTIVE IN DISASTER (VOAD)

Donnita Dewey, Oklahoma VOAD, Oklahoma Department of Emergency Management
P.O. Box 53365
Oklahoma City, OK 73152-3365
Telephone (405) 521-2481
(800) 800-2481 – 24 hour telephone number
FAX (405) 405-522-0851

MEMBER ORGANIZATIONS AND THEIR SERVICES:

1. Adventist Community Services – Provides emergency feeding, clothing, bedding, counseling, child care and manages centers to handle donated goods.
2. American Radio Relay League – Provides emergency communications.
3. American Red Cross – Provides feeding stations, mass or individual shelter, first aid, first aid, supplementary medical care and comfort kits.
4. Baptist General Convention of Oklahoma – Provides mobile/mass feeding, child care and communications services to disaster victims.
5. Catholic Disaster Relief – Provides monetary help to disaster victims.
6. Christian Church (Disciples of Christ) – Provides monetary help to disaster victims.
7. Church of Jesus Christ of Latter Day Saints – Provides volunteers to help disaster victims.
8. Church of the Brethren – Provides cleanup and rebuilding services.
9. Episcopalian Church – Provides monetary help to disaster victims.
10. Oklahoma Mennonite Disaster Services – Provides cleanup and rebuilding services to disaster victims.
11. Oklahoma Conference of Churches – Provides monetary help to disaster victims.
12. Oklahoma REACT Teams – Provides communications, crowd and traffic control.
13. Presbyterian Church – Provides organization and funding services to disaster victims.

ANNEX G
MEDICAL and HEALTH

I. PURPOSE

This annex establishes effective, workable procedures which will provide emergency medical services and health service to the people of Yukon during and after a natural or manmade disaster.

II. SITUATION AND ASSUMPTIONS

See Section II, Basic Plan

III. CONCEPT OF OPERATION

General

- A. Emergency medical and public health service will be an extension of normal duties. Health/medical care will be adjusted to the size and type of incident / disaster.
- B. One of the primary concerns of public health officials is disease control. This involves the detection and control of disease causing agents, maintaining a source of pure water, and continuation of waste-water disposal under disaster conditions.
- C. In mass casualty situations, pastors and funeral home directors can be extremely useful for counseling victims of a disaster and the personnel conducting the response and recovery operations.

IV. TASK ORGANIZATION AND RESPONSIBILITIES

A. Organization

- 1. The City of Yukon Emergency Medical and health organizational structure will remain as it currently exists. Each medical organization will operate as part of the city wide organization, rendering and receiving support and assistance in accordance with existing mutual aid agreements. The City of Yukon EMS Coordinator will coordinate the actions of medical personnel/facilities with each other and with other medical resources.
- 2. Supporting organizations
 - a. County Health Department.
 - b. Area hospitals.
 - c. Medical clinics.
 - d. Medical, dental, veterinarian, nursing and medical technical personnel residing in Yukon.

CANADIAN COUNTY EMERGENCY MANAGEMENT

EM-501

Jerry Smith - Director

Home 392-5002
Work 295-6186
Mobile 651-6600
Email: smithj@canadiancounty.org

EM-509

Ronnie Funck – Deputy Director

Home 262-6753
Work 262-1770 X103
Mobile 317-3412
Pager 558-6384
Email: rfunck2@cox.net

Sheriff

Randall Edwards

Emergency 262-3434
Non-Emerg. 422-3187
Fax 422-2430
Email: edwardsr@ccsheriff.net

EM 503

EM 504

EM 506

EM 507

EM 508

Chris Novy

Bob Mallam

Gary Beardslee

Richard Campodonica

Jack Derrick

OKLAHOMA CITY EMERGENCY MANAGEMENT

Sgt. Frank Barnes
Office: 605-8981 / 605-8200
Mobile: 990-0812
OCPD Communications: 297-1000

OKLAHOMA COUNTY

Director: David Barnes
Office: 605-8200
Mobile: 596-3069
Fax: 427-2443

Operations Officer: David Burrig
Office: 605-8991
Mobile: 871-7776

Communications Officer: John Comstock
Office: 605-8200

EOC EMERGENCY NUMBER : 713-2346 (CALL FIRST)
EOC NON-EMERGENCY NUMBER : 713-1360

OR

Oklahoma County Sheriff Dispatch: 713-1044
Call as last resort. Give them information on what you need, type of
Incident and where you need the CP. They will page us with the
Information.

APPENDIX 2 TO ANNEX L

LISTING OF PORTABLE RESTROOM/TOILET RESOURCES

PORT-O-POTTIES

All American Waste Control
7540 S.W. 59th
OKC, OK
745-4141

Crossland's Rental (Main office is at 716 S.E. 29th in OKC 632-3393)
305 S. Ranchwood
Yukon, OK
354-4808

A Royal Flush
James Hillis or Lisa Rouse
PO Box 8501164
Yukon, OK 73085-1164
422-2077
Lisa.royalflush@gmail.com

APPENDIX 4 TO ANNEX L

SERVICE RESOURCES

FUEL:

| | | |
|------------------|----------------------------------|---------------------------|
| Fentress Oil* | 901 N.W. 71 st Place | 843-1833 |
| Conoco Fuelman | | 1-800-966-9013 (Jim Knox) |
| Conoco | 1301 S Cornwell Dr. | 354-1483 |
| Shell Circle K | 1100 Lakeshore | 354-0080 |
| Shell Circle K | 1256 South Garth Brooks | 354-5379 |
| Briscoe & Hughes | 1100 East SH 152 | 376-2358 or 376-2407 |
| Johnson Oil Co | 2501 E. Hwy 66, El Reno (24 hrs) | 262-1966 (John or Wayne) |

PLUMBING CONTRACTORS:

| | | |
|-----------------------|----------|-----------------------------|
| Brakefield Plumbing* | | 354-2130 |
| David's | | 354-7540 |
| A Russell's Mr Rooter | | 577-2496 |
| Cyrus Wright Plumbing | 109 Paul | 354-4207 / 205-8111 (Larry) |

ELECTRICAL CONTRACTORS:

| | | |
|--------------------|--|----------|
| Twin City Electric | | 354-5400 |
| Crown Electric | | 324-9555 |
| General Lighting | | 235-3239 |

EQUIPMENT RENTAL:

| | | |
|-------------------------------|----------------------|---------------------|
| Rent-a-Crane | | 745-2318 / 745-6791 |
| Crosslands* | 305 S Ranchwood Blvd | 354-4808 |
| OCT Equipment | I-40 & Rockwell Ave | 789-6812 |
| Five Starr Equipment & Rental | 3322 Ann Arbor | 681-7827 |

WATER SERVICES:

| | | |
|--------|--|--|
| Ozarka | | 235-8474 (Victor Gifford) 202-3754 (mobile) 235-6344 (fax) www.ozarkah2o.com (website) |
|--------|--|--|

WATER WELLS:

| | | |
|---------------|--|----------------------|
| Adrian Snyder | | 627-5515 or 478-3447 |
|---------------|--|----------------------|

*denotes house account

SERVICE RESOURCES (cont')

CHIPPER FOR DEBRIS REMOVAL:

| | | |
|-------------|---------------------------|--|
| OEMA | 1505 S. Rock Island Ave. | 262-0161 / 822-1031 (David Griesel) |
| Morbark Inc | 8507 S. Winn Rd, Winn, MI | 281-363-7023 (John Dale) 877-525-0589 (Patrick) |

W&S AND STREET NEEDS:

| | | |
|--------------|------------------------|--|
| ICM | 4127 W. Reno Ave., OKC | 235-2610 / 834-4604 (Pat White) |
| Veolia Water | 501 W. Wagner | 354-6245 / 520-5012 (Gary Giddings) |

ROAD & DRAINAGE NEEDS:

| | | |
|----------------|-------------------|----------|
| Maxwell Supply | 3300 W. Reno, OKC | 943-3388 |
| Banner Co-op | 4175 N. Banner Rd | 354-5248 |

WATER & SEWER LINE PARTS:

| | | |
|----------------|--------------------------------|--|
| HD Supply | 8401 SW 15 th , OKC | 650-88584 (Shad Byrne) 990-3016 (Jeff Wilcox) |
| OK Contractors | 7216 SW 3 rd , OKC | 863-0670 (Richard Wilbanks) 924-2659 (Brad Morse) |

*denotes house account

APPENDIX 5 TO ANNEX L

GENERATOR EMERGENCY NUMBER

Police and Fire Department

**CUMMINGS SOUTHERN PLAINS
946-4481
SUPERVISOR ON DUTY 24 HOURS**

Jackie Cooper Gym

**CUMMINGS SOUTHERN PLAINS
946-4481
SUPERVISOR ON DUTY 24 HOURS**

GENERATOR @ REPEATER SITE

**CUMMINGS SOUTHERN PLAINS
946-4481
SUPERVISOR ON DUTY 24 HOURS**



John Alberts , Mayor & Council Member Ward II
Nick Grba, Vice Mayor & Council Member Ward I
Bob Bradway, Council Member Ward IV
Dewayne Maxey, Council Member Ward III
Ken Smith, Council Member At Large

From the Office of the
Community Development Director
Mitchell Hort

To: Frosty Peak, Emergency Management Director
RE: Emergency Operations Plan
Date: September 16, 2011

The Community Development Department would be able to assist the Emergency Management Team in the following ways:

- 1) Provide mapping needs
- 2) Assist in hazard material spills (reporting, mapping)
- 3) Assist in damage assessment
- 4) Assist with the reconstruction effort
- 5) Permitting & licensing in the rebuilding effort.

If you have any further questions please contact me at 405-354-6676

CITY OF YUKON

500 West Main Street
P.O. Box 850500
Yukon, Oklahoma 73085

Phone: 405.354.6676
Fax: 405.350.8926

OKLAHOMA
DEPARTMENT OF COMMERCE

September 30, 2011

John Alberts, Mayor
City of Yukon
P.O. Box 850500
Yukon, OK 73085-0500

Dear Mayor Alberts:

The Oklahoma Department of Commerce/Community Development (ODOC/CD) has completed its review of your FY 2011 Community Development Block Grant (CDBG) application in the Small Cities category. ODOC/CD is pleased to inform you that your application for the Water system improvements. The award provides funding in the total amount of \$64,567. Should this award be accepted, it will be memorialized in **contract number 14843 CDBG 11**.

Please indicate your acceptance of this offer by following the attached instruction sheet and returning the enclosed Contract, Signatory Form, Contract Certification Regarding Lobbying, and Authorization for Mailing Copies of Correspondence.

Please understand that acceptance of this offer does not constitute your authority to expend funds or make any commitments of funds relative to the project until the execution of the contract.

We look forward to working with you in the coming months. Should you have any questions, please contact D. Scott Myers at 405/815-5356.

Sincerely,



Vaughn Clark, Director
Community Development

VC/dw

US Senator Tom Coburn
US Senator Jim Inhofe
US Representative Frank Lucas
Senator Rob Johnson
Representative Colby Schwartz

INSTRUCTIONS FOR ACCEPTANCE OF AWARD

Please review and execute the following documentation and return it to Community Development at the Oklahoma Department of Commerce as quickly as possible. The execution of the enclosed contract is the formal acceptance of the award of Community Development Block Grant funds. **If the enclosed documentations (items 2-5) are not returned to Community Development at the Oklahoma Department of Commerce within six (6) weeks of the date of this letter, the award of Community Development Block Grant funds will be deemed to have been refused.**

Please sign all documents in **black ink**.

1. Copy of Signatories Currently on File With Us: If the Oklahoma Department of Commerce (ODOC) has received a Certificate of Authorized Signatures (Signatory) form from you within the last 12 months, a copy is attached. If the signatories shown on this copy are still the same, you may skip paragraph #2 and proceed to paragraph #3. If there is to be a change, or if we do not have a Signatory form less than 12 months old, please proceed to paragraph #2.
2. Signatory Form: Please ensure that the Signatory form is completed before the contract document is signed. The person or persons who are to have the authority to sign the ODOC contract and contract modifications are to sign the Signatory form under the "Contract Signatories" section in the blank after their typed name and title. The persons (there should be at least two) who are to have the authority to sign Requests for Funds and official reports are to sign the Signatory form under the "Fiscal Signatories" section in the blank after their typed name and title. The chief elected/appointed official is to sign the document at the bottom of the form. Please note that only elected or appointed officials of you Town, City or County may sign contract or financial documents.

Note: The Notary Public who notarizes the Certificated of Authorized Signatures must include their notary seal, official signature, commission number and the expiration date of their notary seal, official signature, commission number and the expiration date of their notary public commission. If any of the above-mentioned information is omitted, the document will be returned to be completed correctly, which will delay the execution of the contract. **Please also be aware that if the City/County Clerk is listed on the document as an authorized signature, they cannot notarize the document.**
3. Contract Certification Regarding Lobbying: Federal regulations require that a "Contract Certification Regarding Lobbying" be executed on all federally funded contracts of \$100,000.00 or more. If your contract is for \$100,000.00 or more, this form is also enclosed and must be completed and returned. Any contractor

who certifies that it is not engaged in lobbying activity and is found to have made prohibited expenditures under federal civil law will be fined not less than \$10,000.00 and not more than \$100,000.00 for each such expenditure.

4. Your Community Development Block Grant Contract: After signing the Signatory form, please sign and date the contract. The entire contract, which consists of Part I, Part II, and the Budget, should be returned to us. A copy of the fully executed contract will be returned to you for your files.
5. Your Community Development Block Grant Budget: Please sign and date the Contract Budget. Please fill in the dates on the budget noting the estimated completion date of each phase of the project. The budget must be signed by a "Contract Signatory".
6. Authorization for Mailing Correspondence: Please complete this form and return it with the other contract documents if you wish ODOC to mail a copy of all correspondence regarding this contract to your consultant.

We ask that you sign all the documents described above as required and return them to our office as soon as possible. **Please be reminded that until the contract has been returned and signed by all parties and all applicable Release of Funds requirements has been met, funds cannot be drawn.** If you have any questions, please contact Charlotte Conant at 405/815-5331.



CERTIFICATE OF AUTHORIZED SIGNATURES

I, _____, certify that I am
Name
the chief elected or appointed official of _____

Name of Organization (city/county/non-profit, etc.)

(hereinafter Contractor), which contracts with the Oklahoma Department of Commerce.

I certify that each such contract will be signed for and on behalf of Contractor pursuant to authority granted by its governing body and within the scope of its legal powers.

I certify that the persons named below as contract signatories are authorized to sign all contracts and related documents issued to Contractor by the Oklahoma Department of Commerce's Office of Community Development and that the persons named as Fiscal Signatories are authorized to sign all fiscal and record-keeping documents on behalf of Contractor.

This certification is effective with the date shown below and shall remain in effect until revised or canceled by Contractor.

I have also included the primary/designated email address _____ that will be used to receive notifications from the Office of State Finance and the Oklahoma Department of Commerce.

**CONTRACT SIGNATORIES
(Please Select Three)**

| | |
|---|--------------------|
| _____ Printed Name and Title of Contract Signatory | _____ Signature |
| _____ Printed Name and Title of Contract Signatory | _____ Signature |
| _____ Printed Name and Title of Contract Signatory | _____ Signature |

**FISCAL SIGNATORIES
(Please Select Three)**

| | |
|---|--------------------|
| _____ Printed Name and Title of Fiscal Signatory | _____ Signature |
| _____ Printed Name and Title of Fiscal Signatory | _____ Signature |
| _____ Printed Name and Title of Fiscal Signatory | _____ Signature |

CONTRACTOR RECOGNIZES THAT IT HAS FULL RESPONSIBILITY TO GIVE THE OKLAHOMA DEPARTMENT OF COMMERCE TIMELY NOTICE OF ANY CHANGE IN THE INDIVIDUALS DESIGNATED ABOVE, OR OF ANY CHANGE OR LIMIT IN THEIR AUTHORITY, INCLUDING THE TYPE OF PROGRAM OR AMOUNT CONTRACTED FOR.

STATE OF OKLAHOMA
COUNTY OF _____

Subscribed and sworn to before me this
_____ day of _____, 20____

(Signature - Chief Elected or Appointed Official)

(Typed Name & Title)

Notary Public (or Clerk or Judge)

(Date)

(SEAL)

MY COMMISSION EXPIRES _____

MY COMMISSION NUMBER _____

(OVER FOR INSTRUCTIONS)

To Contractors:

If you want copies of correspondence from the Oklahoma Department of Commerce to your office mailed to your administrative consultant, please fill out and sign this form and return it to the address at the bottom of the page. Please call Donald R. Hackler, Jr., at 800-879-6552, extension 359, if you have any questions.

AUTHORIZATION FOR MAILING COPIES OF CORRESPONDENCE

The undersigned chief elected official of the Contractor named herein requests that a copy of all future correspondence from the Oklahoma Department of Commerce to Contractor be mailed to the Contractor's administrative consultant. The necessary information to fulfill this request is as follows:

Name of Contractor (City or County): _____

CDBG Contractor Number(s): _____

Name of Administrative Consultant: _____

Firm Name (If Applicable): _____

Mailing Address: _____

Phone Number: _____

Chief Elected Official

Date

Please complete and mail to: Charlotte Conant
Community Development
Oklahoma Department of Commerce
900 North Stiles
Oklahoma City, OK 73104-3234



CERTIFICATE OF AUTHORIZED SIGNATURES FORM (SIGNATORY FORM)

The name of the chief elected/appointed official (such as the Mayor, the Chairman of the Board, etc.) goes in the first blank in the first paragraph.

Fill in the name of your City, County or Organization (non-profit, etc.) in the second blank in the first paragraph.

Fill in the primary/designated email address where official notifications can be sent.

The person or persons who are to have the authority to sign the Oklahoma Department of Commerce contract and contract modifications (there should be at least two) are to sign the Signatory form under the "Contract Signatories" section in the blank after their typed name and title. The chief elected/appointed official (Mayor/Chairman) must be listed as a contract signatory.

The persons (there should be at least two) who are to have the authority to sign Requests for Funds and official reports are to sign the Signatory form under the "Fiscal Signatories" section in the blank after their typed name and title.

The chief elected/appointed official (Mayor, Chairman, etc.) is to sign the document at the bottom right of the form where a blank is provided, type in the official's name and title in the second blank and fill in the date the Signatory form is signed in the third blank.

At the bottom left have a Notary Public fill in the name of the County where the Signatory form is signed and notarize it. The Notary Public cannot notarize the document if they are listed as an authorized signatory.



CDBG 11

I - 1 of 1

FEI #73-6005519

CONTRACT - CDBG
PART I
SUMMARY AND SIGNATURES

Contracting Agency: Oklahoma Department of Commerce
State of Oklahoma (ODOC)

Contractor: City of Yukon

Contract Title: Community Development Block Grant (CDBG)

Contract Number: 14843 CDBG 11

Contract Amount: \$64,567.00

Source: U.S. Department of Housing and Urban
Development (HUD). Catalog of Federal
Domestic Assistance (CFDA) Number 14.228.
Funds from Fiscal Year 2011

Funding Period: September 30, 2011 through September 30, 2013

Submit Requisitions to: Issue Payment to:

Community Development City of Yukon
Oklahoma Department of Commerce P.O. Box 850500
900 North Stiles Yukon, OK 73085-0500
Oklahoma City, OK 73104-3234

Agreement Components: Part I - Summary and Signatures
Part II - Terms and Conditions

SIGNATURES - EXECUTION OF CONTRACT AGREEMENT

The rights and obligations of the parties to this contract are subject to and governed by Part II - Terms and Conditions.

EXECUTED BY:

City of Yukon

Signature of Mayor/Chairman

Typed Name & Title of Mayor/Chairman

Date

ATTEST:

Signature

Typed Name and Title

(CITY SEAL)

EXECUTED BY:

Oklahoma Department of Commerce

Vaughn Clark, Director
Community Development

Date



PART II - TERMS AND CONDITIONS

1. AVAILABILITY OF FUNDS

Payments pursuant to this contract are to be made only from monies made available to the Oklahoma Department of Commerce (ODOC) by the U.S. Department of Housing and Urban Development (HUD) for the CDBG Program for non-entitlement areas. Notwithstanding any other provisions, payments to the Contractor by ODOC are subject to the availability of such funds to ODOC as determined by federal and/or State action and/or law. ODOC may take any action necessary in accord with such determination.

2. MODIFICATION AMENDMENT

- a. This contract is subject to such modification as may be required by federal or State law or regulations. Any such modification may be done unilaterally by ODOC.
- b. This contract may be for a multi-year project and as such may be extended, renewed or otherwise amended. Any extensions or renewals must be approved by ODOC.
- c. Revisions to the contract and the attached budget, which is a part of this contract, must be approved in writing in advance by ODOC.
- d. A waiver by ODOC of any provision of this contract must be in writing and signed by the Director of ODOC or designee.

3. ODOC

- a. ODOC will provide funding for the project up to the total amount listed in Part I: Total Project Funding.
- b. ODOC shall perform monitoring to assess the Contractor's financial and program compliance and progress but said monitoring and evaluation shall not relieve the Contractor of any obligation or duty under this contract.

