



CITY COUNCIL AGENDA  
February 16, 2016

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**John Alberts, Mayor ~ Ward 2**  
**Richard Russell, Vice Mayor ~ Ward 1**  
**Earline Smaistrla, Council Member ~ At-Large**  
**Donna Yanda, Council Member ~ Ward 3**  
**Michael McEachern, Council Member ~ Ward 4**  
**Tammy DeSpain, Acting City Manager**

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Yukon City Council / Yukon Municipal Authority Work Session  
Centennial Building - 12 South 5<sup>th</sup> Street  
February 16, 2016 – 6:00 p.m.

**1. Discussion of proposed land sale to Yukon Chamber of Commerce**

# City Council - Municipal Authority Agendas

February 16, 2016 - 7:00 p.m.  
Council Chambers - Centennial Building  
12 South Fifth Street, Yukon, Oklahoma

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The City of Yukon strives to accommodate the needs of all citizens, including those who may be disabled. If you would like to attend this Council meeting but find it difficult to do so because of a disability or architectural barrier, please contact City Hall at 354-1895. We will make a sincere attempt to resolve the problem. If you require a sign-language interpreter at the meeting, please call or notify City Hall, 500 West Main, by noon, February 15, 2016.

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**Invocation:** Rev. Gary Reynolds, Yukon First Church of the Nazarene  
**Flag Salute:**

**Roll Call:** John Alberts, Mayor  
Richard Russell, Vice Mayor  
Michael McEachern, Council Member  
Earline Smaistrila, Council Member  
Donna Yanda, Council Member

**Public Hearing** to Receive Input from the Public Regarding the completed 2013 Community Development Block Grant (CDBG #CI-00190) in the amount of \$63,595.00 which was used to replace the waterline, sanitary sewer and roadway on Cedar Avenue. between Cornwell Avenue and 1st Street

## Presentations and Proclamations

### Visitors

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

### **1A. YMA Consent Docket**

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

**The City Manager recommends a motion to approve:**

- A) The minutes of the regular meeting of February 2, 2016**
- B) The minutes of the Special Meeting of February 9, 2016**

**ACTION** \_\_\_\_\_

(Adjourn as YMA and Reconvene as Yukon City Council)

**1. Consent Docket**

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

**The City Manager recommends a motion that will approve:**

- A) The minutes of the regular meeting of February 2, 2016**
- B) The minutes of the Special Meeting of February 4, 2016**
- C) The minutes of the Special Meeting of February 10, 2016**
- D) Payment of material claims in the amount of \$543,837.86**
- E) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- F) Setting the date for the next regular Council meeting for March 1, 2016, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

**ACTION**\_\_\_\_\_

- 2. Reports of Boards, Commissions, and City Officials – Sales Tax and Events reports – Tammy Kretchmar DeSpain**
  
- 3. Consider approving the contract between City of Yukon and Smithey Environmental Services for the grinding and disposal of the 2015 ice storm tree debris, at a cost of \$77,000.00, to be paid from the General Fund Reserve allocation for storm cleanup, as recommended by the Public Works Director**

**ACTION**\_\_\_\_\_

- 4. Consider accepting the 2013 Community Development Block Grant (CDBG #CI-00190) in the amount of \$63,595 which was used to replace the waterline, sanitary sewer and roadway improvements on Cedar Avenue, between Cornwell Ave. and 1st Street, as complete, placing the maintenance bonds into effect, and confirm authorization of final payment for the contractor, as recommended by the City Engineer**

**ACTION**\_\_\_\_\_

- 5. Consider approving a correction for a Scrivener’s Error, for Lot 33 Block 1 of the Frisco Road addition to the City of Yukon (1901 Branch Line Rd.), correcting the north property line, as recommended by the Planning Commission**

**ACTION**\_\_\_\_\_

**6. New Business**

**7. Council Discussion**

**8. Adjournment**

**Yukon Municipal Authority Minutes  
February 2, 2016**

ROLL CALL: (Present)     John Alberts, Chairman  
                                  Donna Yanda, Trustee  
                                  Michael McEachern, Trustee  
                                  Earline Smaistrla, Trustee

(Absent)     Richard Russell, Vice Chairman

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

**1A. YMA Consent Docket**

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

**The City Manager recommends a motion to approve:**

**A) The minutes of the regular meeting of January 19, 2016**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of December 15, 2015, was made by Trustee McEachern and seconded by Trustee Yanda.

