



**CITY COUNCIL AGENDA
February 2, 2016**

**John Alberts, Mayor ~ Ward 2
Richard Russell, Vice Mayor ~ Ward 1
Earline Smaistrla, Council Member ~ At-Large
Donna Yanda, Council Member ~ Ward 3
Michael McEachern, Council Member ~ Ward 4
Tammy DeSpain, Acting City Manager**

Yukon City Council / Yukon Municipal Authority Work Session
Centennial Building - 12 South 5th Street
February 2, 2016 – 6:00 p.m.

- 1. Discussion/Presentation by Financial Advisors – Bill Strecker and Chris Gander, BOKF; and John Michael Williams, WBFB**

The Study Session will reconvene 15 minutes after the close of the Council meeting.

City Council - Municipal Authority Agendas

February 2, 2016 - 7:00 p.m.

Council Chambers - Centennial Building
12 South Fifth Street, Yukon, Oklahoma

The City of Yukon strives to accommodate the needs of all citizens, including those who may be disabled. If you would like to attend this Council meeting but find it difficult to do so because of a disability or architectural barrier, please contact City Hall at 354-1895. We will make a sincere attempt to resolve the problem. If you require a sign-language interpreter at the meeting, please call or notify City Hall, 500 West Main, by noon, February 1, 2016.

Invocation: Pastor Tim Baer, Grace Episcopal Church

Flag Salute:

Roll Call: John Alberts, Mayor
Richard Russell, Vice Mayor
Michael McEachern, Council Member
Earline Smaistrld, Council Member
Donna Yanda, Council Member

Presentations and Proclamations

“Children’s Dental Health Month”

Visitors

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

A) The minutes of the regular meeting of January 19, 2016

ACTION_____

1B. Consider approving a Contract Agreement between the City of Yukon and Czech Hall Road LLC, for Private Sanitary Sewer Service Connection at 1000 N. Czech Hall Rd, Oklahoma City, OK (“OnCue”), for a perpetual term, in the amount of \$ 409.19 per month, as recommended by the Development Services Director

ACTION_____

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of January 19, 2016**
- B) Payment of material claims in the amount of \$430,888.81**
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- D) Accepting Oklahoma Department of Environmental Quality Permit No. WL000009150964 for the construction of approximately 825 linear feet of 24-inch water line and appurtenances to serve the City of Yukon Market at Czech Hall Transmission Line Relocation Project, Canadian County, Oklahoma**
- E) The renewal of Agreement for Services between the City of Yukon and Chisholm Trail Historical Preservation Society, Inc., for the term of July 1, 2015 thru June 30, 2016 with services and materials to be provided by the City during the Easter on the Prairie event**
- F) The renewal of the existing Youth and Family Services, Inc. Agreement, for the term of July 1, 2015 through June 30, 2016, in the amount of \$15,000.00**
- G) The renewal of the existing Pets & People Humane Society, Inc. Agreement, a nonprofit Corporation, for the term of July 1, 2016 through June 30, 2016, for use of City-owned premises at 701 Inla**
- H) An Agreement for Services between the City of Yukon and Project Graduation, for the term of July 1, 2015 through June 30, 2016, in the amount of \$250.00**
- I) Denial of Claim No. 201448-LR for sewer back-up from Jedidiah Monsey, as recommended by the Oklahoma Municipal Assurance Group**
- J) Denial of Claim No. 201447-BD for water leak from Jim Jones, as recommended by the Oklahoma Municipal Assurance Group**
- K) Setting the date for the next regular Council meeting for February 16 , 2016, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

ACTION

- 2. Reports of Boards, Commissions and City Officials – Traffic Commission, John Knuppel, Chairman**

- 3. Consider approving the contract between City of Yukon and Crawford & Associates, for financial consulting services, for the period of acceptance of agreement through March 4, 2016, in an estimated amount range of fees and expenses of \$12,000 - \$25,000, to be paid from the General Fund – Professional Services, as recommended by the Acting City Manager**

ACTION

4. **Consider approving the submission of a proposal for a Federal Traffic Safety Grant administered by the Oklahoma Highway Safety Office, for funding assistance with police overtime pay and the purchase of two Stalker Lidar XLFR radars, with a funding request of \$39,917.00, to be paid as a reimbursement, as recommended by the Development Services Director**

ACTION_____

5. **Consider a motion to recess as the Yukon City Council and convene into Executive Session, for discussing the purchase or appraisal of real property, as provided for in 25 OS 2003, Section 307 (B) (3)**

ACTION_____

6. **Consider a motion to adjourn from Executive Session and reconvene as Yukon City Council**

ACTION_____

7. **New Business**

8. **Council Discussion**

9. **Adjournment**

Yukon City Council / Yukon Municipal Authority Work Session
Centennial Building - 12 South 5th Street
February 2, 2016
15 Minutes after the Council Meeting

- 2. Discussion of City of Yukon Projects and prioritization – Joe Davis and Robbie Williams, Triad Engineering**



PROCLAMATION

Whereas, the future is, to a large measure, dependent on the good health of our children and youth, the citizens of tomorrow; and

Whereas, good health, physical and mental, can be achieved through good health habits learned early.

Now, **THEREFORE**, I, John Alberts, Mayor of Yukon, Oklahoma, do hereby proclaim the month of February, 2015 as

Children's Dental Health Month

in the City of Yukon and urge all citizens and all community organizations to join in the observance.

Given under my hand and Seal of the City of Yukon this 2nd day of February, 2016.

John Alberts, Mayor

Douglas A. Shivers, City Clerk

**Yukon Municipal Authority Minutes
January 19, 2016**

ROLL CALL: (Present) John Alberts, Chairman
Richard Russell, Vice Chairman
Michael McEachern, Trustee
Earline Smaistrla, Trustee
Donna Yanda, Trustee

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

A) The minutes of the regular meeting of January 5, 2016

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of January 5, 2016, was made by Trustee McEachern and seconded by Trustee Russell.

The vote:

AYES: Smaistrla, McEachern, Alberts, Yanda, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

1B. Consider approving Resolution YMA-2016-01, A Resolution of the Yukon Municipal Authority adopting policies and procedures for City water and sanitary sewer connections for properties outside the city limits

The motion to approve Resolution YMA-2016-01, A Resolution of the Yukon Municipal Authority adopting policies and procedures for City water and sanitary sewer connections for properties outside the city limits, was made by Trustee McEachern and seconded by Trustee Yanda.

The vote:

AYES: Alberts, Smaistrla, Russell, McEachern, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)



DATE: January 26, 2016

FROM: Mitchell Hort
Director Development Services

TO: Acting City Manager, City Council & City Clerk

RE: Recommendation of the Contract Agreement for Private Sanitary Sewer Service Connection for OnCue.

MEMORANDUM

Mitchell Hort, Director of Development Services is recommending the Yukon Municipal Authority enter into a contract agreement to provide private sanitary sewer for the property known as OnCue Express, located at 1000 N Czech Hall Road, Oklahoma City, OK.

CONTRACT AGREEMENT

For Private Sanitary Sewer Service Connection

THIS CONTRACT AGREEMENT, made this 25 day of JANUARY, 2016 by and between the **Yukon Municipal Authority**, a municipal corporation organized under the laws of the State of Oklahoma, as grantor of City sanitary sewer services, hereinafter referred to as "City," and **Czech Hall Road LLC**, an Oklahoma limited liability company, as grantee recipient of City sanitary sewer services, hereafter referred to as "Grantee," whose mailing address is 916 N. Main, Stillwater, OK 74075.

WHEREAS, Grantee is the owner of the real property commonly known as 1000 N. Czech Hall Road, Oklahoma City, OK 73099, fully described in Exhibit "A" attached and made a part of this agreement (the "Property"); and

WHEREAS, Grantee has acquired the Building Permit No. BLDC-2015-04705, BLDC-2015-04707 and BLDC-2015-04708 from the City of Oklahoma City for the proposed development of the above described Property in accordance with the City of Oklahoma City's subdivision and zoning regulations, and

WHEREAS, the City of Yukon owns and operates a municipal sanitary sewer system adjacent to the Property and more specifically known as the 8-inch public sanitary sewer line to serve the Property, and

WHEREAS, the City of Yukon has adopted a policy, attached hereto as Exhibit "D", specifying the City's review and approval of requests for sanitary sewer service to property outside the City corporate limits; and

WHEREAS, the City of Yukon's Office of Development Services has reviewed the proposed development plans of the above described Property to assure compliance with the City of Yukon's subdivision regulations for municipal sanitary sewer system, and

WHEREAS, the parties are desirous of entering into a contract agreement pursuant to the policy for the City of Yukon to furnish City sanitary sewer services to "Grantee" at rates adopted in accordance with City of Yukon policies.

WITNESSETH:

IN CONSIDERATION of the performance of the terms and conditions of this Contract Agreement on the part of each party, and pursuant to City Council policy, IT IS HEREBY AGREED AS FOLLOWS:

(1) Sanitary Sewer Connections

Upon approval by the City Engineer's Office of the design and construction of the private sanitary sewer service line, Grantee will be given permission to connect no more than One (1) sanitary sewer service connection to the City municipal sanitary sewer system via the 8-inch public sanitary sewer line to serve the Property. Grantee agrees to submit to the City Development Services complete plans and specifications for the private sanitary sewer service connection to the above described Property for approval.

(2) Utility Easement

Grantee agrees that the portion of the 8-inch public sanitary sewer line to serve the Property, constructed on land owned by Grantee, shall be constructed within a public Utility Easement granted to the City for construction, repair, and maintenance of the above described public sanitary sewer line.

(3) Maintenance

Upon acceptance of construction, approval of access to the sanitary sewer lines constructed in easements, attached hereto as Exhibit "B", and completion of construction the maintenance, replacement, upkeep and repair of the public sanitary sewer line servicing the Grantee Property shall become and remain the responsibility of the City. Maintenance and repair of the private sanitary sewer service line serving the Grantee property shall become and remain the responsibility of the Grantee.

(4) Rates

Upon connection of Grantee's building or any structure to the sanitary sewer service lines on the Property that feeds into the municipal sanitary sewer system, Grantee

agrees to pay to City such sanitary sewer charges, rates and fees, attached hereto as Exhibit "C", as are established by City in accordance with City of Yukon's policies, and as are applied in generally same manner to properties of similar use and character of the Property and are subject to the same cut off rules for nonpayment, including late fees.

(5) Deannexation

Grantee will not request deannexation from the City of Oklahoma City and waives and discharges any right to do so.

(6) Conditions

(a) The City of Yukon hereby retains the right to revoke sanitary sewer services to the herein described Property in the event the conditions specifically expressed within this Contract Agreement or imposed by federal, state or municipal laws are not met by the property owner or the heirs, successors, administrators, executors, personal representatives and assigns of the property owner.

(b) Grantee, as recipient of City sanitary sewer services, hereby agrees to comply with the special conditions specifically expressed within this Contract Agreement under penalty of revocation of all agreed to rights to the City's sanitary sewer services in accordance with this Contract Agreement.

(c) Grantee acknowledges by signature on this Contract Agreement that Grantee is fully aware of the City's authority to regulate any activity or usage as defined in the Yukon Municipal Code, including but not limited to discharge limitations, pretreatment, sampling and reporting, related to the municipal sanitary sewer system.

(d) Grantee reserves the right to disconnect from the City sanitary sewer system in the future and to connect to the Oklahoma City municipal sanitary sewer system in the event that Oklahoma City utilities for the same services become available to the immediate vicinity of the Property.

(7) Term

This Contract Agreement shall be in perpetuity or earlier if Grantee discontinues service.

(8) Binding Effect

This Contract Agreement is binding upon the heirs, successors, administrators, executors, personal representatives, and assigns of the parties hereto.

(9) Entire Agreement

This Contract Agreement contains the entire Agreement between the parties and any additional agreement hereafter made shall be ineffective to alter, change, modify or discharge it in whole or in part, unless such additional agreement is in writing and signed by the parties hereto.

(10) Severability

If any clause or provision of this Contract Agreement is illegal, invalid, or unenforceable under present or future laws, then the remainder of this Contract Agreement shall not be affected thereby and in lieu of such clause or provision, there shall be added as a part of this Contract Agreement a clause or provision as similar in terms to such illegal, invalid, or unenforceable clause or provision as may be possible and be legal, valid, and enforceable.

(11) Amendment

This Contract Agreement may be amended in writing by a document executed by both parties hereto. No provision of this Contract Agreement shall be deemed to have been waived by either party unless such waiver is in writing signed by both parties.

IN WITNESS WHEREOF, the parties have executed this Contract Agreement in duplicate on attached pages hereto...

CZECH HALL ROAD LLC

an Oklahoma limited liability company

Bard Kellum, Manager
Barden Kellum, Manager

STATE OF OKLAHOMA)
)ss.
COUNTY of PAYNE)

This instrument was acknowledged before me on this 25th day of January, 2016, by Barden R. Kellum as Manager of Grantor.



Karlanne Harshman
Notary Public # 02018982

My Commission Expires 2-12-18

ACCEPTED by the Council of Yukon Municipal Authority this _____ day of _____, 20_____.

Chairman

Secretary

REVIEWED for form.

Municipal Counselor

EXHIBIT 'A'

LEGAL DESCRIPTION

CZECH HALL ROAD, LLC.
1000 N. Czech Hall Road
Oklahoma City, OK

A tract of land situated in the northwest quarter of Section 33, Township 12 North, Range 5 West of the Indian Meridian, Canadian County, Oklahoma, more particularly described as follows:

BEGINNING at a point 120.00 feet East (North 89°59'36" East) and 60.00 feet South (South 00°00'24" East) of the northwest corner of said Section 33;

THENCE southwesterly (South 44°58'43" West) a distance of 28.35 feet;

THENCE south (South 00°01'25" West) a distance of 200.47 feet;

THENCE southeasterly (South 08°03'56" East) a distance of 337.75 feet;

THENCE easterly (South 87°02'42" East) a distance of 170.24 feet;

THENCE northeasterly (North 77°45'58" East) a distance of 114.26 feet;

THENCE easterly (North 85°34'29" East) a distance of 146.33 feet;

THENCE northeasterly along a curve to the left (Radius=294.96 feet) and a delta angle of 76°43'17" and a length of 394.96 feet;

THENCE north (North 00°00'24" West) a distance of 201.18 feet;

THENCE northwesterly (North 80°37'14" West) a distance of 245.27 feet;

THENCE west (South 89°59'36" West) a distance of 440.00 feet to the POINT OF BEGINNING.

