



January 7, 2014

Ken Smith, Mayor ~ At-Large
Nick Grba, Vice Mayor ~ Ward 1
John Alberts, Council Member ~ Ward 2
Donna Yanda, Council Member ~ Ward 3
Michael McEachern, Council Member ~ Ward 4
Grayson Bottom, City Manager

Yukon City Council / Yukon Municipal Authority Work Session
Conference Room - Centennial Building - 12 South 5th Street
January 7, 2014 – 6:00 p.m.
REVISED AGENDA

1. North Star Branding Presentation

City Council - Municipal Authority Agendas

January 7, 2014 - 7:00 p.m.

Council Chambers - Centennial Building
12 South Fifth Street, Yukon, Oklahoma

The City of Yukon strives to accommodate the needs of all citizens, including those who may be disabled. If you would like to attend this Council meeting but find it difficult to do so because of a disability or architectural barrier, please contact City Hall at 354-1895. We will make a sincere attempt to resolve the problem. If you require a sign-language interpreter at the meeting, please call or notify City Hall, 500 West Main, by noon, January 6, 2014.

Invocation: Pastor Thomas Buckley, Judah Worship Center

Flag Salute:

Roll Call: Ken Smith, Mayor
Nick Grba, Vice Mayor
John Alberts, Council Member
Michael McEachern, Council Member
Donna Yanda, Council Member

Public Hearing to Receive Input from the Public Regarding the 2014 Oklahoma Tourism and Recreation Department Land and Water Conservation Fund Grant

Public Hearing to Receive Input from the Public Regarding the 2014 Oklahoma Tourism and Recreation Department Recreational Trails Program Grant

Presentations and Proclamations

Visitors

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of December 17, 2013**
- B) Payment of material claims in the amount of \$281,576.77**

ACTION _____

2A. Present, Discuss, and Consider accepting the Fiscal Year 2012-2013 Yukon Municipal Authority Audited Financial Report, as prepared by Derrel S. White, CPA

ACTION _____

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of December 17, 2013**
- B) Payment of material claims in the amount of \$489,870.64**
- C) Removing the 2007 Ford Expedition Vin# 1FMFU16517LA63071 from Surplus and placing it in service, for the Fleet Maintenance Department, as recommended by the Public Works Director**
- D) Denial of Claim No. 134008-TW from Susan Zimmerman, as recommended by the Oklahoma Municipal Assurance Group**
- E) Setting the date for the next regular Council meeting for January 21, 2014, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

ACTION _____

- 2. Reports of Boards, Commissions and City Officials- Park Board, Joe Edwards, Chairman**
- 3. Present, Discuss, and Consider accepting the Fiscal Year 2012-2013 City of Yukon Audited Financial Report, as prepared by Derrel S. White, CPA**

ACTION _____

- 4. Consider approving an expenditure of funds in an amount of \$27,968.68, for the purchase of three Fire Department and two Police Department portable radios; and one Fire Department and three Police Department vehicle radios from Harris Corporation, to be paid from the Capital Improvement fund, as recommended by the Information Technology Director**

ACTION _____

5. Consider approving Supplemental and Modification Agreement No. 1 – Piedmont Road (SH-4), for Right-of-Way Acquisition and Design Services, with Triad Design Group, in the amount of \$407,600.00, to be paid from the Capital Improvement fund, as recommended by the City Manager

ACTION _____

6. Consider and approve Resolution 2014-01, a Resolution authorizing participation in the Main Street Program and designating the City Manager to submit an Oklahoma Main Street Associate Application

ACTION _____

7. City Manager's Report – Information items only
 - A. Events Report
 - B. Projects Report
 - C. Certified Health City 2013 Award

8. Council Discussion

9. New Business

10. Adjournment



Ken Smith, Mayor & Council Member At-Large
Nick Grba, Vice Mayor & Council Member Ward I
John Alberts, Council Member Ward II
Donna Yanda, Council Member Ward III
Michael McEachern, Council Member Ward IV

From the Office of the
Grant Specialist
Audrey Fitzsimmons

MEMO TO: City Manager, Grayson Bottom
City Clerk, Doug Shivers
City Council

FROM: Mitchell Hort
Audrey Fitzsimmons

DATE: December 26, 2013

RE: **Approval of grant proposal submission for 2014 OK Tourism and Recreation
Department Land and Water Conservation Fund Grant**

The Land and Water Conservation Fund grant opportunity is presented by the National Parks Service and administered by the Oklahoma Tourism and Recreation Department. The purpose of this grant is to fund the development of public outdoor recreation areas or support facilities. A public meeting to receive citizen input is required and will be held in conjunction with the January 7th City Council meeting.

We submitted this proposal under the 2013 funding cycle, but it was not chosen for funding. We have discussed the project with Susan Henry, OK Tourism and Recreation Dept., and received feedback concerning our previous proposal. Noted concerns and issues have been addressed in the current proposal and Ms. Henry encouraged us to resubmit the project for consideration under the 2014 funding cycle.

The proposed project being submitted involves the purchase and installation of an ADA accessible restroom facility at Ranchwood Park. Per OK Tourism and Recreation Dept.'s suggestion, we have added lighting and landscaping elements to the project. It is felt that this would be the first phase in future improvements at this park and would serve to demonstrate the City's commitment to the future enhancement of this area.

If approved, the proposal will be submitted by January 31, 2014. The project must be completed within 2 years. This is a reimbursement grant, up to 50% of the project cost. The City's portion can be met with cash or in-kind contributions.

Proposed Project Budget

Funding request	\$ 62,467.60
City match	<u>\$ 62,467.61</u>
Project total	\$ 124,935.21



Ken Smith, Mayor & Council Member At-Large
Nick Grba, Vice Mayor & Council Member Ward I
John Alberts, Council Member Ward II
Donna Yanda, Council Member Ward III
Michael McEachern, Council Member Ward IV

From the Office of the
Grant Specialist
Audrey Fitzsimmons

MEMO TO: City Manager, Grayson Bottom
City Clerk, Doug Shivers
City Council

FROM: Mitchell Hort
Audrey Fitzsimmons

DATE: December 26, 2013

RE: **Approval of grant proposal submission for 2014 OK Tourism and Recreation
Department Recreational Trails Program Grant**

The Recreational Trails Program grant funding opportunity is presented by the Oklahoma Tourism and Recreation Department. The program was originally part of the ISTEAs and SAFETEA-LU program. Eligible projects include trail maintenance / restoration, construction of new trails, development of trailhead / trailside facilities, and renovation / construction of trails to ensure ADA accessibility. A public meeting to receive citizen input is required and will be held in conjunction with the January 7th City Council meeting.

The proposed project being submitted involves resurfacing the walking trail along Turtle Creek at Chisholm Trail Park, connecting the trail to the existing trail on the dam at Mulvey Pond, ensuring that the trails in the Chisholm Trail, City, and Freedom Trail Parks meet ADA accessibility requirements, and adding solar lights throughout the parks to enhance safety of trail users. It is intended that the enhancement of the trails in these three parks will serve as a kick-off for the City's Master Trail Plan project currently underway with the National Parks Service, Recreational Trails and Conservation Technical Assistance Program.

We submitted this proposal under the 2013 funding cycle, but it was not chosen for funding. We have discussed the project with Susan Henry, OK Tourism and Recreation Dept., and received feedback concerning our previous proposal. Noted concerns and issues have been addressed in the current proposal and Ms. Henry encouraged us to resubmit the project for consideration under the 2014 funding cycle.

If approved, the proposal will be submitted by January 31, 2014. The project must be initiated within 1 year and completed within 2 years. This is a reimbursement grant, up to 80% of the project cost. The City's portion can be met with cash or in-kind contributions.

Proposed Project Budget

Funding request	\$ 151,932.34
City match	\$ 37,983.08
Project total	\$ 189,915.42

CITY OF YUKON

500 West Main Street
P.O. Box 850500
Yukon, Oklahoma 73085
Phone: 405.354.8878
Fax: 405.350.8928

Yukon Municipal Authority Minutes December 17, 2013

ROLL CALL: (Present) Ken Smith, Chairman
 Nick Grba, Trustee
 John Alberts, Trustee
 Michael McEachern, Trustee
 Donna Yanda, Trustee

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of December 3, 2013**
- B) Payment of Material claims in the amount of \$226,503.90**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of December 3, 2013 and Payment of Material claims in the amount of \$226,503.90, was made by Trustee McEachern and seconded by Trustee Grba.

The vote:

AYES: Yanda, Alberts, Smith, McEachern, Grba

NAYS: None

VOTE: 5-0

MOTION CARRIED

2A. Consider approving an expenditure of funds, for the purchase of a 2014 Mack Roll-Off Truck from Bruckner Truck, not to exceed \$159,405.00, to be paid from the Master Lease Purchase Agreement, as recommended by the Sanitation Director

The motion to approve an expenditure of funds, for the purchase of a 2014 Mack Roll-Off Truck from Bruckner Truck, not to exceed \$159,405.00, to be paid from the Master Lease Purchase Agreement, as recommended by the Sanitation Director, was made by Trustee Grba and seconded by Trustee McEachern.

The vote:

AYES: Alberts, Grba, McEachern, Yanda, Smith

NAYS: None

VOTE: 5-0

MOTION CARRIED

3A. Consider approving an expenditure of funds, for the purchase of Roll-Off and Front End Loader Containers, in the amount of \$66,000.00, to be paid from the Master Lease Purchase Agreement, as recommended by the Sanitation Director

The motion to approve an expenditure of funds, for the purchase of Roll-Off and Front End Loader Containers, in the amount of \$66,000.00, to be paid from the Master Lease Purchase Agreement, as recommended by the Sanitation Director, was made by Trustee Yanda and seconded by Trustee McEachern.

The vote:

AYES: McEachern, Grba, Yanda, Smith, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

EXHIBIT A
YUKON MUNICIPAL AUTHORITY
(Yukon, Oklahoma)
SALES TAX AND UTILITY SYSTEM REVENUE BONDS
SERIES 2012

PAYMENT REQUISITION
YUKON MUNICIPAL AUTHORITY
CONSTRUCTION FUND
Project Account

TO: Bank of Oklahoma, N.A., Trustee

FROM: Yukon Municipal Authority

DATE:

Pursuant to the provisions of the General Bond Indenture dated June 1, 1996, and Supplemented by the Supplemental Bond Indenture dated December 1, 2012 by and between Yukon Municipal Authority and Bank of Oklahoma, N.A., Oklahoma, as Trustee, you are directed to pay Creditor from the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

<u>Brewer Construction Company</u>	<u>82-8675-16-5</u>
CREDITOR	TRUST NO.

ITEM		ITEM NO.
<u>12/20/13</u>	<u>Pipe bursting</u>	<u>\$ 30,780.00</u>
DATE	PURPOSE	AMOUNT

AUTHORIZATION AND CERTIFICATE OF GENERAL MANAGER

With reference to the above requisition, the undersigned certifies:

The above requisition is approved.

Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by

the certificate of the supervising architect or engineer or other appropriate certification.

That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Yukon Municipal Authority Construction Fund and has not been paid.

That there has not been filed with or served upon the Yukon Municipal Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to any of the persons, firms, or corporations named in such requisition, which has not been of such obligation.

That such requisition contains no item representing payment on account of any retained percentages which Yukon Municipal Authority is at the date of such certificate entitled to retain.

YUKON MUNICIPAL AUTHORITY

Chairman or Vice Chairman

Date

Date Approved: _____

Date Paid _____

Authorized Officer

Submit in triplicate:

1 to Bank

1 to General Manager

1 to City



December 30, 2013

Mr. J.I. Johnson
City Treasurer
City of Yukon
P.O. Box 850500
Yukon, OK 73085

**Re: 2011 Yukon Concrete, Asphalt Paving W/Drainage, Water and Sewer Contract
2013 CIP 2 Sewer Repair #1
809-1005 S. 3rd Street**

Estimate #1

Dear Mr. Johnson:

Please find attached Brewer Construction Company Yukon Claim # 2013-83 in an amount of \$30,780.00 for which we recommend payment.

Should you have any questions, please contact me at 405-752-1122.

Respectfully Submitted,



Robbie Williams, P.E.

RW/jh

Attachment

cc: File E195/Pay Claims

Brewer Construction Co.

8501 SW 1st St. - Oklahoma City, OK 73128
PO Box 18485 - Oklahoma City, OK 73148
405-787-8962
Fax 405-492-8978

December 20th, 2013

City Of Yukon
c/o Trad Design Group
Attn. Robbie Williams P.E.
3020 N.W. 149th Street
Oklahoma City Okla. 73134

*Yok
PWS
J I*

RE: 2011 Yukon Concrete, Asphalt Paving
W/ Drainage, Water And Sewer Contract
2013 CIP 2 Sewer Repair # 1
809 - 1005 S. 3rd Street

Yukon Claim # 2013 - 83

Estimate # 1

Description	Quantity	Unit Bid Price	Unit Bid Total
8" Pipe Bursting	329 L.F.	\$ 80.00	\$ 26,320.00
Re-Connect Sewer Service	8 Ea.	\$ 360.00	\$ 2,880.00
Rehabilitate Manhole	2 Ea.	\$ 680.00	\$ 1,360.00
Extra Vertical Foot Manhole	0 V.F.	\$ 120.00	\$ -
Solid Slab Sod 0-200sy	88 S.Y.	\$ 2.50	\$ 220.00
T.V. Inspection	0 L.F.	\$ 3.85	\$ -
Total Due & Final			\$ 30,780.00

Thank You
Brewer Construction Company


Kevin Brewer

EXHIBIT A
YUKON MUNICIPAL AUTHORITY
(Yukon, Oklahoma)
SALES TAX AND UTILITY SYSTEM REVENUE BONDS
SERIES 2012

PAYMENT REQUISITION
YUKON MUNICIPAL AUTHORITY
CONSTRUCTION FUND
Project Account

TO: Bank of Oklahoma, N.A., Trustee

FROM: Yukon Municipal Authority

DATE:

Pursuant to the provisions of the General Bond Indenture dated June 1, 1996, and Supplemented by the Supplemental Bond Indenture dated December 1, 2012 by and between Yukon Municipal Authority and Bank of Oklahoma, N.A., Oklahoma, as Trustee, you are directed to pay Creditor from the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

<u>Brewer Construction Company</u>	82-8675-16-5
CREDITOR	TRUST NO.

ITEM	ITEM NO.
<u>12/20/13</u>	<u>Pipe bursting</u>
DATE	PURPOSE
	AMOUNT
	\$ 41,131.25

AUTHORIZATION AND CERTIFICATE OF GENERAL MANAGER

With reference to the above requisition, the undersigned certifies:

The above requisition is approved.

Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by

the certificate of the supervising architect or engineer or other appropriate certification.

That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Yukon Municipal Authority Construction Fund and has not been paid.

That there has not been filed with or served upon the Yukon Municipal Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to any of the persons, firms, or corporations named in such requisition, which has not been of such obligation.

That such requisition contains no item representing payment on account of any retained percentages which Yukon Municipal Authority is at the date of such certificate entitled to retain.

YUKON MUNICIPAL AUTHORITY

Chairman or Vice Chairman

Date

Date Approved: _____

Date Paid _____

Authorized Officer

Submit in triplicate:

1 to Bank

1 to General Manager

1 to City



December 30, 2013

Mr. J.I. Johnson
City Treasurer
City of Yukon
P.O. Box 850500
Yukon, OK 73085

**Re: 2011 Yukon Concrete, Asphalt Paving W/Drainage, Water and Sewer Contract
2013 CIP 2 Sewer Repair #17
800-900 Oak Ave.**

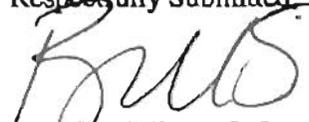
Estimate #1

Dear Mr. Johnson:

Please find attached Brewer Construction Company Yukon Claim # 2013-84 in an amount of \$41,131.25 for which we recommend payment.

Should you have any questions, please contact me at 405-752-1122.

Respectfully Submitted



Robbie Williams, P.E.

RW/jh

Attachment

cc: File E195/Pay Claims

Brewer Construction Co.

5501 SW 1st St. - Oklahoma City, OK 73125
 PO Box 82455 - Oklahoma City, OK 73145
 405-777-4962
 Fax 405-495-8972

December 20th, 2013

City Of Yukon
 c/o Triad Design Group
 Attn. Robble Williams P.E.
 3020 N.W. 149 th Street
 Oklahoma City Okla. 73134

Yukon
 JJ

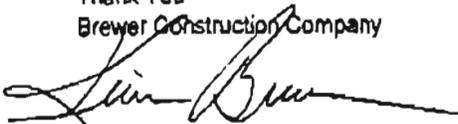
RE: 2011 Yukon Concrete, Asphalt Paving
 W/ Drainage, Water And Sewer Contract
 2013 CIP 2 Sewer Repair # 17
 800-900 Oak Ave.

Yukon Claim # 2013 - 84

Estimate # 1

Description	Quantity	Unit Bid Price	Unit Bid Total
8" Pipe Bursting	270 L.F.	\$ 80.00	\$ 21,600.00
Re-Connect Sewer Service	8 Ea.	\$ 360.00	\$ 2,880.00
Rehabilitate Manhole	1 Ea.	\$ 680.00	\$ 680.00
Extra Vertical Foot Manhole	7 V.F.	\$ 120.00	\$ 840.00
4' Dia. Manhole 0-6'	2 Ea.	\$ 1,250.00	\$ 2,500.00
Manhole Ring & Lid	2 Ea.	\$ 285.00	\$ 570.00
8" Sanitary Sewer	285 L.F.	\$ 18.50	\$ 5,272.50
8"x4" Sewer Service	9 Ea.	\$ 67.00	\$ 603.00
Crushed Rock	94 Ton	\$ 29.00	\$ 2,726.00
Saw Cutting	34 L.F.	\$ 5.40	\$ 183.60
Reinforcing Steel	235 Lbs.	\$ 1.25	\$ 293.75
6" High Early Concrete	5.6 S.Y.	\$ 62.00	\$ 347.20
Trenching 0-10'	285 L.F.	\$ 14.00	\$ 3,990.00
Solid Slab Sod 200 sq +	360 S.Y.	\$ 2.25	\$ 810.00
T.V. Inspection	0 L.F.	\$ 3.85	\$ -
Total Completed			\$ 43,298.05
Less 5 % Retainage			\$ (2,164.80)
Total Due Est. # 1			\$ 41,131.25

Thank You
 Brewer Construction Company



Kevin Brewer

EXHIBIT A
YUKON MUNICIPAL AUTHORITY
(Yukon, Oklahoma)
SALES TAX AND UTILITY SYSTEM REVENUE BONDS
SERIES 2012

PAYMENT REQUISITION
YUKON MUNICIPAL AUTHORITY
CONSTRUCTION FUND
Project Account

TO: Bank of Oklahoma, N.A., Trustee

FROM: Yukon Municipal Authority

DATE:

Pursuant to the provisions of the General Bond Indenture dated June 1, 1996, and Supplemented by the Supplemental Bond Indenture dated December 1, 2012 by and between Yukon Municipal Authority and Bank of Oklahoma, N.A., Oklahoma, as Trustee, you are directed to pay Creditor from the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

<u>Brewer Construction Company</u>	82-8675-16-5
CREDITOR	TRUST NO.

ITEM	ITEM NO.
<u>12/20/13</u>	<u>Road repair</u>
DATE	PURPOSE
	<u>\$28,582.06</u>
	AMOUNT

AUTHORIZATION AND CERTIFICATE OF GENERAL MANAGER

With reference to the above requisition, the undersigned certifies:

The above requisition is approved.

Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by

the certificate of the supervising architect or engineer or other appropriate certification.

That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Yukon Municipal Authority Construction Fund and has not been paid.

That there has not been filed with or served upon the Yukon Municipal Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to any of the persons, firms, or corporations named in such requisition, which has not been of such obligation.

That such requisition contains no item representing payment on account of any retained percentages which Yukon Municipal Authority is at the date of such certificate entitled to retain.

YUKON MUNICIPAL AUTHORITY

Chairman or Vice Chairman

Date

Date Approved: _____

Date Paid _____

Authorized Officer

Submit in triplicate:

1 to Bank

1 to General Manager

1 to City



December 30, 2013

Mr. J.I. Johnson
City Treasurer
City of Yukon
P.O. Box 850500
Yukon, OK 73085

**Re: 2011 Yukon Concrete, Asphalt Paving W/Drainage, Water and Sewer Contract
CIP #27 Inla Avenue 11th to 5th**

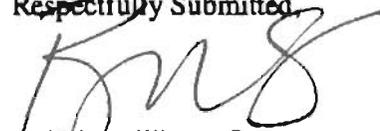
Estimate #3 & Final

Dear Mr. Johnson:

Please find attached Brewer Construction Company Yukon Claim # 2013-85 in an amount of \$28,582.06 for which we recommend payment.

Should you have any questions, please contact me at 405-752-1122.

Respectfully Submitted,



Robbie Williams, P.E.

RW/jh

Attachment

cc: File E195/Pay Claims

Brewer Construction Co.

1301 SW 8th St. - Oklahoma City, OK 73128
 PO Box 12985 - Oklahoma City, OK 73108
 405-787-4962
 Fax 405-495-8972

December 20th, 2013

City Of Yukon
 c/o Triad Design Group
 Attn. Robble Williams P.E.
 3020 N.W. 149 th Street
 Oklahoma City Okla. 73134

RE: 2011 Yukon Concrete, Asphalt Paving
 W/ Drainage, Water And Sewer Contract
 CIP # 27Inla Avenue 11th to 5th.

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 JJ*

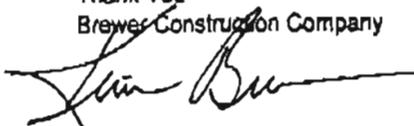
Yukon 2013 Claim # 2013 - 85

Estimate # 3 & Final

2" Surface W/ 4" Base Option
 Description

Description	Quantity	Unit Bid Price	Unit Bid Total
6" Concrete Paving	760 S.Y.	\$ 40.00	\$ 30,400.00
1" Additional PC Paving	1520 S.Y.	\$ 8.50	\$ 12,920.00
Unclassified Excavation	200 C.Y.	\$ 16.50	\$ 3,300.00
Valve Box Adjustment	0 Ea.	\$ 400.00	\$ -
Manhole Adjustment	1 Ea.	\$ 840.00	\$ 840.00
Select Borrow	320 C.Y.	\$ 19.00	\$ 6,080.00
ODOT Type A Agg. Base	250 Ton	\$ 34.00	\$ 8,500.00
Solid Slab Sod 200sy +	2088 S.Y.	\$ 2.25	\$ 4,698.00
Saw Cutting	860 L.F.	\$ 5.40	\$ 3,664.00
Traffic Control	0.85 L.S.	\$ 825.00	\$ 701.25
Asphalt Pavement Removal	1000 S.Y.	\$ 6.50	\$ 6,500.00
Asphalt Concrete Type A	1377.75 Ton	\$ 102.00	\$ 140,530.50
Asphalt Concrete Type B	724.68 Ton	\$ 112.50	\$ 81,513.00
Process Existing Base 6" Method C	6300 S.Y.	\$ 4.00	\$ 25,200.00
Furnish Cement Kiln Dust CKD	175 Ton	\$ 55.00	\$ 9,625.00
Reinforcing Steel	4570 Lbs	\$ 1.25	\$ 5,712.50
6" CKD Subgrade Modification	6300 S.Y.	\$ 4.25	\$ 26,775.00
Total Completed			\$ 366,859.25
Less 5% Retainage			\$ -
Less Previously Paid			\$ (338,277.19)
Total Due Est. # 3			\$ 28,582.06

Thank You
 Brewer Construction Company



Kevin Brewer

EXHIBIT A
YUKON MUNICIPAL AUTHORITY
(Yukon, Oklahoma)
SALES TAX AND UTILITY SYSTEM REVENUE BONDS
SERIES 2012

PAYMENT REQUISITION
YUKON MUNICIPAL AUTHORITY
CONSTRUCTION FUND
Project Account

TO: Bank of Oklahoma, N.A., Trustee

FROM: Yukon Municipal Authority

DATE:

Pursuant to the provisions of the General Bond Indenture dated June 1, 1996, and Supplemented by the Supplemental Bond Indenture dated December 1, 2012 by and between Yukon Municipal Authority and Bank of Oklahoma, N.A., Oklahoma, as Trustee, you are directed to pay Creditor from the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

<u>Brewer Construction Company</u>	<u>82-8675-16-5</u>
CREDITOR	TRUST NO.

<u>ITEM</u>	<u>ITEM NO.</u>
<u>12/20/13</u>	<u>Road repair</u>
<u>DATE</u>	<u>PURPOSE</u>
	<u>\$27,332.26</u>
	<u>AMOUNT</u>

AUTHORIZATION AND CERTIFICATE OF GENERAL MANAGER

With reference to the above requisition, the undersigned certifies:

The above requisition is approved.

Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by

the certificate of the supervising architect or engineer or other appropriate certification.

That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Yukon Municipal Authority Construction Fund and has not been paid.

That there has not been filed with or served upon the Yukon Municipal Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to any of the persons, firms, or corporations named in such requisition, which has not been of such obligation.

That such requisition contains no item representing payment on account of any retained percentages which Yukon Municipal Authority is at the date of such certificate entitled to retain.

YUKON MUNICIPAL AUTHORITY

Chairman or Vice Chairman

Date

Date Approved: _____

Date Paid _____

Authorized Officer

Submit in triplicate:

1 to Bank

1 to General Manager

1 to City



December 30, 2013

Mr. J.I. Johnson
City Treasurer
City of Yukon
P.O. Box 850500
Yukon, OK 73085

**Re: 2011 Yukon Concrete, Asphalt Paving W/Drainage, Water and Sewer Contract
CIP #48 7th Street, Maple to Main Street**

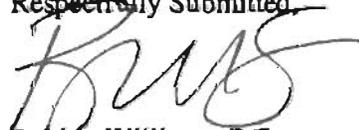
Estimate #2

Dear Mr. Johnson:

Please find attached Brewer Construction Company Yukon Claim # 2013-86 in an amount of \$27,332.26 for which we recommend payment.

Should you have any questions, please contact me at 405-752-1122.

Respectfully Submitted,



Robbie Williams, P.E.

RW/jh

Attachment

cc: File E195/Pay Claims

Brewer Construction Co.

1501 SW 1st St. - Oklahoma City, OK 73128
 PO Box 52985 - Oklahoma City, OK 73148
 405-787-9968
 Fax 405-493-8978

December 20th, 2013

City Of Yukon
 c/o Triad Design Group
 Attn. Robble Williams P.E.
 3020 N.W. 149 th Street
 Oklahoma City Okla. 73134

Vokney
 JJ

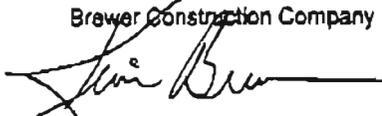
RE: 2011 Yukon Concrete, Asphalt Paving
 W/ Drainage, Water And Sewer Contract
 CIP # 48 7th Street, Maple to Main Street

Yukon Claim # 2013 - 86

Estimate # 2

Description	Quantity	Unit Bid Price	Unit Bid Total
Concrete Pavement Removal	255.5 S.Y.	\$ 6.50	\$ 1,660.75
Curb Removal	78.5 L.F.	\$ 7.70	\$ 604.45
Base Repair Over 50sy	144 S.Y.	\$ 31.00	\$ 4,464.00
6" Concrete Paving	3 S.Y.	\$ 40.00	\$ 120.00
6" HES PC Concrete Paving	238 S.Y.	\$ 62.00	\$ 14,756.00
2'8" Concrete Curb & Gutter	78.5 L.F.	\$ 22.00	\$ 1,727.00
Handicap Ramp	0 S.Y.	\$ 220.00	\$ -
4" Sidewalk	0 S.Y.	\$ 42.00	\$ -
Manhole Adjust To Grade	3 Ea.	\$ 840.00	\$ 2,520.00
Manhole Ring & Lid	3 Ea.	\$ 285.00	\$ 855.00
Valve Box Adjust To Grade	2 Ea.	\$ 400.00	\$ 800.00
Saw Cutting	315 L.F.	\$ 5.40	\$ 1,701.00
Asphalt Pavement Removal	144 S.Y.	\$ 6.50	\$ 936.00
Asphalt Concrete Type B	265.08 Ton	\$ 112.50	\$ 29,821.50
Select Borrow	0 C.Y.	\$ 19.00	\$ -
Solid Slab Sodding 200sy +	0 S.Y.	\$ 2.25	\$ -
Traffic Control	0.33 L.S.	\$ 875.00	\$ 288.75
Total Completed			\$ 60,254.45
Less % 5 Retainage			\$ (3,012.72)
Less Previously Paid			\$ (28,909.47)
Total Due Est. # 2			\$ 27,332.26

Thank You
 Brewer Construction Company



Kevin Brewer

EXHIBIT A
YUKON MUNICIPAL AUTHORITY
(Yukon, Oklahoma)
SALES TAX AND UTILITY SYSTEM REVENUE BONDS
SERIES 2012

PAYMENT REQUISITION
YUKON MUNICIPAL AUTHORITY
CONSTRUCTION FUND
Project Account

TO: Bank of Oklahoma, N.A., Trustee

FROM: Yukon Municipal Authority

DATE:

Pursuant to the provisions of the General Bond Indenture dated June 1, 1996, and Supplemented by the Supplemental Bond Indenture dated December 1, 2012 by and between Yukon Municipal Authority and Bank of Oklahoma, N.A., Oklahoma, as Trustee, you are directed to pay Creditor from the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

<u>Brewer Construction Company</u>	<u>82-8675-16-5</u>
CREDITOR	TRUST NO.