**The vote:**

**AYES: Alberts, Yanda, Smaistrla, McEachern**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

**1B. Consider approving a Contract Agreement between the City of Yukon and Czech Hall Road LLC, for Private Sanitary Sewer Service Connection at 1000 N. Czech Hall Rd, Oklahoma City, OK ("OnCue"), for a perpetual term, in the amount of \$ 409.19 per month, as recommended by the Development Services Director**

The motion to approve a Contract Agreement between the City of Yukon and Czech Hall Road LLC, for Private Sanitary Sewer Service Connection at 1000 N. Czech Hall Rd, Oklahoma City, OK ("OnCue"), for a perpetual term, in the amount of \$ 409.19 per month, as recommended by the Development Services Director, was made by Trustee Yanda and seconded by Trustee Smaistrla.

**The vote:**

**AYES: Yanda, McEachern, Alberts, Smaistrla,**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

**Yukon Municipal Authority Minutes  
February 9, 2016 - Special Meeting**

The meeting was called to order by Vice Chairman Russell.

ROLL CALL: (Present)     Richard Russell, Vice Chairman  
                                 Donna Yanda, Trustee  
                                 Michael McEachern, Trustee  
                                 Earline Smaistrla, Trustee

(Absent)     John Alberts, Chairman

Also present: John Williams, Bond Counsel; Mike Segler, City Attorney

- 1. Consider and approve Offer of Settlement and participation in Municipalities Continuing Disclosure Cooperation Initiative program of U. S. Securities and Exchange Commission regarding continuing disclosure associated with Yukon Municipal Authority borrowings, and authorizing the Chairman or Vice Chairman to execute the Offer of Settlement and to take necessary actions in furtherance thereof for and on behalf of the Yukon Municipal Authority.**

The motion to approve Item 1, the Offer of Settlement and participation in Municipalities Continuing Disclosure Cooperation Initiative program of U. S. Securities and Exchange Commission regarding continuing disclosure associated with Yukon Municipal Authority borrowings, and authorizing the Chairman or Vice Chairman to execute the Offer of Settlement and to take necessary actions in furtherance thereof for and on behalf of the Yukon Municipal Authority, was made by Trustee McEachern and seconded by Trustee Yanda.

**The vote:**

**AYES: Smaistrla, Russell, McEachern, Yanda**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

- 2. Adjournment**

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**John Alberts, Mayor**

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**Doug Shivers, City Clerk**

**Yukon Municipal Authority Minutes  
February 2, 2016**

ROLL CALL: (Present)     John Alberts, Chairman  
                                  Donna Yanda, Trustee  
                                  Michael McEachern, Trustee  
                                  Earline Smaistrla, Trustee

(Absent)     Richard Russell, Vice Chairman

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

**1A. YMA Consent Docket**

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**The City Manager recommends a motion to approve:**

**A) The minutes of the regular meeting of January 19, 2016**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of December 15, 2015, was made by Trustee McEachern and seconded by Trustee Yanda.

**The vote:**

**AYES: Alberts, Yanda, Smaistrla, McEachern**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

**1B. Consider approving a Contract Agreement between the City of Yukon and Czech Hall Road LLC, for Private Sanitary Sewer Service Connection at 1000 N. Czech Hall Rd, Oklahoma City, OK ("OnCue"), for a perpetual term, in the amount of \$ 409.19 per month, as recommended by the Development Services Director**

The motion to approve a Contract Agreement between the City of Yukon and Czech Hall Road LLC, for Private Sanitary Sewer Service Connection at 1000 N. Czech Hall Rd, Oklahoma City, OK ("OnCue"), for a perpetual term, in the amount of \$ 409.19 per month, as recommended by the Development Services Director, was made by Trustee Yanda and seconded by Trustee Smaistrla.

**The vote:**

**AYES: Yanda, McEachern, Alberts, Smaistrla,**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

**Yukon City Council Minutes  
February 2, 2016**

The Yukon City Council met in regular session on February 2, 2016 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Bob Younts, First United Methodist Church. The flag salute was given in unison.

