



March 5, 2013

John Alberts, Mayor ~ Ward 2
Ken Smith, Vice Mayor ~ At-Large
Nick Grba, Council Member ~ Ward 1
Rick Opitz, Council Member ~ Ward 3
Michael McEachern, Council Member ~ Ward 4
Grayson Bottom, City Manager

Yukon City Council / Yukon Municipal Authority Work Session
Conference Room - Centennial Building - 12 South 5th Street
March 05, 2013 – 6:00 p.m.

1. Discuss 2013 Congress of Mayors Resolutions

City Council - Municipal Authority Agendas

March 5, 2013 - 7:00 p.m.

Council Chambers - Centennial Building
12 South Fifth Street, Yukon, Oklahoma

The City of Yukon strives to accommodate the needs of all citizens, including those who may be disabled. If you would like to attend this Council meeting but find it difficult to do so because of a disability or architectural barrier, please contact City Hall at 354-1895. We will make a sincere attempt to resolve the problem. If you require a sign-language interpreter at the meeting, please call or notify City Hall, 500 West Main, by noon, March 4, 2013.

Invocation: Pastor David Rhoads, New Dimensions Church

Flag Salute:

Roll Call: John Alberts, Mayor
Ken Smith, Vice-Mayor
Nick Grba, Council Member
Michael McEachern, Council Member
Rick Opitz, Council Member

Presentations and Proclamations

“DeMolay Month”

“2013 Playful City USA Community”

Visitors

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

A) The minutes of the regular meeting of February 19, 2013

ACTION_____

- 2A. Consider approving a net increase of expenditure funds in the amount of \$53,957.01, increasing the previously approved total of \$1,074,782.72 to \$1,128,739.73 for the purchase of Vehicles & Equipment, from the 2012 Master Lease Purchase Agreement**

ACTION

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of February 19, 2013**
- B) Payment of material claims in the amount of \$522,018.51**
- C) An agreement with Yukon Soccer Club for use of Ranchwood and Taylor Park from February 20, 2013 to December 11, 2013**
- D) An agreement with Yukon Optimist Sports Club for use of the City Park baseball fields from February 20, 2013 to July 2, 2013**
- E) An agreement with the United Softball Association of Yukon for use of Sunrise Park from February 20, 2013 to October 30, 2013**
- F) An agreement with the Yukon Christian Athletic Association for use of Hillcrest Park February 20, 2013 through August 25, 2013 and Sunrise Park from July 9, 2013 to October 30, 2013**
- G) An agreement with the Yukon Horseshoe Club for use of City Park horseshoe courts from February 20, 2013 to October 30, 2013**
- H) A maintenance agreement with SignalTek, Inc. for traffic signal intersections and school zone signs for a 12 month period**
- I) The submittal of a grant application for Playful City USA Certification**
- J) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- K) Denial of Claim No. 33244-ME from Larry Smith, as recommended by the Oklahoma Municipal Assurance Group**
- L) Setting the date for the next regular Council meeting for March 19, 2013, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

ACTION

2. **Reports of Boards, Commissions and City Officials-**
Traffic Commission, John Knuppel

3. **Consider approving a net increase of expenditure funds in the amount of \$53,957.01, increasing the previously approved total of \$1,074,782.72 to \$1,128,739.73 for the purchase of Vehicles & Equipment, from the 2012 Master Lease Purchase Agreement**

ACTION_____

4. **Consider approving Resolution No. 2013-03, a Resolution authorizing application for financial assistance from the association of Central Oklahoma Government's public fleet conversion grants fund**

ACTION_____

5. **Consider extending Brewer Construction, Inc., contract for one additional year for the 2011 Concrete and Asphalt Paving, Drainage, Water and Sewer Project expiring January 4, 2014**

ACTION_____

6. **City Manager's Report – Information items only**
 - A. **Library Activity Report**
 - B. **Sanitation Truck Delivery/Big Trash Day**
 - C. **Street Repairs Update**

7. **New Business**

8. **Council Discussion**

9. **Adjournment**



PROCLAMATION

WHEREAS, DeMolay is a character-building organization of young men age 12-21; and,

WHEREAS, these young men are seeking to prepare themselves to become better citizens and leaders for tomorrow; and,

WHEREAS, DeMolay helps develop those traits of character which have strengthened good men in all ages; and,

WHEREAS, the organization has carried out the aforementioned goals for over ninety years through programs of athletic competition, social activity, civic service, and charitable projects; and

WHEREAS, the members of Excalibur Chapter will observe the year of 2013 as the 94th Anniversary of DeMolay, so as to exemplify to all citizens here and everywhere their many activities, and to tender recognition to their millions of Senior DeMolays;

NOW, THEREFORE, I, John Alberts, Mayor of the City of Yukon, Oklahoma do hereby proclaim March 2013 as

“DeMolay Month”

in the City of Yukon, Oklahoma. I call upon all our citizens to join in saluting the young men of DeMolay, and in expressing our grateful appreciation for the fine example set by them, in contributing to the welfare of our community.

Given under my hand and Seal of the City of Yukon this 5th day of March, 2013.

John Alberts, Mayor

Douglas A. Shivers, City Clerk



PROCLAMATION

A PROCLAMATION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YUKON CONFIRMING THE CITY OF YUKON'S COMMITMENT TO ACTIVE LIFESTYLES AND HEALTHY CHILDREN BY BEING NAMED A 2013 PLAYFUL CITY USA COMMUNITY

WHEREAS, Playful City USA is a national program honoring cities and towns that make play a priority and use innovative programs to get children active, playing, and healthy, and;

WHEREAS, the citizens of the City of Yukon prioritize healthy living each day by engaging in active fun, and;

WHEREAS, having play is a valuable part of a child's healthy development, and;

WHEREAS, a productive, healthy, and physically fit child becomes socially competent and productive adult, and;

WHEREAS, the City of Yukon acknowledges that children are our most valuable resource, and that we must promote and ensure an abundance of safe and accessible playspaces for all of our children, and;

WHEREAS, the City of Yukon will strive to ensure annual recognition as a Playful City USA community.

NOW, THEREFORE, BE IT PROCLAIMED by the Mayor and City Council of the City of Yukon that each supports the City of Yukon being named a 2013 Playful City USA community.

Mayor of the City of Yukon

ATTEST:

AUTHORITY SECRETARY
(SEAL)

Yukon Municipal Authority Minutes

February 19, 2013

ROLL CALL: (Present) John Alberts, Chairman
 Ken Smith, Vice-Chairman
 Michael McEachern, Trustee
 Rick Opitz, Trustee
 Nick Grba, Trustee

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

A) The minutes of the regular meeting of February 05, 2013

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of February 05, 2013, was made by Trustee Opitz and seconded by Trustee McEachern.

The vote:

AYES: Opitz, Smith, Alberts, McEachern, Grba

NAYS: None

VOTE: 5-0

MOTION CARRIED

2A. Consider approving the expenditure of funds in the amount of \$1,074,782.72, for the purchase of Vehicles & Equipment, from the 2012 Master Lease Purchase Agreement

The motion to approve the expenditure of funds in the amount of \$1,074,782.72, for the purchase of Vehicles & Equipment, from the 2012 Master Lease Purchase Agreement, was made by Trustee Smith and seconded by Trustee Opitz.

The vote:

AYES: McEachern, Alberts, Smith, Opitz, Grba

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

2013 Vehicle & Equipment Purchase - Adjusted Total

Dept	Description	Qty	Price	Ext Price	Original Total	Reason-Price Adj	Cost Savings	Cost Increase	Adjusted Total
Utility Billing	2013 Chevrolet 1/2 ton Regular Cab 2WD Pickup	3	17,694.00	53,082.00	53,082.00		-	-	53,082.00
	lights/decals for 3 vehicles	3	1,500.00	4,500.00		not included in original total		4,500.00	4,500.00
Comm. Development	2013 Ford F150 2WD Ext Cab Pickup	3	19,589.00	58,767.00	58,767.00	model yr change/price adj	-	18.00	58,785.00
	decals for 3 vehicles	3	200.00	600.00		not included in original total		600.00	600.00
Property Maintenance	2013 Ford Transit Connect XL Van	2	20,466.00	40,932.00	40,932.00	not included in original total	-	20,466.00	61,398.00
	lights/decals for 3 vehicles	3	1,039.96	3,119.88		not included in original total		3,119.88	3,119.88
Park Maintenance	2013 Ford F250 3/4 ton 4WD Crew Cab Pickup	2	27,341.00	54,682.00	54,682.00	model yr change/price adj	(2,898.00)	-	51,784.00
	lights,decal,bedliner,running boards for 2 vehicles	2	2,348.00	4,696.00	4,696.00		-	-	4,696.00
	Landscape Rake	1	1,398.00	1,398.00	1,398.00		-	-	1,398.00
	4" Centrifugal Pump	1	2,475.00	2,475.00	2,475.00		-	-	2,475.00
	Bed Scraper	1	2,795.00	2,795.00	2,795.00		-	-	2,795.00
	36" Aerator	1	3,508.49	3,508.49	3,508.49		-	-	3,508.49
	Walk Behind Vacuum	1	1,359.00	1,359.00	1,359.00		-	-	1,359.00
	Stump Grinder	1	15,247.00	15,247.00	15,247.00		-	-	15,247.00
	Bobcat Skid Steer	1	59,127.00	59,127.00	59,127.00		-	-	59,127.00
	Auger for Skid Steer	1	5,000.00	5,000.00	5,000.00		-	-	5,000.00
	Jacobsen 16' Wide Area Mower	1	77,953.00	77,953.00	77,953.00		-	-	77,953.00
	Jacobsen 61" Zero Turning Radius Mower	2	8,450.00	16,900.00	16,900.00	2013 price increase	-	1,782.00	18,682.00
	Jacobsen 72" Front Deck Mower	1	20,554.00	20,554.00	20,554.00	2013 price increase	-	273.80	20,827.80
	Wylie 300 Gal Turf Sprayer w/ Boom	1	10,358.40	10,358.40		not included in original total	-	10,358.40	10,358.40
	Scissor Lift	1	16,077.04	16,077.04		not included in original total	-	16,077.04	16,077.04
Public Works	2013 Chevrolet 3/4 ton Regular Cab 4WD Pickup	2	22,649.00	45,298.00	45,298.00		-	-	45,298.00
	decal and light package	2	1,500.00	3,000.00	3,000.00		-	-	3,000.00
	2013 Chevrolet 3500 1 ton Regular Cab Pickup	1	21,695.00	21,695.00	21,695.00		-	-	21,695.00
	8 1/2 foot Dump Bed	1	8,500.00	8,500.00	8,500.00		-	-	8,500.00
	decal and light package	1	1,500.00	1,500.00	1,500.00		-	-	1,500.00
	Vehicle Lift	1	5,381.98	5,381.98	5,381.98		-	-	5,381.98
	Asphalt Roller	1	48,429.71	48,429.71	48,429.71	2013 price increase	-	1,075.29	49,505.00
	Concrete Saw	1	6,547.00	6,547.00	6,547.00		-	-	6,547.00
	72" Front Deck Mowers	2	20,827.80	41,655.60	41,655.60		-	-	41,655.60
	61" Zero Turn Radius Mower	1	9,341.00	9,341.00	9,341.00		-	-	9,341.00
	Heavy Duty Sprayer	1	5,550.00	5,550.00	5,550.00		-	-	5,550.00
	Backhoe/Loader	1	81,200.00	81,200.00	81,200.00	add extended warranty	-	1,646.25	82,846.25
Fire Department	Brush Pumper	1	103,321.00	103,321.00	103,321.00		-	-	103,321.00
	Misc Specialty Tools	1	2,500.00	2,500.00	2,500.00		-	-	2,500.00
	2013 Chevrolet Tahoe 4WD	1	32,125.00	32,125.00	32,125.00		-	-	32,125.00
	Emergency Lights, Equipment and Graphics	1	4,223.30	4,223.30	4,223.30		-	-	4,223.30
Police Department	2013 Ford Taurus Police Interceptor	4	23,394.00	93,576.00	93,576.00		-	-	93,576.00
	Emergency Accessories and Equipment	4	19,865.91	79,463.64	79,463.64		-	-	79,463.64
Sanitation	Heavy Duty Brush & Tree Chipper	1	63,000.00	63,000.00	63,000.00	model yr change/price adj	(3,061.65)	-	59,938.35
TOTALS					<u>1,074,782.72</u>		(5,959.65)	59,916.66	<u>1,128,739.73</u>

NET INCREASE: **53,957.01**

Yukon City Council Minutes February 19, 2013

The Yukon City Council met in regular session February 19, 2013 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Thomas Buckley, Judah Worship Center.
The flag salute was given in unison.

ROLL CALL: (Present) John Alberts, Chairman
 Ken Smith, Vice-Chairman
 Michael McEachern, Trustee
 Rick Opitz, Trustee
 Nick Grba, Trustee

OTHERS PRESENT:

Mike Segler, City Attorney	Doug Shivers, City Clerk
Tammy Kretchmar DeSpain, Asst. City Mgr	Robbie Williams, City Engineer
Arnold Adams, Public Works Director	John Corn, Chief of Police
Josh Gotcher, Information Technology	Gary Cooper, Information Technology Dir.
Jeff Deckard, Parks Superintendent	Mitch Hort, Community Development Director
Jan Scott, Parks and Recreation Director	Dana Deckard, Administrative Coordinator
Frosty Peak, Emergency Management Dir.	Lori Adams, Emergency Management
Sara Hancock, Deputy City Clerk	

Presentations and Proclamations

Mayor Alberts introduced Frosty Peak and Lori Adams and asked them to talk about the Oklahoma Emergency Management Program. Frosty Peak stated Yukon has been recognized as being successful in the storm shelter rebate program. We were one of the very few recognized for this. Lori Adams stated Yukon had paid about \$900,000 in rebates with 419 shelters installed. Mayor Alberts congratulated them and asked if there would be more. Mr. Peak stated 150 still eligible. Mayor Alberts asked if there would be additional money. Mr. Peak stated they intended to apply for any future grants. Doug Shivers read the proclamation, "Oklahoma Emergency Management Week."

Visitors

Paul Green, ODOT District Engineer, presented a packet with information about the I-40, State Highway 4, Garth Brook, and Reno projects. Mr. Green also brought a breakout map, which stated the projects within the next eight years for Canadian County and Oklahoma City. Mile 136 to 140 was originally a 2014 program, but ODOT found money for earlier date. It is a \$48.2 million project and should take 13 months to complete. There is an incentive of \$10,000 per day for early completion. The start of project is a flex start and should begin in April. There will be three lanes each direction. They are excited to begin and will be a great benefit for our growing community.

Mayor Alberts thanked Paul Green for the information.

Council Member Grba liked the picture of the road.

Council Member McEachern wanted to know, if there would be increased traffic loads? Paul Green stated yes. Council Member McEachern wanted to know about noise abatement. Paul Green stated there will be three sound walls. Council Member McEachern asked if there were going to be any near 10th St. or the Park. Mr. Green stated the abatements have to meet federal criteria and some areas won't get them due to criteria. The abatements will be attractive.

Council Member Opitz asked, if they would be working on all bridges at the same time? Paul Green stated yes, but Hwy 4 will have one lane open at all times and ramps will be worked during non-peak times.

Council Member Smith questioned the \$48.2 million versus \$52.2 million and asked, if it was due to the bonus. Paul Green stated these are the bid analyses. The bids came in cheaper than their Engineers estimated. Council Member Smith asked if difference was a cushion. Paul Green stated no, it is the bid analysis that compares one to another.

Council Member Opitz asked for the name of the company that won the bid. Paul Green stated DUIT and DTK.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

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The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of February 05, 2013**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of February 05, 2013, was made by Trustee Opitz and seconded by Trustee McEachern.

The vote:

AYES: Opitz, Smith, Alberts, McEachern, Grba

NAYS: None

VOTE: 5-0

MOTION CARRIED

2A. Consider approving the expenditure of funds in the amount of \$1,074,782.72, for the purchase of Vehicles & Equipment, from the 2012 Master Lease Purchase Agreement

The motion to approve the expenditure of funds in the amount of \$1,074,782.72, for the purchase of Vehicles & Equipment, from the 2012 Master Lease Purchase Agreement, was made by Trustee Smith and seconded by Trustee Opitz.

The vote:

AYES: McEachern, Alberts, Smith, Opitz, Grba

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of February 05, 2013
- B) Payment of material claims in the amount of \$336,724.11
- C) The submittal of a grant application for a 2013 Healthy Communities Incentive Grant available from the Oklahoma Tobacco Settlement Endowment Trust
- D) The submittal of a grant application for a 2013 Keep America Beautiful/Coca-Cola Bin Grant
- E) The submittal of a grant application for 2013 ACOG Clean Air Grants for Public Sector Fleets
- F) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade
- G) Accepting Oklahoma Department of Environmental Quality Permit No. SL000009120512 for the construction of approximately 490 L.F. of eight (8) inch sewer line and appurtenances to serve the City of Yukon Year 10&11 CDBG Sewer Replacement Project, Canadian County, Oklahoma
- H) Accepting Oklahoma Department of Environmental Quality Permit No. WL000009120511 for the construction of approximately 312 L.F. of six (6) inch water line and appurtenances to serve the City of Yukon CDBG Year 10 & 11 Set Aside Water Line Replacement Project, Canadian County, Oklahoma
- I) Setting the date for the next regular Council meeting for March 05, 2013, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.

