

# *Yukon*

CITY COUNCIL AGENDA

July 17, 2012

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John Alberts, Mayor ~ Ward 2  
Ken Smith, Vice Mayor ~ At-Large  
Nick Grba, Council Member ~ Ward 1  
Rick Opitz, Council Member ~ Ward 3  
Michael McEachern, Council Member ~ Ward 4  
Grayson Bottom, City Manager

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Yukon City Council / Yukon Municipal Authority Work Session  
Conference Room - Centennial Building - 12 South 5<sup>th</sup> Street  
July 17, 2012 – 6:00 p.m.

**A. Discussion of animal control**

# City Council - Municipal Authority Agendas

July 17, 2012 - 7:00 p.m.

Council Chambers - Centennial Building

12 South Fifth Street, Yukon, Oklahoma

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The City of Yukon strives to accommodate the needs of all citizens, including those who may be disabled. If you would like to attend this Council meeting but find it difficult to do so because of a disability or architectural barrier, please contact City Hall at 354-1895. We will make a sincere attempt to resolve the problem. If you require a sign-language interpreter at the meeting, please call or notify City Hall, 500 West Main, by noon, July 16, 2012.

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## Invocation:

## Flag Salute:

**Roll Call:** John Alberts, Mayor  
Ken Smith, Vice-Mayor  
Nick Grba, Council Member  
Michael McEachern, Council Member  
Rick Opitz, Council Member

<b>Public Hearing</b> to Receive Input from the Public Regarding the 2012 CDBG Project
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## Presentations and Proclamations

### Visitors

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

## 1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

**The City Manager recommends a motion to approve:**

- A) The minutes of the regular meeting of July 2, 2012
- B) The minutes of the Special Meeting of July 6, 2012
- C) Payment of material claims in the amount of \$5,349.34

## **ACTION** \_\_\_\_\_

(Adjourn as YMA and Reconvene as Yukon City Council)

**1. Consent Docket**

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of July 2, 2012
- B) Payment of material claims in the amount of \$533,018.79
- C) The renewal of the existing Interlocal Governmental Cooperation Agreement with the City of Piedmont, providing use of the Yukon jail, for the term of July 1, 2012 through June 30, 2013, for a rate of \$40.00 per day per prisoner.
- D) The renewal of the existing Interlocal Governmental Cooperation Agreement with the City of Piedmont, providing after-hours emergency dispatch services, for the term of July 1, 2012 through June 30, 2013, at a rate of \$3,333.33 per month
- E) A Non-Terminal User Agreement with the City of Piedmont, granting computer access to the Oklahoma Law Enforcement Telecommunications System
- F) The renewal of the existing Canadian County 4-H Agreement, for the term of July 1, 2012 through June 30, 2013, at a cost of \$2,500.
- G) The renewal of the existing Sister Cities International Agreement, for the term of July 1, 2012 through June 30, 2013, at a cost of \$360.
- H) An Agreement for Services with Old Central Culture Council, Inc., a nonprofit corporation, dba The Arts and Humanities Council, Yukon, for the term of July 1, 2012 through June 30, 2013, at a cost of \$2,000.
- I) Letter of Support for 2012 National Park Service/Rivers, Trails, and Conservation Assistance (RTCA) proposal submission
- J) Setting the date for the next regular Council meeting for August 7, 2012, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.

**ACTION** \_\_\_\_\_

**2. Reports of Boards, Commissions and City Officials**

**3. Consider approving the Citizen Participation Plan for the 2012 Community Development Block Grant Application**

**ACTION** \_\_\_\_\_

**4. Consider approving the Statement of Needs for the 2012 Community Development Block Grant Application**

**ACTION** \_\_\_\_\_

5. Consider approving Resolution 2012 - 06, a resolution allocating \$66,765.00 as a match for a Community Development Block Grant of \$66,765.00 for installation and repair of infrastructure; and authorizing execution of documents necessary to the transaction.

ACTION \_\_\_\_\_

6. Consider approving Resolution 2012 - 07, a resolution accepting the 2012 CDBG application with the Oklahoma Department of Commerce and accepting matching funds for \$64,567.00 for the “Small Cities Community Development Block Grant” program

ACTION \_\_\_\_\_

7. Consider approving an expenditure of funds in the amount of \$75,264.00, for the purchase of budgeted fitness equipment for the new Fire Station, through a financing arrangement with HIL Financial, paid from Capital Improvement Funds

ACTION \_\_\_\_\_

8. City Manager’s Report – Information items only

- A. Sales Tax

9. New Business

10. Council Discussion

11. Adjournment

# Yukon Municipal Authority Minutes

## July 2, 2012

ROLL CALL: (Present)      John Alberts, Chairman  
                                    Ken Smith, Vice-Chairman  
                                    Michael McEachern, Trustee  
                                    Nick Grba, Trustee  
                                    Rick Opitz, Trustee

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

### 1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

**The City Manager recommends a motion to approve:**

- A) The minutes of the regular meeting of June 19, 2012**
- B) Payment of material claims in the amount of \$58,671.84**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of June 19, 2012 and payment of material claims in the amount of \$58,671.84, was made by Trustee Opitz and seconded by Trustee Smith.

**The vote:**

**AYES: Grba, McEachern, Smith, Alberts, Opitz**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

### 2A. Consider approving agreements with Utility Service Co, Inc., for asset management and full service maintenance for Water Storage Vessels (Cornwell Tank, Vandament Tower, Mustang Tower, and Integris Tower), for a 12 year term expiring in 2023 at a total cost of \$2,039,823.00, to be paid from the Water and Sewer Enterprise Fund Treatment and Supply account.

The motion to approve agreements with Utility Service Co, Inc., for asset management and full service maintenance for Water Storage Vessels (Cornwell Tank, Vandament Tower, Mustang Tower, and Integris Tower), for a 12 year term expiring in 2023 at a total cost of \$2,039,823.00, to be paid from the Water and Sewer Enterprise Fund Treatment and Supply account, was made by Trustee Grba and seconded by Trustee McEachern.

Trustee McEachern wanted to know about pumps that kept water stirred and if it was something we had used in the past?

Trustee Smith questioned project begin date and if the drainage of water is wasteful?

Trustee Grba wanted the time frame per tower.

Chairman Alberts questioned the 12 year contract versus the usual 1 year contract, as well as the \$45,000 savings in current price.

City Manager Bottom stated the pumps will be new and they will keep the water moving and fresh at all times. The project will begin in October or November when the water usage is down and they will be done one at a time. The water is not wasted, the towers drain as the water is being used by customers. Mr. Bottom directed the time frame of projects to Steve Woodward. Steve Woodward, Utility Service Representative, stated each project would take approximately 6-8 weeks due to weather and curing. At the most the project should be no more than 10 weeks.

City Manager Bottom stated the contract for towers does state 12 years. This gets us past the 10 year rules of DEQ requirements, which state the tanks must be redone every 10 years. However, the contract terms does state there is no appropriation and we can terminate after one year. The City originally budgeted \$400,000 for the project and with this contract we will be saving \$45,000.00.

**The vote:**

**AYES: Smith, Opitz, Grba, McEachern, Alberts**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**3A. Consider approving an expenditure of funds in the amount of \$56,380.00, for the purchase of a Caterpillar 277C Multi-Terrain Skid-Steer Loader, under State Purchasing Contract SW-190 pricing, to be paid from the Capital Improvement Fund**

The motion to approve an expenditure of funds in the amount of \$56,380.00, for the purchase of a Caterpillar 277C Multi-Terrain Skid-Steer Loader, under State Purchasing Contract SW-190 pricing, to be paid from the Capital Improvement Fund, was made by Trustee Opitz and seconded by Trustee Smith.

Trustee McEachern wanted to know why the Skid-Steer Loader was a basic model and did not come with many tools, would it not be used for other purposes? And did the equipment not have a maintenance contract?

City Manager Bottom stated the Loader is going to be used for the transfer station only. DEQ rules state to use the Loader outside of the transfer station, the equipment would have to be sterilized. The Loader does have a 2 year extended warranty.

**The vote:**

**AYES: McEachern, Alberts, Opitz, Smith, Grba**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

**Yukon Municipal Authority Minutes  
Special Meeting  
July 6, 2012**

ROLL CALL: (Present) Michael McEachern, Trustee  
Nick Grba, Trustee  
Rick Opitz, Trustee  
(Absent) John Alberts, Chairman  
Ken Smith, Vice-Chairman

**OTHERS PRESENT:**

Tammy Kretchmar, Asst. City Manager

Doug Shivers, City Clerk

**1A. Consider approving a Contract for Transportation and Landfill Disposal Service with Oklahoma City Waste Disposal, Inc., for a term of five (5) successive fiscal years beginning on July 1, 2012 and ending on June 30, 2017, at per-ton rates dependant upon materials, for the disposal of solid waste**

The motion to approve a Contract for Transportation and Landfill Disposal Service with Oklahoma City Waste Disposal, Inc., for a term of five (5) successive fiscal years beginning on July 1, 2012 and ending on June 30, 2017, at per-ton rates dependant upon materials, for the disposal of solid waste was made by Trustee Opitz, seconded by Trustee McEachern.

Trustee McEachern asked if there was a way to get out of the contract if needed. City Manager Bottom said there was with 60 days notice, and noted the contract also had an annual price escalator tied to the Consumer Price Index. Trustee Opitz asked for confirmation that the price would go up, and Mr. Bottom replied it would. Trustee Grba asked if there were any other arbitrary increases, and Mr. Bottom said there were not.

**The vote:**

**AYES: Opitz, McEachern, Grba**

**NAYS: None**

**VOTE: 3-0**

**MOTION CARRIED**

**2. Adjournment**

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John Alberts, Chairman

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Doug Shivers, Secretary

EXHIBIT A  
 YUKON MUNICIPAL AUTHORITY  
 (Yukon, Oklahoma)  
 SALES TAX AND UTILITY SYSTEM REVENUE BONDS  
 SERIES 2011

PAYMENT REQUISITION  
 YUKON MUNICIPAL AUTHORITY  
 CONSTRUCTION FUND  
 Project Account

TO: Bank of Oklahoma, N.A., Trustee

FROM: Yukon Municipal Authority

DATE:

Pursuant to the provisions of the General Bond Indenture dated June 1, 1996, and Supplemented by the Supplemental Bond Indenture dated January 1, 2011 by and between Yukon Municipal Authority and Bank of Oklahoma, N.A., Oklahoma, as Trustee, you are directed to pay Creditor from the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

<i>City of Yukon</i>	81-9130-16-2
CREDITOR	TRUST NO.

ITEM	PURPOSE	ITEM NO.
<i>7/17/12</i>	<i>Reimbursement Credit card purchases Yukon fire station</i>	<i>\$ 1,159.34</i>
DATE	PURPOSE	AMOUNT

**AUTHORIZATION AND CERTIFICATE OF GENERAL MANAGER**

With reference to the above requisition, the undersigned certifies:

The above requisition is approved.

Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by

the certificate of the supervising architect or engineer or other appropriate certification.

That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Yukon Municipal Authority Construction Fund and has not been paid.

That there has not been filed with or served upon the Yukon Municipal Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to any of the persons, firms, or corporations named in such requisition, which has not been of such obligation.

That such requisition contains no item representing payment on account of any retained percentages which Yukon Municipal Authority is at the date of such certificate entitled to retain.

YUKON MUNICIPAL AUTHORITY

\_\_\_\_\_  
Chairman or Vice Chairman

Date

Date Approved: \_\_\_\_\_  
Date Paid \_\_\_\_\_

Authorized Officer

Submit in triplicate:

1 to Bank  
1 to General Manager  
1 to City



John Alberts, Mayor & Council Member Ward II  
Ken Smith, Vice Mayor & Council Member At Large  
Nick Grba, Council Member Ward I  
Rick Opitz, Council Member Ward III  
Michael McEachern, Council Member Ward IV

From the Office of the  
**Secretary III**  
**Myra Schmidt**

June 28, 2012

To: Michael Malmfeldt

From: Myra Schmidt 

Ref: Receipts

Hobby Lobby:

Ref# 2163154706	DOS: 6/11/12	\$688.24
Ref# 2164152646	DOS: 6/12/12	\$(53.19)

The 1<sup>st</sup> receipt was charged tax, so the receipt was taken back the next day and the tax was credited back.  
Charged to c/c \$635.05

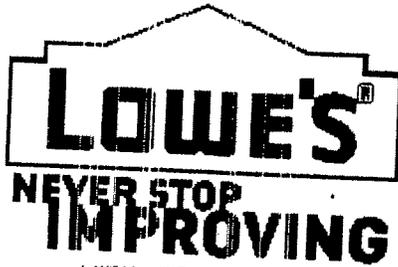
Ref# 2165142953	DOS: 6/13/12	\$374.42
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All of the items purchased on these receipts were for the New Fire Station.  
Home Accent pieces, greenery, frames, etc (Most was for the front area.)

Lowe's Receipt

Inv# 09180	DOS: 6/14/12	\$149.87
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Door kick-down stoppers.



LOWE'S HOME CENTERS, INC.  
 1605 SOUTH GARTH BROOKS BL  
 YUKON, OK 73099 (405) 354-8806

- SALE -

SALES#: S1134KD1 1576669 TRANS#: 71683432 06-14-12

37168 4" SAT NICK KICKDOWN DOOR 89.55  
 15 @ 5.97  
 116076 3/8 X 4" TGLE BLT 2PK ZN 60.32  
 16 @ 3.77

SUBTOTAL: 149.87  
 TAX: 0.00  
 INVOICE 09180 TOTAL: 149.87  
 M/C: 149.87

M/C:XXXXXXXXX3596 AMOUNT:149.87 AUTHCD:020130  
 SWIPED REFID:682451113409 06/14/12 09:17:31  
 CUSTOMER CODE: 00

STORE: 1134 TERMINAL: 09 06/14/12 09:17:45  
 # OF ITEMS PURCHASED: 31  
 EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S.  
 SEE REVERSE SIDE FOR RETURN POLICY.  
 STORE MANAGER: TROY WOODSON

WE HAVE THE LOWEST PRICES, GUARANTEED!  
 IF YOU FIND A LOWER PRICE, WE WILL BEAT IT BY 10%.  
 SEE STORE FOR DETAILS.