ROLL CALL: (Present)     John Alberts, Mayor  
                                 Donna Yanda, Council Member  
                                 Michael McEachern, Council Member  
                                 Earline Smaistrla, Council Member

(Absent)     Richard Russell, Vice Mayor

**OTHERS PRESENT:**

Tammy DeSpain, Acting City Manager	Doug Shivers, City Clerk
Mike Segler, City Attorney	Robbie Williams, City Engineer
Mitch Hort, Development Services Dir.	Gary Cooper, IT Director
John Corn, Police Chief	Jl Johnson, Treasurer
Philip Merry, 2 <sup>nd</sup> Deputy Treasurer	Jenna Roberson, PIO
Bill Stover, Sanitation Director	Sara Schieman, Librarian
Arnold Adams, Public Works Director	Dana Deckard, Executive Admin. Assist.
Jeff Deckard, Parks Superintendent	

**Presentations and Proclamations**

Mayor Alberts read the Proclamation for “Children’s Dental Health Month” and presented it to Dr. Stephen McCullough. Dr. McCullough gave a brief history of the program. Mayor Alberts thanked him and the rest of the local dentists who provide this service.

**Visitors**

Rick Cacini, 1140 Landmark, reported the the Veteran’s Museum is actively pursuing grant funding and has applications in the pipeline.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

**1A. YMA Consent Docket**

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**The City Manager recommends a motion to approve:**

**A) The minutes of the regular meeting of January 19, 2016**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of December 15, 2015, was made by Trustee McEachern and seconded by Trustee Yanda.

**The vote:**

**AYES: Alberts, Yanda, Smaistrla, McEachern**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

- 1B. Consider approving a Contract Agreement between the City of Yukon and Czech Hall Road LLC, for Private Sanitary Sewer Service Connection at 1000 N. Czech Hall Rd, Oklahoma City, OK (“OnCue”), for a perpetual term, in the amount of \$ 409.19 per month, as recommended by the Development Services Director**

The motion to approve a Contract Agreement between the City of Yukon and Czech Hall Road LLC, for Private Sanitary Sewer Service Connection at 1000 N. Czech Hall Rd, Oklahoma City, OK (“OnCue”), for a perpetual term, in the amount of \$ 409.19 per month, as recommended by the Development Services Director, was made by Trustee Yanda and seconded by Trustee Smaistrla.

**The vote:**

**AYES: Yanda, McEachern, Alberts, Smaistrla,**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

**1. Consent Docket**

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

**The City Manager recommends a motion that will approve:**

- A) The minutes of the regular meeting of January 19, 2016**
- B) Payment of material claims in the amount of \$430,888.81**
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- D) Accepting Oklahoma Department of Environmental Quality Permit No. WL000009150964 for the construction of approximately 825 linear feet of 24-inch water line and appurtenances to serve the City of Yukon Market at Czech Hall Transmission Line Relocation Project, Canadian County, Oklahoma**
- E) The renewal of Agreement for Services between the City of Yukon and Chisholm Trail Historical Preservation Society, Inc., for the term of July 1, 2015 thru June 30, 2016 with services and materials to be provided by the City during the Easter on the Prairie event**
- F) The renewal of the existing Youth and Family Services, Inc. Agreement, for the term of July 1, 2015 through June 30, 2016, in the amount of \$15,000.00**
- G) The renewal of the existing Pets & People Humane Society, Inc. Agreement, a nonprofit Corporation, for the term of July 1, 2016 through June 30, 2016, for use of City-owned premises at 701 Inla**
- H) An Agreement for Services between the City of Yukon and Project Graduation, for the term of July 1, 2015 through June 30, 2016, in the amount of \$250.00**
- I) Denial of Claim No. 201448-LR for sewer back-up from Jedidiah Monsey, as recommended by the Oklahoma Municipal Assurance Group**
- J) Denial of Claim No. 201447-BD for water leak from Jim Jones, as recommended by the Oklahoma Municipal Assurance Group**
- K) Setting the date for the next regular Council meeting for February 16, 2016, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to the Consent Docket, consisting of the approval of the minutes of the regular meeting of January 19, 2016; payment of material claims in the amount of \$430,888.81; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; accepting Oklahoma Department of Environmental Quality Permit No. WL000009150964 for the construction of approximately 825 linear feet of 24-inch water line and appurtenances to serve the City of Yukon Market at Czech Hall Transmission Line Relocation Project, Canadian County, Oklahoma; the renewal of Agreement for Services between the City of Yukon and Chisholm Trail Historical Preservation Society, Inc., for the term of July 1, 2015 thru June 30, 2016 with services and materials to be provided by the City during the Easter on the Prairie event; the renewal of the existing Youth and Family Services, Inc. Agreement, for the term of July 1, 2015 through June 30, 2016, in the amount of \$15,000.00; the renewal of the existing Pets & People Humane Society, Inc. Agreement, a nonprofit Corporation, for the term of July 1, 2016 through June 30, 2016, for use of City-owned premises at 701 Inla; an Agreement for Services between the City of Yukon and Project Graduation, for the term of July 1, 2015 through June 30, 2016, in the amount of \$250.00; denial of Claim No. 201448-LR for sewer back-up from Jedidiah Monsey, as recommended by the Oklahoma Municipal Assurance Group; denial of Claim No. 201447-BD for water leak from Jim Jones, as recommended by the Oklahoma Municipal Assurance Group; and setting the date for the next regular Council meeting for February 16, 2016, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member McEachern and seconded by Council Member Yanda.