The motion to approve the Consent Docket, consisting of the approval of the minutes of the regular meeting of February 05, 2013; payment of material claims in the amount of \$336,724.11; the submittal of a grant application for a 2013 Healthy Communities Incentive Grant available from the Oklahoma Tobacco Settlement Endowment Trust; the submittal of a grant application for a 2013 Keep America Beautiful/Coca-Cola Bin Grant; the submittal of a grant application for 2013 ACOG Clean Air Grants for Public Sector Fleets; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; accepting Oklahoma Department of Environmental Quality Permit No. SL000009120512 for the construction of approximately 490 L.F. of eight (8) inch sewer line and appurtenances to serve the City of Yukon Year 10&11 CDBG Sewer Replacement Project, Canadian County, Oklahoma; accepting Oklahoma Department of Environmental Quality Permit No. WL000009120511 for the construction of approximately 312 L.F. of six (6) inch water line and appurtenances to serve the City of Yukon CDBG Year 10 & 11 Set Aside Water Line Replacement Project, Canadian County, Oklahoma; and setting the date for the next regular Council meeting for March 05, 2013, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Smith and seconded by Council Member Grba.

The vote:

AYES: Smith, Grba, Opitz, McEachern, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

2. Reports of Boards, Commissions and City Officials – None

3. Consider approving the expenditure of funds in the amount of \$1,074,782.72, for the purchase of Vehicles & Equipment, from the 2012 Master Lease Purchase Agreement

The motion to approve the expenditure of funds in the amount of \$1,074,782.72, for the purchase of Vehicles & Equipment, from the 2012 Master Lease Purchase Agreement, was made by Council Member Opitz and seconded by Council Member McEachern.

The vote:

AYES: Grba, Alberts, McEachern, Smith, Opitz

NAYS: None

VOTE: 5-0

MOTION CARRIED

4. City Manager’s Report – Information items only

A. Sales Tax

B. Events Update

Grayson Bottom stated the December Sales Tax was disappointing. It was up by 2.97% over last year, but hoping it would be more based on observation of Christmas shopping. Good news the tax is still up 6.31% Year to Date.

Grayson Bottom stated Park and Recreation has an event going on all the time for the citizens of this community. He congratulated Jan and her staff for their work. Fish-Out is Saturday, March 2nd at the Robertson Activity Center Pond from 10am to 1pm. The pond will be stocked with 800 trout. Adults must accompany their child and a license is required, if over 16 years of age.

Taste of Yukon is Thursday, March 28 from 5:30 to 7:30pm at the Robertson Activity Center. If you want to find a close parking spot, you may want to show up early. Tickets are \$10 in advance and \$12 at the door. There will be 20 plus booths.

5. New Business

There was no new business

6. Council Discussion

Council Member Opitz is excited to live in Yukon and excited about the growth. He is proud of the City Employees for making it happen. For example, the Emergency Management Program made it happen. He is very proud of all the departments and employees.

Council Member Smith has nothing at this time.

Council Member Grba invited everyone to come to the Taste of Yukon. You will not leave hungry and you will leave in a good mood.

Council Member McEachern believes Yukon is a great place to visit. He also thanked the grant lady, Audrey Fitzpatrick, for her recent work. He gave his sympathy to the staff for the budget work to take place. He is glad to see the older vehicles being retired. He received the vehicle document in plenty of time to study information.

Grayson Bottom stated the document required a lot of work and is proud of the work done.

Mayor Alberts agrees about our community. We are projecting a positive image for our community and our attitude has improved community wide. Thanks to leaders and workers. He has received many compliments.

7. Adjournment

John Alberts, Mayor

Doug Shivers, City Clerk



RECAP OF CLAIMS

FUND #			
01	General Fund Claims	\$	258,747.49
36	Sales Tax Claims		63,745.17
64	Special Revenue Fund		9,276.74
70	Water & Sewer Enterprise		52,262.07
71	Sanitation Enterprise		17,576.46
73	Storm Water Enterprise		9.48
74	Grant Fund		120,401.10
			<u>120,401.10</u>
		\$	<u>522,018.51</u>

The above foregoing claims have been passed and approved
this 5th day of March, 2013 by the Yukon City Council.

Doug Shivers, City Clerk

John Alberts, Mayor

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 Legislative						
13-49382	01-00101	City of Yukon (BankOne)ADM	Memorial Flowers	1/2013	YukonFlower 106585	82.50
			Memorial Flowers	1/2013	YukonFlower 106424	57.50
			Memorial Flowers	1/2013	YukonFlower 106564	57.50
			Memorial Flowers	2/2013	YukonFlower 106799	65.00
13-51160	01-00101	City of Yukon (BankOne)ADM	Lunch Expenses	12/2012	Charleston 12-3-12	58.33
13-51572	01-00101	City of Yukon (BankOne)ADM	reg Healthy Comm.workshop	2/2013	CHO 52308270	200.00
13-51897	01-00102	City of Yukon (BankOne)FIN	MikeMcEachern NOI	2/2013	OML 02-08-13	85.00
13-51904	01-00102	City of Yukon (BankOne)FIN	Council Dinner	2/2013	Logans 253249	248.76
13-51903	01-05386	Capitol Decisions	Prof Services-Feb'13	2/2013	8107	7,500.00
13-51899	01-11740	EMSA	Qtrly Subsidy 12-13	2/2013	Jan-Mar '13	70,468.00
13-51699	01-15440	Frontier Country	Advertising-Red River Mag	1/2013	6915	450.00
13-51906	01-62900	Yukon Review Inc.	TrashPickup Displ Ad	2/2013	YR61219	60.00
13-51907	01-62900	Yukon Review Inc.	Legal Ad - Ord 1283	12/2012	YR59135	23.15
13-51908	01-62900	Yukon Review Inc.	Legal Ad - Ord 1284	12/2012	YR59136	30.25
13-51909	01-62900	Yukon Review Inc.	Rezoning-CraftonTull	12/2012	YR59382	77.20
13-51910	01-62900	Yukon Review Inc.	BoardAdj-ChrisClebur	1/2013	YR60323	32.65
13-51911	01-62900	Yukon Review Inc.	BidReq-SprayInjMachi	2/2013	YR60888	23.90
13-51912	01-62900	Yukon Review Inc.	Legal Ad - Ord 1285	1/2013	YR59901	24.50
13-51913	01-62900	Yukon Review Inc.	Legal Ad - Ord 1286	2/2013	YR61121	27.40
DEPARTMENT TOTAL:						79,571.64
DEPARTMENT: 02 Finance						
13-51917	01-1	AGA	CGFM Renewal MMAImfeldt	2/2013	A 02-11-13	65.00
13-51916	01-31440	McClain-Chitwood Office	ProOffice Supplies	2/2013	196623	42.88
13-51902	01-47660	Shred-It Oklahoma City	Document Destruction	2/2013	9401505440	3.16
DEPARTMENT TOTAL:						111.04
DEPARTMENT: 03 Park Maintenance						
13-51623	01-00110	City of Yukon (BankOne)REC	Pesticide Training class	2/2013	OSU 02-13-13	30.00
			Pesticide Training class	2/2013	OSU 02-13-13	30.00
			Pesticide Training class	2/2013	OSU 02-13-13	30.00
13-51635	01-00110	City of Yukon (BankOne)REC	2 comm spreaders	2/2013	Russo's 1506833	357.98
			braker contoolers	2/2013	AutoFix A 14606	160.00
13-51636	01-00110	City of Yukon (BankOne)REC	safety equipment	2/2013	HexArmor 02-14-13	282.99
13-51628	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	2/2013	Clean 50582681	24.55
13-51706	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	2/2013	Clean 50583675	24.55
13-51607	01-1	Okla. Co. OSU Extension C	Pesticide Training manual	2/2013	o 02-07-13	45.00
13-51244	01-30600	Lowe's Companies, Inc.	supplies, keys, gadgets	2/2013	02065	91.12
13-51676	01-30600	Lowe's Companies, Inc.	tools for Park Maint	2/2013	80085	1,998.61
13-51933	01-30600	Lowe's Companies, Inc.	CIP materials	12/2012	976777	1,687.50
			CIP materials return	1/2013	901473	1,687.50-
DEPARTMENT TOTAL:						3,074.80

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 04 City Clerk						
13-51916	01-31440	McClain-Chitwood Office	ProOffice Supplies	2/2013	196623	9.90
13-51902	01-47660	Shred-It Oklahoma City	Document Destruction	2/2013	9401505440	3.16
DEPARTMENT TOTAL:						13.06
DEPARTMENT: 05 Fire Department						
13-49083	01-00105	City of Yukon (BankOne)FD	Goodrich-pants	7/2012	Cassco 116172	82.00
13-49654	01-00105	City of Yukon (BankOne)FD	BDavis-boots&Dress Shoes	10/2012	Cassco 509494-1	104.00
13-49658	01-00105	City of Yukon (BankOne)FD	Graham-boots	10/2012	Cassco 509494-3	104.00
13-49955	01-00105	City of Yukon (BankOne)FD	Noel-boots	10/2012	Cassco 509494-2	104.00
13-50100	01-00105	City of Yukon (BankOne)FD	copy paper	10/2012	Staples 9232377020	184.95
13-50130	01-00105	City of Yukon (BankOne)FD	White-lion pants	10/2012	Cassco 119835	94.00
13-50358	01-00105	City of Yukon (BankOne)FD	southard-flashlight	10/2012	Cassco 120862	126.00
13-50460	01-00105	City of Yukon (BankOne)FD	Reason-boots 9 1/2	10/2012	Cassco 120742	130.00
13-50462	01-00105	City of Yukon (BankOne)FD	Sisk-pants	10/2012	Cassco 120947	197.00
13-50785	01-00105	City of Yukon (BankOne)FD	Stephens-job shirt,hoodie	12/2012	S&STextiles 33936	146.00
13-50786	01-00105	City of Yukon (BankOne)FD	Goodrich-polo,tshirt	12/2012	S&STextiles 33937	153.50
13-50817	01-00105	City of Yukon (BankOne)FD	JDavis-job shirt,polo,etc	12/2012	S&STextiles 33962	304.00
13-50819	01-00105	City of Yukon (BankOne)FD	Noel-job shirt,polo,etc	12/2012	S&STextiles 33965	383.50
13-50906	01-00105	City of Yukon (BankOne)FD	cleaning supplies	1/2013	walmart 02712	88.48
			cleaning supplies	1/2013	walmart 03784	77.24
13-51201	01-00105	City of Yukon (BankOne)FD	toilet paper/paper towels	10/2012	Massco 2257578	226.00
			toilet paper/paper towels	11/2012	Massco 2259151	257.41
			toilet paper/paper towels	12/2012	Massco 2260688	28.33
13-51202	01-00105	City of Yukon (BankOne)FD	BDavis-job shirt,tshirts	1/2013	S&STextiles 34065	166.00
13-51241	01-00105	City of Yukon (BankOne)FD	Jones-clothing allowance	1/2013	S&STextiles 34067	35.50
13-51388	01-00105	City of Yukon (BankOne)FD	Samples-Tshirt,job shirt	2/2013	S&STextile 34165	170.50
13-51401	01-00105	City of Yukon (BankOne)FD	Sanchez-polo, t-shirt	2/2013	S&STextiles 34166	169.00
13-51556	01-00105	City of Yukon (BankOne)FD	tums,advil	2/2013	walmart 05130	29.36
13-51586	01-00105	City of Yukon (BankOne)FD	Fire Command DVD Series	2/2013	B Shifter 36	500.00
13-51658	01-00105	City of Yukon (BankOne)FD	Lunch - Interview Board	2/2013	Dominos 2-12-13	43.55
			Lunch - Interview Board	2/2013	Subway 02-13-13	28.75
			Lunch - Interview Board	2/2013	Buy4Less 02-13-13	6.99
			Lunch - Interview Board	2/2013	Chilis 02-14-13	77.30
13-51659	01-00105	City of Yukon (BankOne)FD	reimb for pizza	2/2013	PizzaHut 02-08-13	105.97
13-51762	01-00105	City of Yukon (BankOne)FD	stove for station 2	2/2013	MetroAppl 712989	500.00
13-51785	01-00105	City of Yukon (BankOne)FD	outside light bulbs	2/2013	Locke 19768342-00	98.88
			outside light bulbs	2/2013	Locke 19782784-00	9.69
13-51346	01-00180	City of Yukon (BankOne)PW	steering replacement	2/2013	FleetPrid 52412328	1,276.35
13-51656	01-30600	Lowe's Companies, Inc.	misc -hinge,screws,	2/2013	17160	35.89
13-51657	01-30600	Lowe's Companies, Inc.	misc supplies	12/2012	11886	70.22
			misc supplies	12/2012	14024	10.68
13-51679	01-41440	ProStar Service-Oklahoma	coffee service	2/2013	110992	108.69
13-51557	01-46940	Sam's Club Direct-G.E.Capit	coffee cups,tea	2/2013	8200	137.14
13-51786	01-47660	Shred-It Oklahoma City	document destruction	2/2013	9401505438	9.48
DEPARTMENT TOTAL:						6,380.35

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 06						
13-51499	01-00106	Municipal Court	City of Yukon (BankOne)CRT 3 Cork Boards	2/2013	Staples 7095838280	314.97
13-51626	01-00106	City of Yukon (BankOne)CRT	Building Materials	2/2013	Ace 867139	17.49
			Building Materials	2/2013	Lowes 10669	3.62
			Building Materials	2/2013	Lowes 11611	116.18
			Building Materials	2/2013	Lowes 11611	4.01-
			Building Materials	2/2013	Locke 19672711-00	33.06
13-51695	01-00106	City of Yukon (BankOne)CRT	Office Supplies	2/2013	Staples 7096095542	120.30
13-50997	01-06860	Consolidated Business Solut	Print lettrhead/bus cards	2/2013	16594	640.00
			Print lettrhead/bus cards	2/2013	16593	110.00
DEPARTMENT TOTAL:						1,351.61
DEPARTMENT: 07						
13-51791	01-00107	Community Development	City of Yukon (BankOne)CMD office supplies	2/2013	Staples 7096066170	75.79
13-51788	01-1	DOWNTOWN IDEA EXCHANGE	Subscription-DowntownIdea	1/2013	D 1468821	191.10
13-51789	01-1	Fire Marshals Assoc of OK	Fire Marshals Assoc Conf	3/2013	F 03-07-13	45.00
13-51915	01-30815	Larry Mitchell	Contract Serv Feb '13	2/2013	02-25-13	5,000.00
13-51680	01-41440	ProStar Service-Oklahoma	coffee services	2/2013	110991	20.89
13-51790	01-47660	Shred-It Oklahoma City	Document destruction	2/2013	9401505439	9.48
DEPARTMENT TOTAL:						5,342.26
DEPARTMENT: 08						
13-51018	01-00108	Library	City of Yukon (BankOne)LIB Program Supplies	2/2013	walgreens 02-13-13	21.32
13-51234	01-00108	City of Yukon (BankOne)LIB	Books-locally purchased	2/2013	Scholastic 0000252	145.38
13-50935	01-04450	Brodart	Adult Standing Order	1/2013	B2715941	15.40
			Adult Standing Order	2/2013	B2724249	32.21
			Adult Standing Order	2/2013	B2726143	14.20
			Adult Standing Order	2/2013	B2727834	27.83
			Adult Standing Order	2/2013	B2729609	15.82
13-51817	01-37469	OK Library Association	workshop Registration	2/2013	02-26-13	55.00
13-50812	01-44395	Recorded Books, LLC	Audio Book Standing Order	2/2013	74675291	182.84
13-49309	01-47660	Shred-It Oklahoma City	Document Destruction	2/2013	9401505568	9.48
DEPARTMENT TOTAL:						519.48

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 09 Administration						
13-50488	01-41440	ProStar Service-Oklahoma	Cups and Coffee	2/2013	110990	14.43
13-51902	01-47660	Shred-It Oklahoma City	Document Destruction	2/2013	9401505440	9.48
DEPARTMENT TOTAL:						23.91
DEPARTMENT: 10 Parks & Events						
13-50071	01-00110	City of Yukon (BankOne)REC	Clamps Swing	2/2013	MaxSupply 126854	135.42
13-51156	01-00110	City of Yukon (BankOne)REC	DD Dance rose and pizza	1/2013	Walmart 03752	18.88
			DD Dance rose and pizza	1/2013	Paypal 01-07-13	71.00
			DD Dance rose and pizza	2/2013	Tony's 02-02-13	23.96
			DD Dance rose and pizza	2/2013	Buy4Less 02-02-13	23.90
			DD Dance rose and pizza	2/2013	Walmart 06963	29.54
13-51796	01-06100	Chester the Clown & Crew, IFOC		2/2013	02-19-13	1,904.00
13-51089	01-09525	Dolse Bros. Company	concrete for Kimbell Pl	2/2013	RM13007415	127.00
13-51639	01-1	5 Star Sports Calendar	ad for High School AD	1/2013	5 802585	100.00
13-51742	01-1	Jamie Strickland	refund swim lessons	7/2012	s 7942	90.00
13-51192	01-47660	Shred-It Oklahoma City	document shredding	2/2013	9401505205	9.48
13-51157	01-62900	Yukon Review Inc.	DD Dance	1/2013	YR60563	90.00
			DD Dance	1/2013	YR60515	90.00
13-51354	01-62900	Yukon Review Inc.	ads for Choc Fest	2/2013	YR60868	60.00
			ads for Choc Fest	2/2013	YR60734	60.00
13-51747	01-76320	Dennis Warren	reimbursement for mileage	11/2012	11-15-12	125.43
DEPARTMENT TOTAL:						2,958.61
DEPARTMENT: 11 Police Department						
13-51188	01-00111	City of Yukon (BankOne)PD	copy paper/supplies	2/2013	Staples 7096412577	78.62
13-51399	01-00111	City of Yukon (BankOne)PD	prisoner meals	2/2013	Walmart 09817	47.68
13-51651	01-00111	City of Yukon (BankOne)PD	boots-Spiva/Wangsgard	2/2013	Academy 02-13-13	159.98
13-51476	01-07900	Custom Printing	officer business cards	2/2013	134781	89.95
13-51568	01-48845	Stitch Design	Firearms Instructor hats	2/2013	26756	105.00
DEPARTMENT TOTAL:						481.23