\*\*\*\*\*  
 \* YOUR OPINIONS COUNT! \*  
 \* REGISTER TO WIN A \$5,000 LOWE'S GIFT CARD! \*  
 \* REGISTRESE PARA GANAR UNA TARJETA DE REGALO LOWE'S! \*  
 \* \*  
 \* REGISTER BY COMPLETING A GUEST SATISFACTION SURVEY \*  
 \* WITHIN ONE WEEK AT: www.Lowes.com/survey \*  
 \* YOUR ID # 09180 1134 166 \*  
 \* \*  
 \* NO PURCHASE NECESSARY TO ENTER OR WIN. \*  
 \* VOID WHERE PROHIBITED. MUST BE 18 OR OLDER TO ENTER. \*  
 \* OFFICIAL RULES & WINNERS AT: www.Lowes.com/survey \*  
 \*\*\*\*\*  
 STORE: 1134 TERMINAL: 09 06/14/12 09:17:45



7012 NW Expressway  
 Oklahoma City OK 73132-3534  
 Hobby Lobby Store #69 (405) 721-9672

S-69 R-1 T-2075 OLIVIA B SALE

106000000 Home Accents 19.99 N  
 106000000 Home Accents 11.99 N  
 COUPON CODE: 03754  
 40 % Off Coupon (19.99-8.00)  
 105900000 Furniture 125.99 N  
 106500000 Floral 9.99 N  
 50 % Off (19.99-10.00)  
 106500000 Floral 9.99 N  
 50 % Off (19.99-10.00)  
 106500000 Floral 7.49 N  
 50 % Off (14.99-7.50)  
 106500000 Floral 125.99 N  
 106500000 Floral 62.99 N

SUBTOTAL 374.42  
 TAX TOTAL 0.00  
**TOTAL 374.42**  
 TAX EXEMPT CUSTOMER

M/C 374.42  
 ACCOUNT #: \*\*\*\*\*3596  
 AUTH#: 086456  
 REF#: 2165142953  
 CHANGE DUE 0.00



# HOBBY LOBBY

6104 W. Reno Ave.  
 Oklahoma City OK 73128-6507  
 Hobby Lobby Store #2 (405) 495-3622

--Side 2--

S-2 R-9 T-2442 ANITA N SALE

106500000	Floral	139.99
106000000	Home Accents	44.99
50 % Off (89.99-45.00)		
106000000	Home Accents	44.99
50 % Off (89.99-45.00)		
106500000	Floral	1.99
50 % Off (3.99-2.00)		
106500000	Floral	1.99
50 % Off (3.99-2.00)		
106500000	Floral	3.49
50 % Off (6.99-3.50)		
106500000	Floral	3.49
50 % Off (6.99-3.50)		
106500000	Floral	3.49
50 % Off (6.99-3.50)		
106500000	Floral	3.49
50 % Off (6.99-3.50)		
106500000	Floral	0.88
50 % Off (1.77-0.89)		
106500000	Floral	0.88
50 % Off (1.77-0.89)		
106500000	Floral	0.88
50 % Off (1.77-0.89)		
106500000	Floral	0.88
50 % Off (1.77-0.89)		
106500000	Floral	2.49
50 % Off (4.99-2.50)		
106500000	Floral	2.49
50 % Off (4.99-2.50)		
106500000	Floral	2.49
50 % Off (4.99-2.50)		
106500000	Floral	4.49
50 % Off (8.99-4.50)		
106500000	Floral	4.49
50 % Off (8.99-4.50)		
106500000	Floral	4.49
50 % Off (8.99-4.50)		
106500000	Floral	9.99
50 % Off (19.99-10.00)		
106500000	Floral	9.99
50 % Off (19.99-10.00)		
106500000	Floral	5.99
50 % Off (11.99-6.00)		
106500000	Floral	5.99
50 % Off (11.99-6.00)		
106500000	Floral	2.49
50 % Off (4.99-2.50)		
106500000	Floral	2.49
50 % Off (4.99-2.50)		
106500000	Floral	2.49
50 % Off (4.99-2.50)		
106500000	Floral	2.49
50 % Off (4.99-2.50)		

*Refunded*

*Refunded*

106500000	Floral	2.49
50 % Off (4.99-2.50)		
106500000	Floral	29.99
50 % Off (59.99-30.00)		
106500000	Floral	12.49
50 % Off (24.99-12.50)		
106500000	Floral	49.99
50 % Off (99.99-50.00)		
106000000	Home Accents	17.49
50 % Off (34.99-17.50)		
106000000	Home Accents	14.99
50 % Off (29.99-15.00)		
106000000	Home Accents	29.99
50 % Off (59.99-30.00)		
106000000	Home Accents	14.99
50 % Off (29.99-15.00)		
106000000	Home Accents	12.49
50 % Off (24.99-12.50)		
106000000	Home Accents	12.49
50 % Off (24.99-12.50)		
106500000	Floral	119.99
COUPON CODE: 03754		
40 % Off Coupon (199.99-80.00)		

SUBTOTAL 635.05  
 TAX TOTAL 53.19  
**TOTAL 688.24**

M/C 688.24  
 ACCOUNT #: \*\*\*\*\*3596  
 AUTH#: 012645  
 REF#: 2163154706  
 CHANGE DUE 0.00

Number Of Items Purchased: 40  
**Total savings: 455.45**

Thank you. Please come again.  
 Become a fan on Facebook.  
 RETURN POLICY ON BACK OF RECEIPT

Visit our website at [www.hobbylobby.com](http://www.hobbylobby.com)



6/11/12 03:30 PM

## HOBBY LOBBY RETURN POLICY

\*\* Any return must be made within 60 days of purchase accompanied by original sales receipt

\*\* I.D. required on all refunds.

\*\* No cash refund without original sales receipt.

\*\* Exchanges made without original sales receipt will be based on lowest selling price within last 30 days.

\*\* There is a 10-calendar day waiting period for purchases made by check.

\*\* See store for additional details.

--Continued on Side 2--

EXHIBIT A  
YUKON MUNICIPAL AUTHORITY  
(Yukon, Oklahoma)  
SALES TAX AND UTILITY SYSTEM REVENUE BONDS  
SERIES 2011

PAYMENT REQUISITION  
YUKON MUNICIPAL AUTHORITY  
CONSTRUCTION FUND  
Project Account

TO: Bank of Oklahoma, N.A., Trustee

FROM: Yukon Municipal Authority

DATE:

Pursuant to the provisions of the General Bond Indenture dated June 1, 1996, and Supplemented by the Supplemental Bond Indenture dated January 1, 2011 by and between Yukon Municipal Authority and Bank of Oklahoma, N.A., Oklahoma, as Trustee, you are directed to pay Creditor from the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

Earlie's Fence Company 81-9130-16-2  
CREDITOR TRUST NO.

ITEM		ITEM NO.
<u>7/17/12</u>	<u>Yukon Fire Station Fencing and Gate</u>	<u>\$ 4,190<sup>00</sup></u>
DATE	PURPOSE	AMOUNT

AUTHORIZATION AND CERTIFICATE OF GENERAL MANAGER

With reference to the above requisition, the undersigned certifies:

The above requisition is approved.

Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by

the certificate of the supervising architect or engineer or other appropriate certification.

That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Yukon Municipal Authority Construction Fund and has not been paid.

That there has not been filed with or served upon the Yukon Municipal Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to any of the persons, firms, or corporations named in such requisition, which has not been of such obligation.

That such requisition contains no item representing payment on account of any retained percentages which Yukon Municipal Authority is at the date of such certificate entitled to retain.

YUKON MUNICIPAL AUTHORITY

\_\_\_\_\_  
Chairman or Vice Chairman

Date

Date Approved: \_\_\_\_\_  
Date Paid \_\_\_\_\_

Authorized Officer

Submit in triplicate:

- 1 to Bank
- 1 to General Manager
- 1 to City

Earlie's Fence Co. Inc.  
705 1/2 Ranchwood Blvd.  
Yukon, OK 73099  
1-405-350-3121



# INVOICE

<u>Customer</u>	<u>PO #</u>	<u>Invoice Date</u>	<u>Invoice Number</u>
City of Yukon		7/5/12	1144
Maintenance facility			
1035 industrial dr.			
Yukon, OK 73099			

<u>Reference</u>	<u>Description</u>	<u>Amount</u>
Gate		

Install new cantilever gate 30 foot opening  
Synthetic roller wheels on 6 5/8 inch posts  
Install privacy slats

<b>TOTAL DUE</b>	<b>\$4190.00</b>
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REMIT TO: Earlie's Fence Co. Inc.  
705 1/2 Ranchwood blvd.  
Yukon, OK 73099

## Yukon City Council Minutes July 2, 2012

The Yukon City Council met in regular session July 2, 2012 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Bob Younts, First United Methodist Church  
The flag salute was given in unison.

ROLL CALL: (Present)      John Alberts, Mayor  
                                    Ken Smith, Vice-Mayor  
                                    Nick Grba, Council Member  
                                    Michael McEachern, Council Member  
                                    Rick Opitz, Council Member

### OTHERS PRESENT:

Matt Wheatley, Attorney	Doug Shivers, City Clerk
Tammy Kretchmar, Asst. City Manager	John Corn, Chief of Police
Mitch Hort, Community Development Director	Arnold Adams, Public Works Director
Gary Cooper, Information Technology Director	Matt Maly, Public Works
Josh Gotcher, Information Technology	Quincy Rinkle, Superintendent of Recreation
Bill Stover, Public Works	Robbie Williams, City Engineer

### Presentations and Proclamations

There were no presentations and proclamations.

### Visitors

Quincy Rinkle, Superintendent of Recreation, invited everyone to the Freedom Fest activities and gave details about the Veteran's Festival and Freedom Fest. He stated that these are great events and thanked everyone for the great support.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

### 1A. YMA Consent Docket

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#### The vote:

**AYES: Grba, McEachern, Smith, Alberts, Opitz**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

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Trustee Grba wanted the time frame per tower.

Chairman Alberts questioned the 12 year contract versus the usual 1 year contract, as well as the \$45,000 savings in current price.

City Manager Bottom stated the pumps will be new and they will keep the water moving and fresh at all times. The project will begin in October or November when the water usage is down and they will be done one at a time. The water is not wasted, the towers drain as the water is being used by customers. Mr. Bottom directed the time frame of projects to Steve Woodward. Steve Woodward, Utility Service Representative, stated each project would take approximately 6-8 weeks due to weather and curing. At the most the project should be no more than 10 weeks.

City Manager Bottom stated the contract for towers does state 12 years, This gets us past the 10 year rules of DEQ requirements, which state the tanks must be redone every 10 years. However, the contract terms does state there is no appropriation and we can terminate after one year. The City originally budgeted \$400,000 for the project and with this contract we will be saving \$45,000.

**The vote:**

**AYES: Smith, Opitz, Grba, McEachern, Alberts**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**3A. Consider approving an expenditure of funds in the amount of \$56,380.00, for the purchase of a Caterpillar 277C Multi-Terrain Skid-Steer Loader, under State Purchasing Contract SW-190 pricing, to be paid from the Capital Improvement Fund**

The motion to approve an expenditure of funds in the amount of \$56,380.00, for the purchase of a Caterpillar 277C Multi-Terrain Skid-Steer Loader, under State Purchasing Contract SW-190 pricing, to be paid from the Capital Improvement Fund, was made by Trustee Opitz and seconded by Trustee Smith.

Trustee McEachern wanted to know why the Skid-Steer Loader was a basic model and did not come with many tools, would it not be used for other purposes? And did the equipment not have a maintenance contract?

City Manager Bottom stated the Loader is going to be used for the transfer station only. DEQ rules state to use the Loader outside of the transfer station, the equipment would have to be sterilized. The Loader does have a 2 year extended warranty.

**The vote:**

**AYES: McEachern, Alberts, Opitz, Smith, Grba**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

**1. Consent Docket**

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of June 19, 2012
- B) Payment of material claims in the amount of \$528,007.91
- C) The renewal of the existing Radio System License Agreement with the City of Oklahoma City for the term July 1, 2012 through June 30, 2013
- D) The renewal of the existing Inter-Governmental Agreement with the City of Oklahoma City, for a Regional Household Hazardous Waste Collection and Management Project for the term July 1, 2012 thru June 30, 2013
- E) The renewal of the existing Interlocal Governmental Cooperation Agreement with the City of Bethany, providing use of the Yukon jail, for the term of July 1, 2012 through June 30, 2013, for a rate of \$40.00 per day per prisoner.
- F) The Contract for Services with Youth and Family Services, Inc. for the term of July 1, 2012 thru June 30, 2013 in the amount of \$15,000.00
- G) An Agreement for Services between the City of Yukon and Compassionate Hands, Inc, for the period beginning July 1, 2012 through June 30, 2013, at a cost of \$12,000.00
- H) The renewal of Agreement for Services between the City of Yukon and Chisholm Trail Historical Preservation Society, for the period beginning July 1, 2012 through June 30, 2013, with services and materials to be provided by the City during the Easter on the Prairie event
- I) Setting the date for the next regular Council meeting for July 17, 2012, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St. S. 5th

The motion to approve the Consent Docket, consisting of the approval of the minutes of the regular meeting of June 19, 2012; payment of material claims in the amount of \$528,007.91; Accepting the renewal of the existing Radio System License Agreement with the City of Oklahoma City for the term July 1, 2012 through June 30, 2013; Accepting the renewal of the existing Inter-Governmental Agreement with the City of Oklahoma City, for a Regional Household Hazardous Waste Collection and Management Project for the term July 1, 2012 thru June 30, 2013; Accepting the renewal of the existing Interlocal Governmental Cooperation Agreement with the City of Bethany, providing use of the Yukon jail, for the term of July 1, 2012 through June 30, 2013, for a rate of \$40.00 per day per prisoner; Accepting the Contract for Service with Youth and Family Services, Inc. for the term of July 1, 2012 thru June 30, 2013 in the amount of \$15,000.00; Accepting an Agreement for Services between the City of Yukon and Compassionate Hands, Inc, for the period beginning July 1, 2012 through June 30, 2013, at a cost of \$12,000.00; Accepting the renewal of Agreement for Services between the City of Yukon and Chisholm Trail Historical Preservation Society, for the period beginning July 1, 2012 through June 30, 2013, with services and materials to be provided by the City during the Easter on the Prairie event; Setting the date for the next regular Council meeting for July 17, 2012, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Smith and seconded by Council Member Grba.

The vote:

AYES: Opitz, Alberts, McEachern, Grba, Smith

NAYS: None

VOTE: 5-0

MOTION CARRIED

2. **Report of Boards, Commissions and City Officials** There was no report.

3. **Consider approving the maintenance bond for McDonald's site ID # 035-0050 public water line located at 31 W. Main St.**

The motion to approve the maintenance bond for McDonald's site ID # 035-0050 public water line located at 31 W. Main St, was made by Council Member Opitz and seconded by Council Member McEachern.