ITEM		ITEM NO.
<u>12/20/13</u>	<u>Road repair</u>	<u>\$32,260.65</u>
DATE	PURPOSE	AMOUNT

AUTHORIZATION AND CERTIFICATE OF GENERAL MANAGER

With reference to the above requisition, the undersigned certifies:

The above requisition is approved.

Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by

the certificate of the supervising architect or engineer or other appropriate certification.

That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Yukon Municipal Authority Construction Fund and has not been paid.

That there has not been filed with or served upon the Yukon Municipal Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to any of the persons, firms, or corporations named in such requisition, which has not been of such obligation.

That such requisition contains no item representing payment on account of any retained percentages which Yukon Municipal Authority is at the date of such certificate entitled to retain.

YUKON MUNICIPAL AUTHORITY

Chairman or Vice Chairman

Date

Date Approved: _____

Date Paid _____

Authorized Officer

Submit in triplicate:

1 to Bank

1 to General Manager

1 to City



December 30, 2013

Mr. J.I. Johnson
City Treasurer
City of Yukon
P.O. Box 850500
Yukon, OK 73085

**Re: 2011 Yukon Concrete, Asphalt Paving W/Drainage, Water and Sewer Contract
CIP #45 Von Elm, Cornwell to Janeen**

Estimate #1

Dear Mr. Johnson:

Please find attached Brewer Construction Company Yukon Claim # 2013-87 in an amount of \$32,260.65 for which we recommend payment.

Should you have any questions, please contact me at 405-752-1122.

Respectfully Submitted,

Robbie Williams, P.E.

RW/jh

Attachment

cc: File E195/Pay Claims

Brewer Construction Co.

1501 SW 1st St. - Oklahoma City, OK 73121
 PO Box 12615 - Oklahoma City, OK 73148
 405-787-9968
 Fax 405-493-8978

December 20th, 2013

City Of Yukon
 c/o Triad Design Group
 Attn: Robble Williams P.E.
 3020 N.W. 149 th Street
 Oklahoma City Okla. 73134

Yukon # 87
 JJ

RE: 2011 Yukon Concrete/Asphalt Paving
 W/ Drainage, Water And Sewer Contract
 CIP # 48 Von Elm, Cornwell To Janeen

Yukon Claim # 2013 - 87

Estimate # 1

Description	Quantity	Unit	Bid Price	Unit Bid Total
Asphalt Pavement Removal	116 S.Y.	\$	6.50	\$ 754.00
Asphalt Concrete Type B	188.43 Ton	\$	112.50	\$ 18,948.38
Base Repair Over 50sy	116 S.Y.	\$	31.00	\$ 3,596.00
Saw Cutting	128 L.F.	\$	5.40	\$ 691.20
Cold Milling (Along Butt Joints)	1220 S.Y.	\$	7.70	\$ 9,384.00
Sold Slab Sodding 200sy +	0 S.Y.	\$	2.25	\$ -
Traffic Control	1 L.S.	\$	575.00	\$ 575.00
Total Completed				\$ 33,958.58
Less 5% Retainage				\$ (1,697.93)
Total Cdue Est. # 1				\$ 32,260.65

Thank You
 Brewer Construction Company


 Kevin Brewer

EXHIBIT A
YUKON MUNICIPAL AUTHORITY
(Yukon, Oklahoma)
SALES TAX AND UTILITY SYSTEM REVENUE BONDS
SERIES 2012

PAYMENT REQUISITION
YUKON MUNICIPAL AUTHORITY
CONSTRUCTION FUND
Project Account

TO: Bank of Oklahoma, N.A., Trustee

FROM: Yukon Municipal Authority

DATE:

Pursuant to the provisions of the General Bond Indenture dated June 1, 1996, and Supplemented by the Supplemental Bond Indenture dated December 1, 2012 by and between Yukon Municipal Authority and Bank of Oklahoma, N.A., Oklahoma, as Trustee, you are directed to pay Creditor from the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

<u>Brewer Construction Company</u>	<u>82-8675-16-5</u>
CREDITOR	TRUST NO.

<u>ITEM</u>	<u>ITEM NO.</u>
<u>12/20/13</u>	<u>Road repair</u>
<u>DATE</u>	<u>PURPOSE</u>
	<u>\$69,312.24</u>
	<u>AMOUNT</u>

AUTHORIZATION AND CERTIFICATE OF GENERAL MANAGER

With reference to the above requisition, the undersigned certifies:

The above requisition is approved.

Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by

the certificate of the supervising architect or engineer or other appropriate certification.

That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Yukon Municipal Authority Construction Fund and has not been paid.

That there has not been filed with or served upon the Yukon Municipal Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to any of the persons, firms, or corporations named in such requisition, which has not been of such obligation.

That such requisition contains no item representing payment on account of any retained percentages which Yukon Municipal Authority is at the date of such certificate entitled to retain.

YUKON MUNICIPAL AUTHORITY

Chairman or Vice Chairman

Date

Date Approved: _____

Date Paid _____

Authorized Officer

Submit in triplicate:

1 to Bank

1 to General Manager

1 to City



December 30, 2013

Mr. J.I. Johnson
City Treasurer
City of Yukon
P.O. Box 850500
Yukon, OK 73085

**Re: 2011 Yukon Concrete, Asphalt Paving W/Drainage, Water and Sewer Contract
CIP #47 Janice Avenue, from Cornwell to Glenda**

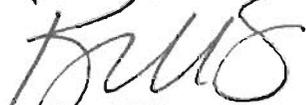
Estimate #1

Dear Mr. Johnson:

Please find attached Brewer Construction Company Yukon Claim # 2013-88 in an amount of \$69,312.24 for which we recommend payment.

Should you have any questions, please contact me at 405-752-1122.

Respectfully Submitted,



Robbie Williams, P.E.

RW/jh

Attachment

cc: File E195/Pay Claims

Brewer Construction Co.

1301 SW 8th St - Oklahoma City, OK 73105
 PO Box 18085 - Oklahoma City, OK 73148
 405-757-0962
 Fax 405-495-5978

December 20th, 2013

City Of Yukon
 c/o Triad Design Group
 Attn. Robbie Williams P.E.
 3020 N.W. 149 th Street
 Oklahoma City Okla. 73134

RE: 2011 Yukon Concrete, Asphalt Paving
 W/ Drainage, Water And Sewer Contract
 CIP # 47 Janice Avenue, From Cornwell to Glenda

Johns
JI

Yukon Claim # 2013 - 88

Estimate # 1

Description	Quantity	Unit Bid Price	Unit Bid Total
Asphalt Pavement Removal	380 S.Y.	\$ 6.50	\$ 2,470.00
Asphalt Concrete Type B	364.74 Ton	\$ 112.50	\$ 39,908.25
Cold Milling (Along Butt Joints)	2310 S.Y.	\$ 7.70	\$ 17,787.00
Base Repair Over 30sy	380 S.Y.	\$ 31.00	\$ 11,780.00
Saw Cutting	100 L.F.	\$ 5.40	\$ 540.00
Solid Slab Sodding 200sy +	0 S.Y.	\$ 2.25	\$ -
Traffic Control	1 L.S.	\$ 475.00	\$ 475.00
Total Completed			\$ 72,960.25
Less % 5 Retainage			\$ (3,648.01)
Total Due Est. # 1			\$ 69,312.24

Thank You
 Brewer Construction Company


 Kevin Brewer

EXHIBIT A
YUKON MUNICIPAL AUTHORITY
(Yukon, Oklahoma)
SALES TAX AND UTILITY SYSTEM REVENUE BONDS
SERIES 2012

PAYMENT REQUISITION
YUKON MUNICIPAL AUTHORITY
CONSTRUCTION FUND
Project Account

TO: Bank of Oklahoma, N.A., Trustee

FROM: Yukon Municipal Authority

DATE:

Pursuant to the provisions of the General Bond Indenture dated June 1, 1996, and Supplemented by the Supplemental Bond Indenture dated December 1, 2012 by and between Yukon Municipal Authority and Bank of Oklahoma, N.A., Oklahoma, as Trustee, you are directed to pay Creditor from the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

<u>Brewer Construction Company</u>	<u>82-8675-16-5</u>
CREDITOR	TRUST NO.

<u>ITEM</u>	<u>ITEM NO.</u>
<u>12/20/13</u>	<u>Road repair</u>
<u>DATE</u>	<u>PURPOSE</u>
	<u>\$ 38,082.68</u>
	<u>AMOUNT</u>

AUTHORIZATION AND CERTIFICATE OF GENERAL MANAGER

With reference to the above requisition, the undersigned certifies:

The above requisition is approved.

Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by

the certificate of the supervising architect or engineer or other appropriate certification.

That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Yukon Municipal Authority Construction Fund and has not been paid.

That there has not been filed with or served upon the Yukon Municipal Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to any of the persons, firms, or corporations named in such requisition, which has not been of such obligation.

That such requisition contains no item representing payment on account of any retained percentages which Yukon Municipal Authority is at the date of such certificate entitled to retain.

YUKON MUNICIPAL AUTHORITY

Chairman or Vice Chairman

Date

Date Approved: _____

Date Paid _____

Authorized Officer

Submit in triplicate:

1 to Bank

1 to General Manager

1 to City



December 30, 2013

Mr. J.I. Johnson
City Treasurer
City of Yukon
P.O. Box 850500
Yukon, OK 73085

**Re: 2011 Yukon Concrete, Asphalt Paving W/Drainage, Water and Sewer Contract
CIP #6 Holly from Poplar to Oak**

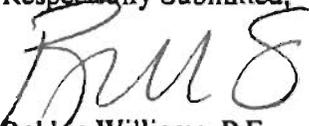
Estimate #1 & Final

Dear Mr. Johnson:

Please find attached Brewer Construction Company Yukon Claim # 2013-89 in an amount of \$38,082.68 for which we recommend payment.

Should you have any questions, please contact me at 405-752-1122.

Respectfully Submitted,



Robbie Williams, P.E.

RW/jh

Attachment

cc: File E195/Pay Claims

Brewer Construction Co.

8501 SW 8th St. - Oklahoma City, OK 73185
 PO Box 82085 - Oklahoma City, OK 73148
 405-787-4962
 Fax 405-495-8972

December 20th, 2013

City Of Yukon
 c/o Triad Design Group
 Attn. Robble Williams P.E.
 3020 N.W. 149 th Street
 Oklahoma City Okla. 73134

RE: 2011 Yukon Concrete, Asphalt Paving
 W/ Drainage, Water And Sewer Contract
 CIP # 8 Holy From Poplar To Oak

Yukon Claim # 2013 - 89

*VOK
 P
 JI*

Estimate # 1 & Final

Description	Quantity	Unit Bid Price	Unit Bid Total
Concrete Pavement Removal	126 S.Y.	\$ 6.50	\$ 819.00
Curb Removal	94 L.F.	\$ 7.70	\$ 723.80
Base Repair Over 50sy	126 S.Y.	\$ 31.00	\$ 3,906.00
6" HES Concrete Paving	126 S.Y.	\$ 62.00	\$ 7,812.00
2'8" Concrete Curb & Gutter	94 L.F.	\$ 22.00	\$ 2,068.00
Handicap Ramp	25 S.Y.	\$ 220.00	\$ 5,500.00
Manhole Adjust To Grade	1 Ea.	\$ 840.00	\$ 840.00
Valve Box Adjust To Grade	2 Ea.	\$ 400.00	\$ 800.00
Saw Cutting	100 L.F.	\$ 5.40	\$ 540.00
Asphalt Pavement Removal	0 S.Y.	\$ 6.50	\$ -
Cold Milling (Along Butt Joints)	0 S.Y.	\$ 7.70	\$ -
Asphalt Concrete Type B	128.79 Ton	\$ 112.50	\$ 14,488.88
Solid Slab Sodding 200sy +	0 S.Y.	\$ 2.25	\$ -
Traffic Control	1 L.S.	\$ 585.00	\$ 585.00
Total Due & Final			\$ 38,082.68

Thank You
 Brewer Construction Company

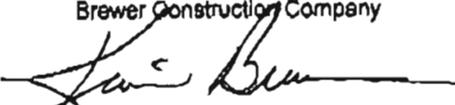

 Kevin Brewer

EXHIBIT A
YUKON MUNICIPAL AUTHORITY
(Yukon, Oklahoma)
SALES TAX AND UTILITY SYSTEM REVENUE BONDS
SERIES 2012

PAYMENT REQUISITION
YUKON MUNICIPAL AUTHORITY
CONSTRUCTION FUND
Project Account

TO: Bank of Oklahoma, N.A., Trustee

FROM: Yukon Municipal Authority

DATE:

Pursuant to the provisions of the General Bond Indenture dated June 1, 1996, and Supplemented by the Supplemental Bond Indenture dated December 1, 2012 by and between Yukon Municipal Authority and Bank of Oklahoma, N.A., Oklahoma, as Trustee, you are directed to pay Creditor from the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

<u>Brewer Construction Company</u>	<u>82-8675-16-5</u>
CREDITOR	TRUST NO.

ITEM		ITEM NO.
<u>12/20/13</u>	<u>Road repair</u>	<u>\$ 14,095.63</u>
DATE	PURPOSE	AMOUNT

AUTHORIZATION AND CERTIFICATE OF GENERAL MANAGER

With reference to the above requisition, the undersigned certifies:

The above requisition is approved.

Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by

the certificate of the supervising architect or engineer or other appropriate certification.

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That there has not been filed with or served upon the Yukon Municipal Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to any of the persons, firms, or corporations named in such requisition, which has not been of such obligation.

That such requisition contains no item representing payment on account of any retained percentages which Yukon Municipal Authority is at the date of such certificate entitled to retain.

YUKON MUNICIPAL AUTHORITY

Chairman or Vice Chairman

Date

Date Approved: _____

Date Paid _____

Authorized Officer

Submit in triplicate:

1 to Bank

1 to General Manager

1 to City



December 30, 2013

Mr. J.I. Johnson
City Treasurer
City of Yukon
P.O. Box 850500
Yukon, OK 73085

**Re: 2011 Yukon Concrete, Asphalt Paving W/Drainage, Water and Sewer Contract
CIP #43 Redwood Street 8th, to 9th Street**

Estimate #1 & Final

Dear Mr. Johnson:

Please find attached Brewer Construction Company Yukon Claim # 2013-90 in an amount of \$14,095.63 for which we recommend payment.

Should you have any questions, please contact me at 405-752-1122.

Respectfully Submitted,



Robbie Williams, P.E.

RW/jh

Attachment

cc: File E195/Pay Claims

Brewer Construction Co.

1801 SW 8th St. - Oklahoma City, OK 73128
PO Box 28485 - Oklahoma City, OK 73198
405-787-4962
Fax 405-495-8978

December 20th, 2013

City Of Yukon
c/o Triad Design Group
Attn. Robble Williams P.E.
3020 N.W. 149 th Street
Oklahoma City Okla. 73134

*YOK
RW
JI*

RE: 2011 Yukon Concrete, Asphalt Paving
W/ Drainage, Water And Sewer Contract
CIP # 43 Redwood Street 8th, To 9th Street

Yukon Claim # 2013 - 90

Estimate # 1 & Final

Description	Quantity	Unit Bid Price	Unit Bid Total
Asphalt Pavement Removal	111 S.Y.	\$ 9.50	\$ 721.50
Asphalt Concrete Type B	82.01 Ton	\$ 112.50	\$ 9,226.13
Select Borrow	0 C.Y.	\$ 19.00	\$ -
Base Repair Over 50sy	111 S.Y.	\$ 31.00	\$ 3,441.00
Manhole Adjustment	0 Ea.	\$ 840.00	\$ -
Base Repair Over 50sy	0 S.Y.	\$ 31.00	\$ -
Saw Cutting	80 L.F.	\$ 5.40	\$ 432.00
Solid Slab Sodding 200sy +	0 S.Y.	\$ 2.25	\$ -
Traffic Control	1 L.S.	\$ 275.00	\$ 275.00
Total Due & Final			\$ 14,096.63

Thank You
Brewer Construction Company


Kevin Brewer

**CITY OF YUKON OKLAHOMA
YUKON, OKLAHOMA**

**ANNUAL FINANCIAL STATEMENTS
AND ACCOMPANYING
INDEPENDENT AUDITOR'S REPORT**

**FOR THE YEAR ENDED
JUNE 30, 2013**

**THE CITY OF YUKON, OKLAHOMA
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YEAR ENDED JUNE 30, 2013**

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1011 Texas Avenue
Woodward, OK 73801
(580) 256-6830

INDEPENDENT AUDITOR'S REPORT

To the City Council
City of Yukon, OK

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Yukon, OK, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Yukon, OK, as of June 30, 2013, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3–10 and 41–42 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Yukon, OK's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 31, 2013, on our consideration of the City of Yukon, OK's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of Yukon, OK's internal control over financial reporting and compliance.

FSW&B CPA's - PLLC

FSW&B CPA's-PLLC

Woodward, OK
December 31, 2013

Within this section, the City of Yukon's ("City") management provides narrative discussion and analysis of the financial performance of the City's for the fiscal year ended June 30, 2013. The City's performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section. Please read it in conjunction with the City's financial statements, which follow this section.

FINANCIAL SUMMARY

- At June 30, 2013, the assets of the City exceeded its liabilities by \$33,779,500 (net assets). This compared to the previous year when restated assets exceeded liabilities by \$35,207,301.
- The City's total net assets are comprised of the following:
 - (1) Invested in capital assets, net of related debt of \$36,105,271 includes property and equipment, net of accumulated depreciation, and reduced for outstanding debt related to the purchase of construction of capital assets. Business-type activities report debt in excess of capital assets of \$12,950,251. This is due to revenue bonds issued under the Yukon Municipal Authority used to fund assets that are governmental in nature, specifically the fire station in fiscal year 2013 and street improvements.
 - (2) Restricted net assets of \$13,863,986 which includes sales tax funds restricted for capital improvements.
 - (3) Unrestricted net assets of negative \$16,189,757 represent the portion available to maintain the City's continuing obligations to citizens and creditors. Due to the large amount of capital assets and restricted funds held by the City, unrestricted net assets are reported as a negative.
- Total liabilities of the City increased by \$10,719,907 during the fiscal year from \$51,666,803 to \$62,386,710. This increase is a result of the issuance of bonds by the Yukon Municipal Authority, offset by repayments made on outstanding debt and current obligations. During fiscal year 2013, the YMA issued \$15,000,000 in revenue bonds. Proceeds will be used to fund capital additions in the City.
- The City's governmental funds reported total ending fund balance of \$11,938,640 this year. This compared to the prior year ending fund balance of \$16,553,903, showing decrease of \$4,625,263 during the current year. In fiscal year 2012, the City issued debt resulting in proceeds of \$3,250,555. In governmental funds, proceeds from debt are reported as revenue in the year of issue. This debt issuance in fiscal year 2012 coupled with a decrease in transfers from the YMA, resulted in a decrease in fund balance when compared to prior year.
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$1,543,231, which represents assets available for the ongoing operations of the City's general fund. This is an increase of \$1,641,335 over prior year.

OVERVIEW OF THE FINANCIAL STATEMENTS

Management's Discussion and Analysis introduces the City's basic financial statements. The basic financial statements include: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. The City also includes in this report additional information to supplement the basic financial statements.

Government-wide Financial Statements

The City's annual reporting includes two government-wide financial statements. These statements provide both long-term and short-term information about the City's overall status and are presented to demonstrate the extent the City has met its operating objective efficiently and effectively using all the resources available and whether the City can continue to meet its objectives in the foreseeable future. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The first of these government-wide statements is the *Statement of Net Position*. This is the City-wide statement of financial position presenting information that includes all of the City's assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indication of whether the financial position of the City as a whole is improving or deteriorating. Evaluation of the overall economic health of the City would extend to other financial factors such as diversification of the taxpayer base or the condition of the City infrastructure in addition to the financial information provided in this report.

The second government-wide statement is the *Statement of Activities*, which reports how the City's net position changed during the current fiscal year and can be used to assess the City's operating results in its entirety and analyze how the City's programs are financed. All current year revenues and expenses are included regardless of when cash is received or paid. An important purpose of the design of the statement of activities is to show the financial reliance of the City's distinct activities or functions on revenues provided by the City's taxpayers.

Both government-wide financial statements distinctively report governmental activities of the City that are principally supported by taxes and intergovernmental revenues, such as grants, and business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities includes general government; public safety and judiciary; transportation; and cultural, parks, and recreation. Business-types activities include utility services, including water and sanitation, provided by the City.

The City's financial reporting entity includes the funds of the City (primary government) and organization for which the City is accountable (component units). Comprehensive information about the City's component units can be found in footnotes.

Fund Financial Statements

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The City uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the City's most significant funds rather than the City as a whole.

The City has three kinds of funds:

Governmental funds are reported in the fund financial statements and encompass essentially the same functions reported as governmental activities in the government-wide financial statements. However, the focus is different with fund statements reporting short-term fiscal accountability focusing on the use of spendable resources during the year and balances of spendable resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term.

Since the government-wide focus includes the long-term view, comparisons between these two perspectives may provide insight into the long-term impact of short-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to the government-wide statements to assist in understanding the differences between these two perspectives.

Budgetary comparison statement is included in the basic financial statement for governmental funds deemed as major. This statement demonstrates compliance with the City's adopted and final revised budget.

Proprietary funds are reported in the fund financial statements and generally report services for which the City charges customers a fee. The City has one type of proprietary fund, enterprise funds. Enterprise funds essentially encompass the same functions reported as business-type activities in the government-wide statements. Services are provided to customers external to the City organization such as water, sanitation, and electric utilities.

Proprietary fund statements and statements for discretely presented component units (reporting similarly to proprietary funds) provide both long-term and short-term financial information consistent with the focus provided by the government-wide financial statements but with more detail.

Fiduciary funds are reported in the fiduciary fund financial statements, but are excluded from the government-wide reporting. Fiduciary fund financial statements report resources that are not available to fund City programs. Fiduciary fund financial statements report similarly to proprietary funds.

Notes to the financial statements

The accompanying notes to the financial statements provide information essential to a full understanding of the government-wide and fund financial statements. Those notes to the financial statement begin immediately following the basic financial statements.

Other information

In addition to the basic financial statements and accompanying notes, this report presents certain *Required Supplementary Information* concerning the City's compliance with the approved and revised budget for major governmental funds.

A FINANCIAL ANALYSIS OF THE CITY AS A WHOLE

Net Assets

The City's combined net assets at June 30, 2013 were \$33,779,500. This is a \$1,128,556 decrease over June 30, 2012 net assets of \$35,207,301, prior to adjustment. An adjustment to net position was made to reflect the City's adoption of GASB 65 which altered the way the City accounts for bond issuance costs. Prior to adoption, those costs were carried on the Statement of Net Position and amortized over the life of the debt. GASB 65 states those costs should be expensed in the year they are incurred. This adjustment reflects the unamortized portion of those costs.

The City reported positive balances in total net position for governmental activities. In business-type activities, the City reported negative net assets, which is a function of the issuance of debt that funds governmental assets.

The City's total assets increased 11% when compared year over year. This increase was noted mainly in current assets related to bond proceeds that had not been spent by the end of the fiscal year. Increase in liabilities of 21% is directly related to issuance of \$15,000,000 in revenue bonds by the YMA in business-type activities. Overall, the City's net position decreased 4% when compared to fiscal year 2012.

Summary of Net Position
in thousands

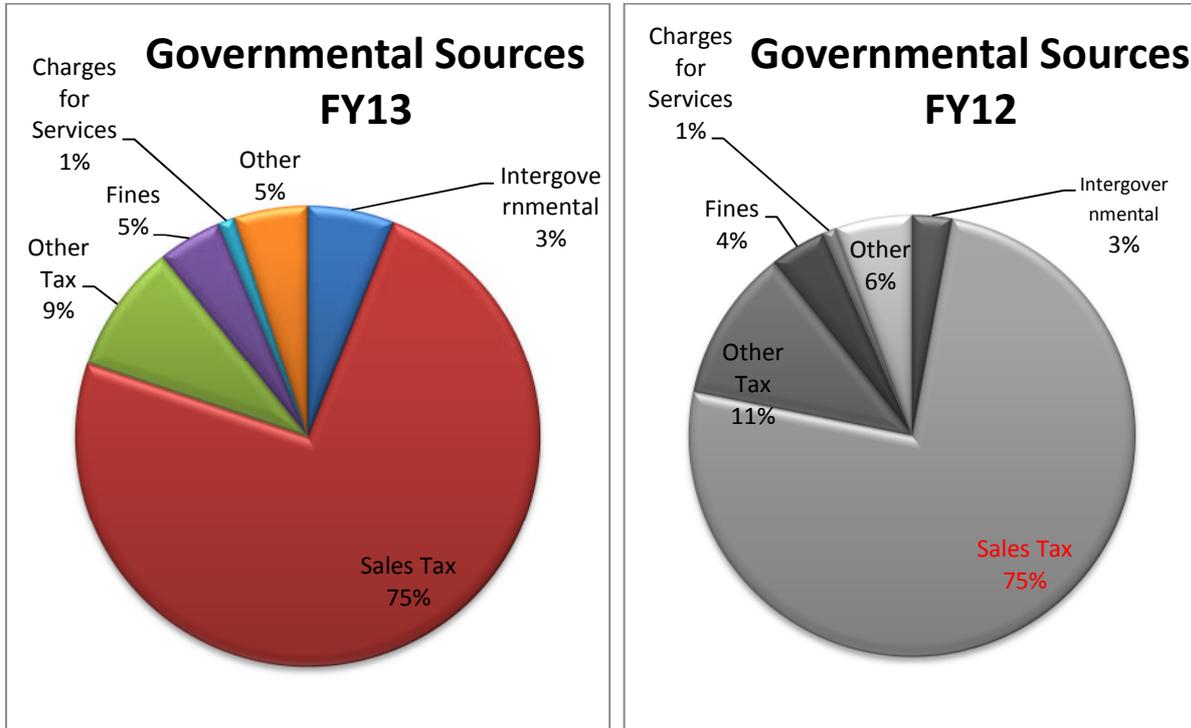
	Governmental Activities		Business-Type Activities		Total		\$ Change	% Change
	2013	2012	2013	2012	2013	2012		
Current assets	\$ 12,480	\$ 17,094	\$ 19,668	\$ 7,660	\$ 32,148	\$ 24,754	\$ 7,394	30%
Capital assets, net	51,925	51,909	12,093	10,211	64,018	62,120	1,898	3%
Total assets	64,405	69,003	31,761	17,871	96,166	86,874	9,292	11%
Current liabilities	15,255	15,407	4,675	4,694	19,930	20,101	(171)	-1%
Non-current liabilities	9,469	10,806	32,988	20,760	42,457	31,566	10,891	35%
Total liabilities	24,724	26,213	37,663	25,454	62,387	51,667	10,720	21%
Net position								
Invested in capital assets, net of related debt	49,056	52,127	(12,950)	(11,653)	36,106	40,474	(4,368)	-11%
Restricted	10,395	16,662	3,468	3,468	13,863	20,130	(6,267)	-31%
Unrestricted	(19,770)	(25,999)	3,580	602	(16,190)	(25,397)	9,207	-36%
Total net position	\$ 39,681	\$ 42,790	\$ (5,902)	\$ (7,583)	\$ 33,779	\$ 35,207	\$ (1,428)	-4%

Summary of Changes in Net Position in thousands

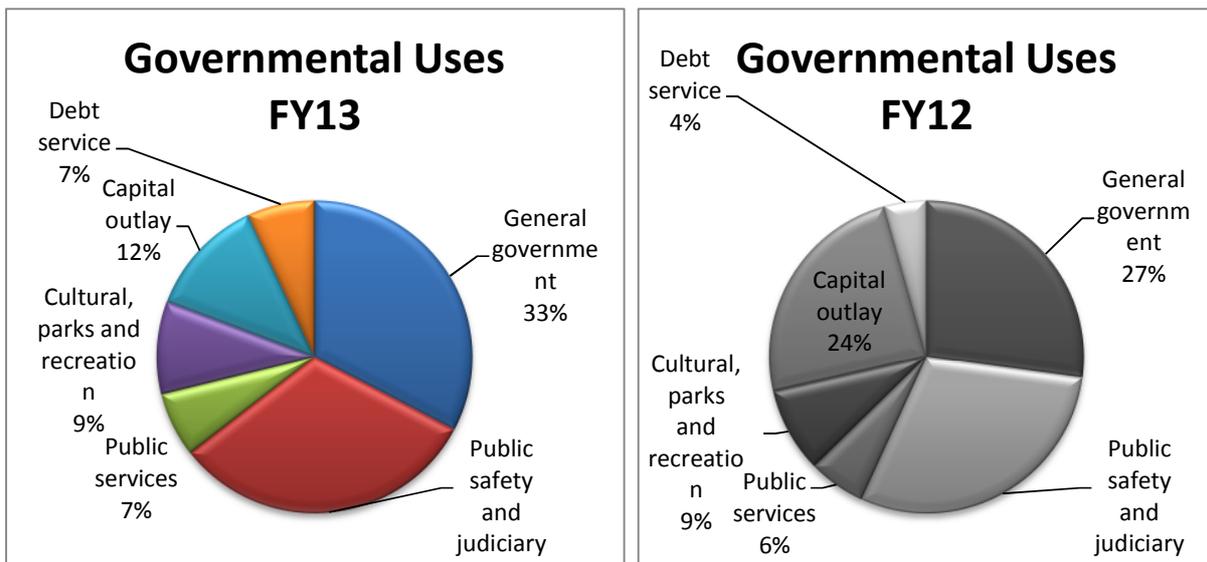
	Governmental Activities		Business-type Activities		Total		\$ Change	% Change
	2013	2012	2013	2012	2013	2012		
Revenues								
Program revenues	\$ 3,740	\$ 2,597	\$ 8,548	\$ 8,105	\$ 12,288	\$ 10,702	\$ 1,586	15%
Taxes and other general revenues	21,959	21,702	239	222	22,198	21,924	274	1%
Total revenues	25,699	24,299	8,787	8,327	34,486	32,626	1,860	16%
Expenses								
General government	9,481	8,264	-	-	9,481	8,264	1,217	15%
Public safety and judiciary	9,789	8,965	-	-	9,789	8,965	824	9%
Public services	3,450	3,282	-	-	3,450	3,282	168	5%
Cultural, parks, and recreation	3,058	2,571	-	-	3,058	2,571	487	19%
Interest on debt	425	402	1,064	1,295	1,489	1,697	(208)	-12%
Water	-	-	5,540	2,344	5,540	2,344	3,196	136%
Sewer	-	-	1,227	2,512	1,227	2,512	(1,285)	-51%
Sanitation	-	-	1,580	1,518	1,580	1,518	62	4%
Total expenses	26,203	23,484	9,411	7,669	35,614	31,153	4,461	14%
Excess (deficiency) before transfers	\$ (504)	\$ 815	\$ (624)	\$ 658	\$ (1,128)	\$ 1,473	\$ (2,601)	-177%
Transfers	(2,604)	4,289	2,604	(4,289)	-	-	-	0%
Increase (decrease) in net position	\$ (3,108)	\$ 5,104	\$ 1,980	\$ (3,631)	\$ (1,128)	\$ 1,473	\$ (2,601)	-177%

Revenues for the City increased 16% year over year. This increase in revenues is attributable to operating and capital contributions specifically in public services. Operating expenses noted an overall increase over fiscal year 2012 of 14%. The most significant of this increase with the water department due to water repairs and depreciation on improvements made.