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 12		Property Maintenance				
13-51373	01-00112	City of Yukon (BankOne)	PROPAPair bypass return supplie	2/2013	Locke 19698624-00	55.03
13-51755	01-00112	City of Yukon (BankOne)	PROPCleaning Supplies City Bu	2/2013	walmart 01901	504.56
13-51628	01-00180	City of Yukon (BankOne)	PW uniform cleaning,ren	2/2013	Clean 50582681	29.07
13-51706	01-00180	City of Yukon (BankOne)	PW uniform cleaning,ren	2/2013	Clean 50583675	29.07
13-51898	01-06750	Clearwater Enterprises, LLC	Srvccity Bldgs - 01-13	2/2013	84761301	2,711.50
13-51756	01-30600	Lowe's Companies, Inc.	Sliders to move furnitur	2/2013	02909A	15.42
13-51806	01-30600	Lowe's Companies, Inc.	Supplies for City Hall	2/2013	01625	63.01
13-51900	01-37600	OK Natural Gas Co	TranspChrg-501 Ash	2/2013	2-14-13 501 AshAve	363.56
13-51901	01-37600	OK Natural Gas Co	TranspChrg-1035 Indu	2/2013	2-14-13 1035 Indus	284.79
DEPARTMENT TOTAL:						4,056.01
DEPARTMENT: 15		Recreation Facilities				
13-50117	01-00110	City of Yukon (BankOne)	REC Teen night Oct./Nov.	1/2013	walmart 01929	33.90
			Teen night Oct./Nov.	2/2013	walmart 06778	13.92
			Teen night Oct./Nov.	2/2013	Crest 02-08-13	23.88
			Teen night Oct./Nov.	2/2013	CiCi's 02-08-13	2.00
			Teen night Oct./Nov.	2/2013	CiCi's 02-08-13	18.00
13-50405	01-00110	City of Yukon (BankOne)	REC ballasts for YCC	1/2013	Lowes 11167	37.07
			ballasts for YCC	2/2013	Ace 867039	35.12
			ballasts for YCC	2/2013	Lowes 11769	55.96
13-50880	01-00110	City of Yukon (BankOne)	REC Food for RAC	2/2013	Buy4Less 02-06-13	16.18
13-51198	01-00110	City of Yukon (BankOne)	REC storage/cookware	1/2013	YukonTrophy 379	52.00
13-51306	01-00110	City of Yukon (BankOne)	REC Bunko supplies	2/2013	walmart 09951	102.16
13-51407	01-00110	City of Yukon (BankOne)	REC new Basketballs JCG	1/2013	BSN 95143588	375.00
13-51485	01-00110	City of Yukon (BankOne)	REC food for RAC	2/2013	walmart 07054A	64.80
13-51640	01-00110	City of Yukon (BankOne)	REC kids day out	2/2013	walmart 03356	33.23
13-51741	01-00110	City of Yukon (BankOne)	REC hot water tank JCG	2/2013	Locke 19777561-00	390.75
13-51745	01-00110	City of Yukon (BankOne)	REC Pizza/juice boys lock in	2/2013	walmart 05690	19.38
13-50877	01-46940	Sam's Club Direct-G.E.Capit	Furniture YCC	2/2013	5513	89.96
13-51481	01-46940	Sam's Club Direct-G.E.Capit	candy	2/2013	9549	180.23
13-51483	01-46940	Sam's Club Direct-G.E.Capit	RAC Food	2/2013	0275	315.48
13-51746	01-46940	Sam's Club Direct-G.E.Capit	Boys lock in supplies	2/2013	0736	87.36
13-50892	01-53450	United Linen - Uniform Re	linens for RAC YCC	1/2013	1582612	57.14
			linens for RAC YCC	1/2013	1582615	68.54
			linens for RAC YCC	1/2013	S1581941	66.00
			linens for RAC YCC	2/2013	1586682	91.38
			linens for RAC YCC	2/2013	S1585980	36.30
			linens for RAC YCC	2/2013	S1589303	57.95
DEPARTMENT TOTAL:						2,323.69

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 17 Human Resources						
13-51693	01-00117	City of Yukon (BankOne)HR	membership OSC	1/2013	OSC 01-28-13	576.00
13-51694	01-00117	City of Yukon (BankOne)HR	office decor Tonia	2/2013	HobbyLobby 0313	190.40
13-51766	01-00117	City of Yukon (BankOne)HR	wCresearch-membrshp-Tonia	2/2013	WCRes 2738-944	49.00
13-51767	01-00117	City of Yukon (BankOne)HR	bench for Tonia's office	2/2013	MathisBr 518220915	99.95
13-51787	01-00117	City of Yukon (BankOne)HR	OSIA Membership TW	2/2013	OSIA 2758	250.00
13-51905	01-05385	Suzanne R. Cannon, LPC, LAD	Feb '13 EAP Contract	2/2013	Feb '13	627.00
13-51344	01-1	Moisant Promo Products	safety awards	2/2013	M 21375003	4,076.13
13-51902	01-47660	Shred-It Oklahoma City	Document Destruction	2/2013	9401505440	3.16
DEPARTMENT TOTAL:						5,871.64
DEPARTMENT: 19 Street Department						
13-51380	01-00180	City of Yukon (BankOne)PW	controller repair	2/2013	pinkley 18241	742.63
13-51628	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	2/2013	Clean 50582681	54.08
13-51669	01-00180	City of Yukon (BankOne)PW	round up pro max	2/2013	winfield 27671126	2,163.00
			Aduro 2.5 gal contnr	2/2013	winfield 27671126	975.00
13-51706	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	2/2013	Clean 50583675	54.08
13-51707	01-00180	City of Yukon (BankOne)PW	Aquatic	2/2013	OSU 086303	15.00
			Ornamental & Turf	2/2013	OSU 086303	30.00
			Right of way	2/2013	OSU 086303	15.00
			Pesticide Postage	2/2013	OSU 086303	5.00
13-51842	01-00180	City of Yukon (BankOne)PW	pvc, cpings	2/2013	Lowes 02578	10.58
13-51609	01-01352	Anderson Safety Products	hats, glasses, harne	2/2013	885	943.10
13-50793	01-09525	Dolse Bros. Company	concrete-repair road	2/2013	RM13009209	300.25
13-51440	01-1	Okla. Co. OSU Extension C	Pesticide Training manual	1/2013	O 01-22-13	180.00
13-51843	01-30600	Lowe's Companies, Inc.	address plaq1810 Cornwell	2/2013	1086	17.08
13-50432	01-30680	Luther Sign Company	signs and markers	2/2013	9202	828.14
13-51311	01-47670	SignalTek, Inc.	signal light repairs	2/2013	8693	1,910.34
DEPARTMENT TOTAL:						8,243.28
DEPARTMENT: 22 Insurance						
13-51896	01-37468	OK Municipal Assurance	workComp 2012-13 4th Qtr	2/2013	4th Qtr 2012-13	129,000.49
DEPARTMENT TOTAL:						129,000.49

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 23 Technology						
13-51683	01-00123	City of Yukon (BankOne)TEC	Glass cut for Desk	2/2013	AlliedGlass 033388	337.66
13-51684	01-00123	City of Yukon (BankOne)TEC	HP Ink	2/2013	CDW-G X615026	219.74
13-51686	01-00123	City of Yukon (BankOne)TEC	HP Deskjet 1000	2/2013	CDW-G X656185	29.09
			HP CH561wn-Blk	2/2013	CDW-G X656185	14.54
			HP CH562wn-tri-color	2/2013	CDW-G X656185	19.39
13-51687	01-00123	City of Yukon (BankOne)TEC	HP Laserjet P2035	2/2013	CDW-G X718673	212.43
13-51688	01-00123	City of Yukon (BankOne)TEC	HP LaserJet Pro CP1025nw	2/2013	Amazon 02-15-13	198.00
			Shipping	2/2013	Amazon 02-15-13	20.49
13-51749	01-00123	City of Yukon (BankOne)TEC	Casssie Licenses	2/2013	Libreric 203806-14	597.00
13-51763	01-00123	City of Yukon (BankOne)TEC	ConnectCard FE'13	2/2013	Sprint 061	412.50
13-51776	01-00123	City of Yukon (BankOne)TEC	Brother DR-360	2/2013	CDW-G X929936	107.18
			Q6470A Black	2/2013	CDW-G X929936	145.49
			CE278A Black	2/2013	CDW-G X929936	77.59
13-51778	01-00123	City of Yukon (BankOne)TEC	Mob Phone Srvc-JA'13	2/2013	Verizon 6848805562	4,022.58
13-51779	01-00123	City of Yukon (BankOne)TEC	LongDist Srvc-JA'13	2/2013	ATT 80255519102	99.71
13-51685	01-06710	Coast To Coast Computer Pro	HP Ink	2/2013	A992619	138.00
13-51681	01-41440	ProStar Service-Oklahoma	Coffee Service	2/2013	110993	54.31
13-51682	01-60351	Xerox Corporation	D242V CH lease JA'13	2/2013	066462812	1,373.18
			DC242 CH meter usage	2/2013	066462812	313.91
DEPARTMENT TOTAL:						8,392.79
DEPARTMENT: 25 Emergency Management						
13-51830	01-00125	City of Yukon (BankOne)EM	Natl Emergency Training	2/2013	SWAir 02-11-13	831.60
13-51704	01-17510	Grimes Electric, LLC	Trouble shoot siren	11/2012	2014	200.00
DEPARTMENT TOTAL:						1,031.60
FUND TOTAL:						258,747.49

FUND: 36 - 96 ST Capital Improvement

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		96 SALES TAX IMPROVEMENTS				
13-51675	01-00110	City of Yukon (BankOne)REC	furniture/filing cabinets	2/2013	ABCFurnitur 154162	996.00
13-51182	01-00171	City of Yukon (BankOne)SAN	electrical & int. lightin	2/2013	Locke 19730889-00	209.18
			electrical & int. lightin	2/2013	Locke 19742368-00	14.20
			electrical & int. lightin	2/2013	Locke 19766981-00	9.78
13-51859	01-04475	Brewer Construction Co.	lume replacement-Linda Ln	2/2013	2013-7	15,915.59
13-51411	01-1	Green Country Interiors	install grid ceiling	2/2013	G 20192	3,065.00
13-51667	01-1	Custom Trailer Sales, Inc	77"x16' Utility Trlr	2/2013	C 52610	1,495.00
			16' Bobcat Trailer	2/2013	C 52610	3,995.00
13-51771	01-1	Custom Manufacturing	2 recycle rolloffs	2/2013	C 503179	12,490.02
13-51559	01-27365	Keef Enterprises	HVAC install	1/2013	201324	3,987.56
13-50659	01-28600	L & M Office Furniture	Dept remodel furniture	2/2013	57650-0	8,242.00
13-51143	01-28600	L & M Office Furniture	Full RT Pedestal desk	2/2013	58080-0	665.50
			Full LF Return	2/2013	58080-0	418.50
			Full Pedestal Credenza	2/2013	58080-0	776.50
			Corner Sleeve	2/2013	58080-0	49.50
			Bookcase 12x36x84	2/2013	58080-0	297.00
			Bookcase 12x36x84	2/2013	58080-0	125.00
13-51080	01-29100	Leslie's Pool Supplies In	ADA Lifts for pools	1/2013	3023-25610	4,783.49
			ADA Lifts for pools	1/2013	3023-25490	4,784.49
13-51752	01-30600	Lowe's Companies, Inc.	Counter Top for workroom	2/2013	14117	178.13
13-51753	01-30600	Lowe's Companies, Inc.	Cabinets for new workroom	2/2013	79732	967.09
13-51754	01-30600	Lowe's Companies, Inc.	Cabinet-City Hall workroo	2/2013	2329	357.76-
			Cabinet-City Hall workroo	2/2013	02329	370.99
13-51933	01-30600	Lowe's Companies, Inc.	Lumber for Sanitation Off	1/2013	977196	213.08
			Lumber for Sanitatio	1/2013	977195	1,004.52
			Sanitation Rem. Supplies	1/2013	911578	267.41
			Sanitation Lum. Retu	1/2013	977194	1,217.60-
DEPARTMENT TOTAL:						63,745.17
FUND TOTAL:						63,745.17

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 23						
13-51574	01-00101	Special Events City of Yukon (BankOne)ADM	Decor/Supplies CIP	1/2013	CreatCoop 54246370	106.20
			Decor/Supplies CIP	1/2013	CreatCoop 54246370	531.00
			Decor/Supplies CIP	1/2013	CreatCoop 54246370	12.01
13-51624	01-00101	City of Yukon (BankOne)ADM	Supplies Chisholm Trail	1/2013	DesLegacy 34633	1,191.00
			Supplies Chisholm Trail	1/2013	DesLegacy 34633	142.92
13-51700	01-00101	City of Yukon (BankOne)ADM	Supplies/Decor	2/2013	ParkHill I076654/E	853.30
13-50770	01-30600	Lowe's Companies, Inc.	Supplies for CIP	1/2013	01474	1,650.50
DEPARTMENT TOTAL:						4,486.93
DEPARTMENT: 42						
13-51934	01-60295	Insurance & Misc Reimb X-Clusive Collision & Towin	Balance Rem. on Invoice	12/2012	RO #10145A	360.00
DEPARTMENT TOTAL:						360.00
DEPARTMENT: 43						
13-51814	01-16230	Mabel Fry Gale Group Inc	Adult LP Standing Order	2/2013	98753365	149.92
13-51815	01-44395	Recorded Books, LLC	Audio Books	1/2013	74666247	94.46
			Audio Books	2/2013	74680439	252.88
			Audio Books	2/2013	74680218	71.77
			Audio Books	2/2013	74683257	204.63
DEPARTMENT TOTAL:						773.66
DEPARTMENT: 44						
13-51231	01-00108	Library State Aid City of Yukon (BankOne)LIB	Postage for ILL	2/2013	USPS 610	28.30
13-51233	01-04450	Brodart	Young Adult Fic./non fict	2/2013	B2724248	134.44
			Young Adult Fic./non fict	2/2013	B2727832	232.03
13-51632	01-1	Oklahoma History Center	Adult Summer Reading Fee	2/2013	O E1380	75.00
13-51297	01-16230	Gale Group Inc	Large Print Standing Ord	2/2013	98643424	57.58
			Large Print Standing Ord	2/2013	98656526	71.22
			Large Print Standing Ord	2/2013	98657980	45.73
			Large Print Standing Ord	2/2013	98731483	96.71
13-51799	01-32830	Movie Licensing USA	Public Performance Licens	2/2013	1776892	385.00
13-51615	01-37469	OK Library Association	2013 Conference Registrat	2/2013	02-14-13 Schieman	290.00
			2013 Conference Registrat	2/2013	02-14-13 Hickey	290.00
			2013 Conference Registrat	2/2013	02-14-13 Gochenour	290.00
13-51238	01-71240	Julie Gochenour	Mileage to Stillwater Pub	2/2013	02-08-13	84.14
DEPARTMENT TOTAL:						2,080.15

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 65		Fire Department				
13-50816	01-1	Bill Justice,NREMT-P	CPR Cards	12/2012	J 115	125.00
DEPARTMENT TOTAL:						125.00
DEPARTMENT: 67		Police Department				
13-50939	01-00111	City of Yukon (BankOne)PD	IPMBA membership Brown	12/2012	IPMBA R11012	55.00
13-51618	01-00111	City of Yukon (BankOne)PD	mail boxes for report rm	2/2013	C&H 11112423	796.00
13-50608	01-1	Vohne Liche Kennels, Inc.	Brugh K9 recert fee	10/2012	V 6881	600.00
DEPARTMENT TOTAL:						1,451.00
FUND TOTAL:						9,276.74