4. CONTRACTOR

- a. The Contractor agrees to perform those duties, obligations and representations contained in its application and to be bound by the provisions of its application, all amendments thereto and all correspondence relating thereto, which were submitted to and accepted by ODOC in contemplation of this contract, said application being incorporated herein and made a part hereof by reference. Any conflict between said application, amendments and correspondence and the provisions of this contract shall be controlled by this contract.
- b. None of the work and services covered by this contract may be subcontracted without prior written approval of ODOC. All compensated administrative consultants engaged by the Contractor must be Certified CDBG Administrators. However, said determination by ODOC shall not relieve the Contractor of its independent obligation to ensure that such persons are fully



qualified, and able to perform the duties they have contracted to perform.

- c. In no event will any subcontract or subcontractor incur obligation on the part of ODOC.
- d. The Contractor shall comply with all requirements of the ODOC CDBG Project Management Guide. The Guide is hereby annexed and incorporated and made a part of this contract. The Guide may be amended during the current contract year by ODOC. All amendments shall be based on changes in federal and State laws or regulations and shall be mailed to the Contractor at the address indicated in Part I of the contract.
- e. The Contractor shall commence actual construction or otherwise begin implementation of the funded project within two hundred seventy (270) days from the start date of the contract.
- f. Upon notification of meetings or training sessions scheduled by ODOC, the Contractor shall ensure the attendance of any person performing services under this contract whose presence is requested.

5. EMPLOYEE BENEFITS

The Contractor has full responsibility for payment of Workers' Compensation insurance, unemployment insurance, social security, State and federal income tax and any other deductions required by law for its employees.

6. CERTIFICATIONS BY CONTRACTOR

- a. The Contractor expressly agrees to be solely responsible to ensure that the use of monies received under this contract complies with all federal, State and local statutes, regulations and other legal authority, all as modified from time to time, that affect the use of said monies.
- b. The Contractor specifically certifies and assures that it will comply with applicable terms of the following statutes, regulations and executive orders and any amendments thereto:

(1) Equal Opportunity

- (a) Title VI of the Civil Rights Act of 1964 (42 USC §§2000d, et seq.), which prohibits discrimination on the basis of race, color or national origin under any program receiving federal funds. HUD regulations are at 24 CFR, Part 1;
- (b) Title VIII of the Civil Rights Act of 1968 (42 USC §§3600-3620, 1988), popularly known as the Fair Housing Act;
- (c) Executive Order 11063 (1962) as amended by Executive Order 12259, which requires equal opportunity in housing. HUD regulations are at 24 CFR, Part 107;



- (d) Section 109 of the Housing and Community Development Act of 1974, which prohibits discrimination on the basis of race, color, national origin or sex in connection with funds made available pursuant to the Act. Section 109 also prohibits discrimination on the basis of age and disability as provided in:
 - (i) Age Discrimination Act of 1975 (42 USC §§6101, et seq., State Program, Final Rule);
 - (ii) Section 504 of Rehabilitation Act of 1973 (29 USC 794);

Regulations are at 24 CFR, Part 570.601;

- (e) Section 3 of the Housing and Urban Development Act of 1968 (12 USC §1701u), which requires that, to the greatest extent feasible, opportunities for training and employment be provided to lower-income persons in the project area and that contracts for work in connection with the project be awarded to businesses in or owned in substantial part by residents of the project area. Regulations are at 24 CFR, Part 135;
- (f) Executive Order 11246 (1965), which prohibits discrimination on the basis of race, color, religion, sex or national origin and requires affirmative action in connection with federally assisted construction contracts. Regulations are at 24 CFR, Part 130 and 41 CFR, Part 60-1;
- (g) Section 504 of the Rehabilitation Act of 1973, as amended, which establishes policies, goals and procedures for assuring no otherwise qualified individual with disabilities is, solely on the basis of the disability, denied benefits, subjected to discrimination or excluded from participation in any program or activity receiving federal assistance.

(2) Labor Standards

- (a) Davis-Bacon Act (40 USC §276a-276a-5), which requires payment of the prevailing wage for the locality to workers on construction contracts over \$2,000. Housing rehabilitation projects of fewer than eight units are exempt. Regulations are at 29 CFR, Part 5. The Contractor further certifies that it shall include in its bidders' packages the U. S. Department of Labor Wage Determination List and a statement that the Contractor and any subcontractors must comply with these wage rates in performance of the work required;
- (b) Copeland (Anti-Kickback) Act (18 USC §874, 40 USC §176c), which applies to all contracts covered by Davis-Bacon and provides that workers must be paid weekly, with only permissible deductions allowed.



Regulations are at 29 CFR, Part 3;

- (c) Contract Work Hours and Safety Standards Act (40 USC §§327, et seq.), which requires overtime compensation. Regulations are at 29 CFR, Part 5;

(3) Environment

- (a) National Environmental Policy Act of 1969 (42 USC §§4231, et seq.) (NEPA), and other provisions of law that further the purposes of the Act as specified in HUD Environmental Review Regulations at 24 CFR, Part 58;
- (b) The Contractor's chief executive officer hereby assumes the status of a responsible federal official under NEPA and accepts jurisdiction of the State and federal courts for the purpose of enforcement responsibilities as such an official;

(4) Acquisition and Relocation

Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (P.L. 91-646, P.L. 100-17). Section 305 of Title III and Section 210 of Title II require State and local recipients to comply with real property acquisition and relocation requirements set forth in said Act. Regulations are at 49 CFR, Part 24;

(5) Lead-Based Paint

Title IV of the Lead-Based Paint Poisoning Prevention Act (42 USC §§4821, et seq.), which prohibits the use of lead-based paint in residences for which federal assistance is provided. Regulations are at 24 CFR, Part 35;

(6) Debarment and Suspension

The Contractor certifies it will require certification from subcontractors that neither the subcontractor nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in any proposal submitted as required by 24 CFR, Part 570.489;

- (7) The Contractor certifies that it is in compliance with 25 O.S. §1313(B).

- (8) The patent rights to any discovery or invention developed as part of the specific activity funded by Community Development Block Grant funds shall belong to the United States Department of Housing and Urban Development.

- c. Finding of Exemption: With regard to the environmental requirements of NEPA and the environmental requirements of related federal authorities, it is the finding of the Contractor that the activities of Administration and Engineering located in 24 CFR 58.34(a) are exempt activities. Upon execution of this contract the



activities of Administration and Engineering require no further environmental review.

- d. Finding of Categorical Exclusion/Not Subject to 24 CFR 58.5: With regard to the environmental requirements of NEPA and the environmental requirements of related federal authorities, it is the finding of the Contractor that the activity of Purchase of Equipment located in 24 CFR 58.35(b) is a Categorically Excluded activity not subject to 24 CFR 58.5. Upon execution of this contract this activity requires no further environmental review.

7. HOLD HARMLESS CLAUSE

- a. The Contractor shall, within limitations placed on such entities by State law, save harmless the State of Oklahoma, its agents, officers and employees from all claims and actions and all expenses defending same that are brought as a result of any injury or damage sustained by any person or property in consequence of any act or omission by the Contractor. The Contractor shall, within limitations placed on such entities by State law, save harmless the State of Oklahoma, its agents, officers and employees from any claim or amount recovered as a result of infringement of patent, trademark or copyright or from any claim or amounts arising or recovered under Workers' Compensation Law or any other law. In any agreement with any subcontractor or any agent for the Contractor, the Contractor will specify that such subcontractors or agents shall hold harmless the State of Oklahoma, its agents, officers and employees for all the hereinbefore-described expenses, claims, actions or amounts recovered.
- b. In the event the Contractor chooses to use volunteer labor to assist in the project activities, the Contractor shall bear any and all liability for any injury or harm caused by the volunteer labor or any harm or injury to the volunteer labor.

8. POLITICAL ACTIVITY

- a. All employees of the Contractor shall observe the limitations on political activities to which they may be subject under the Hatch Act (5 USC §§1501, et seq., 18 USC §595 and any amendments thereto).
- b. No portion of the contract funds may be used for any political activity or to further the election or defeat of any candidate for public office.
- c. No portion of the contract funds may be used for lobbying activities.

9. NO-CONFLICT COVENANT

The Contractor covenants that no officers or employees of any governing board of the Contractor have any interest, direct or indirect, and that none shall acquire any such interest during their tenure or for one year thereafter that would conflict with the full and complete execution of this contract. The Contractor further covenants that in the performance of this contract no person having any such interest will be employed. The Contractor covenants that no employee of ODOC has any interest, direct



or indirect, nor has any employee of ODOC received anything of value in connection with this contract.

10. PUBLICATIONS AND OTHER MATERIALS

- a. No material produced in whole or in part under this contract shall be subject to copyright in the United States or any other country. ODOC shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data or other materials prepared under this contract.
- b. Any publication or other material produced as a result of this contract shall include in a prominent location near the beginning the following statement:

This (type of material) was financed in whole or in part by funds from the U.S. Department of Housing and Urban Development as administered by the Oklahoma Department of Commerce.

11. CONTRACT ADMINISTRATION

The Contractor shall comply with 24 CFR, Part 570, Community Development Block Grants State Program Final Rule, and OMB Circular A-87, Cost Principles for State and Local Governments, except as directed otherwise in writing by ODOC, as they relate to the application, acceptance and use of federal funds and with the Oklahoma Department of Commerce requirements pursuant thereto, which are published in the ODOC CDBG Project Management Guide.

12. COMPENSATION TO CONTRACTOR

- a. Funds made available pursuant to this contract shall be used only for expenses incurred during the period funded as specified in Part I for the purposes and activities approved and agreed to by ODOC. No ODOC funds may be used for expenses incurred prior to the contract start date. No ODOC funds may be used for expenses incurred after the contract end date.
- b. ODOC shall disburse funds to the Contractor upon receipt and approval by ODOC of timely, properly executed Requests for Payment of Contract Funds. The Contractor may submit a Request for Payment of Contract Funds as often as necessary to meet its financial obligations. All funds received shall be expended within fifteen (15) days of receipt. No funds shall be disbursed by ODOC when any of the following conditions are present:
 - (1) The latest Monthly Expenditure Report due has not been received and accepted by ODOC. The Contractor is required to submit a Monthly Expenditure Report by the tenth (10th) of the month following the receipt and/or expenditure of funds;
 - (2) Funds are requested for activities not listed on the contract budget or are in excess of the current budget amount for a particular activity.
- c. All requests for funds should be submitted to ODOC during the



period funded. A final claim may be submitted no later than sixty (60) days after the final date of the period funded. Said claim will be allowed only for reimbursement of actual expenditures. Any claim submitted after the sixty (60) days may be disallowed by ODOC.

- d. If ODOC determines that payment based on estimated expenditures is resulting in accumulation of excessive balances of cash on hand, ODOC may modify the basis for compensation to the Contractor to effect proper cash management.
- e. Payments by Contractor for administrative services will be made in conformance with the following schedule:

| <u>Maximum Fee (Cumulative)</u> | <u>Activity</u> |
|-------------------------------------|--|
| 25% | Release of funds |
| 90% | During project implementation - paid on a pro rata basis as project funds are expended |
| 100% | Project Completion Report filed |

- f. If a question arises as to the validity of any claim made under this contract and the parties are unable to resolve such question by negotiation, then the Contractor may request a resolution of the question pursuant to the terms of this contract and the administrative procedures available through ODOC rules promulgated pursuant to the Oklahoma Administrative Procedures Act, 75 O.S. §§250, et seq.

13. AUTHORITY TO USE GRANT FUNDS (RELEASE OF FUNDS)

- a. No costs, with the exception of administration and engineering, shall be incurred until after the Contractor has received written notice from ODOC that the Contractor has satisfied the specific requirements listed herein for release of funds. The Contractor may submit a request for Authority to Use Grant Funds for this activity prior to the release of other funded activities.
- b. The Contractor shall meet required Authority to Use Grant Funds (Release of Funds) requirements within one hundred twenty (120) days after the beginning of the contract period. In accordance with the CDBG Project Management Guide and other policies as noted below, the Contractor shall submit to ODOC "Request for Authority to Use Grant Funds (Release of Funds)" and required supporting documentation as follows:
 - (1) Environmental Review: The Contractor shall complete an Environmental Review for each contract activity with the exception of exempt activities and categorically excluded activities not subject to 24 CFR 58.5, i.e., administration, engineering and purchase of equipment;
 - (2) Leverage Commitment: The Contractor shall submit Certification of Leverage, certifying that leverage funds are available and identifying the source and amount in accordance with approved application.



- (3) Insurance and Bonding: The Contractor shall submit evidence of:
 - (a) General liability insurance covering the funded activities; and
 - (b) Bonding of all officials who are responsible for financial transactions relating to this contract;
- (4) Anti-Displacement Plan: The Contractor must adopt and submit an Anti-Displacement Plan in accordance with ODOC CDBG Project Management Guide;
- (5) Other: Special conditions in accordance with this contract and ODOC CDBG Project Management Guide as follows:
 - (a) Contractor has met any special conditions specified in Section II of this contract;
 - (b) Contractor's audit has been accepted and approved by ODOC;
 - (c) Contractor has attended a CDBG training session.

14. PROCUREMENT

- a. Procurement, management and disposition of property acquired with contract funds shall be governed by federal and State law, and as directed by ODOC in the CDBG Project Management Guide. Applicable State laws include the Public Competitive Bidding Act of 1974, 61 O.S. §§101, et seq.
- b. Materials acquired for construction purposes shall be deemed real property once they have become part of the improvement.

15. RECORDS, REPORTS, DOCUMENTATION

- a. The Contractor shall maintain records and accounts, including property, personnel and financial records that properly document and account for all project funds. Specific types and forms of record are required in the ODOC CDBG Project Management Guide.
- b. The Contractor shall retain all books, documents, papers, records and other materials involving all activities and transactions related to this contract for at least three (3) years from the date of submission of the Final Expenditure Report or until all audit findings have been resolved, whichever is later. All records and accounts shall be made available on demand to the Oklahoma State Auditor and Inspector, HUD, the Comptroller General and ODOC, its agents and designees for inspection and use in carrying out its responsibilities for administration of funds.
- c. The Contractor will submit to ODOC documentation of local leverage funds used for the project in such form and at such times as required by ODOC.
- d. The Contractor has not paid, given or donated or agreed to pay, give



or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in the procuring of this contract.

16. CLOSING OUT OF CONTRACT

- a. The Contractor shall promptly return to ODOC any funds received under this contract that are not obligated as of the final date of the period funded. Funds shall be considered obligated only if goods and services have been received as of the final date of the period funded.
- b. ODOC may unilaterally modify this contract to subtract the total amount of funds not obligated by the Contractor as of the final date of the period funded.
- c. The Contractor cannot close out the contract until the project is completed and all monitoring issues have been resolved and approved by ODOC.
- d. The Contractor shall submit closeout documents in accordance with ODOC Project Management Guide no later than sixty (60) days after the final date of the period funded or upon completion of the project, whichever comes first.

17. AUDIT, DISALLOWED COSTS

- a. The Contractor shall comply with ODOC's Audit Policies and Audit Procedures, which are incorporated herein and made a part hereof.
- b. The Contractor shall provide ODOC with timely copies of reports on any audits that include funds received from ODOC.
- c. In the event an audit results in the determination that the Contractor has expended contract funds on unallowable costs, the Contractor shall reimburse ODOC in full for all such costs.

18. PROGRAM INCOME

The Contractor shall account to ODOC for all Program Income resulting from this agreement, as provided in 24 CFR 570.489(e) and any amendments thereto. Disposition of Program Income will be determined by ODOC.

19. INTERPRETATION, REMEDIES

- a. In the event the terms or provisions of this contract are breached by either party or in the event a dispute shall arise between the parties regarding the meaning, requirements or interpretation of the terms and provisions of this contract, then such breach or dispute shall be resolved pursuant to the terms of this contract and the administrative procedures available through ODOC rules promulgated pursuant to the Oklahoma Administrative Procedures Act, 75 O.S. §§250, et seq.
- b. Neither forbearance nor payment by ODOC shall be construed to constitute waiver of any remedies for any default or breach by the Contractor that exists then or occurs later.



- c. This contract shall be construed and interpreted pursuant to Oklahoma law.

20. TERMINATION OR SUSPENSION

- a. This contract may be terminated or suspended in whole or in part at any time by written agreement of the parties.
- b. This contract may be terminated or suspended by ODOC, in whole or in part, for cause, after notice and an opportunity for Contractor to present reasons why such action should not be taken. Procedures for such a process shall be in accordance with the General Rules of Practice and Procedure of the Department. Grounds constituting cause include but are not limited to:
 - (1) The Contractor fails to meet the requirements for Authority to Use Grant Funds within one hundred twenty (120) days after the beginning of the contract period;
 - (2) The Contractor fails to commence actual construction or otherwise begin implementation of the funded project within two hundred seventy (270) days from the start date of the contract;
 - (3) The Contractor fails to comply with provisions of this contract or with any applicable laws, regulations, guidelines or procedures, including ODOC policies and issuances, or is unduly dilatory in executing its commitments under this contract;
 - (4) Purposes for the funds have not been or will not be fulfilled or would be illegal to carry out;
 - (5) The Contractor has submitted incorrect or incomplete documentation pertaining to this contract;
 - (6) The Contractor is unduly dilatory in executing its commitments under a prior contract with ODOC, including, but not limited to submission of any audits due, resolution of audit findings and monitoring results.
- c. In the event of termination or suspension, the Contractor shall be entitled to payment for otherwise valid and allowable obligations incurred in good faith prior to notice of such action and to reimbursement for reasonable and necessary expenses. The Contractor shall reduce to the minimum possible obligations, prepaid expenses and other costs.
- d. The Contractor shall not be relieved of liability to ODOC for damages sustained by ODOC by virtue of any breach of this agreement by the Contractor. ODOC may withhold payments due under this agreement pending resolution of the damages.
- e. ODOC reserves the right to cancel, suspend or terminate this contract without notice, in the event the Contractor has outstanding issues relating to another contract with ODOC. These issues



include but are not limited to:

- (1) Failure to timely submit any required reports;
- (2) Failure to respond to any communication from ODOC; and
- (3) Failure to abide by any programmatic or ODOC requirements.

21. SEVERABILITY CLAUSE

If any provision under this contract or its application to any person or circumstance is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of this contract or its application that can be given effect without the invalid provision or application.

Contractor: City of Yukon
 Effective Date: 9/30/2011

Program Year: 2011
 Grant Application Year: 2011
 Contract # / Funding Source: 14843 CDBG 11

Small Cities

| BUDGET CATEGORIES | ACCOUNT NUMBERS | BUDGET AMOUNTS |
|--------------------------------|-----------------|---------------------|
| PLANNING | 551020 | |
| ENGINEERING | 551030 | |
| ARCHITECTURE | 551031 | |
| INSPECTION | 551032 | |
| HOUSING REHABILITATION | 551049 | |
| ACQUISITION & DISPOSITION | 551050 | |
| CLEARANCE/DEMOLITION | 551070 | |
| UTILITIES | 551080 | |
| WATER SYSTEM | 551090 | \$64,567.00 |
| SEWER SYSTEM | 551091 | |
| SOLID WASTE | 551100 | |
| AMBULANCE | 551161 | |
| FIRE PROTECTION | 551160 | |
| HANDICAPPED | 551044 | |
| COMMUNITY FACILITY | 551110 | |
| SENIOR CITIZENS CENTER | 551112 | |
| PARKS | 551150 | |
| STREETS | 551180 | |
| FLOOD & DRAINAGE | 551190 | |
| OTHER: Legal, Survey, Easement | 551210 | |
| | | |
| TOTAL PROJECT COST | | \$64,567.00 |
| | | |
| PUBLIC FACILITIES ADMIN | 551010 | |
| DIRECT GRANTEE ADMIN | 551018 | |
| | | |
| TOTAL ADMINISTRATION | | \$0.00 |
| | | |
| TOTAL CDBG | | \$64,567.00 |
| | | |
| LEVERAGE (MATCHING FUNDS) | | \$64,567.00 |
| | | |
| | | |
| TOTAL PROJECT COSTS | | \$129,134.00 |

 Signature of Authorized Official

 Date

PROJECT DESCRIPTION:

Funds will be used for the construction of 350 linear feet of 6" waterline; approximately 350'x22' of 6" p.c. concrete (280'x22') and driveway and culvert replacement from 8th street to Cedar Avenue and between Cedar Avenue and Main Avenue in the City of Yukon.

PROJECTED COMPLETION DATES

| |
|--------------------------|
| Release of Funds: |
| Engineering: |
| Construction: |

Technology Item Listing - October 2011

| item # | Description | Model Number | Serial Number |
|--------|---|----------------|-----------------------|
| | Gamber Johnson Vehicle Mounting Bracket | NP-NOTEPAD4-XL | N/A |
| | Samsung SCH-R430 Cell Phone | SCH-R430 | A100000145CDCC |
| | Pentax IQZ00mEZY Camera | IQZoomEZY | 678112 |
| | Sony MVC-FD92 Digital Still Camera | MVC-FD92 | 321923 |
| | Metal Television Cabinet | N/A | N/A |
| | Dukane Micromatic II Slide Projector w/ Cassette Player | 28A81C | City Asset Tag #00143 |

RESOLUTION NO. 2011-12

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YUKON, OKLAHOMA, ESTABLISHING THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AS THE STANDARD FOR INCIDENT MANAGEMENT IN THE CITY OF YUKON, OKLAHOMA.