**The vote:**

**AYES: McEachern, Smaistrila, Yanda, Alberts**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

**2. Reports of Boards, Commissions and City Officials – Traffic Commission; John Knuppel, Chairman**

Mr. Knuppel gave a brief history of the Traffic Commission in Yukon, and its purpose. He listed the Commission members, the City liaison and staff who assist the Commission, and summarized the concerns brought to the Commission over the last year.

**3. Consider approving the contract between City of Yukon and Crawford & Associates, for financial consulting services, for the period of acceptance of agreement through March 4, 2016, in an estimated amount range of fees and expenses of \$12,000 - \$25,000, to be paid from the General Fund – Professional Services, as recommended by the Acting City Manager**

The motion to approve the contract between City of Yukon and Crawford & Associates, for financial consulting services, for the period of acceptance of agreement through March 4, 2016, in an estimated amount range of fees and expenses of \$12,000 - \$25,000, to be paid from the General Fund – Professional Services, as recommended by the Acting City Manager, was made by Council Member McEachern and seconded by Council Member Smaistrila.

**The vote:**

**AYES: Smaistrila, Alberts, Russell, McEachern**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

- 4. Consider approving the submission of a proposal for a Federal Traffic Safety Grant administered by the Oklahoma Highway Safety Office, for funding assistance with police overtime pay and the purchase of two Stalker Lidar XLFR radars, with a funding request of \$39,917.00, to be paid as a reimbursement, as recommended by the Development Services Director**

The motion to approve the submission of a proposal for a Federal Traffic Safety Grant administered by the Oklahoma Highway Safety Office, for funding assistance with police overtime pay and the purchase of two Stalker Lidar XLFR radars, with a funding request of \$39,917.00, to be paid as a reimbursement, as recommended by the Development Services Director, was made by Council Member McEachern and seconded by Council Member Smaistrla.

**The vote:**

**AYES: McEachern, Yanda, Smaistrla, Alberts**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

- 5. Consider a motion to recess as the Yukon City Council and convene into Executive Session, for discussing the purchase or appraisal of real property, as provided for in 25 OS 2003, Section 307 (B) (3)**

The motion to recess as the Yukon City Council and convene into Executive Session, for discussing the purchase or appraisal of real property, as provided for in 25 OS 2003, Section 307 (B) (3), was made by Council Member Smaistrla and seconded by Council Member Yanda.

**The vote:**

**AYES: Smaistrla, Yanda, Alberts, McEachern**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

- 6. Consider a motion to adjourn from Executive Session and reconvene as Yukon City Council**

The motion to adjourn from Executive Session and reconvene as Yukon City Council was made by Council Member McEachern and seconded by Council Member Russell.

**The vote:**

**AYES: Alberts, McEachern, Smaistrla, Yanda**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

Mayor Alberts then read the minutes of the Executive Session, stating “While in executive session, no action was taken, only the items on the agenda were discussed, and no votes were cast.”

- 7. New Business**

- 8. Council Discussion**

Council Member Yanda thanked the dentists involved with Children’s Dental Health Month and noted it was an important program. She also thanked John Knuppel and the members of the Traffic Commission.

Council Member McEachern also thanked John Knuppel and the Traffic Commission for their efforts.

Council Member Smaistrla thanked all the City Staff and everyone in attendance at the meeting.

Mayor Alberts echoed the thank-yous, reminded everyone to watch out for runners training for the upcoming Memorial run in Oklahoma City, and gave a recap of upcoming Parks and Recreation events.

**9. Adjournment**

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**John Alberts, Mayor**

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**Doug Shivers, City Clerk**

**Yukon City Council Minutes  
February 4, 2016 - Special Meeting**

The meeting was called to order by Mayor Alberts.