FUND: 70 - Water & Sewer Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 Utility Billing						
13-51628	01-00180	City of Yukon (BankOne)PW	uniform cleaning, rental	2/2013	Clean 50582681	15.34
13-51706	01-00180	City of Yukon (BankOne)PW	uniform cleaning, rental	2/2013	Clean 50583675	15.34
13-51692	01-06735	Clark Oil Distributors, Inc	fuel for city veh's	2/2013	0213201	385.72
DEPARTMENT TOTAL:						416.40
DEPARTMENT: 02 Water Distribution						
13-51245	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	2/2013	Napa 524056	8.10
13-51246	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	2/2013	OCT K52099	10.00
13-51628	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	2/2013	Clean 50582681	42.11
13-51691	01-00180	City of Yukon (BankOne)PW	3/4" meters	2/2013	PioneerSupp 10758	940.00
13-51696	01-00180	City of Yukon (BankOne)PW	275/65r18 waste fee	2/2013	T&WTire 5072565 T&WTire 5072565	334.50 5.00
13-51706	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	2/2013	Clean 50583675	42.11
13-51609	01-01352	Anderson Safety Products	hats, boots, glasses	2/2013	887	1,044.74
13-50911	01-04475	Brewer Construction Co.	Pipe bursting 848 E Main	2/2013	2013-5	18,520.30
13-51363	01-04475	Brewer Construction Co.	bore job - water main bre	2/2013	2013-6	900.00
13-51692	01-06735	Clark Oil Distributors, Inc	unleaded fuel	2/2013	0213201	864.46
			diesel fuel	2/2013	0213201	323.61
13-50910	01-1	Duke's Root Control	Root control treatment	2/2013	D 8920	12,950.55
DEPARTMENT TOTAL:						35,985.48
DEPARTMENT: 04 Fleet Maintenance						
13-50398	01-00180	City of Yukon (BankOne)PW	lubricants, oils, etc	2/2013	Oreily 0343-294757	71.88
13-51245	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	2/2013	Napa 524056	178.57
13-51246	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	2/2013	HartsAuto 33371	483.94
			parts to repair vehicles	2/2013	MaxSupp 127811	28.31
			parts to repair vehicles	2/2013	Hibdon 131808	149.00
			parts to repair vehicles	2/2013	T&WTire 5074020	60.00
13-51414	01-00180	City of Yukon (BankOne)PW	brakes for Eng 2	1/2013	Conrad 481727	1,627.02
			misc parts	2/2013	Napa 523619	203.88
			misc parts	2/2013	Napa 523898	203.88
13-51628	01-00180	City of Yukon (BankOne)PW	hand sanit.dispenser	2/2013	Clean 50582681	3.71
			uniform cleaning,ren	2/2013	Clean 50582681	22.35
13-51706	01-00180	City of Yukon (BankOne)PW	hand sanit.dispenser	2/2013	Clean 50583675	3.71
			uniform cleaning,ren	2/2013	Clean 50583675	22.35
13-51811	01-00180	City of Yukon (BankOne)PW	holder, cutting tip	2/2013	AweIdors 7020743	34.76
13-51609	01-01352	Anderson Safety Products	ear plugs, hats, gla	2/2013	886	168.75
13-51692	01-06735	Clark Oil Distributors, Inc	unleaded fuel	2/2013	0213201	9,702.06
			diesel fuel	2/2013	0213201	1,902.47
13-51708	01-1	Custom Trailer Sales, Inc	ball mounts, pig tai	2/2013	C 52616	139.85
13-51690	01-41440	ProStar Service-Oklahoma	coffe service	2/2013	110997	22.91
13-51662	01-53425	DOC/Union City Comm Corr	Ctppwp pay for Jan '13	2/2013	UC20130008CYU	231.41
			adm fee	2/2013	UC20130008CYU	23.14
13-51663	01-53425	DOC/Union City Comm Corr	CtJan '13 transport fees	2/2013	UC20130008YUKON	984.00
DEPARTMENT TOTAL:						15,860.19
FUND TOTAL:						52,262.07

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		Sanitation				
13-51764	01-00171	City of Yukon (BankOne)	SAN 3/16" plate steel	2/2013	BSI 144772	138.92
13-51765	01-00171	City of Yukon (BankOne)	SAN parts 4 blade repair	2/2013	J&REquip 21266	119.93
			parts 4 blade repair	2/2013	J&REquip 21283	135.52
			parts 4 blade repair	2/2013	J&REquip 21295	76.48
13-51209	01-00180	City of Yukon (BankOne)	PW parts to repair vehicles	2/2013	oreily 0343-292460	12.25
13-51245	01-00180	City of Yukon (BankOne)	PW parts to repair vehicles	2/2013	Napa 524056	36.66
13-51246	01-00180	City of Yukon (BankOne)	PW parts to repair vehicles	2/2013	J&REquip 21133	77.86
			parts to repair vehicles	2/2013	ATC 53623451	46.08
			parts to repair vehicles	2/2013	Bakers 24598	148.00
13-51628	01-00180	City of Yukon (BankOne)	PW uniform cleaning,ren	2/2013	Clean 50582681	43.01
13-51706	01-00180	City of Yukon (BankOne)	PW uniform cleaning,ren	2/2013	Clean 50583675	43.01
13-51620	01-01352	Anderson Safety Products	hard hats for employees	2/2013	869	460.00
13-51692	01-06735	Clark Oil Distributors, Inc	unleaded fuel	2/2013	0213201	216.34
			diesel fuel	2/2013	0213201	4,128.87
13-51772	01-13500	Fentress Oil Company	hydraulic oil	2/2013	662167	1,662.29
13-51770	01-57420	Waste Connections of Oklaho	Feb 1-15, 13 landfill	2/2013	16771	9,241.24
13-51701	01-57425	Waste Connections of Oklaho	rolloff hauling	2/2013	1222411	330.00
DEPARTMENT TOTAL:						16,916.46
DEPARTMENT: 02		Recycling				
			rolloff hauling	2/2013	1222411	660.00
DEPARTMENT TOTAL:						660.00
FUND TOTAL:						17,576.46

FUND: 73 - Storm Water Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		Stormwater				
13-51809	01-47660	Shred-It Oklahoma City	Document destruction	2/2013	9401505441	9.48
					DEPARTMENT TOTAL:	9.48
					FUND TOTAL:	9.48

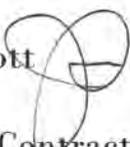
P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 09						
13-51914	01-47490	CDBG Year 9 Shell Construction Company,	Year 10/11 Small Cities	2/2013	4	46,307.75
			Year 10/11 Small Cities	2/2013	4	70,435.85
DEPARTMENT TOTAL:						116,743.60
DEPARTMENT: 20						
13-51670	01-00125	Emergency Mgmt Grants City of Yukon (BankOne)EM	Blue Card Training	2/2013	BShifter 13-51670	3,657.50
DEPARTMENT TOTAL:						3,657.50
FUND TOTAL:						120,401.10
GRAND TOTAL:						522,018.51



MEMO

DATE: February 25, 2013

TO: Doug Shivers, City Clerk

FROM: Jan Scott 

RE: Sports Contracts

Subject: Council Agenda March 5, 2013

ITEM 1: Consider approval of the Yukon Soccer Club's use of Ranchwood and Taylor Park from February 20, 2013 to December 11, 2013.

ITEM 2: Consider approval of the Yukon Optimist's Sports Club use of City Park baseball fields from February 20, 2013 to July 2, 2013.

Item 3: Consider approval of the Yukon Girl's Softball Association's use of Sunrise Park from February 20, 2013 to October 30, 2013.

Item 4: Consider approval of the Yukon Christian Athletic Association's use of Hillcrest Park February 20, 2013 through August 25, 2013 and Sunrise Park from July 9, 2013 to October 30, 2013.

Item 5: Consider approval of the Yukon Horseshoe Club's use of City Park horseshoe courts from February 20, 2013 to October 30, 2013.

**CITY OF YUKON
PARKS AND RECREATION DEPARTMENT
OPERATION/LEASE AGREEMENT**

This agreement is made and entered into this day of February 20, 2013 by and between the City of Yukon, a municipal corporation, acting by and through the Yukon Parks and Recreation Department, hereinafter referred to as "the City", and **Yukon Soccer Club** hereinafter referred to as "Organization".

WITNESS TO:

WHEREAS, the City owns, operates, and maintains recreational facilities for the benefit of the citizens of the City of Yukon and visitors to the City; and

WHEREAS, the City desires to allow the public to use certain property under the Supervision of the City of Yukon Parks and Recreation Department, under the terms and conditions as set forth hereafter.

NOW, THEREFORE, for and in consideration of the covenants and conditions contained herein, the parties agree as follows;

1. The City shall permit the Organization to use the following property, hereinafter referred to as the "Leased Premises": **Ranchwood and Taylor Park.**
2. **Duration of Permit:** This permit shall be effective and the Organization shall be permitted to use the Leased Premises from **February 20, 2013 through December 11, 2013** according to the following schedule:
Feb 20-May 31, 2013 / August 16-December 11, 2013
Monday through Friday 4:00 p.m.-dusk
Saturday and Sunday 7:00 a.m.-dusk
3. **Use of leased Premises:** The Organization shall be permitted to use the Leased Premises for the following activity or activities: **Youth soccer games and practice**

In no event shall the Organization use the Lease Premises for any purpose or for any activity not listed above, without obtaining the express approval of the Parks and Recreation Department, or the Parks and Recreation Director.

4. **Ownership:** The organization hereby acknowledges that the City is the owner of all of the property described in this permit, including real property improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements from damage. Title to any personal property provided by the Organization shall remain in the name of the Organization. No buildings, displays or other structures, either permanent or temporary, shall be erected or positioned within the park without prior approval of the Parks and Recreation Director.
5. **Utilities:** Organization shall be responsible for the payment of all utility charges. No electrical, telephone or other services shall be altered, extended, or added without prior written approval of the Parks and Recreation Director. Organization shall initial this paragraph, indicating its approval and further indicating that it agrees to pay any such utility charges.
Initial: NA
6. **Security and Site Selection:** Organization will be responsible for providing security in addition to normal city police. Each organization agrees to follow the direction and instructions of the Parks and Recreation Director in regard to area assignment for parking, garages, exhibits, or any other activities or functions associated with this permit.

7. **Payment:** Organization shall furnish to the City a statement of its total gross receipts, together with payment in the amount of N/A percent N/A , of those gross receipts. The Term "Gross Receipts" as used in this permit shall mean anything of value received by Organization through the operation of activities, events or business upon the park premises, provided, however, that the term "Gross Receipts" shall not include any sales or excise taxes collected by the Organization.
8. **Accounts and Records:** Organization shall keep true and accurate books and records showing all of its transactions and the city shall have the option to inspect such books and records. Organization hereby agrees that a year-end financial statement shall be submitted to the City.
9. **Refuse:** The city will furnish all necessary refuse and garbage containers and will remove and dispose of all rubbish, refuse and garbage resulting from the special use, events or activity, provided that the refuse is deposited in receptacles provided. The Organization will be responsible for refuse and garbage pick up and facility clean up on the park ground and agrees to restore all park grounds, buildings, facilities and structures to the level of cleanliness and order which existed prior to the event, activity or use.
10. **Performance/Damage deposit:** Organization agrees to provide to the City a N/A performance/damage deposit, prior to the effective date of the permit. This deposit will be returned to Organization upon evaluation by the City that Organization has met all obligations expressed in this permit document. Non-performance of any obligation or unrepaired damage to park facilities are examples, but not the sole grounds for forfeiture of a portion or all of the deposit.
11. **Performance of contract:** Violation by Organization of the terms of this permit shall be grounds for termination by the City; and shall be grounds for prohibiting future contractual use by Organization.
12. **Liability Insurance:** Organization shall indemnify and hold the City and its employees, agents, and officers harmless from all claims, damage, suits cost, or losses arising out any negligence or wrongful conduct of the Organization or from the activities of the Organization pursuant to this agreement. Organization shall obtain public liability insurance naming both Organization and the City as the named insured. Insurance coverage shall be obtained from a duly licensed insurance company within the State of Oklahoma, acceptable to the City, providing for minimum limits of:
 - \$1,000,000.00 each person
 - \$1,000,000.00 each accident
 - \$1,000,000.00 property damage

All coaches shall be required to become certified by the NYSCA, if applicable. It is the responsibility of the Organization to set up NYSCA certification clinics for their coaches and require that each coach be certified a week before the season starts. Clinics will be set up through the City of Yukon Parks and Recreation Department. A copy of the insurance policy shall be furnished to the City prior to the commencement of the permit period.

This item has been waived by the:

Park Board: _____ Date _____

City Council: _____ Date _____

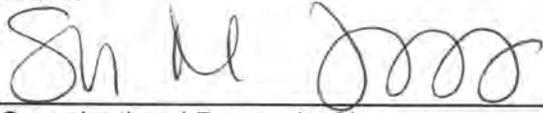
13. **Risk Management Policy:** It is expressly understood and agreed that this agreement is subject to the Risk Management Policy of the City of Yukon. Pursuant to the Risk Management Policy, the Organization further agrees to meet or comply with each of the following requirement:

- a. Liability Waivers: X
- b. Parental Releases: X
- c. Medical Waivers: X

Other: **The Organization must provide insurance policy to the Yukon Parks & Recreation Department before this contract is valid.**

- 14. **Inspection of Premises:** The City hereby reserves the right to enter upon the premises occupied by Organization, at any reasonable time, to inspect the same.
- 15. **Applicable Laws:** Organization shall comply with all Federal laws and regulations and with all other applicable laws, ordinances and regulations of the state, county and municipality where the park is located, with regard to construction, sanitation, licenses, permits and all other matters. Section Nineteen of the Yukon Parks Rules states "No person shall consume or inhale any intoxicating substance for the purposes of this section. "No person shall consume or possess beer within any sport facility at anytime regardless of the alcoholic content.
- 16. **Non-Discrimination:** Organization and its employees shall not discriminate because of race, religion, color, sex orientation, origin, against any person by refusing to furnish such person any accommodation, facility service or privilege offered to or enjoyed by the general public.
- 17. **Assignments and subleases:** Organization shall not assign, sublease or convey any interest granted by this permit. The Organization must be the operator of the event or activity. Any document by which an interest is granted shall indicate that the person acquiring the interest takes subject to the terms of this permit.
- 18. **Approval of permit:** This permit shall not become effective unless it is approved by the Yukon Parks and Recreation Department, Yukon Parks & Recreation Board and signed by the Mayor of Yukon.
- 19. **Professional conduct:** Permittee will conduct his or her activity in a professional manner at all times and his employees and associates are expected to do likewise. Any incident of an unprofessional nature that could jeopardize the image or reflect adversely on the City of Yukon Parks and Recreation Department, or its holdings, can and will be considered grounds for termination.
- 20. **Fees:** Each organization shall provide information (for information purposes only) to the Yukon Parks and Recreation Board regarding fee structures to be charged per addendum A.
- 21. **Games and/or Tournaments:** All activities or tournaments which are not covered in this contract must be approved by the Parks and Recreation Department and a contract signed for that particular activity or tournament.
- 22. **Safety:** Each organization is responsible for providing information concerning appropriate safety equipment, relating to each sport, to each and all participants in their programs.

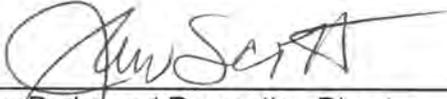
IN WITNESS WHEREOF, the parties herein have hereunto set their hands and seals the day and year set forth below.



Organizational Person In Charge

2/20/2013

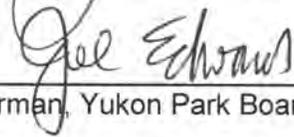
Date



Yukon Parks and Recreation Director

2-21-13

Date



Chairman, Yukon Park Board

2-20-13

Date

Mayor, City of Yukon

Date

ATTEST: City Clerk

Date

**ADDENDUM A
CITY OF YUKON
PARKS AND RECREATION DEPARTMENT
FACILITY CONTRACT**

The Yukon Soccer Club desires to use the following facilities:
(Organization)

OWNERSHIP: City of Yukon
FACILITY: Ranchwood Park / Taylor Park ^{SS}
AREA INVOLVED: Soccer Fields
LOCATION: 712 Oakcreek Dr., Yukon, OK. / 410 North 11th ^{SS}
DAYS OF WEEK: Monday thru Friday Saturdays & Sunday
HOURS: 4:00 p.m.-dusk 7:00 a.m.-dusk
BEGINNING DATE: February 20-May 31, 2013
ENDING DATE: August 16-December 11 2013
ACTIVITY: Youth soccer practice and games
ORGANIZATIONAL-CONTACT PERSON: Shannon Jacobs
ADDRESS: 4701 Doe Run Drive Yukon, OK 73099
PHONE: 509-3214

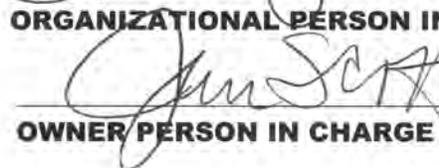
MAINTENANCE RESPONSIBILITIES:	OWNER	ORGANIZATION
LIGHT BILLS	<u>X</u>	_____
Minor LIGHT REPAIRS (LIST)	<u>X</u>	_____
JANITOR	<u>X</u>	_____
PICKING UP	<u>X</u>	<u>X</u>
Large MOWING	<u>X</u>	_____
DRAGGING FIELD	<u>NA</u>	_____
RAKING, WATERING, LINING	_____	<u>X</u>
RESTROOMS	<u>X</u>	<u>X</u>
CONCESSIONS	_____	<u>X</u>
LIABILITIES	_____	<u>X</u>
SUPERVISOR (AMOUNT OF FEE)	_____	<u>X</u>

We have read the policies of the owners involved and fully understand the agreements set forth in this contract. We agree to abide by them and to be responsible for payment of all fees and damages to property not including wear and tear.

APPROVED:



ORGANIZATIONAL PERSON IN CHARGE



OWNER PERSON IN CHARGE

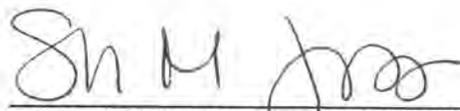
2/20/2013
DATE

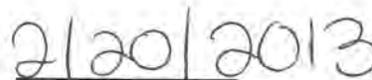
2-21-13
DATE

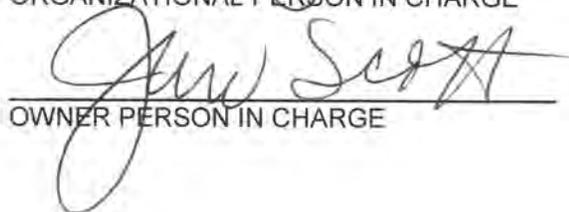
NOTE: Special or other agreements are set forth at the end of this contract. All league schedules must be in the possession of the owner before the first game, also practice assignments.

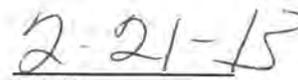
SPECIAL OR OTHER AGREEMENTS: Insurance and financial statement must be attached to be a valid contract.

APPROVED:


ORGANIZATIONAL PERSON IN CHARGE


DATE


OWNER PERSON IN CHARGE


DATE

**CITY OF YUKON
PARKS AND RECREATION DEPARTMENT
OPERATION/LEASE AGREEMENT**

This agreement is made and entered into this day of February 20, 2013 by and between the City of Yukon, a municipal corporation, acting by and through the Yukon Parks and Recreation Department, hereinafter referred to as "the City", and **Yukon Optimist Sports Club** hereinafter referred to as "Organization".