The vote:

AYES: Alberts , Grba, Opitz, Smith, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

**4. Consider approving RESOLUTION NO. 2012-05, a Resolution of the Yukon City Council establishing the Nine-One-One emergency fee rate for calendar year 2013.**

The motion to approve RESOLUTION NO. 2012-05, a Resolution of the Yukon City Council establishing the Nine-One-One emergency fee rate for calendar year 2013, was made by Council Member Grba and seconded by Council Member Smith.

**The vote:**

**AYES: McEachern, Smith, Grba, Alberts, Opitz**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**5. Consider approving an amendment to the Veolia water contract for testing operations and out-of-scope work, resulting in a reduction of fee of \$18,251.00, as recommended by the Public Works Director**

The motion to approve an amendment to the Veolia water contract for testing operations and out-of-scope work, resulting in a reduction of fee of \$18,251.00, as recommended by the Public Works Director, was made by Council Member Smith and seconded by Council Member Opitz.

Council Member McEachern noticed there was no facilities fee and wanted to know why.

City Manager Bottom stated it was not part of the agreement, and asked Matt Maly to discuss.

Mr. Maly stated that the facilities fee was paid off, but it will still be done. The savings is a reduction in last year's cost vs. this year's cost.

**The vote:**

**AYES: Grba, Opitz, Alberts, Smith, McEachern**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**6. Consider approval of 2012 FEMA Assistance to Firefighters Grant proposal submission for Vehicle Acquisition with City matching funds of \$105,000.00 to be paid from the Capital Improvement Fund upon award.**

The motion to approve the 2012 FEMA Assistance to Firefighters Grant proposal submission for Vehicle Acquisition with City matching funds of \$105,000.00 to be paid from the Capital Improvement Fund upon award, was made by Council Member Grba and seconded by Council Member McEachern.

**The vote:**

**AYES: Smith, Alberts, Opitz, McEachern, Grba**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**7. Consider approval of 2012 FEMA Assistance to Firefighters Grant proposal submission for Equipment Purchase with City matching funds of \$4,038.00 to be paid from the Capital Improvement Fund upon award.**

The motion to approve the 2012 FEMA Assistance to Firefighters Grant proposal submission for Equipment Purchase with City matching funds of \$4,038.00 to be paid from the Capital Improvement Fund upon award, was made by Council Member Opitz and seconded by Council Member Smith.

**The vote:**

**AYES: Opitz, McEachern, Smith, Grba, Alberts**

**VOTE: 5-0**

**MOTION CARRIED**

**8. Consider approval of 2012 Oklahoma Department of Transportation Tree Grant proposal submission with In-Kind contributions from the City in the amount of \$24,407.89 to be paid from the Capital Improvement Fund upon award.**

The motion to approve 2012 Oklahoma Department of Transportation Tree Grant proposal submission with In-Kind contributions from the City in the amount of \$24,407.89 to be paid from the Capital Improvement Fund upon award, was made by Council Member Smith and seconded by Council Member Grba.

Council Member Smith liked the maps that were presented, and thanked staff for their inclusion.

**The vote:**

**AYES: Alberts, Smith, Opitz, Grba, McEachern**

**VOTE: 5-0**

**MOTION CARRIED**

**9. City Manager's Report – Information items only**

**A. 3<sup>rd</sup> and Main water leak update**

Mr. Bottom talked about the lane closure at 3<sup>rd</sup> and Main. It was closed for almost 2 weeks due to leak at the rail road tracks at 3<sup>rd</sup> and Main. The initial estimated cost was \$93,000.00 due to boring and sleeving of right of way under 100 ft. It was then discovered that the right of way was going to be 200 ft. instead, and estimated cost to be \$200,000.00. Mr. Bottom, Kevin Brewer, and Public Works came up with a new plan of action and instead bypassed the break. The cost should be around \$50,000.00 or less.

**B. Status report on storm shelters**

Mr. Bottom stated we have delivered all 575 packets to the citizens. 61 of the recipients declined, so we used 61 alternates. The City has issued 330 permits, we have received our first payment from FEMA, and will get \$100,000 soon to pay the next batch. There was a limit of 2 years to spend the money. Storm shelter placement is going really well.

**10. New Business** There was no new business.

**11. Council Discussion**

Council Member Opitz said to have a Great 4<sup>th</sup> of July.

Council Member Smith stated this is the time of year to conserve water. He has received calls from citizens concerned about water shortage. He has compiled some ways to save water, and read several items from a list of suggestions he had found online. He asked everyone to consider taking steps to conserve whenever possible.

Council Member McEachern said to have a Happy 4<sup>th</sup>.

Council Member Grba talked about the marketing of Yukon. Citizens should contact the council members if they would like to get involved.

Mayor Alberts noted the community center gym has been redone and it looks great. He was concerned the floors may be a little slick. Also, he talked about how the his son's little league baseball team rented pool facilities and they enjoyed the interaction with the lifeguards. The little things we do are very much appreciated. Light the Mill still has a ways to go, we should get involved with our history. Thanks to Chamber for the magazine. And Happy 4<sup>th</sup> of July.

**12. Adjournment**

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John Alberts, Mayor

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Doug Shivers, City Clerk



## RECAP OF CLAIMS

FUND #			
01	General Fund Claims	\$	81,641.48
36	Sales Tax Claims		229,973.70
62	CIP - O & G; Hwy & Streets		30,090.67
64	Special Revenue Fund		5,482.40
70	Water & Sewer Enterprise		153,010.05
71	Sanitation Enterprise		32,521.53
73	Storm Water Enterprise		298.96
			<hr/>
		\$	533,018.79
			<hr/> <hr/>

The above foregoing claims have been passed and approved  
this 17th day of July, 2012 by the Yukon City Council.

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Doug Shivers, City Clerk

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John Alberts, Mayor

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 Legislative						
13-49008	01-00101	City of Yukon (BankOne)ADM	Flowers for Eric Blalock	7/2012	YukonFlower 103239	57.00
			Flowers for vanMeter	7/2012	UptownFloris 88837	67.54
13-49176	01-00102	City of Yukon (BankOne)FIN	Budget Materials	7/2012	Staple 7086181921	139.06
13-49181	01-00102	City of Yukon (BankOne)FIN	Budget Supplies	7/2012	MyBinding 41220096	91.50
			Budget Supplies	7/2012	Staples 20404	154.86
13-49016	01-15440	Frontier Country	Marketing Dues	7/2012	6640A	19,927.89
13-49208	01-25000	The Journal Record	Req. for Prop. Ad	7/2012	740226475	44.96
13-49199	01-28600	L & M Office Furniture	Delivery/Install	7/2012	55475-0	125.00
13-49190	01-31445	Margaret McMorrow-Love	Prof. Services June '12	7/2012	FOP 07-02-12	1,441.00
			Prof. Services June '12	7/2012	IAFF 07-02-12	526.70
13-49197	01-37470	OK Municipal League	Newly Elect Off Institute	7/2012	045331	85.00
13-49187	01-44300	RS Meacham CPAs & Advisors	Prof. Serv. June '12	7/2012	3868	750.00
13-49182	01-58100	wheatley segler Osby & Mill	Prof. Services-Jun12	7/2012	11458	150.87
13-49188	01-58100	wheatley segler Osby & Mill	Filing Fee	7/2012	11489	31.00
13-49183	01-58110	wheatley segler Osby & Mill	Prof. Services-Jun12	7/2012	11458	1,654.38
13-49180	01-60355	Xerox Corporation	copier paper	7/2012	119727844	395.00
			Fuel Surcharge	7/2012	119727844	5.00
13-49185	01-62200	Yukon Chamber of Commerce	Jul '12 Contr. Serv.	7/2012	14548	2,500.00
13-49184	01-62900	Yukon Review Inc.	Legal Ad Brd Adj Ray	7/2012	YR52756	17.40
13-49191	01-62900	Yukon Review Inc.	Adv - Freedom Fest	7/2012	YR53042	378.00
13-49192	01-62900	Yukon Review Inc.	Adv - Freedom Fest	7/2012	YR53172	378.00
13-49198	01-62900	Yukon Review Inc.	Adv - Freedom Fest	7/2012	YR53304	756.00
DEPARTMENT TOTAL:						29,676.16
DEPARTMENT: 02 Finance						
13-49176	01-00102	City of Yukon (BankOne)FIN	Office Supplies	7/2012	GardenRidge 6-2-12	75.97
13-49199	01-28600	L & M Office Furniture	File Drawer	7/2012	55475-0	25.00
DEPARTMENT TOTAL:						100.97
DEPARTMENT: 03 Park Maintenance						
13-49025	01-00180	City of Yukon (BankOne)PW	part pay powerade	7/2012	walmart 04892A	16.49
13-49058	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50549587	20.42
13-49060	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50550611	20.42
13-49061	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50551613	20.42
DEPARTMENT TOTAL:						77.75

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 04 City Clerk						
13-49179	01-00102	City of Yukon (BankOne)	FIN Desktop Files	7/2012	ultoffice 6-20-12	64.16
13-49197	01-37470	OK Municipal League	Newly Elect Off Institute	7/2012	045331	85.00
13-49177	01-50700	Triad Design Group	A&E SrvcS-06/25/12	7/2012	8189	888.26
13-49200	01-71490	Sara Hancock	OML Training Travel Exp.	7/2012	06-14-12	32.42
DEPARTMENT TOTAL:						1,069.84
DEPARTMENT: 06 Municipal Court						
13-49189	01-58115	wheatley Segler Osby & Mill	MunProsecution Jun12	7/2012	11489	2,014.74
DEPARTMENT TOTAL:						2,014.74
DEPARTMENT: 08 Library						
13-48978	01-00108	City of Yukon (BankOne)	LIB Postage for ILL	7/2012	USPS 638	51.65
13-48989	01-00108	City of Yukon (BankOne)	LIB Food for Library Programs	7/2012	BuyforLess 016661	11.31
13-48980	01-04156	Book wholesalers, Inc.	Adult Standing Order	7/2012	132036E	27.59
			Adult Standing Order	7/2012	132665E	16.24
			Adult Standing Order	7/2012	134347E	24.61
			Adult Standing Order	7/2012	140245E	16.23
13-48988	01-13865	Follett Software Co	Thermal Printer Paper	7/2012	1018912	170.60
13-48983	01-16230	Gale Group Inc	Adult Large Print	7/2012	96446321	46.48
			Adult Large Print	7/2012	96455019	85.57
			Adult Large Print	7/2012	96467125	71.22
			Adult Large Print	7/2012	96543653	86.37
			Adult Large Print	7/2012	96556701	259.38
			Adult Large Print	7/2012	96583062	24.74
			Adult Large Print	7/2012	96590518	28.79
13-48984	01-44395	Recorded Books, LLC	Audio Book Standing Order	7/2012	74554802	96.23
			Audio Book Standing Order	7/2012	74557748	6.95
			Audio Book Standing Order	7/2012	74562434	350.54
			Audio Book Standing Order	7/2012	74563191	79.90
			Audio Book Standing Order	7/2012	74563589	94.99
			Audio Book Standing Order	7/2012	74563876	50.00
			Audio Book Standing Order	7/2012	74564939	37.31
DEPARTMENT TOTAL:						1,636.70

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
<b>DEPARTMENT: 09 Administration</b>						
13-49002	01-06370	City Manager's Assoc	Membership Dues	7/2012	07-10-12	554.00
<b>DEPARTMENT TOTAL:</b>						554.00
<b>DEPARTMENT: 10 Parks &amp; Events</b>						
13-49046	01-1	Pake McEntire	concert	7/2012	M 07-19-12	600.00
13-49047	01-1	Brendan Parker	FF day entertainer	7/2012	P 07-20-12	300.00
13-49048	01-1	OKC Kayak LLC	Kids camp supplies	7/2012	O 07-30-12	180.00
13-49105	01-1	The Wise Guys	concerts entertainer	7/2012	W 07-13-12	2,500.00
<b>DEPARTMENT TOTAL:</b>						3,580.00
<b>DEPARTMENT: 12 Property Maintenance</b>						
13-49096	01-00106	City of Yukon (BankOne)CRT	Part to fix Court's AC	7/2012	Locke 18195248-00	105.80
13-49004	01-00112	City of Yukon (BankOne)PROP	Kickstart	7/2012	Locke 18058929-00	38.08
13-49025	01-00180	City of Yukon (BankOne)PW	part pay powerade	7/2012	walmart 04892A	16.47
13-49058	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50549587	29.60
13-49060	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50550611	29.60
13-49061	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50551613	29.60
13-49194	01-37600	OK Natural Gas Co	Service City Bldgs	7/2012	07-02-12	1,318.05
<b>DEPARTMENT TOTAL:</b>						1,567.20
<b>DEPARTMENT: 17 Human Resources</b>						
13-49179	01-00102	City of Yukon (BankOne)FIN	Desktop Files	7/2012	UltOffice 6-20-12	128.32
13-49199	01-28600	L & M Office Furniture	2 HR Bookcases	7/2012	55475-0	333.00
<b>DEPARTMENT TOTAL:</b>						461.32
<b>DEPARTMENT: 19 Street Department</b>						
13-49025	01-00180	City of Yukon (BankOne)PW	part pay powerade	7/2012	walmart 04892A	9.79
			part pay powerade	7/2012	walmart 04169	6.74
13-49050	01-00180	City of Yukon (BankOne)PW	wasp spray	7/2012	Lowes 43360	54.70
13-49052	01-00180	City of Yukon (BankOne)PW	FF-cable ties for decor	7/2012	Locke 18141381-00	9.74
13-49058	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50549587	33.22
13-49059	01-00180	City of Yukon (BankOne)PW	decorations	7/2012	PartyGalaxy 3423	245.61
13-49060	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50550611	33.22
13-49061	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50551613	33.22
13-49057	01-29525	Locke welding	demurrage	7/2012	R3589	48.00
13-49053	01-47670	signalTek, Inc.	signal light repairs	7/2012	8182	761.37
<b>DEPARTMENT TOTAL:</b>						1,235.61