ROLL CALL: (Present)            John Alberts, Mayor  
   Richard Russell, Vice Mayor  
   Michael McEachern, Council Member  
   Earline Smaistrila, Council Member  
   Donna Yanda, Council Member

Also present: Tammy DeSpain, Acting City Manager; Mike Segler, City Attorney; Cindi Shivers, Human Resources Director; John Williams, Bond Counsel; Chris Gander, BOKF

**1. Consider and authorize the transfer of funds from the Yukon General Fund Reserve to the General Fund, in the amount of \$1,360,000.00, as previously approved by the City Council in the Fiscal Year 2015-2016 City of Yukon Budget**

The motion to approve Item 1, a motion to authorize the transfer of funds from the Yukon General Fund Reserve to the General Fund, in the amount of \$1,360,000.00, as previously approved by the City Council in the Fiscal Year 2015-2016 City of Yukon Budget, was made by Council Member Russell and seconded by Council Member Yanda.

**The vote:**

**AYES: Smaistrila, McEachern, Yanda, Alberts, Russell**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**2. (Information only, no action required) Discussions of Offer of Settlement and participation in Municipalities Continuing Disclosure Cooperation Initiative program of U. S. Securities and Exchange Commission regarding continuing disclosure associated with Yukon Municipal Authority borrowings**

John Michael Williams, Bond Counsel, provided an overview of the Municipal Continuing Disclosure Cooperation Initiative of the U.S. Securities and Exchange Commission. He explained how and why Yukon was a part of the program and what the settlement phase of the program requires. He noted there is no fine, that a training program must be established, that the City must promise not to repeat any prohibited activity, and that the City must disclose its participation in the program in all future bond offerings.

Mr. Williams then answered questions from the Council Members related to the City's participation in the program, pertaining to reporting requirements, deadlines, the self-reporting of violations that occurred in 2014, and that the Municipal Authority would need to approve the City settlement offer in a special meeting to be scheduled in the near future.

**3. Consider a motion to recess as Yukon City Council and convene into Executive Session, for discussing the hiring of the applicants for the position of City Manager, as provided for in 25 OS 2003, Section 307 (B) (1)**

The motion to approve Item 3, a motion to recess as Yukon City Council and convene into Executive Session, for interviewing of the applicants for the position of City Manager, as provided for in 25 OS 2003, Section 307 (B) (1), was made by Council Member McEachern and seconded by Council Member Yanda.

**The vote:**

**AYES: Yanda, Russell, Alberts, Smaistrila, McEachern**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

The Mayor invited the Acting City Manager, the Human Resources Director, and the City Attorney in to the Executive Session.

**4. Consider a motion to adjourn from Executive Session and reconvene as Yukon City Council**

The motion to adjourn from Executive Session and reconvene as Yukon City Council, was made by Council Member McEachern and seconded by Council Member Russell.

**The vote:**

**AYES: Russell, Smaistrla, McEachern, Yanda, Alberts**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

Mayor Alberts then read the minutes of the Executive Session, stating “While in executive session, only the items on the agenda were discussed, no action was taken, and no votes were cast.”

**5. Adjournment**

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**John Alberts, Mayor**

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**Doug Shivers, City Clerk**

**Yukon City Council Minutes  
February 10, 2016 - Special Meeting**

The meeting was called to order by Mayor Alberts.

ROLL CALL: (Present)            John Alberts, Mayor  
    Richard Russell, Vice Mayor  
    Earline Smaistrla, Council Member  
    Donna Yanda, Council Member

(Absent)            Michael McEachern, Council Member (arrived 6:10 pm)

Also present: Tammy DeSpain, Acting City Manager; Mike Segler, City Attorney; Cindi Shivers, Human Resources Director; John Williams, Bond Counsel;

**1. Consider a motion to recess as Yukon City Council and convene into Executive Session, for interviewing of the applicants for the position of City Manager, as provided for in 25 OS 2003, Section 307 (B) (1)**

The motion to approve Item 1, a motion to recess as Yukon City Council and convene into Executive Session, for interviewing of the applicants for the position of City Manager, as provided for in 25 OS 2003, Section 307 (B) (1), was made by Trustee McEachern and seconded by Trustee Yanda.

**The vote:**

**AYES: Smaistrla, Yanda, Russell, Alberts**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

The Mayor invited the Acting City Manager, the Human Resources Director, and the City Attorney in to the Executive Session.

**2. Consider a motion to adjourn from Executive Session and reconvene as Yukon City Council**

The motion to approve Item 2, a motion to adjourn from Executive Session and reconvene as Yukon City Council, was made by Trustee McEachern and seconded by Trustee Yanda.