WITNESS TO:

WHEREAS, the City owns, operates, and maintains recreational facilities for the benefit of the citizens of the City of Yukon and visitors to the City; and

WHEREAS, the City desires to allow the public to use certain property under the Supervision of the City of Yukon Parks and Recreation Department, under the terms and conditions as set forth hereafter.

NOW, THEREFORE, for and in consideration of the covenants and conditions contained herein, the parties agree as follows;

The City shall permit the Organization to use the following property, hereinafter referred to as the "Leased Premises": **Yukon City Park, concession buildings and bathrooms**

- 1. **Duration of Permit:** This permit shall be effective and the Organization shall be permitted to use the Leased Premises from **February 20, 2013 through July 2, 2013** according to the following schedule:
Monday through Friday 5:00 p.m.-12:00 a.m. No Games scheduled on May 3 & 4
Saturday & Sunday 8:00 a.m.-12:00 a.m.

- 2. **Use of leased Premises:** The Organization shall be permitted to use the Leased Premises for the following activity or activities: **Youth Baseball games and practice**

In no event shall the Organization use the Lease Premises for any purpose or for any activity not listed above, without obtaining the express approval of the Parks and Recreation Department, or the Parks and Recreation Director.

- 3. **Ownership:** The organization hereby acknowledges that the City is the owner of all of the property described in this permit, including real property improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements from damage. Title to any personal property provided by the Organization shall remain in the name of the Organization. No buildings, displays or other structures, either permanent or temporary, shall be erected or positioned within the park without prior approval of the Parks and Recreation Director.

- 4. **Utilities:** Organization shall be responsible for the payment of all utility charges. No electrical, telephone or other services shall be altered, extended, or added without prior written approval of the Parks and Recreation Director. Organization shall initial this paragraph, indicating its approval and further indicating that it agrees to pay any such utility charges.
 Initial: NA

- 5. **Security and Site Selection:** Organization will be responsible for providing security in addition to normal city police. Each organization agrees to follow the direction and instructions of the Parks and Recreation Director in regard to area assignment for parking, garages, exhibits, or any other activities or functions associated with this permit.

6. **Payment:** Organization shall furnish to the City a statement of its total gross receipts, together with payment in the amount of N/A percent N/A , of those gross receipts. The Term "Gross Receipts" as used in this permit shall mean anything of value received by Organization through the operation of activities, events or business upon the park premises, provided, however, that the term "Gross Receipts" shall not include any sales or excise taxes collected by the Organization.
7. **Accounts and Records:** Organization shall keep true and accurate books and records showing all of its transactions and the city shall have the option to inspect such books and records. Organization hereby agrees that a year-end financial statement shall be submitted to the City.
8. **Refuse:** The city will furnish all necessary refuse and garbage containers and will remove and dispose of all rubbish, refuse and garbage resulting from the special use, events or activity, provided that the refuse is deposited in receptacles provided. The Organization will be responsible for refuse and garbage pick up and facility clean up on the park ground and agrees to restore all park grounds, buildings, facilities and structures to the level of cleanliness and order which existed prior to the event, activity or use.
9. **Performance/Damage deposit:** Organization agrees to provide to the City a N/A performance/damage deposit, prior to the effective date of the permit. This deposit will be returned to Organization upon evaluation by the City that Organization has met all obligations expressed in this permit document. Non-performance of any obligation or unrepaired damage to park facilities are examples, but not the sole grounds for forfeiture of a portion or all of the deposit.
10. **Performance of contract:** Violation by Organization of the terms of this permit shall be grounds for termination by the City; and shall be grounds for prohibiting future contractual use by Organization.
11. **Liability Insurance:** Organization shall indemnify and hold the City and its employees, agents, and officers harmless from all claims, damage, suits cost, or losses arising out any negligence or wrongful conduct of the Organization or from the activities of the Organization pursuant to this agreement. Organization shall obtain public liability insurance naming both Organization and the City as the named insured. Insurance coverage shall be obtained from a duly licensed insurance company within the State of Oklahoma, acceptable to the City, providing for minimum limits of:
 - \$1,000,000.00 each person
 - \$1,000,000.00 each accident
 - \$1,000,000.00 property damage

All coaches shall be required to become certified by the NYSCA, if applicable. It is the responsibility of the Organization to set up NYSCA certification clinics for their coaches and require that each coach be certified a week before the season starts. Clinics will be set up through the City of Yukon Parks and Recreation Department. A copy of the insurance policy shall be furnished to the City prior to the commencement of the permit period.

This item has been waived by the:

Park Board: _____ Date _____

City Council: _____ Date _____

12. **Risk Management Policy:** It is expressly understood and agreed that this agreement is subject to the Risk Management Policy of the City of Yukon. Pursuant to the Risk Management Policy, the Organization further agrees to meet or comply with each of the following requirement:

- a. Liability Waivers: X
- b. Parental Releases: X
- c. Medical Waivers: X

Other: The Organization must provide insurance policy to the Yukon Parks & Recreation Department before this contract is valid.

- 13. **Inspection of Premises:** The City hereby reserves the right to enter upon the premises occupied by Organization, at any reasonable time, to inspect the same.
- 14. **Applicable Laws:** Organization shall comply with all Federal laws and regulations and with all other applicable laws, ordinances and regulations of the state, county and municipality where the park is located, with regard to construction, sanitation, licenses, permits and all other matters. Section Nineteen of the Yukon Parks Rules states "No person shall consume or inhale any intoxicating substance for the purposes of this section. "No person shall consume or possess beer within any sport facility at anytime regardless of the alcoholic content.
- 15. **Non-Discrimination:** Organization and its employees shall not discriminate because of race, religion, color, sex orientation, origin, against any person by refusing to furnish such person any accommodation, facility service or privilege offered to or enjoyed by the general public.
- 16. **Assignments and subleases:** Organization shall not assign, sublease or convey any interest granted by this permit. The Organization must be the operator of the event or activity. Any document by which an interest is granted shall indicate that the person acquiring the interest takes subject to the terms of this permit.
- 17. **Approval of permit:** This permit shall not become effective unless it is approved by the Yukon Parks and Recreation Department, Yukon Parks & Recreation Board and signed by the Mayor of Yukon.
- 18. **Professional conduct:** Permittee will conduct his or her activity in a professional manner at all times and his employees and associates are expected to do likewise. Any incident of an unprofessional nature that could jeopardize the image or reflect adversely on the City of Yukon Parks and Recreation Department, or its holdings, can and will be considered grounds for termination.
- 19. **Fees:** Each organization shall provide information (for information purposes only) to the Yukon Parks and Recreation Board regarding fee structures to be charged per addendum A.
- 20. **Games and/or Tournaments:** All activities or tournaments which are not covered in this contract must be approved by the Parks and Recreation Department and a contract signed for that particular activity or tournament.
- 21. **Safety:** Each organization is responsible for providing information concerning appropriate safety equipment, relating to each sport, to each and all participants in their programs.

IN WITNESS WHEREOF, the parties herein have hereunto set their hands and seals the day and year set forth below.

Jarrett Kelough
Organizational Person In Charge

2-20-13
Date

Jim Scott
Yukon Parks and Recreation Director

2-21-13
Date

Joe Edman
Chairman, Yukon Park Board

2-20-13
Date

Mayor, City of Yukon

Date

ATTEST: City Clerk

Date

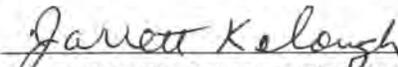
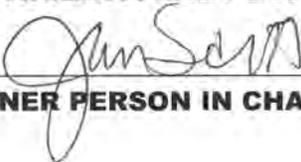
**ADDENDUM A
CITY OF YUKON
PARKS AND RECREATION DEPARTMENT
FACILITY CONTRACT**

The Yukon Optimist Sports Club desires to use the following facilities:
(Organization)

OWNERSHIP: City of Yukon
FACILITY: City Park
AREA INVOLVED: Baseball Fields, concession buildings and bathrooms
LOCATION: 2200 South Holly Ave. Yukon, OK.
DAYS OF WEEK: Monday thru Friday Saturdays & Sundays
HOURS: 5 p.m.-midnight 8:00 a.m.-midnight
BEGINNING DATE: February 20, 2013
ENDING DATE: July 2, 2013
ACTIVITY: Youth baseball practice and games
ORGANIZATIONAL-CONTACT PERSON: Jarrett Kelough
ADDRESS: 12416 NW 4th Yukon, OK. 73009
PHONE: Work-708-3812 Home 577-2351

MAINTENANCE RESPONSIBILITIES:	OWNER	ORGANIZATION
LIGHT BILLS	<u> X </u>	<u> </u>
Minor LIGHT REPAIRS (LIST)	<u> X </u>	<u> </u>
JANITOR	<u> X </u>	<u> </u>
PICKING UP	<u> X </u>	<u> X </u>
Large MOWING	<u> X </u>	<u> </u>
DRAGGING FIELD	<u> </u>	<u> X </u>
RAKING, WATERING, LINING	<u> </u>	<u> X </u>
RESTROOMS	<u> X </u>	<u> </u>
CONCESSIONS	<u> </u>	<u> X </u>
LIABILITIES	<u> </u>	<u> X </u>
SUPERVISOR (AMOUNT OF FEE)	<u> </u>	<u> X </u>

We have read the policies of the owners involved and fully understand the agreements set forth in this contract. We agree to abide by them and to be responsible for payment of all fees and damages to property not including wear and tear.

APPROVED:	 _____ ORGANIZATIONAL PERSON IN CHARGE	<u>2-20-13</u> DATE
	 _____ OWNER PERSON IN CHARGE	<u>2-21-13</u> DATE

NOTE: Special or other agreements are set forth at the end of this contract. All league schedules must be in the possession

of the owner before the first game, also practice assignments.

SPECIAL OR OTHER AGREEMENTS: Insurance and financial statement must be attached to be a valid contract.

APPROVED:

Garrett Kelough
ORGANIZATIONAL PERSON IN CHARGE

2-20-13
DATE

Jim Scott
OWNER PERSON IN CHARGE

2-21-13
DATE

Effective May 1, 2012

SUMMARY OF INSURANCE

Coverage depends on the actual facts of each case and the terms conditions and exclusions of the policy. For a complete description of the scope and limitations of coverage, you may request a copy of the policy from the Optimist headquarters.

Named Insureds: Optimist International, Inc., Optimist International Foundation, Optimist Districts and Optimist Clubs, Member Club Foundations, Optimist Collegiate Clubs, Youth Clubs (including Junior Optimist and Octagon), Optimist International Youth Program Foundation, Inc., Corporate Partner and Optimist Clubs, and their individual Club Members.

GENERAL LIABILITY INSURANCE (U.S. Only)

Policy Term:	Policy Number:	Carrier:	Limits of Liability:	Type of Coverage:
May 1, 2012 – May 1, 2013	01-LX-000917052-7	New Hampshire Insurance Co.	\$1,000,000 (US)	Per Occurrence
			\$1,000,000 (US)	Products/Completed Operations
			\$2,000,000 (US)	General Aggregate
			\$1,000,000 (US)	Personal & Advertising Injury

Designated Limit provided to each Club (CG2504)

MAJOR EXCLUSIONS TO GENERAL LIABILITY POLICY

- Any Premises owned in the name of any Optimist Club, Subsidiary Entity or Extended Named Insureds. (See Q&A section for more details).
- Medical Payments
- Abuse or Molestation
- Motorized activity, including aircraft or watercraft
- All Boxing Activities
- Club Members as sports participants
- Asbestos, Silica, Lead, Fungi, Bacteria
- Igniting or Discharging of Fireworks
- Professional Services including Medical or Counseling
- Operation or Maintenance of any mechanically operated amusement devices, with respect to Carnivals, Circuses or Fairs
- Workers Compensation or Employers Liability
- Pollution

DIRECTORS & OFFICERS HIRED AND NON-OWNED AUTOMOBILE LIABILITY

Policy Term:	Policy Number:	Carrier:	Limit of Liability:	Type of Coverage
May 1, 2012 – May 1, 2013	01-LX-000917052-7	New Hampshire Insurance Co.	\$1,000,000 (US)	By Endorsement to General Liability
				Limited to the Directors & Officers only

MAJOR EXCLUSIONS TO DIRECTORS & OFFICERS HIRED & NON-OWNED AUTO LIABILITY

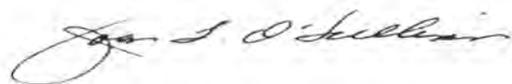
Transportation of participants

Autos owned in the name of Optimist Clubs or Foundations (US Only)

OPTIONAL ENDORSMENT(S) – ONLY PROVIDED TO THE EXTENDED NAMED INSURED IF “COVERAGE PROVIDED” BOX, BELOW, IS CHECKED. COVERAGE IS NOT PROVIDED IF “COVERAGE NOT PROVIDED” BOX, BELOW, IS CHECKED.

ABUSE AND MOLESTATION ENDORSEMENT				
<input checked="" type="checkbox"/>	COVERAGE NOT PROVIDED			
<input type="checkbox"/>	COVERAGE PROVIDED	PREMIUM \$XXX,XXX	SEE ENDORSEMENT FOR APPLICABLE LIMITS	COVERAGE EFFECTIVE PERIOD FOR ENDORSEMENT XX/XX/XX TO XX/XX/XX AT 12:01 AM TIME AT YOUR MAILING ADDRESS SHOWN ABOVE

HIRED & NON-OWNED AUTOMOBILE LIABILITY ENDORSEMENT				
<input type="checkbox"/>	COVERAGE NOT PROVIDED			
<input checked="" type="checkbox"/>	COVERAGE PROVIDED	PREMIUM \$INCLUDED	SEE ENDORSEMENT FOR APPLICABLE LIMITS	COVERAGE EFFECTIVE PERIOD FOR ENDORSEMENT 05/01/12 TO 05/01/13 AT 12:01 AM TIME AT YOUR MAILING ADDRESS SHOWN ABOVE



Authorized Representative

**CITY OF YUKON
PARKS AND RECREATION DEPARTMENT
OPERATION/LEASE AGREEMENT**

This agreement is made and entered into this day of February 20, 2013 by and between the City of Yukon, a municipal corporation, acting by and through the Yukon Parks and Recreation Department, hereinafter referred to as "the City", and **United Softball Association of Yukon** hereinafter referred to as "Organization".

WITNESS TO:

WHEREAS, the City owns, operates, and maintains recreational facilities for the benefit of the citizens of the City of Yukon and visitors to the City; and

WHEREAS, the City desires to allow the public to use certain property under the Supervision of the City of Yukon Parks and Recreation Department, under the terms and conditions as set forth hereafter.

NOW, THEREFORE, for and in consideration of the covenants and conditions contained herein, the parties agree as follows;

1. The City shall permit the Organization to use the following property, hereinafter referred to as the "Leased Premises": **Sunrise Park Softball Fields**
2. **Duration of Permit:** This permit shall be effective and the Organization shall be permitted to use the Leased Premises from **February 20, 2013 through October 30, 2013** according to the following schedule:
February 20 through October 30, 2013
Monday through Friday 5:00 p.m.-12:00 a.m.
Saturday and Sunday 8:00 a.m.-12:00 a.m.
3. **Use of leased Premises:** The Organization shall be permitted to use the Leased Premises for the following activity or activities: **Youth girls softball games and practice**

In no event shall the Organization use the Lease Premises for any purpose or for any activity not listed above, without obtaining the express approval of the Parks and Recreation Department, or the Parks and Recreation Director.

4. **Ownership:** The organization hereby acknowledges that the City is the owner of all of the property described in this permit, including real property improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements from damage. Title to any personal property provided by the Organization shall remain in the name of the Organization. No buildings, displays or other structures, either permanent or temporary, shall be erected or positioned within the park without prior approval of the Parks and Recreation Director.
5. **Utilities:** Organization shall be responsible for the payment of all utility charges. No electrical, telephone or other services shall be altered, extended, or added without prior written approval of the Parks and Recreation Director. Organization shall initial this paragraph, indicating its approval and further indicating that it agrees to pay any such utility charges.
Initial: NA
6. **Security and Site Selection:** Organization will be responsible for providing security in addition to normal city police. Each organization agrees to follow the direction and instructions of the Parks and Recreation Director in regard to area assignment for parking, garages, exhibits, or any other activities or functions associated with this permit.

7. **Payment:** Organization shall furnish to the City a statement of its total gross receipts, together with payment in the amount of N/A percent N/A , of those gross receipts. The Term "Gross Receipts" as used in this permit shall mean anything of value received by Organization through the operation of activities, events or business upon the park premises, provided, however, that the term "Gross Receipts" shall not include any sales or excise taxes collected by the Organization.
8. **Accounts and Records:** Organization shall keep true and accurate books and records showing all of its transactions and the city shall have the option to inspect such books and records. Organization hereby agrees that a year-end financial statement shall be submitted to the City.
9. **Refuse:** The city will furnish all necessary refuse and garbage containers and will remove and dispose of all rubbish, refuse and garbage resulting from the special use, events or activity, provided that the refuse is deposited in receptacles provided. The Organization will be responsible for refuse and garbage pick up and facility clean up on the park ground and agrees to restore all park grounds, buildings, facilities and structures to the level of cleanliness and order which existed prior to the event, activity or use.
10. **Performance/Damage deposit:** Organization agrees to provide to the City a N/A performance/damage deposit, prior to the effective date of the permit. This deposit will be returned to Organization upon evaluation by the City that Organization has met all obligations expressed in this permit document. Non-performance of any obligation or unrepaired damage to park facilities are examples, but not the sole grounds for forfeiture of a portion or all of the deposit.
11. **Performance of contract:** Violation by Organization of the terms of this permit shall be grounds for termination by the City; and shall be grounds for prohibiting future contractual use by Organization.
12. **Liability Insurance:** Organization shall indemnify and hold the City and its employees, agents, and officers harmless from all claims, damage, suits cost, or losses arising out any negligence or wrongful conduct of the Organization or from the activities of the Organization pursuant to this agreement. Organization shall obtain public liability insurance naming both Organization and the City as the named insured. Insurance coverage shall be obtained from a duly licensed insurance company within the State of Oklahoma, acceptable to the City, providing for minimum limits of:
 - \$1,000,000.00 each person
 - \$1,000,000.00 each accident
 - \$1,000,000.00 property damage

All coaches shall be required to become certified by the NYSCA, if applicable. It is the responsibility of the Organization to set up NYSCA certification clinics for their coaches and require that each coach be certified a week before the season starts. Clinics will be set up through the City of Yukon Parks and Recreation Department. A copy of the insurance policy shall be furnished to the City prior to the commencement of the permit period.