WHEREAS, The President in Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity; and

WHEREAS, the collective input and guidance from all Federal, State, local, and tribal homeland security partners has been, and will continue to be, vital to the development, effective implementation and utilization of a comprehensive NIMS; and

WHEREAS, it is necessary and desirable that all Federal, State, local, and tribal emergency agencies; and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and

WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State, local, and tribal organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters; and

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the city's ability to utilize federal funding to enhance local and state agency readiness, maintain first responder safety, and streamline incident management processes; and

WHEREAS, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the city, including current emergency management training programs; and

WHEREAS, the National Commission on Terrorist Attacks (9-11 Commission) recommended adoption of a standardized Incident Command System; and

WHEREAS, a specific individual needs to be designated as Local Point of Contact (LPOC) to coordinate NIMS activities and to ensure compliance;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Yukon, Oklahoma, that the National Incident Management System (NIMS) is hereby established as the standard for incident management in the City of Yukon, Oklahoma.

BE IT FURTHER RESOLVED that Frosty Peak, is hereby designated as the Local Point of Contact (LPOC).

PASSED, APPROVED AND ADOPTED this 18th day of October, year 2011, by the Mayor and City Council of the City of Yukon, Oklahoma.

John Alberts, Mayor

ATTEST:

Doug Shivers, City Clerk

(Seal)

Budget Amendment Form

Fund: Stormwater

Amendment #: 2012-1

Fiscal Year: 2011-2012

| <u>Account #</u> | <u>Account Name</u> | <u>Estimated Revenue</u> | | <u>Appropriations</u> | |
|------------------|-------------------------|--------------------------|-----------------|-----------------------|-----------------|
| | | <u>Increase</u> | <u>Decrease</u> | <u>Increase</u> | <u>Decrease</u> |
| | Stormwater Fund Balance | \$100,000.00 | | | |
| 73 501-348 | Consultant Fees | | | \$100,000.00 | |
| TOTALS | | \$100,000.00 | | \$100,000.00 | |

EXPLANATION:

The purpose of this budget amendment is to pay for the Turtle Creek Master Drainage Plan work done by Meshek. The payments have already been approved by council, but due to the nature of the timing of the invoices, these amounts were not budgeted at the outset of the year.


Date Approved by City Manager: 10/13/2011

Date Approved by City Council:

Report of Boards, Commissions and Committees

Titles and members of various boards, commissions and committees that are appointed by the Mayor and City Council are listed below, as well as the expiration date of their term and the ward they represent. All terms expire June 30th.

Planning Commission

| | | |
|-------------------|---------|------|
| Earline Smaistria | Ward 1 | 2014 |
| Larry Taylor | Ward 2 | 2014 |
| Bob Doggett | Ward AL | 2015 |
| Terry Beaver | Ward 3 | 2012 |
| Michael McEachern | Ward 4 | 2012 |

Board of Adjustment/Board of Appeal

| | | |
|-----------------|---------|------|
| Sherry Huston | Ward 1 | 2014 |
| Ken Smith | Ward 2 | 2014 |
| Buddy Carpenter | Ward AL | 2015 |
| Joe Horn | Ward 3 | 2012 |
| Russ Kline | Ward 4 | 2012 |

Park Board

| | | |
|-------------|---------|------|
| Joe Edwards | Ward 1 | 2014 |
| D.E. Brower | Ward 2 | 2014 |
| Ed Hatley | Ward AL | 2015 |
| Ward Larson | Ward 3 | 2012 |
| Joe Baumann | Ward 4 | 2012 |

Library Board

| | | |
|-------------------|----------|------|
| Charlotte Novak* | | 2011 |
| Donelda Wheatly* | | 2011 |
| Lee Wells | Ward 2/1 | 2014 |
| Joyce Roman | Ward 2 | 2014 |
| Ginger LaCroix | Ward AL | 2015 |
| Jeanne Riggs | Ward 3 | 2012 |
| Margaret Albrecht | Ward 4 | 2012 |

Traffic Commission

| | | |
|----------------|---------|------|
| Charles Lee | Ward 1 | 2014 |
| Rebecca Parker | Ward 2 | 2014 |
| John Knuppel | Ward AL | 2015 |
| Jay Tallant | Ward 3 | 2012 |
| Émil Albrecht | Ward 4 | 2012 |

Spanish Cove

Larry Taylor, Representative

OK Environmental Management Auth.

Jim Crosby, Representative
Dewayne Maxey, Alternate

Canadian County Alliance

Dewayne Maxey, Representative
Jim Crosby, Alternate

Senior Citizens

Ray Wright, Representative
John Alberts, Alternate

ACOG

Bob Bradway, Member
John Alberts, Alternate

COWRA

Genie Vinson, Representative
Larry Taylor, Alternate

Sister City Committee

Illona Morris
Terry Beaver
Nancy Novosad
Edwin Shedeck

Recycling Committee

| | |
|-----------------|----------------|
| Carole Garner | Rick Bolin |
| Dennis Beringer | Beverly Kofoed |
| Genie Vinson | Gary LaRue |

*Members of Ladies' Library Club are appointed by same



John Alberts , Mayor & Council Member Ward II
Nick Grba, Vice Mayor & Council Member Ward I
Bob Bradway, Council Member Ward IV
Dewayne Maxey, Council Member Ward III
Ken Smith, Council Member At Large

From the Office of the
Community Development
Director
Mitchell Hort

AMENDED AGENDA PLANNING COMMISSION

The City of Yukon strives to accommodate the needs of all citizens, including those who may be disabled. If you would like to attend this Planning Commission meeting but find it difficult to do so because of a disability or architectural barrier, please contact City Hall at 354-6676. We will make a sincere attempt to resolve the problem. If you require a sign-language interpreter at the meeting, please notify City Hall, 301 W. Main, by 5 pm, Friday, September 9, 2011

DATE: September 12, 2011
MEETING TIME: 7:30 P.M.
PLACE: 12 S. 5th Street, Centennial Building
INVOCATION:
FLAG SALUTE:
ROLL CALL: Terry Beaver, Chairman (350-1064)
Bob Doggett, Vice- Chairman, (641-4331)
Larry Taylor, Commissioner (354-5966)
Michael McEachern, Commissioner (354-5884)
Earline Smaistrla, Commissioner (354-6214)

1. ITEM: APPROVAL OF THE MINUTES OF THE AUGUST 8, 2011 MEETING
2. ITEM: VISITORS
3. ITEM: CONSIDER A REQUEST BY MCDONALD'S USA, LLC/BRUCE ALLENDORFER REQUESTING A ZONING CHANGE TO REZONE THE PROPERTY CURRENTLY FROM C-6 (GENERAL COMMERCIAL DISTRICT TO C-3 (RESTRICTED COMMERCIAL DISTRICT) ZONING BEING A PART OF BLOCK ONE (1), LOTS A-3 THRU 5 & A-7, YUKON ORIGINAL, CANADIAN COUNTY, YUKON, OKLAHOMA, BEING 31 W MAIN ST.
4. ITEM: CONSIDER A REQUEST BY ROUTE 66 YUKON ASPHALT EMULSION MAINTENANCE/JOEY SMITH & DENNIS WHITTAKER REQUESTING A ZONING CHANGE TO REZONE THE PROPERTY CURRENTLY ZONED I-1 (LIGHT INDUSTRIAL DISTRICT) TO I-2(HEAVY INDUSTRIAL DISTRICT)



John Alberts, Mayor & Council Member Ward II
Nick Grba, Vice Mayor & Council Member Ward I
Bob Bradway, Council Member Ward IV
Dewayne Maxey, Council Member Ward III
Ken Smith, Council Member At Large

From the Office of the
Community Development
Director
Mitchell Hort

5. ITEM: CONSIDER A REQUEST BY ROUTE 66 YUKON ASPHALT EMULSION MAINTENANCE/JOEY SMITH & DENNIS WHITTAKER FOR A **CONDITIONAL USE PERMIT** TO OPERATE A MANUFACTURING EMULSION ASPHALT COMPANY, BEING A PART OF THE EAST HALF OF THE SOUTHWEST QUARTER (E/2 SW/4) OF SECTION FIFTEEN (15), TOWNSHIP TWELVE (12) NORTH, RANGE FIVE (5) WEST OF THE INDIAN MERIDIAN, CANADIAN COUNTY, OKLAHOMA, LOCATED AT 1401 LAKESHORE DR.
6. ITEM: CONSIDER A LOT SPLIT BY CRABTREE CUSTOM HOMES LLC BEING LOTS 12 & 13, BLOCK 14, STONE MILL ADDITION, PHASE 3A, A REPLAT OF LOTS 7-13 OF BLOCK 14 LOCATED AT (LOT 12) 420 WAR EAGLE LN & (LOT 13) 424 WAR EAGLE LN.
7. ITEM: NEW BUSINESS
8. ITEM: OPEN DISCUSSION
9. ITEM: ADJOURNMENT – NEXT MEETING OCTOBER 10, 2011

CITY OF YUKON

10 S 5th St
P.O. Box 850500
Yukon, Oklahoma 73085
Phone: 405.354.6676
Fax: 405.350.8929



John Alberts, Mayor & Council Member Ward II
Nick Grba, Vice Mayor & Council Member Ward I
Bob Bradway, Council Member Ward IV
Dewayne Maxey, Council Member Ward III
Ken Smith, Council Member At Large

From the Office of the
Community Development
Director
Mitchell Hort

**Planning Commission Minutes
September 12, 2011**

The City of Yukon Planning Commission held its regular meeting September 12, 2011 at 7:30 p.m. in the Centennial Building at 12 South 5th St.

Invocation was given by Commissioner Taylor
Flag Salute was lead in unison by Vice- Chairman Doggett

ROLL CALL: (Present) Terry Beaver, Chairman
Bob Doggett, Vice-Chairman
Larry Taylor, Commissioner
Michael McEachern, Commissioner
Earline Smaistrila, Commissioner

OTHERS PRESENT: Mark Scroggins, Building Maintenance
Mark Osby, City Attorney
Cindy Wright, City Planner
Mitchell Hort, Community Development
Scarlett Ouren, Secretary

1. ITEM: APPROVAL OF THE MINUTES OF AUGUST 08, 2011 MEETING

Commissioner Taylor made a motion to accept the minutes as written, seconded by Commissioner McEachern

A roll call vote was taken.

The Vote:

Ayes: Taylor, McEachern, Beaver, Doggett, Smaistrila

Nays: None

Vote: 5-0

Motion Carried

2. ITEM: VISITORS

None

3. ITEM: CONSIDER A REQUEST BY MCDONALD'S USA, LLC/BRUCE ALLENDORFER REQUESTING A ZONING CHANGE TO REZONE THE PROPERTY CURRENTLY FROM C-6 (GENERAL COMMERCIAL DISTRICT TO C-3 (RESTRICTED COMMERCIAL DISTRICT) ZONING BEING A PART OF BLOCK ONE (1), LOTS A-3 THRU 5 & A-7, YUKON ORIGINAL, CANADIAN COUNTY, YUKON, OKLAHOMA, BEING 31 W MAIN ST.

Mr. Hort stated that this is something that staff has asked them to clean up. Actually on the map it was shown as CB and when we did our research it ended up being a C-6 and that is not appropriate for the use so that is why they are here today and to do the C-3 zoning as staff requested.

Mr. Beaver addressed Mr. Massey and asked him if he wanted to speak on that.

Mr. Massey stated that he was with Massey Mann and Associates located in Edmond, Oklahoma and also with him was Mr. Bruce Allendorfer representing McDonald's. He said that he respectfully was asking them to consider this rezoning. This particular location is the existing McDonald's. Our plans are to demo that site and build a new McDonald's on that same site. Unfortunately the current zoning will not allow a restaurant to be reconstructed so we ask that you take that into consideration.

Commissioner Taylor asked Mr. Massey when they planned on starting the demolition. Mr. Allendorfer said January 1st and will have it turned around in a hundred days.

Chairman Beaver asked where they were going to go for their coffee. Commissioner Smaistrala said she was going to ask the same thing. Chairman Beaver said you don't want us going to Braums do you? Mr. Allendorfer said there was a McDonalds on Garth Brooks Boulevard.

Commissioner McEachern asked if they were going to completely demolish the existing building or just a rework of the existing building. Mr. Allendorfer said they were going to demolish everything including the asphalt. He further stated that it will look like there was never anything there before. In a matter of one hundred days there will be this great looking McDonald's Restaurant with everything brand new.

Commissioner Taylor asked if there was going to be a decent handicap door. He said he hoped one where you can get a wheelchair through. Mr. Alledorfer said absolutely. We do the ADA survey after to get it certified; Absolutely.

Commissioner Taylor said my granddaughter will be much happier.

Commissioner Taylor made a motion in the case of the application for rezoning submitted by Massey – Mann & Associated on behalf of McDonald's USA, L.L.C. we have read the staff report and received testimony at the public hearing. We find ourselves in agreement with staff findings including all plans and attachments cited in the staff report. I move that this item be recommended for approval to the City Council, seconded by Commissioner McEachern.

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A roll call vote was taken.

The Vote:

Ayes: Smaistrila, Beaver, Taylor, McEachern, Doggett

Nays: None

Vote: 5-0

Motion Carried

Chairman Beaver announced that he was going to move item number six (6) which is a lot split up that way that person doesn't have to wait.

6. ITEM: CONSIDER A LOT SPLIT BY CRABTREE CUSTOM HOMES LLC BEING LOTS 12 & 13, BLOCK 14, STONE MILL ADDITION, PHASE 3A, A REPLAT OF LOTS 7-13 OF BLOCK 14 LOCATED AT (LOT 12) 420 WAR EAGLE LN & (LOT 13) 424 WAR EAGLE LN.

Tommy Crabtree with Crabtree Custom Homes located at 424 W Main stated that they were looking to construct a custom home. Because of the lot split we need an additional five feet in order to meet all of our requirements and we own the lot next to it so we are going to split it and just take five feet.

Commissioner Taylor asked if the lot next to it will make it too narrow to build on then. Mr. Crabtree said no. Commissioner Taylor asked if it would still have plenty of room. Mr. Crabtree said yes.

Chairman Beaver asked if there were any further discussion. Being none he stated he would entertain a motion.

Vice-Chairman Doggett made a motion in the case of the application for a lot split for Lot 12, Block 14, of the Final Plat of Stone Mill Addition, Phase 3A, a Replat of Lots 7-13 of Block 14 of Platted Stone Mill Addition Phase 3 submitted by Crabtree Custom Homes, L.L.C., we have read the staff report and received testimony at the public hearing. We find ourselves in agreement with staff findings including all legal descriptions cited in the Staff Report. I move that this item be approved, seconded by Commissioner McEachern.

A roll call vote was taken.

The Vote:

Ayes: Smaistrila, Beaver, Taylor, Doggett, McEachern

Nays: None

Vote: 5-0

Motion Carried

4. ITEM: CONSIDER A REQUEST BY ROUTE 66 YUKON ASPHALT EMULSION MAINTENANCE JOEY SMITH & DENNIS WHITTAKER REQUESTING A ZONING CHANGE TO REZONE THE PROPERTY CURRENTLY ZONED I-1 (LIGHT INDUSTRIAL DISTRICT) TO I-2 (HEAVY INDUSTRIAL DISTRICT)

Chairman Beaver stated that on the next item the procedure is that the applicant will come up and speak first and then I will ask anyone with has any opposing views they can then come up. The way we can get this going a little quicker is first off I would like anyone who has received a letter from the city if you wish to speak you can or if you have a spokesman. We would like to have a time limit also. You can say your peace once and we will all understand it.

Roger Everett stated that his business address is here in Yukon located at 508 W Vandament Ave, Suite 300. He said that he represents Route 66 on the request and as a historical note this property was operated as an asphalt plant numerous years in the past. The license that it had actually had lapsed several years ago and then different things have changed and my client has come forward and asked to restart operations. The zoning change from I-1 to I-2 and there has been a lot of changes over a period of time with asphalt. The product would be brought into the plant then transferred into the tank. It would stay in the tank until it leaves the facility. It is also water emulsified base sealant asphalt a little bit different than what most people are accustomed to in the past basically like the hot tar which was a gasoline based product; would use different chemicals to actually cut in. Things have changed. In regard to the property my client has contacted city staff. There were numerous requirements to be met. Mr. Smith has done most of those and to my understanding he has also qualified and met with DEQ. I don't believe there are any outstanding DEQ issues for him to comply with. Also, a request for a Conditional Use Permit.

Chairman Beaver said we can talk about that Conditional Use Permit when we get to that item.

Mr. Everett said he just wanted to make every one aware of it. He said he had Joey Smith here today that can answer any questions the commission has.

Chairman Beaver said I have a question about the product being loaded into a tank; can you explain that process?

Joey Smith said we have loading dock with mainly patch trucks and it's a diaphragm truck we put into the top of the tank. It's a 250 gallon tank. We will load them with the diaphragm pump with a two inch line.

Chairman Beaver asked what kind of product are we putting in there. Mr. Smith said it's a patch material which is a modified rubber which doesn't bleed. It out performs every other product five times. For a modifier it really is a great product. The commissioners are waiting to use it. They are very excited to come into Yukon and start buying the product. It is the best in the market by a long shot. I know I make it but I can prove it.

Chairman Beaver asked Mr. Smith if he would be receiving any other stuff like for recycle any material for recycle. Mr. Smith said there hadn't been any consideration for that right now. Possibly if the city would agree that would help by recycling or doing something with recycle I would consider doing that. I have designed many products for other jobs and I can design recyclable materials as well. I have a state certified lab and I also am certified with the state on raw materials.

Chairman Beaver asked if they were the ones who had the company before. Mr. Smith said yes sir. I grew up on it. My mom and my stepfather went through a divorce so it got closed down during that time. My mom let the license pass and that is why we are here. Things will be different. The landscaping; whole place is going to change. It is going to be a nice addition to Yukon. I have lost some trees. I have tried to do some landscaping and I am not a landscaper. I have hired a professional landscaper; bring up the looks and make it look good.

Chairman Beaver asked if there were going to be anything done with the tar on the streets already. Mr. Smith replied yes sir. We are going to clean it all up with a sand blaster if you would like or we can make a commitment to seal coat it every year if you would like. However you would like. A sandblaster would clean it up like brand new though. We will clean it all up like a brand new street and if it needs any patching we can maintenance that at no cost for that section.

Commissioner Taylor asked approximately how many trucks per day do you anticipate coming down that street. Mr. Smith stated maybe a half a dozen patch trucks. I've got parking in the back which I have never had before and they will be required to go back and park. No trucks will be allowed in the street; absolutely no trucks in the street. If the back parking lot is to full they will have to make an appointment and wait somewhere else to make room. We won't hold up traffic on the road. I will make sure of that.

Commissioner Taylor stated that corner down there you cannot get out of it. You can only turn to the North out by the quick stop or take the little curve around the pond and come up on Landmark. Mr. Smith said the one that the city proposes us to take is the one that we will take. You can make that turn around that one way if you are going west or you can go east I believe. Commissioner Taylor said you can go east down to Sara Road. Mr. Smith said that is what most of them take to get to the turnpike. Commissioner Taylor said it is quite a narrow road down that way. Mr. Smith said yes it is a very narrow road. Our product would fix that thing permanently. It is very affordable. I would do it for cost for the City.

Commissioner Taylor asked if the property goes all the way over to 66. Mr. Smith said no; Matt Wheatley who opposes us none and they are real excited and Matt asked the last time "do you have it going yet" they are very excited. We don't own the property though. Commissioner Taylor said to the North of you. Mr. Smith said right.

Commissioner McEachern said that there were a number of items that are listed in the submittal that we have right now and I am assuming that you have seen the public submittal that we have that came with this. Mr. Smith replied yes I have. I have documentation on all these chemicals. The materials are not hazardous. You can contact DEQ and they can verify that for you. Commissioner McEachern said he was not concerned about your chemicals. I was concerned about the entire list of items. I am going to ask Mitchell to respond at this point. There are eight items including platting, zoning and a conditional use permit. There is a flood hazard and has that been addressed with the City Engineer at this time?

Mr. Hort said no normally that would come into play when they are expanding their facility and it is an existing facility right now if that is what you are asking me on the flood hazard.

Commissioner McEachern said my concern is has there been any work there to determine

whether or not it would be a hazard with the materials if there were flooding. Mr. Hort said not more than what is there now. I don't know how much residual product is there. Commissioner McEachern said my question to you is out of these eight items how many of them have been addressed. Mr. Hort asked which list are you looking at. Commissioner McEachern said I am looking at the original submittal page two (2) of four (4) that actually starts off as the property would be required to. Mr. Hort said this list would be put into the Conditional Use Permit side if that is what you choose. These are items such as electric, fire codes, DEQ. I don't have a copy of the release of that report. Floods would be addressed at that time as well. Like I said it is an existing facility so those are actually on the Conditional Use side.

Commissioner McEachern said so those haven't been looked at very close is that what you are saying. Mr. Hort said that is correct. He has addressed some of the issues and we have met on some of the issues. That is why he is here today to talk to you about the zoning request as well at the Conditional Use Permit if the zoning was approved it would be subject to.