Said described tract of land contains an area of 351,215 square feet or 8.0628 acres, more or less.



On Cue Sewer Charges

Average high and low consumption of all stores 55,750

Average consumption of all stores 57,833

Upon approval, applicant shall make application for Utility Service on the appropriate forms at the Utility Billing Department. Applicant shall pay utility deposit in amount of twice the amount of initial monthly fee. (City of Yukon, Resolution No. YMA-2016-01)

Deposit \$818.38

Payment of the monthly charge of \$409.19 must be received in Utility Billing no later than the 15th to avoid late penalty. If the 15th is a weekend or City of Yukon recognized holiday, the following business day will become the due date. The monthly \$409.19 charge remains in effect until future rate increases are implemented in accordance with existing City of Yukon sewer rate ordinances.



Yukon Municipal Authority
Policy For
Water and/or Sewer Connection/Extension Outside City Limits

Any person owning property outside the city limits and desiring to have their property connected to the city's water supply system and/or sewer system shall make application in writing at the office of Development Services on the appropriate forms. Such application shall contain a description of the premises where such water and/or sewer is to be used and other reasonable information as required. Every such application shall be made by the owner or owner's agent. Applicants must agree to conform to the city's water and sewer service policy.

City Council approval is required before review is scheduled.

Development Services shall review and approve all water and/or sewer installations that connect to the city's system(s).

Contractors installing water and/or sewer shall be registered with the City of Yukon, OK.

Applicants shall pay all engineer fees that the city incurs during the review and approval process.

Applicants for water and/or sewer service to property outside the city limits shall pay all fees for connection and service as established by rates by contract and/or written agreement.

Applicants shall provide a letter of release from the City of Oklahoma City to allow connection to the City of Yukon's utilities.

Upon approval, applicant shall make application for Utility Service on the appropriate forms at the Utility Billing Department. Applicant shall pay utility deposit in amount of twice the amount of initial monthly fee.

Applicants shall be required to pay all applicable outside City of Yukon development fees, impact fees, connection fees, repayment agreement fees, permit fees, utility billing fees (including, but not limited to account deposit(s) and utility late fee payment if applicable).

Rates may be adjusted from time-to-time to include Consumer Price Index (CPI), which is effective the first billing period after October 1st each year.

Payment must be received in Utility Billing no later than the 15th to avoid late penalty. If the 15th is a Saturday, Sunday or City of Yukon recognized holiday, the next business day will be considered the due date. Failure to receive a bill does not waive late penalty.

Late notices will be mailed to customers whose accounts are not paid in full on the due date. The delinquent payment and late fee must be paid in full by the 25th to avoid service interruption. If the 25th is a Saturday, Sunday or City of Yukon recognized holiday, the next business day will be considered the due date.

All service connections and/or main extensions shall comply with all applicable standards and code requirements.

Service connections and/or main extensions shall be located in public right-of-way meeting the standards of the City of Yukon. If the service connection and/or main extension cannot be installed in right-of-way, a dedicated easement meeting City of Yukon design requirements will need to be approved by the City of Yukon Development Services Department.

The property to be serviced shall meet the same development water and/or sewer standards required of properties within the City of Yukon limits that seek utility service.

All plumbing systems that connect to the city's utility systems shall comply with all city requirements including but not limited to reviewing, permitting and inspecting all plumbing systems that connect to the city's utility system.

The City has the authority to deny or discontinue service if the service connection could threaten or endanger the safe, efficient and adequate service.

This policy is subject to be amended from time-to-time and the customer shall be bound by any amendment.

Date of Adoption 1/19/16 By Resolution # YMA-2016-01

**Yukon Municipal Authority Minutes
January 19, 2016**

ROLL CALL: (Present) John Alberts, Chairman
Richard Russell, Vice Chairman
Michael McEachern, Trustee
Earline Smaistrla, Trustee
Donna Yanda, Trustee

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

A) The minutes of the regular meeting of January 5, 2016

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of January 5, 2016, was made by Trustee McEachern and seconded by Trustee Russell.

The vote:

AYES: Smaistrla, McEachern, Alberts, Yanda, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

1B. Consider approving Resolution YMA-2016-01, A Resolution of the Yukon Municipal Authority adopting policies and procedures for City water and sanitary sewer connections for properties outside the city limits

The motion to approve Resolution YMA-2016-01, A Resolution of the Yukon Municipal Authority adopting policies and procedures for City water and sanitary sewer connections for properties outside the city limits, was made by Trustee McEachern and seconded by Trustee Yanda.

The vote:

AYES: Alberts, Smaistrla, Russell, McEachern, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

**Yukon City Council Minutes
January 19, 2016**

The Yukon City Council met in regular session January 19, 2016 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Vice Mayor Richard Russell
The flag salute was given in unison.

ROLL CALL: (Present) John Alberts, Mayor
 Richard Russell, Vice Mayor
 Michael McEachern, Council Member
 Earline Smaistrila, Council Member
 Donna Yanda, Council Member

OTHERS PRESENT:

Tammy DeSpain, Acting City Manager	Doug Shivers, City Clerk
Mike Segler, City Attorney	Robbie Williams, City Engineer
Bill Stover, Sanitation Director	Mitch Hort, Development Services Dir.
Anna Waggoner, Stormwater	Gary Cooper, IT Director
Jan Scott, Parks and Rec. Director	John Corn, Police Chief
Jeff Deckard, Parks Superintendent	Arnold Adams, Public Works Director
Jason Beal, Parks and Recreation	Shawn Steggles, Park and Recreation

Mitchell Hort passed out the sign in sheets for the multiple Public Hearings.

Public Hearing to Receive Input from the Public Regarding the completed 2010 Community Development Block Grant (CDBG #14424) in the amount of \$66,765 which was used to replace the waterline, sanitary sewer and roadway on Cedar Avenue, between 7th and 10th Streets. There were no participants.

Public Hearing to Receive Input from the Public Regarding the completed 2011 Community Development Block Grant (CDBG #14843) in the amount of \$64,567 was used to replace the waterline, sanitary sewer, and roadway on Cedar Avenue, between 7th and 10th Streets. There were no participants.

Public Hearing to Receive Input from the Public Regarding the completed 2012 Community Development Block Grant (CDBG #15257) in the amount of \$66,765 was used to replace the waterline and roadway on 10th Street, from Main Street to Cedar Avenue. There were no participants.

Public Hearing to Receive Input from the Public Regarding the 2016 Oklahoma Tourism and Recreation Department Land and Water Conservation Fund Grant. There were no participants.

Public Hearing to Receive Input from the Public Regarding the 2016 Oklahoma Tourism and Recreation Department Recreational Trails Program Fund Grant. There were no participants.

Presentations and Proclamations

Shawn Steggles introduced the winners of the Mayor's Christmas Essay Contest. Mayor Alberts congratulated everyone and encourages participation. There were a total of 151 essays. Thanks to Parks and Recreation.

Visitors

Rick Cacini, 1140 Landmark, thanked the Council and City Manager for the use of museum space. Unfortunately, they have been requested to vacate in April, since lease is up. Staff will help and continue to serve.

Jan Scott presented the Mobile Meals report for Joanne Oltmanns.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

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The City Manager recommends a motion to approve:

A) The minutes of the regular meeting of January 5, 2016

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of January 5, 2016, was made by Trustee McEachern and seconded by Trustee Russell.

The vote:

AYES: Smaistrila, McEachern, Alberts, Yanda, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

1B. Consider approving Resolution YMA-2016-01, A Resolution of the Yukon Municipal Authority adopting policies and procedures for City water and sanitary sewer connections for properties outside the city limits

The motion to approve Resolution YMA-2016-01, A Resolution of the Yukon Municipal Authority adopting policies and procedures for City water and sanitary sewer connections for properties outside the city limits, was made by Trustee McEachern and seconded by Trustee Yanda.

The vote:

AYES: Alberts, Smaistrila, Russell, McEachern, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of January 5, 2016
- B) Payment of material claims in the amount of \$504,462.54
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade
- D) Setting the date for the next regular Council meeting for February 2, 2016, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.

The motion to the Consent Docket, consisting of the approval of the minutes of the regular meeting of January 5, 2016; Payment of material claims in the amount of \$504,462.54; Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; and Setting the date for the next regular Council meeting for February 2, 2016, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Smaistrila and seconded by Council Member McEachern.

The vote:

AYES: McEachern, Russell, Yanda, Smaistrila, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

2. Reports of Boards, Commissions and City Officials – Sales tax report; Storm debris pick-up report – Tammy Kretchmar Despain

Tammy Kretchmar DeSpain, Acting City Manager, stated Sales tax is down 1.21% for month and up 11.97% year to date. Debris pickup was finished last Friday and the Taylor Park site will close January 31.

Earline Smaistrila asked about Neumeyer trailer park not being included in pickup. Mrs. DeSpain stated they could take debris to dump.

Mayor Alberts asked if tax information was correct. Mrs. DeSpain stated yes. Mayor Alberts asked if next months should be better. Mrs. DeSpain stated yes, it will include Christmas.

3. Consider accepting the 2010 Community Development Block Grant (CDBG #14424) in the amount of \$66,765 which was used to replace the sanitary sewer and roadway on Cedar Avenue, between 7th and 10 Streets, as complete, placing the maintenance bonds into effect, and confirm authorization of final payment for the contractor, as recommended by the City Engineer

The motion to accept the 2010 Community Development Block Grant (CDBG #14424) in the amount of \$66,765 which was used to replace the sanitary sewer and roadway on Cedar Avenue, between 7th and 10 Streets, as complete, placing the maintenance bonds into effect, and confirm authorization of final payment for the contractor, as recommended by the City Engineer, was made by Council Member McEachern and seconded by Council Member Russell.

The vote:

AYES: Russell, Alberts, Smaistrila, Yanda, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 4. Consider accepting the 2011 Community Development Block Grant (CDBG #14843) in the amount of \$64,567 which was used to replace the waterline and roadway on Cedar Avenue, between 7th and 10th Streets, as complete, placing the maintenance bonds into effect, and confirm authorization of final payment for the contractor, as recommended by the City Engineer**

The motion to accept the 2011 Community Development Block Grant (CDBG #14843) in the amount of \$64,567 which was used to replace the waterline and roadway on Cedar Avenue, between 7th and 10th Streets, as complete, placing the maintenance bonds into effect, and confirm authorization of final payment for the contractor, as recommended by the City Engineer, was made by Council Member Smaistrila and seconded by Council Member McEachern.

The vote:

AYES: Yanda, Russell, McEachern, Alberts, Smaistrila

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 5. Consider accepting the 2012 Community Development Block Grant (CDBG #15257) in the amount of \$66,765 which was used to replace the roadway on 10th Street, from Main Street to Cedar Avenue, as complete, placing the maintenance bonds into effect, and confirm authorization of final payment for the contractor, as recommended by the City Engineer**

The motion to accept the 2012 Community Development Block Grant (CDBG #15257) in the amount of \$66,765 which was used to replace the roadway on 10th Street, from Main Street to Cedar Avenue, as complete, placing the maintenance bonds into effect, and confirm authorization of final payment for the contractor, as recommended by the City Engineer, was made by Council Member McEachern and seconded by Council Member Russell.

The vote:

AYES: McEachern, Yanda, Smaistrila, Alberts, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 6. Consider approval for submission of a proposal under the 2016 Oklahoma Tourism and Recreation Department Recreational Trails Program (RTP) Grant, for Phase II of trail and lighting at Chisholm Trail, Freedom Trail, and City Parks, with a funding request of \$160,000.00 and a City match of \$40,000.00, as recommended by the Development Services Director**

The motion to approve submission of a proposal under the 2016 Oklahoma Tourism and Recreation Department Recreational Trails Program (RTP) Grant, for Phase II of trail and lighting at Chisholm Trail, Freedom Trail, and City Parks, with a funding request of \$160,000.00 and a City match of \$40,000.00, as recommended by the Development Services Director, was made by Council Member Smaistrila and seconded by Council Member McEachern.

The vote:

AYES: Alberts, McEachern, Russell, Smaistrila, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 7. Consider approval for submission of a proposal under the 2016 Oklahoma Tourism and Recreation Department Land and Water Conservation Fund Program (LWCF) Grant, for a Splashpad at Kimbell Park, with a funding request of \$143,750.00 and a City match of \$143,750.00, as recommended by the Development Services Director**

The motion to approve submission of a proposal under the 2016 Oklahoma Tourism and Recreation Department Land and Water Conservation Fund Program (LWCF) Grant, for a Splashpad at Kimbell Park, with a funding request of \$143,750.00 and a City match of \$143,750.00, as recommended by the Development Services Director, was made by Council Member Russell and seconded by Council Member Yanda.

The vote:

AYES: Russell, Yanda, Smaistrila, McEachern, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 8. Consider approval for submission of a proposal under the 2016 ODOT Transportation Alternatives Program, for trailhead and trail segment at Sports Complex, with a funding request of \$700,000.00 and a City match of \$175,000.00, as recommended by the Development Services Director**

The motion to approve submission of a proposal under the 2016 ODOT Transportation Alternatives Program, for trailhead and trail segment at Sports Complex, with a funding request of \$700,000.00 and a City match of \$175,000.00, as recommended by the Development Services Director, was made by Council Member McEachern and seconded by Council Member Russell.

The vote:

AYES: Yanda, Russell, McEachern, Alberts, Smaistrila

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 9. Consider accepting a fee-in-lieu of on-site detention in the amount of \$2,500.00 from Verizon, 1221 Garth Brooks Blvd., as recommended by the City Engineer**

The motion to accept a fee-in-lieu of on-site detention in the amount of \$2,500.00 from Verizon, 1221 Garth Brooks Blvd., as recommended by the City Engineer, was made by Council Member Russell and seconded by Council Member Smaistrila.