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 22 Insurance						
13-49170	01-57600	wesco, Inc.	Auto policy add/del	7/2012	155229	9,484.14
			Prop policy add/del	7/2012	155228	10,137.07
DEPARTMENT TOTAL:						19,621.21
DEPARTMENT: 23 Technology						
13-49045	01-00102	City of Yukon (BankOne)FIN	Plexar Service-JN'12	7/2012	ATT 405350891806	399.32
13-49028	01-00123	City of Yukon (BankOne)TEC	Otterbox Case	7/2012	Oterbox INV2286226	269.85
13-49029	01-00123	City of Yukon (BankOne)TEC	Itune apps	7/2012	iTunes M2BT611MFL	4.99
13-49030	01-00123	City of Yukon (BankOne)TEC	Universal Antenna Mount	7/2012	Amazon 07-04-12	17.33
			Shipping	7/2012	Amazon 07-04-12	7.35
13-49031	01-00123	City of Yukon (BankOne)TEC	Epson Print Ribbon	7/2012	CDW-G M614196	36.84
13-49033	01-00123	City of Yukon (BankOne)TEC	Pipe & Supplies	7/2012	Locke 18055310-00	18.36
13-49034	01-00123	City of Yukon (BankOne)TEC	DirectDial Service	7/2012	ATT 405350891006	1,093.66
13-49035	01-00123	City of Yukon (BankOne)TEC	T1 service-JN'12	7/2012	ATT 410072170406	995.40
13-49039	01-00123	City of Yukon (BankOne)TEC	Mob Phone Srvc-JN'12	7/2012	ATT 06222012	6,692.49
13-49040	01-00123	City of Yukon (BankOne)TEC	Internet/Cable JN12	7/2012	Cox 07-07-12	499.94
13-49041	01-00123	City of Yukon (BankOne)TEC	wireless ServiceJN12	7/2012	Verizon 6744088007	60.04
13-49042	01-00123	City of Yukon (BankOne)TEC	Hard Drive	7/2012	GlobalOne 17955	825.00
13-49043	01-00123	City of Yukon (BankOne)TEC	ConnectCard JN'12	7/2012	Sprint 053	600.00
13-49044	01-00123	City of Yukon (BankOne)TEC	JN'12 auction fees	7/2012	PubSurp 368327	615.53
13-49037	01-02237	BMI Systems Corporation	PD copier lease JN12	7/2012	CNIN111417BMI	1,046.00
			PD base copies JN12	7/2012	CNIN111417BMI	406.08
13-49038	01-36720	OK Dept of Public Safety	CAD/Mobile/wireless	7/2012	04-1215093	300.00
13-49066	01-48885	Superior Office Systems	Copier Rental Charge	7/2012	1445	1,074.00
			CDbillablecop JN'12	7/2012	1445	122.81
			CDbasecopiesJN'12	7/2012	1445	126.00
			CCbasecopies JN'12	7/2012	1445	102.95
			PR billablecop JN'12	7/2012	1445	21.63
			PRbasecopiers JN'12	7/2012	1445	111.60
			DRCbillecop JN'12	7/2012	1445	43.35
			Libbillablecop JN'12	7/2012	1445	67.50
			LibbasecopiesJN'12	7/2012	1445	59.10
			ComCbillecopJN'12	7/2012	1445	49.65
13-49036	01-51740	Tyler Technologies, Inc.	Network Support Service	7/2012	025-45788	525.00
13-49032	01-60351	Xerox Corporation	D242V CH lease JL'12	7/2012	062437826	1,341.73
			D242V CH meter usage	7/2012	062437826	4.02
			D252 EFI lease JL'12	7/2012	062437828	261.04
			w5675 CH lease J1'12	7/2012	062437829	1,425.12
			w5675 CH meter usage	7/2012	062437829	548.25
			w5030 PW lease J1'12	7/2012	062610612	272.40
			w5030 PW meter usage	7/2012	062610612	1.65
DEPARTMENT TOTAL:						20,045.98
FUND TOTAL:						81,641.48

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		96 SALES TAX IMPROVEMENTS				
13-49091	01-04475	Brewer Construction Co.	ADA Sidewalk	7/2012	2012-23	3,377.95
13-49211	01-04475	Brewer Construction Co.	1st/Cedar Paving/Draining	7/2012	2012-18	139,921.75
13-49186	01-22440	Integris Canadian Valley	Qtrly payment	7/2012	1013	50,000.00
13-49210	01-41410	Professional Service	PotholeRep 1st-Main-Cedar	7/2012	BR00162322	1,043.30
13-49178	01-50700	Triad Design Group	A/E CRDW&S - 6/25/12	7/2012	8188	577.50
13-49214	01-50700	Triad Design Group	Eng. Services thru June12	7/2012	8190	35,053.20
DEPARTMENT TOTAL:						229,973.70
FUND TOTAL:						229,973.70

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 73						
2006 GO Bond Fund						
13-49212	01-04475	Brewer Construction Co.	9th/Poplar valve Replace	7/2012	2012-19	9,825.02
13-49213	01-04475	Brewer Construction Co.	6th/Main valve Replace	7/2012	2012-20	20,265.65
DEPARTMENT TOTAL:						30,090.67
FUND TOTAL:						30,090.67

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 23		Special Events				
13-49006	01-00101	City of Yukon (BankOne)ADM	Freedom Fest Shirts	7/2012	IDSolutions 10732	2,182.00
			Freedom Fest Shirts	7/2012	IDSolutions 10733	762.00
13-49007	01-00101	City of Yukon (BankOne)ADM	Talent Fee - Remote	7/2012	ClearChannel 94026	300.00
13-49014	01-00101	City of Yukon (BankOne)ADM	Christmas Decor & Supplie	7/2012	Napco 464687	891.40
13-49018	01-00101	City of Yukon (BankOne)ADM	Labels for Freedom Fest	7/2012	OnLabel 2211303	83.29
13-49003	01-00112	City of Yukon (BankOne)PROP	Supplies for mister fans	7/2012	Lowes 10327	36.21
13-49005	01-00125	City of Yukon (BankOne)EM	150 watermelons	7/2012	Homeland 07-01-12	748.50
DEPARTMENT TOTAL:						5,003.40
DEPARTMENT: 43		Mabel Fry				
13-48979	01-00108	City of Yukon (BankOne)LIB	Ellison eclips machine	7/2012	Ellison 2774787	349.00
DEPARTMENT TOTAL:						349.00
DEPARTMENT: 44		Library State Aid				
13-48977	01-1	Kathryn Thurman	Adult Summer Reading Prog	7/2012	T 07-05-12	130.00
DEPARTMENT TOTAL:						130.00
FUND TOTAL:						5,482.40

FUND: 70 - Water &amp; Sewer Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		Utility Billing				
13-49058	01-00180	City of Yukon (BankOne)PW	uniform cleaning, rental	7/2012	Clean 50549587	14.35
13-49060	01-00180	City of Yukon (BankOne)PW	uniform cleaning, rental	7/2012	Clean 50550611	14.35
13-49061	01-00180	City of Yukon (BankOne)PW	uniform cleaning, rental	7/2012	Clean 50551613	14.35
13-49106	01-00180	City of Yukon (BankOne)PW	mr vehicle repairs	7/2012	OReily 0343-242434	242.40
13-49085	01-39550	Paul Penley Oil Company, In	unleaded fuel	7/2012	1186611	361.11
13-49104	01-39960	Pitney Bowes	Mail Sys Qtrly lease	7/2012	1960963-JN12	2,229.00
			Mail Sys Qtrly lease	7/2012	1960963-JN12	726.00
13-49101	01-39965	Pitney Bowes, Inc	maint-mail opener	7/2012	817097	149.00
13-49103	01-53901	U S Post Office	Bulk Postage-Jul'12	7/2012	July '12	3,500.00
DEPARTMENT TOTAL:						7,250.56
DEPARTMENT: 02		Water Distribution				
13-49024	01-00180	City of Yukon (BankOne)PW	repairs to vehicles	7/2012	ATC 53573728	254.65
13-49025	01-00180	City of Yukon (BankOne)PW	part pay powerade	7/2012	walmart 04169	16.47
13-49056	01-00180	City of Yukon (BankOne)PW	keys-Integriss WT	7/2012	Lowes 02489	7.48
			paint,drpclth-900 In	7/2012	Lowes 02488B	70.68
			pipe, couplings	7/2012	HD Supply 4981353	62.08
13-49058	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50549587	31.83
13-49060	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50550611	31.83
13-49061	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50551613	31.83
13-49062	01-00180	City of Yukon (BankOne)PW	cable repairs, labor	7/2012	J&REquip 19108	813.14
13-49051	01-09525	Dolese Bros. Company	concrete for sidewalk	7/2012	RM12040295	195.00
			delivery charge	7/2012	RM12040295	25.00
13-49085	01-39550	Paul Penley Oil Company, In	unleaded fuel	7/2012	1186611	251.98
			diesel fuel	7/2012	1186611	55.37
DEPARTMENT TOTAL:						1,847.34
DEPARTMENT: 03		Treatment and Supply				
13-49173	01-06775	Commissioners of the Land	0Apr-May-Jun'12 well rent	7/2012	A-M-J 2012	164.74
13-49171	01-19016	Higdon Family Trust	Apr-May-Jun'12 well rent	7/2012	A-M-J 2012	5,915.45
13-49172	01-28930	Leonhart Resources, LLC	Apr-May-Jun'12 well rent	7/2012	A-M-J 2012	5,915.45
13-49174	01-37650	OKC Airport Trust	Apr-May-Jun'12 well rent	7/2012	A-M-J 2012	26,021.02
			bal due-J-F-M'12	7/2012	J-F-M '12 bal due	625.31
			12-13 ground rental	7/2012	55672	1,100.00
13-49201	01-55800	Veolia water North America	Service for July '12	7/2012	00016863	88,673.09
13-49175	01-58145	Estate of Clay Wilson	A-M-J '12 land rent	7/2012	A-M-J 2012	266.49
DEPARTMENT TOTAL:						128,681.55

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 04		Fleet Maintenance				
13-49023	01-00180	City of Yukon (BankOne)PW	belt and pulley	7/2012	CentralFord 134721	102.93
			ps hose	7/2012	CentralFord 134720	55.83
13-49024	01-00180	City of Yukon (BankOne)PW	repairs to vehicles	7/2012	CentraFord 133909A	155.07
			repairs to vehicles	7/2012	Conrad 477335	450.00
			repairs to vehicles	7/2012	Harley 470222	19.50
			repairs to vehicles	7/2012	MWBus C02000550601	75.23
			repairs to vehicles	7/2012	ProTurf 1189658-00	373.16
13-49025	01-00180	City of Yukon (BankOne)PW	powerade for Freedom Fest	7/2012	Walmart 04892A	16.49
13-49058	01-00180	City of Yukon (BankOne)PW	hand sanit.dispenser	7/2012	Clean 50549587	3.61
			uniform cleaning,ren	7/2012	Clean 50549587	18.42
13-49060	01-00180	City of Yukon (BankOne)PW	hand sanit.dispenser	7/2012	Clean 50550611	3.61
			uniform cleaning,ren	7/2012	Clean 50550611	18.42
13-49061	01-00180	City of Yukon (BankOne)PW	hand sanit.dispenser	7/2012	Clean 50551613	3.61
			uniform cleaning,ren	7/2012	Clean 50551613	18.42
13-49067	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	7/2012	ConradFire 478237	789.84
			parts to repair vehicles	7/2012	ProTurf 1189661-00	728.41
			parts to repair vehicles	7/2012	ProTurf 1189661-01	35.88
			parts to repair vehicles	7/2012	ProTurf 1189661-02	101.44
13-49068	01-00180	City of Yukon (BankOne)PW	Napa- parts to repair veh	7/2012	Napa 504904	158.33
13-49086	01-00180	City of Yukon (BankOne)PW	vehicle repairs	7/2012	CentralFord 134768	31.40
			vehicle repairs	7/2012	Hydradyn 510530545	12.00
			vehicle repairs	7/2012	UnruhFire 1131	257.77
			vehicle repairs	7/2012	SmithF&G 464520	149.85
			vehicle repairs	7/2012	SmithF&G 464521	23.94
			vehicle repairs	7/2012	SmithF&G 464522	67.50
			vehicle repairs	7/2012	SmithF&G 464523	53.22
13-49087	01-00180	City of Yukon (BankOne)PW	vehicle repairs	7/2012	Napa 504587	708.64
13-49088	01-00180	City of Yukon (BankOne)PW	vehicle repairs	7/2012	OReily 0343-240724	211.59
13-49090	01-00180	City of Yukon (BankOne)PW	pd tires	7/2012	T&w Tires 4950215	656.52
13-49057	01-29525	Locke welding	demurrage	7/2012	R3589	48.00
13-49209	01-37489	OK Tax Commission	Tag- CI18741	7/2012	CI18741	49.00
			Tag- CI18740	7/2012	CI18740	39.00
			Tag - CI19817	7/2012	CI19817	39.00
			Tag - CI19818	7/2012	CI19818	39.00
			Tag - CI19819	7/2012	CI19819	39.00
			Tag-'12 Ford F-150	7/2012	CI18742	53.00
			Tag-'12 Ford F-250	7/2012	CI18743	40.00
13-49085	01-39550	Paul Penley Oil Company, Inun	leaded fuel	7/2012	1186611	6,987.98
			diesel fuel	7/2012	1186611	1,498.05
13-49054	01-53425	DOC/Union City Comm Corr C	ttppwp pay for May '12	7/2012	UC01-201202	89.94
13-49055	01-53425	DOC/Union City Comm Corr C	tMay'12 inmate transports	7/2012	053112-WKREL012	1,008.00
DEPARTMENT TOTAL:						15,230.60
FUND TOTAL:						153,010.05

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		Sanitation				
13-48966	01-00180	City of Yukon (BankOne)PW	transfer st. tickets	7/2012	CustomPrnt 134576	785.00
13-48968	01-00180	City of Yukon (BankOne)PW	push brooms	7/2012	Ace 865274	53.98
			handles	7/2012	Ace 865274	19.47
			street brooms	7/2012	Ace 865274	12.99
			street brooms	7/2012	Ace 865274	26.99
			squeeges	7/2012	Ace 865274	33.98
13-48970	01-00180	City of Yukon (BankOne)PW	office supplies	7/2012	OffDepot 616151667	115.24
			office supplies	7/2012	OffDepot 616150678	22.08
			office supplies	7/2012	Walmart 06356	57.21
13-49022	01-00180	City of Yukon (BankOne)PW	Air Compressor	7/2012	Lowes 02632	449.00
			2-yr ext. plan	7/2012	Lowes 02632	49.97
			3/8" air hose	7/2012	Lowes 02632	59.92
			air chuck,infltr gag	7/2012	OReily 0343-244909	20.09
			coupler, adapters	7/2012	Napa 504987	22.08
13-49025	01-00180	City of Yukon (BankOne)PW	part pay powerade	7/2012	walmart 04169	16.47
13-49058	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50549587	7.85
13-49060	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50550611	7.85
13-49061	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50551613	7.85
13-49063	01-00180	City of Yukon (BankOne)PW	shredder	7/2012	OffDepot 616388030	124.11
13-49068	01-00180	City of Yukon (BankOne)PW	Napa- parts to repair veh	7/2012	Napa 504904	163.72
13-49090	01-00180	City of Yukon (BankOne)PW	san tires	7/2012	T&W Tires 4950215	495.88
13-48967	01-01352	Anderson Safety Products	Class 3 safety vests	7/2012	510	30.50
13-49065	01-36840	OK Environ Mgmt Authority	landfill fees	7/2012	0000043630	25,252.03
13-49064	01-36843	OK Environ Mgmt Authority	citizen dump fees	7/2012	0000043635	1,995.00
13-49085	01-39550	Paul Penley Oil Company, In	unleaded fuel	7/2012	1186611	285.98
			diesel fuel	7/2012	1186611	2,090.70
DEPARTMENT TOTAL:						32,205.94
DEPARTMENT: 02		Recycling				
13-49195	01-16350	Carole Garner	VoiceMail-thru Jun12	7/2012	136717-0712	15.59
13-49196	01-36841	OK Environ Mgmt Authority	Recycle Bins Jun'12	7/2012	0000045006	300.00
DEPARTMENT TOTAL:						315.59
FUND TOTAL:						32,521.53