Graphic presentations of selected data from the summary table follow to assist in the analysis of the City's activities.



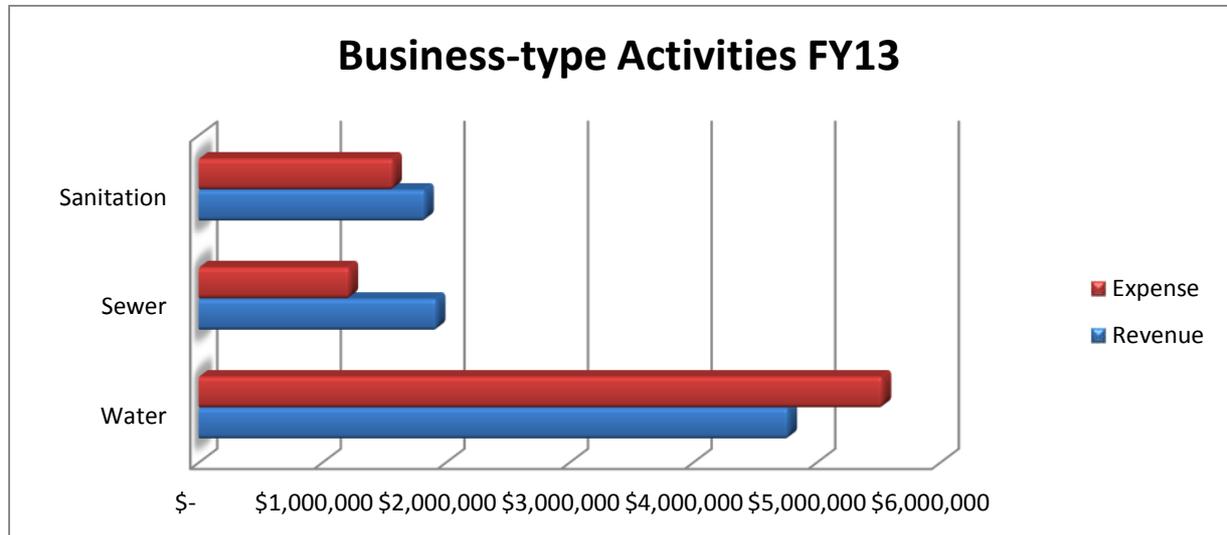
Taxes provided 75% of the City's governmental revenues in fiscal year 2013 which is consistent with fiscal year 2012. Property taxes and franchise taxes represent 9% of governmental sources under other taxes as compared to 11% in prior year.



For the year ended June 30, 2013, total expenses for governmental activities were \$27,720,481 compared to \$29,669,316. Of this amount, general government with \$9,063,021 (33%) was the largest operating department, compared to 27% in prior year. Public safety and judiciary with \$8,807,047, was a close second at 32% of the total cost of services for the City government, which is consistent with prior

year. These costs, as well as all other governmental activity expenses, were primarily funded by tax revenues. It should be noted that governmental expenses are adjusted from the fund statements to the government-wide statements for the purchase and construction of capital assets. Government-wide statement is full accrual; capital outlay expenses are eliminated and capital assets are reported.

Business-type Activities



Business-type activities are shown comparing costs to revenues generated by the related services. Sanitation, Sewer, and Water activities are intended to be self-supporting with user charges.

For the fiscal year ended June 30, 2013, revenues from sewer and sanitation services covered the cost of operating their respective departments.

General Fund Budgetary Highlights

The original adopted General Fund budget for fiscal year 2013 was \$20,861,494, as amended, compared to \$19,508,444 in fiscal year 2012. For the year ended June 30, 2013, actual expenses exceeded budgeted amounts in two departments, general government and cultural and recreation. In total, the City spent within budgeted amounts.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At the end of June 30, 2013, the City had \$36,105,271 invested in capital assets, net of related debt, including vehicles and equipment for police and fire operations, street improvements, and park facilities, in governmental activities and water lines, sewer lines, and utility equipment in business-type activities. Refer to the table below.

Primary Government Capital Assets (net of accumulated depreciation)
in thousands

	Governmental		Business-type		Total	
	Activities		Activities			
	2013	2012	2013	2012	2013	2012
Land	\$ 2,974,338	\$ 2,974,338	\$ 97,740	\$ 97,740	\$ 3,072,078	\$ 3,072,078
Construction in process	8,512,007	8,022,227	327,401	327,401	8,839,408	8,349,628
Buildings	3,812,999	3,905,970	94,732	133,607	3,907,731	4,039,577
Machinery & equipment	3,099,869	1,488,820	2,140,235	295,546	5,240,104	1,784,366
Infrastructure	33,525,267	35,517,935	9,432,840	9,356,541	42,958,107	44,874,476
Totals	\$ 51,924,480	\$ 51,909,290	\$ 12,092,948	\$ 10,210,835	\$ 64,017,428	\$ 62,120,125

The most significant additions included work on the fire station, street improvements, and department vehicles.

Long-Term Debt

At year-end, the City had \$42,456,827 in long-term debt outstanding. The City's summary of long-term debt by type of debt is as follows:

	Primary Government Long-Term Debt		Total
	Governmental	Business-type	June 30, 2013
	Activities	Activities	
Lease payable	\$ 2,561,373	\$ -	\$ 2,561,373
Notes payable	-	595,818	595,818
Bonds payable	8,245,000	35,760,000	44,005,000
less current portion	(1,337,077)	(3,368,287)	(4,705,364)
Total	\$ 9,469,296	\$ 32,987,531	\$ 42,456,827

ECONOMIC FACTORS AND NEXT YEARS'S BUDGET AND RATES

Economic Environment

According to the Oklahoma Economic Report, the state's twelve-month gross receipts have reached an all time high, surpassing the previous record set in December 2008. State Treasurer, Ken Miller, Oklahoma has "regained and moved past the ground it lost during the Great Recession". Although the national economy has been sluggish, Oklahoma has shown significant improvement. The economic environment of the state sheds light on that local economy, as the City has also seen improvement.

The City of Yukon has noted increase in sales and other tax revenues when compared to prior year. Utility billing has remained strong due to an increasing customer base. Continued improvement in the City's strong economic position is projected into fiscal year 2014.

Fees and Rates

The budget for fiscal year 2013, projects a moderate increase in fees and rates for the City's primary government. After some research, it has been determined that the City is likely to realize at least a 3.5% level of growth from its main sources of revenue. The majority of this increase is general economic growth and recovery that will turn into sales tax revenue for the City. Additionally, the City expects to see an increase in utility revenues accounted for in the Yukon Municipal Authority.

Operating and Capital Expenses

Within the General Fund, the City projects a 3.5% increase in expenses when compared to prior year. Major changes include: a 3.5% raise for all permanent full-time employees, step raises to employees who qualify, and additions to personnel in various departments.

Within the Yukon Municipal Authority fund, the most significant change is the budgeting of capital projects within the Capital Improvement fund, as previously they were budgeted within the YMA department. Additionally, the sanitation department is will provide some new service elements, which will have initial startup costs recognized in fiscal year 2014. The changes are expected to improve services currently performed.

Based upon projected revenues, the City has budgeted over \$1.7 million in capital projects for fiscal year 2014, which are detailed in the City's annual budget.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the City Treasurer's Office at Yukon City Hall, 500 West Main Street in Yukon, Oklahoma.

CITY OF YUKON
STATEMENT OF NET POSITION
JUNE 30, 2013

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
Assets:			
Cash and cash equivalents	\$ 2,420,616	\$ 718,888	\$ 3,139,504
Investments	260,011	-	260,011
Accounts receivables (net)	-	1,013,133	1,013,133
Taxes receivables	1,692,267	-	1,692,267
Fines receivable	126,965	-	126,965
Grants receivable	3,519	-	3,519
Due to/from other funds	39,571	-	39,571
Restricted assets:			
Cash	2,041,567	1,820	2,043,387
Investments	5,895,848	17,324,850	23,220,698
Other assets	-	609,727	609,727
Capital assets (net)	<u>51,924,480</u>	<u>12,092,948</u>	<u>64,017,428</u>
Total assets	<u>64,404,844</u>	<u>31,761,366</u>	<u>96,166,210</u>
Liabilities:			
Accounts payable	218,705	203,157	421,862
Accrued salaries	323,019	41,334	364,353
Accrued interest payable	117,616	434,000	551,616
Accrued compensated absences, current	-	260,035	260,035
Capital lease obligation, current	657,070	-	657,070
OPEB liability	13,257,820	-	13,257,820
Notes payable, current	-	113,287	113,287
Revenue bonds payable, current	-	3,255,000	3,255,000
General obligation bond payable, current	680,000	-	680,000
Customer deposits payable	-	368,833	368,833
Capital lease obligation, non-current	1,904,303	-	1,904,303
General obligation bonds payable, non-current	7,565,000	-	7,565,000
Notes payable, non-current	-	482,531	482,531
Revenue bonds payable, non-current	<u>-</u>	<u>32,505,000</u>	<u>32,505,000</u>
Total liabilities	<u>24,723,533</u>	<u>37,663,177</u>	<u>62,386,710</u>
Net position:			
Invested in capital assets, net of related debt	49,055,522	(12,950,251)	36,105,271
Restricted	10,395,409	3,468,577	13,863,986
Unrestricted	<u>(19,769,620)</u>	<u>3,579,863</u>	<u>(16,189,757)</u>
Total net position	<u>\$ 39,681,311</u>	<u>\$ (5,901,811)</u>	<u>\$ 33,779,500</u>

**CITY OF YUKON
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2013**

Functions/Programs:	Expenses	Program Revenues			Net (Expense) Revenue
		Charges for Services	Operating Grants and Contributions	Capital Grants & Contributions	
Governmental activities:					
General government	\$ 9,481,093	\$ 310,733	\$ 189,289	\$ 247,840	\$ (8,733,231)
Public safety:					
Police	5,773,386	1,144,865	59,005	-	(4,569,516)
Municipal court	258,354	-	-	-	(258,354)
Fire	3,739,180	-	677	-	(3,738,503)
Animal control	19,145	-	-	-	(19,145)
Public services	3,449,989	-	188,837	1,176,889	(2,084,263)
Cultural and recreation	3,057,610	260,116	161,736	-	(2,635,758)
Interest on long term debt	424,837	-	-	-	(424,837)
Total Governmental activities	26,203,594	1,715,714	599,544	1,424,729	(22,463,607)
Business-type activities:					
Water	5,539,894	4,777,198	-	-	(762,696)
Sewer	1,226,665	1,931,893	-	-	705,228
Sanitation	1,580,195	1,838,959	-	-	258,764
Interest on long term debt	1,063,834	-	-	-	(1,063,834)
Total Business-type activities	9,410,588	8,548,050	-	-	(862,538)
Total	\$ 35,614,182	\$ 10,263,764	\$ 599,544	\$ 1,424,729	\$ (23,326,145)

	Net (Expense) Revenue and Changes in Net Position		
	Governmental Activities	Business-Type Activities	Total
Net (expense) revenue	\$ (22,463,607)	\$ (862,538)	\$ (23,326,145)
General revenues:			
Taxes:			
Sales and use taxes	19,050,968	-	19,050,968
Property taxes	984,869	-	984,869
Franchise and public service taxes	1,442,304	-	1,442,304
Investment income	81,015	18,213	99,228
Gain on sale of property	75,500	-	75,500
Miscellaneous	324,923	219,797	544,720
Transfers	(2,604,348)	2,604,348	-
Total general revenues and transfers	19,355,231	2,842,358	22,197,589
Change in net position	(3,108,376)	1,979,820	(1,128,556)
Net position - beginning of year, restated	42,789,687	(7,582,386)	35,207,301
Adjustment for adoption of GASB 65	-	(299,245)	(299,245)
Net position - end of year	\$ 39,681,311	\$ (5,901,811)	\$ 33,779,500

**CITY OF YUKON
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2013**

	General Fund	Capital Projects Fund	96 Sales Tax Capital Projects Fund	Other Governmental Funds	Total Governmental Funds
Assets:					
Cash and cash equivalents	\$ 721,631	\$ -	\$ -	\$ 1,698,985	\$ 2,420,616
Investments	260,011				260,011
Taxes receivable	1,304,449	-	383,288	4,530	1,692,267
Fines receivable, net of allowance	126,965	-	-	-	126,965
Grants receivable	-	-	-	3,519	3,519
Due from other funds	91,171	-	1,008,741	-	1,099,912
Restricted cash:					
Cash	1,428,035	110,667	502,865	-	2,041,567
Investments	5,450,000	-	445,848	-	5,895,848
Total assets	\$ 9,382,262	\$ 110,667	\$ 2,340,742	\$ 1,707,034	\$ 13,540,705
Liabilities:					
Accounts payable	\$ 163,997	\$ -	\$ 28,756	\$ 25,952	\$ 218,705
Accrued salaries	323,019	-	-	-	323,019
Due to other funds	1,060,341	-	-	-	1,060,341
Total liabilities	1,547,357	-	28,756	25,952	1,602,065
Fund balance:					
Restricted	6,244,559	-	2,311,986	435,921	8,992,466
Committed	47,115	110,667	-	522,421	680,203
Assigned	-	-	-	722,740	722,740
Unassigned	1,543,231	-	-	-	1,543,231
Total fund balances	7,834,905	110,667	2,311,986	1,681,082	11,938,640
Total liabilities and fund balances	\$ 9,382,262	\$ 110,667	\$ 2,340,742	\$ 1,707,034	\$ 13,540,705

The accompanying notes are an integral part of the basic financial statements.

**CITY OF YUKON
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
JUNE 30, 2013**

Total fund balance - all governmental funds

Amounts reported for governmental activities in the statement of net assets are different because: \$ 11,938,640

Land and capital assets, net of accumulated depreciation, are not financial resources and, therefore, are not reported in the funds.

Land and construction in process	11,486,345	
Capital assets	93,088,928	
Less: Accumulated depreciation	(52,650,793)	51,924,480

Long-term liabilities are not due and payable in the current period and are not reported in the funds.

	<i>Current</i>	<i>Non-Current</i>	
Bonds payable	\$ (680,000)	\$ (7,565,000)	
Bonds interest payable	(117,616)	-	
Capital leases payable	(657,070)	(1,904,303)	(10,923,989)

OPEB liability (13,257,820)

Net assets of governmental activities \$ 39,681,311

CITY OF YUKON
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2013

	General Fund	Capital Projects Fund	96 Sales Tax Capital Projects Fund	Other Governmental Funds	Total Governmental Funds
Revenues:					
Sales and use tax	\$ 14,639,079	\$ -	\$ 4,411,889	\$ -	\$ 19,050,968
Taxes	225,911	-	-	984,869	1,210,780
Intergovernmental	302,503	-	247,840	997,183	1,547,526
Franchise tax	1,122,657	-	-	-	1,122,657
Charges for services	236,524	-	-	58,865	295,389
Fines and forfeitures	1,149,117	-	-	-	1,149,117
Licenses and permits	268,037	-	-	-	268,037
Investment income	60,006	52	18,051	2,906	81,015
Rental and royalty income	54,943	5,374	-	1,719	62,036
Donations	-	-	-	511,998	511,998
Sale of property	75,500	-	-	-	75,500
Miscellaneous	319,769	-	-	4,774	324,543
Total revenues	18,454,046	5,426	4,677,780	2,562,314	25,699,566
Expenditures:					
General government	7,925,775	-	29,863	1,107,383	9,063,021
Public safety:	-	-	-	-	-
Police	5,082,185	-	-	73,536	5,155,721
Municipal court	255,106	-	-	-	255,106
Fire	3,394,059	-	-	-	3,394,059
Animal control	2,161	-	-	-	2,161
Public services	1,810,413	-	-	44,374	1,854,787
Cultural and recreation	2,544,508	-	-	116,423	2,660,931
Debt service	-	-	894,649	1,031,885	1,926,534
Capital outlay	2,046,717	57,829	950,910	352,705	3,408,161
Total expenditures	23,060,924	57,829	1,875,422	2,726,306	27,720,481
Excess revenues over (under) expenditures	(4,606,878)	(52,403)	2,802,358	(163,992)	(2,020,915)
Other financing sources (uses):					
Transfers in	2,418,664	-	-	-	2,418,664
Transfers out	(142,049)	-	(4,880,963)	-	(5,023,012)
Total other financing sources and uses	2,276,615	-	(4,880,963)	-	(2,604,348)
Net change in fund balances	(2,330,263)	(52,403)	(2,078,605)	(163,992)	(4,625,263)
Net assets - beginning of year	10,165,168	163,070	4,390,591	1,845,074	16,563,903
Fund balance - end of year	\$ 7,834,905	\$ 110,667	\$ 2,311,986	\$ 1,681,082	\$ 11,938,640

**CITY OF YUKON
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2013**

Net change in fund balances - total governmental funds \$ (4,625,263)

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay	3,408,161	
Depreciation expense	<u>(3,392,971)</u>	15,190

Proceeds from capital lease agreements provide current financial resources to governmental funds, but issuing capital leases increases long-term liabilities in the statement of net assets. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.

Debt principle repayment	821,697	
GO bond principle repayment	<u>680,000</u>	1,501,697

Government-Wide Statement of Activities and Changes in Net Assets report OPEB liabilities in the period incurred. However, Governmental Funds do not pay on this liability. The amount of the change for the OPEB liability recorded in the current period.

	<i>Prior Year</i>	<i>Current Year</i>	
OPEB liability	<u>13,257,820</u>	<u>13,257,820</u>	<u>-</u>

Change in net position of governmental activities \$ (3,108,376)

**CITY OF YUKON
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
JUNE 30, 2013**

	Water/ Sewer Fund	Sanitation Fund	Yukon Municipal Authority	Stormwater Fund	Total Proprietary Funds
Assets:					
Cash and cash equivalents	\$ (1,432,825)	\$ 722,457	\$ 1,277,974	\$ 151,282	\$ 718,888
Accounts receivable, net	-	247,354	733,537	32,242	1,013,133
Restricted assets:					
Cash	1,820	-	-	-	1,820
Investments	359,220	-	16,965,630	-	17,324,850
Capital assets:					
Land	-	6,735	91,005	-	97,740
Construction in progress	-	-	327,401	-	327,401
Capital assets, net	-	1,179,108	10,488,699	-	11,667,807
Other assets:					
Bond issuance costs (net of amortization)	-	-	609,727	-	609,727
Total assets	\$ (1,071,785)	\$ 2,155,654	\$ 30,493,973	\$ 183,524	\$ 31,761,366
Liabilities:					
Accounts payable	\$ 166,283	\$ 36,193	\$ -	\$ 681	\$ 203,157
Accrued salaries	27,137	12,434	-	1,763	41,334
Accrued compensated absences, current	167,648	77,116	-	15,271	260,035
Notes payable, current	-	-	113,287	-	113,287
Payable from restricted assets:					
Bond interest payable, current	-	-	434,000	-	434,000
Bonds payable, current	-	-	3,255,000	-	3,255,000
Customer deposits payable	368,833	-	-	-	368,833
Notes payable, non-current	-	-	482,531	-	482,531
Bonds payable, non-current	-	-	32,505,000	-	32,505,000
Total liabilities	729,901	125,743	36,789,818	17,715	37,663,177
Net position:					
Invested in capital assets, net of related debt	-	1,185,843	(14,136,094)	-	(12,950,251)
Restricted	359,220	-	3,109,357	-	3,468,577
Unrestricted	(2,160,906)	844,068	4,730,892	165,809	3,579,863
Total net position	(1,801,686)	2,029,911	(6,295,845)	165,809	(5,901,811)
Total liabilities and net position	\$ (1,071,785)	\$ 2,155,654	\$ 30,493,973	\$ 183,524	\$ 31,761,366

CITY OF YUKON
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
YEAR ENDED JUNE 30, 2013

	Water/ Sewer Fund	Sanitation Funds	Yukon Municipal Authority	Stormwater Funds	Total Proprietary Funds
Operating revenues:					
Water revenues	\$ -	\$ -	\$ 4,777,198	\$ -	\$ 4,777,198
Sewer revenues	-	-	1,668,817	263,076	1,931,893
Sanitation revenues	-	1,838,959	-	-	1,838,959
Total operating revenues	-	1,838,959	6,446,015	263,076	8,548,050
Operating expense:					
Personal services	1,540,440	822,259	-	121,928	2,484,627
Materials and supplies	518,198	199,899	-	8,518	726,615
Other charges and services	3,046,908	334,342	18,029	48,583	3,447,862
Depreciation and amortization	-	223,695	1,463,956	-	1,687,651
Total operating expenses	5,105,546	1,580,195	1,481,985	179,029	8,346,755
Operating income before non-operating revenues, expenses and transfers	(5,105,546)	258,764	4,964,030	84,047	201,295
Non-operating revenues (expenses)					
Investment income	360	-	17,681	172	18,213
Interest expense	-	-	(1,063,834)	-	(1,063,834)
Other revenues (expense)	2,038	25,593	190,684	1,483	219,798
Total nonoperating revenues (expenses)	2,398	25,593	(855,469)	1,655	(825,823)
Income (loss) before operating transfers	(5,103,148)	284,357	4,108,561	85,702	(624,528)
Transfers in	6,025,704	1,212,085	4,880,963	6,698	12,125,450
Transfers out	(2,179,171)	(459,248)	(6,826,433)	(56,250)	(9,521,102)
Change in net position	(1,256,615)	1,037,194	2,163,091	36,150	1,979,820
Net position - beginning of year	(545,071)	992,717	(8,159,691)	129,659	(7,582,386)
<i>Adjustment for adoption of GASB 65</i>	-	-	(299,245)	-	(299,245)
Net position at end of year	\$ (1,801,686)	\$ 2,029,911	\$ (6,295,845)	\$ 165,809	\$ (5,901,811)

**CITY OF YUKON
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
YEAR ENDED JUNE 30, 2013**

	Water/ Sewer Fund	Sanitation Fund	Yukon Municipal Authority	Stormwater Fund	Total Proprietary Funds
Cash flows operating activities:					
Cash received from customers	\$ -	\$ 1,780,751	\$ 6,424,500	\$ 236,742	\$ 8,441,993
Cash payments to suppliers	(3,612,026)	(541,734)	-	(57,986)	(4,211,746)
Cash payments to employees	(1,567,030)	(802,116)	(18,029)	(120,193)	(2,507,368)
Other operating revenues	8,666	-	-	-	8,666
Net cash provided (used) by operating activities	(5,170,390)	436,901	6,406,471	58,563	1,731,545
Cash flows from non-capital financing activities:					
Non-capital contributions	-	25,593	190,684	1,483	217,760
Transfers from other funds	6,025,704	1,212,085	4,880,963	6,698	12,125,450
Transfers to other funds	(2,179,171)	(459,248)	(6,826,433)	(56,250)	(9,521,102)
Net cash provided (used) by non-capital financing activities	3,846,533	778,430	(1,754,786)	(48,069)	2,822,108
Cash flows from capital and related financing activities:					
Acquisition and construction of capital assets	-	(1,112,702)	(2,008,284)	-	(3,120,986)
Issuance of revenue bonds	-	-	15,000,000	-	15,000,000
Principal paid on bonds, notes and lease obligations	-	-	(2,863,398)	-	(2,863,398)
Interest paid on bonds, notes, and lease obligations	-	-	(939,477)	-	(939,477)
Transfers to other funds for capital expenditures	-	-	-	-	-
Net cash provided (used) by capital and related financing activities	-	(1,112,702)	9,188,841	-	8,076,139
Cash flows from investing activities:					
Purchase of investments	-	-	(12,546,885)	-	(12,546,885)
Investment income	2,039	-	17,681	172	19,892
Net cash provided (used) by investing activities	2,039	-	(12,529,204)	172	(12,526,993)
Net increase (decrease) in cash and cash equivalents	(1,321,818)	102,629	1,311,322	10,666	102,799
Cash and cash equivalents at beginning of year	(109,187)	619,828	(33,348)	140,616	617,909
Cash and cash equivalents at end of year	\$ (1,431,005)	\$ 722,457	\$ 1,277,974	\$ 151,282	\$ 720,708
Reconciliation of Cash and Cash Equivalents to the Statement of Net Assets					
Cash and cash equivalents	\$ (1,432,825)	\$ 722,457	\$ 1,277,974	\$ 151,282	\$ 718,888
Restricted assets, cash	1,820	-	-	-	1,820
Cash and cash equivalents at end of year	\$ (1,431,005)	\$ 722,457	\$ 1,277,974	\$ 151,282	\$ 720,708
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:					
Operating income (loss)	\$ (5,105,546)	\$ 258,764	\$ 4,964,030	\$ 84,047	\$ 201,295
Adjustments to reconcile operating income (loss) to Net cash provided (used) by operating activities					
Depreciation	-	223,695	1,463,956	-	1,687,651
Changes in assets and liabilities:					
(Increase) decrease in accounts receivable	-	(58,208)	(21,515)	(26,334)	(106,057)
Increase (decrease) in accounts payable	(46,920)	(7,493)	-	(885)	(55,298)
Increase (decrease) in accrued salaries	(54,621)	2,329	-	854	(51,438)
Increase (decrease) in compensated absences	28,031	17,814	-	881	46,726
Increase (decrease) in liability for meter deposits	8,666	-	-	-	8,666
Total adjustments	(64,844)	178,137	1,442,441	(25,484)	1,530,250
Net cash provided (used) by operating activities	\$ (5,170,390)	\$ 436,901	\$ 6,406,471	\$ 58,563	\$ 1,731,545

**CITY OF YUKON
STATEMENT OF FIDUCIARY NET ASSETS
FIDUCIARY FUNDS
JUNE 30, 2013**

	Total Agency Funds
Assets:	
Cash and cash equivalents	\$ 382,500
Total assets	<u>382,500</u>
Liabilities:	
Escrow liability	342,930
Due to other funds	<u>39,570</u>
Total liabilities	<u>\$ 382,500</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF YUKON
Yukon, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting and reporting framework and the more significant accounting principles and practices of the City of Yukon, Oklahoma ("City") are discussed in subsequent section of this note. The remainder of the notes is organized to provide explanations, including required disclosures of the City's financial activities for the fiscal year ended June 30, 2013. The City operates under a charter with a Council-Manager form of government.

A. Reporting Entity

The government is a municipal corporation governed by an elected five-member council. As required by generally accepted accounting principles, these financial statements present the government and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities are, in substance, part of the government's operations and so data from these units are combined with data of the primary government.

Fund Types and Major Funds

Major Governmental Funds

General Fund

Reported as the primary fund of the City. This fund is used to account for all financial resources not reported in other funds.