The vote:

AYES: Smaistrila, Alberts, Russell, Yanda, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 10. Consider approval for submission of a Notice of Intent (NOI) to the Oklahoma Department of Environmental Quality for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4s) under OPDES General Permit OKR04, and authorizing the Acting City Manager to sign the application, as recommended by the Development Services Director**

The motion to approve submission of a Notice of Intent (NOI) to the Oklahoma Department of Environmental Quality for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4s) under OPDES General Permit

OKR04, and authorizing the Acting City Manager to sign the application, as recommended by the Development Services Director, was made by Council Member Smaistrila and seconded by Council Member Yanda.

Mrs. Waggoner stated the notice of intent is to inform state and get new permit. Mayor Alberts asked if this was a common practice. Mrs. Waggoner pointed him to website and stated he could come by office to discuss plan. Mayor Alberts asked if it was a new plan. Mrs. Waggoner stated yes and it is due this year. Mayor Alberts asked if there were additional requirements for community. Mrs. Waggoner stated yes, have been educating for last 10 years, enforcement to now follow with more information to come.

The vote:

AYES: Alberts, Yanda, Smaistrila, McEachern, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

11. Consider approving a preliminary plat for Frisco Addition No. 1, a strip, piece or parcel of land lying in part of the NE ¼ NW ¼ of Section 30, Township 12 North, Range 5 West in Canadian County, OK (1700 W. Vandament), as recommended by the Planning Commission

The motion to approve a preliminary plat for Frisco Addition No. 1, a strip, piece or parcel of land lying in part of the NE ¼ NW ¼ of Section 30, Township 12 North, Range 5 West in Canadian County, OK (1700 W. Vandament), as recommended by the Planning Commission, was made by Council Member Russell and seconded by Council Member McEachern.

The vote:

AYES: Smaistrila, Russell, McEachern, Yanda, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

12. Consider approving a final plat for Frisco Addition No. 1, a strip, piece or parcel of land lying in part of the NE ¼ NW ¼ of Section 30, Township 12 North, Range 5 West in Canadian County, OK (1700 W. Vandament), as recommended by the Planning Commission

The motion to approve a final plat for Frisco Addition No. 1, a strip, piece or parcel of land lying in part of the NE ¼ NW ¼ of Section 30, Township 12 North, Range 5 West in Canadian County, OK (1700 W. Vandament), as recommended by the Planning Commission, was made by Council Member Yanda and seconded by Council Member Smaistrila.

The vote:

AYES: McEachern, Smaistrila, Alberts, Russell, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

13. Consider approving the specifications and authorizing advertising for bids for grinding and removal of the ice storm tree debris, pending approval by the City Attorney, as recommended by the Sanitation Services Director

The motion to approve the specifications and authorizing advertising for bids for grinding and removal of the ice storm tree debris, pending approval by the City Attorney, as recommended by the Sanitation Services Director, was made by Council Member McEachern and seconded by Council Member Russell.

The vote:

AYES: Alberts, Russell, Smaistrila, Yanda, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

14. New Business – None

15. Council Discussion

Council Member Yanda congratulated the essay winners. It says a lot for the parents and teachers.

Council Member Smaistrila stated we live in a wonderful city. Lots of participation with Park and Recreation events, not all cities provides these many activities.

Council Member Russell thanked winners from coming, great job.

Council Member McEachern stated essay contest is very important. Thanks to Rick Cacini for the museum report. Good work on the CDBG Grants for Ward 4.

Mayor Alberts stated the essay contest was fun. He appreciates the parent's involvement. Events keep coming. He appreciates the City Staff for all their hard work on clearing up ice storm debris. Help keep things clean.

16. Adjournment

John Alberts, Mayor

Doug Shivers, City Clerk



RECAP OF CLAIMS

FUND #			
01	General Fund Claims	\$	106,945.92
36	Sales Tax Claims		16,909.73
64	Special Revenue Fund		77,644.45
70	Water & Sewer Enterprise		169,945.41
71	Sanitation Enterprise		43,407.11
73	Storm Water Enterprise		1,214.77
74	Grant Fund		14,821.42
		\$	<u>430,888.81</u>

The above foregoing claims have been passed and approved
this 2nd day of February 2016 by the Yukon City Council.

Doug Shivers, City Clerk

John Alberts, Mayor

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 101		LEGISLATIVE				
16-65258	01-00101	City of Yukon (BankOne)ADM	Memorials Recognition	1/2016	YukonFlower 125181	52.50
			Memorials Recognition	1/2016	YukonFlower 125421	70.00
16-65270	01-00102	City of Yukon (BankOne)FIN	Copy Paper/Office Supplie	1/2015	Staples 7149731604	15.00
			Staples/Office Supplies	1/2015	Staples 7149731604	227.45
16-65271	01-00102	City of Yukon (BankOne)FIN	study session dinners	1/2016	Logans 01-05-16	220.33
			study session dinners	1/2016	Logans 01-19-16	194.85
16-65334	01-02780	Bank of Oklahoma, N.A.	paying agent fee-GO Bond	3/2016	15GOB 03-01-16	200.00
16-65330	01-05342	Canadian Cty Clerk	Filing Fees for Easement	1/2016	R440170	19.00
16-65335	01-05386	Capitol Decisions	Prof Services - Jan '16	1/2016	8780	7,500.00
			expense retainer	1/2016	8781	500.00
16-65221	01-50700	Triad Design Group	A/E Service thru 12-25-15	1/2016	9559	6,321.33
16-65213	01-62200	Yukon Chamber of Commerce	Contract Srvcs- Jan '15	1/2016	10597	1,500.00
16-65337	01-62900	Yukon Review Inc.	Public Notice - CDBG	1/2016	01-13-16	29.50
			Ordinance 1332	1/2016	01-13-16	25.45
			Stonegate Legal Not.	1/2016	01-16-16	56.70
16-65332	01-91307	Medical Control Board	2015-16 ALS Subsidy	1/2016	2015-16	4,250.00
DEPARTMENT TOTAL:						21,182.11
DEPARTMENT: 102		ADMINISTRATION				
16-65331	01-47660	Shred-it US JV LLC	Doc.destruction	1/2016	9409064138	12.16
DEPARTMENT TOTAL:						12.16
DEPARTMENT: 104		FINANCE				
			Doc.destruction	1/2016	9409064138	6.09
DEPARTMENT TOTAL:						6.09
DEPARTMENT: 105		CITY CLERK				
			Doc.destruction	1/2016	9409064138	6.09
DEPARTMENT TOTAL:						6.09

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 106 FIRE DEPARTMENT						
16-64684	01-00105	City of Yukon (BankOne)FD	membership dues	1/2016	NFPA 120478	175.00
			membership dues	1/2016	NFPA 120481	175.00
16-64743	01-00105	City of Yukon (BankOne)FD	Gallegos-tshirts,polo	1/2016	S&STextiles 41805	112.50
16-64903	01-00105	City of Yukon (BankOne)FD	Yost - swtpts,hoodie,bean	1/2016	S&STextiles 41806	139.75
16-65036	01-00105	City of Yukon (BankOne)FD	Long-sweatpants	1/2016	S&STextiles 41812	112.50
			credit overcharge	1/2016	S&STextiles 41812	9.00-
16-65192	01-31280	Massco Maintenance Compan	toilet paper/paper towels	12/2015	2325948	204.30
DEPARTMENT TOTAL:						910.05
DEPARTMENT: 107 POLICE DEPARTMENT						
16-64859	01-00111	City of Yukon (BankOne)PD	office supplies	12/2015	Staples 7148561408	200.54
			office supplies	1/2016	Staples 7149494931	52.79
16-64965	01-00111	City of Yukon (BankOne)PD	Prisoner meals	1/2016	Walmart 01654	12.64
16-65239	01-18240	Harrison-Orr Ar Conditionin	HVAC maintenance	1/2016	71583	1,970.59
16-64408	01-22462	Integriss Employee Health	4 pension physicals	12/2015	2015-20237	1,900.00
16-65237	01-36720	OK Dept of Public Safety	OLETS user fee	1/2016	04-1608595	350.00
16-65287	01-91002	Johnson Controls, Inc.	HVAC repair	1/2016	1-28073696939	431.85
DEPARTMENT TOTAL:						4,918.41
DEPARTMENT: 108 STREET DEPARTMENT						
16-62823	01-00180	City of Yukon (BankOne)PW	emulsion	1/2016	VanceBros 78323	534.10
16-65306	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2016	Clean 50749861	61.03
16-65319	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2016	Clean 50751010	61.03
16-62826	01-09525	Dolese Bros. Company	gravel, concrete	1/2016	AG16001888	239.23
16-65272	01-47670	SignalTek, Inc.	signal repairs	12/2015	11174	425.00
			maint for dec 15	12/2015	11174	775.00
16-65100	01-90200	Bill Frank's Trucking	salt	1/2016	80333	2,020.39
DEPARTMENT TOTAL:						4,115.78
DEPARTMENT: 111 TECHNOLOGY						
16-65233	01-00123	City of Yukon (BankOne)TEC	Hard Drive	1/2016	CDW-G BRK3072	55.68
16-65262	01-00123	City of Yukon (BankOne)TEC	Light Bulbs	1/2016	Locke 27687686-00	22.24
16-65278	01-00123	City of Yukon (BankOne)TEC	HP Toner	1/2016	Staples 82405	127.96
			office Supplies	1/2016	Staples 82405	4.39
			shipping Cost	1/2016	Staples 82405	15.28
16-65153	01-02237	BMI Systems Corporation	LF maint renewal	1/2016	ARIN110488BMI	11,655.00
16-65102	01-05490	CDW Government Inc.	RBC24 #276448	12/2015	BPW8018	2,805.39
			APCRBC133 #2663190	1/2016	BSR2716	607.98
			RBC34 #26111710	1/2016	BQD9986	221.96
16-65231	01-06710	Coast To Coast Computer	ProHP Toner	1/2016	1426097	276.00
16-65275	01-06710	Coast To Coast Computer	ProHP Toner	1/2016	1434102	352.00
16-65276	01-06710	Coast To Coast Computer	ProHP Toner	1/2016	1432302	418.00
16-65234	01-27720	Kronos, Inc.	Kronos Timkeeping Charge	1/2016	11017299	805.27
16-63348	01-40840	Presidio Networked	Technical Hours as Needed	11/2015	6021115003224	125.00
16-65200	01-48885	Superior Office Systems	Copier Rental Charge	1/2016	10287	620.00

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 111		TECHNOLOGY				
			Per Page Copy Charge	1/2016	10287	1,246.09
16-65201	01-48885	Superior Office Systems	Copier Rental Charge	1/2016	10288	1,645.00
			Per Page Copy Charge	1/2016	10288	668.07
16-65279	01-48885	Superior Office Systems	Copier Rental Charge	1/2016	10367	975.00
			Per Page Copy Charge	1/2016	10367	803.52
16-65235	01-49580	Techsico Enterprise Solutio	Scty Monitoring	1/2016	TES-161-143	315.00
			Scty Monitoring	1/2016	TES-161-139	135.00
			Scty Monitoring	1/2016	TES-161-141	180.00
			Scty Monitoring	1/2016	TES-161-142	135.00
			Scty Monitoring	1/2016	TES-161-140	180.00
16-65156	01-51740	Tyler Technologies, Inc.	Court Case Managemen	1/2016	025-143314	8,724.03
			Custom Payroll Time	1/2016	025-143314	303.88
			Brazos RDC Sftw Main	1/2016	025-143314	2,205.00
16-65280	01-51740	Tyler Technologies, Inc.	Forms Overlay Maint	2/2016	025-145413	554.80
16-65281	01-51740	Tyler Technologies, Inc.	System Managment Srvc	2/2016	025-145907	578.81
DEPARTMENT TOTAL:						36,761.35
DEPARTMENT: 112		DEVELOPMENT SERVICES				
16-64872	01-00107	City of Yukon (BankOne)	CMD Garage Sale Posts	1/2016	Lowes 01642	393.96
DEPARTMENT TOTAL:						393.96
DEPARTMENT: 113		LIBRARY				
16-64318	01-00108	City of Yukon (BankOne)	LIB Postage for ILL	1/2016	USPS 143	42.12
16-64532	01-00108	City of Yukon (BankOne)	LIB Program Supplies	1/2016	Hastings 5924369	34.96
			Program Supplies	1/2016	Walmart 01149	9.76
			Program Supplies	1/2016	Walmart 00693	84.92
16-65033	01-00108	City of Yukon (BankOne)	LIB Building maintenance Supp	1/2016	Walmart 00694	37.49
16-64535	01-71552	Carla Hickey	Mileage November - Januar	1/2016	Jan '16	36.23
16-64538	01-73410	Lindsay Ogle	Mileage November - Januar	1/2016	Nov-Jan 01-22-16	80.50
DEPARTMENT TOTAL:						325.98

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 114 PROPERTY MAINTENANCE						
16-62832	01-00180	City of Yukon (BankOne)PW	HVAC repairs	1/2016	Locke 27666818-00	7.55
16-65306	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2016	Clean 50749861	29.64
16-65319	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2016	Clean 50751010	29.67
16-65336	01-06750	Clearwater Enterprises, LLC	SrvCity Bldgs-12/15	1/2016	8476-24061512	1,266.18
16-65314	01-30600	Lowe's Companies, Inc.	door lock	1/2016	02015	28.47
16-65053	01-31280	Massco Maintenance Compan	cleaning supplies	1/2016	2326697	223.07
16-65338	01-37200	OK Gas & Electric	Srvc-Comb.Bill-Dec '15	1/2016	01-12-16	25,940.80
16-65339	01-37200	OK Gas & Electric	951 Industrial Dr.	1/2016	1-13-16 951 Indust	84.51
			712 Oak Creek Dr	1/2016	1-13-16 712 Oak Cr	26.57
			1350 W Main Sign	1/2016	1-15-16 1350 WMain	27.39
			1488 Health Center P	1/2016	1-18-16 1488HCPkwy	52.33
16-65340	01-37600	OK Natural Gas Co	1035 Industrial	1/2016	1-14-16 1035 Indus	232.43
			501 Ash Ave	1/2016	1-14-16 501 AshAve	264.60
DEPARTMENT TOTAL:						28,213.21
DEPARTMENT: 115 HUMAN RESOURCES						
16-65212	01-00117	City of Yukon (BankOne)HR	Public Service	1/2016	PubServi R19998052	450.00
			Boxwood Tech	1/2016	BoxwoodTec 2594978	345.00
			ICMA	1/2016	ICMA 01-08-16	445.50
16-65210	01-01005	5 Star Compliance Testing,	rapid drug test	11/2015	1196	35.00
			DOT Post Urine	11/2015	1196	35.00
			DOT Post Breath	11/2015	1196	35.00
			rapid drug test	12/2015	1237	35.00
			rapid drug test	12/2015	1245	35.00
			rapid drug test	12/2015	1251	35.00
			rapid drug test	12/2015	1271	35.00
			Non DOT Breath Test	12/2015	1237	35.00
16-65209	01-31420	McBride Orthopedic	post inj drug screen	1/2016	11836	27.00
16-65211	01-37470	OK Municipal League	City Manager Posting	1/2016	8079869	10.00
16-65331	01-47660	Shred-it US JV LLC	Doc.destruction	1/2016	9409064138	12.16
DEPARTMENT TOTAL:						1,569.66