**The vote:**

**AYES: Russell, Yanda, McEachern, Alberts, Smaistrla,**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

Mayor Alberts then read the minutes of the Executive Session, stating "While in executive session, only the items on the agenda were discussed, no action was taken, and no votes were cast."

**3. Adjournment**

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**John Alberts, Mayor**

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**Doug Shivers, City Clerk**



RECAP OF CLAIMS

FUND #			
01	General Fund Claims	\$	57,606.04
36	Sales Tax Claims		373,000.98
64	Special Revenue Fund		15,531.44
70	Water & Sewer Enterprise		43,152.09
71	Sanitation Enterprise		3,130.00
73	Storm Water Enterprise		384.69
74	Grant Fund		51,032.62
			<hr/>
		\$	543,837.86
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The above foregoing claims have been passed and approved this 16th day of February 2016 by the Yukon City Council.

\_\_\_\_\_  
Doug Shivers, City Clerk

\_\_\_\_\_  
John Alberts, Mayor

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 101		LEGISLATIVE				
16-65459	01-00102	City of Yukon (BankOne)FIN	1099 MISC Template	1/2016	Gumroad 01-28-16	2.99
16-65454	01-05386	Capitol Decisions	Prof Services - Feb '16	2/2016	8795	7,500.00
			Prof Services - Feb '16	2/2016	8797	500.00
16-65460	01-44300	RSMeacham CPAs & Advisors	'16 Audit- Cash Collectio	1/2016	12247	450.00
16-65481	01-47755	Sister Cities International	2016 Membership Dues	11/2015	20151119021725	415.00
16-65458	01-50700	Triad Design Group	GB Traffic Corridor Study	2/2016	9582	9,219.02
16-65463	01-62900	Yukon Review Inc.	Sealed Bid - Ice Storm	1/2016	01-23-16	51.75
DEPARTMENT TOTAL:						18,138.76
DEPARTMENT: 102		ADMINSTRATION				
16-64054	01-41440	ProStar Service-Oklahoma	Cofffee Service City Hall	12/2015	149208	17.24
16-63500	01-62200	Yukon Chamber of Commerce	Monthly Lunches	1/2016	17876	12.00
DEPARTMENT TOTAL:						29.24
DEPARTMENT: 103		INSURANCE				
16-65465	01-91919	State Farm	Towing Service Fee	1/2016	01-08-16	125.00
DEPARTMENT TOTAL:						125.00
DEPARTMENT: 104		FINANCE				
16-65387	01-00102	City of Yukon (BankOne)FIN	Budget Workshop Reg. - PM	2/2016	OML 8127535	85.00
DEPARTMENT TOTAL:						85.00
DEPARTMENT: 106		FIRE DEPARTMENT				
16-65389	01-00105	City of Yukon (BankOne)FD	Yukon Flowers	1/2016	Yukon Flwrs 125429	61.93
16-65400	01-00105	City of Yukon (BankOne)FD	coffee makers	2/2016	OK Rest 418049	316.70
16-64902	01-05395	Casco Industries, Inc.	Weaver - lion pants	1/2016	164214	82.00
16-65325	01-31280	Massco Maintenance Compan	cleaning supplies	1/2016	2327927	425.55
16-65254	01-31683	Metro Fire Chief's Associat	membership dues	2/2016	020916	50.00
16-64002	01-33740	NAFECO Inc.	names on bunker coat	11/2015	800089	139.57
			names on bunker coat	11/2015	800571	7.64
16-65392	01-46940	Sam's Club Direct-G.E.Capit	coffee cups,sugar,creamer	2/2016	3245	158.79
16-65252	01-50543	Total Radio, Inc	repair truck radio	12/2015	202000310-1	210.00
DEPARTMENT TOTAL:						1,452.18