Chairman Beaver asked if there was anyone here who has an opposing view and if you have received a letter. I think I would appreciate it and I think it would be best for those who received a letter to give their view of it.

Julie Owens came forward and stated that she had received a letter and lives at 201 Sunrise Dr. She said her first question is what kind of effect is it going to have on our property values. Mr. Smith said I am not a real estate appraiser. But it will bring revenue into the city. Julie Owens said I am not worried about revenue for the city. I am worried about our home property values.

Commissioner Taylor asked Julie Owens to talk to the Chairman and Commissioners.

Julie continued asking what are the hours of operation. Chairman Beaver said I believe from 7a.m. to 7:30 p.m.

Julie said then my last and for what I can think of right now; when you are coming south on Sara Road to make the right or west on Lake Road that is such a sharp turn how would a big truck make that turn without causing accidents at that intersection. I have a large SUV and I barely make it.

Chairman Beaver asked if anyone else had an opposing view or maybe I could add to that or a list of questions for the applicant.

Becky McMann came forward and stated that she lives at 1205 Twilight Terrace. She said her property actually backs up to Lake Road. I have two children a seven year old and a two year old. The main reason we bought our house is so we could go to Skyview Elementary. We love our neighborhood and we love every single one of our neighbors. I do not want my kids growing up outside with the air being stinky and be inside because trucks are too loud and too much traffic. I am not going to sacrifice my kids play time and I don't think I should have to that's pretty much it.

Wayne Combs came forward and stated he lives at 200 Sunrise Dr. He said he doesn't believe that DEQ had anything and that just doesn't sit well with him. I don't believe that something is going to happen but it could. MSDS sheets; are they licensed to do what they are doing because there are people and they are working over there now. If they have a license fine and dandy

and if not then consider not doing it for all these families standing here. You wouldn't have all these people standing here unless they didn't want it to happen. Here is sixteen pictures taken today. Do you want to see them?

Chairman Beaver said sure I think most of us have gone by and seen it. Mr. Combs asked Chairman Beaver if he seen it today. Chairman Beaver said not today.

Commissioner Taylor said pass it down if you would like. Mr. Combs said if you have proven yourself and you said I am going to do it then do it. But look at the landscaping. I am not a professional landscaper go by and look at my house and drive by all these houses none of us are professional landscapers. Well my neighbor across the street is. But anyway drive by our houses we attempt to keep it decent. Drive by this property tonight when you leave here and look at all the trash. The debris is piled up so what are they doing to do if they can't handle small what are they going to do when it gets bigger later and am I correct in thinking this proposal is where the house is or is it the whole property. Because this sheet shows the proposed property is the house only; is it the business next to it or is it the house being proposed.

Commissioner McEachern said it is the entire piece. Mr. Combs said well according to this sheet it shows where the house is. It is an eyesore and I have to look at it every day when I leave out and go to work coming right down Sunrise Dr. I am going to look at an eyesore and now I am going to look at an industrial business for my kids and my wife and all my neighbors to look at every day; seriously not a good choice. These families bring in revenue into this community. This business may bring some; let them bring some somewhere else where it is more appropriate, but not right there.

Carl Schlutter came forward and stated he developed Raywood Manor down the street on 36th St. Chairman Beaver asked if he has a mailing address. Mr. Schlutter said yes it is 413 Gladstone Cr. He further said I don't know if you have seen Raywood Manor but it has a total brick wall and it has a 20 foot fountain and we have all our landscaping and all the amenities you would ever want. The stagnancy of all this particular site is what has kept me it is an I-1, it is already there.

Chairman Beaver addressed you are in Oklahoma City right. Carl said yes this is going to have a direct impact on me and I do live in Yukon. Chairman Beaver said let me ask you is there anyone behind you that lives in that particular area. I would like to give them a chance to talk first. Anybody who has received a letter. Is there anybody u that has received a letter. I would like to give them a chance first to talk someone who lives in the area. I am sorry I would like to get their views first.

Carolyn Christianson came forward and said I live at 1169 Plaza Dr. I live in the Villas at Landmark which is just south of the asphalt plant. My house backs up to that asphalt plant. I am worried about more traffic, the noise and the smell. I do have a petition from our homeowners association. Almost everyone in our addition has signed it. And as far as them saying the plant doesn't start until 7. I am a nurse and on my days off I have been awake from 5 to 5:30 in the morning from noise at that plant and I don't appreciate it and I will give you my petition.

Bob Harper came forward and stated that he and his wife operate Route 66 Vegetable Farm

under Dorothy Dale Enterprises L.L.C. we have been there approximately 3 years. Chairman Beaver asked for an address. Mr. Harper said they are located at 1817 & 1813 Lakeshore Dr. I am not anti-business at all and I think these folks ought to be able to do whatever it is you decide they can do. The thing I am nervous about is that my wife has a business that is depends on things being agriculturally high in nutrients. I am concerned about the fact I have heard and if the city attorney or brother Wheatley has anything about the past EPA issues. I think that needs to be brought to the front and I have heard vague issues about the EPA. I would appreciate if someone could give me some empirical evidence of something that has happened recently. And somebody who can take whatever chemicals at hand and being proposed and tells us its okey dokey. I not only have a problem with air pollution and soil pollution but there again I don't know if brother Wheatley is here or not. I have two ground wells, water wells and I am concerned about the water quality and if these folks can muster ok. Rights – right, wrongs – wrong and half – right is still wrong.

Chairman Beaver said we are getting the jest of this but if you would like to speak go ahead.

Stan Brooks said he did and stated he lives at 1100 Landmark Dr., on the corner of Mustang Road and Landmark. There is a big traffic issue already that goes around the pond and it is going to get worse. There is a meeting tomorrow night that is going to address that issue. Speed is one thing, traffic is another. We have had ducks ran over and probably a kid will be next. We have had three to four mailboxes knocked down. When they were operating and I have lived there for fourteen years there were trucks that were operating late at night and early in the morning past the hours he is talking about because I have seen them turn the corner there because I live on that corner. I am not opposed to him having a business there but I don't want the smell, I don't want the dust that comes from it and I don't want the trucks coming around on a residential street which that is until they get that changed. Old Highway 66 or Lakeshore Dr. whatever you want to call it. It is a narrow road. People get off in the ditch. He said they would go down that road to Sara to get on the turnpike and I don't agree with that because there is not an entrance and exit to Sara Road. That is going to create more problems then and especially during the school hours.

Cory Wilkins came forward and stated she lives at 308 East view Dr. in Sunrise Hills Addition. Her concerns were about City Codes they have to keep up and enforce specifically Code 604.1 of Section 601 regarding being a minimum of 300 feet from a specific zoning district. I would like to know if they asked the city or if they asked for a special circumstances on manufacturing anything in residential because their lot doesn't meet that description. I would also like to know when an impact study will be done that will tell who is going to pay for that road. It is not us as citizens and taxpayers to even at cost to pay for the widening or repair of that road it is not our responsibility. It needs to be out laid who is going to pay for it, who is going to maintain it. It just can't be like that. I would also like to know if it is not up to code within the 300 feet what are they not up to code now with city codes. Does someone live in that house? They are not supposed to be there. There is not supposed to be a residence on the property even if it is light industrial isn't that correct? If it is a security guard is the security guard a woman and a man? It would be hard for us as citizens to prove they are not up to code now on what they need to do. Yes, they are planting trees which is something the city code requires but the trees have died. There are other city codes that need to be kept up now. But how do we know when it is heavy industrial any of the codes will be kept up. We cannot make exceptions for one company because everyone will want exceptions that is what the codes are for. I kind of think that if the city would go out and make sure they are up to code and do their zoning clearance permit you

would see they are not up to code. We would not even be here having this meeting if it was done now.

Vivian Housh came forward and stated she lives in the Villas at Landmark at 1169 Church St. When the roof at the Dale Robertson Center and the library were reroofed with tar half the senior citizens were sick because of the smell I guess. Kids walk to on school on that sidewalk adjacent to Lakeshore Dr. The city should look at resending the light industrial zoning since it was done years and years ago.

Cindy Hudspeth came forward and stated that she lives at 213 Eastview Dr. She said she wanted to read out of the Comprehensive Plan of Yukon 1996 about industrial land use. It is supposed to provide a variety of industrial sites so is economically feasible, provide goods and employment in areas of the community, convenient and safe, land suitably located. It doesn't fall into that. Also, under Section 4.3; provide sufficient developable land in areas that will not have a negative impact on adjacent development or the City as a whole and Isolate heavy industries from housing and commercial areas. Under median and high intensity uses are best located from residential and highly populated area and parks and open spaces. The zoning ordinance is to protect our property and property values and that is a concern of mine as well. I just looked at the zoning map and I don't see any heavy industrial in the city proper. I could be wrong but I didn't see any. To see all these great neighborhoods and this great school that would just be very sad and I think it's a blessing that their license has expired.

Paul Scrivner came forward and stated he lives at 1157 Shelly Rd which is pretty close to the site. I have done a little bit of research on this and a lot of everything I was going to discuss has already been brought up. But just to elaborate on a couple of points the odor concern potentially for a bad smell but a concern of their by products that will be released into the air. Some of the things involve carcinogens; one in particular is formaldehyde and one that I found is the emulsion manufacturing should raise concern with everyone. The other person who brought up the environmental impact; we need to know how the new process with the industrial code, how is it going to affect wildlife and plant life? I think the gentleman brought up the soil and also the water another concern. These sites meet fire code; once a fire occurs these sites are very difficult to contain. It is very similar to an oil fire. They get out of hand and hard to contain.

Bob Wheeler came forward and stated he lives at 1104 Landmark. He said the question I would like to ask is if you do rezone this to commercial does this open the door to how many other things; a cement plant or what all else can they put on the property?

Chairman Beaver said once this is rezoned to an I-2, Heavy Industrial, if they should leave a lot of other things can come in.

Chairman Beaver said he would like at this time to have Mr. Everett and Mr. Smith to come up and answer some of these questions. I have a concern with ground water and soil and for the area.

Joey Smith said the materials are 100% biodegradable. You can check at the DEQ. Jennifer one of the representatives was going to fax me an affidavit sheet on the safety of the materials. It is not considered hazardous in any way it is 100% biodegradable. There are no diesel cutbacks or kerosene. I have a patent on it and I am the only one with it. It is modified with a rubber. Its

made the product better as far as longevity. But it's made it more environmentally safe. There are no hazardous materials used in the manufacturing process. We've got a state certified lab and we are certified in the state. You can check with the Highway Department they have been through all our stuff. We have been there 25 years way before they were here. We didn't ask them to be there. It is how I feed my family. Also, I would like to help the City out as much as I can. The landscaping problem will be taken care of. I am not a professional landscaper but I have hired a professional landscaping company to do that.

Chairman Beaver asked about the air pollution. Mr. Smith said the odor only happens during the manufacturing process from an AC which stands for asphalt cement to an emulsified asphalt. That is because the AC is kept at 350 degrees which gives off an odor. The emulsified asphalt is kept at 100-120 degrees. There is no odor after manufacturing. We can manufacture for an hour in the middle of the night or that the people would be satisfied. There would be no odor except during the manufacturing time. It takes about two hours of manufacturing time.

Chairman Beaver questioned Mr. Smith about after the process. Mr. Smith said there is an odor for a period of time. The start time we can make it anytime that we can get anyone to agree on. We have addressed the hours; 7-7:30 p.m. possibly. Mr. Smith said yes. Chairman Beaver asked what about accidents. Mr. Smith said we don't have any accidents that has ever happened there before. You could check with the police department. Chairman Beaver said not back then. Do you have any procedures right now?

Mr. Smith said yes we have a berm and a pond area that berm from the DEQ has put in place. It would catch every gallon. It would be immediately cleaned up. It is 60 % asphalt and 30% water. It can't explode; water can't catch fire. It would just go to 212 degrees until all the water is cooked out.

Commissioner McEachern asked if there were any fire hydrants actually on the facility. Mr. Smith said there is one by there, yes. As far as the traffic it's a very busy road. I don't think we are going to increase the traffic flow percentage wise much more than what is already travelled.

Chairman Beaver said at least 6 trucks. Mr. Smith said that's right. Chairman Beaver asked if this would be going through the south of what is behind the library. Mr. Smith said we will make sure they don't go around that pond or they will not go around the pond. There will be a check spot for trucks that leak. If the trucks have a leak they won't be allowed to leave.

Commissioner McEachern asked what size the trucks would be. Mr. Smith said they would be regular one ton trucks or a single axil dump truck.

Chairman Beaver said we had a question about you all working now. Are you all working now? Mr. Smith said we have trucks parked there. I have construction vehicles there that I buy. We do have trucks that go out and do have to get maintenance. Whatever we have to do with them getting them up to par. I plan on being an important part of this town if I can.

Chairman Beaver asked if they can be doing work out of there. Mr. Hort said currently to my knowledge they are not producing any product. That is why they are here. Mr. Smith said there is not a gallon produced.

Mr. Hort said I think for them to get the plant operational. There are some things that need to

be repaired or replaced and there are some electrical issues that need to be addressed.

Vivian Housh asked if she could ask Joey Smith a question. Chairman Beaver said yes. She asked Mr. Smith if they were ever shut down in previous years. Mr. Smith said never, not by the city, not that I know of. Vivian Housh said I see tar trucks that look like an oil tanker. I have seen it go in and out of that area. I don't know what they are doing but they are going in and out all of the time.

Chairman Beaver asked Mr. Smith if he was doing any manufacturing. Mr. Smith said no sir; we haven't done anything until you guys approve it. That is how I want to do everything; right. I am not here to cause trouble.

Chairman Beaver asked what about the noise. What kind of noise would there be? Mr. Smith said the noise would be like a regular vehicle. There are some loud vehicles and there will be some coming in and out that will be loud also. They should all have mufflers and there shouldn't be anything out of the ordinary on loudness.

Commissioner McEachern asked how much noise does the equipment generate. Mr. Smith said it sounds like a diesel truck. Commissioner McEachern asked your equipment itself; not the trucks? Mr. Smith said right the plant has electric motors it makes no noise it is very quiet. It has electric motors and you can come check the whole plant. I invite you all out. We also would agree to put up a steel fence. I have lost a hundred trees in the last year because the people instructed us wrong that put it in and they cut the roots off to short. They ripped me off and we know we are having problems with the evergreens everywhere.

Chairman Beaver asked Mitchell if the city was looking at widening Lakeshore Dr. anytime soon. Mr. Hort said right now there are no plans to expand or improve Lakeshore Dr. Mr. Smith said it sure needs it.

Chairman Beaver addressed the crowd and said for those of you concerned about the length part of that belongs to Oklahoma City.

Mr. Smith said if you could get the city to agree; I would go down all the way, stabilize the base and put you in something that would last. It will be a permanent fix.

Don McCool came forward and stated that he lives at 308 Market Ave, located in the Villas at Landmark. He stated he was worried about the devaluation of our real estate property when a heavy industrial or plant of manufacturing goes into an area. I hail from the original state of Michigan which is a heavy industrial state. In a three mile area of those plants valuation goes downward. Let's say everything this gentleman says is perfectly all right that doesn't help the problem. People coming into our city looking for places to live when they see heavy industrial they don't know what it's going to do. And, I guarantee you the builders who are trying to build; the people who have already bought homes are going to take a beating or reduction of the value of their property. Canadian County is not going to send back out the assessor and reevaluate our houses to lower our taxes so we are going to take a beating on this deal. The owners of the homeowners association of the Villas at Landmark ask you to vote this down please.

Chairman Beaver asked the commissioners if they have enough information to make a motion.

Terry Bischoff came forward and stated she lives in Miller Gate located at 10813 NW 37th St. She said she realized that they we are Oklahoma City but we are Yukon residents and we go to Yukon Schools, Yukon Businesses and this is our town to. You say you will redo the streets but, is Oklahoma City on board with that. This is our backyard to. My son has asthma and upper respiratory and you tell me there is not going to be any a smell. I am sorry but my children are more important than that business. You can move it somewhere else. This is where we live and my kids should be safe in their backyard. I don't need anything else medical wise wrong with my children they are more important. We moved here because there was nothing like this here and I don't agree that they should be allowed to move into our backyards without having a say in it. It's our home that is why we moved here. We love Yukon.

Chairman Beaver asked if anyone had any questions.

Mr. Smith said I also live in Yukon and I raised my kids here. I moved here because of the school system. There is not a better school system anywhere. It is the place to live. I have lived here more than 25 years it is my home also.

Chairman Beaver said I will entertain a motion. Commissioner Taylor said I would first like to commend the people who did their homework and research. I was on the City Council previously to the Planning Commission and it was a very well-run information base. I commend you too sir for running a business. However, "In the case of the application for Rezoning submitted by Joey Smith, we have read the staff report and received testimony at the public hearing. We have reviewed staff findings including all plans and attachments cited in the staff report. Based on the information contained therein, I move this item be denied, seconded by Vice – Chairman Doggett

A roll call vote was taken.

The Vote:

Ayes: Smaistrila, McEachern, Beaver, Doggett, Taylor

Nays: None

Vote: 5-0

Motion Carried

Commissioner Taylor we have denied this request and we will send it on to the City Council for denial. He has the right to appeal this decision to the City Council. They will have the right to pass it or not pass it. This is the first step. He asked Mitchell Hort if it takes within a month to go to City Council. Mr. Hort said we will need to take this to the City Attorney.

Chairman Beaver asked when our denial will be on the City Council Agenda. Mr. Hort asked does this move forward. I don't remember this moving forward.

Mr. Osby stated in our statute book there is a specific procedure it is on a timetable and set by the applicant. There are certain requirements that have to deal with to get this item on the City Council Agenda. If they don't do it then it ends here tonight. If they do; do it then they are under some time constraints.

Chairman Beaver said that they would skip Item 5 since the rezoning was denied and go to Item 7.

Paul Scrivner came forward again and said I live in that neighborhood and several people live in that area and received letters. However, I did not. It is appealed and on the City Council Agenda will we be notified?

Commissioner Taylor stated that you would only receive a letter if you are within 300 feet of the property. Mr. Hort asked if on the petitions that they had names and addresses. Commissioner Taylor said yes all the petitions have names and addresses. Mr. Hort said if we have addresses we can send a notice if this item moves forward. Commissioner Taylor stated what he is saying is if you signed this petition and your name and address is on here they will notify you.

Chairman Beaver moved to Item 7 New Business.

5. ITEM: CONSIDER A REQUEST BY ROUTE 66 YUKON ASPHALT EMULSION MAINTENANCE/JOEY SMITH & DENNIS WHITTAKER FOR A **CONDITIONAL USE PERMIT TO OPERATE A MANUFACTURING EMULSION ASPHALT COMPANY, BEING A PART OF THE EAST HALF OF THE SOUTHWEST QUARTER (E/2 SW/4) OF SECTION FIFTEEN (15), TOWNSHIP TWELVE (12) NORTH, RANGE FIVE (5) WEST OF THE INDIAN MERIDIAN, CANADIAN COUNTY, OKLAHOMA, LOCATED AT 1401 LAKESHORE DR.**

This item was not heard due to the rezoning being denied.

6. ITEM: CONSIDER A LOT SPLIT BY CRABTREE CUSTOM HOMES LLC BEING LOTS 12 & 13, BLOCK 14, STONE MILL ADDITION, PHASE 3A, A REPLAT OF LOTS 7-13 OF BLOCK 14 LOCATED AT (LOT 12) 420 WAR EAGLE LN & (LOT 13) 424 WAR EAGLE LN.

This item was moved up before Item 4.

7. ITEM: NEW BUSINESS
None

8. ITEM: OPEN DISCUSSION

Mr. Hort said that the first meeting in October you have been requested by the City Council to come give a presentation and make yourself available. I believe the meeting will be October 4, 2011 at 7:00 p.m. We will get you the information to give your presentation.

Larry Taylor said he would like to comment the citizens of being well informed and conducting a civil meeting.

Chairman Beaver said I appreciate a civil meeting as well.

PC Minutes
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09/12/2011

9. ITEM: ADJOURNMENT – NEXT MEETING OCTOBER 10, 2011
Meeting Adjourned at 8:34 p.m.

PLANNING COMMISSION
PUBLIC HEARING
September 12, 2011
7:30 p.m.

SUBJECT: Rezoning for Route 66 Yukon Asphalt Emulsion Manufacturing, 1401 Lake Shore Drive

Planner: Cindy Wright – Johnson & Associates (for Triad Design Group)
Date: September 7, 2011

The discussion herein considers the application materials received by Triad Design Group with respect to the goals, objectives, and policies of the 1996 Comprehensive Plan and subsequent updates; the Zoning Ordinance of the Yukon Code; and, an Application for Rezoning submitted by Joey Smith. The Planning Commission will also be asked to consider a concurrent application for a Conditional Use Permit for this property. The conclusions of such additional reviews are not reflected herein.