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 116 PARK ADMINISTRATION						
16-65245	01-07390	Crosslands A & A Rent-All	Sporta potty	12/2015	12790P-7	63.00
			porta potty	12/2015	11280P-7	63.00
			porta potty	12/2015	23706H-7	63.00
			porta potty	12/2015	21142I-7	126.00
			porta potty	12/2015	31745D-7	189.00
			porta potty	12/2015	34049C-7	210.00
			porta potty	1/2016	23706I-7	63.00
			porta potty	1/2016	21142J-7	126.00
			porta potty	1/2016	11280Q-7	63.00
			December porta potty	1/2016	c4153-7	52.50-
DEPARTMENT TOTAL:						913.50
DEPARTMENT: 117 PARK MAINTENANCE						
16-65306	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2016	Clean 50749861	32.54
16-65319	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2016	Clean 50751010	32.54
16-65300	01-09525	Dolese Bros. Company	ticket Patriot Projet	10/2015	RM15065168	618.00
DEPARTMENT TOTAL:						683.08
DEPARTMENT: 118 RECREATION FACILITIES						
16-65043	01-00110	City of Yukon (BankOne)REC	girls lock in supplies	1/2016	Walmart 08955	73.71
			girls lock in supplies	1/2016	Amazon 01-13-16	36.73
16-65068	01-00110	City of Yukon (BankOne)REC	Prizes for Diaper Dash	1/2016	Walmart 00436	120.00
16-65150	01-00110	City of Yukon (BankOne)REC	food DRC	1/2016	Walmart 02373	26.29
16-65166	01-00110	City of Yukon (BankOne)REC	replace Light bulbs DRC	1/2016	Locke 27658227-00	280.50
16-65190	01-00110	City of Yukon (BankOne)REC		1/2016	Walmart 08299	88.01
16-65248	01-00110	City of Yukon (BankOne)REC	homeschool party pizza	12/2015	CiCis 12-11-15	60.00
16-65298	01-00110	City of Yukon (BankOne)REC	Bingo Supplies	1/2016	Walmart 02236	89.06
16-65170	01-03090	Ben E. Keith Foods	food for the DRC	1/2016	62976211	1,491.57
16-65149	01-44625	Regional Food Bank	food for DRC	1/2016	AI253126-1	395.11
16-65151	01-46940	Sam's Club Direct-G.E.Capit	food for DRC	1/2016	8517	349.91
16-64880	01-53450	United Linen - Uniform Re	Linens	12/2015	1891534	180.55
16-65299	01-53450	United Linen - Uniform Re	linens for DRC	7/2015	1840223	64.19
			linens for DRC	8/2015	1855794A	109.88
			linens for DRC	12/2015	1891534	180.55
			linens for DRC	1/2016	1899223	180.55
			linens for DRC	1/2016	1895328	49.50
			linens for DRC	1/2016	S1894982	251.10
16-65244	01-62800	Yukon Public Schools	camp transportation	12/2015	12-29-15	69.38
16-65263	01-91800	Roto-Rooter	drain stopped up DRC	1/2016	1600668	2,837.90
DEPARTMENT TOTAL:						6,934.49
FUND TOTAL:						106,945.92

FUND: 36 - ST Capital Improvement

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 501		SALES TAX CAPITAL IMPROV				
16-63083	01-04450	Brodart	Adult nonfiction	12/2015	B4212734	15.32
			Adult nonfiction	12/2015	B4215199	22.39
			Adult nonfiction	12/2015	B4226783	13.19
			Adult nonfiction	1/2016	B4229696	16.90
16-63615	01-04450	Brodart	Children's Standing Order	12/2015	B4197505	13.40
			Children's Standing Order	12/2015	B4206472	8.04
			Children's Standing Order	12/2015	B4215215	12.13
			Children's Standing Order	12/2015	B4222740	25.92
			Children's Standing Order	1/2016	B4229698	7.43
16-63684	01-04450	Brodart	Adult fiction materials	12/2015	B4206433	60.56
			Adult fiction materials	12/2015	B4212735	5.19
			Adult fiction materials	1/2016	B4227830	26.80
16-64037	01-04450	Brodart	Backorders-All Ages	10/2015	B4127153	22.75
			Backorders-All Ages	11/2015	B4165959	15.35
16-64039	01-04450	Brodart	Young Adult Fiction/nonfi	12/2015	B4206434	8.19
			Young Adult Fiction/nonfi	12/2015	B4226784	148.30
16-64246	01-04450	Brodart	PBS DVDs	12/2015	B4189257	13.10
			PBS DVDs	1/2016	B4232631	321.89
16-64533	01-04450	Brodart	Adult Standing Order	12/2015	B4222739	15.80
			Adult Standing Order	12/2015	B4225222	15.80
			Adult Standing Order	1/2016	B4233651	13.59
			Adult Standing Order	1/2016	B4233652	16.32
			Adult Standing Order	1/2016	B4233653	15.80
16-64788	01-04450	Brodart	Young Adult Materials	12/2015	B4212737	10.92
			Young Adult Materials	12/2015	B4215201	14.47
			Young Adult Materials	1/2016	B4228613	61.80
16-64789	01-04450	Brodart	Adult Materials	1/2016	B4228614	313.47
16-65032	01-04450	Brodart	Children's Materials	12/2015	B4212739	16.20
			Children's Materials	12/2015	B4215203	60.13
			Children's Materials	1/2016	B4228615	547.58
16-65030	01-39575	Perma-Bound Books	Children's Materials	1/2016	1663500-00	899.14
16-64040	01-44395	Recorded Books, LLC	Digital Audio Book Stand	1/2016	75267431	56.90
16-64041	01-44395	Recorded Books, LLC	DVD Standing Order	12/2015	0315350	217.05
16-64944	01-44395	Recorded Books, LLC	Audio Book Standing Order	1/2016	75271644	102.58
16-65225	01-50700	Triad Design Group	A/E Frisco Rd Interchange	1/2016	9566	11,016.40
16-63917	01-92014	Trinity Armory, Inc.	less lethal items	1/2016	101315ALS	2,758.93
DEPARTMENT TOTAL:						16,909.73
FUND TOTAL:						16,909.73

FUND: 64 - Special Revenue

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 110 TRANSFERS FROM RESERVES						
16-65173	01-01395	Arbor Masters	debris hauling	12/2015	105073	74,602.50
DEPARTMENT TOTAL:						74,602.50
DEPARTMENT: 128 PARK & EVENTS SPEC REVENU						
16-64997	01-00110	City of Yukon (BankOne)REC	plaques for park benches	8/2015	MWTrophy 6137608	1,192.80
16-65247	01-00110	City of Yukon (BankOne)REC	boxes for Chocolate Fest	1/2016	Uline 73852972	216.81
16-65295	01-00110	City of Yukon (BankOne)REC	plaques for benches	11/2015	MTM 6153773	422.40
DEPARTMENT TOTAL:						1,832.01
DEPARTMENT: 142 INSURANCE REIMBURSEMENTS						
16-65269	01-60295	X-Clusive Collision & Towin	Vehicle Repair	1/2016	RO 15580	790.20
DEPARTMENT TOTAL:						790.20
DEPARTMENT: 167 POLICE DEPT SPECIAL REVEN						
16-65010	01-00111	City of Yukon (BankOne)PD	Evans/Stanley notaries	1/2016	SecState 12000532	20.87
			Evans/Stanley notaries	1/2016	SecState 16000146	25.86
16-65013	01-00111	City of Yukon (BankOne)PD	notary stamp	1/2016	Staples 31513	35.99
16-65182	01-00111	City of Yukon (BankOne)PD	Reese notary renewal	1/2016	SecState 12000530	20.87
16-65240	01-00111	City of Yukon (BankOne)PD	Evans/Reese notary stamps	1/2016	Staples 31514	71.98
16-65181	01-47450	Secretary of State	Reese notary filing fee	1/2016	62633162N	10.00
16-64521	01-71217	Cooper Finch	meals at Cleet	1/2016	CLEET 12/8-1/7/16	86.37
16-64522	01-71239	Kristopher Goble	meals at Cleet	12/2015	CLEET 12/1-12/17/1	79.22
16-64523	01-75727	Victor Soliz	meals at Cleet	12/2015	CLEET 12/1-12/17/1	68.58
DEPARTMENT TOTAL:						419.74
FUND TOTAL:						77,644.45

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 201 WATER DISTRIBUTION						
16-62820	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	1/2016	Napa 623791	3.03
16-62827	01-00180	City of Yukon (BankOne)PW	CNG	1/2016	Loves 65034	14.84
			CNG	1/2016	65524	22.72
16-63915	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	1/2016	OReily 0343-153724	101.99
16-65208	01-00180	City of Yukon (BankOne)PW	cng fuel for city vehicle	1/2016	Loves 65623	10.32
			cng fuel for city vehicle	1/2016	Loves 65425	16.93
			cng fuel for city vehicle	1/2016	Loves 67884	16.89
			cng fuel for city vehicle	1/2016	Loves 68562	15.25
			cng fuel for city vehicle	1/2016	Loves 69642	14.20
			cng fuel for city vehicle	1/2016	Loves 69456	16.79
			cng fuel for city vehicle	1/2016	Loves 71686	11.84
			cng fuel for city vehicle	1/2016	Loves 72037	16.20
			cng fuel for city vehicle	1/2016	Loves 73599	12.02
			cng fuel for city vehicle	1/2016	Loves 72218	12.39
			cng fuel for city vehicle	1/2016	Loves 73627	15.64
16-65306	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2016	Clean 50749861	40.44
16-65310	01-00180	City of Yukon (BankOne)PW	pike pass fees	1/2016	Pikepas 2015129380	0.80
16-65319	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2016	Clean 50751010	40.48
16-65172	01-04477	Brewer Construction Oklahom	clean, camera line	1/2016	2016-3	1,636.25
16-65251	01-39550	Paul Penley Oil Company,	Inunleaded fuel	1/2016	0114826-IN	280.53
			diesel fuel	1/2016	0114826-IN	75.28
DEPARTMENT TOTAL:						2,374.83
DEPARTMENT: 202 UTILITY BILLING						
16-65195	01-00170	City of Yukon (BankOne)UB	Date Stamp	1/2016	Xstamper 195562	83.75
			Ink Refill	1/2016	Xstamper 195562	8.75
			UPS	1/2016	Xstamper 195562	9.97
16-65306	01-00180	City of Yukon (BankOne)PW	uniform cleaning, rental	1/2016	Clean 50749861	21.51
16-65319	01-00180	City of Yukon (BankOne)PW	uniform cleaning, rental	1/2016	Clean 50751010	21.51
16-65259	01-08350	DataProse LLC	Late notices and inserts	12/2015	DP1503858	1,453.13
16-65273	01-29320	Linebarger, Goggan, Blair	&l-14-16 Invoice	1/2016	01-14-16	81.24
			1-19-16 invoice	1/2016	01-19-16	37.49
16-65251	01-39550	Paul Penley Oil Company,	Inunleaded fuel	1/2016	0114826-IN	154.61
16-65331	01-47660	Shred-it US JV LLC	Doc.destruction	1/2016	9409064138	12.16
16-65156	01-51740	Tyler Technologies, Inc.	AcuCorp AcuServer	1/2016	025-143314	259.98
			Custom Penalty Calcu	1/2016	025-143314	982.30
DEPARTMENT TOTAL:						3,126.40