FUND: 73 - Storm Water Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		Stormwater				
13-49099	01-00173	City of Yukon (BankOne)Sw	EPA MS4 conf in TX	7/2012	Loves 67365	15.01
			EPA MS4 conf in TX	7/2012	Razzoos 1116	29.36
			EPA MS4 conf in TX	7/2012	Cowtown 7204	25.60
			EPA MS4 conf in TX	7/2012	Renaissance 20506	8.00
			EPA MS4 conf in TX	7/2012	ReataRest 1332	23.34
			EPA MS4 conf in TX	7/2012	Renaissance 2416	9.36
			EPA MS4 conf in TX	7/2012	wendys 000014	6.58
13-49193	01-06377	City of Oklahoma City	ShipleY-1412RivBirch	7/2012	11070212	79.00
			Long-140 wOlympic Dr	7/2012	11070212	79.00
13-49085	01-39550	Paul Penley Oil Company, Inunleaded		7/2012	1186611	23.71
DEPARTMENT TOTAL:						298.96
FUND TOTAL:						298.96
GRAND TOTAL:						533,018.79

## INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2012 by and between the City of Yukon, Oklahoma, hereinafter, referred to as "Yukon", and the City of Piedmont, hereinafter referred to as "Piedmont" the respective governing body of each such entity by appropriate action witnesseth:

WHEREAS, Yukon does have an adequate jail facility referred to as "jail facility", to be used as a jail for the safe and secure detention and care of prisoners taken into custody by law enforcement officers empowered to make lawful arrest for Piedmont; and

WHEREAS, Piedmont does not have a municipal jail facility which is adequately staffed or funded for proper operation and is currently closed; and

WHEREAS, the parties hereto desire the jail facility to be made available for the use of Piedmont, pursuant to the terms set forth herein below, for safe and secure detention and care of persons placed under arrest and taken into custody by Piedmont law enforcement officers, empowered to make lawful arrests, and also held pursuant to lawful order(s) from the Municipal Court of the City of Piedmont.

NOW, THEREFORE, for good and valuable consideration herein contained, IT IS AGREED AS FOLLOWS:

### **I. TERMS OF AGREEMENT**

The terms of this agreement shall be from July 1, 2012 to June 30, 2013, and renewable thereafter on a year-to-year basis at the option of the parties. Either party may terminate this agreement upon thirty (30) days written notice to the other party. And, yearly during the month of June, the Chief of Police for the City of Yukon and the Chief of Police for the City of Piedmont will meet to review the contract and the services and make those recommendations to their respective governing bodies concerning any revisions deemed necessary.

## **II. STATEMENT OF SERVICES**

Yukon agrees to accept all Piedmont prisoners, defined as any person placed under lawful arrest by any Piedmont law enforcement officer and taken into custody, in such numbers as can be accommodated at the said facility. This section is limited by the exceptions as noted within this agreement in Section V.

## **III. YUKON RESPONSIBLE FOR SAFE AND SECURE CUSTODY**

Yukon agrees to be responsible for the safe and secure custody of said prisoners transported to the jail facility by Piedmont law enforcement officers, and agrees to insure that standard security procedures are followed in order to prevent escape. Piedmont agrees to follow all prescribed security procedures of the jail facility regarding the searching of incoming prisoners, and remaining with said prisoner until the arresting officer is duly released by the jail staff or supervisor on duty.

## **IV. PIEDMONT RESPONSIBLE FOR RECORDS**

Piedmont agrees to submit in writing any charge(s) at the time of incarceration. Any sentences imposed by the Municipal Court shall be submitted to the jail staff in writing, signed by the Municipal Judge, together with appropriate release also signed by the Judge. The Piedmont bond schedule shall be provided to the jail staff, however, bond money or releases shall be handled by the proper Piedmont official, or in accordance with attachment "A" if after hours or on weekends.

## **V. BASIC MEDICAL CARE**

Yukon agrees to provide basic medical care to said prisoner, which shall include sick call and self-care, defined as the care of any condition which can be treated by the prisoner himself. This may include such over-the-counter type of medications as may be approved by the jail supervisor. Basic medical care also includes care of any condition which requires immediate assistance by a person trained in first aid procedures.

The cost of hospitalization, prescription medication, surgical, and dental care shall be borne by the City of Piedmont. Failure on part of Piedmont to provide any required medical treatment prior to incarceration shall provide sufficient basis for Yukon to refuse said prisoner admittance to said jail facility under the terms of this agreement.

The jailer on duty shall have the discretion to refuse a prisoner from Piedmont should the jailer feel the prisoner is in need of medical examination or treatment prior to incarceration. Piedmont shall provide to Yukon a release from a licensed physician or physician's assistant stating said prisoner is capable of being incarcerated without further detrimental medical complications. The failure on the part of Piedmont to provide the required written medical release shall provide a sufficient basis for Yukon to refuse the prisoner admittance into said jail facility under the terms of this agreement.

Any Piedmont prisoner on an emergency basis may be taken to the hospital for treatment or examination at the discretion of the jail staff or supervisor on duty, and any cost incurred from said treatment or examination shall be billed to and paid by the City of Piedmont. Piedmont shall provide transportation and security for any Piedmont prisoner needing treatment, examination, or hospitalization.

## **VI. COST PER DAY**

The cost per day for each Piedmont prisoner detained and cared for in the Yukon jail facility to be paid by Piedmont to Yukon shall be Forty Dollars and No Cents (\$40.00) per day for each prisoner for the term hereof. A day for the purpose of this agreement is a calendar day, or any part thereof, and not a twenty-four (24) hour period of time. Said rate is subject to renegotiation and adjustment in the event this agreement is renewed or extended at the expiration hereof.

The fee for housing each prisoner shall be paid for each and every day or part thereof a Piedmont prisoner is incarcerated in the jail facility on a City charge(s), or if for State charge(s) the prisoner will be considered a Piedmont prisoner until the prisoner is booked into the County jail.

Piedmont shall provide necessary equipment and supplies for booking and discharge of Piedmont prisoners.

#### **VII. BILLING PERIOD**

Yukon shall bill Piedmont for prisoner services on a monthly basis. The monthly billing shall list the prisoner's name, date of birth, the date the prisoner was incarcerated, the offense(s) with which the prisoner was charged, the date the prisoner was released from the Yukon jail facility, and the total cost of the prisoner's incarceration. Piedmont agrees to promptly remit payment for the statement sent by Yukon for performance of services called for under this agreement.

#### **VIII. RECORDS AND PERSONNEL**

The Yukon Police Department will maintain control over all personnel provided to the jail facility by the City of Yukon. All records initiated or generated by the Yukon Police Department will be maintained by the Yukon Police Department.

#### **IX. HOLD HARMLESS CLAUSE**

Piedmont hereby agrees to indemnify and hold Yukon harmless for any claim, action or cause of action including the cost of litigation and attorney fees arising from the arrest or wrongful incarceration of persons under this agreement.

IT IS FURTHER AGREED that Piedmont shall hold harmless and indemnify Yukon for any hospital, doctor, or other medical expenses associated with the care and custody of a Piedmont prisoner.

IT IS FURTHER AGREED that Piedmont shall reimburse Yukon any expenses resulting from the repair of any damages caused by Piedmont's prisoners to the jail facility.

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by the City of Yukon.

THE CITY OF YUKON

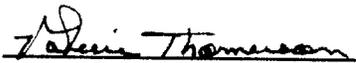
\_\_\_\_\_  
John Alberts, Mayor

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by the City of Piedmont.

THE CITY OF PIEDMONT

  
\_\_\_\_\_  
Valerie Thomerson, Mayor

ATTEST:

\_\_\_\_\_  
CITY CLERK

**INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT**

AN AGREEMENT BETWEEN THE CITY OF YUKON, OKLAHOMA, AND THE CITY OF PIEDMONT, OKLAHOMA, FOR THE CITY OF YUKON TO PROVIDE AFTER HOURS DISPATCH SERVICES FOR THE CITY OF PIEDMONT.

WHEREAS, the City of Yukon Police Department Communications Center is the primary answering point for the City of Piedmont nine-one-one (911) calls pursuant to an agreement approved by the parties on the \_\_\_\_\_ day of \_\_\_\_\_, 2012, and

WHEREAS, the City of Piedmont has requested that the Yukon Police Department Communications Center provide after hours dispatch services for Piedmont police, fire and emergency medical services.

WHEREAS, it is deemed desirable by the City of Yukon and the City of Piedmont to enter into an agreement to provide this service to the residents of Piedmont;

NOW THEREFORE IN CONSIDERATION of the mutual covenants contained herein the parties hereto agree as follows:

1. The Yukon Police Department Communications Center will provide after hours dispatch services, Monday through Friday from 4:00 p.m. to 8:00 a.m. and weekends and holidays for Piedmont police, fire and emergency services in accord with standard emergency dispatch protocol.
2. The after hours dispatch services will include NCIC/OLETS traffic, warrants and criminal background records.
3. The City of Piedmont will provide the Yukon Police Department Communications Center with an updated list of emergency telephone numbers of current officials.

4. The City of Piedmont will provide an updated map of Piedmont to Yukon Police Department Communications Center.
5. The City of Piedmont will provide a radio to Yukon Police Department Communications Center for their Police Department, Fire Department and other City Departments.
6. The City of Piedmont will provide a hard line to the Yukon Police Department Communications Center.
7. The City of Piedmont will pay the sum of \$3,333.33 per month; \$40,000.00 per year for these services, payable within ten (10) days following the end of each month.
8. That the parties agree that this agreement will no way affect the parties' respective liabilities and obligations under law.
9. The terms of this agreement shall be from July 1, 2012 to June 30, 2013, and renewable with a 5% increase, thereafter on a year-to-year basis at the option of the parties. Either party may terminate this agreement upon sixty (60) days written notice to the other party. And, yearly during the month of June, the Chief of Police for the City of Yukon and the Chief of Police for the City of Piedmont will meet to review the contract and the services and make those recommendations to their respective governments concerning any revisions deemed necessary.

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by the City of Yukon.

THE CITY OF YUKON

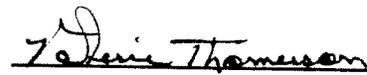
\_\_\_\_\_  
John Alberts, Mayor

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by the City of Piedmont.

THE CITY OF PIEDMONT

  
\_\_\_\_\_  
Valerie Thomerson, Mayor

ATTEST:

\_\_\_\_\_  
CITY CLERK

**OKLAHOMA DEPARTMENT OF PUBLIC SAFETY**

**OKLAHOMA LAW ENFORCEMENT TELECOMMUNICATIONS SYSTEMS**

**NON-TERMINAL USER AGREEMENT**

This document constitutes an agreement between the following listed USER AGENCY and NON-TERMINAL AGENCY with respect to the Oklahoma Department of Public Safety (DPS), State Administrator of the Oklahoma Law Enforcement Telecommunications Systems (OLETS).

USER AGENCY: Yukon Police Dept.  
ADDRESS: 100 S. Ranchwood Blvd.  
Yukon, OK 73099  
ORI: OK 0090200

AND

NON-TERMINAL AGENCY: Piedmont Police Dept.  
ADDRESS: 325 Piedmont Rd. N.  
Piedmont, OK 73078  
ORI: OK 0090600

A Criminal justice or Law Enforcement agency, hereinafter referred to as the NON-TERMINAL AGENCY. This agreement grants computer access to the Oklahoma Law Enforcement Telecommunications Systems (OLETS) via the USER AGENCY for the NON-TERMINAL AGENCY. The purpose of this access is for the exchange of criminal justice information subject to the conditions contained herein.

**I. DEFINITIONS:**

- A. **USER AGENCY**----a duly authorized criminal justice/law enforcement agency as defined in Department of Justice Regulations, Title 28 C.F.R., Part 20, Subpart A.
- B. **TERMINAL AGENCY**----a criminal justice/law enforcement agency or a non-criminal justice agency operating under Management Control of a criminal justice/law enforcement agency having DIRECT (computer) Access to the OLETS Network.
- C. **NON-TERMINAL AGENCY**----a duly authorized criminal justice/law enforcement agency as defined in Department of Justice Regulations, Title 28 C.F.R., Part 20 Subpart A. This agency has INDIRECT (non-terminal) access to the OLETS Network and is assigned to a terminal agency for DIRECT access to the OLETS Network.

D. **STATE CONTROL TERMINAL AGENCY**---Referred to in this document as the acronym (SCTA). This is the Department of Public Safety's (OLETS) Division.

**II. PURPOSE OF AGREEMENT:**

The USER AGENCY agrees to access the OLETS Network and facilitate the exchange of criminal justice information between the NON-TERMINAL AGENCY and the following computer interfaces: the National Crime Information Center (NCIC); the National Law Enforcement Telecommunications System (NLETS); the Department of Public Safety State Computer Files (SCOM); the Oklahoma Tax Commission Vehicle Registration Files (VREG); the Oklahoma State Bureau of Investigation Files (OSBI); the Office of Juvenile Affairs Data Base, (JOLTS) and other data bases that may be implemented in future applications of information available to authorized users.

The USER AGENCY agrees to make entries into NCIC and exchange criminal justice information between the NON-TERMINAL AGENCY and said systems via established codes, procedures and techniques published in operation manuals.

**III. TERMS OF AGREEMENT:**

The terms of this agreement shall remain in effect indefinitely; or until canceled or suspended by the Department of Public Safety/OLETS which reserves the right to suspend or terminate immediately all or portions of service to the NON-TERMINAL AGENCY when applicable laws, policies, rules or regulations have been violated.

The USER AGENCY must notify the Department of Public Safety/OLETS as soon as possible, when applicable laws, rules, policies and/or regulations of said systems are violated by any assigned NON-TERMINAL AGENCY.