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 107      POLICE DEPARTMENT						
16-64859	01-00111	City of Yukon (BankOne)PD	office supplies	1/2016	Staples 7150144316	102.88
16-64965	01-00111	City of Yukon (BankOne)PD	Prisoner meals	1/2016	WalMart 03161	100.72
16-65282	01-00111	City of Yukon (BankOne)PD	copy paper	2/2016	Staples 7150770967	389.90
16-65285	01-00111	City of Yukon (BankOne)PD	Corn membership	2/2016	FBINAA 02-01-16	85.00
16-65289	01-00111	City of Yukon (BankOne)PD	lunch	1/2016	Subway 01-21-16	37.50
16-65363	01-00111	City of Yukon (BankOne)PD	membership renewal	1/2016	NATW NNO2599	35.00
16-65364	01-00111	City of Yukon (BankOne)PD	Corn training	2/2016	OSPOA 020216	125.00
16-65283	01-46940	Sam's Club Direct-G.E.Capit	Dog food	2/2016	2470	79.92
16-65284	01-46940	Sam's Club Direct-G.E.Capit	prisoner breakfast/suppli	2/2016	2471	242.86
16-64963	01-47660	Shred-it US JV LLC	document destruction	1/2016	9409069092	18.19
16-65365	01-92303	Walgreen Company	prisoner medication	1/2016	100208675	19.99
DEPARTMENT TOTAL:						1,236.96
DEPARTMENT: 108      STREET DEPARTMENT						
16-65399	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2016	Clean 50752127	61.03
16-65159	01-09525	Dolese Bros. Company	washed sand	1/2016	AG16009775	187.17
			washed sand	1/2016	AG16010482	222.24
16-65311	01-30680	Luther Sign Company	speed limit sign	1/2016	10567	35.74
DEPARTMENT TOTAL:						506.18
DEPARTMENT: 109      MUNICIPAL COURT						
16-65379	01-00106	City of Yukon (BankOne)CRT	Certified Mailings	1/2016	USPS 801	8.11
			Certified Mailings	1/2016	USPS 801	7.89
			Certified Mailings	1/2016	USPS 801	6.96
			Certified Mailings	1/2016	USPS 209	6.74
			Certified Mailings	1/2016	USPS 991	6.74
			Certified Mailings	1/2016	USPS 991	7.67
			Certified Mailings	1/2016	USPS 991	7.45
			Certified Mailings	1/2016	USPS 991	13.92
			Certified Mailings	1/2016	USPS 991	7.89
16-65451	01-00106	City of Yukon (BankOne)CRT	Certified Mailings	1/2016	USPS 283	7.89
			Certified Mailings	2/2016	USPS 91	6.74
			Certified Mailings	2/2016	USPS 91	6.74
			Certified Mailings	2/2016	USPS 256	6.96
DEPARTMENT TOTAL:						101.70

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 111		TECHNOLOGY				
16-65345	01-00123	City of Yukon (BankOne)TEC	Connection Card Plan	1/2016	Sprint 01-12-16	75.00
16-65346	01-00123	City of Yukon (BankOne)TEC	iPad ServiceDC'15	1/2016	Verizon 9758456985	384.78
16-65347	01-00123	City of Yukon (BankOne)TEC	iPad ServiceDC'15	1/2016	Verizon 9758456986	314.64
16-65348	01-00123	City of Yukon (BankOne)TEC	Investigatons Phone srvc	1/2016	Verizon 9758456987	56.90
16-65349	01-00123	City of Yukon (BankOne)TEC	Mob Phone Srvc-DC'15	1/2016	Verizon 9758456982	5,480.79
16-65352	01-00123	City of Yukon (BankOne)TEC	Internet/Cable Srvc	1/2016	Cox 01-17-16	2,484.48
16-65354	01-00123	City of Yukon (BankOne)TEC	Labor	1/2016	NatProVid 010637	140.00
			Return Shipping	1/2016	NatProVid 010637	39.95
16-65358	01-00123	City of Yukon (BankOne)TEC	Hotel	1/2016	Hilton 3211649211	1,061.70
			Meals	1/2016	Rt66 Grill 123609	5.60
			Meals	1/2016	Brew-Has 0019	5.05
			Meals	1/2016	Beachwood 011316	17.72
			Meals	1/2016	CongregAle 692524	12.36
			Taxi	1/2016	SuperShutt 1293917	20.06
16-65360	01-00123	City of Yukon (BankOne)TEC	Plexar Service-DC'15	1/2016	ATT 01-21-16	594.17
16-65417	01-00123	City of Yukon (BankOne)TEC	AirFare	10/2015	AmerAir 10-27-15	303.20
16-65420	01-00123	City of Yukon (BankOne)TEC	Batteries	2/2016	BattPls 093-395072	28.60
16-65421	01-00123	City of Yukon (BankOne)TEC	HDMI 50 Cable	2/2016	CDW-G BXZ1589	38.18
			HDMI Video Adapter	2/2016	CDW-G BXZ1589	17.36
16-65422	01-00123	City of Yukon (BankOne)TEC	Capacitor Polyester Film	2/2016	Newark AA27472609	10.11
16-65353	01-06710	Coast To Coast Computer	ProHP Toner	1/2016	1431004	377.00
16-65355	01-06710	Coast To Coast Computer	ProHP Toner	1/2016	1434100	236.00
16-65386	01-28920	Leadsonline	LeadsOnline Software	2/2016	235304	2,148.00
16-65418	01-48885	Superior Office Systems	Copier Rental Charge	2/2016	10522	1,665.00
			Per Page Copy Charge	2/2016	10522	725.36
16-65419	01-48885	Superior Office Systems	Copier Rental Charge	2/2016	10523	995.00
			Per Page Copy Charge	2/2016	10523	908.17
16-65359	01-72890	Rhonda Massey	Mileage Reimbursement	12/2015	12-21-15	16.68
			Mileage Reimbursement	1/2016	01-18-16	3.24
16-65416	01-90900	Infostream Global, LLC	SatPhone Annual Airtime	1/2016	585	2,250.00
16-65357	01-91200	Librarica LLC	Cassie Software Renewal	1/2016	203806-101R	298.50
DEPARTMENT TOTAL:						20,713.60