FUND: 70 - Water & Sewer Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 203		TREATMENT AND SUPPLY				
16-64939	01-04477	Brewer Construction	Oklahomemerg bypass/check valve	1/2016	2016-2	4,904.80
16-65333	01-06375	City of Oklahoma City	Water usage - Dec '15	1/2016	01-11-16	111,258.18
16-65307	01-57420	Waste Connections of Oklaho	landfill fees for dec 15	12/2015	21634	1,731.22
16-63804	01-90801	Haynes Equipment Company	pumps, motors, valves	12/2015	8114778-IN	36,947.00
DEPARTMENT TOTAL:						154,841.20
DEPARTMENT: 204		FLEET MAINTENANCE				
16-62820	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	1/2016	Napa 623791	97.03
			parts to repair vehicles	1/2016	Napa 622535	24.81
16-62827	01-00180	City of Yukon (BankOne)PW	CNG	1/2016	Loves 65574	16.63
16-63915	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	1/2016	OReily 0343-153725	19.39
			parts to repair vehicles	1/2016	OReily 0343-154476	240.12
			parts to repair vehicles	1/2016	OReily 0343-154386	120.55
			parts to repair vehicles	1/2016	OReily 0343-154387	28.01
16-64610	01-00180	City of Yukon (BankOne)PW	oils, lubricants, sealant	1/2016	OReily 0343-154481	17.99
16-65054	01-00180	City of Yukon (BankOne)PW	tires for city vehicles	1/2016	Hercules 342420	998.00
			tires for city vehicles	1/2016	Hercules 211702	74.99
			tires for city vehicles	1/2016	Goodye 255-1006402	381.66
			tires for city vehicles	1/2016	Goodye 255-1006404	443.24
16-65176	01-00180	City of Yukon (BankOne)PW	windshield	1/2016	YAG 21638	210.00
16-65206	01-00180	City of Yukon (BankOne)PW	starter for ladder truck	1/2016	Bakers 27886	319.41
			freight	1/2016	Bakers 27886	60.00
16-65208	01-00180	City of Yukon (BankOne)PW	cng fuel for city vehicle	1/2016	Loves 67943	17.34
			cng fuel for city vehicle	1/2016	OnCue 110536	9.21
			cng fuel for city vehicle	1/2016	Loves 70007	18.42
			cng fuel for city vehicle	1/2016	Loves 70008	15.42
			cng fuel for city vehicle	1/2016	OnCue 7758	15.91
			cng fuel for city vehicle	1/2016	OnCue 7757	15.04
			cng fuel for city vehicle	1/2016	OnCue 114525	11.65
16-65250	01-00180	City of Yukon (BankOne)PW	bumper	1/2016	Xclusive RO 15664	875.00
16-65255	01-00180	City of Yukon (BankOne)PW	oil, fuel, air filter	1/2016	Bobcat P31934	101.42
16-65256	01-00180	City of Yukon (BankOne)PW	hyd solenoid	1/2016	Bakers 27913	50.00
16-65290	01-00180	City of Yukon (BankOne)PW	windshield repair	1/2016	YAG 21677	39.95
16-65306	01-00180	City of Yukon (BankOne)PW	red oil rag rental	1/2016	Clean 50749861	19.78
			uniform cleaning,ren	1/2016	Clean 50749861	18.69
16-65317	01-00180	City of Yukon (BankOne)PW	door handles	1/2016	Conrad 504188	42.14
16-65319	01-00180	City of Yukon (BankOne)PW	red oil rag rental	1/2016	Clean 50751010	29.54
			uniform cleaning,ren	1/2016	Clean 50751010	18.69
16-65251	01-39550	Paul Penley Oil Company,	Inunleaded fuel	1/2016	0114826-IN	3,954.00
			diesel fuel	1/2016	0114826-IN	1,034.76
16-65320	01-53425	DOC/Union City Comm Corr	Ctppwp pay Nov 15	12/2015	UNC2016YUK4077	127.02
			adm fee	12/2015	UNC2016YUK4077	12.70
16-65321	01-53425	DOC/Union City Comm Corr	Ctppwp pay for Dec 15	1/2016	UNC2016YUK4094	113.15
			adm fee	1/2016	UNC2016YUK4094	11.32
DEPARTMENT TOTAL:						9,602.98
FUND TOTAL:						169,945.41

FUND: 71 - Sanitation Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 301		SANITATION				
16-64320	01-00171	City of Yukon (BankOne)SAN	Premium Sprayer	1/2016	Ace 877287	29.99
16-64718	01-00171	City of Yukon (BankOne)SAN	Welding Supplies	1/2016	Ace 877286	42.47
16-62820	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	1/2016	Napa 623791	389.25
			parts to repair vehicles	1/2016	Napa 623178	187.98
16-64610	01-00180	City of Yukon (BankOne)PW	oils, lubricants, sealant	1/2016	Napa 623650	23.48
			oils, lubricants, sealant	1/2016	Napa 623790	21.98
16-65306	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2016	Clean 50749861	51.90
16-65319	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2016	Clean 50751010	51.90
16-65251	01-39550	Paul Penley Oil Company,	Inunleaded fuel	1/2016	0114826-IN	212.13
			diesel fuel	1/2016	0114826-IN	2,283.60
16-65260	01-57420	Waste Connections of Oklaho	Landfill fees for Dec 16	12/2015	21633	30,587.43
16-64467	01-90214	Big Truck Rental	Sanitation Truck Rental	11/2015	INV-01467	9,525.00
DEPARTMENT TOTAL:						43,407.11
FUND TOTAL:						43,407.11

FUND: 73 - Storm Water Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 401		STORMWATER				
16-65251	01-39550	Paul Penley Oil Company,	Inunleaded fuel	1/2016	0114826-IN	4.95
16-65261	01-47660	Shred-it US JV LLC	Document destruction	12/2015	9408685008	9.82
16-65236	01-90301	CBI Systems, Ltd	MS4 Pro Renewal	1/2016	1026	1,200.00
DEPARTMENT TOTAL:						1,214.77
FUND TOTAL:						1,214.77

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT	
DEPARTMENT: 134		TSET HEALTHY COMM GRANT					
16-64254	01-04477	Brewer Construction Oklahom	TSET Grant-Sidewalk-YMS	1/2016	2016-4	14,821.42	
						DEPARTMENT TOTAL:	14,821.42
						FUND TOTAL:	14,821.42
						GRAND TOTAL:	430,888.81

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
1/2015	01	5101-201	Office Supplies	15.00	
1/2015	01	5101-202	Duplication/Computer Supplies	227.45	
7/2015	01	5118-346	Rentals and Leases	64.19	
8/2015	01	5118-346	Rentals and Leases	109.88	416.52
8/2015	64	5128-380-110	Park Friends	1,192.80	1,192.80
10/2015	01	5117-210	Landscaping Supplies	618.00	618.00
10/2015	36	5501-408	Cap. Improvements-Library	22.75	22.75
11/2015	01	5111-369	Technology Equip,Repair & Inst	125.00	
11/2015	01	5115-330	Medical Expenses-Employees	105.00	230.00
11/2015	36	5501-408	Cap. Improvements-Library	15.35	15.35
11/2015	64	5128-380-115	Park Friends - Benches	422.40	422.40
11/2015	71	5301-346	Rentals & Leases	9,525.00	9,525.00
12/2015	01	5106-206	Building Maintenance Supplies	204.30	
12/2015	01	5107-201	Office Supplies	200.54	
12/2015	01	5107-358	Medical Services (Non-Employee	1,900.00	
12/2015	01	5108-320	Signal Systems	425.00	
12/2015	01	5108-365	Maintenance Agreements	775.00	
12/2015	01	5111-369	Technology Equip,Repair & Inst	2,805.39	
12/2015	01	5115-330	Medical Expenses-Employees	175.00	
12/2015	01	5116-346	Rentals & Leases	714.00	
12/2015	01	5118-346	Rentals and Leases	361.10	
12/2015	01	5118-380	Park & Rec Activities/Programs	129.38	7,689.71
12/2015	36	5501-408	Cap. Improvements-Library	696.10	696.10
12/2015	64	5110-366	Emergencies From GF Reserve	74,602.50	
12/2015	64	5167-356	Support of Org-PD Training	147.80	74,750.30
12/2015	70	5202-385	Utility Bill Processing	1,453.13	
12/2015	70	5203-348	Consultant Fees	1,731.22	
12/2015	70	5203-418	Water Well, Water Tower & Lift	36,947.00	
12/2015	70	5204-102	Extra Help	139.72	40,271.07
12/2015	71	5301-219	Disposal Costs	30,587.43	30,587.43
12/2015	73	5401-328	Document Destruction	9.82	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
					9.82
1/2016	01	5101-213	Food Supplies	415.18	
1/2016	01	5101-345	Advertising	111.65	
1/2016	01	5101-347	Special Services	19.00	
1/2016	01	5101-348	Consultant Fees	14,321.33	
1/2016	01	5101-360	Contributions and Memorials	122.50	
1/2016	01	5101-503	Support of Organizations	5,750.00	
1/2016	01	5102-328	Document Destruction	12.16	
1/2016	01	5104-328	Document Destruction	6.09	
1/2016	01	5105-328	Document Destruction	6.09	
1/2016	01	5106-217	Wearing Apparel	355.75	
1/2016	01	5106-354	Assoc Memberships & Conf Reg	350.00	
1/2016	01	5107-201	Office Supplies	52.79	
1/2016	01	5107-224	Meals/Supplies for Prisoners	12.64	
1/2016	01	5107-341	Telephones, Teletype, Pagers,	350.00	
1/2016	01	5107-365	Maintenance Agreements	2,402.44	
1/2016	01	5108-217	Wearing Apparel	122.06	
1/2016	01	5108-306	Sidewalk Step Curb Gutter&Conc	239.23	
1/2016	01	5108-309	Streets Alleys and Roadways	2,554.49	
1/2016	01	5111-201	Office Supplies	4.39	
1/2016	01	5111-202	Duplication/Computer Supplies	1,173.96	
1/2016	01	5111-302	Buildings	22.24	
1/2016	01	5111-340	Postage and Shipping	15.28	
1/2016	01	5111-364	Building Security & Monitoring	945.00	
1/2016	01	5111-365	Maintenance Agreements	29,650.86	
1/2016	01	5111-369	Technology Equip,Repair & Inst	885.62	
1/2016	01	5112-349	Printing	393.96	
1/2016	01	5113-206	Building Maintenance Supplies	37.49	
1/2016	01	5113-221	Public Educational Supplies	129.64	
1/2016	01	5113-331	Travel Expense	116.73	
1/2016	01	5113-340	Postage	42.12	
1/2016	01	5114-206	Building Maintenance Supplies	223.07	
1/2016	01	5114-217	Wearing Apparel	59.31	
1/2016	01	5114-302	Buildings	28.47	
1/2016	01	5114-321	Air Conditioning and Heating S	7.55	
1/2016	01	5114-350	Electrical Power	26,131.60	
1/2016	01	5114-351	Natural Gas	1,763.21	
1/2016	01	5115-328	Document Destruction	12.16	
1/2016	01	5115-330	Medical Expenses-Employees	27.00	
1/2016	01	5115-345	Advertising	1,250.50	
1/2016	01	5116-346	Rentals & Leases	199.50	
1/2016	01	5117-217	Wearing Apparel	65.08	
1/2016	01	5118-213	Food Supplies	2,262.88	
1/2016	01	5118-302	Buildings	3,118.40	
1/2016	01	5118-346	Rentals and Leases	481.15	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
1/2016	01	5118-380	Park & Rec Activities/Programs	407.51	96,658.08
1/2016	36	5501-408	Cap. Improvements-Library	2,400.20	
1/2016	36	5501-411	Cap. Improvements-Police	2,758.93	
1/2016	36	5501-601	Contingency	11,016.40	16,175.53
1/2016	64	5128-380-110	Park Friends	216.81	
1/2016	64	5142-366-101	Insurance Reimbursement	790.20	
1/2016	64	5167-356	Support of Org-PD Training	86.37	
1/2016	64	5167-366	Support of Org. - 911	185.57	1,278.95
1/2016	70	5201-204	Fuel, Oil and Lubricants	551.84	
1/2016	70	5201-217	Wearing Apparel	80.92	
1/2016	70	5201-305	Sanitary Sewers	1,636.25	
1/2016	70	5201-318	Motor Vehicles/Small Equip Par	105.02	
1/2016	70	5201-331	Travel Expense	0.80	
1/2016	70	5202-201	Office Supplies	102.47	
1/2016	70	5202-204	Fuel, Oil and Lubricants	154.61	
1/2016	70	5202-217	Wearing Apparel	43.02	
1/2016	70	5202-328	Document Destruction	12.16	
1/2016	70	5202-357	Collection Services	118.73	
1/2016	70	5202-365	Maintenance Agreements	1,242.28	
1/2016	70	5203-352	Water Usage	111,258.18	
1/2016	70	5203-418	Water Well, Water Tower & Lift	4,904.80	
1/2016	70	5204-102	Extra Help	124.47	
1/2016	70	5204-204	Fuel, Oil and Lubricants	5,126.37	
1/2016	70	5204-206	Building Maintenance Supplies	49.32	
1/2016	70	5204-217	Wearing Apparel	37.38	
1/2016	70	5204-318	Motor Vehicles/Small Equip Par	4,125.72	129,674.34
1/2016	71	5301-204	Fuel, Oil and Lubricants	2,541.19	
1/2016	71	5301-205	Nondurable Supplies	29.99	
1/2016	71	5301-217	Wearing Apparel	103.80	
1/2016	71	5301-223	Welding Supplies	42.47	
1/2016	71	5301-318	Motor Vehicles/Small Equip Par	577.23	3,294.68
1/2016	73	5401-204	Fuel, Oil, Lubricants	4.95	
1/2016	73	5401-365	Maintenance Agreements	1,200.00	1,204.95
1/2016	74	5134-400	TSET Healthy Communities Grant	14,821.42	14,821.42
2/2016	01	5111-365	Maintenance Agreements	1,133.61	
3/2016	01	5101-348	Consultant Fees	200.00	1,333.61
				GRAND TOTAL ESTIMATE:	0.00
				GRAND TOTAL ACTUAL:	430,888.81
				REPORT TOTAL:	430,888.81

Technology Item Listing - Feb 2, 2016

Item #	Description	Model #	Serial #	Department
	Commercial Paper Cutter	7000E	N/A	P&R
	Smith Corona Typewriter	PWP50D	N/A	P&R
	(2) Laptop Bags	N/A	N/A	Tech
	Brookstone iPad Case with Keyboard	N/A	N/A	Tech
100057	Dell 17" Monitor	E171FPb	N/A	Tech
100780	Mitsubishi Projector XD280U with Case	XD280U	N/A	Tech
101268	HP Compaq 6200 Pro	6200	MXL2072332	Tech
101387	HP Compaq 6200 Pro	6200	2UA1181BKZ	Tech



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

January 8, 2016

Grayson Bottom, City Manager
City of Yukon
500 W. Main Street
Yukon, Oklahoma 73099

Re: Permit No.: WL000009150964
Market at Czech Hall
Transmission Line Relocation Project
PWSID No.: 2000910

Dear Mr. Bottom:

Enclosed is Permit No.: WL000009150964 for the construction of approximately 825 L. F. of twenty-four (24) inch water line and appurtenances to serve the City of Yukon Market at Czech Hall Transmission Line Relocation Project, Canadian County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on January 8, 2016. Any deviations from the approved plans and specifications affecting capacity, flow, or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Yukon, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

Robert B. Walker
Construction Permit Section
Water Quality Division

RBW/RC/bg

Enclosure

c: Bruce Vande Lune, R. S., Regional Manager, DEQ
Paul D'Andrea, P. E., Crafton Tull
Oklahoma City DEQ Office





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

PERMIT NO.: WL000009150964

WATER LINES

FACILITY NO.: 2000910

PERMIT TO CONSTRUCT

January 8, 2016

Pursuant to O.S. 27A 2-6-304, the City of Yukon is hereby granted this Tier I Permit to construct approximately 825 L. F. of twenty-four (24) inch water line and appurtenances to serve the City of Yukon Market at Czech Hall Transmission Line Relocation Project, located in part of NE-1/4, Section 32, T-12-N, R-5-E, I. M., Canadian County, Oklahoma, in accordance with the plans approved on January 8, 2016.