Capital Projects Fund

Accounts for the capital expenditures funded from a variety of sources, including bond proceeds, grants, or gas royalty income

96 Sales Tax Capital Projects Fund – accounts for capital expenditures using the proceeds of the 1996 Sales Tax. This fund also pays back debt of the 1996 Sales Tax Revenue Bonds.

Non-Major Governmental Funds

Debt Service Funds – accounts for the accumulation of resources for, and the payment of, governmental activities debt principal, interest and related costs.

Special Revenue Funds – accounts for revenues derived from specific taxes or other sources that are designated to finance particular functions or activities of the City.

Yukon Community Support Fund – accounts for funds for community activities and events. This fund operates on a calendar year basis. Included in the City's statement is the trial balance for December 31, 2012.

Community Development Block Grant Fund – accounts for CDBG funds received by the City.

Major Proprietary Funds

Water and Sewer Enterprise Fund – accounts for operating expenses related to providing water and sewer services.

Sanitation Enterprise Fund – collects all revenues and pays all expenses associated with providing sanitation services.

Yukon Municipal Authority – collects the revenues related to water and sewer operations. The Authority also issues debt for capital acquisitions related to water and sewer operations.

Stormwater Fund – accounts for operating expenses related to stormwater operating activities.

CITY OF YUKON
Yukon, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013

Fiduciary Component Units (reported in fiduciary financial statements)

Agency Fund

Accounts for fiduciary assets held by the City in a custodial capacity as an agent on behalf of others. The City's Agency Fund is used to account for various deposits and bail bonds.

Due to restrictions of the state constitution relating to the issuance of municipal debt, public trusts are created to finance City services with revenue bonds or other non-general obligation financing and provide for multi-year contracting. Financing services provided by these public trusts are solely for the benefit of the City. Public trusts created to provide financing services are blended into the City's primary government as an integral part of City operations although retaining separate legal identity. Component units that do not meet the criteria for blending are reported discretely. The City blends all component units.

B. Basic Financial Statements

The City's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements, which provide a more detailed level of financial information. Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting.

Government-wide Financial Statements

The government-wide financial statements include the statement of net position and statement of activities. These statements report financial information for the City as a whole excluding fiduciary activities. The statements distinguish governmental activities, generally supported by taxes and City general revenues, from business-type activities, generally financed in whole or in part with fees charged to external customers. Individual funds are not displayed by the statements.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services with usage fees, fines and forfeitures, and other charges to users of the City's services; (2) operating grants and contributions which finance annual operating activities; and (3) capital grants and contributions which fund the acquisition, construction, or rehabilitation of capital assets. Taxes and other revenues sources not properly included with program revenues are reported as general revenues.

Fund Financial Statements

Fund financial statements are provided for governmental, proprietary, and fiduciary funds. Major individual governmental and enterprise funds are reported in separate columns with composite columns for non-major funds.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The financial statements of the City are prepared in accordance with accounting principles generally accepted in the United States (U.S. GAAP). The City's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements and applicable Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless they conflict with GASB pronouncements. The City's reporting entity does not apply FASB pronouncements or APB opinions issued after November 30, 1989.

CITY OF YUKON
Yukon, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013

The government-wide statements report using the economic resources measurements focus and the accrual basis of accounting. Reimbursements are reported as reductions to expenses. Proprietary and fiduciary fund financial statements and financial statements of the City's component units also report using the same focus and basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The City considered revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenses are recorded when the related fund liability is incurred.

Major revenue sources susceptible to accrual include: sales and use taxes and intergovernmental revenues. In general, other revenues are recognized when cash is received.

Operating income reported in the proprietary fund financial statements includes revenues and expenses related to the primary, continuing operations of the fund. Principal operating revenues for proprietary funds are charges to customers for sales or services. Principal operating expenses are the costs of provided goods or services and include administrative expenses and depreciation of capital assets. Other revenues and expenses are classified as non-operating in the financial statements.

C. Budget Policy and Practice

Budget Approval

The City Manager submits an annual budget to the City Council in accordance with the Oklahoma Municipal Budget Act. The budget is presented to the Commission for review, and public hearings are held to address priorities and the allocation of resources. In June, the Council adopts the annual fiscal year budgets for City's operating funds. Budget amendments or supplements may be made during the year when unexpected modifications are required in estimated revenues and appropriations. Budget amendments are recommended by the City Manager and must be approved by the Council. Public trusts submit budgets and other planning documents to their respective governing bodies. Other funds budgeted on a project-length basis are also subjected to the Council review and approval process.

Basis of Budgeting

Each fund's appropriated budget is prepared on a detailed line item basis. Revenues are budgeted by source. Expenditures are budgeted by department and object class as follows: personal services, other services and charges, supplies, capital outlay, transfers, and debt service. The legal level of control is by department within a fund. Expenditures may not exceed appropriations at this level. Within these control levels, management may transfer appropriations without Commission approval. Revisions to the budget were made throughout the year.

The budgets for operating funds and proprietary funds are prepared on the cash basis. Revenues are budgeted in the year they are expected to be received. Expenses are budgeted in the year they are expected to be paid.

D. Policies Related to Assets, Liabilities and Equity

1. Deposits and Investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

CITY OF YUKON
Yukon, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013

For purposes of the statement of cash flows, cash and cash equivalents include restricted assets in revenue bond and restricted construction fund accounts at the trustee bank.

Investments are stated at cost, which approximates market unless otherwise indicated.

2. Restricted Assets

Certain proceeds of enterprise fund revenue bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because their use is limited by applicable bond covenants.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as needed.

3. Fair Value of Financial Instruments

The City's financial instruments include cash and cash equivalents, investments, accounts receivable and accounts payable. The City's estimates of the fair value of all financial instruments do not differ materially from the aggregate carrying values of its financial instruments recorded in the accompanying balance sheet. The carrying amount of these financial instruments approximates fair value because of the short maturity of these instruments.

4. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

5. Accounts Receivable

Significant receivables for governmental activities include sales and use tax receivables and property tax receivables. Business-type receivables consist mainly of amount due from customers for utility services. Certain enterprise funds report accounts receivable net of an allowance for uncollectible accounts. The allowance amount is estimated using accounts receivable past due more than 60 to 90 days.

6. Capital Assets and Depreciation

The City's property, plant, equipment, and infrastructure with useful lives of more than one year are stated at historical cost, or estimated historical cost if actual is unavailable, and comprehensively reported in the government-wide financial statements. Prior to July 1, 2002, governmental funds' infrastructure assets were not capitalized. These assets (back to July 1, 1980) will be valued at estimated historical cost. The City capitalized some of the infrastructure assets in the fiscal year June 30, 2005; while the remaining infrastructure assets were valued and capitalized in the fiscal year June 30, 2007, complying with GASB 34 standards.

Proprietary and component unit capital assets are also reported in their respective fund and combining component units' financial statements.

Donated assets are stated at fair value on the date donated. The City capitalizes assets with cost of \$5 thousand or more as purchase and construction outlays occur. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized.

CITY OF YUKON
Yukon, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013

Capital assets, including those of component units, are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations.

Estimated useful lives, in years, for depreciable assets are as follows:

Buildings	40 years
Building Improvements	20-40 years
Vehicles	5 years
Office Equipment	7 - 10 years
Computer Equipment	5 years
Infrastructure	25 - 50 years

Costs incurred during construction of long-lived assets are recorded as construction in progress and are not depreciated until placed in service.

7. Compensated Absences

City employees are granted vacation and sick leave based upon length of employment. In the event of termination, the employee is paid for accumulated vacation leave (maximum 500 hours). Payment of sick leave is restricted to retiring employees who can be paid up to 120 days of accumulated benefits and are limited to maximum compensation equivalent of 33 to 68 days. Compensated absences are reported as accrued in the government-wide, proprietary, and fiduciary financial statements. Governmental funds report compensated absences payable to employees.

8. Long-term Obligations

The accounting treatment of long-term debt depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

All long-term debt to be repaid from governmental and business-type resources are reported as liabilities in the government-wide statements. The long-term debt consists primarily of notes payable, accrued compensated absences, and a court-assessed judgment.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as revenue and payment of principle and interest reported as expenditures. The accounting for proprietary fund is the same in the fund statements as it is in the government-wide statements.

9. Net Position/Fund Balance

In the government-wide financial statement, net position represents the difference between assets and liabilities. Net position invested in capital assets, net of related debt, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction, or improvement of those assets. Net position is reported as restricted when limitations on their use change the nature or normal understanding of the availability of the asset. Such constraints are either externally imposed by creditors, contributors, grantors, laws or other governments, or are imposed by law through constitutional provisions or enabling legislation.

In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for specific purposes versus availability of appropriation. An important distinction that is made in reporting fund

CITY OF YUKON
Yukon, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013

balance is between amounts that are considered *nonspendable* (i.e., fund balance associated with assets that are *not in spendable form*, such as inventories or prepaid items, long-term portions of loans and notes receivable, or items that are legally required to be maintained intact (such as the corpus of a permanent fund)) and those that are *spendable* (such as fund balance associated with cash, investments or receivables).

Amounts in the *spendable* fund balance category are further classified as *restricted*, *committed*, *assigned* or *unassigned*, as appropriate.

Restricted fund balance represents amounts that are constrained either externally by creditors (such as debt covenants), grantors, contributors or laws or regulations of other governments; or by law, through constitutional provisions or enabling legislation.

Committed fund balance represents amount that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts), but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment. The City Ordinance is the highest level of decision-making authority of the City.

Assigned fund balance represents amounts that are *intended* to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances includes all remaining spendable amounts (except negative balances) that are reported in governmental funds *other than the general fund*, that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purpose in accordance with the provisions of the standard.

Unassigned fund balance is the residual classification for the general fund. It represents the amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

10. Resource Use Policy

It is in the City's policy for all funds that when an expenditure/expense is incurred for purposes for which both restricted and unrestricted resources, including fund balances, are available, the City considers restricted amounts to be spent first before any unrestricted amounts are used. Furthermore, it is the City's policy that when an expenditure/expense is incurred for purposes for which committed, assigned, or unassigned resources, including fund balances, are available, the City considers committed amounts to be spent first, followed by assigned amounts and lastly unassigned amounts.

11. Interfund Balances

Generally, outstanding balances between funds reported as due to/due from other funds include outstanding charges by one fund to another for services or goods or miscellaneous receivables/payables between funds. Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year and are described as due to/due from other funds.

CITY OF YUKON
Yukon, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013

2. ASSETS AND LIABILITIES

A. Deposits and Investments

Custodial Credit Risk

Custodial credit risk for deposits is the risk that in the event of a bank failure, the City's deposits may not be returned or the City will not be able to recover collateral securities in the possession of an outside party. The City's deposits are secured by collateral values at market or par, whichever is lower, less the amount covered by the Federal Deposit Insurance Corporation (FDIC). Deposited funds may be invested in certificates of deposit in institutions with an established record of fiscal health and service.

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Investments held for longer periods are subject to increased risk of adverse interest rate changes

The investments held at June 30, 2013 are as follows:

Type	Weighted Average Maturity (Months)	Credit Rating	Market Value	Cost
Investments				
Money Market	N/A	AAAm	\$ 16,965,630	\$ 16,965,630
Certificate of deposit	8.57	N/A	9,640,997	9,640,997
Total investments			<u>\$ 26,606,627</u>	<u>\$ 26,606,627</u>

<u>Reconciliation to Statement of Net Position</u>	
Governmental activities	\$ 9,281,777
Business-type activities	17,324,850
	<u>\$ 26,606,627</u>

CITY OF YUKON
Yukon, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013

B. Capital Assets

Primary Government capital asset activity for the year ended is as follows:

Governmental Activities

	Balance June 30, 2012	Additions	Retirements/ Adjustments	Balance June 30, 2013
Capital assets				
Land	\$ 2,974,338	\$ -	\$ -	\$ 2,974,338
Construction in progress	8,022,227	489,780	-	8,512,007
Infrastructure	67,133,257	1,007,332	-	68,140,589
Buildings and improvements	12,635,133	-	-	12,635,133
Furniture, fixtures and equipment	5,390,401	571,862	-	5,962,263
Vehicles	5,011,756	1,339,187	-	6,350,943
Total capital assets	101,167,112	3,408,161	-	104,575,273
Less accumulated depreciation	(49,257,822)	(3,392,971)	-	(52,650,793)
Capital assets, net	<u>\$ 51,909,290</u>	<u>\$ 15,190</u>	<u>\$ -</u>	<u>\$ 51,924,480</u>

Business-type Activities

	Balance June 30, 2012	Additions	Retirements	Balance June 30, 2013
Capital assets				
Land	\$ 97,740	\$ -	\$ -	\$ 97,740
Construction in progress	327,401	-	-	327,401
Infrastructure	32,565,616	1,076,299	-	33,641,915
Buildings and improvements	141,002	-	-	141,002
Furniture, fixtures and equipment	824,071	1,057,705	-	1,881,776
Vehicles	1,249,170	986,984	-	2,236,154
Total capital assets	35,205,000	3,120,988	-	38,325,988
Less accumulated depreciation	(24,994,165)	(1,238,875)	-	(26,233,040)
Capital assets, net	<u>\$ 10,210,835</u>	<u>\$ 1,882,113</u>	<u>\$ -</u>	<u>\$ 12,092,948</u>

CITY OF YUKON
Yukon, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013

Business-type Activities by Fund

June 30, 2013

	Yukon Municipal Authority	Sanitation Fund	Total
Capital assets			
Land	\$ 91,005	\$ 6,735	\$ 97,740
Construction in progress	327,401	-	327,401
Infrastructure	33,580,469	61,444	33,641,913
Buildings and improvements	141,002	-	141,002
Furniture, fixtures and equipment	298,134	1,583,642	1,881,776
Vehicles	1,659,172	576,982	2,236,154
Total capital assets	36,097,183	2,228,803	38,325,986
Less accumulated depreciation	(25,190,078)	(1,042,960)	(26,233,038)
Capital assets, net	<u>\$ 10,907,105</u>	<u>\$ 1,185,843</u>	<u>\$ 12,092,948</u>

Depreciation expense

Depreciation expense was charged to functions of the primary government as follows:

Governmental activities:

General government	\$ 418,072
Public safety:	
Police	620,913
Fire	345,121
Animal control	16,984
Public service	1,595,202
Culture and recreation	396,679

Governmental activities depreciation expense 3,392,971

Business-type activities:

Water and sewer	1,015,180
Sanitation	223,695

Business-type activities depreciation expense 1,238,875

Total depreciation expense \$ 4,631,846

**CITY OF YUKON
Yukon, Oklahoma**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013**

C. Long-term Debt and Capitalized Leases

The City has entered into general obligation bonds payable, revenue bonds payable and capitalized leases. The lease agreements met the criteria of a capital lease as defined by FASB Statement No. 13, *Accounting for Leases*, which defines a capital lease generally as one which transfers benefits and risks of ownership to the lessee. Capital lease payments have been reclassified and are reflected as debt service expenditures in the financial statements for the governmental funds. These expenditures are reported as expenditures on the fund financial statements.

Governmental Activities

Capitalized Leases

In March 2012, the City entered into a master lease agreement payable to Arvest bank in the amount of \$1,568,555 for the purchase of equipment. Terms of the lease are 60 monthly installments of \$28,359.49 at a stated interest of 3.25%. \$ 1,199,947

In March 2012, the City entered into a capital lease agreement payable in the amount of \$1,700,000 for the purchase of sanitation equipment. Terms of the lease are 60 monthly installments of \$30,736 at a stated interest rate of 3.25%. 1,300,503

In May 2012, the City entered into a capital lease for the purchase of a new street sweeper. The total cost of the equipment was \$159,950, The City made an \$80,000 down payment. The remaining balance is financed over four years with annual payments at 2.75%. 60,923

Total Governmental Capital Leases Payable \$ 2,561,373

**CITY OF YUKON
Yukon, Oklahoma**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013**

Governmental Activities, continued

Bonds Payable

On December 9th, 2003, the voters of the City of Yukon approved an ordinance authorizing the issuance of general obligation bonds for improvements to streets, bridges, water systems, and sanitary sewer systems. On March 1, 2004, the City issued \$4.5 million of City of Yukon General Obligation Bonds, Series 2004 for the construction and improvement of City streets and bridges. Interest on the bonds is payable semi-annually on March 1st and September 1st, commencing on March 1, 2005, at rates ranging from 3 to 4.25%. The bonds will be repaid with ad valorem taxes collected on real property of taxpayers in the City of Yukon, Oklahoma

\$ 2,620,000

On December 9th, 2003, the voters of the City of Yukon approved an ordinance authorizing the issuance of general obligation bonds for improvements to streets, bridges, water systems, and sanitary sewer systems. On January 1, 2005, the City issued \$3.9 million of City of Yukon General Obligation Bonds, Series 2005 for the construction and improvement of City streets, bridges, water and sewer systems. Interest on the bonds is payable semi-annually on March 1st and September 1st commencing on March 1, 2006, at rates ranging from 3.50 to 4.25%. The bonds will be repaid with ad valorem taxes collected on real property of taxpayers in the City of Yukon, Oklahoma

2,465,000

On December 9th, 2003, the voters of the City of Yukon approved an ordinance authorizing the issuance of general obligation bonds for improvements to streets, bridges, water systems, and sanitary sewer systems. On January 1, 2006, the City issued \$4.6 million of City of Yukon General Obligation Bonds, Series 2006 for the construction and improvement of City streets, bridges, water and sewer systems. Interest on the bonds is payable semi-annually on March 1st and September 1st commencing on March 1, 2007, at rates ranging from 3.70 to 5.0%. The bonds will be repaid with ad valorem taxes collected on real property of taxpayers in the City of Yukon, Oklahoma

3,160,000

Total Governmental Activities Bonds Payable \$ 8,245,000

Total Governmental Activities Long Term Debt \$ 10,806,373

**CITY OF YUKON
Yukon, Oklahoma**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013**

Business-type Activities

Notes Payable

Yukon Municipal Authority established a line of credit with Arvest Bank for the purchase of equipment. Each draw on the line is a separate borrowing of the YMA. During the year, there were three purchases issued totaling \$611,910 at a prevailing rate of 2.5% at June 30, 2013.

\$ 595,818

Total Notes Payable

\$ 595,818

Bonds Payable

January 15, 2005 the City, through the Yukon Municipal Authority, issued \$3.080 million of Sales Tax and Utility System Revenue Bonds, Series 2005A and \$11.180 million of Sales Tax and Utility System Revenue Bonds, Series 2005B. Interest on these bonds is payable semi-annually on June 1st and December 1st at rates ranging from 4.25 to 5%.

\$ 5,090,000

April 1, 2007 the City, through the Yukon Municipal Authority, issued \$7.575 million of Sales Tax and Utility System Revenue Bonds, Series 2007. Interest on these bonds is payable semi-annually on January 1st and July 1st at rates ranging from 4.125 to 5%.

5,615,000

June 1, 2010 the City, through the Yukon Municipal Authority, issued \$4.430 million of Sales Tax and Utility System Revenue and Refunding Bonds, Series 2010. Interest on the bonds is payable semi-annually on June 1st and December 1st at rates ranging from 2 to 3.5%.

3,095,000

January 1, 2011 the City, through the Yukon Municipal Authority, issued \$7.500 million of Sales Tax and Utility System Revenue Bonds, Series 2011. Interest on the bonds is payable semi-annually on January 1st and July 1st at rates ranging from 1 to 5.15%.

6,960,000

December 6, 2012 the City, through the Yukon Municipal Authority, issued \$6,500,000 of Sales Tax and Utility System Revenue Bonds, Series 2012. Interest on the bonds is payable semi-annually on January 1st and July 1st at a 2% coupon rate.

6,500,000

February 13, 2013 the City, through the Yukon Municipal Authority, issued \$8,500,000 of Sales Tax and Utility System Revenue Bonds, Series 2013. Interest on the bonds is payable semi-annually on January 1st and July 1st with an interest rate of 2%.

8,500,000

Total Bonds Payable

\$ 35,760,000

Total Business-type Activities Debt Payable

\$ 36,355,818

CITY OF YUKON
Yukon, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013

Changes in Long-Term Debt

The following is a summary of changes in long-term debt for the year ended June 30, 2013:

	Balance June 30, 2012	Issued	Retired	Balance June 30, 2013	Current Portion
Governmental Activities					
General obligation bonds	\$ 8,925,000	\$ -	\$ (680,000)	\$ 8,245,000	\$ 680,000
Lease obligations	3,383,070	-	(821,697)	2,561,373	657,077
Total Governmental Activities	12,308,070	-	(1,501,697)	10,806,373	1,337,077
Business-type Activities					
Revenue bonds	22,615,000	15,000,000	(1,855,000)	35,760,000	3,255,000
Notes payable	1,604,216	611,910	(1,620,308)	595,818	113,287
Total Business-type Activities	24,219,216	15,611,910	(3,475,308)	36,355,818	3,368,287
Total Primary Government Long-term debt	\$ 36,527,286	\$ 15,611,910	\$ (4,977,005)	\$ 47,162,191	\$ 4,705,364

Maturities of long-term debt are as follows:

Year Ending June 30,	Governmental Activities				
	Capital Leases Payable		Bonds Payable		Total
	Principal	Interest	Principal	Interest	
2014	\$ 657,077	\$ 73,728	\$ 680,000	\$ 24,488	\$ 1,435,293
2015	678,646	51,939	680,000	25,150	1,435,735
2016	700,923	29,662	680,000	25,828	1,436,413
2017	524,727	7,132	680,000	26,525	1,238,384
2018	-	-	680,000	26,965	706,965
2019-2023	-	-	3,400,000	139,608	3,539,608
2024-2026	-	-	1,445,000	59,513	1,504,513
	\$ 2,561,373	\$ 162,461	\$ 8,245,000	\$ 328,077	\$ 11,296,911

**CITY OF YUKON
Yukon, Oklahoma**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013**

Business Type Activities

Year Ending June 30,	Notes Payable		Bond Payable		Total
	Principal	Interest	Principal	Interest	
2014	113,287	13,603	2,870,000	1,110,383	4,107,273
2015	116,152	10,738	2,910,000	1,064,781	4,101,671
2016	119,089	7,801	2,985,000	987,356	4,099,246
2017	122,101	4,789	3,080,000	900,203	4,107,093
2018	125,189	1,702	3,160,000	815,858	4,102,749
2019-2023	-	-	16,415,000	2,602,564	19,017,564
2024-2028	-	-	2,745,000	784,588	3,529,588
2029-2031	-	-	1,595,000	167,117	1,762,117
	<u>\$ 595,818</u>	<u>\$ 38,633</u>	<u>\$ 35,760,000</u>	<u>\$ 8,432,850</u>	<u>\$ 44,827,301</u>

**CITY OF YUKON
Yukon, Oklahoma**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013**

D. Internal balances

Internal balances and activity are detailed below. All internal balances and activity have been eliminated in the statements of net position and statement of activities, respectively.

96 Sales Tax Capital Projects fund	\$	1,099,911	\$	-
Municipal Court		-		39,571
96 Sales Tax Capital Projects fund				
General Fund		-		1,099,911
Municipal Court				
General Fund		39,571		-
	\$	<u>1,139,482</u>	\$	<u>1,139,482</u>

		<u>Transfers From</u>		<u>Transfers To</u>
General Fund				
Water & Sewer	\$	1,903,165	\$	71,844
Sanitation		459,249		63,507
Stormwater		56,250		6,698
Yukon Municipal Authority		-		-
96 Sales Tax Capital Projects fund				
Yukon Municipal Authority		-		4,880,963
Water & Sewer				
General Fund		71,844		1,903,165
Yukon Municipal Authority		5,953,860		-
Sanitation		-		276,006
Sanitation				
General Fund		63,507		459,249
Water & Sewer		276,006		-
Yukon Municipal Authority		872,573		-
Yukon Municipal Authority				
Water & Sewer		-		5,953,860
Sanitation		-		872,573
96 Sales Tax Capital Projects fund		4,880,963		-
Stormwater				
General fund		6,698		56,250
Yukon Municipal Authority		-		-
	\$	<u>14,544,115</u>	\$	<u>14,544,115</u>

**CITY OF YUKON
Yukon, Oklahoma**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013**

3. OTHER INFORMATION

A. Employee Retirement System and Plan

The City participates in three employee pension systems as follows:

Name of Plan	Type of Plan
Oklahoma Municipal Retirement Fund	Agent Multiple Employer – Defined Benefit Plan
Oklahoma Police Pension and Retirement Fund	Cost Sharing Multiple Employer – Defined Benefit Plan
Oklahoma Firefighter Pension and Retirement Fund	Cost Sharing Multiple Employer – Defined Benefit Plan

Oklahoma Municipal Retirement Fund

Plan Description

The City contributes to a cost-sharing, multiple-employer defined benefit pension plan adopted by the City and administered by the Oklahoma Municipal Retirement System, which was established to administer pension plans for municipal employees. At June 30, 2013, 134 active employees were participating in the plan and 99 non-active participants. The City's contribution to the fund for these participants was based on 22.21% of covered salaries and totaled \$1,593,368 for the year ended June 30, 2013. Employees have no contribution requirements.

The Plan is available to all full-time, employees of the City or Authority, except police, firefighters, and other employees who are covered under another approved system. The Plan has no probationary period. Employees vest after 5 years of qualified service.

Final average compensation of the plan is calculated as the average of the five highest consecutive years of salaries out of the last 10 years of service.

Funding Status and Progress

As of March 2013, the date of most recently completed actuarial valuation, the Plan reported the following:

Actuarial Valuation Date	Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a % of Covered Payroll (b-a/c)
01/01/13	15,712,879	23,352,558	7,639,679	67.3%	6,361,555	120.1%
01/01/12	14,259,106	22,120,329	7,861,224	64.5%	5,653,615	139.0%

Oklahoma Police and Firefighter's Pension and Retirement Systems

Plan Description

The City participates in two statewide, cost-sharing, multiple-employer defined benefit plans on behalf of police officers and firefighters. The table below is a summary of eligibility factors contribution methods, and benefit provisions.

These two systems are administered by agencies of the State of Oklahoma and funded by contributions from participants, employers, insurance premium taxes, and state appropriations as necessary.

CITY OF YUKON
Yukon, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013

	Oklahoma Firefighter's Pension and Retirement System	Oklahoma Police Pension and Retirement System
Eligibility to participate	All full-time or voluntary firefighters of a participating municipality hired before age 45.	All full-time officers employed by a participating municipality; not less than 21 years of age or more than 45 years of age when hired
Authority establishing contribution obligations and benefits	State Statute	State Statute
Plan member's contribution rate	0% of covered payroll	8% of covered payroll
City's contribution rate	\$60 per year, per firefighter (volunteer)	13% of covered payroll
Period required to vest	10 years	10 years
Benefits and eligibility for distribution (full time)	20 years credited service, 2 1/2% of final average salary multiplied by the years of credited service with a maximum of 30 years considered; if vested, at or after age 50, or after 10 but before 20 years of credited service, with reduced benefits.	20 years credited service, 2 1/2% of final average salary multiplied by the years of credited service with a maximum of 30 years considered; if vested, at or after age 50, or after 10 but before 20 years of credited service, with reduced benefits.
Benefits and eligibility for distribution (volunteer)	20 years credited service equal to \$7.53 per month per year of service, with a maximum of 30 years considered.	NA
Deferred retirement option	Yes, 20 years credited service with continued service for 30 or more years.	Yes, 20 years credited service with option to participate in deferred option plan for a maximum of 5 years
<i>Annual Required Contributions</i>		
Provision for:		
Cost of living adjustment	Yes, if vested by 5/83	Yes
Death (duty, non-duty, post retirement)	Yes	Yes
Disability (duty, non-duty)	Yes	Yes
Cost of living allowances	Yes	Yes
Valuation Date	7/1/13	7/1/13
Actuarial cost method	Individual entry age normal	Individual entry age

**CITY OF YUKON
Yukon, Oklahoma**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013**

Amortization method/period	Level dollar 30 years, open	Level dollar 30 years, open
Actuarial assumptions:		
Investment rate of return	7.5%	7.5%
Projected salary increases	5.0% - 19.0%	4.0% - 10.0%
Post retirement benefit increases	2.0%	2.0%
Inflation	3.0%	3.0%
Other	1994 group annuity table set forward 1 year for men and back 2 years for women	1994 group annuity table set forward 1 year for men and 2 years for women

Employer contribution rates are determined by Oklahoma State Statute.

B. Other Post-Employment Benefits

Plan Description: City provides post-retirement benefit options for health care, prescription drug, dental and vision benefits for retired employees and their dependents that elect to make required contributions. The benefits are provided in accordance with State law, police and firefighter's union contracts and the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). The relationship for these benefits is not formalized in a contract or plan document, only a few sentences in the administrative policy. These benefits are considered for accounting purposes to be provided in accordance with a single employer substantive plan. A substantive plan is one in which the plan terms are understood by the City and plan members. This understanding is based on communications between the employers and plan member and the historical pattern of practice with regard to the sharing of benefit costs. Substantially all of the government's employees may become eligible for those post-retirement benefits if they reach normal retirement age while working for the City. As of June 30, 2012, 12 retired employees are receiving benefits under this plan.