The Department of Public Safety/OLETS may reinstate the suspended or terminated service upon receiving written documentation and satisfactory assurance that such violations have been corrected.

It shall be the responsibility of the USER AGENCY to verify that the NON-TERMINAL AGENCY abides by the laws of the United States and the State of Oklahoma and the operational policies of OLETS and ALL COMPUTER INTERFACES. This responsibility has been developed to ensure Reliability, Confidentiality, Completeness, Timeliness and Accuracy of all records contained in or obtained from said systems.

**IV. CHANGE OF AGENCY HEAD:**

The NON-TERMINAL AGENCY must notify the USER AGENCY as soon as possible when the agency head changes at the NON-TERMINAL AGENCY.

The USER AGENCY must maintain an up-to-date non-terminal agreement on file for all NON-TERMINAL AGENCIES for which they provide access to OLETS.

**V. BACKGROUND INVESTIGATIONS FOR EMPLOYMENT/LICENSING:**

Due to the variance in state laws and policies, the OLETS Network can not be used for ISSUANCE OF PERMITS, LICENSING OR NON-CRIMINAL JUSTICE employment purposes.

**VI. DRIVER'S PRIVACY PROTECTION ACT (DPPA) 18 U.S.C., SEC. 2721 et.seq.**

The USER AGENCY and the NON-TERMINAL AGENCY agree to comply with the DPPA and both agree not to release any information inconsistent with the DPPA and further agree to use any information provided by the OLETS Network only in accordance with provisions of the DPPA and OLETS.

**VII. AUDIT/INSPECTION/AUTHORITY (47 O.S. 1991, Section 2-124)**

The Oklahoma Law Enforcement Telecommunications Systems Division shall have the authority to AUDIT state and local law enforcement and criminal justice agencies to ensure compliance with federal laws as well as rules pertaining to the OLETS Network.

**VIII. PENALTIES FOR NON-COMPLIANCE/FEDERAL:**

Any non-compliance with the terms of this agreement concerning the use and dissemination of criminal history record information may subject the NON-TERMINAL AGENCY'S officers or employees to a fine of not more than \$10,000 as provided for in Department of Justice Regulations, Chapter 1 Title 28, C.F.R., Part 20, Subpart 20.25 and/or discontinuance of service as provided by Department of Justice Regulations, Chapter 1, Title 28, C.F.R., Part 20, Subpart 20.38.

**IX. PENALTIES FOR NON-COMPLIANCE/STATE:**

Any person charged with custody and dissemination of confidential and privileged information or in receipt of such information from the OLETS system shall neither divulge nor disclose any such information except to federal, state, county or city law enforcement or criminal justice agencies. Any person violating this section (47 O.S.2-129) or section (47 O.S. 2-124) shall be deemed guilty of a misdemeanor punishable by imprisonment in the county jail for not more than one (1) year.

**THIS AGREEMENT IS EFFECTIVE ON \_\_\_\_\_ and shall remain in effect until such time as a change of signatory occurs.**

IN WITNESS WHEREOF, THE PARTIES HERETO CAUSED THIS AGREEMENT TO BE EXECUTED BY THE PROPER OFFICER AND OFFICIALS.

\_\_\_\_\_  
**USER AGENCY**

\_\_\_\_\_  
**NON-TERMINAL AGENCY**

BY \_\_\_\_\_

BY Valerie Thompson

\_\_\_\_\_

Valerie Thompson

(PRINTED SIGNATURE)

(PRINTED SIGNATURE)

TITLE \_\_\_\_\_

TITLE Mayor

DATE \_\_\_\_\_

DATE \_\_\_\_\_

# OFFICE OF THE CITY ATTORNEY

Yukon



Oklahoma

## MEMORANDUM

To: Doug Shivers, City Clerk  
From: Michael D. Segler   
Date: July 10, 2012  
Subject: Agreements for Services

---

Enclosed are the following Agreements for Services which have been signed:

Canadian County 4-H  
Sister Cities International  
Old Central Culture Council, Inc. a nonprofit corporation d/b/a  
The Arts & Humanities Council, Yukon

Please have them placed on the City Council agenda.

Also enclosed are the following fully executed Agreements for Services which were approved by the City Council:

Compassionate Hands, Inc.  
Youth & Family Services, Inc.  
Chisholm Trail Historical Preservation Society, Inc. (Easter on the Prairie)

## **AGREEMENT FOR SERVICES**

**CITY OF YUKON**

**CANADIAN COUNTY 4-H**

This Agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by and between the **City of Yukon**, hereinafter referred to as "City", and **CANADIAN COUNTY 4-H**, an unincorporated association, hereinafter referred to as "Contractor".

**WITNESSETH:**

**WHEREAS**, the Contractor is an experienced unincorporated association concerned with the provision of and services to the community; and

**WHEREAS**, the City has a continuing desire to serve the needs of the citizens of Yukon; and

**WHEREAS**, it is in the best interest of the citizens of the City of Yukon that the Contractor and the City agree for the provision of certain, hereinafter, described services by said Contractor; and,

**NOW, THEREFORE**, in consideration of mutual understanding, the parties agree to the foregoing and as follows:

1. **TERM:** This agreement shall be from the 1<sup>st</sup> day of July, 2012, through the 30<sup>th</sup> day of June, 2013.
2. **CONSIDERATION:** The City agrees to pay contractor, as consideration for services for the citizens of Yukon provided by CANADIAN COUNTY 4-H the total sum of Two Thousand Five Hundred Dollars (\$2,500.00) to be paid in monthly installments of Two Hundred Dollars and 33/100ths (\$208.33) each month, upon proper application.

No application shall be considered for payment unless the services set forth in Paragraph Three (3) are continuously provided.

3. **SERVICES:** In consideration of the above, the Contractor agrees to provide the following services:
  - A) Provide the citizens of the community of Yukon a place for urban children to see, feel and touch agriculture, including animals;
  - B) Provide outdoor classrooms and children's programs throughout the year;
  - C) Provide 4-H Farm Kids including, but not limited to, special events.

Contractor agrees to put forth its best efforts on behalf of the City herein, and promises to adhere to good business and professional practices in its prosecution and completion of this program.

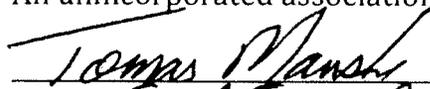
4. Contractor agrees to indemnify and hold harmless the City from any and all liability, loss or damage the City may suffer as a result of claims, demands, costs or judgments against it arising from the activities of Contractor.
5. Contractor agrees to comply with all policies adopted by the City concerning the use of City property and facilities by private entities, whether those policies are in existence at the time of the execution of this agreement or are adopted by the City subsequent to the execution of this agreement.

IN WITNESS WHEREOF, the parties signify their agreement to all contained herein by the following executions:

THE CITY OF YUKON

\_\_\_\_\_  
John Alberts, Mayor

CANADIAN COUNTY 4-H  
An unincorporated association

  
\_\_\_\_\_  
By its Foundation Manager

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED BY:

\_\_\_\_\_  
Michael D. Segler  
City Attorney

## **AGREEMENT FOR SERVICES**

**CITY OF YUKON**

**SISTER CITIES INTERNATIONAL**

This Agreement is made and entered into this 19<sup>th</sup> day of June 2012, by and between the **City of Yukon**, hereinafter referred to as "City", and **Sister Cities International**, a not for profit corporation, hereinafter referred to as "Contractor".

**WITNESSETH:**

**WHEREAS**, the Contractor is an experienced not for profit corporation concerned with the provision and services to the community; and

**WHEREAS**, the City has a continuing desire to serve the needs of the citizens of Yukon; and

**WHEREAS**, it is in the best interest of the citizens of the City of Yukon that the Contractor and the City agree for the provision of certain, hereinafter, described services by said Contractor; and,

**NOW, THEREFORE**, in consideration of mutual understanding the parties agree to the foregoing and as follows:

1. **TERM:** This agreement shall be from the 1<sup>st</sup> day of July, 2012, through the 30<sup>th</sup> day of June, 2013.
2. **CONSIDERATION:** The City agrees to pay contractor, as consideration for services for the citizens of Yukon provided by Contractor the total sum of Three Hundred Sixty Dollars (\$360.00), upon proper application.

No application shall be considered for payment unless the services set forth in Paragraph Three (3) are continuously provided.

3. **SERVICES:** In consideration of the above, the Contractor agrees to provide the following services:
  - A) Continue to foster a positive relationship with Yukon's sister city, Krnov, Czech Republic.
  - B) Maintain its status of good standing with other similar organizations.

Contractor agrees to put forth its best efforts on behalf of the City herein, and promises to adhere to good business and professional practices in its prosecution and completion of this

program.

4. Contractor agrees to indemnify and hold harmless the City from any and all liability, loss or damage the City may suffer as a result of claims, demands, costs or judgments against it arising from the activities of Contractor.
5. Contractor agrees to comply with all policies adopted by the City concerning the use of City property and facilities by private entities, whether those policies are in existence at the time of the execution of this agreement or are adopted by the City subsequent to the execution of this agreement.

IN WITNESS WHEREOF, the parties signify their agreement to all contained herein by the following executions:

THE CITY OF YUKON

SISTER CITIES INTERNATIONAL  
A nonprofit corporation

\_\_\_\_\_  
John Alberts, Mayor

Illona Morris  
President

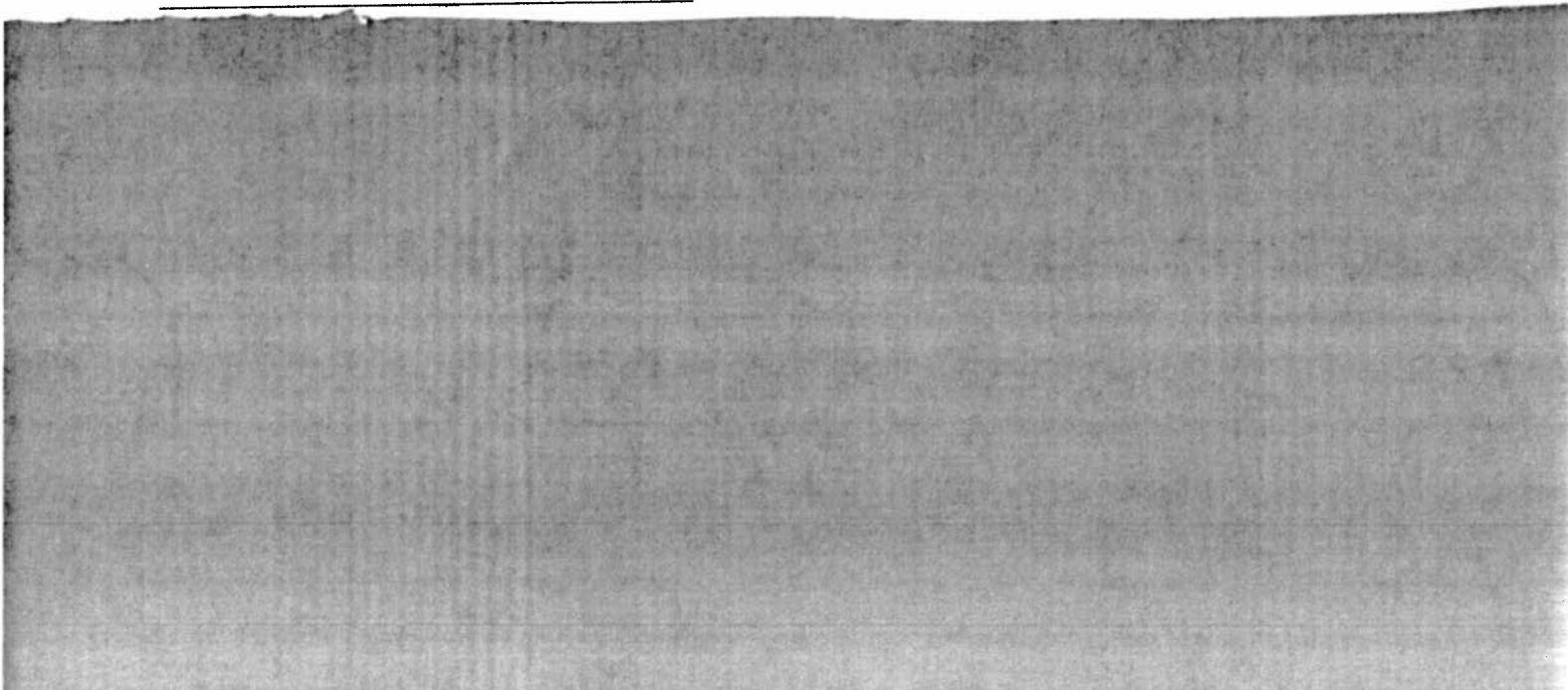
ATTEST:

ATTEST:

\_\_\_\_\_  
City Clerk

Gordon Morris  
Secretary

APPROVED BY:  
  
\_\_\_\_\_



program.

4. Contractor agrees to indemnify and hold harmless the City from any and all liability, loss or damage the City may suffer as a result of claims, demands, costs or judgments against it arising from the activities of Contractor.
5. Contractor agrees to comply with all policies adopted by the City concerning the use of City property and facilities by private entities, whether those policies are in existence at the time of the execution of this agreement or are adopted by the City subsequent to the execution of this agreement.

IN WITNESS WHEREOF, the parties signify their agreement to all contained herein by the following executions:

THE CITY OF YUKON

SISTER CITIES INTERNATIONAL  
A nonprofit corporation

\_\_\_\_\_  
John Alberts, Mayor

\_\_\_\_\_  
President

ATTEST:

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Secretary

APPROVED BY:

\_\_\_\_\_  
Michael D. Segler, City Attorney

## AGREEMENT FOR SERVICES

**CITY OF YUKON**

**OLD CENTRAL CULTURE COUNCIL, INC.,  
a nonprofit corporation, d/b/a THE ARTS &  
HUMANITIES COUNCIL, YUKON**

This Agreement is made and entered into this 2nd day of 2012, 2012, by and between the **City of Yukon**, hereinafter referred to as "City", and **Old Central Culture Council, Inc., a nonprofit corporation, d/b/a The Arts & Humanities Council, Yukon**, a not for profit corporation, hereinafter referred to as "Contractor".

### **WITNESSETH:**

**WHEREAS**, the Contractor is an experienced not for profit corporation concerned with the provision and services to the community; and

**WHEREAS**, the City has a continuing desire to serve the needs of the citizens of Yukon; and

**WHEREAS**, it is in the best interest of the citizens of the City of Yukon that the Contractor and the City agree for the provision of certain, hereinafter, described services by said Contractor; and,

**NOW, THEREFORE**, in consideration of mutual understanding the parties agree to the foregoing and as follows:

1. **TERM:** This agreement shall be from the 1<sup>st</sup> day of July, 2012, through the 30<sup>th</sup> day of June, 2013.
2. **CONSIDERATION:** The City agrees to pay contractor, as consideration for services for the citizens of Yukon provided by Contractor the total sum of Two Thousand Dollars (\$2,000.00), upon proper application.