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with the Public Water Supply Operation rules (OAC 252:631) and to comply with the State Certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 3) That no significant information necessary for a proper evaluation of the project has been omitted, or invalid information has been presented in applying for the permit.
- 4) That the Oklahoma Department of Environmental Quality shall be kept informed on occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 5) That before placing this facility into service, at least two samples of the water, taken on different days, shall be tested for bacteria to show that it is safe for drinking purposes.
- 6) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.
- 7) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.

Page 1 of 2





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

PERMIT NO.: WL000009150964

WATER LINES

FACILITY NO.: 2000910

PERMIT TO CONSTRUCT

- 8) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 9) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. Section 2-6-201 *et. seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 10) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.
- 11) That whenever plastic pipe is approved and used for potable water, it shall bear the seal of the National Sanitation Foundation and meet the appropriate commercial standards.
- 12) That when it is impossible to obtain proper 10-foot horizontal and 2-foot vertical separation between water and sewer lines as stipulated in Public Water Supply Construction Standards OAC 252:626-19-2(h)(1) and OAC 252:626-19-2(h)(2), respectively, design and construct the sewer line pipe equal to water line pipe and pressure test in accordance with applicable AWWA standards, prior to backfilling in accordance with OAC 252:626-19-2(h)(3).

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

Rocky Chen, P.E., Engineering Manager, Construction Permit Section
Water Quality Division

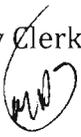




OFFICE OF THE CITY ATTORNEY

MEMORANDUM

To: Doug Shivers, City Clerk

From: Michael D. Segler 

Date: January 15, 2016

Subject: Agreement for Services - Chisholm Trail Historical Preservation Society, Inc. (Easter on the Prairie)

Enclosed is the Agreement for Services for Chisholm Trail Historical Preservation Society, Inc., Inc. which has been signed by the President and Secretary.

Please have this item placed on the City Council agenda. Thank you.

AGREEMENT FOR SERVICES

CITY OF YUKON

**CHISHOLM TRAIL HISTORICAL
PRESERVATION SOCIETY, INC.**

This Agreement is made and entered into this _____ day of _____, 2016, by and between the **City of Yukon**, hereinafter referred to as "City", and **Chisholm Trail Historical Preservation Society, Inc.**, a nonprofit Corporation, hereinafter referred to as "Contractor".

WITNESSETH:

WHEREAS, the Contractor is an experienced nonprofit corporation concerned with the provision and services to the community; and

WHEREAS, the City has a continuing desire to serve the needs of the citizens of Yukon; and,

WHEREAS, Contractor has sponsored an annual Easter on the Prairie since 1988; and,

WHEREAS, Contractor has requested City's assistance in operation of Easter on the Prairie for 2016; and,

WHEREAS, Easter on the Prairie provides recreation to the residents of City and promotes the general welfare of City and its citizens; and,

WHEREAS, it is in the best interest of the citizens of the City of Yukon that the Contractor and the City agree for the provision of certain, hereinafter, described services by said Contractor; and,

NOW, THEREFORE, in consideration of mutual understanding, the parties agree to the foregoing and as follows:

1. **TERM:** This agreement shall be from the 1st day of July, 2015, through the 30th day of June, 2016.
2. **CONSIDERATION:** The City agrees as follows, to-wit:
 - (A) Provide police and fire presence on site during event;
 - (B) Provide traffic control;
 - (C) Provide trash push carts for the Easter on the Prairie event (hereinafter referred to as "Event");

- (D) Provide port-a-potties for the Event in an amount not to exceed Six Hundred and No/100 Dollars (\$600.00);
- (E) All services provided by City shall be performed during normal working hours of each department. In the event of emergencies, services may be provided outside normal working hours, with the approval of the department director, provided the necessary personnel are available, and further provided that performance of such services do not violate City policies or regulations.

No application shall be considered for payment unless the services set forth in Paragraph Three (3) are continuously provided.

3. **SERVICES:** In consideration of the City's above set forth covenants and agreements, the Contractor agrees to provide the following services:

- (A) Contractor shall conduct a community Easter egg hunt for the citizens of the City of Yukon, known as "Easter on the Prairie", in 2016, specifically accommodating physically challenged individuals through Whispering Wind;
- (B) Contractor agrees to comply with all policies adopted by City concerning City property and facilities by private entities, whether such policies are in existence at the time of execution of this Agreement or are adopted by City subsequent to the execution of this Agreement;
- (C) Contractor agrees to provide City as an additional insured in an amount of not less than the maximum exposure of City under the Oklahoma Governmental Tort Claims Act.

4. Contractor agrees to indemnify and hold harmless the City from any and all liability, loss or damage the City may suffer as a result of claims, demands, costs or judgments against it arising from the activities of Contractor. In addition, Contractor agrees to provide the City as an additional insured in an amount of not less than the maximum exposure of the City under the Oklahoma Governmental Tort Claims Act.

5. Contractor agrees to comply with all policies adopted by the City concerning the use of City property and facilities by private entities, whether those policies are in existence at the time of the execution of this agreement or are adopted by the City subsequent to the execution of this agreement.

Contractor agrees to put forth its best efforts on behalf of the City herein, and promises to adhere to good business and professional practices in its prosecution and completion of the Event.

IN WITNESS WHEREOF, the parties signify their agreement to all contained herein by the following executions:

THE CITY OF YUKON

CHISHOLM TRAIL HISTORICAL
PRESERVATION SOCIETY, INC.
A nonprofit Corporation

John Alberts, Mayor

Jesse Strooge

President

ATTEST:

City Clerk

ATTEST:

John Lemuel

Secretary

APPROVED BY:

[Signature]

Michael D. Segler
City Attorney

Subject: EOP budget
From: Jesse Stroope (jessestroope@yahoo.com)
To: jlkirkpatrickfarm@yahoo.com;
Date: Monday, December 7, 2015 2:47 PM

Sent from my iPhone

Begin forwarded message:

From: longhornokc@aol.com
Date: September 1, 2015 at 9:26:13 AM CDT
To: dixieclemeat@sbcglobal.net
Cc: jessestroope@yahoo.com
Subject: Fwd: Budget

Dixie

Sorry this is out of line, sent on my phone. Hope you can read between the lines. Will get it in excel this afternoon for futher review. We may need to talke, UMW this morning. Also working on UMW at the sametime. To much todo at the same time when you are old.

Mary

—Original Message—

From: Mary <longhomokc@aol.com>
To: Jesse Stroope <jessestroope@yahoo.com>
Sent: Mon, Aug 31, 2015 3:25 pm
Subject: Budget

Expense	
Food/Drink.	600.00
Insurance	
500.00	
Port-A-potties.	300.00
Stage.	
500.00	
Graphic Design.	200.00
Incubator.	
100.00	
Sheriff office.	200.00
Easter Bunnies.	
100.00	
Total.	\$2,500.00

Income	
Donations.	
500.00	
City of Yukon. Potties.	300.00

Insurance.	YNB	
250.00		
General Store.		200.00
Food.		
500.00		
Saloon.		400.00
General Store.		
200.00		
Total.		\$2,350.00

I can
adjust. Will send on formal form after adjustment.
Mary

Sent from my
iPhone



OFFICE OF THE CITY ATTORNEY

MEMORANDUM

To: Doug Shivers, City Clerk
From: Michael D. Segler 
Date: January 18, 2016
Subject: Agreement for Services - Youth and Family Services, Inc.

Enclosed is the Agreement for Services for Youth and Family Services, Inc. which has been signed by the President and Secretary.

Please have this item placed on the City Council agenda. Thank you.

AGREEMENT FOR SERVICES

CITY OF YUKON

YOUTH AND FAMILY SERVICES, INC.

This Agreement is made and entered into effective this _____ day of _____, 2016, by and between the **City of Yukon**, hereinafter referred to as "City", and **Youth and Family Services, Inc.**, hereinafter referred to as "Contractor".

WITNESSETH:

WHEREAS, Contractor provides counseling services for citizens of the City of Yukon who could not otherwise afford those services; and

WHEREAS, part of the counseling services provided by Contractor helps individuals and families address and resolve family and domestic conflicts; and

WHEREAS, Contractor provides shelter for juvenile runaways; and

WHEREAS, the services provided by Contractor protect juveniles and the general public by providing shelters and counseling for runaways and by providing counseling services for individuals and families involved in family and domestic conflicts; and

WHEREAS, reducing or preventing crimes or criminal activity and preservation of the peace, health and safety of the citizens of the City of Yukon are legitimate municipal functions; and

WHEREAS, Contractor is in a position to assist the City by providing delinquency prevention and intervention services to juveniles at risk of delinquent behavior, on probation, deferred, or suspended sentences and for restitution programs through the municipal court; and

WHEREAS, the City recognizes that its available funds may be most efficiently administered by contracting for these services with a private organization; and

WHEREAS, the City realizes that there is a general community benefit derived from the availability of these services.

NOW, THEREFORE, in consideration of mutual understanding the parties agree to the foregoing and as follows:

1. **TERM:** This agreement shall be for a term beginning the 1st day of July, 2015, and continuing through the 30th day of June, 2016.
2. **CONSIDERATION:** The City agrees to pay Contractor, as consideration for services for the citizens of the City of Yukon, the sum of Fifteen Thousand Dollars (\$15,000.00), to be paid \$3,750.00 per quarter, upon proper application.

No application shall be considered for payment unless the services set forth in Paragraph Three (3) are continuously provided.

3. **SERVICES:** In consideration of the City's above set forth payment, Contractor agrees to provide the following services:
- A) Contractor shall provide to the City of Yukon and citizens of the City of Yukon, counseling and shelter services according to the policies, procedures, and by-laws of Contractor;
 - B) Contractor will, within the constraints of available funds and staff, provide delinquency prevention and intervention services to juveniles at risk of committing delinquent acts, juveniles on probation, deferred or suspended sentences, and for juveniles ordered to participate in restitution programs through the municipal court, at such times as requested by the City Manager of the City or the Municipal Judge of the Yukon Municipal Court;
 - C) Contractor agrees that when requested, it will account to the City Manager of the City for the use of said funds by listing the number of juveniles served and specifically setting forth the services provided and the costs of said services;
 - D) Contractor agrees to provide a location for community service for youth citizens that are required to provide community service as a part of a court order;
 - E) Contractor agrees to provide requested training to first responders as regards to traumatized children and/or children with behavioral challenges, including autism spectrum disorders; and also provide training on the process for referral of a runaway or homeless youth into the emergency shelter;
 - F) Contractor agrees, dependent upon the availability of federal funds, to provide independent living services to homeless youth aged 18 to 21;
 - G) Contractor agrees to provide drug and alcohol educational services to youth and their parents;
 - H) Contractor agrees to provide crisis counselors should there be an emergency city event;
 - I) Contractor agrees to cooperate with City staff in enhancing the grant opportunities available to the City of Yukon; and
 - J) Contractor agrees that no funds paid to it pursuant to this contract will accrue directly or indirectly to the benefit of any private individual other than in the formal services provided to program participants.

Contractor agrees to put forth its best efforts on behalf of the City herein, and promises to adhere to good business and professional practices in its prosecution and completion of this program.

4. Contractor agrees to indemnify and hold harmless the City from any and all liability, loss or damage the City may suffer as a result of claims, demands, costs or judgments against it arising from the activities of Contractor. In addition, Contractor agrees to name the City as an additional insured in amount of not less than the maximum exposure of the City under the Oklahoma Governmental Tort Claims Act.
5. Contractor agrees to comply with all policies adopted by the City concerning the use of City property and facilities by private entities, whether those policies are in existence at the time of the execution of this agreement or are adopted by the City subsequent to the execution of this agreement.

IN WITNESS WHEREOF, the parties signify their agreement to all contained herein by the following executions:

THE CITY OF YUKON

John Alberts, Mayor

YOUTH AND FAMILY SERVICES, INC.



President

ATTEST:

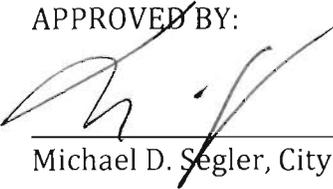
City Clerk

ATTEST:



Secretary

APPROVED BY:



Michael D. Segler, City Attorney



OFFICE OF THE CITY ATTORNEY

MEMORANDUM

To: Doug Shivers, City Clerk
From: Michael D. Segler *MS*
Date: January 20, 2016
Subject: Agreement for Services - Pets & People Humane Society, Inc.

Enclosed is the Agreement for Services for Pets & People Humane Society, Inc. which has been signed by the President.

Please have this item placed on the City Council agenda. Thank you.

AGREEMENT FOR SERVICES

CITY OF YUKON

PETS & PEOPLE HUMANE SOCIETY, INC.

This Agreement is made and entered into this 19 day of January, 2016, by and between the **City of Yukon**, hereinafter referred to as "City", and **Pets & People Humane Society, Inc.**, a not for profit Corporation, hereinafter referred to as "Contractor".

WITNESSETH:

WHEREAS, the Contractor is an experienced nonprofit corporation concerned with the provision and services to the community; and

WHEREAS, the City has a continuing desire to serve the needs of the citizens of Yukon; and

WHEREAS, it is in the best interest of the citizens of the City of Yukon that the Contractor and the City agree for the provision of certain, hereinafter, described services by said Contractor; and,

NOW, THEREFORE, in consideration of mutual understanding the parties agree to the foregoing and as follows:

1. **TERM:** This agreement shall be from the 1st day of July, 2016, through the 30th day of June, 2016.
2. **CONSIDERATION:** The City agrees, as consideration for services for the citizens of Yukon provided by Pets & People Humane Society, Inc. to allow the society to operate from premises owned by City located at 701 Inla.