This item has been waived by the:

Park Board: _____ Date _____

City Council: _____ Date _____

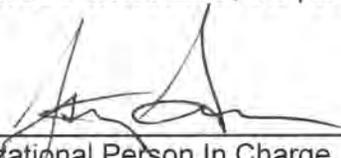
13. **Risk Management Policy:** It is expressly understood and agreed that this agreement is subject to the Risk Management Policy of the City of Yukon. Pursuant to the Risk Management Policy, the Organization further agrees to meet or comply with each of the following requirement:

- a. Liability Waivers: X
- b. Parental Releases: X
- c. Medical Waivers: X

Other: **The Organization must provide insurance policy to the Yukon Parks & Recreation Department before this contract is valid.**

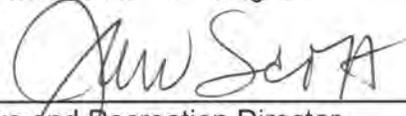
- 14. **Inspection of Premises:** The City hereby reserves the right to enter upon the premises occupied by Organization, at any reasonable time, to inspect the same.
- 15. **Applicable Laws:** Organization shall comply with all Federal laws and regulations and with all other applicable laws, ordinances and regulations of the state, county and municipality where the park is located, with regard to construction, sanitation, licenses, permits and all other matters. Section Nineteen of the Yukon Parks Rules states "No person shall consume or inhale any intoxicating substance for the purposes of this section. "No person shall consume or possess beer within any sport facility at anytime regardless of the alcoholic content.
- 16. **Non-Discrimination:** Organization and its employees shall not discriminate because of race, religion, color, sex orientation, origin, against any person by refusing to furnish such person any accommodation, facility service or privilege offered to or enjoyed by the general public.
- 17. **Assignments and subleases:** Organization shall not assign, sublease or convey any interest granted by this permit. The Organization must be the operator of the event or activity. Any document by which an interest is granted shall indicate that the person acquiring the interest takes subject to the terms of this permit.
- 18. **Approval of permit:** This permit shall not become effective unless it is approved by the Yukon Parks and Recreation Department, Yukon Parks & Recreation Board and signed by the Mayor of Yukon.
- 19. **Professional conduct:** Permittee will conduct his or her activity in a professional manner at all times and his employees and associates are expected to do likewise. Any incident of an unprofessional nature that could jeopardize the image or reflect adversely on the City of Yukon Parks and Recreation Department, or its holdings, can and will be considered grounds for termination.
- 20. **Fees:** Each organization shall provide information (for information purposes only) to the Yukon Parks and Recreation Board regarding fee structures to be charged per addendum A.
- 21. **Games and/or Tournaments:** All activities or tournaments which are not covered in this contract must be approved by the Parks and Recreation Department and a contract signed for that particular activity or tournament.
- 22. **Safety:** Each organization is responsible for providing information concerning appropriate safety equipment, relating to each sport, to each and all participants in their programs.

IN WITNESS WHEREOF, the parties herein have hereunto set their hands and seals the day and year set forth below.



Organizational Person In Charge

2/20/13
Date



Yukon Parks and Recreation Director

2-21-13
Date



Chairman, Yukon Park Board

2-20-13
Date

Mayor, City of Yukon

Date

ATTEST: City Clerk

Date

**ADDENDUM A
CITY OF YUKON
PARKS AND RECREATION DEPARTMENT
FACILITY CONTRACT**

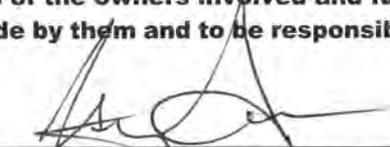
The United Softball Association of Yukon desires to use the following facilities:
(Organization)

OWNERSHIP: City of Yukon
FACILITY: Sunrise Park
AREA INVOLVED: Softball Fields
LOCATION: 550 S. Yukon Parkway Yukon, OK.
DAYS OF WEEK: Monday thru Friday Saturdays & Sunday
HOURS: 5:00 p.m.-12:00 am 8:00 a.m.-12:00 am
BEGINNING DATE: February 20, 2013
ENDING DATE: October 30, 2013
ACTIVITY: Youth softball practice and games
**ORGANIZATIONAL-
CONTACT PERSON:**
ADDRESS: Dustin Hoover
 11832 SW 4th St.
 Yukon, OK 73099
PHONE: 642-2922

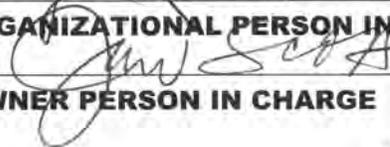
MAINTENANCE RESPONSIBILITIES:	OWNER	ORGANIZATION
LIGHT BILLS	<u>X</u>	<u> </u>
Minor LIGHT REPAIRS (LIST)	<u>X</u>	<u> </u>
JANITOR	<u>NA</u>	<u> </u>
PICKING UP	<u>X</u>	<u>X</u>
Large MOWING	<u>X</u>	<u> </u>
DRAGGING FIELD	<u>X</u>	<u> </u>
RAKING, WATERING, LINING	<u> </u>	<u>X</u>
RESTROOMS	<u>X</u>	<u>X</u>
CONCESSIONS	<u> </u>	<u>X</u>
LIABILITIES	<u> </u>	<u>X</u>
SUPERVISOR (AMOUNT OF FEE)	<u> </u>	<u>X</u>

We have read the policies of the owners involved and fully understand the agreements set forth in this contract. We agree to abide by them and to be responsible for payment of all fees and damages to property not including wear and tear.

APPROVED:



ORGANIZATIONAL PERSON IN CHARGE



OWNER PERSON IN CHARGE

2/20/13

DATE

2-21-13

DATE

NOTE: Special or other agreements are set forth at the end of this contract. All league schedules must be in the possession of the owner before the first game, also practice assignments.

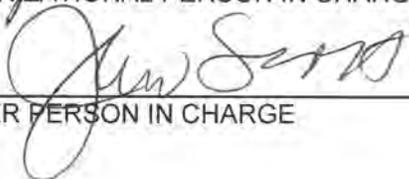
SPECIAL OR OTHER AGREEMENTS: Insurance and financial statement must be attached to be a valid contract.

APPROVED:



ORGANIZATIONAL PERSON IN CHARGE

2/20/13
DATE



OWNER PERSON IN CHARGE

2-21-13
DATE

**NYSCA Online Application
Verification of Coverage**

Application Receipt Date / Time: 04/15/2012 09:42:42 PM - entered by Customer

I. GENERAL INFORMATION

Application Status: Sold

Sports Organization Name: USAY

Contact's Name: Gary Horvath

Primary Location Address: 1313 Twilight Terrace

Address 2:

City: Yukon

State: OK

County:

Postal / Zip Code: 73099

Home Phone: (405) 417-4379

Business Phone: (405) 354-8100

Fax:

Email Address: gary.horvath@diebold.com

Website:

How did you find out about Sadler & Company: Already doing business with Sadler

Do your Facility Owners Require a Certificate Of Insurance? Yes

The organization understands that with respect to Sexual Abuse & Molestation, it is agreed that no coverage applies to member teams or league that do not meet the following criteria: 1) System in place to perform criminal background checks on paid & volunteer staff. 2) Written procedure that includes sexual abuse & molestation prevention. 3) Written procedure that includes response plans for allegations of sexual abuse & molestation. The plan must specify that law enforcement be contacted in the event of an allegation. Yes

Online Agreement and Warranty Statement accepted? Yes

This organization understands coverage is available only to team/leagues in which at least 50% of the head coaches are certified through the NYSCA's coaches training program. If more coaches need to be certified to meet this criteria we will visit www.nays.org to obtain online certification. Yes

II. ACCIDENT INSURANCE

Nationwide Life Insurance Company

Policy Number SPX00000025329100

Effective Date 09:42PM ET 04/15/2012

Expiration Date 12:01AM ET 04/15/2013

Plan: FULL EXCESS Since this policy contains an EXCESS ACCIDENT BENEFIT, YOU MUST FIRST FILE THE CLAIM WITH YOUR EXISTING INSURANCE PLANS (including major medical) before we may determine what payments, if any, we owe. Note: If your family carrier is an HMO or PPO, you must always follow their rules for obtaining benefits

Coverage Effective Date: Coverage starts February 1, 2012, or the date on which this electronic Form and premium payment are received by Sadler & Company, Inc., whichever is

later, and contains as outlined under the Accident Plan Description. Coverage continues for one calendar year from effective date.

Accident Medical Amount:	Maximum Amount	\$100,000
	Deductible Amount	\$100 per claim

III. GENERAL LIABILITY INSURANCE

National Casualty Company

Policy Number KRO0000002352300

Effective Date 09:42PM ET 04/15/2012

Expiration Date 12:01AM ET 04/15/2013

COVERAGE EFFECTIVE DATE: Coverage starts February 1, 2012, or the date on which this electronic Form and premium payment are received by Sadler & Company, Inc., whichever is later, and continues to one year from effective date subject to the limitations under General Liability Plan Description.

Each Occurrence Limit	\$2,000,000
Products/Completed Operations Aggregate	\$2,000,000
Fire Damage Legal Liability (any one fire)	\$300,000
Non-Owned/Hired Auto Liability	\$1,000,000
Medical Expense Payments (any one person)	\$5,000
Sexual Abuse and Molestations (\$2,000,000 per league aggregate)	\$1,000,000

IV. TEAMS AND PREMIUM

Division	Age	# Applying	Total
Softball	12 & Under	21	\$1,407.00 (\$67.00 per team)
Softball	13-15	2	\$162.00 (\$81.00 per team)
Softball	16-19	4	\$580.00 (\$145.00 per team)
Totals			\$2,149.00

V. CERTIFICATES OF INSURANCE

With respect to the General Liability, the certificate holder(s) below are added as an Additional Insured solely in their capacity as a property owner or sponsor with respect to

**CITY OF YUKON
PARKS AND RECREATION DEPARTMENT
OPERATION/LEASE AGREEMENT**

This agreement is made and entered into this day of February 20, 2013 by and between the City of Yukon, a municipal corporation, acting by and through the Yukon Parks and Recreation Department, hereinafter referred to as "the City", and **Yukon Christian Athletic Association** hereinafter referred to as "Organization".

WITNESS TO:

WHEREAS, the City owns, operates, and maintains recreational facilities for the benefit of the citizens of the City of Yukon and visitors to the City; and

WHEREAS, the City desires to allow the public to use certain property under the Supervision of the City of Yukon Parks and Recreation Department, under the terms and conditions as set forth hereafter.

NOW, THEREFORE, for and in consideration of the covenants and conditions contained herein, the parties agree as follows;

1. The City shall permit the Organization to use the following property, hereinafter referred to as the "Leased Premises": **Hilcrest and Sunrise Softball Fields**
2. **Duration of Permit:** This permit shall be effective and the Organization shall be permitted to use the Leased Premises from **February 20, 2013 through October 30, 2013** according to the following schedule: **Sunrise July 9, 2013 through October 30, 2013 Monday, Tuesday & Thursday 6:00 p.m.-11:30 p.m. Hilcrest February 20, 2013 through August 25, 2013 6:00 p.m.-11:30 p.m. Monday, Wednesday & Friday.**
3. **Use of leased Premises:** The Organization shall be permitted to use the Leased Premises for the following activity or activities: **Adult Church League Softball**

In no event shall the Organization use the Lease Premises for any purpose or for any activity not listed above, without obtaining the express approval of the Parks and Recreation Department, or the Parks and Recreation Director.

4. **Ownership:** The organization hereby acknowledges that the City is the owner of all of the property described in this permit, including real property improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements from damage. Title to any personal property provided by the Organization shall remain in the name of the Organization. No buildings, displays or other structures, either permanent or temporary, shall be erected or positioned within the park without prior approval of the Parks and Recreation Director.
5. **Utilities:** Organization shall be responsible for the payment of all utility charges. No electrical, telephone or other services shall be altered, extended, or added without prior written approval of the Parks and Recreation Director. Organization shall initial this paragraph, indicating its approval and further indicating that it agrees to pay any such utility charges.
Initial: NA
6. **Security and Site Selection:** Organization will be responsible for providing security in addition to normal city police. Each organization agrees to follow the direction and instructions of the Parks and Recreation Director in regard to area assignment for parking, garages, exhibits, or any other activities or functions associated with this permit.

7. **Payment:** Organization shall furnish to the City a statement of its total gross receipts, together with payment in the amount of N/A percent N/A, of those gross receipts. The Term "Gross Receipts" as used in this permit shall mean anything of value received by Organization through the operation of activities, events or business upon the park premises, provided, however, that the term "Gross Receipts" shall not include any sales or excise taxes collected by the Organization.
8. **Accounts and Records:** Organization shall keep true and accurate books and records showing all of its transactions and the city shall have the option to inspect such books and records. Organization hereby agrees that a year-end financial statement shall be submitted to the City.
9. **Refuse:** The city will furnish all necessary refuse and garbage containers and will remove and dispose of all rubbish, refuse and garbage resulting from the special use, events or activity, provided that the refuse is deposited in receptacles provided. The Organization will be responsible for refuse and garbage pick up and facility clean up on the park ground and agrees to restore all park grounds, buildings, facilities and structures to the level of cleanliness and order which existed prior to the event, activity or use.
10. **Performance/Damage deposit:** Organization agrees to provide to the City a N/A performance/damage deposit, prior to the effective date of the permit. This deposit will be returned to Organization upon evaluation by the City that Organization has met all obligations expressed in this permit document. Non-performance of any obligation or unrepaired damage to park facilities are examples, but not the sole grounds for forfeiture of a portion or all of the deposit.
11. **Performance of contract:** Violation by Organization of the terms of this permit shall be grounds for termination by the City; and shall be grounds for prohibiting future contractual use by Organization.
12. **Liability Insurance:** Organization shall indemnify and hold the City and its employees, agents, and officers harmless from all claims, damage, suits cost, or losses arising out any negligence or wrongful conduct of the Organization or from the activities of the Organization pursuant to this agreement. Organization shall obtain public liability insurance naming both Organization and the City as the named insured. Insurance coverage shall be obtained from a duly licensed insurance company within the State of Oklahoma, acceptable to the City, providing for minimum limits of:
 - \$1,000,000.00 each person
 - \$1,000,000.00 each accident
 - \$1,000,000.00 property damage

All coaches shall be required to become certified by the NYSCA, if applicable. It is the responsibility of the Organization to set up NYSCA certification clinics for their coaches and require that each coach be certified a week before the season starts. Clinics will be set up through the City of Yukon Parks and Recreation Department. A copy of the insurance policy shall be furnished to the City prior to the commencement of the permit period.

This item has been waived by the:

Park Board: _____ Date _____
 City Council: _____ Date _____

13. **Risk Management Policy:** It is expressly understood and agreed that this agreement is subject to the Risk Management Policy of the City of Yukon. Pursuant to the Risk Management Policy, the Organization further agrees to meet or comply with each of the following requirement:

a. Liability Waivers: X

b. Parental Releases: X

c. Medical Waivers: X

Other: **The Organization must provide insurance policy to the Yukon Parks & Recreation Department before this contract is valid.**

14. **Inspection of Premises:** The City hereby reserves the right to enter upon the premises occupied by Organization, at any reasonable time, to inspect the same.
15. **Applicable Laws:** Organization shall comply with all Federal laws and regulations and with all other applicable laws, ordinances and regulations of the state, county and municipality where the park is located, with regard to construction, sanitation, licenses, permits and all other matters. Section Nineteen of the Yukon Parks Rules states "No person shall consume or inhale any intoxicating substance for the purposes of this section. "No person shall consume or possess beer within any sport facility at anytime regardless of the alcoholic content.
16. **Non-Discrimination:** Organization and its employees shall not discriminate because of race, religion, color, sex orientation, origin, against any person by refusing to furnish such person any accommodation, facility service or privilege offered to or enjoyed by the general public.
17. **Assignments and subleases:** Organization shall not assign, sublease or convey any interest granted by this permit. The Organization must be the operator of the event or activity. Any document by which an interest is granted shall indicate that the person acquiring the interest takes subject to the terms of this permit.
18. **Approval of permit:** This permit shall not become effective unless it is approved by the Yukon Parks and Recreation Department, Yukon Parks & Recreation Board and signed by the Mayor of Yukon.
19. **Professional conduct:** Permittee will conduct his or her activity in a professional manner at all times and his employees and associates are expected to do likewise. Any incident of an unprofessional nature that could jeopardize the image or reflect adversely on the City of Yukon Parks and Recreation Department, or its holdings, can and will be considered grounds for termination.
20. **Fees:** Each organization shall provide information (for information purposes only) to the Yukon Parks and Recreation Board regarding fee structures to be charged per addendum A.
21. **Games and/or Tournaments:** All activities or tournaments which are not covered in this contract must be approved by the Parks and Recreation Department and a contract signed for that particular activity or tournament.
22. **Safety:** Each organization is responsible for providing information concerning appropriate safety equipment, relating to each sport, to each and all participants in their programs.