No application shall be considered for payment unless the services set forth in Paragraph Three (3) are continuously provided.

3. **SERVICES:** In consideration of the above, the Contractor agrees to provide the following services:
  - A) Provide opportunity for citizens of Yukon to participate in and attend three live plays a year locally at a reasonable rate.
  - B) Increase awareness, participation and appreciation of arts and humanities in Yukon.

Contractor agrees to put forth its best efforts on behalf of the City herein, and promises to adhere to good business and professional practices in its prosecution and completion of this program.

4. Contractor agrees to indemnify and hold harmless the City from any and all liability, loss or damage the City may suffer as a result of claims, demands, costs or judgments against it arising from the activities of Contractor.
5. Contractor agrees to comply with all policies adopted by the City concerning the use of City property and facilities by private entities, whether those policies are in existence at the time of the execution of this agreement or are adopted by the City subsequent to the execution of this agreement.

IN WITNESS WHEREOF, the parties signify their agreement to all contained herein by the following executions:

THE CITY OF YUKON

OLD CENTRAL CULTURE COUNCIL, INC.,  
A nonprofit corporation, d/b/a THE ARTS &  
HUMANITIES COUNCIL, YUKON

\_\_\_\_\_  
John Alberts, Mayor

*Maggie Oueha*  
\_\_\_\_\_  
President

ATTEST:

ATTEST:

\_\_\_\_\_  
City Clerk

*Debra J. Hill*  
\_\_\_\_\_  
Secretary

APPROVED BY:

\_\_\_\_\_  
Michael D. Segler, City Attorney

# TAHC The Arts and Humanities Council

## Performance Budget 2012-2013

### Three Show Season

Income	Per Show	Per Season
Three nights-20 people @\$5.00	\$300.00	\$900.00
Concessions \$1 per person	90.00	270.00
Totals	390.00	1170.00
Expenses		
Directors @ \$800.00	\$800.00	\$2400.00
Tech @ \$200.00	200.00	600.00
Scripts 20 @ 7.95	180.00	540.00
Royalties \$175.00	175.00	525.00
Costumes and Props	225.00	675.00
Totals	1580.00	4740.00
Expenses Above Income	1190.00	3570.00
Annual Expenses		
Storage		1810.00
Rent and Electric		1200.00
Insurance		700.00
Expenses Above Income		\$7270.00



John Alberts , Mayor & Council Member Ward II  
Nick Grba, Vice Mayor & Council Member Ward I  
Bob Bradway, Council Member Ward IV  
Dewayne Maxey, Council Member Ward III  
Ken Smith, Council Member At Large

**From the Office of the  
Community Development  
Director  
Mitchell Hort**

MEMO TO: City Manager, Grayson Bottom  
City Clerk, Doug Shivers  
City Council

FROM: Mitchell Hort  
Audrey Fitzsimmons

DATE: July 11, 2012

**RE: Letter of Support for 2012 National Park Service / Rivers, Trails, and  
Conservation Assistance (RTCA) proposal submission**

The RTCA program provides technical assistance by: building partner relationships; helping partners define goals through consensus; developing conceptual, strategic, and workable project plans; helping the public participate in defining community goals; identifying potential sources of funding for project implementation; and teaching "hands-on" conservation and other technical skills necessary to successfully realize conservation and outdoor recreation projects. RTCA does not award monetary grants or loans. Instead, RTCA supplies a staff person with experience in community-based outdoor recreation and conservation to work with partners. If funding is necessary to achieve project goals, RTCA can often assist partners in identifying and securing sources of financial assistance.

The City of Yukon plans to submit an application for assistance under the RTCA Program in developing an overall Master Plan for hike / bike trails connecting the City's parks and schools. After a plan is created, we can then work to develop partnerships with community groups and begin to seek funding to enable us to carry the plan forward. This project fits in well with the City's vision for increasing the availability of outdoor recreational and health-related activities for all of our citizens. In addition, it will enable us to further our efforts of becoming a healthier community.

The RTCA Program application must include Letters of Support from local governing officials and community partners. A letter to the NPS / RTCA program from the Mayor is attached for signature and will be included in the application packet when submitted. If approved, the proposal will be submitted by August 1, 2012 for assistance beginning the following fiscal year (October 1st through September 30<sup>th</sup>). Assistance is provided for one year and may be renewed for a second year, if warranted.

CITY OF YUKON

500 West Main Street  
P.O. Box 850500  
Yukon, Oklahoma 73085  
Phone: 405.354.6676  
Fax: 405.350.8926



John Alberts, Mayor & Council Member Ward II  
Nick Grba, Council Member Ward I  
Rick Opitz, Council Member Ward III  
Michael McEachern, Council Member Ward IV  
Ken Smith, Vice Mayor & Council Member At Large

From the Office of the  
**Mayor**  
**John Alberts**

July 11, 2012

National Park Service / RTCA Program  
P.O. Box 25287  
Denver, CO 80225-0287  
Attn: Alan Ragins, Program Manager

RE: Rivers, Trails, and Conservation Assistance Program and the City of Yukon

Dear Mr. Ragins:

On behalf of the City of Yukon City Council, I am writing this letter to express our strong support for the City's application for assistance under the Rivers, Trails, and Conservation Assistance Program offered through the National Park Service. As Mayor, my current platform for the City is "Get Fit Yukon!" I, myself, have sponsored several activities for our community, including: Chill Your Cheeks 5K Run, Senior Games, and Bike-to-Work Day. I am also an avid runner and have led the Mayor's Running Club for several years in an effort to encourage our citizens to be more active and enjoy the outdoors. In addition, the City of Yukon recently received certification as a Healthy Community by the Oklahoma Turning Point Council and the Oklahoma State Department of Health. At this time, we are certified at the Basic level and are currently undertaking efforts to gain certification at the Excellent level during the next recognition cycle.

It is my understanding that the City of Yukon is seeking the assistance of the NPS / RTCA Program in developing an overall Trail Master Plan from which we can then work to develop partnerships with community groups and seek funding to bring the plan into reality. This project fits in with our vision for increasing the availability of outdoor recreational and health-related activities for all of our citizens. In addition, it would enable us to further our efforts of becoming a healthy community.

We hope that you will review the City of Yukon's application with these goals in mind and support our City as it tries to make our community a better place for our citizens and one in which they will feel supported in their attempts to enjoy outdoor recreation and healthy activities, such as walking, running, and biking.

Sincerely,

John Alberts  
Mayor

CITY OF YUKON 500 West Main Street  
P. O. Box 850500  
Yukon, Oklahoma 73085  
Phone: (405) 354-1895  
Fax: (405) 354-4357

## Report of Boards, Commissions and Committees

Titles and members of various boards, commissions and committees that are appointed by the Mayor and City Council are listed below, as well as the expiration date of their term and the ward they represent. All terms expire June 30th.

Planning Commission			Spanish Cove	
Earline Smaistrila	Ward 1	2014	Larry Taylor, Representative	
Larry Taylor	Ward 2	2014		
Bob Doggett	Ward AL	2015	<b>OK Environmental Management Auth.</b>	
Terry Beaver	Ward 3	2016	Nick Grba, Representative	
Roger Davis	Ward 4	2016	Dewayne Maxey, Alternate	
Board of Adjustment/Board of Appeal			Senior Citizens	
Sherry Huston	Ward 1	2014	Ray Wright, Representative	
Rena Holland	Ward 2	2014	John Alberts, Alternate	
Buddy Carpenter	Ward AL	2015		
Joe Horn	Ward 3	2016	<b>ACOG</b>	
Russ Kline	Ward 4	2016	Ken Smith, Member	
			John Alberts, Alternate	
Park Board			COWRA	
Joe Edwards	Ward 1	2014	Genie Vinson, Representative	
D.E. Brower	Ward 2	2014	Larry Taylor, Alternate	
Ed Hatley	Ward AL	2015		
Ward Larson	Ward 3	2016	<b>Sister City Committee</b>	
Joe Baumann	Ward 4	2016	Illona Morris	
			Terry Beaver	
			Nancy Novosad	
			Edwin Shedeck	
Library Board			Recycling Committee	
Charlotte Novak*			Carole Garner	Rick Bolin
Donelda Wheatly*			Dennis Beringer	Beverly Kofoed
Lee Wells	Ward 2/1	2014	Genie Vinson	Gary LaRue
Joyce Roman	Ward 2	2014		
Ginger LaCroix	Ward AL	2015		
Jeanne Riggs	Ward 3	2016		
Margaret Albrecht	Ward 4	2016		
Traffic Commission				
Charles Lee	Ward 1	2014		
Rebecca Parker	Ward 2	2014		
John Knuppel	Ward AL	2015		
Jay Tallant	Ward 3	2016		
Emil Albrecht	Ward 4	2016		

\*Members of Ladies' Library Club are appointed by same

## ATTACHMENT A

***Community Development Block Grant (CDBG)  
2012 SMALL CITIES PROGRAM  
CITIZEN PARTICIPATION PLAN***

**THE CITY OF YUKON CITIZEN PARTICIPATION PLAN**

The City of Yukon intends to implement a citizen participation program for its 2012 application process to accomplish the following objectives:

- A. Provide for and encourage citizen participation, particularly by low and moderate income persons who reside in areas where Community Development Block Grant (CDBG) funds are proposed to be used. This will be accomplished by:
1. Providing frequent and timely public notice of CDBG program activities in the local newspaper and by posting at City/County Office.
  2. Adopting a comprehensive CDBG Statement of Needs.
  3. Conducting a Special Public Hearing to inform citizens of the proposed 2012 CDBG project and authorizing the Mayor to sign a CDBG application in a formal Council/Board of Commissioners meeting.
- B. Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to proposed and actual use of funds, including, but not be limited to:
1. The amount of CDBG funds to be made available for the current fiscal year, if the proposed project is approved.
  2. The range of activities that may be undertaken with those funds.
  3. The estimated amount of those funds proposed to be used for activities that will benefit low and moderate income persons.
  4. The proposed CDBG activities likely to result in displacement and any anti-displacement and relocation plans developed by the City of Yukon in accordance with Section 104(d)(1) and (2) of the Act.
  5. The basis on which the City of Yukon may provide technical assistance to groups representative of persons of low and moderate income that may request assistance in developing proposals. The level and type of assistance to be provided is at the discretion of the City of Yukon and does not necessarily include providing funding to such groups.

**Community Development Block Grant (CDBG)  
2012 SMALL CITIES PROGRAM  
CITIZEN PARTICIPATION PLAN**

6. This requirement will be accomplished by discussing the CDBG proposal during regular Council/Board of Commissioners meetings and in one formal public hearing prior to the submittal of the City of Yukon 2012 CDBG application. During the hearing the five (5) items listed above will be explained to the public. Records of the 2012 CDBG process will be maintained in the City/County Office of the City of Yukon by the Clerk and will be available upon request for review by the public. A brief summary of the proposed 2012 CDBG project will be available for public review after the Council/Board of Commissioners has made its final selection.
  
- C. Provide for a minimum of two (2) public hearings; one (1) prior to submission of the application for funding of the project for the purpose of obtaining citizen views and formulating or responding to proposals and questions, and the other end of the grant period if the City of Yukon receives funding, that discusses the City of Yukon accomplishments in relation to initial plans. The application stage hearing will include discussion of CDBG needs, and the development of activities being proposed for CDBG funding. There will be reasonable notice of all hearings, which will be scheduled for times and locations convenient to the potential and actual beneficiaries and which will accommodate the handicapped. Regularly scheduled Council/Board of Commissioners meetings will not be used for this purpose.
  
- I. This requirement will be met through scheduling a Special Public Hearing to discuss the City of Yukon 2012 CDBG proposal. At this hearing, the proposed project will be reviewed for the public and further citizen input will be solicited. Notice will be given seven (7) to ten (10) days in advance of this hearing in the the City of Yukon and by posting at the City/County Office. The hearing will be held in the early evening so those citizens who work may attend. A second hearing will be held at the end of the grant period if the City of Yukon is funded in the 2012 CDBG process.
  
- D. Meet the needs of non-English speaking residents in those instances where a significant number of non-English speaking residents can reasonably be expected to participate in the 2012 CDBG process. For example: the City of Yukon does not currently have a significant population of non-English speaking citizens. However, every effort will be made to accommodate the needs of any non-English speaking citizens who wish to participate.
  
- E. Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities not previously described in the City of Yukon funding request and on activities which are proposed to be deleted or substantially changed in terms of purpose, scope, location or beneficiaries.

The proposed seven (7) to ten (10) day notice for all public meetings and hearings in connection with the City of Yukon 2012 CDBG application process is believed by

**Community Development Block Grant (CDBG)  
2012 SMALL CITIES PROGRAM  
CITIZEN PARTICIPATION PLAN**

the City of Yukon to afford citizens with reasonable advance notice. In addition, if any change is proposed to the purpose, scope, location, or beneficiaries of the proposed project or if the CDBG project budget changes by more than 25%, the public will be notified and afforded an opportunity for additional input.

- F. Provide the place, telephone number, and times when citizens are able to submit written complaints or grievances and the process the City of Yukon will use to provide a timely, written response to such complaints or grievances. For example: Citizens with comments or grievances on the 2012 CDBG process may submit them in writing or in person at the City/County Office during regular business hours or may call 405-354-1895. The City of Yukon will respond to such comments or grievances within fifteen (15) working days, where practicable.

By formally adopting this Citizen Participation Plan, the Yukon City Council/Board of Commissioners accepts the responsibility for implementing its provisions. The Council/Board of Commissioners further charges all employees and contractors with the responsibility of implementing this plan and living up to the spirit of the citizen participation requirements of the 2012 CDBG program.

Adopted this 17<sup>th</sup> day of July, 2012 by the City Council/Board of Commissioners of the City of Yukon.

\_\_\_\_\_  
Chief Elected Official

ATTEST:

\_\_\_\_\_  
Clerk's Signature

**COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAM**

**STATEMENT OF NEEDS**

2012 CDBG PROGRAM

The City of Yukon of Canadian County, Oklahoma, will undertake public facility improvements funded through the Community Development Block Grant Program. The City of Yukon recognizes the infrastructure needs of a portion of the city bounded by Main Street, Ash Street/Inla Street, N. 11<sup>th</sup> Street, and Piedmont Road/Cornwell Drive. The City of Yukon now establishes infrastructure upgrades as a priority within this portion of the original Yukon townsite.