Funding Policy. The contribution requirement of the City is an implicit subsidy. The implicit subsidy is not a direct payment from the employer on behalf of the member but rather stems from retiree contribution levels that are less than the claims cost at retiree ages. Since claims experience for employees and non-Medicare eligible retirees are pooled when determining premiums, these retired members pay a premium based on a pool of members that, on average, are younger and healthier. There is an implicit subsidy from the employee group since the premiums paid by the retirees are lower than they would have been if the retirees were insured separately. The subsidies are valued using the difference between the age-based claims costs and the premium paid by the retiree. The amount required to fund the implicit rate is based on projected pay-as-you-go financing requirements. For fiscal year 2012, the City contributed 70% of premiums of 8 retirees and 0% of premiums of 4 retirees to the plan. Plan members receiving benefits contributed \$71,712, or approximately 50 percent of the total premiums, through their required contribution of \$636 per month for retiree-only coverage and \$1,502 for retiree and spouse medical coverage, these amounts include dental and vision coverage.

CITY OF YUKON
Yukon, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013

Annual OPEB Cost and Net OPEB Obligation. The City's annual other post-employment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. GASB 45 requires entities with over 200 employees to have the actuarial valuation performed biennially. The following table shows the components of the City's annual OPEB cost the amount actually contributed to the plan, and changes in the City's net OPEB obligation for the year ended June 30, 2011:

Current Service Cost (\$1,560,603) + Amortization Amount (\$842,919) = Total Contribution (\$2,403,522). OPEB obligation for retired employees as determined by Actuarial is \$118,856.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Valuation Date	Value of Assets	Asset Valuation Basis	Actuarial Accrued Liability (AAL)*	Unfunded AAL (UAAL)	Funded Ratio
6/30/2011	\$ -	Actuarial	\$ 13,257,820	\$ 13,257,820	0.0%

Actuarial Methods and Assumptions. Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. In June 30, 2011 actuarial valuation, since the City does not pre-fund the retiree healthcare benefits, a discount rate 5.25% was used. There were no assets to determine actuarial value of assets. The UAAL is being amortized over 30 years as level payments. The remaining amortization period at June 30, 2011 was twenty-eight years.

C. Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; employee health benefits; unemployment; and natural disasters. The City has established a self insurance fund to cover deductibles on claims related to destruction, theft or damage of assets. Losses related to other risks or those exceeding deductibles are covered by commercial insurance. Management believes that such coverage is sufficient to preclude any significant uninsured losses to the City. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

**CITY OF YUKON
Yukon, Oklahoma**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2013**

The City is a member of the Oklahoma Municipal Assurance Group Workers' Compensation Plan (the Plan), an organization formed for the purpose of providing workers' compensation coverage through the State Insurance Fund to participating municipalities in the State of Oklahoma. In that capacity, the Plan is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for all claims submitted to it during the plan year.

As a member of the Plan, the City is required to pay fees set by the Plan according to an established payment schedule. A Loss Fund has been established from the proceeds of these fees for each participant in the Plan. The State Insurance Fund provides coverage in excess of the Loss Fund so the City's liability for claim loss is limited to the balance of that fund.

In addition to the Loss Fund, the City maintains an Escrow Fund that consists past refunds left on deposit with the Plan. Escrow funds earn interest and are readily available for use by the governing board. In accordance with GASB No. 10, the City reports the required contribution to the pool, net of refunds, as insurance expense. The balance in the Escrow Fund was \$25,173.

D. Commitments and Contingencies

The City in the past has participated in various grant programs. These programs are subject to financial and compliance audits by the grantor or its representative. Such audits could lead to requests for reimbursement to the grantor agency.

The City has certain commitments for operating leases. These leases are of immaterial amounts and are for only one-year intervals.

The City is a defendant in legal actions arising from normal governmental activities. Most of these actions are covered by insurance. Although the outcome of these lawsuits is not presently determinable, management believes that the resolution of these matters will not have a material adverse effect on the financial condition of the City.

The City is self-insured for employee health insurance claims in excess of \$45,000. The plan is administered by a third party who determines the appropriate insurance rate on each employee. The City remits payment on a monthly basis. Claims are submitted to and processed by the third party administrator. As June 30, 2013, \$1,440,519 was available to pay claims.

In June 2009, the City entered into an agreement with Integris Canadian Valley Regional Hospital (the "Hospital") to pay the Hospital \$1,200,000 over a six year period in quarterly installments of \$50,000. The funds will be used for expansion construction and operation of the Hospital. The contract expires on June 30, 2015.

4. SUBSEQUENT EVENTS

Date of Management's Review

Subsequent events were evaluated through December 31, 2013, which is the date the financial statements were available to be issued.

City of Yukon, Oklahoma
General Fund
Statement of Revenues, Expenditures, Encumbrances, and Changes in Fund Balance
Budget and Actual (Non-GAAP Budgetary Basis)
Year Ended June 30, 2013

	<u>Original Budget</u>	<u>Revisions</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>Variance - Favorable (Unfavorable)</u>
REVENUES					
Sales and use tax	\$ 9,973,974	\$ 124	\$ 9,974,098	\$ 10,227,190	\$ 253,092
Taxes	347,867	-	347,867	225,911	(121,956)
Intergovernmental	199,563	-	199,563	302,503	102,940
Franchise tax	1,230,672	-	1,230,672	1,122,657	(108,015)
Charges for services	586,721	-	586,721	236,524	(350,197)
Fines and forfeitures	873,033	-	873,033	1,149,117	276,084
Licenses and permits	247,938	-	247,938	268,037	20,099
Investment income	15,000	-	15,000	60,006	45,006
Rental and royalty income	6,368	-	6,368	54,943	48,575
Sale of property	50,000	-	50,000	75,500	25,500
Miscellaneous	100,925	-	100,925	319,769	218,844
Total revenues	<u>13,632,061</u>	<u>124</u>	<u>13,632,185</u>	<u>14,042,157</u>	<u>409,972</u>
EXPENDITURES					
General government	8,373,019	20,743	8,393,762	7,925,775	467,987
Public safety:					
Police	5,060,003	(195,426)	4,864,577	5,084,346	(219,769)
Municipal court	259,013	-	259,013	255,106	3,907
Fire	3,052,790	-	3,052,790	3,394,059	(341,269)
Public services	1,691,692	8,184	1,699,876	1,810,413	(110,537)
Cultural and recreation	2,575,755	14,221	2,589,976	2,544,508	45,468
Capital outlay	97,700	(96,200)	1,500	-	1,500
Total expenditures	<u>21,109,972</u>	<u>(248,478)</u>	<u>20,861,494</u>	<u>21,014,207</u>	<u>(152,713)</u>
Revenue over (under) expenditures	(7,477,911)	248,602	(7,229,309)	(6,972,050)	562,685
OTHER FINANCING SOURCES (USES)					
Operating transfers in/(out)	7,488,713	-	7,488,713	2,927,974	(4,560,739)
Net other financing sources (uses)	<u>7,488,713</u>	<u>-</u>	<u>7,488,713</u>	<u>2,927,974</u>	<u>(4,560,739)</u>
Net change in fund balance	10,802	248,602	259,404	(4,044,076)	(3,998,054)
Fund balance at beginning of year (Non-GAAP budgetary basis)				13,275,698	
Fund balance at end of year (Non-GAAP budgetary basis)				<u>\$ 9,231,622</u>	<u>\$ (3,998,054)</u>
ADJUSTMENTS TO GENERALLY ACCEPTED ACCOUNTING PRINCIPLES					
Revenue and transfer accruals				(1,396,717)	
Fund balance at end of year (GAAP basis)				<u>\$ 7,834,905</u>	

City of Yukon, Oklahoma
96 Sales Tax Capital Projects
Statement of Revenues, Expenditures, Encumbrances, and Changes in Fund Balance
Budget and Actual (Non-GAAP Budgetary Basis)
Year Ended June 30, 2013

	<u>Budget</u>	<u>Revisions</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>Variance - Favorable (Unfavorable)</u>
REVENUES					
Sales and use tax	\$ 4,372,174	\$ -	\$ 4,372,174	\$ 4,411,889	\$ 39,715
Hotel/motel tax	245,000	-	245,000	247,840	2,840
Investment income	8,096	-	8,096	18,051	9,955
Total revenues	<u>4,625,270</u>	<u>-</u>	<u>4,625,270</u>	<u>4,677,780</u>	<u>52,510</u>
EXPENDITURES					
Debt service	4,361,521	-	4,361,521	924,512	3,437,009
Capital outlay	1,206,854	-	1,206,854	950,910	255,944
Total expenditures	<u>5,568,375</u>	<u>-</u>	<u>5,568,375</u>	<u>1,875,422</u>	<u>3,692,953</u>
Revenue over (under) expenditures	(943,105)	-	(943,105)	2,802,358	(3,640,443)
OTHER FINANCING SOURCES (USES)					
Operating transfers in/(out)	368,832	-	368,832	(4,375,603)	(4,744,435)
Net other financing sources (uses)	<u>368,832</u>	<u>-</u>	<u>368,832</u>	<u>(4,375,603)</u>	<u>(4,744,435)</u>
Net change in fund balance	<u>(574,273)</u>	<u>-</u>	<u>(574,273)</u>	<u>(1,573,245)</u>	<u>(8,384,878)</u>
Fund balance at beginning of year (Non-GAAP budgetary basis)				3,885,231	
Fund balance at end of year (Non-GAAP budgetary basis)				<u>\$ 2,311,986</u>	<u>\$ (8,384,878)</u>
ADJUSTMENTS TO GENERALLY ACCEPTED ACCOUNTING PRINCIPLES					
Revenue and transfer accruals				-	
Fund balance at end of year (GAAP basis)				<u>\$ 2,311,986</u>	

**CITY OF YUKON
COMBINING BALANCE SHEET
NON-MAJOR GOVERNMENTAL FUNDS
JUNE 30, 2013**

	Debt Service Fund	Special Revenue Fund	Yukon Community Support Fund	Community Development Block Grant Fund	Total Non-major Governmental Funds
Assets:					
Cash and cash equivalents	\$ 880,239	\$ 722,740	\$ 522,421	\$ (426,415)	\$ 1,698,985
Taxes receivable	4,530	-	-	-	4,530
Grants receivable	-	-	-	3,519	3,519
Total assets	\$ 884,769	\$ 722,740	\$ 522,421	\$ (422,896)	\$ 1,707,034
Liabilities					
Accounts payable	\$ -	\$ -	\$ -	\$ 25,952	\$ 25,952
Total liabilities	-	-	-	25,952	25,952
Fund balances:					
Restricted	884,769	-	-	(448,848)	435,921
Committed	-	-	522,421	-	522,421
Assigned	-	722,740	-	-	722,740
Total fund balances	884,769	722,740	522,421	(448,848)	1,681,082
Total liabilities and fund balances	\$ 884,769	\$ 722,740	\$ 522,421	\$ (422,896)	\$ 1,707,034

CITY OF YUKON
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
NON-MAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2013

	Debt Service Fund	Special Revenue Fund	Yukon Community Support Fund	Community Development Block Grant Fund	Total Non-major Governmental Funds
Revenues:					
Taxes	\$ 984,869	\$ -	\$ -	\$ -	\$ 984,869
Charges for services	-	58,485	380	-	58,865
Investment income	2,883	23	-	-	2,906
Intergovernmental revenue	-	29,061	-	968,122	997,183
Rental income	-	1,719	-	-	1,719
Donations	-	419,555	92,443	-	511,998
Miscellaneous	-	1,210	3,564	-	4,774
Total revenues	987,752	510,053	96,387	968,122	2,562,314
Expenditures:					
General Government	-	170,785	-	936,598	1,107,383
Public Safety	-	73,536	-	-	73,536
Public Services	-	44,374	-	-	44,374
Cultural and Recreation	-	25,461	90,962	-	116,423
Capital Outlay	-	-	-	352,705	352,705
Debt Service:					
Pinciple and interest charges	1,031,885	-	-	-	1,031,885
Total Expenditures	1,031,885	314,156	90,962	1,289,303	2,726,306
Excess (deficiency) of revenues over expenditures	(44,133)	195,897	5,425	(321,181)	(163,992)
Net change in fund balances	(44,133)	195,897	5,425	(321,181)	(163,992)
Net assets - beginning of year	928,902	526,843	516,996	(127,667)	1,845,074
Prior period adjustment	-	-	-	-	-
Fund balances - end of year	\$ 884,769	\$ 722,740	\$ 522,421	\$ (448,848)	\$ 1,681,082

CITY OF YUKON
COMBINING STATEMENT OF FIDUCIARY NET ASSETS
AGENCY FUNDS
YEAR ENDED JUNE 30, 2013

	Municipal Court Fund	Escrow Fund	Total Agency Funds
Assets:			
Cash and cash equivalents	\$ 62,648	\$ 319,852	\$ 382,500
Total assets	\$ 62,648	\$ 319,852	\$ 382,500
Liabilities:			
Escrow liability	\$ 23,078	\$ 319,852	\$ 342,930
Due to other funds	39,570	-	39,570
Total liabilities	\$ 62,648	\$ 319,852	\$ 382,500



1011 Texas Avenue
Woodward, OK 73801
(580) 256-6830

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the City Council
City of Yukon, OK

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Yukon, OK, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise City of Yukon, OK's basic financial statements, and have issued our report thereon dated December 31, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered City of Yukon, OK's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City of Yukon, OK's internal control. Accordingly, we do not express an opinion on the effectiveness of City of Yukon, OK's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether City of Yukon, OK's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we

do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

FSW&B CPA's - PLLC

FSW&B CPA's-PLLC

Woodward, OK

December 31, 2013

Yukon City Council Minutes December 17, 2013

The Yukon City Council met in regular session December 17, 2013 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Thomas Buckley, Judah Worship Center
The flag salute was given in unison.

ROLL CALL: (Present) Ken Smith, Mayor
 Nick Grba, Council Member
 John Alberts, Council Member
 Michael McEachern, Council Member
 Donna Yanda, Council Member

OTHERS PRESENT:

Grayson Bottom, City Manager	Tammy DeSpain, Assistant City Manager
Mike Segler, City Attorney	Robbie Williams, City Engineer
Doug Shivers, City Clerk	J.I. Johnson, Treasurer
John Brown, Police Department	Bill Stover, Sanitation Director
Mitch Hort, Community Development Dir.	Dana Deckard, Administrative Coordinator
Arnold Adams, Public Works Director	Gary Cooper, Information Technology Dir.
Josh Gotcher, Technology Department	Larry Mitchell, Economic Dev. Director
Jeff Deckard, Parks Superintendent	

Presentations and Proclamations

There were no presentations and proclamations.

Visitors

None

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

- C) The minutes of the regular meeting of December 3, 2013**
- D) Payment of Material claims in the amount of \$226,503.90**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of December 3, 2013 and Payment of Material claims in the amount of \$226,503.90, was made by Trustee McEachern and seconded by Trustee Grba.

The vote:

AYES: Yanda, Alberts, Smith, McEachern, Grba

NAYS: None

VOTE: 5-0

MOTION CARRIED

2A. Consider approving an expenditure of funds, for the purchase of a 2014 Mack Roll-Off Truck from Bruckner Truck, not to exceed \$159,405.00, to be paid from the Master Lease Purchase Agreement, as recommended by the Sanitation Director

The motion to approve an expenditure of funds, for the purchase of a 2014 Mack Roll-Off Truck from Bruckner Truck, not to exceed \$159,405.00, to be paid from the Master Lease Purchase Agreement, as recommended by the Sanitation Director, was made by Trustee Grba and seconded by Trustee McEachern.

The vote:

AYES: Alberts, Grba, McEachern, Yanda, Smith

NAYS: None

VOTE: 5-0

MOTION CARRIED

3A. Consider approving an expenditure of funds, for the purchase of Roll-Off and Front End Loader Containers, in the amount of \$66,000.00, to be paid from the Master Lease Purchase Agreement, as recommended by the Sanitation Director

The motion to approve an expenditure of funds, for the purchase of Roll-Off and Front End Loader Containers, in the amount of \$66,000.00, to be paid from the Master Lease Purchase Agreement, as recommended by the Sanitation Director, was made by Trustee Yanda and seconded by Trustee McEachern.

The vote:

AYES: McEachern, Grba, Yanda, Smith, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of December 3, 2013**
- B) Payment of material claims in the amount of \$432,004.57**
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- D) The Second Amendment to Water Tower Attachment Communication Site Agreement between the City of Yukon and Verizon Wireless, to allow Tenant to modify Tenant's Equipment at the Property**
- E) Denial of Claim No. 134179-ME from Terreld Thiessen, as recommended by the Oklahoma Municipal Assurance Group**
- F) Denial of Claim No. 134180-ME from Tracy Hardy, as recommended by the Oklahoma Municipal Assurance Group**
- G) Denial of Claim No. 134706-TW from Rachel Perzanowski, as recommended by the Oklahoma Municipal Assurance Group**
- H) Setting the date for the next regular Council meeting for January 7, 2014 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket, consisting of the approval of the minutes of the regular meeting of December 3, 2013; Payment of material claims in the amount of \$432,004.57; Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation, or trade; The Second Amendment to Water Tower Attachment Communication Site Agreement between the City of Yukon and Verizon Wireless, to allow Tenant to modify Tenant's Equipment at the Property; Denial of Claim No. 134179-ME from Terreld Thiessen, as recommended by the Oklahoma Municipal Assurance Group; Denial of Claim No. 134180-ME from Tracy Hardy, as recommended by the Oklahoma Municipal Assurance Group; Denial of Claim No. 134706-TW from Rachel Perzanowski, as recommended by the Oklahoma Municipal Assurance Group; and Setting the date for the next regular Council meeting for January 7, 2014, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Grba and seconded by Council Member Yanda.

Council Member Grba stated items E, F, and G normally had original tort claim included in agenda to tell what claim was about. He asked Grayson Bottom, if he knew what they were for. Mr. Bottom stated item E involved an individual wandering onto the highway and was hit by a vehicle. Doug Shivers stated F was dealing with the same incident. Council Member McEachern questioned the time intervals on the claims. Mr. Bottom stated that was the deadline time to file.

The vote:

AYES: Grba, Yanda, Smith, Alberts, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

2. Reports of Boards, Commissions and City Officials - None

3. Consider and approve Resolution 2013-14, A Resolution authorizing the calling and holding of an election in the City of Yukon, Canadian County, Oklahoma, for the purpose of electing one Council Member from Ward 1 and one Council Member from Ward 2 for four-year terms ending in May 2018; and electing one Council Member from Ward 3 for the remainder of the term ending in May 2016

The motion to approve Resolution 2013-14, A Resolution authorizing the calling and holding of an election in the City of Yukon, Canadian County, Oklahoma, for the purpose of electing one Council Member from Ward 1 and one Council Member from Ward 2 for four-year terms ending in May 2018; and electing one Council Member from Ward 3 for the remainder of the term ending in May 2016, was made by Council Member Alberts and seconded by Council Member McEachern.

The vote:

AYES: Smith, Alberts, Yanda, McEachern, Grab

NAYS: None

VOTE: 5-0

MOTION CARRIED

4. Consider and approve Resolution 2013-15, a Resolution of the Council of the City of Yukon, in Canadian County, State of Oklahoma, supporting the display of the national motto “In God We Trust” in the Council Chambers in a prominent location

The motion to approve Resolution 2013-15, a Resolution of the Council of the City of Yukon, in Canadian County, State of Oklahoma, supporting the display of the national motto “In God We Trust” in the Council Chambers in a prominent location, was made by Council Member Yanda and seconded by Council Member Alberts.

Mayor Smith asked Doug Shivers to read the Resolution in its entirety. Doug Shivers read accordingly.

Council Member Grba has 26 years of military background. They strove for secular environment with no favoritism. They were cautious because beliefs are personal and don't want to give the impression of valuing one group over another. Council Member Grba would like to leave as is.

Council Member Alberts asked Mayor Smith his viewpoint. Mayor Smith stated it is our National Motto. He understands the concern for litigation, but many have adopted without legal challenges. 11 groups in Oklahoma have adopted it. There is a group in Bakersfield, CA who has provided information to us and is willing to assist with any legal challenges. The ACLU opinion stated Nation's motto will continue to be all-inclusive. He respects Council Member Grba's opinion, but feels this is separate.

Council Member Alberts stated country is founded on God. His position is for the God who holds us accountable.

Ron Rassmussen, 1204 Excalibur Ct., Pastor at Christ Church of Yukon stated it is good to say there is something bigger. My God gives freedom. Mr. Rassmussen supports Resolution.

Lynn Soriano, 417 Castle Rock, appreciates standing up for this. She has heard lots of support for this.

The vote:

AYES: McEachern, Smith, Alberts, Yanda

NAYS: Grba

VOTE: 4-1

MOTION CARRIED

- 5. Consider approving an expenditure of funds, for the purchase of a 2014 Mack Roll-Off Truck from Bruckner Truck, not to exceed \$159,405.00, to be paid from the Master Lease Purchase Agreement, as recommended by the Sanitation Director**

The motion to approve an expenditure of funds, for the purchase of a 2014 Mack Roll-Off Truck from Bruckner Truck, not to exceed \$159,405.00, to be paid from the Master Lease Purchase Agreement, as recommended by the Sanitation Director, was made by Council Member Yanda and seconded by Council Member Alberts.

The vote:

AYES: Alberts, McEachern, Grba, Yanda, Smith

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 6. Consider approving an expenditure of funds, for the purchase of Roll-Off and Front End Loader Containers, in the amount of \$66,000.00, to be paid from the Master Lease Purchase Agreement, as recommended by the Sanitation Director**

The motion to approve an expenditure of funds, for the purchase of Roll-Off and Front End Loader Containers, in the amount of \$66,000.00, to be paid from the Master Lease Purchase Agreement, as recommended by the Sanitation Director, was made by Council Member Grba and seconded by Council Member McEachern.

The vote:

AYES: Yanda, Grba, Alberts, Smith, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 7. Consider awarding the contract for the City of Yukon 2014 Snow and Ice Plowing and Removal Services to Schwarz Paving Company, Inc. in the amount of \$16,816.00, to be paid from the General Fund, as recommended by the City Engineer**

The motion to approve the contract for the City of Yukon 2014 Snow and Ice Plowing and Removal Services to Schwarz Paving Company, Inc. in the amount of \$16,816.00, to be paid from the General Fund, as recommended by the City Engineer, was made by Council Member McEachern and seconded by Council Member Grba.

The vote:

AYES: Grba, Smith, Yanda, McEachern, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 8. Consider awarding the contract for the City of Yukon 2014 Concrete and Asphalt Paving, Drainage, Water, and Sewer Project to Brewer Construction Oklahoma, LLC in the amount of \$1,213,830.50, to be paid from the General Fund, as recommended by the City Engineer**

The motion to award the contract for the City of Yukon 2014 Concrete and Asphalt Paving, Drainage, Water, and Sewer Project to Brewer Construction Oklahoma, LLC in the amount of \$1,213,830.50, to be paid from the General Fund, as recommended by the City Engineer, was made by Council Member Grba and seconded by Council Member Yanda.

The vote:

AYES: Smith, Alberts, Yanda, Grba, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 9. Consider approving an expenditure of funds, for the purchase of two 2014 Ford Pickups, in the amount of \$37,800.00, to be paid from the Master Lease Purchase Agreement, as recommended by the Community Development Director**

The motion to approve an expenditure of funds, for the purchase of two 2014 Ford Pickups, in the amount of \$37,800.00, to be paid from the Master Lease Purchase Agreement, as recommended by the Community Development Director, was made by Council Member Grba and seconded by Council Member Alberts.

Council Member Alberts asked if it was \$37,000.00 for both. Grayson Bottom stated yes. Mayor Smith asked if they were for Code Enforcement and Stormwater. Mr. Bottom stated yes.

The vote:

AYES: McEachern, Grba, Smith, Alberts, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

10. City Manager's Report – Information items only

- A. Sales Tax Report**
- B. Sounds of the Season**
- C. North Star Report**

Grayson Bottom stated sales tax was up 3.14% for October collections and up 7.51% for year to date. He is very pleased. It is easy to see that I-40 construction has slowed growth, especially hotel/motel tax. Anticipates Christmas sales tax being short. Bad weather kept people home and shopping on internet. Not critical, just a concern. Oklahoma City is up 2.2% and Edmond up 18%. Use Tax is up 59.85% year to date. Smaller total, so any change is big.

Mr. Bottom gave final North Star Destination Branding Report. Look forward to comments and implementation. The bulk of the report is suggestions, but it is a good guide for moving forward.

Thursday, December 19 is the Sounds of the Season at the Fine Arts Center. Hope we all can go. The ticket sales have been very good and anticipate a full house.

Christmas in the Park touring was busiest this past weekend. In a four hour span of time, there were 2,000 cars that went thru the parks. There was also lots of air viewing. It has been a great success and he thanked Jeff, Jan and all of Parks and Recreation.

- 11. New Business - There was no new business**

12. Council Discussion

Council Member Yanda wished all Happy Holidays.

Council Member Alberts wished all a Merry Christmas and to shop in Yukon.

Council Member Grba thanked the Methodist Church for goodies. Go see the lights. Streets were great during storm and wanted to thank the Street department. North Star Report is tip of iceberg for growth.

Council Member McEachern wished everyone a Merry Christmas.

Mayor Smith thanked the Council for preparation and decision. He is proud to serve with this group of people. You can't miss holidays, please think of the less fortunate. Mayor Smith wished all a Merry Christmas.

13. Adjournment

Ken Smith, Mayor

Doug Shivers, City Clerk



RECAP OF CLAIMS

FUND #			
01	General Fund Claims	\$	251,095.85
36	Sales Tax Claims		78,778.61
64	Special Revenue Fund		12,030.23
70	Water & Sewer Enterprise		126,103.46
71	Sanitation Enterprise		21,862.49
		\$	<u>489,870.64</u>

The above foregoing claims have been passed and approved
this 7th day of January 2014 by the Yukon City Council.