I. PROPOSAL/HISTORY

The applicant, Joey Smith, owner of Route 66 Yukon Asphalt Emulsion, is requesting approval of an Application for Rezoning property located at 1401 Lake Shore Drive from I-1, Light Industrial District to I-2, Heavy Industrial District, in order to establish an asphalt emulsion use on site as well as establish a construction office and storage. The site, zoned I-1, Light Industrial, previously contained an asphalt business, although the current zoning does not permit such a use. Due to various reasons, the business was closed down for several years. On February 20, 2008, a consent order was issued by the Oklahoma Department of Environmental Quality due to the leakage of materials that had been stored on-site during the period of time the business was closed down. It is staff's understanding that the Applicant addressed the cleanup requirements outlined in the Consent Order.

In March of 2008, a Mr. Charly Bishop inquired into obtaining a business license to restart the business. Mr. Mitchell Hort, Community Development Director, informed him that in order to issue the new license, the following steps would need to be followed:

- Apply and obtain a zoning change from I-1, Light Industrial District to I-2, Heavy Industrial District or a Conditional Use Permit;
- The hours of operation would need to be from 7am to 7:30 pm;
- Noise and odor would be required to comply with the zoning requirements for the property;
- A resolution (letter) of the Consent Order issued by the Oklahoma Department of Environmental Quality would need to be obtained;
- The use would have to comply with EPA and ODEQ requirement for storm water discharge;
- Electrical would need to come into compliance with the National Electrical Code

In August of last year (2010), Mr. Joey Smith of Better Road & Parking Lots, L.L.C. requested a determination of whether or not he could open a business at 1401 Lakeshore Drive that would

include an asphalt emulsion plant, construction office and storage. Mr. Mitchell Hort informed him that the following terms would need to be met:

- The property would be required to be preliminary and final platted;
- Zoning would need to be changed to I-2, Heavy Industrial District;
- A Conditional Use Permit would be required for the asphalt emulsion plant;
- The flood hazard would need to be addressed since the property is located in a special flood hazard area and would need to comply with Chapter 54 of the Code (Floods);
- The Applicant would need to comply with the requirements of the requirements of Article IV Storm Water Quality Management;
- The Applicant would need to provide clarification from the Oklahoma Department of Environmental Quality to determine if they are required to permit under their storm water program;
- All electrical new and or existing will need to meet the requirements of the 2005 National Electrical Code.
- The Applicant would need to comply with the 2006 International Fire Code requirements for all areas of the property.

The Applicant has now begun the process of obtaining the necessary discretionary approvals (Rezoning and Conditional Use Permit).

II. LOCATION

The subject property is located at 1401 Lake Shore Drive in the east ½ of the SW/4 of Section 15, T12N, R5W, Yukon, Oklahoma.

Adjacent Subdivisions, Zoning, and Land Uses:

- North: Vacant Property zoned A, Agricultural. Beyond is Highway 66 (Main Street) and C-5, Automotive & Commercial recreation zoned property (sparsely developed).
- South: Lake Shore Drive (SW 36" Street). Beyond is property zoned R-1 and R-1 (PUD), developed with single-family residential (Sunrise Hills Addition)
- East: Property zoned A, Agricultural District, sparsely developed with large lot homes.
- West: Vacant Property zoned C-5, Automotive and Commercial Recreation. Beyond is property zoned and developed for restricted Commercial along Highway 66 (Main Street)

III. DISCUSSION AND FINDINGS

The Comprehensive Plan

1. The Land Use Plan indicates the planned use of this property to be low intensity Industrial, surrounded by predominantly high intensity commercial.
2. The proposed rezone and intended use are not consistent with the intended development of the site neither with the way that surrounding properties have developed, particularly

the residential areas directly to the south. This property is the only industrially zoned property in this area and does not front Highway 66 but rather a street used to access the adjacent residential neighborhood to the south.

Staff has determined that the proposed I-2 zoning is not appropriate in this case since it represents an intensification of the Land Use Plan and is not compatible with the surrounding zoning or uses.

The Zoning Ordinance

3. **Batching and mixing plants, asphalt or Portland cement, concrete, mortar or plastic manufacturing operations are not permitted in the existing I-1 District; they are permitted in the proposed I-2 District.**
4. **The Zoning Ordinance requires that all lots in the I-2 District meet the following area requirements:**
 - a. **Maximum % Coverage = 50%**
 - b. **Minimum Front Yard = 50 feet**
 - c. **Minimum Rear Yard = 20 feet**
 - d. **Maximum Height = 50 feet**

The existing development seems to be consistent with these development regulations.

5. **In addition to the lot requirements noted above, the following requirements are also imposed in the I-2 District:**
 - **No storage, manufacture, or assembly of goods shall be conducted out of a building unless the nearest point of said activity is more than three hundred (300 feet from the boundary of any zoning district.**
 - **All manufacturing, fabricating assembly, disassembly, repairing, storing, cleaning, servicing, and testing of goods, wares, and merchandise shall be carried on in such a manner as not to be injurious or offensive by reason of the emission or creation of noise, vibration, smoke, dust, or other particulate matter, toxic or noxious matter, odors, glare, heat, fire or explosive hazards.**

It is unclear at the writing of this report whether or not all uses permitted under the I-2 zoning, particularly the use proposed for this site, could meet these requirements due to the proximity of single-family residential to the south and east of this location.

6. The Zoning Code states in Section 604.1, "The purpose of the I-2, Heavy Industrial District, is to provide a location for industries which may by their nature create some nuisance. The intent is to preserve this land especially for such industry ...". Since the I-2, Heavy Industrial zoning district contains various uses that would not be compatible in this location, Staff would recommend that if this zoning application is approved, the Planning Commission limit the permitted uses.

V. RECOMMENDATION

At the writing of this report, it is not clear as to whether or not the Applicant has responded to earlier correspondence sent by Mitchell Hort, regarding additional requirements to be met for re-establishing the asphalt use on the site. If the Planning Commission feels clear to approve this rezoning application, Staff would recommend that conditions be placed on the CUP requiring that all state and federal regulations be met in the operation of the asphalt and emulsion manufacturing use.

Considering findings I - 6 and other information provided herein, staff recommends the Planning Commission make one of the following determinations:

VI. DRAFT MOTION (based on recommendations)

"In the case of the Application for Rezoning submitted by Joey Smith, we have read the staff report and received testimony at the public hearing. We have reviewed staff findings including all plans and attachments cited in the Staff Report. Based on the information contained therein, I move that this item be denied."

Or

"In the case of the Application for Rezoning submitted by Joey Smith, we have read the staff report and received testimony at the public hearing. We have reviewed staff findings including all plans and attachments cited in the Staff Report. Based on the information presented at this hearing, I move that this item be recommended for approval to the City Council (with the following conditions.....)"

1. _____
2. _____
3. _____



City of Yukon

Application for Rezoning

APPLICANT: _____ Date Received: _____ Receipt # _____

(If the applicant is not the owner of the property, a letter of authorization from the legal owner is required.)
Applicant/Representative: BOB & JOY YUKON
Mailing Address: 1101 LAKE SHORE DRIVE, YUKON TERRITORY
Telephone: 787-2104 Fax: 787-2104

- Additional Owners of Record of Property:
1. JOY YUKON
Address: 1401 Lake Shore Dr Phone: 305-886-8863
 2. _____
Address: _____ Phone: _____
 3. _____
Address: _____ Phone: _____

(Please attach 15 copies of a scale survey or 1/4" = 1" plan of the property)
Physical Location / Address of Property: 1401 Lake Shore Dr
Lot: _____ Block: _____ Subdivision: _____
Or Maps and Bound Description: _____ Zoning District: _____

Present Zoning Classification: R-1 Requested Zoning Classification: 1-2
The present use of the property is (include description of existing improvements)

The proposed use of the property is _____
Dimensions of Property (in feet) - width 507 depth 224 Total Square Feet 113528
Any portion of the property in the 100-Year Flood Plain?

M. ELLIS 350-0790
Rezoning Application - Site 1

| Existing Structure | Proposed Structure |
|----------------------------------|--------------------|
| Front Yard Set Back | |
| Side Yard Set Back | |
| Rear Yard Set Back | |
| Building Height | |
| No. of Off Street Parking Spaces | |
| Type of Parking Space | Asphalt |
| Percent of Lot Covered | Asphalt 2 Asphalt |

Please submit the following with this application form:

- Transmittal/Submittal Letter
- Application for Re-zoning
- Filing fee of \$150.00
- 1 Copy of a Certified Property Owner's List of all property within 300 feet of the site.
- Elevation of the site if it is in the Flood Plain
- Fitness (15) copies of a scale plot plan or survey of the entire property indicating all existing and proposed buildings and utilities serving the property.

I, the undersigned, record owner of the property herein described hereby making application for Re-zoning to the Zoning District set forth above in accordance with the provisions of the Zoning Ordinance of the City of Yukon, and I hereby certify that the information given herein is true and correct to the best of my knowledge and belief.

Applicant's Signature [Signature] Date 6-13-11

FOR OFFICE USE ONLY: Date _____ Filing Fee Paid \$ _____ Receipt # _____

PC Hearing Date _____ PC Recommendation _____

Notice to Property Owners mailing date _____

CC Hearing Date _____ CC Action _____

Ordinance Number _____ Further Action _____

Community Development
 528 W. Main Street
 Yukon, OK 73099
 405-354-6676 Fax 405-350-8929



ZONING PERMIT

THIS FORM WAS PRINTED ON: 8/12/2011

| | | | |
|------------------|---------------------------------|------------------|---------------------------------|
| PERMIT #: | 110812001 | DATE ISSUED: | 8/12/2011 |
| JOB ADDRESS: | 1401 LAKESHORE DR | LOT #: | |
| PARCEL ID: | | BLK #: | |
| SUBDIVISION: | SUNRISE HILLS | ZONING: | |
| OWNER/AGENT: | ROUTE 86 YUKON ASPHALT EMULSION | CONTRACTOR: | ROUTE 86 YUKON ASPHALT EMULSION |
| ADDRESS: | 1401 LAKESHORE DR | ADDRESS: | 1401 LAKESHORE DR |
| CITY, STATE ZIP: | YUKON OK 73099 | CITY, STATE ZIP: | YUKON OK 73099 |
| PHONE: | | PHONE: | |
| PROP USE: | | SETBACKS: | |
| VALUATION: | \$ 0.00 | FRONT: | |
| SQ FT: | 0.00 | LEFT SIDE: | |
| CCCP TYPE: | | RIGHT SIDE: | |
| CNST TYPE: | | REAR: | |
| WORK DESC: | RE-SONING I:1 TO I:2 | | |

| DESCRIPTION | AMOUNT |
|-------------|-----------|
| INITIAL | \$ 150.00 |
| TOTAL | \$ 150.00 |

NOTES:

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 12 MONTHS AT ANY TIME AFTER WORK IS STARTED.

Note: All permits over \$50,000.00 have special requirements as required by the Oklahoma Tax Commission.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT) _____ DATE 8/11/2011

(APPROVED BY) M. Hill DATE 8/11/2011

AMOUNT PAID 150 CASH CHECK # 5402
 CALL 354-6676 FOR INSPECTIONS

Roger D. Everett
Attorney and Counselor at Law

508 W. Vandament
Suite 300
Yukon, Oklahoma 73099

(405)350-0990
FAX: (405)354-2834

August 18, 2011

Yukon Community Development
Attn: Charolette
Post Office Box 850500
Yukon, Oklahoma 73085

Re: Route 66 Yukon Asphalt and emulsion Manufacturing, inc.
Joey Smith and Dennis Whittaker
1401 Lakeshore Drive, Yukon, OK

Dear Sirs:

Please be advised that I represent Mr. Joey Smith and Mr. Dennis Whittaker in regards to the Application to Re-Zoning. Mr. Smith and myself will be present at the City Planning Commission meeting on September 12, 2011. Both Mr. Smith and myself will be able to address the planning commission in regards to the re-zoning matter. Mr. Whittaker is unable to attend on this date.

Sincerely yours,



Roger D. Everett

RDE/sst



YUKON
Community Development

Joey Smith
Better Roads & Parking Lots LLC
Yukon, OK 73099

Reference: 1401 Lakeshore Dr
August 30, 2010

Mr. Smith:

This is a follow up letter in reference to your request for an official determination for your proposed business to be located at 1401 Lakeshore in Yukon, Oklahoma. The proposed use that you have stated is for an asphalt emulsion plant & construction office & storage.

It has been determined for the above mentioned business(es) uses, you will have to complete the following list of items and obtain city approval on each item.

- 1) The property will be required to be preliminary and final platted. (Applications enclosed)
- 2) Zoning will need to be changed to I-2 Heavy Industrial District. (Application attached)
- 3) A Conditional Use Permit will be required for the asphalt emulsion plant. (Application attached)
- 4) Property is located in a special flood hazard area and you will need to comply with chapter 54 floods. (Copy Enclosed)
- 5) Comply with the requirements of Article IV Stormwater Quality Management. (Copy enclosed)
- 6) Provide clarification from the Oklahoma Department of Environmental Quality to determine if you are required to permit under their storm water program.
- 7) All electrical new and or existing will need to meet the requirements of the 2005 National Electrical Code.
- 8) Comply with the 2006 International Fire Code Requirements for all areas of property.

The above list is a general list of items you are still required to comply with all of the requirements of the Yukon Code of Ordinances. (Building, Electrical, Mechanical, Plumbing & etc.)

Should you have any questions, please feel free to call at 354-6676.

Sincerely,

Mitchell Hort
Community Development Director

MH/so

City of Yukon 528 W. Main Street
P.O. Box 850-900
Yukon, Oklahoma 73085
Phone: (405) 354-6676
Fax: (405) 350-8929

No. 2007-52

TAX CERTIFICATE
OF PURCHASE OF PROPERTY SOLD FOR
DELINQUENT TAXES

TO
SOCI INVESTMENTS, LLC

Taxes for the year 2007 \$ 1,761.35
Paid 2/26/08 445.20 00

Issued Tax Receipt No. 14299
David J. Radwin
Notary Public

Taxes for the year 2008 \$ 1,708.57
Paid 2/26/08 575.20 07

Issued Tax Receipt No. 14299
David J. Radwin
Notary Public

Taxes for the year 20... \$...
Paid ...

Issued Tax Receipt No. ...
County Treasurer

Any Person claiming to pay any subsequent tax on any land or other property which the certificate need produce the certificate to the Treasurer and pay the amount of such subsequent tax, and the date of payment thereof.

OK D.S. 1981, § 2417

ASSIGNMENT

September 9 A.D. 2009
For Value Received, I, the within named owner, assign and transfer to the within named assignee, all my right and interest in and to the within described property, to have full force and effect from the date hereof.

David J. Radwin
Notary Public

STATE OF OKLAHOMA
Canadian County, } as

Belonging to Kim Alford
a Maley Public in and for said County and State,
the 9th day of
April 2009, personally
at Norman, Oklahoma

In the known to be the intended person who executed the within and foregoing instrument and assignment of Tax Certificate, and acknowledged to me as a Notary Public in and for said County and State, that he executed the same at the time and place and voluntarily and without duress, fraud, coercion, or other unlawful influence.

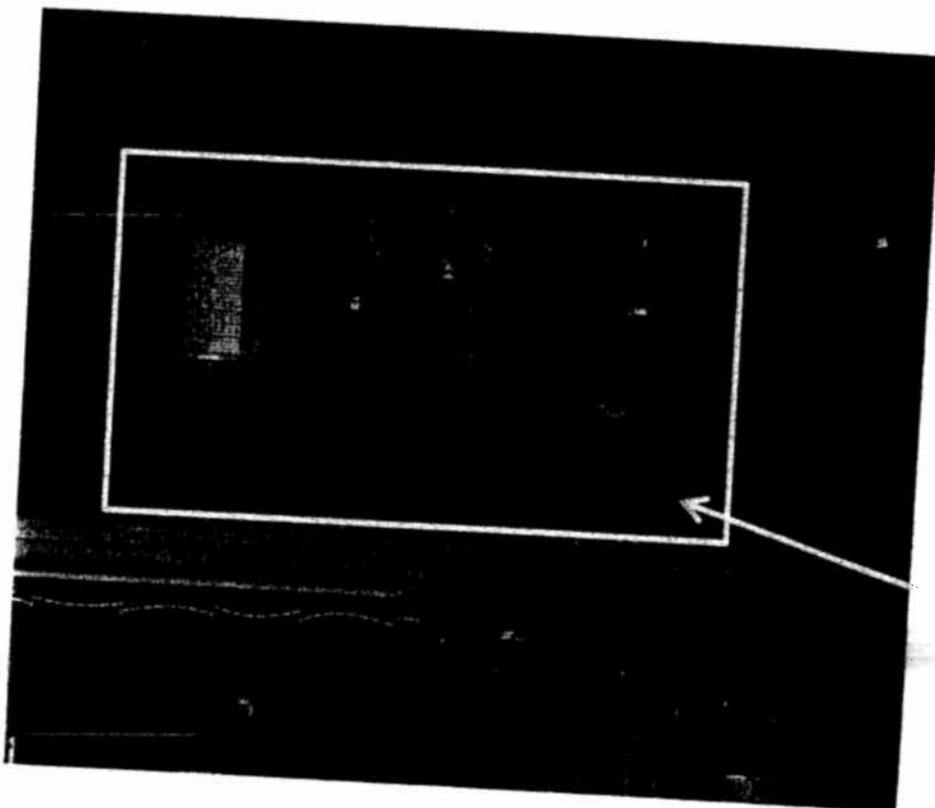


Witnessed this 9th day of September 2009, on receipt of \$... Indian money

Signature: David J. Radwin
Notary Public

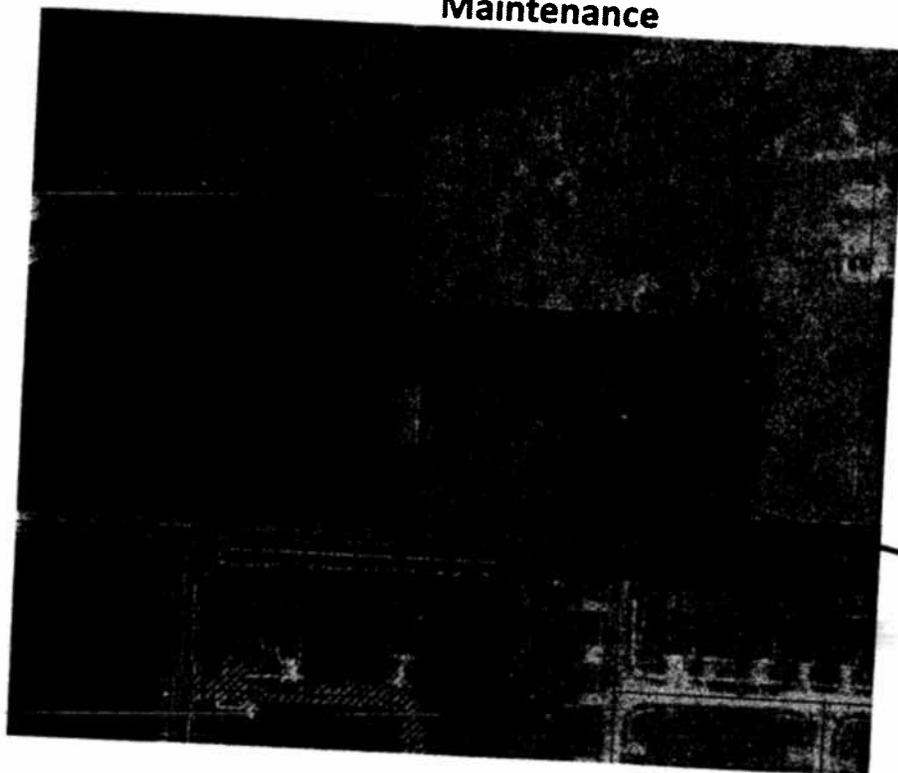
STATE OF OKLAHOMA
CANADIAN COUNTY
FILED OR RECORDED
2009 SEP - 9 P 2 36
SHELLEY DICKERSON
COUNTY CLERK

1401 Lakeshore Dr. – Route 66 Yukon Asphalt Emulsion Maintenance



Property

1401 Lakeshore Dr. – Route 66 Yukon Asphalt Emulsion Maintenance



Legend

zoning_072008

<all other values>

ZONE_CODE

- A1
- C1
- C1-PUD
- C2
- C3
- C3-PUD
- C4
- C5
- CB
- I1
- R1
- R1-PUD
- R2
- R3

PROPERTY

**1401 Lakeshore Dr – Route 66 Yukon Asphalt Emulsion
Maintenance**



PROPERTY

Yukon, Oklahoma, Code of Ordinances >> PART II - CODE OF ORDINANCES >> APPENDIX A - ZONING ORDINANCE >> ARTICLE 9. - AMENDMENTS >> SECTION 901. - PROCEDURES >>

SECTION 901. - PROCEDURES

901.1 - Planning Commission recommendation required.

901.2 - Application for amendment.

901.3 - Notice and public hearing.

901.4 - Planning Commission action.

901.5 - City action.

901.6 - Protest to amendment.

901.1 - Planning Commission recommendation required.

The regulations, restrictions, prohibitions and limitations imposed and the districts created may from time to time be amended, supplemented, changed, modified or repealed by ordinance, but no change shall be made until the Planning Commission, after notice and public hearing, files with the City Council a report and recommendation on the proposed change.

901.2 - Application for amendment.