The City of Yukon will commit Community Development Block Grant funds for the year 2012 for waterline, and sanitary sewer line and street improvements in order to improve the area's health, safety, and welfare.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2012 by the City Council and the City of Yukon.

\_\_\_\_\_  
John Alberts, Mayor

ATTEST:

\_\_\_\_\_  
Doug Shivers, City Clerk

RESOLUTION NO. 2012 - 06

**RESOLUTION ALLOCATING \$66,765.00 AS A MATCH FOR A COMMUNITY DEVELOPMENT BLOCK GRANT OF \$66,765.00 FOR INSTALLATION AND REPAIR OF INFRASTRUCTURE; AND AUTHORIZING EXECUTION OF DOCUMENTS NECESSARY TO THE TRANSACTION.**

**WHEREAS**, the City of Yukon has identified areas in need of infrastructure improvements in an established area of the City; and

**WHEREAS**, this area has been determined to be a "Low to Moderated Income Area" according to the criteria established by the U.S. Department of Housing and Urban Development (HUD); and

**WHEREAS**, HUD will provide a \$66,765.00 grant from the Community Development Block Grant Program (CDBG) for infrastructure improvements in the eligible area subject to the goals of the City Comprehensive Plan; and

**WHEREAS**, the City Council also finds that these funds will provide a needed benefit to low-income residents of the City.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Yukon:

1. Funding in the amount of \$66,765.00 is hereby committed, to be used as a match for a Community Development Block Grant in the amount of \$66,765.00 from the Department of Housing and Urban Development.
2. Said funds are designated for installation, replacement, and repair of selected infrastructure in the area generally bounded by Main Street, Ash Street/ Inlay Street, N. 11<sup>th</sup> Street, and Piedmont Road/Cornwell Drive.
3. The Mayor is hereby authorized to execute documents necessary to the grant application.

**ADOPTED**, this 17<sup>th</sup> day of July 2012, by the City Council and the City of Yukon.

\_\_\_\_\_  
John Alberts, Mayor

\_\_\_\_\_  
Doug Shivers, City Clerk

**OKLAHOMA**  
DEPARTMENT OF COMMERCE

April 24, 2012

John Alberts, Mayor  
Yukon, City of  
P.O. Box 850500  
Yukon, OK 73085-0500

Dear Mayor Alberts:

The Oklahoma Department of Commerce/Community Development has recalculated the Small Cities Program allocation based on the participants determined by the submission of a Letter of Intent by 5:00 p.m. on or before April 13, 2012.

Listed below are the participants in the 2012 Small Cities Program with the final allocation:

1. Ada	\$ 97,360
2. Altus	\$ 87,721
3. Ardmore	\$ 94,426
4. Bartlesville	\$ 85,206
5. Bethany	\$ 68,860
6. Chickasha	\$ 88,978
7. Claremore	\$ 73,471
8. Del City	\$ 68,441
9. Durant	\$ 90,654
10. El Reno	\$ 66,765
11. McAlester	\$ 78,081
12. Muskogee	\$ 101,132
13. Ponca City	\$ 89,816
14. Stillwater	\$ 117,059
15. Tahlequah	\$ 95,265
16. Yukon	\$ 66,765
	<u>\$1,370,000</u>

Applications should be submitted *online* at <https://grants.ok.gov> by **5:00 p.m., July 20, 2012**.  
Should you have any questions, please do not hesitate to call me at 800-879-6552 extension 5363.

Sincerely,



Karen Adair  
Senior Economic Development Finance Specialist  
Community Development

Cc: Doug Shivers

RESOLUTION NO. 2012 – 07

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
2012 SMALL CITIES PROGRAM

WHEREAS, Title I of the Housing and Community Development act of 1974, Public Law 93-383, as amended, authorized by the Secretary of Housing and Urban Development, as representative of the United States of America, to grant to the State of Oklahoma funds and administrative responsibility for the "Small Cities Community Development Block Grant" program; and

WHEREAS, the Oklahoma Department of Commerce, pursuant to designation by the Governor as the administering agency of the Community Development Block Grant Program for Small Cities in Oklahoma, is directed to further the purposes of community development in the State, and is authorized and empowered to accept funds from the Federal Government or its agencies and to enter into such contracts and agreements as are necessary to carry out the functions of the Department; and

WHEREAS, the City of Yukon is a local unit of general purpose government that will provide opportunity for input by residents in determining and prioritizing community development needs through its written Citizen Participation Plan; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council that City of Yukon desires to obtain assistance in community development and hereby requests the Oklahoma Department of Commerce to provide assistance under the policies, regulations, and procedures applicable to local communities in Oklahoma.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council that City of Yukon affirms its commitment to take all action within its power to facilitate the receipt of the assistance of community development funds if the City of Yukon is awarded a Community Development Block Grant, and upon receipt to administer said grant by the rules and regulations established by the United States of America, the State of Oklahoma, and all empowered agencies thereof.

ADOPTED, this 17<sup>th</sup> day of July 2012, at a regularly scheduled meeting of the City Council of the City of Yukon, in compliance with the Open Meeting Act, 25 O.S. §§ 301-314 (2001).

\_\_\_\_\_  
John Alberts, Mayor

\_\_\_\_\_  
Doug Shivers, City Clerk

Subscribed and sworn before me July 17, 2012. My commission expires \_\_\_\_\_, 20\_\_\_\_.



John Alberts, Mayor & Council Member Ward II  
Ken Smith, Vice Mayor & Council Member At Large  
Nick Grba, Council Member Ward I  
Rick Opitz, Council Member Ward III  
Michael McEachem, Member Ward IV

From the Office of the  
**Fire Chief**  
**Kevin Jones**

To: Grayson Bottom

From: Kevin Jones, Fire Chief

Date: 07/10/12

Subject: Fitness equipment

I am asking for the budgeted exercise equipment to be on the agenda of the council meeting on 07/17/12. We are asking for the amount of \$75,264.00 for exercise equipment from "Push, Pedal, Pull" to be financed by H.I.L. Financial. I am recommending the 36 month term to be paid out of Capital Improvement Fund 36 501-601.



QUOTE #	QUOTE DATE	EXPIRE DATE
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7456

02/23/2012

06/30/2012

**PREPARED BY**

Ryan Anson  
 5820 N. May Ave  
 Oklahoma City, OK 73112  
 Tel: 405-205-2996  
 Fax: 405-842-1852  
 ranson@pushpedalpull.com

**BILLING ADDRESS**

Yukon Fire Dept  
 Chris Walls  
 302 S 5th St  
 Yukon, OK 73099  
 Tel: (405) 354-6611

**SHIPPING ADDRESS**

Yukon Fire Dept

MFR	MODEL	DESCRIPTION	QTY	MSRP	SALE PRICE	EXT PRICE
NORAMC	4600HRT	PROGRAM, SUPER TREAD W/ HR & CONTACT HR	5	\$6,040.00	\$4,800.00	\$24,000.00
PRECOR	EFX835-P30	EFX 835 ELLIPTICAL	1	\$7,495.00	\$4,831.25	\$4,831.25
STAIRMASTER	STEPMILL D-1	STEPMILL 5-D-1 BACKLIT LCD	1	\$6,299.00	\$4,510.97	\$4,510.97
JACOBS	JACOBS LADDE	JACOBS LADDER	1	\$3,695.00	\$3,042.35	\$3,042.35
KEISER	M3-CP, PLUS	M3 INDOOR CYCLE W/ COMP & FRONT TO BACK HANDLE BAR	2	\$1,795.00	\$1,357.50	\$2,715.00
WATER ROWE	CLUB	COMMERCIAL NATURAL ROWING MACHINE	1	\$1,259.99	\$899.47	\$899.47
FREEMOTION	F624	GEN2 DUAL CABLE CROSS	1	\$5,495.00	\$3,781.25	\$3,781.25
MAGNUM	D60	VARSITY ADJUSTABLE INCLINE BENCH	2	\$385.00	\$318.27	\$636.54
U.S.A	GMB010	10# MEDICINE BALL	1	\$41.50	\$29.64	\$29.64
U.S.A	GMB012	12# MEDICINE BALL	1	\$45.50	\$32.50	\$32.50
U.S.A	GMB015	15# MEDICINE BALL	1	\$58.00	\$41.43	\$41.43
U.S.A	GMBR-6	6-TIER MEDICINE BALL TWR	1	\$118.00	\$84.29	\$84.29
POWERS	35110	10' SPEED ROPE	5	\$4.95	\$4.95	\$24.75
SPRI	07-70326	BULLDOG ROPE 2" X 35'	1	\$324.98	\$228.00	\$228.00
U.S.A	VKB-010	10# VINYL KETTLEBELL	1	\$24.60	\$17.57	\$17.57
U.S.A	VKB-015	15# VINYL KETTLEBELL	1	\$36.90	\$26.36	\$26.36
U.S.A	VKB-020	20# VINYL KETTLEBELL	1	\$49.20	\$35.14	\$35.14
U.S.A	VKB-025	25# VINYL KETTLEBELL	1	\$61.50	\$43.93	\$43.93
U.S.A	VKB-030	30# VINYL KETTLEBELL	1	\$73.80	\$52.71	\$52.71
U.S.A	GO-R045	45# INTERLK RUBR PLATE	20	\$105.30	\$65.81	\$1,316.20
U.S.A	GO-R025	25# INTERLK RUBR PLATE	20	\$58.50	\$36.56	\$731.20
U.S.A	GO-R010	10# INTERLK RUBR PLATE	20	\$23.40	\$14.63	\$292.60
PRECOR	CW812	DUMBBELL RACK - 10 PAIR	2	\$795.00	\$618.75	\$1,237.50
U.S.A	RUFDC-005-1005	TO 100 PAIR RUBBER PRO STYLE DUMBBELL	1	\$6,563.00	\$4,101.88	\$4,101.88



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Yukon Fire Dept

MER	MODEL	DESCRIPTION	QTY	MSRP	SALE PRICE	EXT PRICE
POWERS	92555	ADJ WALL RACK FOR MATS	1	\$24.95	\$21.00	\$21.00
POWERS	93839	PREM HANG CLUB MAT 72"L x 3/8"D, BLACK	4	\$46.95	\$40.00	\$160.00
SPRI	SXBP65R	PRO XERCISE BALL,65cm RED	1	\$29.98	\$23.00	\$23.00
SPRI	SXBP75S	PRO XERCISE BALL,75cm SILVER	1	\$29.98	\$26.00	\$26.00
SPRI	RBR04	4 BALL PVC WALL RACK	1	\$61.98	\$41.00	\$41.00
PRECOR	CW603	HACKSLIDE	1	\$3,375.00	\$2,743.75	\$2,743.75
PRECOR	550	DISCOVERY P.L. SHOULDER PRESS	1	\$2,495.00	\$1,687.50	\$1,687.50
PRECOR	309	DISCOVERY P.L. SEATED ROW	1	\$2,495.00	\$1,687.50	\$1,687.50
PRECOR	541	DISCOVERY P.L. INCLINE PRESS	1	\$2,495.00	\$1,687.50	\$1,687.50
PRECOR	308	DISCOVERY P.L. LOW ROW	1	\$2,495.00	\$1,687.50	\$1,687.50
PRECOR	540	DISCOVERY P.L. CHEST PRESS	1	\$2,495.00	\$1,687.50	\$1,687.50
PRECOR	305	DISCOVERY P.L. PULL DOWN	1	\$2,495.00	\$1,687.50	\$1,687.50
PRECOR	C027ES	LEG EXTENSION/CURL C027ES	1	\$3,380.00	\$2,112.50	\$2,112.50

Subtotal	\$67,964.78
Freight	\$5,704.22
Install/Delivery	\$1,595.00
Tax	\$0.00
<b>Total</b>	<b>\$75,264.00</b>



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MFR	MODEL	DESCRIPTION	QTY	MSRP	SALE PRICE	EXT PRICE
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**Standard Terms and Conditions:**

- 50% deposit and approved P O # with order. Balance due upon delivery
- All Unit Prices are F O B. manufacturer
- These prices are subject to change after 30 days from Quote date.
- There will be a 2% monthly service charge on all overdue accounts. The buyer is also responsible for any collection and/or legal fees involved in collecting past due accounts.
- The above quotation is computed to be performed during regular business hours  
 Any special request by buyer necessary to complete work will be paid by buyer  
 Any changes on orders must be made within 10 days after the order is accepted.
- Clerical errors subject to correction. All prices and agreements are contingent upon strikes, accidents, and other causes unavoidable or beyond our control.
- Buyer agrees to promptly file a claim for all goods damaged in transit.
- There will be a 20% restocking charge on merchandise ordered but not accepted. Delivery, Setup, and Freight will not be refunded.

**Acceptance of Proposal:**

These prices, specifications, and conditions are satisfactory and are hereby accepted. I am authorized to order the equipment listed with full understanding of the payment terms.

Customer Approval:

\_\_\_\_\_

Print Name:

\_\_\_\_\_

P.O. Number:

\_\_\_\_\_

Date of Acceptance:

\_\_\_\_\_



Prepared for: Chris Walls

June 29, 2012

Company: Yukon Fire Dept.

Equipment Cost: **\$75,264.00**

H.I.L. Financial is happy to provide the following quote for your equipment financing or equipment leasing needs.

**COMMERCIAL PROGRAM:**

	<u>36 Mo.</u>	<u>48 Mo.</u>	<u>60 Mo.</u>
E.F.A.	<b>\$2,428.00</b>	<b>\$1,887.00</b>	<b>\$1,564.00</b>

**COST ANALYSIS**

*Here is an estimate on what your equipment can actually cost using leasing and after tax costs.  
Since qualifying leases can be expensed directly, the tax benefits are available sooner.*

Equipment Cost	\$75,264.00		
Monthly Lease Payment	\$2,428.00	\$1,887.00	\$1,564.00
Tax Deduction*	\$971.20	\$754.80	\$625.60
<b>Net Cost Per Month</b>	<b>\$1,456.80</b>	<b>\$1,132.20</b>	<b>\$938.40</b>
<b>Operating Figures</b>			
Net Cost Per Day (30 work days/Month)	\$48.56	\$37.74	\$31.28
Net Cost Per Hour (10 work hours/day)	\$4.86	\$3.77	\$3.13

*Assumptions: \* Federal plus state tax rate at 40%, 1st and Last Payment due in advance along with a \$250 documentation fee  
Payments do not include tax and are valid for 14 days from the date of this quote.*

\*We recommend that you consult your tax advisor to find out the tax benefits specific to your business.

3325 140th AVE NE, Bellevue, WA 98005

P: (877) 298-4676 F: (888) 678-3468

www.HILfinancial.com