Doug Shivers, City Clerk

Ken Smith, Mayor

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 Legislative						
14-55477	01-00117	City of Yukon (BankOne)HR	Ladies Luncheon Tags	12/2013	HobLob 12-17-13	4.99
14-55576	01-33450	Municipal Code Corp.	Supplement #24-Recodifica	12/2013	00237275	3,160.19
14-55344	01-37495	OK Toursim &	Advertising for CIP	12/2013	11097	126.96
14-55583	01-44300	RSMeacham CPAs & Advisors	Professional Srvc	12/2013	6475	4,500.00
14-55585	01-62200	Yukon Chamber of Commerce	Jan'14 Contract Services	12/2013	17098	1,500.00
			Dec-chamber luncheon	12/2013	17064	24.00
14-55586	01-62900	Yukon Review Inc.	display ad-Christmas clos	12/2013	YR71681	1,512.00
14-55587	01-62900	Yukon Review Inc.	display ad-closings	12/2013	YR71776	60.00
			display ad-closings	12/2013	YR71849	60.00
			display ad-closings	12/2013	YR71851	48.00
14-55588	01-62900	Yukon Review Inc.	display ad-HappyHolidays	12/2013	YR71962	1,512.00
14-55589	01-62900	Yukon Review Inc.	display ad-closings	12/2013	YR71974	60.00
			display ad-closings	12/2013	YR71976	48.00
DEPARTMENT TOTAL:						12,616.14
DEPARTMENT: 03 Park Maintenance						
14-55142	01-32660	Mobile Mini, Inc.	mobile Mini for Christmas	12/2013	111399147	134.14
			mobile Mini for Christmas	12/2013	111399148	172.12
			mobile Mini for Christmas	12/2013	111399149	278.95
DEPARTMENT TOTAL:						585.21
DEPARTMENT: 04 City Clerk						
14-55584	01-50700	Triad Design Group	Eng Srvc-12/25/13	12/2013	8713	1,608.21
DEPARTMENT TOTAL:						1,608.21
DEPARTMENT: 05 Fire Department						
14-55327	01-57400	Walker Companies	Schmidt notary renewal	12/2013	12-16-13	147.00
DEPARTMENT TOTAL:						147.00
DEPARTMENT: 06 Municipal Court						
14-55307	01-06860	Consolidated Business Solut	Print letterhead,forms,et	12/2013	17211	137.50
			Print letterhead,forms,et	12/2013	17207	200.00
			Print letterhead,forms,et	12/2013	17174	120.00
DEPARTMENT TOTAL:						457.50

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07 Community Development						
14-55489	01-00107	City of Yukon (BankOne)CMD	meals- Trail Project Mtg	12/2013	GreenChil 12-10-13	43.01
14-55490	01-00107	City of Yukon (BankOne)CMD	2014 NEC Handbook	12/2013	NFPA 6012913Y	173.65
14-55491	01-70185	Frederick Blalock	Reimburse OCIB renewal	12/2013	330602	35.00
DEPARTMENT TOTAL:						251.66
DEPARTMENT: 08 Library						
14-55358	01-00108	City of Yukon (BankOne)LIB	Postage for ILL	12/2013	USPS 914	91.53
14-55359	01-00108	City of Yukon (BankOne)LIB	Thermostat for Meeting Ro	12/2013	Locke 21932070-00	63.51
14-55449	01-00108	City of Yukon (BankOne)LIB	Toilet Parts-Mens public	12/2013	Locke 21942446-00	16.85
14-55362	01-08550	Demco, Inc.	Book Processing Supplies	12/2013	5164309	599.09
14-55496	01-1	Canadian County OSU	Children's Program Fee	12/2013	C 12-13-13	124.73
14-55360	01-74800	Sara Schieman	Mileage for December 13	12/2013	Dec '13	32.77
DEPARTMENT TOTAL:						928.48
DEPARTMENT: 09 Administration						
14-53520	01-41440	ProStar Service-Oklahoma	Montly Coffee Service	12/2013	120955	19.58
DEPARTMENT TOTAL:						19.58
DEPARTMENT: 10 Parks & Events						
14-54934	01-00110	City of Yukon (BankOne)REC	games Kris Kringle	11/2013	FunEx 660291228-01	542.62
			games Kris Kringle	11/2013	ImagSpec 0265778	109.00
14-55352	01-00110	City of Yukon (BankOne)REC	Park Board gift cards	12/2013	BadBrads 12-16-13	125.00
14-55590	01-07390	Crosslands A & A Rent-All	Sporta potties	12/2013	12/27/13	1,696.00
DEPARTMENT TOTAL:						2,472.62
DEPARTMENT: 11 Police Department						
14-54668	01-00111	City of Yukon (BankOne)PD	Spiva expenses	10/2013	McDonalds 10-24-13	5.44
			Spiva expenses	10/2013	ComFortInn 118	156.00
14-54995	01-00111	City of Yukon (BankOne)PD	Corn uniform items	11/2013	QuarterMas 1690487	369.75
			Corn uniform items	11/2013	QuarterMas 1690487	67.39
14-55075	01-00111	City of Yukon (BankOne)PD	vest carrier-Det. Av	11/2013	LAPG 2002648	164.71
14-55199	01-00111	City of Yukon (BankOne)PD	repair of plugs on roof	11/2013	Locke 21784022-00	19.52
14-55437	01-00111	City of Yukon (BankOne)PD	Christmas dinner food	12/2013	RibCrib 12-19-13	264.72
14-55298	01-00112	City of Yukon (BankOne)PROP	blower motor	12/2013	Locke 21874596-00	204.15
14-54667	01-1	OACA	Spiva training	10/2013	O 110	150.00
14-54786	01-1	NCE Crawford	repair to incinerator	10/2013	N 12952	1,975.00
14-54832	01-1	NCE Crawford	parts for incinerator	11/2013	N 12979	599.91
14-54878	01-1	NCE Crawford, Inc	limit switch-incinerator	11/2013	N 12986	252.28
14-55267	01-1	Walgreen Company	prisoner meds	11/2013	W 100174413	11.99
14-55469	01-1	Walgreen Company	prisoner med	12/2013	W 100175134	11.99
14-55466	01-16260	Galls	AC/Jailer jackets	11/2013	001238605	155.48
			AC/Jailer jackets	11/2013	001271568	125.99
14-55401	01-18240	Harrison-Orr Ar Conditionin	maintenance HVAC	10/2013	63131	1,970.00
14-55078	01-30600	Lowe's Companies, Inc.	curtains/rod-Interview rm	11/2013	08409	100.76

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 11		Police Department				
			curtains/rod-Interview rm	11/2013	09918	11.67
14-55202	01-30600	Lowe's Companies, Inc.	extension cords	11/2013	10274	121.24
14-55364	01-36720	OK Dept of Public Safety	OLETS user fee-Dec13	12/2013	04-1403012	350.00
14-55367	01-41440	ProStar Service-Oklahoma	coffee service	11/2013	120008	205.82
			coffee service	12/2013	120964	180.37
14-55436	01-46940	Sam's Club Direct-G.E.Capit	Christmas dinner	12/2013	4523	130.38
14-55366	01-47660	Shred-It Oklahoma City	document destruction	11/2013	9402828842	18.96
14-54621	01-48410	Special Ops Uniforms, Inc	name tags/buckles	11/2013	205974	86.94
14-55071	01-48410	Special Ops Uniforms, Inc	Prigmore uniforms	11/2013	206744	299.96
14-55197	01-48410	Special Ops Uniforms, Inc	Peters flashlight	12/2013	206837	139.99
14-55198	01-48410	Special Ops Uniforms, Inc	Carroll flashlight	12/2013	206838	139.99
14-55201	01-48410	Special Ops Uniforms, Inc	Cunningham bike pants	11/2013	205600	144.99
14-55266	01-48410	Special Ops Uniforms, Inc	Wolfram uniform item	11/2013	206633	30.99
14-55472	01-48410	Special Ops Uniforms, Inc	Daugherty jacket	11/2013	206001	300.00
14-55116	01-48845	Stitch Design	Jailers uniform shirts	12/2013	27220	190.00
14-55440	01-57625	Thomason Reuters-West	statute update	12/2013	828573294	133.22
14-55365	01-57776	West Yukon Animal Hospita	vet services	12/2013	12-01-13	141.00
14-55424	01-70270	Matthew Catron	Catron reimb boots	12/2013	1556913	100.00
14-54057	01-73310	Ellie Najm	Fall 2013 tuition reimb	12/2013	Fall '13	1,680.00
DEPARTMENT TOTAL:						11,010.60
DEPARTMENT: 12		Property Maintenance				
14-55572	01-06750	Clearwater Enterprises, LLC	SrvCity Bldgs-11/13	12/2013	84761311	1,666.00
14-55577	01-37200	OK Gas & Electric	Srvc-Comb.Bill-Nov13	12/2013	12/11/13	23,498.48
14-55578	01-37200	OK Gas & Electric	Service-951 Industri	12/2013	12/12/13	165.47
14-55579	01-37200	OK Gas & Electric	Service - 334 Elm Ave	12/2013	12/20/13	102.31
14-55581	01-37600	OK Natural Gas Co	Service-100 S Ranchwood	12/2013	12/09/13 100 S Ran	578.49
			Service-4900 Wagner Way	12/2013	12/09/13 4900Wagne	26.01
			Service-1000 E Main	12/2013	12/09/13 1000E Mai	1,211.62
			Service-951 Industrial	12/2013	12/09/13 951 Indus	430.81
14-55582	01-37600	OK Natural Gas Co	TranspChrg-1035 Industria	12/2013	12/13/13 1035 Indu	229.11
			TranspChrg-501 Ash	12/2013	12/13/13 501 Ash	244.63
DEPARTMENT TOTAL:						28,152.93

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15 Recreation Facilities						
14-54422	01-00110	City of Yukon (BankOne)REC	program stickers	10/2013	MTM 63859	298.00
14-54720	01-00110	City of Yukon (BankOne)REC	Drop and Shop program	12/2013	Walmart 04594	110.29
14-55114	01-00110	City of Yukon (BankOne)REC	winners shirts	12/2013	SkisTees 12-17-13	80.00
14-55279	01-00110	City of Yukon (BankOne)REC	filters for YCC & JCG	12/2013	Locke 21862154-00	205.52
14-55296	01-1	Transcript Press	brochure printing	12/2013	T 39430	1,234.79
14-55343	01-37700	OK Recreation and Park	ORPS conference	10/2013	94153	1,315.00
			ORPS conference	12/2013	94160	243.95
14-55141	01-48825	Steve's Maintenance	Strip/Wax RAC floors	12/2013	12-05-13	2,000.00
DEPARTMENT TOTAL:						5,487.55
DEPARTMENT: 17 Human Resources						
14-55573	01-05385	Suzanne R. Cannon, LPC, LADEAP Contract-Jun'13		7/2013	Jun 2013	639.00
		EAP Contract-Dec'13		12/2013	Dec 2013	654.00
14-55435	01-32077	MTM Recognition Corporationservice	award pins	12/2013	5694337	495.08
DEPARTMENT TOTAL:						1,788.08
DEPARTMENT: 19 Street Department						
14-55375	01-00180	City of Yukon (BankOne)PW	ship traffic analyzers	12/2013	Staples 96531	10.57
14-55547	01-04475	Brewer Construction Co.	Snow removal	12/2013	2013-81	8,397.00
14-55420	01-30600	Lowe's Companies, Inc.	plywood	12/2013	02201	278.60
			screws	12/2013	02201	12.52
14-55503	01-30600	Lowe's Companies, Inc.	tool set	12/2013	02351	66.47
14-55517	01-47670	SignalTek, Inc.	signal light repairs	12/2013	9371	1,115.50
			Maint Fee Dec '13	12/2013	9371	775.00
DEPARTMENT TOTAL:						10,655.66
DEPARTMENT: 22 Insurance						
14-55580	01-37468	OK Municipal Assurance	Worker's Comp 2013-14 Q3	11/2013	2013-14 Q3	162,154.25
DEPARTMENT TOTAL:						162,154.25

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 23		Technology				
14-55247	01-00123	City of Yukon (BankOne)TEC	Quicken Delux 2014	11/2013	Amazon 11-26-13A	47.59
14-55412	01-00123	City of Yukon (BankOne)TEC	Return Shipping-handheld	12/2013	Staples 32215	33.02
14-55415	01-00123	City of Yukon (BankOne)TEC	HP Ink	12/2013	Quill 7962749	242.97
			HP Ink	12/2013	Quill 7962754	75.99
14-55416	01-00123	City of Yukon (BankOne)TEC	Mounting Brackets	12/2013	Locke 21919080-00	2.36
			Single Recpt Plate	12/2013	Locke 21919080-00	0.82
			Duplex Plate	12/2013	Locke 21919080-00	0.34
			Deep G Box	12/2013	Locke 21919080-00	1.78
			Blank Toggle	12/2013	Locke 21919080-00	5.76
14-55431	01-00123	City of Yukon (BankOne)TEC	HP Ink	12/2013	CDW-G HR56770	888.62
14-55432	01-00123	City of Yukon (BankOne)TEC	HP Ink	12/2013	OffDepot 12-16-13	212.99
14-55433	01-00123	City of Yukon (BankOne)TEC	HP Ink	12/2013	CDW-G HS26061	299.18
14-55457	01-00123	City of Yukon (BankOne)TEC	LongDist Srvc-DC'13	12/2013	ATT 80255519113	81.78
14-55458	01-00123	City of Yukon (BankOne)TEC	ConnectCard DC'13	12/2013	Sprint 12-12-13	337.50
14-55461	01-00123	City of Yukon (BankOne)TEC	Ticket Writeres Charge	12/2013	Verizon 9716166755	71.55
14-55465	01-00123	City of Yukon (BankOne)TEC	Mob Phone Srvc-DC'13	12/2013	Verizon 9716246776	5,440.22
14-55219	01-02237	BMI Systems Corporation	Affinity Renewal	12/2013	ARIN083260BMI	990.00
14-55456	01-06710	Coast To Coast Computer	ProHP Ink	12/2013	A1113144	633.00
			HP Ink	12/2013	A1113145	99.00
14-55462	01-06710	Coast To Coast Computer	ProHP Ink	12/2013	A1113147	985.00
14-55492	01-06710	Coast To Coast Computer	ProHP Ink	12/2013	A1113861	1.00
			HP Ink	12/2013	A1113860	949.00
			HP Ink	12/2013	A1113862	49.00
14-55493	01-19030	High-Tech-Tronics, Inc	Monitoring Fees	12/2013	103884	119.85
			Monitoring Fees	12/2013	103885	119.85
14-55494	01-41440	ProStar Service-Oklahoma	Coffee Service	12/2013	120958	20.90
14-55463	01-48885	Superior Office Systems	Copier Rental Charge	12/2013	4532	825.00
			RCDSbillalecopNV'13	12/2013	4532	9.41
			RCDSbasecopieNV'13	12/2013	4532	29.20
			MainbillablecopNV'13	12/2013	4532	22.21
			MainbasecopiesNV'13	12/2013	4532	139.70
			AdminbillablecoNV'13	12/2013	4532	9.02
			AdminbasecopiesNV'13	12/2013	4532	9.50
			ECONDevbasecopieNV13	12/2013	4532	7.27
DEPARTMENT TOTAL:						12,760.38
FUND TOTAL:						251,095.85

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		96 SALES TAX IMPROVEMENTS				
14-55429	01-00123	City of Yukon (BankOne)TEC	VGA adapter	12/2013	CDW-G HR63148	8.97
			VGA Cable RGB	12/2013	CDW-G HR63148	24.23
			HDMI Cable	12/2013	CDW-G HR63148	35.99
			PRO USB Cable	12/2013	CDW-G HR63148	17.94
			10ft extension cable	12/2013	CDW-G HR63148	12.54
			Sony Blueraey player	12/2013	CDW-G HR63148	65.09
			Apple Tv	12/2013	CDW-G HR63148	97.02
14-53810	01-00136	City of Yukon (BankOne)ED	Furniture for YEDA Office	12/2013	Amazon 12-10-13	70.55
14-55290	01-00180	City of Yukon (BankOne)PW	2" meter and parts	12/2013	HDSupply B839134	2,188.00
14-55337	01-00180	City of Yukon (BankOne)PW	meter, saddle, corp	12/2013	HDSupply B814144	2,393.42
14-55570	01-02782	Bank of Oklahoma	Bond Trustee Fee	12/2013	5078674	2,000.00
14-54168	01-04450	Brodart	Adult Fiction/non-fiction	10/2013	B3237986	14.19
			Adult Fiction/non-fiction	12/2013	B3319258	9.19
			Adult Fiction/non-fiction	12/2013	B3322498	9.40
14-55428	01-05490	CDW Government Inc.	HP Compaq 6300 Pro	12/2013	HS26933	651.36
			4GB Memory	12/2013	HS26933	48.87
			24 LED monitor	12/2013	HS26933	263.33
			Canon Scanner	12/2013	HS26933	784.49
14-55574	01-05642	The Center for Economic	Consult-PotentialFriscoPr	12/2013	10170	2,505.00
14-54068	01-1	Versare Solutions	portable fence panel	11/2013	V 218720	9,500.00
14-55363	01-1	Marla Jones	Book purchase-local autho	12/2013	J 12-19-13	16.00
14-55495	01-1	Regina Jennings	Book by Local Author	12/2013	J 12-18-13	14.99
14-55305	01-15440	Frontier Country	Graphic Design - YEDA	12/2013	7236	50.00
14-55575	01-22440	Integris Canadian Valley	Qtrly payment	1/2014	1020	50,000.00
14-53648	01-30680	Luther Sign Company	street signs, markers	12/2013	9587	402.04
14-54385	01-46440	Salazar Roofing	building repair	12/2013	1000010689	3,486.00
14-54386	01-46440	Salazar Roofing	paint building	12/2013	1000010688	4,100.00
14-55555	01-70187	Grayson Bottom	reimb Parking Garage Fees	10/2013	10-18-13	10.00
DEPARTMENT TOTAL:						78,778.61
FUND TOTAL:						78,778.61

FUND: 64 - Special Revenue

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 23 Special Events						
14-55306	01-15440	Frontier Country	Graphic Design CIP Brochu	12/2013	7235	75.00
14-55345	01-30600	Lowe's Companies, Inc.	Supplies for Storage	12/2013	73260	1,036.57
			Supplies for Storage	12/2013	01020	66.41
			return wrong size screws	12/2013	12-19-13	37.01-
14-55346	01-30600	Lowe's Companies, Inc.	Storage totes	12/2013	73258	1,450.00
			Storage totes	12/2013	01011A	1,450.00
			return storage totes	12/2013	01010	666.00-
			return storage totes	12/2013	73264	784.00-
14-55479	01-30600	Lowe's Companies, Inc.	Bubble Wrap,shrink wrap,z	12/2013	01228A	813.28
			Bubble Wrap,shrink wrap,z	12/2013	01061	51.15
14-55558	01-30600	Lowe's Companies, Inc.	Flood lights & Heaters	12/2013	02655	14.22
			Flood lights & Heaters	12/2013	10449	104.46
14-55284	01-46940	Sam's Club Direct-G.E.Capit	Christmas Tree Ornaments	12/2013	7119	99.90
14-55554	01-53450	United Linen - Uniform Re	Linen's-Christmas Events	12/2013	S1676418	489.94
			Linen's-Christmas Events	12/2013	S1676419	22.00
14-55478	01-63050	Yukon Trophy & Awards, Inc.	Employee of the Year awar	12/2013	1213214	48.00
DEPARTMENT TOTAL:						4,233.92
DEPARTMENT: 67 Police Department						
14-54397	01-00111	City of Yukon (BankOne)PD	G Knight travel expense	11/2013	ComfortSuites 412	96.05
14-54961	01-00111	City of Yukon (BankOne)PD	Christmas decorations	11/2013	Walmart 02965	47.48
14-55074	01-00111	City of Yukon (BankOne)PD	investigation supplies	11/2013	Staples 7109539913	308.31
			investigation supplies	11/2013	Staples 0119704018	592.44
14-55156	01-00111	City of Yukon (BankOne)PD	ammo	11/2013	AmmoDepot 70819	272.89
14-55294	01-00111	City of Yukon (BankOne)PD	Christmas with a Cop	12/2013	Target 12-10-13	4,604.30
14-55467	01-00111	City of Yukon (BankOne)PD	Shop With a Cop gift card	12/2013	Target 12-17-13	100.00
14-54578	01-1	OMNI Distribution, Inc	storage unit	11/2013	O 23184	1,381.00
14-54877	01-1	Omni Distribution, Inc.	detonators	11/2013	O 23185	234.00
14-55200	01-46940	Sam's Club Direct-G.E.Capit	Council gifts	11/2013	8939	159.84
DEPARTMENT TOTAL:						7,796.31
FUND TOTAL:						12,030.23

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01 Utility Billing						
14-55377	01-39550	Paul Penley Oil Company,	Infuel for city veh's	12/2013	0097593-IN	175.57
14-55502	01-39550	Paul Penley Oil Company,	Inunleaded fuel	12/2013	0097866-IN	236.33
14-55473	01-39960	Pitney Bowes	Mail Sys Qtrly lease	12/2013	1960963-DC13	2,229.00
			Mail Sys Qtrly lease	12/2013	1960963-DC13	726.00
14-55474	01-53901	U S Post Office	Bulk Postage-Jan'14	12/2013	Jan '14	4,000.00
DEPARTMENT TOTAL:						7,366.90
DEPARTMENT: 02 Water Distribution						
14-54128	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	12/2013	Napa 552384	15.18
14-54365	01-00180	City of Yukon (BankOne)PW	water line repairs	12/2013	HDSupply B759388	96.00
14-55103	01-04475	Brewer Construction Co.	concrete -driveway	12/2013	2013-80	742.50
			concrete - pad	12/2013	2013-80	355.25
14-55546	01-04475	Brewer Construction Co.	6" water line repair	12/2013	2013-82	7,954.05
14-54216	01-09525	Dolese Bros. Company	concrete / gravel	12/2013	AG13140430	222.56
14-55549	01-09525	Dolese Bros. Company	crusher run	12/2013	AG13140431	790.59
14-55332	01-30600	Lowe's Companies, Inc.	measuring wheels	12/2013	09250	56.98
			measuring wheels	12/2013	12798	113.96
14-55377	01-39550	Paul Penley Oil Company,	Inunleaded fuel	12/2013	0097593-IN	660.95
			diesel fuel	12/2013	0097593-IN	144.94
14-55502	01-39550	Paul Penley Oil Company,	Inunleaded fuel	12/2013	0097866-IN	513.07
			diesel fuel	12/2013	0097866-IN	126.06
DEPARTMENT TOTAL:						11,792.09
DEPARTMENT: 03 Treatment and Supply						
14-55320	01-04475	Brewer Construction Co.	Well line repair	12/2013	2013-79	11,937.20
14-55571	01-06375	City of Oklahoma City	Water Usage - Nov'13	12/2013	12/09/13	73,080.42
14-55338	01-57420	Waste Connections of Oklaho	Landfill 2nd 1/2 Nov'13	11/2013	18617	768.20
14-55526	01-57420	Waste Connections of Oklaho	landfill fees 1st 1/2 Dec	12/2013	18693	1,272.42
DEPARTMENT TOTAL:						87,058.24
DEPARTMENT: 04 Fleet Maintenance						
14-54128	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	12/2013	Napa 552384	405.62
14-54821	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	11/2013	Conrad 487557	137.50
			parts to repair vehicles	12/2013	Wingfoot 255100124	318.50
			parts to repair vehicles	12/2013	Ace 870226	7.96
			parts to repair vehicles	12/2013	Ace 870216	8.27
			parts to repair vehicles	12/2013	Bakers 26048	25.00
			parts to repair vehicles	12/2013	Bakers 26051	150.00
14-55335	01-00180	City of Yukon (BankOne)PW	tractor tire	12/2013	T&WTire 5223933	585.00
			mount, tube, fee	12/2013	T&WTire 5223933	91.00
14-55534	01-01049	A.M.P.	chamois wringer	12/2013	63730	125.00
14-55376	01-1	A.M.P.	48micro fiber towels	12/2013	A 63125	48.00
14-55377	01-39550	Paul Penley Oil Company,	Inunleaded fuel	12/2013	0097593-IN	7,384.57
			diesel fuel	12/2013	0097593-IN	1,882.36
14-55502	01-39550	Paul Penley Oil Company,	Inunleaded fuel	12/2013	0097866-IN	5,762.61

FUND: 70 - Water & Sewer Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 04		Fleet Maintenance				
			diesel fuel	12/2013	0097866-IN	1,371.17
14-55501	01-41440	ProStar Service-Oklahoma	coffee service	12/2013	120962	28.91
14-55475	01-46940	Sam's Club Direct-G.E.Capitturkeys,	hams, corn	12/2013	2104	453.07
14-55530	01-53425	DOC/Union City Comm Corr	Ctppwp pay for Nov '13	12/2013	UC20140006YUK	216.08
			adm fee	12/2013	UC20140006YUK	21.61
14-55531	01-53425	DOC/Union City Comm Corr	Cttransportation of inmates	12/2013	UNC20140006YUKON	864.00
DEPARTMENT TOTAL:						19,886.23
FUND TOTAL:						126,103.46

FUND: 71 - Sanitation Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		Sanitation				
14-55460	01-00123	City of Yukon (BankOne)TEC	Sant Svcs Tablets	12/2013	Verizon 9716246778	160.04
14-55281	01-00171	City of Yukon (BankOne)SAN	office supplies	12/2013	OffDep 688486925-1	57.15
			office supplies	12/2013	OffDep 688486925-1	11.39
14-55425	01-00171	City of Yukon (BankOne)SAN	department dinner	12/2013	Walmart 02548	13.69
			department dinner	12/2013	BadBrads 12-18-13	335.97
14-53349	01-00180	City of Yukon (BankOne)PW	oils, lubricants city veh	12/2013	Fentress 678663	931.43
14-54821	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	11/2013	IndSpec 453031001	36.53
14-55356	01-01352	Anderson Safety Products	Vests & gloves	12/2013	1482	324.00
14-55377	01-39550	Paul Penley Oil Company,	Inunleaded fuel	12/2013	0097593-IN	212.94
			diesel fuel	12/2013	0097593-IN	3,782.37
14-55502	01-39550	Paul Penley Oil Company,	Inunleaded fuel	12/2013	0097866-IN	171.20
			diesel fuel	12/2013	0097866-IN	2,949.40
14-55357	01-41440	ProStar Service-Oklahoma	coffe service	12/2013	71280	101.38
14-55482	01-57420	Waste Connections of Oklaho	landfill fees	12/2013	18692	10,441.23
14-55406	01-57425	Waste Connections of Oklaho	rolloff hauling	12/2013	1326730	2,333.77
DEPARTMENT TOTAL:						21,862.49
FUND TOTAL:						21,862.49
GRAND TOTAL:						489,870.64



Ken Smith, Mayor & Council Member At Large
Nick Grba, Vice Mayor & Council Member Ward I
John Alberts, Council Member Ward II
Donna Yanda- Council Member Ward III
Michael McEachern, Council Member Ward IV

**From the Office of the
Public Works Director
Arnold Adams**

Date: December 31, 2013
To: Grayson Bottom
From: Arnold Adams
Cc: Doug Shivers
Sara Hancock
Re: 2007 Ford Expedition

Grayson,

There is a 2007 Ford Expedition that went to Council and was surplused some months ago. Since then, I have found a use for that particular vehicle. I am respectfully requesting that it be brought back out of surplus. The Vehicle Identification Number is 1FMFU16517LA63071 and will be placed in the Fleet Maintenance Department.

Thank you for your consideration. Please let me know if you have any further questions.



Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • www.omag.org

December 12, 2013

Ms. Sara Hancock
City of Yukon
PO Box 850500
Yukon, OK 73085

Re: Member : City of Yukon
 Claimant : Susan Zimmerman
 Date of Loss : 09/19/13
 Claim No. : 134008-TW

Dear Ms. Hancock:

We have completed our investigation regarding the above referenced claim. It is our recommendation to the City of Yukon that this claim be denied. We find no liability on the City's part, regarding this incident.

Under the Governmental Tort Claims Act, 51 Okla. Sec 157(A), this claim will be deemed denied ninety (90) days after it was received by City of Yukon or on 12-19-13. 51 Okla. Stat. Sec 157 (B) requires any lawsuit under the Act to be commenced within one hundred eighty (180) days after denial of the claim.

Thus to begin the 180-day statute of limitations prior to 12-19-13 we suggest you docket this claim for denial at the next meeting of your municipal governing body. **For the 180-day period to start running, the claimant must be notified in writing at the address on the claim within five (5) days of the denial.** To document compliance with the Act, we recommend that you send notice of denial of the claim by certified mail.

Please advise us as soon as possible of any official action taken by the municipal governing body on denial of this claim.

Sincerely,

Tiara Wallace
Claims Examiner

Enclosure



Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • www.omag.org

December 12, 2013

Ms. Susan Zimmerman
333 E. Grand Teton Ct
Yukon, OK 73099

Re: Member : City of Yukon
Claimant : Susan Zimmerman
Date of Loss : 09/19/13
Claim No. : 134008-TW

Dear Ms. Zimmerman:

As the adjuster for the Oklahoma Municipal Assurance Group, the general liability insurer for the City of Yukon, I am recommending denial of this claim and find no liability on the City's part for this claim.

Sincerely,

Tiara Wallace
Claims Adjuster

cc: City of Yukon ✓

NOTICE OF TORT CLAIM

OKLAHOMA MUNICIPAL ASSURANCE GROUP - MUNICIPAL LIABILITY PROTECTION PLAN

A. CLAIMANT REPORT

To the City of Yukon
Public entity you are filing this claim against.

PLEASE PRINT OR TYPE AND SIGN

IMPORTANT NOTICE: The filing of this form with the City Clerk's office is only the initial step in the claim process and does not indicate in any manner the acceptance of responsibility by the City or its related entities. Written notice is required by law and shall be filed with the City Clerk within one (1) year from the date of occurrence. It will then be sent to OMAG Claims Dept. for investigation. You may expect them to contact you. Failure to file within such time frame may result in the claim being barred in its entirety. Other limitations to your claim may apply (See Oklahoma Statutes Title 51, Section 151-172).

CLAIMANT(S) Susan Zimmerman CLAIMANT(S) SOCIAL SECURITY NO. _____
ADDRESS 333 E Grand Teton Ct CLAIMANT(S) DATE OF BIRTH _____
Yukon, OK 73099 PHONE: HOME (____) _____

- 1. DATE AND TIME OF INCIDENT Sept 19, 2013 ^{apx} 1 a.m. () p.m. Continue on another sheet if needed for any information requested)
- 2. LOCATION OF INCIDENT transfer station
- 3. DESCRIBE INCIDENT employee backing my vehicle into garage area. I saw a second employee waving & saying stop. The bob cat was behind the truck on passenger side. He refused to stop & I drove off. Later when I went back I discovered he had hit the bob cat & damaged the →
- 4. LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES:

BODILY INJURY: WAS CLAIMANT INJURED? YES ___ NO If yes, complete this section

Describe injury _____

WERE YOU ON THE JOB AT THE TIME OF INJURY? YES ___ NO If so, please give name, address and phone number of company _____

NAME OF DOCTOR OR HOSPITAL _____

ALL MEDICAL BILLS (attach Copies) \$ _____

LIST OTHER DAMAGES CLAIMED \$ _____

TOTAL BODILY INJURY \$ _____

PROPERTY DAMAGE: Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.

VEHICLE NAME Chevy Silverado Xcab BODY TYPE Xcab YEAR 2004

NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.

IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS _____

PROPERTY DAMAGE (Attach repair bills or two estimates) \$ 2,385.⁰⁰ + 2078.⁰⁰

LIST OTHER DAMAGES CLAIMED \$ _____

TOTAL PROPERTY \$ _____

5. NAME OF YOUR INSURANCE CO.	POLICY NO.	AMOUNT CLAIMED	AMOUNT RECEIVED
_____	_____	_____	_____

6. The names of any witnesses known to you.

don't have names but the guy waving & saying stop

Name the guy driving Address transfer station Phone Number _____

Name and probably the bob cat driver Address transfer station Phone Number _____

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM.

TOTAL CLAIM \$ truck fixed

Susan Zimmerman SIGNATURE(S) DATE 09-20-13

passenger side of my truck.