An owner or his duly authorized agent or representative may make application for the amendment of the zoning restrictions applicable to his property by filing with the Planning Commission a written application in such form and content as the Planning Commission may by resolution establish. An application for amendment shall be accompanied by the payment of a fee of one hundred and fifty dollars (\$150.00) to cover the costs of notice and posting and administrative review. Said fee shall be payable in two parts—One hundred dollars (\$100.00) for the hearing before the Planning Commission and fifty dollars (\$50.00) for the hearing before the City Council.

901.3 - Notice and public hearing.

Upon receipt of an application, the Planning Commission shall set a date for public hearing not less than twenty (20) days nor more than sixty (60) days from the date of filing. Fifteen (15) days' notice of the public hearing shall be given by the Planning Commission by publication in a newspaper of general circulation in the City of Yukon. In addition to the notice provided above, notice of public hearing of any zoning change shall be given by a sign or signs as may be required, placed on the property affected by such proposed zoning reclassification. Such sign (or signs) and the lettering thereon shall be of sufficient size so as to be clearly visible and legible from the public street or streets toward which it faces. It shall contain information giving the date, time and place of the public hearing and by whom it shall be conducted, the desired zoning classification, the proposed use of the property, and such other information as deemed necessary to provide adequate and timely public notice.

901.4 - Planning Commission action.

- A. After notice and public hearing, the Planning Commission shall vote to:
 - (1) Recommend to the City Council that the application be approved as submitted, or as amended, or be approved subject to modification; or
 - (2) Recommend to the City Council that the application be denied.
- B. An application recommended for approval, or approval subject to modification, shall be transmitted to the City with the report and recommendation of the Planning Commission within fifteen (15) days from the date of Planning Commission action.
- C. An application recommended for denial shall not be considered further and fifty dollars (\$50.00) of the fee required in Article 901.2, Application for Amendment, shall be refunded to the applicant unless the applicant, within fifteen (15) days from the date of the Planning Commission action, files a written request with the City Council for a hearing whereupon a fee of fifty dollars (\$50.00) shall accompany the request for a hearing before the City Council. Upon notice of such request, and receipt of the required fee, the Planning Commission shall forthwith transmit the application and its report and recommendation and a copy of its minutes on the hearing to the City Council. The City Clerk shall notify all interested parties of record before the Planning Commission proceedings of the time and place of the consideration of the appeal hereinabove provided for.

(Ord. No. 783, § 4, 4-1-86)

901.5 - City action.

The City Council shall hold a hearing on each application regularly transmitted, or which has been transmitted pursuant to an appeal as provided for in Section 901.4C. The City Council shall approve the application as submitted and recommended by the Planning Commission, or approve the application subject to modification, or deny the application, or return the application to the City Planning Commission for further study.

901.6 - Protest to amendment.

If a written protest against an amendment, change or repeal of this Ordinance or any part thereof is presented, duly signed and acknowledged more than three (3) days prior to said public hearing by the owners of twenty (20) percent or more of the area of the lots included in such proposed change, or by the owners of fifty (50) percent or more of the area of the lots immediately abutting any side of the territory included in such proposed change, or separated therefrom only by an alley or street less than three hundred (300) feet wide, such amendment shall not become effective except by the favorable vote of three-fifths of all the members of the City Council.

(Ord. No. 518, § 1, 8-6-74; Ord. No. 574, 12-21-76)

Roger D. Everett
Attorney and Counselor at Law

508 W. Vandament
Suite 300
Yukon, Oklahoma 73099

(405) 350-0990
FAX: (405) 354-2834

HAND DELIVERED

September 26, 2011

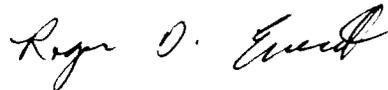
Mr. Doug Shivers
Yukon City Clerk
500 West Main
Yukon, Oklahoma 73099

Re: My Client: Joey Smith dba Route 66 Asphalt Emulsion
Manufacturing located at 1401 Lake Shore Drive, Yukon,
Oklahoma
Request for a Hearing before the City Council

Dear Mr. Shivers:

This letter is a written request on behalf of my client, Route 66 Asphalt Emulsion Manufacturing located at 1401 Lake Shore Drive, Yukon, Oklahoma, for a hearing before the City Council. Please find enclosed my Trust Check No. 5415 drafted in the sum of Fifty Dollars (\$50.00) to cover the fee for this action.

Sincerely yours,



Roger D. Everett

RDE/sst

Enclosure - Check

OFFICE OF THE CITY ATTORNEY

Yukon



Oklahoma

MEMORANDUM

To: Doug Shivers, City Clerk
From: Michael D. Segler 
Date: September 26, 2011
Subject: Agreement for Services - Yukon Chamber of Commerce

Enclosed is the Agreement for Services between the City of Yukon and Yukon Chamber of Commerce which has been signed by James Moore and Cathy Patton.

Please have this placed on the City Council agenda. Thank you.

AGREEMENT FOR SERVICES

CITY OF YUKON

YUKON CHAMBER OF COMMERCE

This Agreement is made and entered into this _____ day of _____, 2011, by and between the **City of Yukon**, hereinafter referred to as "City", and the **Yukon Chamber of Commerce**, a nonprofit Corporation, hereinafter referred to as "Contractor".

WITNESSETH:

WHEREAS, the Contractor is an experienced nonprofit corporation concerned with the provision and services to the community; and

WHEREAS, the City has a continuing desire to serve the needs of the citizens of Yukon; and

WHEREAS, it is in the best interest of the citizens of the City of Yukon that the Contractor and the City agree for the provision of certain, hereinafter, described services by said Contractor; and,

NOW, THEREFORE, in consideration of their mutual obligations and understanding, the parties agree to the foregoing and as follows:

1. **TERM:** This agreement shall be from the 1st day of July, 2011, through the 30th day of June, 2012.
2. **CONSIDERATIONS:** The City agrees to furnish to the Contractor the building at 510 Elm for One Dollar (\$1.00) per year and the City will maintain the exterior of the building and the lawn.

The City agrees to pay Contractor, as consideration for services for the citizens of Yukon provided by the Contractor, the sum of Two Thousand Five Hundred (\$2,500.00) per month through the term of this contract. The Contractor agrees to provide the services described in paragraph 3 below. The monthly payments will begin July 1, 2011.

3. **SERVICES:** In consideration of the City's above set forth payment, the Contractor agrees to provide services according to the attached program of work.
4. **INDEMNIFICATION:** Contractor agrees to indemnify and hold harmless the City from any and all liability, loss or damage the City may suffer as a result of claims, demands, costs or judgments against it arising from the activities of Contractor. In addition, Contractor agrees to provide the City as an additional insured on any liability insurance policies

maintained by Contractor in an amount of not less than the maximum exposure of the City under the Oklahoma Governmental Tort Claims Act.

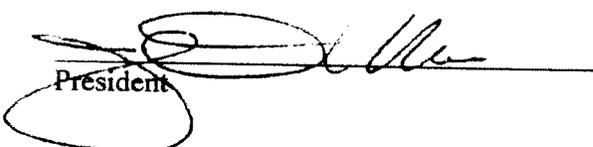
5. **PROPERTY USAGE:** Contractor agrees to comply with all policies adopted by the City concerning the use of City property and facilities by private entities, whether those policies are in existence at the time of the execution of this agreement or are adopted by the City subsequent to the execution of this agreement.

IN WITNESS WHEREOF, the parties signify their agreement to all contained herein by the following executions:

THE CITY OF YUKON

YUKON CHAMBER OF COMMERCE

Mayor John Alberts

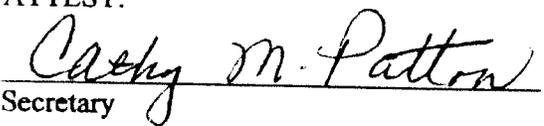


President

ATTEST:

ATTEST:

City Clerk



Secretary

APPROVED BY:

Michael D. Segler
City Attorney



2011 Program of Work

Vision

Yukon Chamber of Commerce, your connection to businesses, community and success.

Mission Statement

The Yukon Chamber of Commerce promotes economic growth in the community through leadership, support and services to our members.

Business and Economic Development Division

Retail Development and Retention Committee:

Objective: Foster and support growth of the local retail businesses. Plan and promote events to focus on retail growth and retention. Continue to organize and promote "Shop Yukon", as a non-dues revenue retail event.

Membership: Open to any Yukon Chamber of Commerce member

Goals:

To work diligently with BREI (Business Retention and Expansion International) to build an economic development strategy that focuses on the retention and expansion of existing businesses. Program to be designed to help support existing business develop and expand in today's economy.

To support and retain existing Yukon sales tax collecting and remitting businesses, that are proven to have expanded, through the facilitation of Economic Development agreements.

Organize, market and execute a successful retail promotion to involve the members and the community while meeting the goal of a non-dues revenue event.

To engage and recruit new membership of non-member participating businesses through a successful, retail event.

Revitalization of Main Street/ Historic Route 66

Meeting Date: 3rd Tuesday of each month

Chairperson: Rick Opitz, 5 Star Storage

Economic Development and Tourism Committee:

Objective: Work in cooperation with the City of Yukon and the Yukon Economic Foundation in the recruitment of new business, the retention and expansion of existing business and the creation of new jobs and investment within Yukon. Work with Chisholm Trail Festival, Czech Festival and Freedom Fest

Membership: Open to any Yukon Chamber of Commerce member

Goals: Utilize all resources available and build strong relationships within the City of Yukon, the IEDC, the OEDC and the Greater OKC Partnership to continue strong economic development in Yukon.

To enable Yukon to grow in a clear and common Economic Development direction for the betterment of Yukon as a community.

Meeting Date: 1st Wednesday of each month

Chairperson: Cathy Patton, YNB and Terri Martin, Nina Willingham

Governmental Affairs Division

Legislative Affairs Committee

Objective: Increase business involvement in political and legislative issue at the local, state and national levels. Meet monthly with school, city, county and state elected officials. Assist in finding sponsors for the monthly Legislative Breakfast.

Membership: Open to any Yukon Chamber of Commerce member

Goals:

Increase attendance from the Chamber and the community for Legislative Breakfast.

Yukon Economic Development Foundation:

Board Liaison:

To act as a point person, in addition to the Chamber Executive Director, from the Board of Directors to the Yukon Economic Development Foundation working toward common goals and objectives of both the Chamber and the Development Foundation.

Work closely with the City of Yukon and Canadian County elected and administrative leaders on key local issues.

Serve as a strong advocate for our members and our business community regarding legislative and political issues at the local, state and national levels.

Strive to update and familiarize the Chamber on key business issues. Keep the Board and Chamber updated on information from the State Chamber of Commerce of Oklahoma, including specific positions on relevant business matters.

Commit to a yearly Legislative Day at the capitol for the City of Yukon and all our businesses.

Meeting Date: 1st Tuesday of each month

Chairperson: President-Elect Cathy Patton, Yukon National Bank

Organizational and Membership Development Division

Board of Directors

Objective: To govern and set policy for the Chamber, make decisions representing the membership. To provide direction, support and necessary resources to carry out the Chamber's Program of Work.

Membership: Elected by the membership and by appointment

Goals: To heighten public awareness and support a positive community perception of the Chamber. To build strong, symbiotic working relationships between businesses, chambers, cities, schools and legislators

Meeting Date: 3rd Monday of the month, 4p-5p at the Yukon Chamber of Commerce offices.

Chairperson: President James Moore, FACHE Integris Canadian Valley and Integris Southwest

Executive Committee

Objective: To act for the Board of Directors in matters of emergency between meetings of the Board.

Membership: President, President-elect, Immediate Past President, Vice-President, Treasurer, and Executive Director

Meeting Date: As requested

Chairperson: President James Moore, FACHE Integris Canadian Valley and Integris Southwest

Finance Committee

Objective: To ensure that the Chamber remains fiscally sound through review of the Chamber's annual operating budget and investments.

Membership: Open to members of the Board of Directors

Goals: To keep the Chamber Board informed and educated on the financial responsibilities, obligations and opportunities of the Chamber.

Meeting Date: Directly prior to each monthly Board of Directors meeting

Chairperson: Treasurer Sherry Poage, Bank of Commerce

Nominating Task Team

Objective: To act in accordance with the Chamber by-laws regarding board member leadership, while working to maintain strong leadership for the Chamber Board and the Chamber at large.

Membership: Open to members of the Board of Directors

Goals: To ensure the highest possible level of leadership for the Chamber Board.

Meeting Date: Each November

Chairperson: James Moore, Integris

Ambassadors

Objective: Instrumental in increasing new membership and in retention of existing members. Ambassadors attend Friday morning coffees, attend and assist in ribbon cutting ceremonies and conduct new member orientation. Make personal visits to Chamber members throughout the year and maintain 4 points of contact with new members. Attend quarterly Business after hours functions, and actively pursue recruitment of new members and provide outreach to non-members for luncheons and other Chamber events. Assist in procuring sponsors for Chamber events including the luncheons, Business After Hours, and events cards. Coordinate the Ambassadors program.

Membership: Open to Yukon Chamber of Commerce members

Goals:

Cultivate and encourage a personal environment within the Chamber in order to truly serve each member on a personal level and foster a sense of ownership within each member of the Yukon Chamber of Commerce.

Focus strongly on membership retention, emphasizing and promoting the growing value of a chamber membership to both existing and prospective members. Thus, developing a sound financial base for the Yukon Chamber while supporting membership growth and benefits to those members.

Bolster the involvement of the ambassadors, seeking for each to take a larger role during ribbon cuttings and business after hours planning and events.

Ensure that the ambassadors each fulfill a portion of the 4 Points of Contact, as assigned to them.

Assist the Community Profile committee in the publication of a Yukon Community Profile.

Meeting Date: 4th Thursday of the month, 12pm at the Yukon Chamber of Commerce offices, alternating each month to 4pm at scheduled restaurant in Yukon.

Chairperson: Kirk Otto, Staples Board Liaisons: Mike Geers, Geers Real Estate and Bill Martin, Edward Jones

Golf Committee

Objective: Plan, promote and successfully execute the Yukon Chamber of Commerce golf tournament.

Membership: Open to any Yukon Chamber of Commerce Member

Goals: Promote the tournament, increasing the number of teams and participation.

Continue to provide a quality golf tournament to our members and all participants.

Recruit and cultivate relationships with sponsors from the business community and the community of Yukon.

Meeting Date: As requested in months prior to tournament

Chairperson: Bruce Kennedy YNB, Board Liaison: Mike Segler, Wheatley, Segler, Osby, Miller, LLC

Luncheon Committee

Objective: Organization and planning the monthly Chamber luncheons, including the New Teacher's luncheon each August.

Membership: Open to any Yukon Chamber of Commerce member

Goals: Arrange speakers that meet the needs and interests of member businesses, providing useful, relevant, and topical information.

Plan and provide for the New Teacher's Luncheon each August. Welcome all new Yukon teachers to our community and provide new teacher's bags from the business community to each teacher.

Provide a variety of networking and learning opportunities on a number of appropriate business and community subjects for Yukon Chamber members.

Meeting Date: 3rd Thursday of each month

Chairperson: Cherie Logan, State Farm Insurance Board Liaison: Jan Forman, Old Republic Title.

Annual Banquet Committee

Objective: Plan and promote the Yukon Chamber of Commerce annual banquet each January. Recruit and secure sponsors for the dinner, as well as, items for the auction. Arrange for an engaging speaker, well-suited and pertinent to the business interests of the Yukon Chamber of Commerce successfully market corporate tables and sponsorships.

Membership: Open to any Yukon Chamber of Commerce member

Goals:

Increase attendance and participation

Increase corporate sponsorships

Clarify, promote and market sponsorship levels, with related seating and publicity

Fundraise: as one of the larger sources of non-dues revenue for the Yukon Chamber of Commerce, maximizing the profit level is core to the Annual Banquet Committee.

Evaluate the incorporation of a live auction on a few key items and explore other fund raising possibilities.

Build on our established auction sponsors, creating a more marketable, successful, and financially beneficial auction each year.

Research and discuss possibility of cash bar during dinner

Require and confirm that all speeches be submitted to the Yukon Chamber for proofing and timing adjustments 1 week prior to the banquet

Meeting Date: As requested during the months of September - January

Chairperson: Dr. Amanda Miller, Family Wellness Chiropractic, PC

PROPOSED 2010 BUDGET

| Income | Proposed 2011 | Jan-Dec 2010 | Jan-Dec 2009 | Jan - Dec 2008 |
|---------------------------------|----------------------|----------------------|----------------------|----------------------|
| Banquet Income | 30,000.00 | 30,000.00 | 26,895.00 | 31,598.00 |
| Business Dev. / ED/ Tourism | | 52,000.00 | 34,545.00 | 38,228.00 |
| Retail Income/ED/Shop Yukon | 10,000.00 | 9,980.00 | 9,670.00 | 18,950.00 |
| Map | 10,750.00 | | | |
| Czech Festival | 3,500.00 | | | |
| City of Yukon | 30,000.00 | | | |
| Golf Tournament Income | 14,000.00 | 15,000.00 | 14,074.00 | 16,163.50 |
| Legislative Affairs Income | 250.00 | 250.00 | 225.00 | 325.00 |
| Luncheons Income | 6,700.00 | 8,500.00 | 7,554.00 | 8,415.66 |
| Membership Investment | 75,000.00 | 75,500.00 | 56,988.26 | 62,178.25 |
| Women's Night Out (Membership) | 0.00 | 0.00 | 244.00 | |
| Total Income | \$ 180,200.00 | \$ 191,230.00 | \$ 150,196.26 | \$ 175,868.41 |
| Cost of Goods Sold | | | | |
| Advertising COG | 2,500.00 | 0.00 | 0.00 | 0.00 |
| Banquet COG | 15,000.00 | 15,000.00 | 11,929.68 | 14,348.64 |
| Committee Meetings COG | 750.00 | 1,500.00 | 1,787.89 | 1,217.26 |
| Business Dev. / ED/ Tour COG | 10,000.00 | 38,100.00 | 4,571.56 | 15,386.02 |
| Retail Income/ED/Shop Yukon | 9,368.00 | 9,659.99 | 10,134.00 | 18,950.00 |
| Map | 1,300.00 | | | |
| Czech Festival | 0.00 | | | |
| City of Yukon | 8,000.00 | 8,000.00 | 7,971.06 | 10,892.43 |
| Golf Tournament COG | 100.00 | 100.00 | 54.84 | 11.28 |
| Legislative Affairs COG | 6,700.00 | 8,500.00 | 8,504.94 | 9,742.79 |
| Luncheon COG | 2,000.00 | 2,500.00 | 1,754.58 | 3,543.73 |
| Membership Investment COG | 0.00 | 0.00 | 390.00 | |
| Women's Night Out (Membership) | 55,718.00 | 83,359.99 | 47,098.55 | 74,092.16 |
| Total Cost of Goods Sold | \$ 124,482.00 | \$ 107,870.01 | \$ 103,096.71 | \$ 101,766.26 |
| Gross Profit | \$ 55,718.00 | \$ 83,359.99 | \$ 47,098.55 | \$ 74,092.16 |
| Expenses | | | | |
| Accounting/Legal | 2,500.00 | 2,500.00 | 2,450.00 | 1,675.00 |
| Advertising | 2,600.00 | 500.00 | 500.00 | 460.00 |
| Auto Expense | 600.00 | 1,200.00 | 1,000.00 | 600.00 |
| Bank Charges | 1,000.00 | 1,000.00 | 870.33 | 572.74 |
| Client Development | 1,000.00 | 1,000.00 | 849.70 | 1,180.16 |
| Contributions | 0.00 | | | |
| Dues and Subscriptions | 2,500.00 | 2,500.00 | 2,376.33 | 1,351.28 |
| Equipment Rental | 1,200.00 | 1,200.00 | 1,187.44 | 825.08 |

THE CITY COUNCIL OF THE CITY OF YUKON MET ON THE 18TH DAY OF OCTOBER, 2011, IN THE COUNCIL CHAMBERS OF THE CENTENNIAL BUILDING AT 12 S. 5th ST., YUKON, OKLAHOMA, AT 7:30 P.M.

PRESENT:

ABSENT:

Notice of this meeting having been given in writing to the Clerk of the municipality as required by law and public notice of the agenda for same having been posted in prominent public view at the principal office of the City Council and at the location of said meeting, twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

(Other Proceedings)

Thereupon the Mayor introduced a Resolution, copies having been distributed to the Council members, and upon motion by _____, seconded by _____, such Resolution was adopted by the following vote:

AYE:

NAY:

The Resolution as adopted is as follows:

RESOLUTION NO. 2011- 11

A RESOLUTION APPROVING THE INCURRENCE OF INDEBTEDNESS BY THE YUKON MUNICIPAL AUTHORITY (THE "AUTHORITY") ISSUING ITS 2011 REVENUE NOTE (THE "REVENUE NOTE"), IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$2,000,000; WAIVING COMPETITIVE BIDDING AND AUTHORIZING SAID REVENUE NOTE TO BE SOLD AT A PRICE LESS THAN PAR VALUE BY NEGOTIATED SALE WITHIN THE LIMITS PROVIDED BY TITLE 60, OKLAHOMA STATUTES, SECTION 176; AUTHORIZING AND APPROVING A SALES TAX AGREEMENT PROVIDING SECURITY FOR THE REVENUE NOTE; DESIGNATING THE REVENUE NOTE AS "QUALIFIED TAX-EXEMPT OBLIGATIONS" UNDER THE INTERNAL REVENUE CODE OF 1986; PROVIDING THAT THE TRUST INDENTURE SHALL BE SUBJECT TO PROVISIONS OF THE REVENUE NOTE; RATIFICATION OF LEASE AGREEMENT AND OPERATION AND MAINTENANCE CONTRACT BETWEEN THE CITY AND THE AUTHORITY AND AGREEING THAT THE TERM OF THE LEASE SHALL EXTEND TO LONG AS THE REVENUE NOTE REMAINS UNPAID; AND, AUTHORIZATION OF DOCUMENTS AND PROCEDURES RELATED TO ISSUANCE OF THE REVENUE NOTE.