IN WITNESS WHEREOF, the parties herein have hereunto set their hands and seals the day and year set forth below.

Rale Ellison
Organizational Person In Charge

2-20-13
Date

Jim Scott
Yukon Parks and Recreation Director

Date

Joe Edwards
Chairman, Yukon Park Board

2-20-13
Date

Mayor, City of Yukon

Date

ATTEST: City Clerk

Date

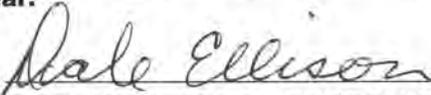
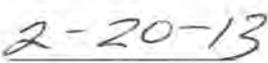
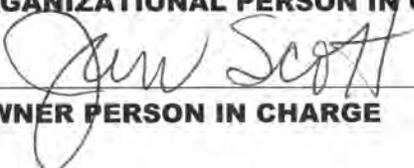
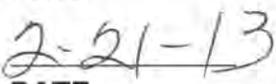
**ADDENDUM A
CITY OF YUKON
PARKS AND RECREATION DEPARTMENT
FACILITY CONTRACT**

The Yukon Christian Athletic Association desires to use the following facilities:
(Organization)

OWNERSHIP: City of Yukon
FACILITY: Hillcrest and Sunrise Softball Fields
AREA INVOLVED: Softball Fields
LOCATION: 425 Cornwell/550 South Yukon Parkway Yukon, OK
DAYS OF WEEK: Sunrise July 9, 2013 through October 30, 2013 Mondays, Tuesday & Thursday
 Hillcrest Feb. 20- August 25, 2013 Mondays, Wednesday & Fridays
HOURS: 6:00 p.m.-11:30 p.m.
BEGINNING DATE: Feb. 20, 2013
ENDING DATE: October 30, 2013
ACTIVITY: Adult Softball Leagues
**ORGANIZATIONAL-
CONTACT PERSON:** Dale Ellison
ADDRESS: 200 King Gate Rd. Yukon, OK. 73099
PHONE: Work 235-2695 Home 354-9490

MAINTENANCE RESPONSIBILITIES:	OWNER	ORGANIZATION
LIGHT BILLS	X	_____
Minor LIGHT REPAIRS (LIST)	X	_____
JANITOR	X	_____
PICKING UP	X	X
Large MOWING	X	_____
DRAGGING FIELD	X	_____
RAKING, WATERING, LINING	_____	X
RESTROOMS	X	_____
CONCESSIONS	_____	X
LIABILITIES	_____	X
SUPERVISOR (AMOUNT OF FEE)	_____	X

We have read the policies of the owners involved and fully understand the agreements set forth in this contract. We agree to abide by them and to be responsible for payment of all fees and damages to property not including wear and tear.

APPROVED:	 _____ ORGANIZATIONAL PERSON IN CHARGE	 _____ DATE
	 _____ OWNER PERSON IN CHARGE	 _____ DATE

NOTE: Special or other agreements are set forth at the end of this contract. All league schedules must be in the possession of the owner before the first game, also practice assignments.

SPECIAL OR OTHER AGREEMENTS: Insurance and financial statement must be attached to be a valid contract.

APPROVED:

Rale Ellison
ORGANIZATIONAL PERSON IN CHARGE

2-20-13
DATE

Jim Smith
OWNER PERSON IN CHARGE

2-21-13
DATE

2013 USSSA Field Insurance

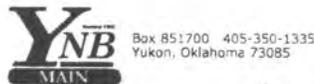


YUKON CHRISTIAN ATHLETIC ASSOCIATION

651
86-957/1030

Feb 12, 2013
Date

Pay to the Order of USSSA \$ 425⁰⁰
Four hundred twenty five and 00/100 Dollars



For City Yukon Field Insurance

Rick Mattox

⑆ 10300957 ⑆ ⑆ 2496036 ⑆ 065 ⑆

(PLEASE TYPE OR PRINT CLEAR)

Field/Facility Owner City of Yukon OK / YCAA
Address 2200 S. Holly
City Yukon State OK Zip Code: 73099
Contact Person Dale Ellison Title President YCAA
Phone (405) 354-9490
USSSA Director _____ Signature _____
Phone (_____) _____

CHECK THE USSSA SPORTS(S) PLAYED ON YOUR FIELD/FACILITY

- SOFTBALL
- BASEBALL
- FAST-PITCH
- BASKETBALL
- SOCCER
- VOLLEYBALL
- FLAG FOOTBALL
- LACROSSE
- OTHER

TYPE OF COVERAGE (PLEASE CHECK ONE)

Full Season Coverage: \$425 USSSA All Sports
Weekend Coverage: \$225

Per Weekend Specify Tournament Dates (For Weekend Coverage Only) From: _____ To: _____

Payments must be made with one check. All rates include an administration fee. Please mail and make check payable to:

USSSA Insurance
611 Line Drive
Kissimmee, Florida 34744

Certificates will be emailed — If email is not available, then faxed.

EMAIL: mattox@christfirst.net

ATTENTION Rick Mattox

FAX NUMBER (405) 954-8351

Questions about the USSSA Insurance Program?

Toll-free: 1-888-880-3602 | Fax: 925-521-8504 | Email: insurance@usssa.com



USSSA Liability Insurance: **Don't play without it.**

\$2,000,000 General Liability Per Occurrence

Field/facility owners additional insured status is now available for any USSSA sanctioned activity.

This coverage is designed for:

- Municipalities
- Counties
- School Districts
- Parks & Recreation Departments

Additional Insured Coverage is provided with a limit of \$2,000,000 per occurrence. Coverage is written on an occurrence form, not a claims made form. Only USSSA sanctioned activities are covered.

Participant Legal Liability (Lawsuits from participants) is included in this policy. This coverage is crucial, and is excluded on many general liability policies written today.

The Leavitt Group and K&K Insurance Group, Inc. combine their many years of experience and excellent liability coverage to provide you with an insurance value that is second to none.

Full Season Coverage:

\$425 Covers USSSA League and Tournament Play

The cost of full season coverage is \$425 per insured for all sports, which includes an administration fee. The premium is fully earned upon certificate issuance. **Refunds are not available. All coverage expires on 12-31-13.**

Weekend Coverage - \$225

Coverage may be written for one weekend (maximum of seven consecutive days) for \$225 per weekend, which includes an administration fee. The premium is fully earned upon certificate issuance. **Refunds or transfers to other dates are not available. No credit will be given from weekend coverage to full season coverage.**

Waiver Forms

The USSSA strongly recommends the use of waiver forms for all athletic participants. All USSSA roster forms contain the recommended waiver wording. While waivers are recommended, coverage is not affected in the absence of a signed waiver.

Special Notes

This additional insured status covers only the field/facility owner during USSSA sanctioned activities. Teams or leagues must enroll for coverage under the team insurance program.

Call 1-888-880-3602 for brochures and applications, or visit the USSSA website at www.ussa.com.

Notable policy exclusions include but are not limited to automobile liability, amusement devices, player vs. player, fireworks, concerts, bodily injury to employees, sale of alcohol.

This is a brief outline of policy coverages and exclusions. Please refer to the policy for a complete listing of coverages, conditions, limitations, and exclusions.

Requirements for coverage to be in effect:

1. All teams must be registered with USSSA.
2. All umpires/officials must be registered with USSSA.
3. Tournaments must be sanctioned with USSSA.
4. Coverage is in effect during USSSA sanctioned activities only.
5. Coverage begins upon receipt of the enrollment form and appropriate premium, and expires on 12/31/2013.

Tournament insurance is available to cover USSSA sanctioned tournaments.



Questions about the USSSA Insurance Program?

Toll-free: 1-888-880-3602 | Fax: 925-521-8504 | Email: insurance@ussa.com

**CITY OF YUKON
PARKS AND RECREATION DEPARTMENT
OPERATION/LEASE AGREEMENT**

This agreement is made and entered into this day of February 20, 2013 by and between the City of Yukon, a municipal corporation, acting by and through the Yukon Parks and Recreation Department, hereinafter referred to as "the City", and **Yukon Horseshoe Club** hereinafter referred to as "Organization".

WITNESS TO:

WHEREAS, the City owns, operates, and maintains recreational facilities for the benefit of the citizens of the City of Yukon and visitors to the City; and

WHEREAS, the City desires to allow the public to use certain property under the Supervision of the City of Yukon Parks and Recreation Department, under the terms and conditions as set forth hereafter.

NOW, THEREFORE, for and in consideration of the covenants and conditions contained herein, the parties agree as follows;

1. The City shall permit the Organization to use the following property, hereinafter referred to as the "Leased Premises": **Yukon City Park**
2. **Duration of Permit:** This permit shall be effective and the Organization shall be permitted to use the Leased Premises from **February 20, 2013 through October 30, 2013** according to the following schedule:
February 20, 2013 through October 31, 2013 according to the following schedule:
6:00 p.m.-11:00 p.m. Tuesdays & Tournaments **8:00 am to 11:00 p.m.**
3. **Use of leased Premises:** The Organization shall be permitted to use the Leased Premises for the following activity or activities: **Horseshoe league and tournaments**

In no event shall the Organization use the Lease Premises for any purpose or for any activity not listed above, without obtaining the express approval of the Parks and Recreation Department, or the Parks and Recreation Director.

4. **Ownership:** The organization hereby acknowledges that the City is the owner of all of the property described in this permit, including real property improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements from damage. Title to any personal property provided by the Organization shall remain in the name of the Organization. No buildings, displays or other structures, either permanent or temporary, shall be erected or positioned within the park without prior approval of the Parks and Recreation Director.
5. **Utilities:** Organization shall be responsible for the payment of all utility charges. No electrical, telephone or other services shall be altered, extended, or added without prior written approval of the Parks and Recreation Director. Organization shall initial this paragraph, indicating its approval and further indicating that it agrees to pay any such utility charges.
Initial: NA
6. **Security and Site Selection:** Organization will be responsible for providing security in addition to normal city police. Each organization agrees to follow the direction and instructions of the Parks and Recreation Director in regard to area assignment for parking, garages, exhibits, or any other activities or functions associated with this permit.

7. **Payment:** Organization shall furnish to the City a statement of its total gross receipts, together with payment in the amount of N/A percent N/A , of those gross receipts. The Term "Gross Receipts" as used in this permit shall mean anything of value received by Organization through the operation of activities, events or business upon the park premises, provided, however, that the term "Gross Receipts" shall not include any sales or excise taxes collected by the Organization.
8. **Accounts and Records:** Organization shall keep true and accurate books and records showing all of its transactions and the city shall have the option to inspect such books and records. Organization hereby agrees that a year-end financial statement shall be submitted to the City.
9. **Refuse:** The city will furnish all necessary refuse and garbage containers and will remove and dispose of all rubbish, refuse and garbage resulting from the special use, events or activity, provided that the refuse is deposited in receptacles provided. The Organization will be responsible for refuse and garbage pick up and facility clean up on the park ground and agrees to restore all park grounds, buildings, facilities and structures to the level of cleanliness and order which existed prior to the event, activity or use.
10. **Performance/Damage deposit:** Organization agrees to provide to the City a N/A performance/damage deposit, prior to the effective date of the permit. This deposit will be returned to Organization upon evaluation by the City that Organization has met all obligations expressed in this permit document. Non-performance of any obligation or unrepaired damage to park facilities are examples, but not the sole grounds for forfeiture of a portion or all of the deposit.
11. **Performance of contract:** Violation by Organization of the terms of this permit shall be grounds for termination by the City; and shall be grounds for prohibiting future contractual use by Organization.
12. **Liability Insurance:** Organization shall indemnify and hold the City and its employees, agents, and officers harmless from all claims, damage, suits cost, or losses arising out any negligence or wrongful conduct of the Organization or from the activities of the Organization pursuant to this agreement. Organization shall obtain public liability insurance naming both Organization and the City as the named insured. Insurance coverage shall be obtained from a duly licensed insurance company within the State of Oklahoma, acceptable to the City, providing for minimum limits of:
 - \$1,000,000.00 each person
 - \$1,000,000.00 each accident
 - \$1,000,000.00 property damage

All coaches shall be required to become certified by the NYSCA, if applicable. It is the responsibility of the Organization to set up NYSCA certification clinics for their coaches and require that each coach be certified a week before the season starts. Clinics will be set up through the City of Yukon Parks and Recreation Department. A copy of the insurance policy shall be furnished to the City prior to the commencement of the permit period.

This item has been waived by the:

Park Board: _____ Date _____

City Council: _____ Date _____

13. **Risk Management Policy:** It is expressly understood and agreed that this agreement is subject to the Risk Management Policy of the City of Yukon. Pursuant to the Risk Management Policy, the Organization further agrees to meet or comply with each of the following requirement:

- a. Liability Waivers: X
- b. Parental Releases: X
- c. Medical Waivers: X

Other: **The Organization must provide insurance policy to the Yukon Parks & Recreation Department before this contract is valid.**

- 14. **Inspection of Premises:** The City hereby reserves the right to enter upon the premises occupied by Organization, at any reasonable time, to inspect the same.
- 15. **Applicable Laws:** Organization shall comply with all Federal laws and regulations and with all other applicable laws, ordinances and regulations of the state, county and municipality where the park is located, with regard to construction, sanitation, licenses, permits and all other matters. Section Nineteen of the Yukon Parks Rules states "No person shall consume or inhale any intoxicating substance for the purposes of this section. "No person shall consume or possess beer within any sport facility at anytime regardless of the alcoholic content.
- 16. **Non-Discrimination:** Organization and its employees shall not discriminate because of race, religion, color, sex orientation, origin, against any person by refusing to furnish such person any accommodation, facility service or privilege offered to or enjoyed by the general public.
- 17. **Assignments and subleases:** Organization shall not assign, sublease or convey any interest granted by this permit. The Organization must be the operator of the event or activity. Any document by which an interest is granted shall indicate that the person acquiring the interest takes subject to the terms of this permit.
- 18. **Approval of permit:** This permit shall not become effective unless it is approved by the Yukon Parks and Recreation Department, Yukon Parks & Recreation Board and signed by the Mayor of Yukon.
- 19. **Professional conduct:** Permittee will conduct his or her activity in a professional manner at all times and his employees and associates are expected to do likewise. Any incident of an unprofessional nature that could jeopardize the image or reflect adversely on the City of Yukon Parks and Recreation Department, or its holdings, can and will be considered grounds for termination.
- 20. **Fees:** Each organization shall provide information (for information purposes only) to the Yukon Parks and Recreation Board regarding fee structures to be charged per addendum A.
- 21. **Games and/or Tournaments:** All activities or tournaments which are not covered in this contract must be approved by the Parks and Recreation Department and a contract signed for that particular activity or tournament.
- 22. **Safety:** Each organization is responsible for providing information concerning appropriate safety equipment, relating to each sport, to each and all participants in their programs.

IN WITNESS WHEREOF, the parties herein have hereunto set their hands and seals the day and year set forth below.

Ken Paul
Organizational Person In Charge

2-20-13
Date

Jim Scott
Yukon Parks and Recreation Director

2-21-13
Date

Joe Edwards
Chairman, Yukon Park Board

2-20-13
Date

Mayor, City of Yukon

Date

ATTEST: City Clerk

Date

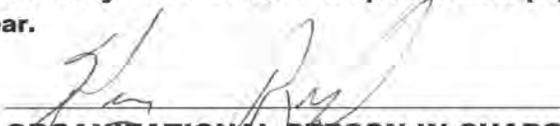
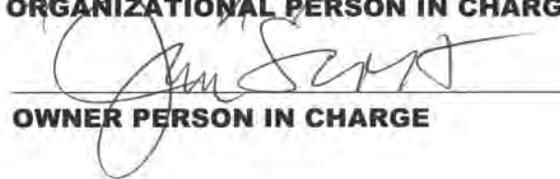
**ADDENDUM A
CITY OF YUKON
PARKS AND RECREATION DEPARTMENT
FACILITY CONTRACT**

The Yukon Horseshoe Club desires to use the following facilities:
(Organization)

OWNERSHIP: City of Yukon
FACILITY: Yukon City Park
AREA INVOLVED: Horseshoe Courts
LOCATION: 2200 South Holly Ave. Yukon, OK.
DAYS OF WEEK: Tuesdays & Tournament dates
HOURS: 6:00 p.m.-11:00 p.m. & Tournament Times 8:00 am to 11:00 p.m.
BEGINNING DATE: February 20, 2013
ENDING DATE: October 30, 2013
ACTIVITY: Horseshoe League & Tournaments
**ORGANIZATIONAL-
CONTACT PERSON:** Roy A. Privott
ADDRESS: 1 Cypress Yukon, OK
PHONE: 354-3812

MAINTENANCE RESPONSIBILITIES:	OWNER	ORGANIZATION
LIGHT BILLS	<u>X</u>	_____
Minor LIGHT REPAIRS (LIST)	<u>X</u>	_____
JANITOR	<u>X</u>	_____
PICKING UP	<u>X</u>	<u>X</u>
Large MOWING	<u>X</u>	_____
DRAGGING FIELD	<u>NA</u>	_____
RAKING, WATERING, LINING	_____	<u>X</u>
RESTROOMS	<u>X</u>	_____
CONCESSIONS	_____	<u>X</u>
LIABILITIES	_____	<u>X</u>
SUPERVISOR (AMOUNT OF FEE)	_____	<u>X</u>

We have read the policies of the owners involved and fully understand the agreements set forth in this contract. We agree to abide by them and to be responsible for payment of all fees and damages to property not including wear and tear.