No application shall be considered for payment unless the services set forth in Paragraph Three (3) are continuously provided.

3. **SERVICES:** In consideration of the above, the Contractor agrees to provide the following services:
 - A) Promote humane treatment of all animals and to provide an opportunity for active involvement in programs to alleviate and prevent animal suffering by means of public awareness, education and other appropriate measures.
 - B) Operate an animal rescue shelter for animals rescued from within the corporate limits of City.

4. Contractor agrees to put forth its best efforts on behalf of the City herein, and promises to adhere to good business and professional practices in its prosecution and completion of this program.
5. Contractor agrees to indemnify and hold harmless the City from any and all liability, loss or damage the City may suffer as a result of claims, demands, costs or judgments against it arising from the activities of Contractor.
6. Contractor agrees to comply with all policies adopted by the City concerning the use of City property and facilities by private entities, whether those policies are in existence at the time of the execution of this agreement or are adopted by the City subsequent to the execution of this agreement.

IN WITNESS WHEREOF, the parties signify their agreement to all contained herein by the following executions:

THE CITY OF YUKON

PETS & PEOPLE HUMANE SOCIETY, INC.
A not-for-profit corporation

John Alberts, Mayor

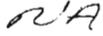


President

ATTEST:

ATTEST:

City Clerk



Secretary

APPROVED BY:

Michael D. Segler
City Attorney



OFFICE OF THE CITY ATTORNEY

MEMORANDUM

To: Doug Shivers, City Clerk
From: Michael D. Segler *MS*
Date: January 22, 2016
Subject: Agreement for Services - Project Graduation

Enclosed is the Agreement for Services for Project Graduation which has been signed by the President.

Please have this item placed on the City Council agenda. Thank you.

AGREEMENT FOR SERVICES

CITY OF YUKON

PROJECT GRADUATION

This Agreement is made and entered into this 21st day of November, 2015, by and between the **City of Yukon**, hereinafter referred to as "City", and **Project Graduation**, an unincorporated association, hereinafter referred to as "Contractor".

WITNESSETH:

WHEREAS, the Contractor is an experienced unincorporated association concerned with the provision and services to the community; and

WHEREAS, the City has a continuing desire to serve the needs of the citizens of Yukon; and

WHEREAS, it is in the best interest of the citizens of the City of Yukon that the Contractor and the City agree for the provision of certain, hereinafter, described services by said Contractor; and,

NOW, THEREFORE, in consideration of mutual understanding the parties agree to the foregoing and as follows:

1. **TERM:** This agreement shall be from the 1st day of July, 2015, through the 30th day of June, 2016.
2. **CONSIDERATION:** The City agrees to pay contractor, as consideration for services for the citizens of Yukon provided by Contractor the total sum of Two Hundred Fifty Dollars (\$250.00), upon proper application.

No application shall be considered for payment unless the services set forth in Paragraph Three (3) are continuously provided.

3. **SERVICES:** In consideration of the above, the Contractor agrees to provide the following services:
 - A) To use its best efforts to provide a location and activities for high school seniors on graduation night, such as:

- i. Bus transportation from High School parking lot to the PG event location and back to the High School parking lot after the event
 - ii. Buffet of food/snacks and beverages
 - iii. Drawings for prizes
 - iv. Carnival-style mid-way games with prizes
 - v. Inflatable "Big" toys such as a moon bounce, obstacle course, etc.
 - vi. Photo Room for having memory pictures made with classmates
 - vii. Comedic Hypnotist or other evening-ending show
 - B) To use its best efforts to provide indirect benefits for the Yukon community as well, such as:
 - i. Opportunities for parental involvement through volunteering for the fundraisers, and in preparation and implementation of Project Graduation's full night of events
 - ii. Opportunities for Yukon students to volunteer for community service during the Project Graduation fundraising events, resulting in increased interaction between Yukon students and the citizens of Yukon and the surrounding communities
 - iii. Opportunities for highlighting and recognizing Yukon's businesses through those businesses' generous support of Project Graduation
 - iv. Commitments via contract (signed by Student and Parent) from each YHS Senior that attends to make this night a drug and alcohol-free event
 - C) Continue in its efforts to educate the public about the dangers of drunk driving.
4. Contractor agrees to put forth its best efforts on behalf of the City herein, and promises to adhere to good business and professional practices in its prosecution and completion of this program.
 5. Contractor agrees to indemnify and hold harmless the City from any and all liability, loss or damage the City may suffer as a result of claims, demands, costs or judgments against it arising from the activities of Contractor.
 6. Contractor agrees to comply with all policies adopted by the City concerning the use of City property and facilities by private entities, whether those policies are in existence at the time of the execution of this agreement or are adopted by the City subsequent to the execution of this agreement.

IN WITNESS WHEREOF, the parties signify their agreement to all contained herein by the following executions:

THE CITY OF YUKON

PROJECT GRADUATION

John Alberts, Mayor

Jina Mathes

President

ATTEST:

City Clerk

APPROVED BY:

M. D. Segler

Michael D. Segler, City Attorney



Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • www.omag.org

January 21, 2016

City of Yukon
Attn: Doug Shivers
P.O. Box 850500
Yukon, OK 73085

RE: Member : City of Yukon
Claimant : Jedediah Monsey
Date of Loss : 12/20/2015
Claim No. : 201448-LR

Dear Mr. Shivers:

We have completed our investigation regarding the above referenced claim. It is our recommendation to the City of Yukon that this claim be denied. We find no liability on the City's part regarding this incident.

Under the Governmental Tort Claims Act, 51 Okla. Sec. 157(A), this claim will be deemed denied ninety (90) days after it was received by the City of Yukon. 51 Okla. Stat. Sec. 157 (B) requires any lawsuit under the Act to be commenced within one hundred eighty (180) days after denial of the claim.

Thus to begin the 180-day statute of limitations prior to 3/20/16, you must deny this claim in writing before 3/20/16. For the 180-day period to start running, the claimant **must be notified at the address on the claim within five (5) days of the denial.** To document compliance with the Act, we recommend that you send notice of denial of this claim by certified mail.

Please advise us as soon as possible of any official action taken by you on denial of this claim.

Sincerely,

Lori Randall
Claims Adjuster



Oklahoma Municipal Assurance Group

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January 21, 2016

Jedediah Monsey
932 Hampton Circle
Yukon, OK 73099

RE: Member : City of Yukon
Claimant : Jedediah Monsey
Date of Loss : 12/20/2015
Claim No. : 201448-LR

Dear Mr. Monsey:

As the adjuster for the Oklahoma Municipal Assurance Group, the insurer for the City of Yukon, we are recommending denial of this claim and find no liability on the City's part.

Oklahoma law has consistently held that a municipality is not an insurer of its sanitary sewer system. This means that a municipality is not automatically liable for damages to property which result from a sewage backup. A municipality may be liable only if it had prior notice of a defect or problem in the sewer line and failed to take appropriate remedial action within a reasonable time before the damage occurred.

Our investigation indicates that the cause of this sewer backup was due to a blockage of rags, diaper wipes and towels in which the City had no notice of this problem prior to the sewer backup at 932 Hampton Circle, Yukon, Ok.

Therefore, we have determined that the City of Yukon was not negligent in its maintenance of the sanitary sewer line. Accordingly, while we regret the inconvenience and distress involved in the clean up, we do not believe that state law authorizes us to pay for these damages on behalf of the City of Yukon.

Sincerely,

Lori Randall
Claims Adjuster

cc: City of Yukon

NOTICE OF TORT CLAIM

OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) – MUNICIPAL LIABILITY PROTECTION PLAN

A. CLAIMANT REPORT

To the City of Yukon
Public entity you are filing the claim against.

PLEASE PRINT OR TYPE AND SIGN

IMPORTANT NOTICE: This notice will be sent to OMAG Claims Dept. for investigation. You may expect them to contact you.

CLAIMANT(S) Jedediah K. Monsey CLAIMANT(S) SOCIAL SECURITY NO. _____
ADDRESS 932 Hampton Cir. CLAIMANT(S) DATE OF BIRTH 5-23-81 Circle: M F
Yukon OK, 73099 PHONE: HOME (405) 568-5984 BUS. ()

- (Exact Date Required) (Continue on another sheet if needed for any information requested)
- DATE AND TIME OF INCIDENT 12-20-15 () a.m. () p.m.
 - LOCATION OF INCIDENT 932 Hampton Cir.
 - DESCRIBE INCIDENT Spine Back up to my Hole House from Man Hole IN BACK YARD

4. LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES:

BODILY INJURY: WAS CLAIMANT INJURED? YES ___ NO If yes, complete this section

Describe injury _____

WERE YOU ON THE JOB AT THE TIME OF INJURY? YES ___ NO ___ If so, please provide Employer info.

Employer's Name _____	Address _____	Phone _____
	ALL MEDICAL BILLS (attach copies) _____	\$ _____
	LIST OTHER DAMAGES CLAIMED _____	\$ _____

MEDICARE/MEDICAID/SOCIAL SECURITY DISABILITY:

Is there any Social Security Disability involvement ___ Yes ___ No

Has any medical bill been paid or will be paid by Medicare/Medicaid? ___ Yes ___ No. If so, list Medicare/Medicaid Number. Medicare/Medicaid Number _____

If the City is responsible for such bills, the City must report any settlement to Medicare/Medicaid.

I understand that the information requested is to assist the requesting insurance information arrangement to accurately coordinate benefits with Medicare/Medicaid and to meet its mandatory reporting obligation under Medicare Secondary Payer Act 42 U.S.C§1395y.

Medicare/Medicaid Beneficiary Name (please print) _____ Medicare/Medicaid Beneficiary Name Signature _____

PROPERTY DAMAGE: Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.

VEHICLE YEAR _____ MAKE _____ MODEL _____

NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.

IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS HOUSE (floor, base boards, CARPET)

PROPERTY DAMAGE (Attach repair bills or estimates if available) \$ _____

LIST OTHER DAMAGES CLAIMED \$ _____

5. NAME OF YOUR INSURANCE CO.	POLICY NO.	AMOUNT CLAIMED	AMOUNT RECEIVED
_____	_____	\$ _____	\$ _____

6. The names of any witnesses known to you:

Name _____	Address _____	Phone Number _____
Name _____	Address _____	Phone Number _____

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM. TOTAL CLAIM.....\$ 500.00

Jedediah Kevin Monsey
SIGNATURE(S)

DATE

CONTINUE ON THE BACK

B. THIS SECTION IS FOR USE BY THE PUBLIC ENTITY WHICH RECEIVES THE CLAIM

To inquire about this claim you may write to OMAG Claims Dept. or call 1-800-234-9461

This Notice of Tort Claim was received by Doug Shivers

(Title) City Clerk, on December 21, 20 15

For further information on this claim contact Sara Hancock

(Title) Deputy City Clerk, by telephone at (405) 350-3919

The following reports, statements or other documentation, which support our understanding of the facts relating to this claim are attached:

* Will send statements from Public Works when completed

Information for City Owned Vehicle Involved:

Year: _____ Make: _____ Model: _____ Last 4 Vin#: _____ Dept: _____

As a result of this incident, are there damages to the City vehicle? YES NO

If YES, please fill out an **OMAG Auto Loss Notice** to have it repaired.

Persons who have knowledge of the circumstances surrounding this claim are:
Name Title/Position Telephone

- 1. Public Works: _____ 354-6676
- 2. Teresa Storer, Dianna Huggins _____
- 3. Arnold Adams, Wick Ramsey _____
- 4. _____

Submitted by: Sara Hancock Date 12/22, 20 15

Title: Deputy City Clerk

AFTER THE PUBLIC ENTITY HAS RECEIVED THIS CLAIM, PLEASE PROVIDE INFORMATION REQUESTED ABOVE AND IMMEDIATELY SEND TO:

OMAG Claims Dept.
3650 S. Boulevard
Edmond, OK 73013
Phone (405) 657-1400
Fax (405) 657-1401
claimsdepartment@omag.org



Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • www.omag.org

January 25, 2016

City of Yukon
Attn: Sara Hancock
P.O. Box 850500
Yukon, OK 73085

RE: Member : City of Yukon
Claimant : Jim Jones
Date of Loss : 11/23/2015
Claim No. : 201447-BD

Dear Ms. Hancock:

We have completed our investigation regarding the above referenced claim. It is our recommendation to the City of Yukon that this claim be denied. We find no liability on the City's part regarding this incident.

Under the Governmental Tort Claims Act, 51 Okla. Sec. 157(A), this claim will be deemed denied ninety (90) days after it was received by the City of Yukon. 51 Okla. Stat. Sec. 157 (B) requires any lawsuit under the Act to be commenced within one hundred eighty (180) days after denial of the claim.

Thus to begin the 180-day statute of limitations prior to 3/20/16, you must deny this claim in writing before 3/20/16. For the 180-day period to start running, the claimant **must be notified at the address on the claim within five (5) days of the denial.** To document compliance with the Act, we recommend that you send notice of denial of this claim by certified mail.

Please advise us as soon as possible of any official action taken by you on denial of this claim.

Sincerely,


Brad Doublehead
Senior Claims Adjuster



Oklahoma Municipal Assurance Group

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January 25, 2016

Jim Jones
313 E. Snowmass Drive
Yukon, OK 73099

RE: Member : City of Yukon
Claimant : Jim Jones
Date of Loss : 11/23/2015
Claim No. : 201447-BD

Dear Mr. Jones:

As the adjuster for the Oklahoma Municipal Assurance Group, the insurer for the City of Yukon, I am recommending denial of this claim and find no liability on the City's part for this claim.

Sincerely,

Brad Doublehead
Senior Claims Adjuster

cc: City of Yukon

NOTICE OF TORT CLAIM

**OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) – MUNICIPAL LIABILITY PROTECTION PLAN
A. CLAIMANT REPORT**

To the CITY OF YUKON
Public entity you are filing the claim against.