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF YUKON:

Section 1. Authorization of Issuance of Revenue Note. The Yukon Municipal Authority (the "Authority"), a public trust organized and existing under the laws of the State of Oklahoma, the beneficiary of which is the City of Yukon, Oklahoma (the "City"), is hereby authorized to incur an indebtedness by the issuance of its obligation designated:

Yukon Municipal Authority 2011 Revenue Note in the aggregate principal amount not to exceed \$2,000,000 (the "Revenue Note"),

for the purposes of providing capital improvements and equipment for the use and benefit of the City and the payment of associated indebtedness, the payment of financing costs and for expenses of issuing the Revenue Note; provided that the Revenue Note shall never constitute a debt of the City.

Section 2. Waiver of Competitive Bidding on Sale of the Revenue Note. Competitive bidding on the sale of the Revenue Note is hereby waived and the same is authorized to be sold at a price less than par value by negotiated sale, pursuant to the terms of the Revenue Note, all within the limits provided by Title 60, Oklahoma Statutes 2001, Section 176, as amended.

Section 3. Sales Tax Agreement The Mayor or Vice Mayor are hereby authorized to enter into a Sales Tax Agreement providing security for the Revenue Note, by which the City pledges funds of the City to the Authority for repayment of the Revenue Note, provided such

Sales Tax Agreement complies in all respects with applicable Oklahoma law, including Oklahoma law which provides that the City may not become obligated beyond its fiscal year (July 1 through June 30), and all payments of City funds to the Authority for payment of the Revenue Note are subject to annual appropriation by the City.

Section 4. Reasonable Expectations with Respect to Issuance of Tax-Exempt Obligations and Designation of Revenue Note as Qualified Tax-Exempt Obligations. The City reasonably anticipates that the aggregate amount of “qualified tax-exempt obligations” (as defined in section 265(b)(3)(B) of the Internal Revenue Code of 1986, as amended (the “Code”)), which will be issued by the Authority, the City and all subordinate entities thereof during calendar year 2011 will not exceed \$10,000,000, and hereby covenants and agrees, as a material inducement and consideration to the purchasers of its Revenue Note, that neither the Authority, the City or any subordinate entity thereof will, during calendar year 2011, issue “qualified tax-exempt obligations” (as defined in Section 265(b)(3)(B) of the Code), in an aggregate amount exceeding \$10,000,000. Further, it is the purpose and intent of this Resolution that the Revenue Note shall constitute and is hereby designated as “qualified tax-exempt obligations” as defined in Section 265(b)(3)(B) of the Code, in order that the purchasers of the Revenue Note may avail themselves of the exception contained in said Section 265(b)(3)(B) of the Code with respect to interest incurred to carry tax-exempt bonds. The City hereby covenants and agrees that it will not designate as “qualified tax-exempt obligations” more than \$10,000,000 in aggregate amount of obligations issued by the Authority, the City or any subordinate entity thereof during calendar year 2011. Notwithstanding other provisions of this section, the City and other related entities may issue obligations, provided that the issuance of such obligations do not disqualify the Revenue Note as “qualified tax-exempt obligations” as defined by Section 265(b)(3)(B) of the Code. The City hereby covenants and agrees with the purchasers of the Revenue Note to take such further actions and execute such documents and instruments as may be necessary or proper to carry out the intent of this Resolution, and/or as may be in furtherance of the issuance of the Revenue Note, and the Mayor (or Vice Mayor in the absence of the Mayor) is hereby authorized, empowered and directed to take such actions and execute such documents as may be deemed necessary or proper from time to time.

Section 5. Trust Indenture Subject to Revenue Note. The Trust Indenture dated as of June 20, 1972, as amended, creating the Authority is subject to the provisions of the Revenue Note.

Section 6. Ratification of Lease. The City hereby ratifies and confirms the Lease Agreement and Operation and Maintenance Contract by and between the City and the Authority dated the 3rd day of October 1972, as amended, (the “Lease”) pertaining to the lease by the City to the Authority of its existing and after acquired water and sanitary sewer systems in order to enable the Authority to secure any obligations issued by the Authority by a pledge of its leasehold interest in such system, together with a pledge of revenues and proceeds derived from the operation thereof; and, it is agreed that the term of the Lease shall extend so long as the Revenue Note remains outstanding and unpaid.

Section 7. Finalization, Execution and Delivery of Documents Necessary for Issuance of the Revenue Note. The Mayor (or the Vice Mayor in the absence of the Mayor) is authorized and directed to finalize, modify, create, execute, record, file and deliver on behalf of the City all bond, securities, tax and security documents and certifications necessary to consummate issuance of the Revenue Note, and further to modify dates with respect to the Revenue Note and other instruments and to modify the name of the Revenue Note; and, the City Clerk (or the Assistant City Clerk in the absence of the City Clerk) is authorized and directed to provide all attestations and certifications necessary to consummate issuance of the Revenue

Note; and, upon execution and delivery of all documents provided for or contemplated by this Resolution, the same shall be conclusively deemed authorized and approved by the City.

PASSED AND APPROVED the 18th day of October, 2011.

CITY OF YUKON, OKLAHOMA

(SEAL)
ATTEST:

Mayor

City Clerk

STATE OF OKLAHOMA)
) SS:
COUNTY OF CANADIAN)

I, the undersigned, the duly qualified and acting Clerk of the City of Yukon, hereby certify that the above and foregoing is a true, correct and complete copy of the Resolution duly adopted by the governing body of said City and of the proceedings of the governing body of said City in the adoption of said resolution on the date therein set out as shown by the records of my office.

I further certify that in conformity with Title 25, Oklahoma Statutes 2001, Section 301-314, inclusive, as amended (the Oklahoma Open Meeting Act), notice of this meeting was given in conformity with the requirements of law.

WITNESS my hand and seal of said City the 18th day of October, 2011.

City Clerk

(SEAL)

6/6A

THE CITY COUNCIL OF THE CITY OF YUKON, OKLAHOMA, MET IN THE COUNCIL CHAMBERS OF THE CENTENNIAL BUILDING AT 12 S. 5TH ST., YUKON, OKLAHOMA, ON THE 18TH DAY OF OCTOBER, 2011, AT 7:30 P.M.

PRESENT:

ABSENT:

Notice of this meeting having been given in writing to the Clerk of the municipality as required by law and public notice of the agenda for same having been posted in prominent public view at the principal office of the City Council and at the location of said meeting, twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

(Other Proceedings)

Thereupon, an Ordinance was introduced by the Mayor and read, and upon motion by _____, seconded by _____, said Ordinance was adopted by the following vote:

AYE:

NAY:

Thereupon, the Mayor introduced the emergency clause attached to such ordinance, which was read, and upon separate vote and upon motion by _____, seconded by _____, said emergency clause was adopted by the following vote:

AYE:

NAY:

The Ordinance reads as follows:

ORDINANCE NO. 1270

AN ORDINANCE AMENDING SEC. 2-137(B) OF THE CODE OF ORDINANCES OF THE CITY OF YUKON BY DETERMINING THAT CERTAIN OBLIGATIONS, INCLUDING THE YUKON MUNICIPAL AUTHORITY 2011 REVENUE NOTE IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$2,000,000, DO NOT EXCEED DEBT LIMITATIONS; REPEALING ALL CONFLICTING ORDINANCE PROVISIONS; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF YUKON, OKLAHOMA:

Section 1.

The Code of Ordinances of the City of Yukon is hereby amended by amending the existing language of Section 2-137(b), which new Section 2-137(b) is set out in its entirety below, to-wit:

(b) The following bonds and indebtednesses are conclusively determined to be within and not to exceed the limitations of Section 2-137(a), or any debt limitations of the Code of Ordinances or the Charter of the City, and any conflicting provisions of the Code of Ordinances of the City are modified to the extent necessary to fully validate the following:

- (i) Yukon Municipal Authority Sales Tax and Utility System Revenue Bonds, Series 2005A in the aggregate principal amount of \$3,080,000.
- (ii) Yukon Municipal Authority Sales Tax and Utility System Revenue Refunding Bonds, Series 2005B in the aggregate principal amount of \$11,180,000.
- (iii) Yukon Municipal Authority Sales Tax and Utility System Revenue Bonds, Series 2007 in the aggregate principal amount of \$7,575,000.
- (iv) Yukon Municipal Authority Sales Tax and Utility System Revenue Refunding Bonds, Series 2010 in the aggregate principal amount of \$4,430,000.
- (v) Yukon Municipal Authority 2010 Revenue Note in the aggregate principal amount of \$2,000,000.
- (vi) Yukon Municipal Authority Sales Tax and Utility System Revenue Bonds, Series 2011 in the aggregate principal amount of \$7,500,000.
- (vii) Yukon Municipal Authority 2011 Revenue Note in the aggregate principal amount of \$2,000,000.

Section 2. Repealer.

All provisions of the Code of Ordinances of the City of Yukon which are inconsistent with the foregoing are hereby repealed to the extent of such conflict, it being intended that the foregoing Ordinance shall supersede and modify any conflicting provisions contained in the Code of Ordinances of the City of Yukon.

Section 3. Emergency.

Whereas, it is necessary for the immediate preservation of peace, health and safety of the citizens and residents of the City of Yukon, Oklahoma, that the foregoing Ordinance be enacted, and that the provisions of this Ordinance become immediately effective, an emergency is hereby declared to exist and this Ordinance shall be in full force and effect immediately from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 18th day of October, 2011.

CITY OF YUKON, OKLAHOMA

Mayor

ATTEST:

City Clerk

(SEAL)

STATE OF OKLAHOMA)
) SS:
COUNTY OF CANADIAN)

I, the undersigned, the duly qualified and acting Clerk of the City of Yukon, hereby certify that the above and foregoing is a true, correct and complete copy of the Ordinance duly adopted by the governing body of said City and of the proceedings of the governing body of said City in the adoption of said Ordinance on the date therein set out as shown by the records of my office.

I further certify that in conformity with Title 25, Oklahoma Statutes 2001, Section 301-314, inclusive, as amended (the Oklahoma Open Meeting Act), notice of this meeting was given in conformity with the requirements of law.

WITNESS my hand and seal of said City the 18th day of October, 2011.

City Clerk

(SEAL)

THE TRUSTEES OF THE YUKON MUNICIPAL AUTHORITY MET ON THE 18th DAY OF OCTOBER, 2011, IN THE COUNCIL CHAMBERS OF THE CENTENNIAL BUILDING AT 12 S. 5TH ST., YUKON, OKLAHOMA, AT 7:30 P.M.

TRUSTEES PRESENT:

TRUSTEES ABSENT:

Notice of this meeting having been given in writing to the Clerk of the municipality as required by law and public notice of the agenda for same having been posted in prominent public view at the principal office of the Authority and at the location of said meeting, twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

(Other Proceedings)

THEREUPON, the Chairman introduced a Resolution, copies having been distributed to the Trustees, and upon motion by Trustee _____, seconded by Trustee _____, such Resolution was adopted by the following vote:

AYE:

NAY:

The Resolution as adopted is as follows:



CHANGE ORDER NUMBER: 02

TO: Downey Contracting LLC
3217 N.E. 63rd Street
Oklahoma City, Oklahoma
73121

CONTRACT FOR: Construction

TRIAD DESIGN GROUP PROJ. NO.: A167.0

OWNER: City Of Yukon
500 W. Main
Yukon, Oklahoma
73099

CONTRACT DATE: August 22, 2011

NOTICE TO PROCEED DATE: January 26, 2011

PROJECT: NEW YUKON FIRE STATION

You are directed to make the following changes in this Contract:

Provide all materials, labor, services and incidentals required for furnishing and installing complete the several kinds of work described below. Refer to applicable or referenced specifications sections for product and/or execution requirements. Coordinate related work and modify surrounding work as required to complete the following described work:

1. Delete eight (8) exterior cameras and five (5) interior cameras as requested by the Owner/User. Rough-ins (conduit and electrical boxes) have already been installed. Price for this deduction is for the cameras only.
Deduct \$ 2,335.00
2. Reference Specifications, Section 01210.3.3.A, Allowance Number 1(Unknown Sub-grade Site Conditions): Delete this allowance from the contract since all sub-grade work at the Fire Station structure is complete and no unknown underground site conditions were encountered.
Deduct \$ 5,000.00
3. Reference Specifications, Section 01210.3.3.H, Allowance Number 3(Installation of Corner Stone Unit): Delete this allowance from the project since there was no installation of a corner stone unit and all exterior masonry work is now complete.
Deduct \$ 3,000.00
4. Reference Sheet S-4, Detail "B", delete the construction of the floor slab for the Fire Training Building as originally required by the Construction Documents.
Deduct \$ 5,457.58
5. Extend steel lintel plates at arched windows to better insure that stone arches above the windows will not crack in the future. Adjustments were made in the field and approved by the A/E.
Cost for this item included in Specifications, Reference Section 01210.3.3.B, Allowance Number 2 (Miscellaneous Building Modifications) allowance of \$10,000.00. Of the \$10,000.00 allowance, this modification will use \$4,486.95 reducing the Allowance to \$5,513.05 remaining.

No Change In Contract Price

TOTAL DEDUCT THIS CHANGE ORDER: (\$ 15,792.58)

| | |
|---|-----------------|
| The original Contract Sum was | \$3,825,500.00 |
| Net change by previously authorized Change Orders | \$ 40,480.83 |
| The Contract Sum prior to this Change Order was | \$ 3,865,980.83 |
| The Contract Sum will be <i>decreased</i> by this Change Order | \$ (15,792.58) |
| The new Contract Sum including this Change Order will be | \$ 3,850,188.25 |
| The Contract Time will be <i>unchanged</i> , | <i>0 days</i> |
| The Original Contract Substantial Completion Time was April 17, 2012. | |
| New Contract Date of Substantial Completion is therefore <i>Unchanged</i> . | |
| Not valid until signed by both the Owner and Architect | |

The above and foregoing is hereby accepted this 23rd day of August, 2011, and the undersigned agrees to perform the work as so indicated in this Change Order No. 1 with said adjustments in the contract sum.

Downey Contracting LLC

 Authorized Officer

The prices shown for Change Order No. 2 were established by negotiation and are fair and reasonable. The amount contained in the above mentioned Change Order No. 2 complies with 61 O.S. § 121.

TRIAD Design Group, Inc.

 Randy S. Thomas, P.A.

Reviewed for form and legality this ____ day of _____, 2011.

 City Attorney

APPROVED by Council of the City of Yukon this ____ day of _____, 2011.

ATTEST:

 City Clerk

 MAYOR

Tammy Kretchmar

From: Randy Thomas <rthomas@triaddesigngroup.com>
Sent: Tuesday, October 04, 2011 11:01 AM
To: Tammy Kretchmar
Subject: New Yukon Fire Station
Attachments: CHGORD02.DOC

Tammy, attached is Change Order No. 02 for you and Mr. Bottom review and comment. If everything appears correct, I will forward to Downey Construction for signatures and submit the formal change order for presentation to the Council.

Thanks, Randy

Electronic Transmission Confidentiality Notice

The information contained in this electronic transmission is private, confidential, the property of the sender and covered by the Electronic Communications Privacy Act. It is intended for the use of the named addressee(s) only. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please immediately notify the sender and delete this message. Thank You.

Downey Contracting, LLC

CHANGE ORDER PROPSAL

Project: Yukon Fire Station

Date: _____

4-Oct-11

Description: PR 06 - Delete Concrete Footings/Slab at Training Pad - (Approx 456 sf)

DIRECT COSTS

| DESCRIPTION | QUANTITY | UNIT | LABOR TYPE | LABOR HOURS | LABOR COST | MAT'L COST/UNIT | MAT'L COST | EQUIP COST/UNIT | EQUIP COST | TOTAL COST |
|-------------------------|----------|------|------------|-------------|-------------|-----------------|---------------|-----------------|------------|-------------|
| Delete Footing Concrete | -46.00 | cy | | | \$ - | \$ 75.00 | \$ (3,450.00) | | \$ - | \$ - |
| Delete Slab Concrete | -7.00 | cy | | | \$ (70.00) | \$ 75.00 | \$ (525.00) | | \$ - | \$ (595.00) |
| Delete Cement Finish | -456.00 | sf | | | \$ (159.60) | \$ - | \$ - | | \$ - | \$ (159.60) |
| | | | | | \$ - | \$ - | \$ - | | \$ - | \$ - |
| | | | | | \$ - | \$ - | \$ - | | \$ - | \$ - |
| | | | | | \$ - | \$ - | \$ - | | \$ - | \$ - |
| | | | | | \$ - | \$ - | \$ - | | \$ - | \$ - |

SUBCONTRACTORS

| DESCRIPTION | COST |
|-------------|------|
| | |
| | |
| | |
| | |
| | |

LABOR TYPE

| TYPE | DESCRIPTION | COST/HR |
|------|-----------------------|-----------|
| A | Laborer | \$ 25.00 |
| B | Carpenter | |
| C | Operator | \$ 50.00 |
| D | Carpenter & Laborer | |
| E | Skidloader & operator | \$ 125.00 |
| F | Backhoe & operator | \$ 150.00 |

INDIRECT COSTS

| DESCRIPTION | QUANTITY | UNIT | LABOR RATE | LABOR HOURS | LABOR COST | MAT'L COST/UNIT | MAT'L COST | | | TOTAL COST |
|----------------------------|----------|------|------------|-------------|------------|-----------------|------------|--|--|------------|
| Superintendent | | HR | \$ 30.00 | | \$ - | | \$ - | | | \$ - |
| General supt | | HR | \$ 63.21 | | \$ - | | \$ - | | | \$ - |
| Job office & utilities | | DAY | | | \$ - | \$ 35.00 | \$ - | | | \$ - |
| Storage trailer | | DAY | | | \$ - | \$ 15.00 | \$ - | | | \$ - |
| Misc tools & supplies @ 3% | | LS | | | \$ - | | \$ - | | | \$ - |
| Per diem | | DAY | | | \$ - | | \$ - | | | \$ - |
| Traffic control | | DAY | | | \$ - | | \$ - | | | \$ - |
| Building utilities | | DAY | | | \$ - | \$ 75.00 | \$ - | | | \$ - |
| Dumpster | | EA | | | \$ - | \$ 300.00 | \$ - | | | \$ - |
| Testing | | LS | | | \$ - | | \$ - | | | \$ - |
| Surveying | | LS | \$ 300.00 | | \$ - | | \$ - | | | \$ - |
| Safety | | HR | \$ 42.97 | | \$ - | | \$ - | | | \$ - |
| Project manager | | HR | \$ 57.00 | | \$ - | | \$ - | | | \$ - |

COST SUMMARY

| | | |
|--------------------|-----------|-------------------|
| DIRECT COSTS | \$ | (4,664.60) |
| SUBCONTRACTORS | \$ | - |
| INDIRECT COSTS | \$ | - |
| SUBTOTAL | \$ | (4,664.60) |
| Tax @ 0% | | 0.00 |
| Insurance 1.5% | \$ | (69.97) |
| OVERHEAD @ 5% | \$ | (233.23) |
| PROFIT @ 10% | \$ | (489.78) |
| GRAND TOTAL | \$ | (5,457.58) |

This change order pricing is valid for 7 days.
An additional calendar days are requested.

| APPROVAL |
|--------------------|
| _____ SIGNATURE |
| _____ DATE |



John Alberts , Mayor & Council Member Ward II
Nick Grba, Vice Mayor & Council Member Ward I
Bob Bradway, Council Member Ward IV
Dewayne Maxey, Council Member Ward III
Ken Smith, Council Member At Large

**From the Office of the
Community Development
Director
Mitchell Hort**

MEMO TO: City Manager & City Council
FROM: Mitchell Hort, Planning Director
DATE: October 11, 2011
RE: Request for a Conditional Use Permit for a mobile home

Attached are the minutes from the October 11, 2011, Planning Commission Meeting for the Conditional Use Permit for Joshua and Ann Wooley & Mark Parizek located at 5360 N Cimarron Rd and a Board of Adjustment Variance to allow more than one principal building on any one lot (existing home and adding a free standing manufactured home).



Bob Bradway, Mayor & Council Member Ward IV
John Tipps, Vice Mayor & Council Member At Large
Nick Grba, Council Member Ward I
John Alberts, Council Member Ward II

**Planning Commission Minutes
October 10, 2011**

The City of Yukon Planning Commission held its regular meeting October 10, 2011 at 7:30 p.m. in the Centennial Building at 12 South 5th St.