APPROVED:	 _____ ORGANIZATIONAL PERSON IN CHARGE	<u>2-20-13</u> DATE
	 _____ OWNER PERSON IN CHARGE	<u>2-21-13</u> DATE

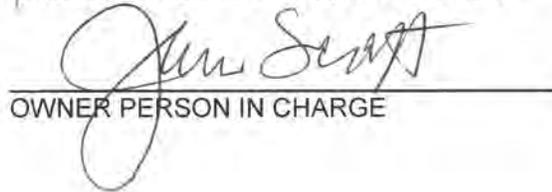
NOTE: Special or other agreements are set forth at the end of this contract. All league schedules must be in the possession of the owner before the first game, also practice assignments.

SPECIAL OR OTHER AGREEMENTS: Insurance and financial statement must be attached to be a valid contract.

APPROVED:


ORGANIZATIONAL PERSON IN CHARGE

2-20-13
DATE


OWNER PERSON IN CHARGE

2-21-13
DATE

**INC.**

**MAINTENANCE AGREEMENT
FOR
TRAFFIC SIGNAL INTERSECTIONS AND SCHOOL ZONE SIGNS**

Dear City of Yukon:

SignalTek, Inc. (hereafter referred to as SignalTek) is a traffic signal maintenance company designed to provide a complete program to ensure all traffic signals operate safely and as efficiently as possible for cities, towns, counties, and municipalities (hereafter referred to as "Agency"). We are on call 24 hours a day to handle any problems that may arise. SignalTek, Inc. presently works with more than 60 agencies in Oklahoma and Arkansas, maintaining in excess of 300 signalized intersections and 100 school zone signs. Our technicians and engineering staff have over 70 years of combined experience in traffic signal engineering, maintenance, electrical engineering, and have been tested and certified by the International Municipal Signal Association (IMSA) as level I, and level II traffic signal technicians.

The following policies are included with the acceptance of this maintenance agreement:

1. Upon notification of any trouble at an intersection, we will send a technician to assess the problem, and make repairs on-site, if possible. If the equipment cannot be repaired on-site and it requires to be taken to the lab for testing and repairs, we will install loaner equipment at no rental charge until your equipment is either repaired or replaced. We keep an inventory of cabinets, controllers, conflict monitors, detectors, time switches and other traffic signal related equipment to relieve you of the need to keep your own inventory of spare equipment. Specialized equipment could possibly need to be ordered, i.e., un-interruptible power supplies.
2. Your signal equipment is covered by the Traffic Signal Maintenance Agreement, and will be checked and tested for proper operation annually. Records of these checks and tests (and all subsequent service) are kept in our computer database. The periodic testing of critical monitoring equipment at each signalized intersection includes a test of the conflict monitor and its associated circuitry to verify proper operation. Also included in the annual inspection is maintenance of the control cabinet interior (such as changing the air filter and testing the cooling fan). If there are any minor parts needing to be replaced, we will install them and you will be invoiced for parts only.
3. We create a Repair and Maintenance Activities Log of any service calls, repairs, maintenance, testing, or signal timing modifications. A printed report will be furnished with your monthly invoice reflecting date, time, nature of the service call, and activities we performed at any location covered under this agreement. These records are kept in our database indefinitely, and additional reports are available to you upon request.

The terms of this agreement are as follows:

1. Monthly Rate:

The monthly rate is \$25.00 per signalized intersection, \$20.00 per flashing signal, and \$10.00 per school zone sign (or \$20.00 / pair). This covers all preventive and scheduled maintenance work and reports. The addition or deletion of a signalized intersection, flashing signal, or school zone sign installed or removed from service subsequent to the initial agreement, will affect the monthly rate. The hourly rate will not be affected.

2. Activity & Repair / Hourly Rate:

The hourly rate for labor under this agreement is \$75.00 per hour. This applies to services performed on-site or in our shop during regular business hours weekdays M – F (8 A.M. - 5 P.M.). Service calls made at the Agency's request after regular business hours, including week-ends and holidays, will be charged an overtime rate of \$112.50 per hour. A minimum of 1 ½ hour is charged per service call. Charges are accumulated and are invoiced monthly. No mileage will be charged for service calls to municipalities within a 40 mile radius of our office in Tulsa, Ok. The mileage exceeding a 40 mile radius of our office in Tulsa, Ok or OKC, Ok (whichever is closest) will be charged at \$.85 per mile.

3. Materials Used for Repairs:

Authorization by the Agency will be required for repair parts costing more than \$100.00 prior to installation. However, when emergency repairs due to signal damage or failure creates an immediate and clear hazard to the public, and requires expeditious action, additional and separate authorization for such parts exceeding \$100.00 in cost will not be required. SignalTek will however make every effort to seek authorization for such parts, if Agency staff members are available to make such authorization. Repair parts will be charged at a cost plus 30% markup, which includes sales and use tax.

4. Preventive and Scheduled Maintenance Work:

All on-site visits to service Agency equipment will be coordinated with the Public Works Department Maintenance Technician and/or Field Operations Supervisor prior to work being performed. This person will be designated at a later date by the Agency after this agreement is executed.

5. Duration of Agreement:

The duration of this agreement will be for the period of (12) twelve months from the date the agreement was made (not necessarily the date signed). Invoicing will be done on the 1st of each month. If effective date of this agreement is not on the first of the month, the first month will be pro-rated and billed accordingly. If SignalTek deems it necessary to change the terms of this agreement in any way, a notice will be sent 60 days prior to renewal date.

SignalTek, Inc. does hereby agree to provide the **City of Yukon** with the maintenance agreement listed herein for the following signalized intersections, flashing signals, and/or school zone signs:

East/West Streets	North/South Streets	Description
1. Hwy 66 / Main Street	Garth Brooks	Signalized Intersection
2. Hwy 66 / Main Street	5 th Street	Signalized Intersection
3. Hwy 66 / Main Street	4 th Street	Signalized Intersection
4. Hwy 66 / Main Street	Cornwell Avenue	Signalized Intersection
5. Hwy 66 / Main Street	Ranchwood Blvd	Signalized Intersection
6. Hwy 66 / Main Street	Yukon Parkway	Signalized Intersection
7. Skyview School	Yukon Parkway	Signalized Intersection
8. Lakeview School	Yukon Parkway	Signalized Intersection
9. Vandament	Yukon Parkway	Signalized Intersection
10. Ranchwod	Yukon Parkway	Signalized Intersection
11. Yukon High School	Yukon Parkway	Signalized Intersection
12. 10 th Street	Yukon Parkway	Signalized Intersection
13. 10 th Street	!-40 Exit	Signalized Intersection
14. 10 th Street	Cornwell	Signalized Intersection
15. Parkland School	Cornwell	Signalized Intersection
16. Vandament	Garth Brooks	Signalized Intersection
17. Wal-Mart	Garth Brooks	Signalized Intersection

18. Andrew Drive	Garth Brooks	Signalized Intersection
19. 1-40 West Exit Ramp	Garth Brooks	Signalized Intersection
20. 1-40 East Exit Ramp	Garth Brooks	Signalized Intersection
21. Health Center Parkway	Garth Brooks	Signalized Intersection
22. Target	Garth Brooks	Signalized Intersection
23. 10 th Street	Garth Brooks	Signalized Intersection
24. Vandament	Ranchwood Blvd	Signalized Intersection
25. Vandament	Independence Middle School East	Signalized Intersection
26. Vandament	Independence Middle School West	Signalized Intersection
27. Vandament	Redbud	Signalized Intersection
28. Vandament	Cornwell	Signalized Intersection
29. Vandament	1 st Street	Signalized Intersection
30. Vandament	Holly Avenue	Signalized Intersection
31. Westend Pointe	Sheddeck Parkway	Signalized Intersection

City of Yukon agrees to pay the sum of \$25.00 per signalized intersection, \$20.00 per flashing signal, and \$10.00 per school zone sign (\$20.00/pair) per month, for the total monthly amount of **\$775.00**.

This agreement includes maintenance for a total of **31 Signalized Intersections**.

THIS AGREEMENT, made this 1st day of February, 2013, by and between, **The City of Yukon**, located at **500 W. Main Street, Yukon, Ok 73099** phone **(405) 350-8940** and **SignalTek, Inc.**, located at **1502 W. 37th Place, Tulsa, Ok 74107. Phone 918-583-4335, or 918-584-3636**.

Date
Larry N. Butler, Operations Manager
SignalTek, Inc.

Date
Authorized Representative
City of Yukon



John Alberts, Mayor & Council Member Ward II
Ken Smith, Vice Mayor & Council Member at Large
Nick Grba, Council Member Ward I
Rick Opitz, Council Member Ward III
Michael McEachern, Council Member Ward IV

**From the Office of the
Grant Specialist
Audrey Fitzsimmons**

MEMO TO: City Manager, Grayson Bottom
City Clerk, Doug Shivers
City Council

FROM: Mitchell Hort
Audrey Fitzsimmons

DATE: February 22, 2013

RE: Approval of Application for Playful City USA Certification

Playful City USA is a national recognition program honoring cities and towns that make play a priority and use innovative programs to get children active, playing, and healthy. The City of Yukon plans to submit an application for Certification as a Playful City USA through KaBOOM!, a national nonprofit that envisions a great place to play within walking distance of every child in America. This will allow us to celebrate our City’s focus on play and fitness and recognize the importance of providing safe areas in which our citizens can enjoy the outdoors and share in family togetherness and activities. Successful certification will open up several funding opportunities that will enable us to add additional play areas or upgrade / renovate existing facilities.

There is no monetary commitment required for certification. The application process requires a playspace audit, a needs assessment, and the sharing of three best practices. We have been working with Jan Scott and Jason Beal on these requirements. A proclamation is also required and is on the current agenda. Letters of support have also been requested from local community leaders.

If approved, the application will be submitted by March 13, 2013 and awards will be announced in May 2013.

Technology Item Listing - March 05, 2013

Item #	Description	Model Number	Serial Number	Department
100366	Acer H243H LCD Monitor	H243H	ETLEW0C004935228344010	City Hall
	1972 Ford F150 Pickup	F150	VIN: F107KN84367	Parks & Recreation
	1989 Chevy 2500	2500	VIN: 1GCGK24KXKE209025	Street Department
	GE 30" Free-Standing Gas Range	JGBS23BEH2BB	ZF1341498P	Fire Department
100253	Optiplex 760 Computer	760	JWJDG1	Technology
100146	HP Officejet Pro L7680	L7680	MY768541H5	Technology
100537	HP Laserjet M1522nf	CB534A	CNG89DF5F1	Technology
100412	HP laserjet P1006	P1006	VND3807117	Technology
100141	Dell Dimenson 1100	1100	1ZNPLB1	Technology
100206	HP Laserjet M1522nf	CB534A	CND88CK07P	Technology
100243	HP Laserjet M1522nf	CB534A	CND88CG00X	Technology
100405	HP Officejet 300	300	SG774F31CB	Technology
100422	HP Laserjet M1522nf	CB534A	CNG8B1S04L	Technology



Oklahoma Municipal Assurance Group

P.O. Box 691719 • Tulsa, OK 74169 • 918/439-9442 • 800/234-9461 • fax: 918/439-9443 • www.omag.org

February 27, 2013

Mr. Doug Shivers
City of Yukon
PO Box 850500
Yukon, OK 73085

RE: Member : City of Yukon
 Claimant : Larry Smith (1305 Creek Drive)
 Date of Loss : 10-6-12
 Claim No. : 33244-ME

Dear Mr. Shivers:

We have completed our investigation regarding the above referenced claim. It is our recommendation to the City of Yukon that this claim be denied. We find no liability on the City's part regarding this incident.

Under the Governmental Tort Claims Act, 51 Okla. Sec. 157(A), this claim will be deemed denied ninety (90) days after it was received by the City of Yukon. 51 Okla. Stat. Sec. 157 (B) requires any lawsuit under the Act to be commenced within one hundred eighty (180) days after denial of the claim.

Thus to begin the 180-day statute of limitations prior to 4-24-13, you must deny this claim in writing before 4-24-13. For the 180-day period to start running, the claimant **must be notified at the address on the claim within five (5) days of the denial.** To document compliance with the Act, we recommend that you send notice of denial of this claim by certified mail.

Please advise us as soon as possible of any official action taken by you on denial of this claim.

Sincerely,

Mary Ellis, CPCU
Senior Claims Examiner



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February 27, 2013

Mr. Larry Smith
4833 Elk Run
Yukon, OK 73099

RE: Member : City of Yukon
 Claimant : Larry Smith (1305 Creek Drive)
 Date of Loss : 10-6-12
 Claim No. : 33244-ME

Dear Mr. Smith:

As the adjuster for the Oklahoma Municipal Assurance Group, the insurer for the City of Yukon, I am recommending denial of this claim and find no liability on the City's part. Oklahoma law has consistently held that a municipality is not an insurer of its sanitary sewer system. This means that a municipality is not automatically liable for damages to property which result from a sanitary sewer overflow. A municipality may be liable only if it had prior notice of a defect or problem in the sewer line and failed to take appropriate remedial action within a reasonable time before the damage occurred.

Our investigation indicates that the cause of this sewer backup was roots and the City had no knowledge of this sewer problem prior to the sewer backup at 1305 Creek Drive, Yukon, Oklahoma.

Therefore, we have determined that the City of Yukon was not negligent in its maintenance of the sanitary sewer line. Accordingly, while we regret the inconvenience and distress involved in the clean up, we do not believe that state law authorizes us to pay for these damages on behalf of the City of Yukon.

Sincerely,

Mary Ellis, CPCU
Senior Claims Examiner

cc: City of Yukon ✓

Report of Boards, Commissions and Committees

Titles and members of various boards, commissions and committees that are appointed by the Mayor and City Council are listed below, as well as the expiration date of their term and the ward they represent. All terms expire June 30th.

Planning Commission

Earline Smaistrla	Ward 1	2014
Larry Taylor	Ward 2	2014
Bob Doggett	Ward AL	2015
Terry Beaver	Ward 3	2016
Roger Davis	Ward 4	2016

Board of Adjustment/Board of Appeal

Sherry Huston	Ward 1	2014
Rena Holland	Ward 2	2014
Buddy Carpenter	Ward AL	2015
Joe Horn	Ward 3	2016
Russ Kline	Ward 4	2016

Park Board

Joe Edwards	Ward 1	2014
D.E. Brower	Ward 2	2014
Ed Hatley	Ward AL	2015
Ward Larson	Ward 3	2016
Joe Baumann	Ward 4	2016

Library Board

Charlotte Novak*		
Beth Ridle*		
Lee Wells	Ward 2/1	2014
Joyce Roman	Ward 2	2014
Ginger LaCroix	Ward AL	2015
Jeanne Riggs	Ward 3	2016
Margaret Albrecht	Ward 4	2016

Traffic Commission

Charles Lee	Ward 1	2014
Rebecca Parker	Ward 2	2014
John Knuppel	Ward AL	2015
Jay Tallant	Ward 3	2016
A.J. Clements	Ward 4	2016

Spanish Cove

Larry Taylor, Representative

OK Environmental Management Auth.

Nick Grba, Representative
Dewayne Maxey, Alternate

Senior Citizens

Ray Wright, Representative
John Alberts, Alternate

ACOG

Ken Smith, Member
John Alberts, Alternate

COWRA

Genie Vinson, Representative
Larry Taylor, Alternate

Sister City Committee

Illona Morris
Terry Beaver
Nancy Novosad
Edwin Shedeck

Recycling Committee

Carole Garner	Rick Bolin
Dennis Beringer	Beverly Kofoed
Genie Vinson	Gary LaRue

*Members of Ladies' Library Club are appointed by same

RESOLUTION NO. 2013-03

A RESOLUTION AUTHORIZING APPLICATION FOR FINANCIAL ASSISTANCE FROM THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENT'S PUBLIC FLEET CONVERSION GRANTS FUND

WHEREAS, the City of Yukon desires to reduce ozone precursors, volatile organic compounds, nitrogen oxides, carbon monoxide, and particulate matter from transportation sources, and;

WHEREAS, the City of Yukon desires to seek financial assistance through the ACOG Public Fleet Conversion Grants Fund, and;

WHEREAS, it is in the best interest of the City of Yukon to expedite the preparation and submission of an application for financial assistance from the ACOG Public Fleet Conversion Grants Fund in the form of a grant.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Yukon that the City Manager of the City of Yukon is hereby authorized and directed to sign an application and related documents necessary to file and process a grant application through the ACOG Public Fleet Conversion Grants Fund on behalf of the City of Yukon.

PASSED AND APPROVED this _____ day of _____, 2013.

MAYOR

ATTEST:

CITY CLERK
(SEAL)



February 21, 2013

Honorable Mayor and City Council
City of Yukon
P.O. Box 850500
Yukon, OK 73085

Re: 2011 Concrete Paving, Drainage, Water and Sewer Repair Project

Honorable Mayor and City Council,

We are recommending the City of Yukon extend Brewer Construction, Inc., contract for one additional year. Brewer Construction, Inc., has performed very well and has been very responsive in emergency repair situation as well as the other projects that have been required of them to construct. The extension will be for a third and final year, the contract documents allow for the City to extend the contract on yearly basis for a total contract length of three years. Therefore, this will be the last year of this contract and the contract will expire January 4, 2014. We will need to bid the new repair contract in October 2013 and have it on the City Council agenda in December 2013.

Should you have any questions, please contact me at 405-752-1122.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Robbie Williams', is written over the typed name. The signature is stylized and cursive.

Robbie Williams, P.E.

RW/js

Attachment

cc: File E195