PLEASE PRINT OR TYPE AND SIGN

IMPORTANT NOTICE: This notice will be sent to OMAG Claims Dept. for investigation. You may expect them to contact you.

CLAIMANT(S) JIM JONES CLAIMANT(S) SOCIAL SECURITY NO. 440 44 4716
ADDRESS 313 E. SNOWMASS DR CLAIMANT(S) DATE OF BIRTH 1-26-1944 Circle (M) F
YUKON, OK 73099 PHONE: HOME 405 3543335 BUS. 405 6059277

- (Exact Date Required) (Continue on another sheet if needed for any information requested)
- DATE AND TIME OF INCIDENT 11-23-15 () a.m. (3) p.m.
 - LOCATION OF INCIDENT 313 E. SNOWMASS DR
 - DESCRIBE INCIDENT CITY CREW OPERATING A HYDRAULIC DITCH DIGGER CRUSHED A PLASTIC TUBE WHILE REPLACING A LEAKING CITY LINE ON A WATER METER. See ATTCH. PICS # 1, 2, & 3.
 - LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES: ATTCH # 4 15 B 1 2

BODILY INJURY: WAS CLAIMANT INJURED? YES ___ NO X If yes, complete this section

Describe injury _____
WERE YOU ON THE JOB AT THE TIME OF INJURY? YES ___ NO ___ If so, please provide Employer info.

Employer's Name	Address	Phone
	ALL MEDICAL BILLS (attach copies)	\$ _____
	LIST OTHER DAMAGES CLAIMED	\$ _____

MEDICARE/MEDICAID/SOCIAL SECURITY DISABILITY:
Is there any Social Security Disability involvement ___ Yes X No
Has any medical bill been paid or will be paid by Medicare/Medicaid? ___ Yes X No. If so, list Medicare/Medicaid Number. Medicare/Medicaid Number _____

If the City is responsible for such bills, the City must report any settlement to Medicare/Medicaid.

I understand that the information requested is to assist the requesting insurance information arrangement to accurately coordinate benefits with Medicare/Medicaid and to meet its mandatory reporting obligation under Medicare Secondary Payer Act 42 U.S.C§1395y.

Medicare/Medicaid Beneficiary Name (please print) _____ Medicare/Medicaid Beneficiary Name Signature _____

PROPERTY DAMAGE: Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.

VEHICLE YEAR _____ MAKE _____ MODEL _____

NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.

IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS CRUSHED WATER LINE

PROPERTY DAMAGE (Attach repair bills or estimates if available) \$ 525.00 11-27-15
LIST OTHER DAMAGES CLAIMED \$ _____

5. NAME OF YOUR INSURANCE CO.	POLICY NO.	AMOUNT CLAIMED	AMOUNT RECEIVED
<u>AAA</u>	<u>H05-002885</u> <u>1253</u>	<u>0</u>	<u>\$ 0</u>

6. The names of any witnesses known to you:

<u>Jim Jones</u>	<u>313 E. SNOWMASS DR</u>	<u>3543335</u>
Name	Address	Phone Number
<u>BONNIE JONES</u>	<u> </u>	<u> </u>
Name	Address	Phone Number

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM.

Jim Jones TOTAL CLAIM.....\$ 525.00
Bonnie Jones 12-18-15
SIGNATURE(S) DATE

CONTINUE ON THE BACK

ATTCH # 4

B. THIS SECTION IS FOR USE BY THE PUBLIC ENTITY WHICH RECEIVES THE CLAIM To inquire about this claim you may write to OMAG Claims Dept. or call 1-800-234-9461

This Notice of Tort Claim was received by Doug Shivers

(Title) City Clerk, on December 21, 20 15

For further information on this claim contact Sara Hancock

(Title) Deputy City Clerk, by telephone at (405) 350-3919

The following reports, statements or other documentation, which support our understanding of the facts relating to this claim are attached:

Information for City Owned Vehicle Involved:

Year: _____ Make: _____ Model: _____ Last 4 Vin#: _____ Dept: _____

As a result of this incident, are there damages to the City vehicle? YES NO If YES, please fill out an **OMAG Auto Loss Notice** to have it repaired.

Persons who have knowledge of the circumstances surrounding this claim are:

Name	Title/Position	Telephone
1. <u>Public Works</u>		<u>354-6676</u>
2. <u>Jessica Stover, Diann Huggins</u>		
3. <u>Arnold Adams, Nick Ramsey</u>		
4. _____		

Submitted by: Sara Hancock Date 12/23, 20 15

Title: Deputy City Clerk

AFTER THE PUBLIC ENTITY HAS RECEIVED THIS CLAIM, PLEASE PROVIDE INFORMATION REQUESTED ABOVE AND IMMEDIATELY SEND TO:

OMAG Claims Dept.
3650 S. Boulevard
Edmond, OK 73013
Phone (405) 657-1400
Fax (405) 657-1401
claimsdepartment@omag.org

Hull Plumbing Inc.
2600 W. Main
Oklahoma City OK 73107
Website: hullplumbinginc.com
Phone: 405-324-0567
Email: rich@hullplumbinginc.com

Invoice #: 28801
Date: 11/27/2015
Technician: Jason C Stanfield
Sales Rep.: Jason C Stanfield
Work Date: 11/27/2015
PO:
Terms: Due On Receipt
Serv Agmt #:

Bill To:
Jim Jones
313 E Snowmass Dr
Yukon OK 73099

Work Address:
313 E Snowmass Dr
Yukon OK 73099

Item	Amount
Repair leak on main service line.	\$525.00

*pd. card
777-11319118*

Sub Total: \$525.00
Sales Tax: \$0.00
Total: \$525.00
Balance Due: \$525.00

Acceptance of Invoice

Signature: None

ATTACH: # 4



WATER-WASTEWATER

Statement

313 E. Snowmass Dr.

11-26-2015

On Thursday, November 26th, 2015, I, Bill Hood, was called out to check a leak at 313 E. Snowmass Dr. I discovered the leak to be on the house side. The resident said that we had repaired a leak on the city main and we could have broken his water line while we were digging with mini Trachoe. I advised him that had we broken the water line, it would have been begun leaking then, not 3 weeks later. I then called Nick Ramsey and advised him what the resident had said. He advised me to make a note of this incident.

William Hood



WATER-WASTEWATER

Statement

313 E. Snowmass Dr.

10-29-2015

I, Rick Ford, and Steven Green dug up the leak at 313 E. Snowmass Dr. Once we had the leak dug up, we found that the leak was on the poly, right at the city main. We replaced the poly with copper. When we hooked the new line up, we also replaced the nut on the corp stop and the curb stop. After reattaching everything and turned on the water, I did not observe any leaks on the new line or anywhere else.

A handwritten signature in cursive script, appearing to read "Rick Ford", is written over a horizontal line.

Rick Ford

A handwritten signature in cursive script, appearing to read "Steve Green", is written over a horizontal line.

Steven Green

Report of Boards, Commissions and Committees

Titles and members of various boards, commissions and committees that are appointed by the Mayor and City Council are listed below, as well as the expiration date of their term and the ward they represent. All terms expire June 30th.

Planning Commission

	Ward 1	2018
Larry Taylor	Ward 2	2018
Ed Hatley	Ward AL	2019
Bill Baker	Ward 3	2016
Robert Davis	Ward 4	2016

Board of Adjustment/Board of Appeal

Sherry Huston	Ward 1	2018
Rena Holland	Ward 2	2018
Buddy Carpenter	Ward AL	2019
Joe Horn	Ward 3	2016
Russ Kline	Ward 4	2016

Park Board

Joe Edwards	Ward 1	2018
Nick Grba	Ward 2	2018
Dayton Betts	Ward AL	2019
Cathy Wright	Ward 3	2016
Joe Baumann	Ward 4	2016

Library Board

Teddy Sales*		
Inez Andrews*		
Lee Wells	Ward 1	2018
Joyce Roman	Ward 2	2018
Jesica Wright	Ward AL	2019
Jeanne Riggs	Ward 3	2016
Margaret Albrecht	Ward 4	2016

Traffic Commission

Charles Lee	Ward 1	2018
James Montgomery	Ward 2	2018
John Knuppel	Ward AL	2019
Jay Tallant	Ward 3	2016
Darrell R. Goulden	Ward 4	2016

Spanish Cove

Larry Taylor, Representative

OK Environmental Management Auth.

Richard Russell, Representative
Ken Smith, Alternate

Senior Citizens

Ray Wright, Representative
John Alberts, Alternate

ACOG

Ken Smith, Member
Richard Russell, Alternate

COWRA

Genie Vinson, Representative
Larry Taylor, Alternate

Sister City Committee

Illona Morris
Terry Beaver
Nancy Novosad
Edwin Shedeck

[Redacted]

*Members of Ladies' Library Club are appointed by same



January 14, 2016

Honorable Mayor and Members of the City Council
City of Yukon
P.O. Box 850500
Yukon, OK 73085

To the Honorable Mayor and Members of the City Council:

Crawford & Associates is pleased that the City of Yukon (the City) has expressed its confidence in our firm. We look forward to a long and successful relationship with the City and its management team as an accounting and consulting resource.

We are prepared to provide the consulting services identified in the scope of services section below contingent upon approval of this contract. The purpose of this engagement letter is to identify the scope of services and confirm the terms of our engagement.

Scope of Services

The scope of consulting services that will be provided pursuant to the City’s request include the following:

- Assist the City and its related entities in analyzing their current cash flows, both restricted and unrestricted, developing a schedule outlining the results and recommendations of such an analysis, and include an evaluation of the effectiveness of the design of current accounting practices involving cash, with additional recommendations for improvements, if warranted.
- Assist the City in evaluating the current and previous practices of communicating fiscal information to the City Council and others.
- Assist the City in obtaining information and reviewing certain accounting records to address specific concerns communicated to us regarding fiscal management practices of the former City Manager; and
- Report findings and observations from the performance of the above consulting services to the City Council.

City's Responsibilities

The City is, and will continue to be, solely responsible for establishing, maintaining and monitoring an effective accounting and internal control system, including, without limitation, systems designed to assure compliance with policies, procedures, and applicable laws and regulations, and for following up on any report findings and recommendations.

City of Yukon
Consulting Services Engagement Letter
January 14, 2016
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City's management will be responsible for establishing the scope of the consulting services and the resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the consulting services to be performed by Crawford & Associates, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

The City agrees that any final reports issued by Crawford & Associates in the conduct of our services engagement are intended solely for the information and use of City staff, management, and the City Council. Any such reports may include wording that describes the limitations on their distribution.

Crawford & Associates Responsibilities

Crawford & Associates is responsible for providing the services requested from those anticipated or available, as defined in the Scope of Services section of this letter. Such services will be performed in accordance with the applicable consulting professional standards of the American Institute of CPAs (AICPA).

Crawford & Associates will be responsible for reporting or otherwise communicating to the City management and/or the City Council any findings or recommendations it determines necessary resulting from the consulting services provided. Due to the inherent limitations of the consulting services performed, we cannot provide assurance that fraud, if it exists, will be uncovered as a result of the procedures performed.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by our firm in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual, fees and expenses for this engagement.

Standard Hourly Rates:

- Firm Chairman \$250
- Firm President \$250
- Shareholders \$160
- Consulting Managers \$145
- Accounting & Consulting Staff \$105
- Clerical Staff \$40

Because Crawford & Associates has no direct control over the type and amount of services requested by the management or the governing body during the term of this engagement, nor does Crawford & Associates have direct control over the quality of your accounting system or records, potential turnover of your staff, or your staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and

City of Yukon
Consulting Services Engagement Letter
January 14, 2016
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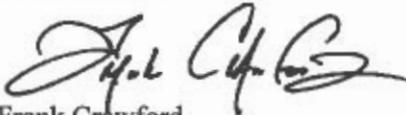
expenses charged. We will rely on you to provide us with a copy of approved purchase orders, containing estimated fees and expenses, monitor the cumulative fees and expenses charged, and notify us if and when the cumulative amount approaches the total appropriated level estimated. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For purposes of purchase order preparation, we have estimated our range of fees and expenses for this engagement to be \$12,000 - \$25,000 although circumstances found on-site during the performance of this engagement may warrant periodic adjustments to this range.

The term of this engagement is a period from the date of acceptance of this engagement letter through March 4, 2016. Crawford & Associates may perform additional services upon receipt of a formal request from the City with terms and conditions that are acceptable to the City and Crawford and Associates.

The agreements and undertakings of the City contained in this engagement letter, shall survive the completion or termination of this engagement.

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to a long and successful professional relationship with the City of Yukon.

Respectfully submitted and agreed to by,



Frank Crawford
Crawford and Associates, P.C.

Accepted and agreed to for the City of Yukon:

By: _____

Title: _____

Date: _____



MEMO TO: Acting City Manager, Tammy DeSpain
City Clerk, Doug Shivers
City Council

FROM: Mitchell Hort
Audrey Fitzsimmons

DATE: January 26, 2016

RE: **Grant proposal submitted for 2016 Oklahoma Highway Safety Office (OHSO) Grant**

The Federal Traffic Safety Grant is a grant program from the National Highway Traffic Safety Administration (NHTSA) and is intended to support state and local efforts to improve highway safety by providing funding for initiating programs directed at identified highway safety problems. In Oklahoma, the program is administered by the Oklahoma Highway Safety Office. Projects should be designed to *combat the number and severity of traffic crashes by developing and supporting educational, enforcement and engineering programs*, as stated in the OHSO Mission.

We met with Corporal Christopher Brugh, Yukon Police Department, who requested our assistance in the completion of the application for this grant program. Based on his recommendation, the proposed project involves funding assistance for police officer overtime pay and the purchase of two Stalker Lidar XLFR radars. The goals of this proposed action are to decrease the number of fatal accidents, injury accidents, and all accidents, in general. Efforts will also be made to reinforce signal and speed limit compliance.

If approved, the application proposal was submitted on January 31, 2016. If awarded, the contract period runs from October 1 to September 30. This is a 100% reimbursement grant and requests for reimbursement are to be submitted on a monthly basis.

Proposed Project Budget

Personnel Services	\$ 34,879
Equipment	\$ 5,038
Project total	\$ 39,917