Invocation was given by Commissioner Taylor
Flag Salute was lead in unison by Vice- Chairman Doggett

ROLL CALL: (Present) Terry Beaver, Chairman
Bob Doggett, Vice-Chairman
Larry Taylor, Commissioner
Michael McEachern, Commissioner
Earline Smaistrla, Commissioner

OTHERS PRESENT: Mark Scroggins, Building Maintenance
Mark Osby, City Attorney
Cindy Wright, City Planner
Mitchell Hort, Community Development
Scarlett Ouren, Secretary

1. ITEM: APPROVAL OF THE MINUTES OF SEPTEMBER 12, 2011 MEETING

Commissioner Taylor made a motion to accept the minutes as written, seconded by Commissioner McEachern

A roll call vote was taken.

The Vote:

Ayes: Smaistrla, , Doggett, Beaver, Taylor, McEachern

Nayes: None

Vote: 5-0

Motion Carried

2. ITEM: VISITORS

None

3. ITEM: CONSIDER A REQUEST BY JOSHUA & ANN WOOLEY & MARK PARIZEK FOR A CONDITIONAL USE PERMIT SUBJECT TO THE BOARD OF ADJUSTMENT APPROVAL FOR A VARIANCE TO ALLOW MORE THAN (1) ONE PRINCIPAL BUILDING ON ANY ONE (1) LOT (EXISTING HOME AND ADDING A FREE STANDING MOBILE HOME) IN AN AGRICULTURAL ZONED DISTRICT BEING A TRACT OF LAND LYING IN AND BEING A PART OF THE SOUTHWEST QUARTER (SW/4) OF SECTION ELEVEN (11), TOWNSHIP TWELVE (12) NORTH, RANGE SIX (6) WEST OF THE INDIAN MERIDIAN, CANADIAN COUNTY, OKLAHOMA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF THE SW/4; THENCE NORTH 00°00'00" EAST ALONG THE WEST LINE OF SAID SW/4 A DISTANCE OF 880.86 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 00°00'00" EAST ALONG SAID WEST LINE A DISTANCE OF 598.35 FEET; THENCE NORTH 90°00'00" EAST OF DISTANCE OF 364.00 FEET; THENCE SOUTH 00°00'00" WEST PARALLEL WITH SAID WEST LINE, A DISTANCE OF 598.35 FEET; THENCE SOUTH 90°00'00" WEST A DISTANCE OF 364.00 FEET TO THE POINT OF BEGINNING, BEING 5360 N CIMARRON RD.

Mr. Mark Parizek stated he lives at 5360 N Cimarron Rd. He said they were wanting a permit to put a house trailer for his daughter and husband so they will be closer.

Chairman Beaver asked Mr. Parizek if they had seen the staff notes and if he had any questions. Mr. Parizek said that he had not seen the staff notes.

Commissioner Taylor summarized the staff notes and said they had made application to the Board of Adjustments to have more than one principal residence on a five acres tract. The Board of Adjustments approved the variance. The Board of Adjustment job is to give variances on our city codes. Our job tonight is to approve the Conditional Use Permit. The City Council could impose any other restrictions on the land or buildings as deemed necessary and the Conditional Use Permit has be renewed every year is that correct sir?

Mr. Hort said we review it every year to make sure we don't have any issues.

Commissioner Taylor said so if there are no issues it continues on. He keeps the place clean and habitable like he says he will.

Chairman Beaver asked if there were any questions.

Commissioner McEachern asked Mr. Parizek if he understood that that Conditional Use Permit is not transferable if you sell your property. Mr. Parizek said yes. Commissioner McEachern said as I look at this there is no other housing. Is there housing across from you? Mr. Parizek said there used to be a house there 50 years ago. Commissioner McEachern said I couldn't tell if there wasan a existing house there or not. Mr. Parizek said there was one there but it was torn down. Commissioner McEachern said so there are no other neighbors there. I don't see anyone here this evening. Mr. Parizek said no.

Chairman Beaver asked if there were any other questions. Being none he asked if there were a motion.

PC Minutes
Page 3
10/11/2011

Commissioner McEachern made a motion “ In the case of the Conditional Use Permit request by Joshua and Ann Wooley and Mark Parizek, we have read the staff report and received testimony at the public hearing. We find ourselves in agreement with staff findings 1 thru 5 and recommend conditions 1 thru 5 and recommended conditions 1 and 2, including all plans and attachments as set forth in the staff report dated October 5, 2011. I move to recommend this case for approval to the City Council” seconded by Vice Chairman Bob Doggett
A roll call vote was taken.

The Vote:

Ayes: Beaver, Doggett, Smaistrila, Taylor, McEachern,

Nays: None

Vote: 5-0

Motion Carried

PLANNING COMMISSION
PUBLIC HEARING
October 10, 2011
7:30 p.m.

SUBJECT: 5360 N. Cimarron Road, Conditional Use Permit – Staff Report

Planner: Cindy Wright, Johnson & Associates (for Triad Design Group)
Date: October 5, 2011

The discussion herein considers the application materials received by Triad Design Group with respect to the goals, objectives, and policies of the 1996 Comprehensive Plan and subsequent updates; the Zoning Ordinance of the Yukon Code; the Subdivision Regulations of the Yukon Code; and a Conditional Use Permit Application by Joshua and Ann Wooley and Mark Parizek. Additional subject matter and concerns may have been reviewed by other entities. The conclusions of such additional reviews are not reflected herein. Comments are only indicative of the requirements that are relevant to a conditional use permit application.

I. PROPOSAL

The applicant is requesting approval of a Conditional Use Permit Application to locate a second residence (mobile home) at 5360 N. Cimarron Road. The size of the proposed mobile home is 1280 square feet (16' x 80').

II. LOCATION

The subject property is located at 5360 N. Cimarron Road, in Section 11, T12N, R6W, Yukon, Canadian County, Oklahoma.

Adjacent Subdivisions, Zoning, and Land Uses:

The property surrounding the subject site is all zoned A, Agricultural with the properties to the north and southwest improved with single-family residences. All surrounding properties are being utilized for agricultural purposes.

III. DISCUSSION AND FINDINGS

The Comprehensive Plan

1. The subject property lies outside of the 1996 Yukon Comprehensive Plan Land Use Map designations.

The Zoning Ordinance

2. The subject property is currently zoned A, Agricultural District. It currently is improved with a single-family residence. The present use of the property is consistent with the requirements set forth in the Agricultural District regulations. The proposed placement of the mobile home would seem to be consistent with setback requirements of the Zoning Code.
3. A variance to permit more than one principal residence on any one lot was approved by the City of Yukon Board of Adjustment on October 3, 2011.
4. Section 601.2 of the Yukon Zoning Ordinance permits Mobile Homes with the approval of a Conditional Use Permit.
5. Section 803.1 of the Yukon Zoning Ordinance states that "...'Conditional Uses' are nonconforming and temporary uses and so classified because they more intensely dominate the area in which they are located than do other uses permitted in the district. Such uses are subject to yearly review and renewal or termination."
6. The City Council may impose such conditions and restrictions upon the use of the land or buildings in question as it deems necessary for the protection of the public health, welfare, and safety.

V. RECOMMENDATION

- A. Consider Findings 1 through 5 and forward this application to the City Council with a favorable recommendation with the following conditions:
 1. The Conditional Use Permit will not be transferable.
 2. Failure to meet any of the terms and conditions of this Conditional use Permit will result in the revocation of the Conditional Use Permit and a potential zoning violation citation and fine.

VI. DRAFT MOTION

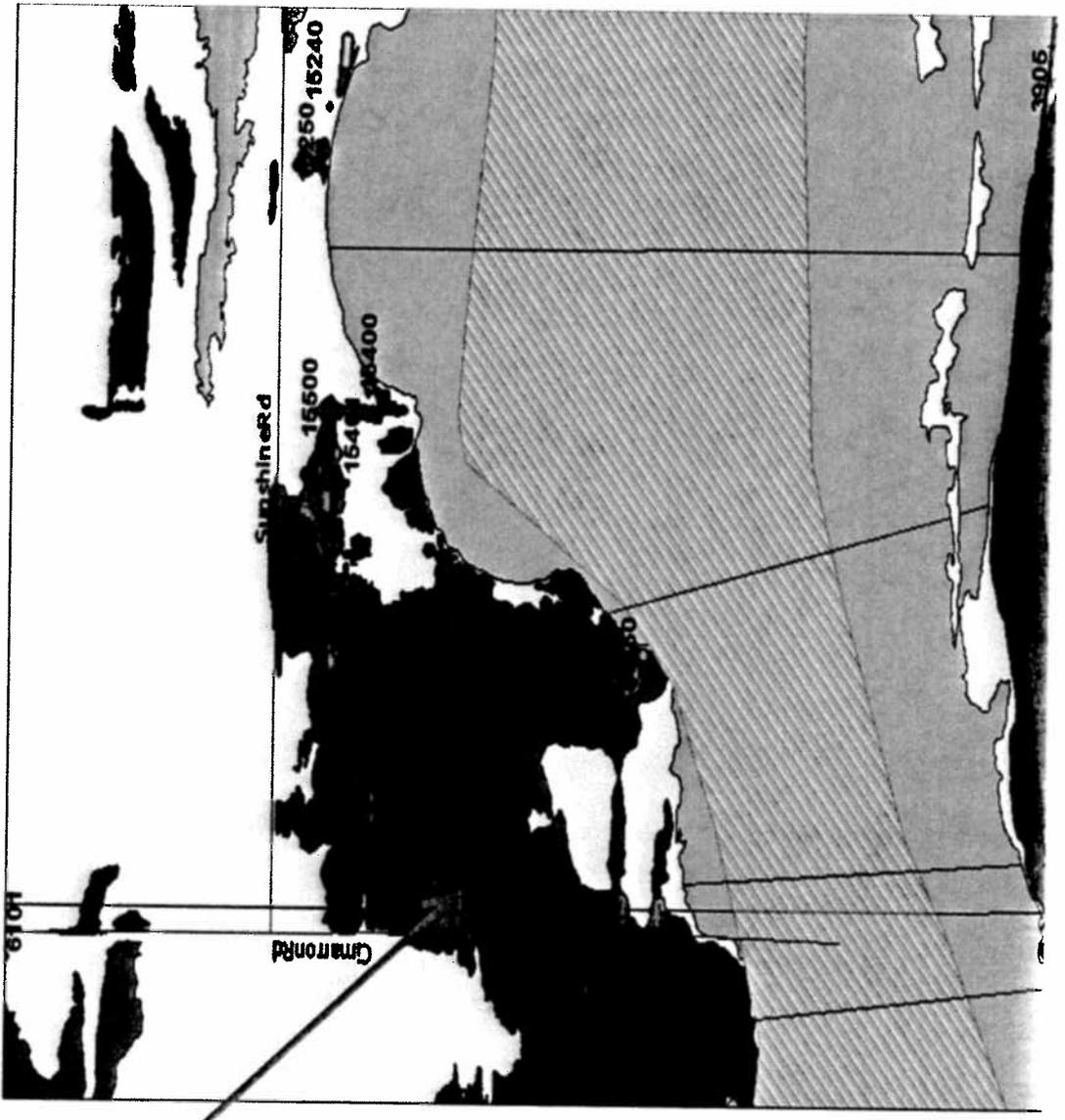
A. "In the case of the Conditional Use Permit request by Joshua and Ann Wooley and Mark Parizek, we have read the staff report and received testimony at the public hearing. We find ourselves in agreement with staff findings 1 through 5 and recommended conditions 1 and 2, including all plans and attachments as set forth in the staff report dated October 5, 2011. I move to recommend this case for approval to the City Council."

ADDITIONAL CONDITIONS:

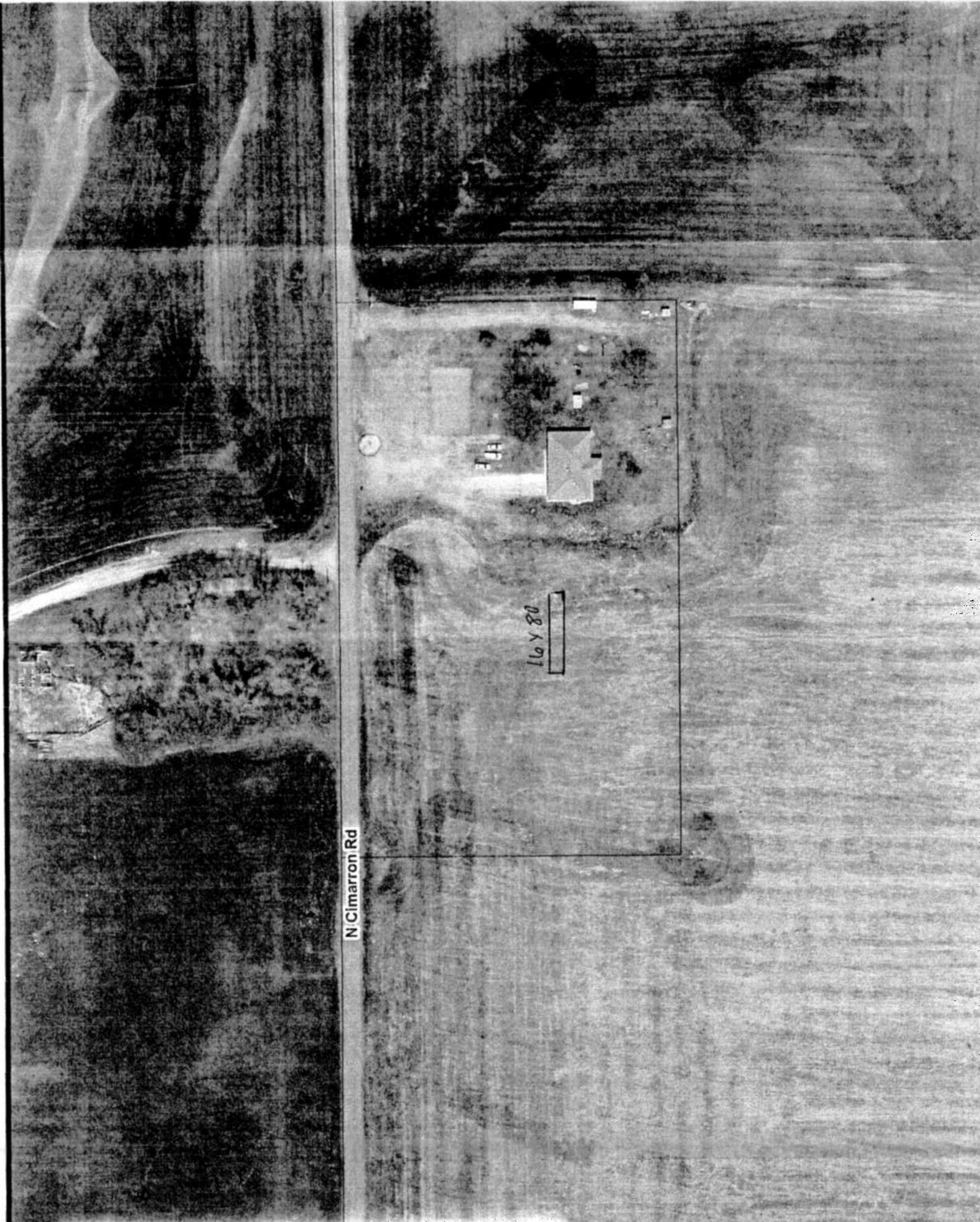


5360 N Cimarron Rd – Joshua & Ann Wooley and Mark Parizek

- FLOODWAY
- FLOODWAY
- S_Fld_Haz_Ar
- FLD_ZONE
- 0.2 PCT ANNUAL CHANCE FLOOD HAZARD
- A
- AE
- AO



PROPERTY



N Cimarron Rd

16 x 80

1 inch = 100 feet

100 50 0 100 200 Feet



YUKON

From the Office of the
CITY MANAGER
Grayson Bottom

MEMORANDUM

TO: Mayor and City Council

FROM: Grayson Bottom

DATE: October 14, 2011

SUBJECT: Re-configuration of Administrative Offices

Please find attached the Architect's Estimate of total costs associated with the re-configuration of the administrative offices in City Hall. The total cost is anticipated to be \$62,900. City staff will complete the demolition, electrical/telephone/data, mechanical, drywall portions of the project. We will bid out the ceiling, flooring, paint/tape & bed/texture, millwork/carpentry, and glazing.

We anticipate that the cash expense to do the project will be \$38,300. We are requesting authorization to expend funds from the capital improvement fund to complete the total project with the competitively bid items not to exceed \$40,000.

f.d.w. Associates

LLC

ARCHITECTURE

PLANNING

CONSULTING

September 30, 2011

City of Yukon
Attn: Mr. Greyson Bottom, City Manager
P.O. Box 850500
Yukon, OK 73085

Re: Preliminary Cost Estimate for City Hall Remodel

Dear Mr. Bottom;

It was a pleasure meeting with you and some of your staff yesterday so as to review the Contract Documents for the renovation of the City Managers Area at City Hall.

As discussed in the meeting, listed below is a Preliminary Cost Estimate for the Project.

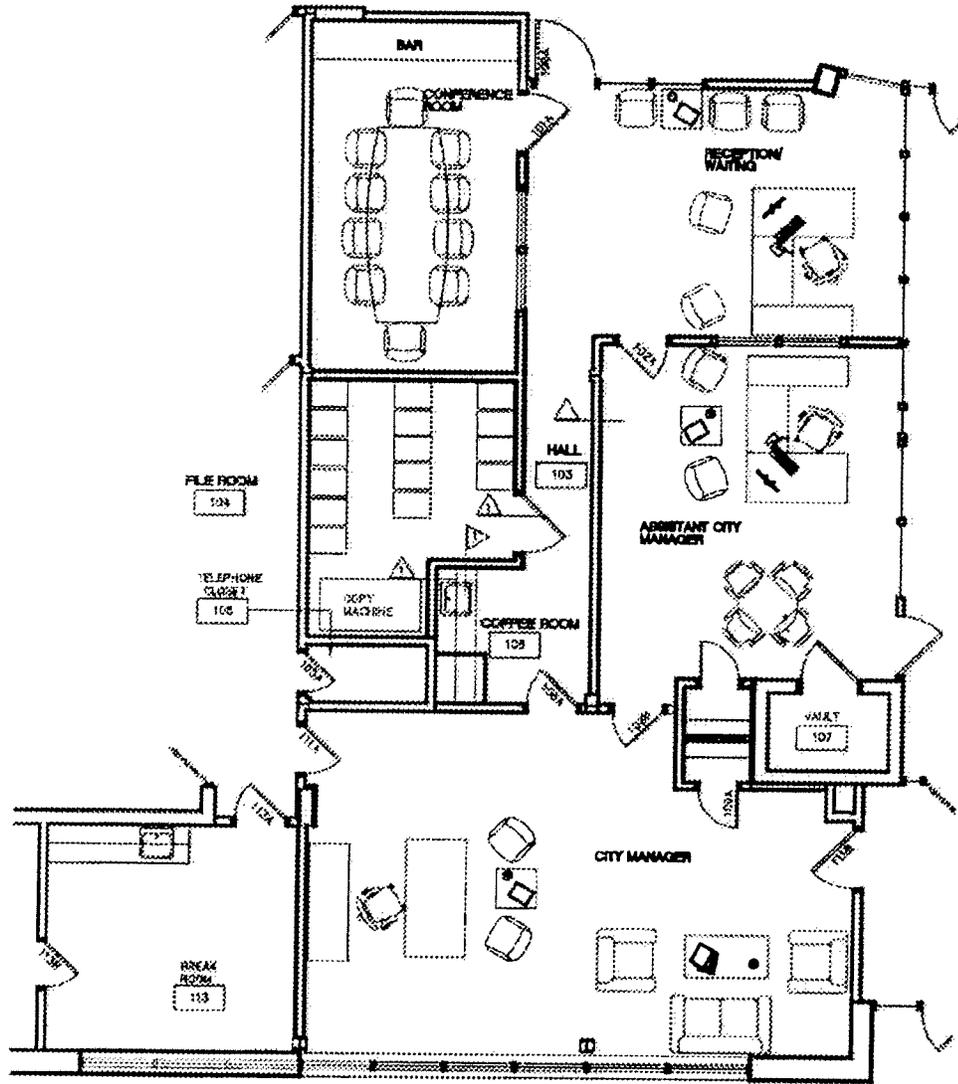
| | |
|-----------------------------------|---------------------------|
| Electrical/Telephone/Data | \$11,200.00 |
| Mechanical | \$ 9,800.00 |
| Ceiling | \$ 8,350.00 |
| Flooring | \$14,400.00 |
| Dry Wall | \$ 3,600.00 |
| Paint/Tape&Bed/Texture | \$ 1,950.00 |
| Millwork/ Carpentry | \$ 5,200.00 |
| Glazing | \$ 1,600.00 |
| Misc: | |
| (Blinds, Kitchen Eq., Furniture) | <u>\$ 6,800.00</u> |
| Estimated Total | \$62,900.00 |

Please do not hesitate in contacting this office should you require any additional information or assistance.

Respectfully;



Floyd Don Wicker, AIA, APA, CSI, CDT




Furniture Plan
 1/4" = 1'-0"