B. THIS SECTION IS FOR USE BY THE PUBLIC ENTITY WHICH RECEIVES THE CLAIM

To inquire about this claim you may write to OMAG Claims Dept. or call 1-800-234-9461; or in Oklahoma City call 525-6624

This Notice of Tort Claim was received by Sara Hancock
(Title) Deputy City Clerk, on September 20, 2013
For further information on this claim contact Sara Hancock
(Title) Deputy City Clerk, by telephone at (405) 350-3919

The following reports, statements or other documentation, which support our understanding of the facts relating to this claim, are attached:

- 2 estimates
- Utility Bill
- Statement
- Pictures

Persons who have knowledge of the circumstances surrounding this claim are:

<u>Name</u>	<u>Title/Position</u>	<u>Telephone</u>
1. <u>Bill Stover</u>	<u>Sanitation Director</u>	<u>(405) 354-4317</u>
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

Submitted by: Sara Hancock Date 9/23 ~~9/20~~, 2013

Title: Deputy City Clerk

AFTER THE PUBLIC ENTITY HAS RECEIVED THIS CLAIM, PLEASE PROVIDE INFORMATION REQUESTED ABOVE AND IMMEDIATELY SEND TO:

OMAG Claims Dept.
4130 N. Lincoln Blvd
Oklahoma City, OK 73105-5209
Fax (405) 525-0009



X-CLUSIVE COLLISION & TOWING

505 S RANCHWOOD BLVD, YUKON, OK 73099

Phone: (405) 354-1955

FAX: (405) 354-9704

Workfile ID: ebb98f02
Federal ID: 731434005

Preliminary Estimate

Customer: ZIMMERMAN, SUSAN

Written By: PATRICK PATTISON

Insured: ZIMMERMAN, SUSAN

Policy #:

Claim #:

Type of Loss:

Date of Loss:

Days to Repair: 0

Point of Impact:

Owner:

ZIMMERMAN, SUSAN
333 E GRAND TETON CT
YUKON, OK 73099
(405) 354-0333 Business
(405) 640-4734 Cell

Inspection Location:

X-CLUSIVE COLLISION & TOWING
505 S RANCHWOOD BLVD
YUKON, OK 73099
Repair Facility
(405) 354-1955 Day

Insurance Company:

VEHICLE

Year: 2004	Body Style: 4D SHORT	VIN: 2GCEC19T541199542	Mileage In:
Make: CHEV	Engine: 8-5.3L-F1	License:	Mileage Out:
Model: C1500 4X2 SILVERADO EXT	Production Date:	State:	Vehicle Out:
Color: WHITE Int:	Condition:	Job #:	

TRANSMISSION

Automatic Transmission
Overdrive

POWER

Power Steering
Power Brakes

DECOR

Dual Mirrors

Body Side Moldings

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel

Cruise Control

Message Center

RADIO

AM Radio

FM Radio

Stereo

CD Player

SAFETY

Drivers Side Air Bag

Passenger Air Bag

Anti-Lock Brakes (4)

4 Wheel Disc Brakes

Hands Free Device

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

TRUCK

Rear Step Bumper

Preliminary Estimate

Customer: ZIMMERMAN, SUSAN

Vehicle: 2004 CHEV C1500 4X2 SILVERADO EXT 4D SHORT 8-5.3L-FI WHITE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		PICK UP BOX					
2	Repl	Set back box assy		1	0.00	1.5	0.0
3	* Rpr	RT Outer side panel		0	0.00	10.0	3.1
4		Add for Clear Coat		0	0.00	0.0	1.2
5	# Rpr	Floor pull		0	0.00	2.0	0.0
6	* Rpr	Tail gate		0	0.00	0.5	2.1
7		Overlap Major Adj. Panel		0	0.00	0.0	-0.4
8		Add for Clear Coat		0	0.00	0.0	0.3
9	Repl	Tail gate logo "CHEVROLET" charcoal	15785770	1	52.07	0.4	0.0
10	Repl	Nameplate "SILVERADO" 2nd design	15114063	1	59.48	0.2	0.0
11	R&I	Handle black-grained		0	0.00	0.4	0.0
12	# Subl	Hazardous waste		1	3.00 X	0.0	0.0
13	R&I	Spoiler		0	0.00	0.3	0.0
14		REAR BUMPER					
15		O/H rear bumper		0	0.00	2.0	0.0
16	Repl	Bumper	88944059	1	323.73	Incl.	0.0
17	Repl	Step pad upper	12335692	1	190.52	Incl.	0.0
18	Repl	Step pad lower	12335694	1	145.47	Incl.	0.0
19	# Refn	Block sand and prime		0	0.00	0.0	1.0
20	# Refn	Color sand and buff		0	0.00	0.0	1.0
21	#	Taped stripe		1	35.00	0.0	0.0
SUBTOTALS					809.27	17.3	8.3

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			806.27
Body Labor	17.3 hrs @	\$ 46.00 /hr	795.80
Paint Labor	8.3 hrs @	\$ 46.00 /hr	381.80
Paint Supplies	8.3 hrs @	\$ 36.00 /hr	298.80
Miscellaneous			3.00
Subtotal			2,285.67
Sales Tax	\$ 1,105.07 @	8.8500 %	97.80
Grand Total			2,383.47
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			2,383.47

Preliminary Estimate

Customer: ZIMMERMAN, SUSAN

Vehicle: 2004 CHEV C1500 4X2 SILVERADO EXT 4D SHORT 8-5.3L-FI WHITE

THIS IS JUST AN ESTIMATE OF REPAIR COST. ADDITIONAL CHARGES MAY BE NECESSARY AFTER WORK HAS BEGUN AND HIDDEN DAMAGE IS FOUND.

PROMISED DELIVERY DATE MAY CHANGE BECAUSE OF AVAILABILITY OF PARTS OR WAIT TIME FOR ANY INSURANCE REINSPECTION. CUSTOMER WILL BE NOTIFIED OF ANY DELAYS AS SOON AS POSSIBLE.

Signed _____

Date _____.

WARNING : ANY PERSON WHO KNOWINGLY, AND WITH INTENT TO INJURE, DEFRAUD OR DECEIVE ANY INSURER, MAKES ANY CLAIM FOR THE PROCEEDS OF AN INSURANCE POLICY CONTAINING ANY FALSE, INCOMPLETE OR MISLEADING INFORMATION IS GUILTY OF A FELONY.

Preliminary Estimate

Customer: ZIMMERMAN, SUSAN

Vehicle: 2004 CHEV C1500 4X2 SILVERADO EXT 4D SHORT 8-5.3L-FI WHITE

Estimate based on MOTOR CRASH ESTIMATING GUIDE. Unless otherwise noted all items are derived from the Guide DR1GH99, CCC Data Date 9/16/2013, and the parts selected are OEM-parts manufactured by the vehicles Original Equipment Manufacturer. OEM parts are available at OE/Vehicle dealerships. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships. OPT OEM or ALT OEM parts may reflect some specific, special, or unique pricing or discount. OPT OEM or ALT OEM parts may include "Blemished" parts provided by OEM's through OEM vehicle dealerships. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor information provided by MOTOR may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM or A/M. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2014 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a complete list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Information Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.



Ken Smith, Mayor & Council Member At Large
Rick Opitz, Vice Mayor & Council Member Ward III
Nick Grba, Council Member Ward I
John Alberts, Council Member Ward II
Michael McEachern, Council Member Ward IV

From the Office of the
Deputy City Clerk
Sara Hancock

September 20, 2013

Ms. Zimmerman came into the office around 10:30 am to discuss an accident involving her vehicle at the Sanitation Department. Upon discussion, Ms. Zimmerman stated her bumper had previously been damaged in an incident prior to the Sanitation incident.

I called Ms. Zimmerman around 3:50 pm to request pictures of vehicle damage. Upon speaking to her, Ms. Zimmerman clarified damage statement. The damage prior to sanitation visit was minor and could have been straightened out. However, incident at Sanitation Department further damaged the bumper resulting in claim.


Sara Hancock 9/20/13







CHEVRO



Report of Boards, Commissions and Committees

Titles and members of various boards, commissions and committees that are appointed by the Mayor and City Council are listed below, as well as the expiration date of their term and the ward they represent. All terms expire June 30th.

Planning Commission

Earline Smaistrla	Ward 1	2014
Larry Taylor	Ward 2	2014
Bob Doggett	Ward AL	2015
Terry Beaver	Ward 3	2016
Roger Davis	Ward 4	2016

Board of Adjustment/Board of Appeal

Sherry Huston	Ward 1	2014
Rena Holland	Ward 2	2014
Buddy Carpenter	Ward AL	2015
Joe Horn	Ward 3	2016
Russ Kline	Ward 4	2016

Park Board

Joe Edwards	Ward 1	2014
D.E. Brower	Ward 2	2014
Ed Hatley	Ward AL	2015
Ward Larson	Ward 3	2016
Joe Baumann	Ward 4	2016

Library Board

Charlotte Novak*		
Beth Ridle*		
Lee Wells	Ward 2/1	2014
Joyce Roman	Ward 2	2014
Ginger LaCroix	Ward AL	2015
Jeanne Riggs	Ward 3	2016
Margaret Albrecht	Ward 4	2016

Traffic Commission

Charles Lee	Ward 1	2014
James Montgomery	Ward 2	2014
John Knuppel	Ward AL	2015
Jay Tallant	Ward 3	2016
A.J. Clements	Ward 4	2016

Spanish Cove

Larry Taylor, Representative

OK Environmental Management Auth.

Nick Grba, Representative
Dewayne Maxey, Alternate

Senior Citizens

Ray Wright, Representative
John Alberts, Alternate

ACOG

Ken Smith, Member
John Alberts, Alternate

COWRA

Genie Vinson, Representative
Larry Taylor, Alternate

Sister City Committee

Illona Morris
Terry Beaver
Nancy Novosad
Edwin Shedeck

Recycling Committee

Carole Garner	Rick Bolin
Dennis Beringer	Beverly Kofoed
Genie Vinson	Gary LaRue

*Members of Ladies' Library Club are appointed by same



John Alberts, Council Member Ward II
Nick Grba, Vice Mayor & Council Member Ward I
Ken Smith, Mayor & Council Member At Large
Donna Yanda, Council Member Ward III
Michael McEachern, Council Member Ward IV

**From the Office of
Information Technology
Gary D. Cooper
IT Director**

**TO: Grayson Bottom, City Manager
Tammy DeSpain, Assistant City Manager**

RE: Request for Approval of Expenditure of Funds

DATE: December 16, 2013

I would like to request that Council consider an expenditure of funds during the January 7th City Council Meeting in the amount of \$ 27,968.68 to be paid from the current year Technology Department Capital Improvement account for the purchase of three (3) Fire Department and two (2) Police Department portable radios; as well as one (1) Fire Department and three (3) Police Department vehicle radios from Harris Corporation. These radios were planned for and budgeted in the current year budget. By purchasing the radios from Harris Corporation we receive a 30% discount on the equipment, as negotiated by virtue of our Interlocal Agreement with Oklahoma City. The supporting quote is attached. Thank you.

CITY OF YUKON
528 West Main Street
P.O. Box 850500
Yukon, Oklahoma 73085
Phone: 405.350.8949
Fax: 405.350.0011



Customer Name: Gary D. Cooper
 Organization/Agency: City of Yukon
 Address: PO Box 850500
 City, State, Zip: Yukon OK, 73085
 Telephone Number: 405-350-8949

Date: 12/13/2013
 Point of Contact: Jason LaForge
 Title: Account Manager
 Phone: 405-513-3895
 Quote created by: Mindy Zegarelli
Quote Name: City of Yukon

Item	Part Number	Description	Qty	List Price	Discount	Sale Price	Extended Sale
10	EVXG-PB78B	Portable,XG-75,764-870MHZ,SCAN,BLK-GRY	5	\$1,970.00	30%	\$1,379.00	\$ 6,895.00
20	MAEV-NPL3R	Feature,Max(1024+) System/Groups	5	\$ 0.01	N/A	\$ 0.01	\$ 0.05
30	EV-PL4U	Feature, Single-Key DES Encryption	5	\$ 0.01	N/A	\$ 0.01	\$ 0.05
40	EV-PRO	Feature, Provoice	5	\$ 250.00	30%	\$ 175.00	\$ 875.00
50	EV-P25ED	Feature Package, P25 Trunking & EDACS	5	\$1,600.00	30%	\$1,120.00	\$ 5,600.00
60	MAEV-NNC5X	Antenna,764-870MHz,1/4 Wave Whip	5	\$ 40.00	30%	\$ 28.00	\$ 140.00
70	MAEV-NAE9D	Speaker Microphone	5	\$ 135.00	30%	\$ 94.50	\$ 472.50
80	MAEV-NCH9T	Charger,Single,Tri-Chem	5	\$ 120.00	30%	\$ 84.00	\$ 420.00
90	MAEV-NHC2G	Belt Clip,Standard,P7300	10	\$ 20.00	30%	\$ 14.00	\$ 140.00
100	MAEV-NPA9Y	Battery,Li-Ion,2000mAh	10	\$ 100.00	30%	\$ 70.00	\$ 700.00
10	MAHK-S8MEX	Mobile,M5300,800MHz,EDACS Utility	1	\$2,375.00	30%	\$1,662.50	\$ 1,662.50
20	HK-PL4U	Feature, Single-Key DES Encryption	1	\$ 0.01	N/A	\$ 0.01	\$ 0.01
30	MAHK-NPL7Z	Feature,512 Systems/Groups	1	\$ 0.01	N/A	\$ 0.01	\$ 0.01
40	MAHK-PKUPV	Feature,Upgrade to ProVoice	1	\$ 250.00	30%	\$ 175.00	\$ 175.00
50	MAHK-PKUPT	Feature,Upgrade to P25 Trunking	1	\$ 750.00	30%	\$ 525.00	\$ 525.00
60	MAHK-NCP9G	Control Unit,CH721,Scan,Front Mount	1	\$ 685.00	30%	\$ 479.50	\$ 479.50
70	MAHK-NZN6W	Accessories,Front Mount	1	\$ 235.00	30%	\$ 164.50	\$ 164.50
80	AN102800V1	Antenna,136-941MHz,1/4WI,TNC,Std Roof Mt	1	\$ 95.00	30%	\$ 66.50	\$ 66.50
10	MAHK-S8MEX	Mobile,M5300,800MHz,EDACS Utility	3	\$2,375.00	30%	\$1,662.50	\$ 4,987.50
20	HK-PL4U	Feature, Single-Key DES Encryption	3	\$ 0.01	N/A	\$ 0.01	\$ 0.03
30	MAHK-NPL7Z	Feature,512 Systems/Groups	3	\$ 0.01	N/A	\$ 0.01	\$ 0.03
40	MAHK-PKUPV	Feature,Upgrade to ProVoice	3	\$ 250.00	30%	\$ 175.00	\$ 525.00
50	MAHK-PKUPT	Feature,Upgrade to P25 Trunking	3	\$ 750.00	30%	\$ 525.00	\$ 1,575.00
60	MAHK-NCP9E	Control Unit,CH721,Scan,Remote Mount	3	\$ 720.00	30%	\$ 504.00	\$ 1,512.00
70	MAHK-NZN7R	Accessories,Remote Mount	3	\$ 360.00	30%	\$ 252.00	\$ 756.00
80	AN102800V1	Antenna,136-941MHz,1/4WI,TNC,Std Roof Mt	3	\$ 95.00	30%	\$ 66.50	\$ 199.50

TOTAL \$ 27,968.68

Terms and Conditions:

- Acceptance of this quote in the form of an order released to Harris constitutes acceptance of Harris Corporation's Standard Terms and Sale, unless otherwise agreed to by both parties or noted by contract reference herein. The most current version of Harris Corporation Standard Terms and Conditions of Sale (available at <http://www.pspc.harris.com/Service/CustomService.asp>) are incorporated herein by reference and apply unless a superseding overriding agreement exists between the two companies.
- This document contains Harris Corporation proprietary information. All information provided shall not be disclosed nor duplicated for any purpose other than to evaluate this proposal. No further disclosure, reproduction, or use of any part thereof may be made except with Harris' prior written approval.
- These items/technical data are controlled by the United States government and cannot be exported from the United States or shared with a Foreign National without prior approval from the United States government. Delivery is dependent on receipt of an export license, when applicable.
- Pricing does not include installation, programming, taxes (if applicable), or shipping (if applicable). These items may be waived based on the terms and conditions which are applicable to this quote (Items 1 and/or 6) and could be subject to change.
- Pricing valid 30 days from quotation date unless otherwise noted.
- Oklahoma City, Oklahoma Terms and Conditions apply (Agreement PS-0001). Please reference MBP# 20251. Shipping is FOB destination shipped via best way, 5 day ground.

Purchase Order requirements:

Purchase Order issued to Harris Corporation.
 The Purchase Order should include the following references:
 Quote Name, Contract, and/or MBP# reference as noted in #6 above
 All orders must contain valid model number, quantity, and price for each item
 Frequencies must be supplied with order if applicable
 Requested Delivery Date; If related to Grant Funding, important to provide Grant name, Agency, deadline and product receipt deadline, when applicable.
 Shipping will default to Best Way, 5 day ground, unless otherwise specific. Special shipping/delivery instructions (ex. Delivery lift gate required?) must be noted if applicable. Non Standard packing will be billed to the customer.
 Bill to and Ship to addresses must be included. If account number is available, please provide. If you have not ordered from Harris (or an authorized Harris dealer) before, please provide contact information to enable account setup.



November 5, 2013

Mr. Grayson Bottom
City Manager
City of Yukon
P.O. Box 850500
Yukon, Oklahoma 83085

Re: Supplemental and Modification Agreement No. 1 – Piedmont Road (SH-4)

Dear Grayson:

Please find enclosed the above contract amendment for SH-4 along with a copy of the original contract. The extents for this amendment are wholly in the City of Yukon. The amendment in general will pay for right-of-way acquisition at a unit cost not-to-exceed \$172,100. Also associated with the R/W costs is hourly surveying to stake the R/W at a not-to-exceed amount of \$15,500. Additional design effort was required for the new bridge on Wagoner Road, new access road and bridge for the access to the west property and traffic detour design. The additional design effort for SH-4 was \$143,500. Lastly, the waterline along SH-4 and sanitary sewer along Wagoner Road must be moved. The design fees associated with these City relocations is estimated at \$76,500. The total requested for the supplement is \$407,600.

Also enclosed is a previous memo outlining the SH-4 contract amendment.

If you have any questions or need additional information, please contact me.

Sincerely,

Joe B. Davis, P.E.
Partner

JBD:jh/Enclosures

cc: File

**SUPPLEMENTAL AND MODIFICATION AGREEMENT NO. 1
TO PROVIDE ADDITIONAL ENGINEERING SERVICES UNDER AN ORIGINAL ENGINEERING
CONTRACT FOR PIEDMONT ROAD (SH-4) FROM MAIN STREET (SH-66)
TO N.W. EXPRESSWAY (SH-3)**

This Supplemental Agreement entered into by and between the City of Yukon, Oklahoma, hereinafter referred to as the "City", and Triad Design Group, referred to as the "Consultant", said parties being the same who executed the Piedmont Road (SH-4) from Main Street (SH-66) to N.W. Expressway (SH-3) Contract.

WITNESSETH:

WHEREAS, it is deemed necessary by the City and in order to meet design requirements to revise the scope of the original contract.

This supplement is for the development of final construction plans that include the most recent design modifications to the ultimate improvement, right-of-way acquisition, and City utility relocation design.

The compensation of the Engineering Contract shall be adjusted through this Supplemental Agreement No. 1.

This supplement is necessary to integrate design modifications into the construction plans, acquire right-of-way, and relocate utilities.

WHEREAS, the Consultant is directed to make the necessary changes noted above as part of the Engineering Contract, and,

WHEREAS, under the terms of Section 3, it was agreed that these revisions would be paid for by a Supplemental Agreement negotiated prior to performing the additional work.

NOW, THEREFORE, it is mutually agreed by and between the parties hereto:

- A. The City is to pay a total fee as shown in Exhibit "A"
- B. That the Engineering Contract is hereby modified as above described, said contract in all other respects be unchanged and in full force and effect.

IN WITNESS WHEREOF, we have hereunto set our hands and seals, the Consulting Engineer on the ____ day of _____, 2013, and the City on the ____ day of _____, 2013.

TRIAD DESIGN GROUP, INC.

ATEST:

President

Secretary

THE CITY OF YUKON

ATEST:

Mayor

City Clerk

EXHIBIT "A"

Right-of-Way Acquisition

Project Manager
23 Ownerships @ \$800 Each \$18,400

Title
23 Ownerships @ \$300 Each \$6,900

Acquisition
15 Ownerships @ \$2,250 Each \$33,750
8 Appraisal Waivers @ \$2,500 Each \$20,000
15 Lien Waivers @ \$300 Each \$4,500

Relocation Assistance
1 Project Assignment/Prop. Mgmt. \$2,500
2 Personal Property Moves @ \$1,500 Ea. \$3,000

Appraisal & Appraisal Review
15 Summary Narrative Appraisal Report @ \$2,750 Ea. \$41,250
15 Appraisal Review @ \$600 Ea. \$9,000

Eminent Domain
4 Parcels @ 40 Hrs./Parcel @ \$205/Hr. plus Costs \$32,800

Total Not-to-Exceed \$172,100

Right-of-Way Survey Staking
Hourly Survey @ \$140/Hr. Not-to-Exceed \$15,500

Wagoner Road Bridge
Roadway/Bridge/Hydraulic Design \$65,000

West Property Access
Roadway/Bridge/Hydraulic Design \$60,000

Traffic Detour Design \$18,500

City Utility Relocation Design
Water
Estimated Construction \$350,000 x 6.3% \$22,000
Sanitary Sewer
Estimated Construction \$865,000 x 6.3% \$54,500

Total Contract Amendment No. 1 \$407,600



LAND AND RIGHT-OF-WAY ACQUISITION SERVICES AND FEE SCHEDULE FOR CITY OF YUKON

DATE: October 21, 2013

PROJECT NO.: SH-4 State Job 04757(04)

Project Manager

(Title, Appraisal, Acquisition and Relocation)

23 Ownerships @ \$800.00 each. Total estimated not to exceed: \$18,400.00

Title

23 Ownerships @ \$300.00 each. Total estimated not to exceed: \$6,900.00

Any cost incurred for copies will be submitted as a pass-thru

Acquisition

15 Appraised Parcels Ownerships @ \$2,250.00 each = \$33,750.00

8 Appraisal Waivers \$2,500.00 each = \$20,000.00

15 Lien Waivers @ \$300.00 each = \$4,500.00

Acquisition Total estimated not to exceed: \$58,250.00

Any banking cost incurred will be submitted as a pass-thru

Relocation Assistance

Project Assignment/Prop. Mgmt. 1 @ \$ 2,500.00 each = \$ 2,500.00

Residential Relocations 0 @ \$ 0 each = \$ 0.00

Commercial Relocations 0 @ \$ 0 each = \$ 0.00

Personal Property Moves 2 @ \$ 1,500.00 each = \$ 3,000.00

Relocation Total estimated not to exceed: \$5,500.00

Appraisal & Appraisal Review

15 Summary Narrative Appraisal Report @ \$2,750.00 per report = \$41,250.00

15 Appraisal Review @ \$600.00 per report = \$9,000.00

Appraisal Total estimated not to exceed: \$50,250.00

Eminent Domain

4 Parcels @ 40 Hrs/Parcel = 160 @ \$205.00 Per Hr/plus Cost

Eminent Domain Total estimated not to exceed: \$32,800.00

Eminent Domain services up to possession/Deposit of Commissioners Award

TOTAL ESTIMATED PROJECT COST: \$172,100.00



Items not included to be done by City of Yukon:

All Payments

Utility Relocation Coordination

Eminent Domain Trials

Mapping Plans and Documents

Relocation Reviews

Disposal of Improvements

Right-of-Way Staking

NOTE: All quoted Unit amounts are firm. However, all Totals are estimated to accommodate increases and decreases in the number of Units per task, based upon the final scope of work. Additional tasks and associated pricing, such as for document support, may be included in the final contract as approved by the Local Public Agency governing body and, if applicable, the Oklahoma Department of Transportation.

CITY OF YUKON, OKLAHOMA
ENGINEERING CONTRACT

E180,00

This contract entered into between the City of Yukon, Oklahoma, hereinafter called the "City"; and Triad Design Group, Inc., 3020 N.W 149th Street, Oklahoma City, Oklahoma, hereinafter called the "Consulting Engineer", for the purpose of providing the following, to wit:

Preliminary plans, final plans, specifications, estimates, and periodic engineering observation for the construction of Piedmont Road (SH-4) from Main Street (SH-66) to N.W. Expressway (SH-3).

The intent of this contract is to make the necessary investigations and develop detailed construction plans when called for in the foregoing project description or as provided in the special contract requirements listed and included as part of Exhibit "A" attached hereto and made a part hereof

SECTION 1

The Consulting Engineer agrees:

- 1 The Consulting Engineer shall compute and place upon the construction plans, right-of-way lines to the survey line or a construction reference line, whichever is the most feasible for the purpose of staking the right-of-way line for construction operations
2. To prepare and furnish completed detailed construction plans, when called for in the project descriptions in accordance with the City policy and pertinent special provisions and specifications listed and included as part of Exhibit "A" attached hereto and made a part hereof
- 3 To prepare and furnish completed detailed construction plans and Pay Quantity computations as described in the project descriptions in accordance with the City of Yukon general specifications and pertinent special provisions and specifications.
4. To comply with all federal, state, and local laws, regulations and ordinances applicable to the work, and procure all necessary licenses and permits.
5. To be available for such conferences as the City may deem necessary in connection with the work, and the City shall have the right to inspect the work at all reasonable times at City offices or offices located at 3020 N W 149th Street
- 6 That prior to beginning the work, the Engineer shall obtain and furnish current copies (certificates) to the City of:
 - A) Workers' Compensation Insurance in accordance with the laws of the State of Oklahoma
 - B) Valuable paper insurance in the total amount of this contract to assure the restoration, in the event of their loss or destruction, of any field notes, tracings, or plans obtained or prepared as a part of this engineering contract and/or any field notes, tracings, or plans furnished by the City for use in obtaining data for preparation of plans on this engineering contract, and to furnish and/or return same to the City upon the completion and acceptance of the plans and specifications.

C) Professional Liability Insurance in the amount of \$1,000,000. This insurance (A, B, and C) shall be maintained in full force and effect during the life of this engineering contract.

7. That the Engineer and his subcontractors are to maintain all books, documents, papers, accounting records, and other evidence pertaining to cost incurred and to make such materials available at their respective offices at all reasonable times, during the contract period for three years from the date of final payment under the contract, for inspection by the City and copies thereof shall be furnished if requested.

SECTION 2

The City agrees:

- 1 To pay a total fee as shown in Exhibit "A" as determined by the final construction costs.

Said payments to be made in progressive payments as provided in the "Schedule of Progressive Payments" listed and included as a part of Exhibit "A" attached hereto and made a part hereof

2. To make and furnish all necessary subsurface explorations, test analyses, and soil survey.
3. To furnish the logs of borings or soundings showing apparent subsurface conditions and materials.

SECTION 3

It is further mutually agreed by the City and the Consulting Engineer that:

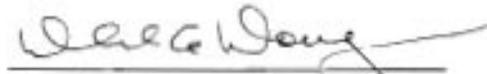
- 1 A written notice by the City to proceed will be made to the Consulting Engineer for the project to be designed. The Consulting Engineer in concert with the City will provide the City with a detailed time schedule for the project to be designed
- 2 The Consulting Engineer will furnish to the City a complete set of construction plan tracings and the necessary special provisions for the project.
- 3 When the plans are completed to the preliminary state, the Consulting Engineer will meet with the City and/or ODOT to review the design features to be incorporated in the final plans.
- 4 For any major revision in the character or scope of the work in design ordered in writing by the City, after the performance of a substantial amount of work on the plans, a supplemental agreement will be negotiated, prior to performing the additional work
5. The City reserves the right to delete any portion of this contract at any time, and if such is done, the total engineering fee shall be reduced in the same ratio as the estimated cost of the work deleted varies with the estimated cost of the work as originally planned, or when appropriate, the engineering fee shall be computed for the reduced scope of work in the same manner used for determining the original contract fee, provided that if work has already been accomplished on that portion of the contract to be deleted, the Consulting Engineer shall be paid for the deleted portion on the basis of the estimated percentage of completion of such portion
6. The City reserves the right to terminate this contract at any time, and if this project should be abandoned, or the processing of same indefinitely postponed, or this contract terminated for any

other reason, the Consulting Engineer shall be paid by the City the reasonable value for the data delivered or ready for delivery upon receipt thereof, and such determination by the City shall be conclusive and binding.

7. Any dispute concerning a question of fact in connection with the work not disposed of by agreement between the parties shall be referred for determination by the City or their duly authorized representative whose decision after approval by the City in the matter shall be final and conclusive on the parties to the contract.
8. The Consulting Engineer shall furnish all engineering services, labor, equipment, and incidentals as may be required to perform this contract, except as otherwise provided herein.
9. All work performed and submitted under this contract shall be done in a manner acceptable to the City and all tracings, plans, computation, specifications, and maps prepared or obtained under the terms of the contract shall be delivered to and become the property of the City and that basic survey notes and sketches, charts, computations, and other data prepared or obtained under such contract shall be made available upon request, to the City without restriction of limitation on their use.
10. The Consulting Engineer shall sign the plans submitted to the City and affix his Oklahoma seal thereto as proof that he is a Registered Professional Engineer in the State of Oklahoma.
11. The Consulting Engineer shall furnish at his expense, prints that may be requested by the City
12. This agreement shall be binding upon and inure to the benefit of successors or assigns of the parties hereto.

IN WITNESS WHEREOF we have hereunto set our hands and seals, the Consulting Engineer on the _____ day of _____, 2009, and the City on the _____ day of _____, 2009.

TRIAD DESIGN GROUP, INC.



President

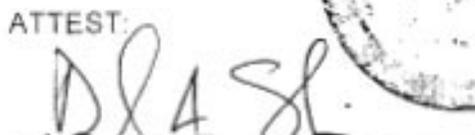
ATTEST:


Secretary

THE CITY OF YUKON



Mayor

ATTEST:


City Clerk



EXHIBIT "A"

SPECIAL CONTRACT REQUIREMENTS

PAYMENT OF CLAIMS

The City agrees to approve the payment of claims for the work performed, in the manner and at the times hereinafter specified when the amount claimed shall become due under the terms of this contract.

The Consulting Engineer shall be entitled to the following fee based on final construction cost of the project upon completion and acceptance of the completed project. The Consulting Engineer shall be entitled to payments in accordance with the following schedule of progressive payments. Partial payments shall be based on the estimated construction cost of the project, and shall be submitted not more than once per month for payment.

SCHEDULE OF PROGRESSIVE PAYMENTS

The Engineer shall be entitled to an accumulative total payment of 25% of the total fee upon completion of the Field Survey.

The Engineer shall be entitled to an accumulative total payment of 50% of the total fee upon completion and approval of the Preliminary Plans.

The Engineer shall be entitled to an accumulative total payment of 90% of the total fee upon completion and approval of the Final Construction Plans.

The Engineer shall be entitled to an accumulative total payment of 100% of the total fee upon completion and approval of the project by the City and submittal of as-built plans.

The Engineer shall be entitled to actual payroll cost plus 25% for payroll additives, plus 150% thereof for full time observation for the City and shall be paid on approval of monthly claims at a cost not-to-exceed \$75,000. The City may extend this amount based on additional work required by the City.

EXHIBIT "A", cont'd

**Probable Construction Cost Estimate
SH-4 from SH-66 to SH-3**

Yukon Section

Roadway

Sta 100+00 to 140+00	4 lane, curb and gutter 0.76 mi. x \$3,500,000/mi	\$2,660,000
Sta 140+00 to 257+70 (Wilshire Blvd)	2 lane open section 2.23 mi x \$1,700,000/mi	\$3,791,000
Frontage Rd. North of Wagner Road	0.87 mi. x \$700,000/mi.	\$609,000

Bridge

Bridge A	2-10 x8 x233' RCB	\$450,000
Bridge C	13' x 17' x 13' x 4.5' x 50' RCB	\$330,000
Bridge D	1002' x 47' x \$150/SF	<u>\$7,065,000</u>
		\$14,905,000

OKC Section

Roadway

Sta 257+70 (Wilshire Blvd) to 450+50	2 lane open section 3.65 x \$1,700,000/mi	\$6,205,000
---------------------------------------	----------------------------------------------	-------------

Bridge

Bridge E	2-10 x 9 x 60' RCB	\$120,000
Bridge F	2-10 x 10 x 90' RCB	<u>\$170,000</u>
		\$6,495,000

FEE SCHEDULE		
	Construction Cost (Est)	Fee Percentage
Yukon	\$14,905,000	6.3%
Oklahoma City	\$6,495,000	6.3%

RESOLUTION NO. 2014-01

A RESOLUTION AUTHORIZING PARTICIPATION IN THE MAIN STREET PROGRAM AND DESIGNATING THE CITY MANAGER TO SUBMIT AN OKLAHOMA MAIN STREET ASSOCIATE APPLICATION.

WHEREAS, the Oklahoma Main Street Program has been established in the Oklahoma Department of Commerce to assist small towns and cities to develop a public/private effort to revitalize their “Main Street” areas; and

WHEREAS, the Department of Commerce may select new communities to participate in the program for a two year start-up period; and

WHEREAS, the City of Yukon has undertaken several community planning efforts focused on comprehensive strategies to redevelop the Main Street - Route 66 business corridor; and

WHEREAS, the community was highly successful in raising over \$200,000.00 in funds needed to restore and maintain the historic Yukon’s Best Flour Mill sign; and

WHEREAS, the City of Yukon and the Yukon Chamber of Commerce will establish a working public-private partnership to improve the economic vitality and physical environment of the downtown commercial district; and

WHEREAS, the City of Yukon desires to participate in the Oklahoma Main Street Program;

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Yukon, OK does hereby resolve as follows:

Section 1. That the City of Yukon applies for selection to participate in the Oklahoma Main Street Program with the specific goal of revitalizing the central business district using the Main Street 4-Point Approach to economic revitalization.

Section 2. That the City of Yukon understands that the partnership with the Oklahoma Main Street Program is an initial one year commitment funded locally with a part-time program manager.

Section 3. That the City of Yukon understands that the two year associate program is hopefully only the beginning of a long-term permanent effort to maintain and enhance downtown.

Passed and approved this 7th day of January, 2014.

Ken Smith, Mayor

Doug Shivers, City Clerk



Ken Smith, Mayor & Council Member At-Large
Nick Grba, Vice Mayor & Council Member Ward I
John Alberts, Council Member Ward II
Donna Yanda, Council Member Ward III
Michael McEachern, Council Member Ward IV

From the Office of the
Grant Specialist
Audrey Fitzsimmons

MEMO TO: City Manager, Grayson Bottom
City Clerk, Doug Shivers
City Council

FROM: Larry Mitchell
Mitchell Hort
Audrey Fitzsimmons

DATE: January 2, 2014

RE: **Approval of application submission for 2014 Oklahoma Main Street Associate Program**

The Oklahoma Main Street Associate Program was introduced to the Council during the November 5, 2013 study session. At that time, the benefits of participation in the program were explained, as well as the requirements for application.

Since that time, Larry Mitchell, Amy Phillips, Mitchell Hort, and Audrey Fitzsimmons have held several meetings with Yukon Chamber of Commerce to garner their interest in forming a partnership for completing the application and participating in the program, if selected. A letter to Main Street business owners was mailed on December 10, 2013 explaining that we were studying the program and asking their interest should we decide to pursue the application. To-date, 17 positive responses have been received regarding that notification. In addition, the report prepared by North Star indicated that they had received quite a bit of interest in revitalizing the Main Street district during the surveys that they completed. For these reasons, we feel that participation in the Oklahoma Main Street Program would be beneficial to the economic revitalization of the Main Street business district and ask that you approve submission of the attached application.

If approved, the proposal will be submitted by January 10, 2014; awards will be announced in March 2014; and any financial obligations would not be in effect until after the new budget year in July. A resolution authorizing application is required for this program and is attached to the memorandum. A copy of the Letter of Intent submitted on November 12, 2013 and a copy is also attached for your reference.

<u>Proposed Project Budget</u>	<u>year 1</u>	<u>year 2</u>
Chamber of Commerce (in kind)	18,000	18,000
City of Yukon (in kind)	10,000	10,000
City of Yukon (cash)	<u>26,200</u>	<u>26,200</u>
Budget Total	\$55,000	\$55,000

CITY OF YUKON

500 West Main Street
P.O. Box 850500
Yukon, Oklahoma 73085
Phone: 405.354.6676
Fax: 405.350.8926

OKLAHOMA ASSOCIATE MAIN STREET PROGRAM APPLICATION

Application Identification

(Please check one)

- Small Town Population Less than 5,000 or
 Mid-Size Town Population 5,000 - 50,000
 Urban Population over 50,000

City	<u>Yukon, OK</u>	Date	<u>January 10, 2014</u>
City Manager	<u>Grayson Bottom</u>	Phone	<u>(405)354-1895</u>
Contact Person	<u>Larry Mitchell</u>	Phone	<u>(405)350-4700</u>
Title	<u>Executive Director, Yukon Economic Development Authority</u>		
Address	<u>P.O. Box 850500</u>		
	<u>Yukon, OK 73085</u>		
Email	<u>lmitchell@cityofyukonok.gov</u>		

Local Assurance and Authorization

As the representative of the city of Yukon, I hereby certify that the information in this Application is accurate. I also authorize this application to be submitted to the Oklahoma Department of Commerce for consideration in the Associate Program for Oklahoma Main Street Program.

Name	<u>Grayson Bottom</u>	Title	<u>Yukon City Manager</u>
Signature	_____	Date	_____

Note: The official applicant to the program is limited to city government. However, the city applicant must indicate a commitment to having a private, non-profit partner to develop policy and implement the program.

Private, Non-profit Partner (proposed or existing organization)

Contact Person	<u>Paisley Hopkins</u>
Occupation	<u>Executive Director, Yukon Chamber of Commerce</u>
Address	<u>510 Elm Yukon, OK 73099</u>
Phone (day)	<u>(405)354-3567</u>
Email	<u>phopkins@yukoncc.com</u>

Main Street Program – Yukon, Oklahoma

Introduction:

Over the past year, the City of Yukon has expended a considerable amount of time, energy, and financial resources to assess the Community's historic assets and to map out a comprehensive strategy to redevelop the central Main Street corridor commonly known as Route 66. Simultaneously, the City of Yukon contracted with the OU College of Landscape Architecture and North Star Destination Strategies to undertake an urban design study that would ultimately blend the physical environment with a fresh and honest assessment of Yukon's economic potential.

In the fall of 2013, the final reports of the two independent but market linked planning studies were submitted to the City of Yukon. The North Star report clearly identified several opportunities where the City should concentrate its resources. Those opportunities included; positioning the City to capture the growth of the OKC metro economy, to expand the community festival activities to week-end events, to develop a regional sports complex, to reinvest in the downtown commercial district, and to provide incentives to attract and encourage new retail investments.

The OU Landscape Architecture final report also emphasized and recommended that the City reinvest in community infrastructure to build upon the historic significance of Route 66. The report called for urban park spaces along Main Street to accommodate festivals and to promote a friendlier environment for pedestrians. By reinventing the urban environment of Yukon with walkable, sustainable, and livable design features, the community will experience more outdoor activity and healthier lifestyles for its residents.

It is the City's belief that the Oklahoma Main Street Program is one of the best tools we can use to implement the recommendations provided/offered by the North Star and OU Landscape studies. We also believe that our strongest and most important local partner in this effort is the Yukon Chamber of Commerce. The Yukon Chamber is a great resource and currently has a large membership that can provide valuable support and energy to the City's redevelopment/reinvestment effort.

Goals and Objectives

1. What does your community expect to achieve by participating in the Main Street program and why do you think your community would be a successful Main Street community?

Route 66 is an important historical icon in the state of Oklahoma and particularly in the City of Yukon where it serves as our City's Main Street. Another important landmark located on the eastern edge of our Main Street business district is the historic Yukon's Best Flour Mill. We believe that these two important factors can be used to help us revitalize our Main Street Business District and celebrate the history and heritage our city and the guidance of the Oklahoma Main Street Program is vital to our success in this endeavor. Our hope is to create a Main Street District that encourages them to stop and shop while they are in the area, generating not only additional tourism interest in our City, but an economic boost for local businesses, as well.

It is the City's belief that the Oklahoma Main Street Program is one of the best tools we can use to revitalize our Main Street Business District, both physically and economically. We are looking at the Main Street Program to assist in implementing some of the recommendations provided in the North Star and OU Landscape studies which were recently completed. We also believe that our strongest and most important local partner in this effort will be the Yukon Chamber of Commerce. In 2011, the Chamber of Commerce undertook a study to develop a Strategic Community Plan through the Oklahoma Community Institute's Community Planning Process. The Yukon Chamber is a great resource and currently has a large membership that can provide valuable support and energy to the City's redevelopment / reinvestment / revitalization efforts.

The specific goals and objectives that we plan to accomplish by participating in the Main Street Program include the following:

- Create a working partnership with Yukon Chamber of Commerce and private partners and establish a Downtown Merchants Association

- Enhance the physical appearance of the Main Street Business District, including implementing recommendations in the OU Landscape and North Star Studios reports, using a “Place Making Approach” to provide services and pedestrian access, and adopting “Complete Streets” design concepts
- Stronger code enforcement efforts will assist in making the area more business friendly, as well as more visitor friendly; this will include regulation of signage, storefronts, property, zoning, and parking
- Initial Strategy will focus on “One Block at a Time,” enabling us to identify an appropriate “pilot” project, as well as prioritizing areas for focusing our efforts
- Create a thriving downtown business district, including the development of a Farmers Market and the use of “pop up” retail opportunities

We anticipate that the technical assistance and guidance provided through the Main Street Program will help to ensure our success in attaining these goals and moving forward into the future making Yukon’s Main Street Business District a vibrant, busy area that not only citizens of Yukon will want to visit, but an area that will be attractive to residents of surrounding communities, as well.

We believe that we will be successful in our efforts with the guidance of the Main Street Program based on past successes, as well as ongoing projects that have been well received and supported by our citizens. As we have already explained, the City has a vested interest in taking the results of the studies that have been performed to the next level. The City of Yukon also has a long history of citizen involvement in community efforts, including festivals and events. A good example of citizen involvement is the recent Relight the Mill Campaign in which citizens, local business leaders, and government representatives worked together to refurbish the iconic Yukon’s Best Flour sign atop the historic flour mill located at the eastern edge of our Main Street District. This effort is describe in further detail in the Revitalization Efforts section of this proposal. The City of Yukon is also currently creating a Master Trails Plan under the technical guidance of the National Park Service – Rivers, Trails and Conservation Program. The Main Street area is an important part of this plan, which is focusing on connecting neighborhoods with

schools, parks, and retail areas. Public participation in the form of online surveys, emails, and public meeting attendance has been very supportive.

In addition, the City of Yukon has expended a considerable amount of time, energy, and financial resources over the past year to assess the community's historic assets and to map out a comprehensive strategy to redevelop the central Main Street corridor. The City of Yukon contracted with the OU College of Landscape Architecture to undertake an urban design study that would ultimately blend the physical environment with a fresh and honest assessment of Yukon's economic potential. Also tied to the revitalization efforts, was a project with North Star Destination Strategies to look at rebranding the City and providing a vibrant identity that will carry us into the future. The final reports of these two efforts were recently submitted to the City of Yukon. The North Star report clearly identified several opportunities where the City should concentrate its resources. Those opportunities included: positioning the City to capture the growth of the OKC metro economy, to expand the community festival activities to weekend events, to develop a regional sports complex, to reinvest in the downtown commercial district, and to provide incentives to attract and encourage new retail investments. The OU Landscape Architecture final report also emphasized and recommended that the City reinvest in community infrastructure to build upon the historic significance of Route 66, which also serves as Yukon's Main Street. The report called for urban parks spaces along Main Street to accommodate festivals and to promote a friendlier environment for pedestrians. By reinventing the urban environment of Yukon with walkable, sustainable, and livable design features, the community will not only experience more outdoor activity and healthier lifestyles for its residents, but a more pedestrian and visitor friendly area will be created and Main Street merchants and property owners will enjoy a resurgence of activity in that area.

Finally, we believe that we will be successful based on the positive responses we have received with regards to the outreach letter we mailed to all Main Street property owners on December 10, 2013. Several owners have called or emailed us indicating their excitement at the possibility of revitalizing the area and spurring economic development along our historic Main Street area. Also, we believe that our partnership with the Yukon Chamber of Commerce will prove to be extremely valuable in this process.

Yukon also hosts numerous festivals each year that draw not only visitors from neighboring communities, but tourists from across the State as well. Several of these events, including Czech Fest, are held on or near the Main Street area. Other festivals include: Festival of the Child, Chisholm Trail Crawfish Festival, Taste of Yukon, Freedom Fest, and Christmas in the Park. There is a huge volunteer component to the success of these events and we have no trouble recruiting people to help. Yukon citizens are very proud of their city and always ready to help others enjoy what our city has to offer.

Revitalization Efforts

1. Describe past or present efforts by the **public and private sector** aimed at revitalizing the historic central business district. **Note:** If the community was a previous Main Street organization designated by the Oklahoma Department of Commerce and subsequently ceased being such, please explain why the organization ceased operations and what's different today.

The City of Yukon is located along Route 66 and just as Route 66 has been called “the Main Street of America,” it serves as Yukon’s Main Street. Efforts are being made to recapture the spirit of Route 66 in Oklahoma for future generations. Oklahoma House Bill 2940 designated a portion of Route 66 in Oklahoma as an official bike route. Efforts are ongoing to add more areas and eventually have the Route 66 Bike Route stretch from the Kansas border to the Texas border encompassing all of the Route 66 area through Oklahoma. This would increase bicycle tourism across the state and bring even more visitors to Yukon’s Main Street area because Main Street is the section of Route 66 that passes directly through Yukon. The City of Yukon is also currently creating a Master Trails Plan under the technical guidance of the National Park Service – Rivers, Trails and Conservation Program and the Main Street area is an important part of this plan, which is focusing on connecting neighborhoods with schools, parks, and retail areas.

Many of the families living in Yukon today are descendants of the original mill owners or early mill workers and this history is reflected not only in the mill structures, but in the historic buildings located along Main Street, as well. The mills are noted on TravelOK’s website as a notable photographic location along Route 66. Information such as this and the continued interest in the history of Route 66 bring visitors through Yukon. Community-lead volunteer efforts have twice focused on the Yukon’s Best Flour Mill, which is located on the eastern edge of our Main Street Business District. In 1989, and again in 2012, massive volunteer-driven campaigns were undertaken to raise support and funding to restore and relight the iconic signs atop the historic flour mill. On both occasions, the efforts were wildly successful. These efforts exemplify the sense of community pride and identity shared by the citizens of Yukon.

In addition to the recent studies by the University of Oklahoma and North Star which were previously discussed, the Chamber of Commerce participated in the OCI planning process to develop a Strategic Community Plan. This plan looked at several areas, including: beautification, education, infrastructure, recreation, tourism, and economic development. As a

result of this plan, the Chamber recognized the importance of the Route 66 / Main Street corridor and the OU School of Architecture was commissioned to develop a vision plan for the area and the Yukon Economic Development Authority was created. A study was also conducted in 1985 specifically looking at the Main Street Business District. We feel that with the assistance of the Oklahoma Main Street Program, we can successfully implement the recommendations and results of all of these studies and once again have a thriving Main Street Business District in Yukon – one that our citizens can be proud of.

In addition to focusing on economic revitalization, the City of Yukon has sought and received certification as a Healthy Community through Oklahoma Turning Point and as a Playful City through KaBOOM. We feel that these certifications, along with the Main Street Program designation, help to generate additional interest in our community. These classifications not only serve to attract visitors, shoppers, and tourists to the area, but new residents and businesses as well.

3. Provide a proposed budget* for the first two years of the program based on the following suggestions. Remember to include a dollar amount for any in-kind donations.

Important: Total expenses on budget must match total funding (pgs 4 and 5).

		<u>Year 1</u>		<u>Year 2</u>	
		<u>Cash(\$)</u>	<u>\$ Value In-Kind</u>	<u>Cash(\$)</u>	<u>\$ Value In-Kind</u>
Personnel:	Base Salary	22,500	N/A	22,500	N/A
	Taxes	2,500	N/A	2,500	N/A
	Insurance (Medical/Life)	n/a	N/A		N/A
Office Expenses:	Rent		6,000		6,000
	Utilities		1,800		1,800
	Equipment				
	Office Supplies		2,400		2,400
	Telephone/Internet		600		600
	Insurance				
	Car Allowance	1,200		1,200	
	Contingency				
	Secretarial Services		10,000		10,000
Professional Development:	Travel		2,000		2,000
	Printing & Publications				
Other Expenses:	Promotion & advertising		6,000		6,000
	Postage				
	Accounting				
	Executive Committee				
Committee Expenses:	Fundraising/Membership				5,000
	Promotion				
	Design				
	Economic Restructuring				
Total Expenses:		\$26,200	\$28,000	\$26,200	\$33,800

*The average local operating cash budget for mid-size and urban Associated Main Street programs is \$35,000/year and \$20,000 for small towns. The program budget shall address at least the following: salary and benefits for the part-time (at least 20 hours per week) Main Street Manager and allowance for office rent, telephone, utilities, office supplies, secretarial services, promotions, car allowance and travel.

The salary range for part-time Main Street Managers in Oklahoma is \$15,000 to \$30,000. The travel budget should allow the Manager to travel to Manager Training and Meetings, plus travel to at least the two in-state trainings annually.

State Government Profile:

1. List your state legislators:

Senator Thomas Allen Coburn (Republican); United States Senate; phone: (202)224-5754

172 Russell Senate Office Building Washington, DC 20510-3603; Districts: OS2

100 North Broadway, suite 1820 Oklahoma City, OK 73102; phone: (405)231-4941

Senator James Mountain Inhofe (Republican); United States Senate; phone: (202)224-4721

205 Russell Senate Office Building Washington, DC 20510-3603; District: OS1

1900 NW Expressway, suite 1210 Oklahoma City, OK 73118; phone: (405)608-4381

Representative Frank D. Lucas (Republican); U.S. House of Representatives;

Phone: (202)225-5565

2311 Rayburn House Office Building Washington, DC 20515-0001; District: 003

10952 NW Expressway, suite B Oklahoma City, OK 73099; phone: (405)373-1958

2. List your U.S. senators and representatives:

Senator Rob Johnson (Republican); State Senate; phone: (405)521-5592

2300 North Lincoln Blvd., room 413 Oklahoma City, OK 73105; District: 022

Representative Dan Fisher (Republican); State Representative; phone: (405)557-7311

2300 North Lincoln Blvd., room 112-14 Oklahoma City, OK 73105; District: 060

City Government Profile:

1. Does your community have a:
 - a. Planning and zoning commission? Yes
 - Full-time city planner? Yes
 - b. Community development or redevelopment commission? Yes
 - c. Public housing agency? No
 - d. Building inspector? Yes
 - e. Building code? Yes
 - f. Housing code? Yes
 - g. Comprehensive plan? Yes
 - h. Zoning ordinance? Yes
 - i. Sign control ordinance? Yes
 - j. Historic district ordinance? No

2. Does the city have a Historic Business District plan? No
Date approved N/A
Has the city made any efforts to implement the plan? N/A
Describe these efforts:

3. Has the city received grants or transfers of funds relating to downtown revitalization from other governmental units in the past three years? Yes

4. If so, what? How have they been used?
The City has received funding from the Community Development Block Grant Program. The funding has been used for public infrastructure projects which include projects related to streets, water, and sewer.

5. Does the city have any bonds or other available funds that could be used for Main Street program redevelopment? Yes

1. Provide a complete list of all city council persons/commissioners:

<u>Name</u>	<u>Address</u>	<u>Day Phone/ Evening Phone</u>	<u>Occupation</u>
Mayor Ken Smith	113 Snowmass Yukon, OK 73099	(405)919-6946 (405)350-0689	Business Owner
Nick Grba	932 Majestic St. Yukon, OK 73099	(405)308-2443 (405)350-7414	Instructional Designer
John Alberts	1420 Springcreek Yukon, OK 73099	(405)640-4431 (405)354-1991	Attorney
Michael McEachern	216 Tanglewood Yukon, OK 73099	(405)596-4558 (405)354-5884	Retired
Donna Yanda	800 Granite Ct. Yukon, OK 73099	(405)473-4792 (405)350-0790	Business Owner

Built Environment:

1. What is the approximate age of the building stock in the historic central business district area?

Pre-1900	<u>0</u>	%	1920-1940	<u>17</u>	%
1900-1920	<u>25</u>	%	1940-1960	<u>19</u>	%
			Post 1960	<u>39</u>	%

- a. Predominant architectural style of buildings in the historic central business district: (Please call the Oklahoma Main Street Office or State Historic Preservation Office for guidance if needed.)

There are various architectural styles that are represented in the Yukon historic central business district. Some of the most prominent include the Bohemian Vernacular style as well as a Territorial Commercial Style.

- b. Discuss the characteristics that make the Associate Main Street program area a cohesive and recognizable district having clearly defined boundaries and architectural character.

The boundaries for Yukon Main Street District would be defined as “including 1 Block North (Cedar) and South (Elm) of Main Street, from Garth Brooks Boulevard (11th Street) to Cornwell (South Highway 4). “ See Attachment D.

The area is characterized by a farming/agricultural based influence. This is represented by the Historic Yukon Flour Mill as well as the railroad and grain elevator.

- c. For the buildings in your downtown area, what percentage would you consider to be:

Excellent 10% Good 30% Fair 30% Poor 30%

Use of buildings on Main Street:

Retail Shopping	11%	Hair Stylist/Salon	9%	Banking	1%
Professional Services	9%	Lodging	3%	City of Yukon	1%
Restaurants/Bar	7%	Florist	2%		
Auto Supply/Repair	5%	Housing	54%		

Population Statistics:

Canadian County

Year 2000: 87,697
 Year 2010: 115,541
 Year 2013: 123,823 est.

Yukon, OK

Year 2000: 21,043
 Year 2010: 22,708
 Year 2013: 25,000 est.

Attachments

- A. Resolution
- B. Letter to Yukon Main Street property owners regarding the City's interest in participating in the Oklahoma Main Street Program/ Main Street property owner response/ Yukon Main Street Ownership Data – 2013
- C. Letters of support
- D. Maps of Yukon, OK showing boundaries of the proposed Main Street District



Ken Smith , Mayor & Council Member At Large
Nick Grba , Vice Mayor & Council Member Ward I
Donna Yanda, Council Member Ward III
Michael McEachern, Council Member Ward IV
John Alberts, Council Member Ward II

**From the Office of the
Executive Director
Larry Mitchell**

December 10, 2013

«AddressBlock»

Re: Oklahoma Main Street Program

Dear Property Owner;

Over the past year, the City of Yukon has expended a considerable amount of time, energy, and financial resources to assess the Community's historic assets and to map out a comprehensive strategy to redevelop the central Main Street corridor commonly known as Route 66. Simultaneously, the City of Yukon contracted with the OU College of Landscape Architecture and North Star Destination Strategies to undertake an urban design study that would ultimately blend the physical environment with a fresh and honest assessment of Yukon's economic potential.

In the fall of 2013, the final reports of the two independent but market linked planning studies were submitted to the City of Yukon. The North Star report clearly identified several opportunities where the City should concentrate its resources. Those opportunities included; positioning the City to capture the growth of the OKC metro economy, to expand the community festival activities to week-end events, to develop a regional sports complex, to reinvest in the downtown commercial district, and to provide incentives to attract and encourage new retail investments.

The City of Yukon is currently considering the idea of submitting an Oklahoma Main Street Application that would provide valuable planning and technical resources to the community. If accepted to the Main Street Program, property/business owners in the downtown area would be provided technical assistance in such areas as; promotion and marketing guidance, window display, merchandising ideas, and general business consultations. Participating in the program by individual business or property owners is voluntary.

CITY OF YUKON

458 Main
P.O. Box 850500
Yukon, Oklahoma 73085
Phone: 405.350.4700

We are interested to learn/know if property owners in the City's downtown business district agree with this idea. The purpose of this letter is simply to ask you to respond to the following two questions: Do you support the effort to revitalize and improve Yukon's Main Street/ Route 66 business climate? Do you think the Main Street Program would be a good way to start or implement the recommendations provided in the OU streetscaping study?

The City would greatly appreciate hearing from you within the next two weeks so that we can determine the most favorable option by the end of the year. Should you have any questions regarding this letter or want more information about the Oklahoma Main Street Program, please contact Audrey Fitzsimmons at 405-350-5982, afitzsimmons@cityofyukonok.gov or Larry Mitchell at 405-350-4700, lmitchell@cityofyukoknok.gov.

Happy Holidays,

Larry Mitchell
Executive Director
Yukon Economic Development Authority



Main Street Owner Responses:

Updated: 12-31-13

<u>Company/Owner</u>	<u>Address</u>
Sonic – M.D. Jirous	729 W. Main
Carlito's – Carlos Gimenez	455 E. Main
OK Czechs – John	25 N. 5th
The Arrangement – Sue Leach	425 W. Main
Yukon Eye Care – Valerie Hatley	621 W. Main
Gas station – Mike Vian	831 W. Main
Bass Mercantile Co. – George Ramey	3 South 5th
YNB – Randy Wright	401 Elm Ave.
Bad Brad's – David	703 Elm Ave.
Single Family Home - Joshua Gotcher	24 South 9th
Billy's Barbershop – Sandra Fair	1001 Elm Ave.
Canadian County Cowboy Church Inc. – Ron Craig	HARRIS ACRES LTS 15-27 BLK 1
First Baptist Church – Clark	15 South 6th
O'Reilly Auto Parts – Sarah Griggs	134 W. Main
Mr. Joe Horn	420 & 438 W. Main
Ozzies's Motor Co. – Behe Darabi	16 E. Main
OKC Properties – Karen Graves (NO)	6 South 5 th



Yukon Main Street Ownership Data-2013

Owners from out of state: 13	Percentage of owners out of state: 5.08%
Owners not in Yukon but still located in Oklahoma: 47	Percentage of owners not in Yukon but still located in Oklahoma: 18.36%
(Total of owners not in Yukon, OK: 60)	(Total percentage of owners not in Yukon, OK: 23.44%)
Total of owners in Yukon, OK: 196	Total percentage of owners in Yukon: 76.56%

Total Main Street Properties= 256

Total Percentage= 100%

***Property Data created: 04-08-13**