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 112 DEVELOPMENT SERVICES						
16-65428	01-47660	Shred-it US JV LLC	Document Destruction	1/2016	9409064137	9.73
16-65425	01-62200	Yukon Chamber of Commerce	Chamber Lunch	2/2016	17883	12.00
16-65429	01-90604	Fire Marshal's Association	Fire Marshals Assoc. Mtg	3/2016	03-11-2016	30.00
DEPARTMENT TOTAL:						51.73
DEPARTMENT: 113 LIBRARY						
16-64318	01-00108	City of Yukon (BankOne)LIB	Postage for ILL	2/2016	USPS 616	52.13
16-63014	01-47660	Shred-it US JV LLC	Shredding Services	1/2016	9409064297	9.73
16-64537	01-73770	Laura Pool	Mileage November - Januar	1/2016	Nov - Jan	48.88
DEPARTMENT TOTAL:						110.74
DEPARTMENT: 114 PROPERTY MAINTENANCE						
16-62832	01-00180	City of Yukon (BankOne)PW	HVAC repairs	1/2016	Locke 27787581-00	17.94
16-65382	01-00180	City of Yukon (BankOne)PW	parts for commode	1/2016	Ace 877320	19.98
16-65399	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2016	Clean 50752127	29.64
16-65053	01-31280	Massco Maintenance Compan	cleaning supplies	1/2016	2327948	122.48
16-65464	01-37200	OK Gas & Electric	Service Several Locations	1/2016	1-27-16 1325 EMain	29.22
			Service Several Locations	1/2016	1-21-16 334 ElmAve	307.89
			Service Several Locations	1/2016	1-26-16 501 AshAve	65.45
			Service Several Locations	1/2016	1-26-16 301 W Main	32.03
16-65461	01-37600	OK Natural Gas Co	Service Several Locations	2/2016	2-5-16 334 ElmAve	323.09
			Service Several Locations	2/2016	2-5-16 10 S 5th St	121.59
			Service Several Locations	2/2016	2-8-16 1000 E Main	1,239.32
			Service Several Locations	2/2016	2-8-16 951 Industr	268.83
			Service Several Locations	2/2016	2-8-16 1000 SRanch	786.13
			Service Several Locations	2/2016	2-8-16 4900WagWay	26.48
16-65462	01-37600	OK Natural Gas Co	Service Combined Billing	2/2016	02-02-16	4,858.13
DEPARTMENT TOTAL:						8,248.20
DEPARTMENT: 115 HUMAN RESOURCES						
16-65376	01-00117	City of Yukon (BankOne)HR	Great Wolf Balance	1/2016	GreatWol 20723124A	157.06
			Los Amigos Dinner	1/2016	LosAmigos 01-20-16	17.36
			Great Wolf Lunch	1/2016	GreatWolf 099825	18.70
			Los Amigos Lunch	1/2016	LosAmigos 01-22-16	14.76
			7-11 Gas	1/2016	7-11 92000	18.38
16-65433	01-32690	Moisant & Company, Inc.	Safety Award Tumblers	2/2016	21575170	5,560.80
DEPARTMENT TOTAL:						5,787.06

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 116 PARK ADMINISTRATION						
16-65243	01-00110	City of Yukon (BankOne)REC	Daddy Daughter supplies	1/2016	WalMart 04611	8.94
			Daddy Daughter supplies	1/2016	Tonys 01-30-16	55.00
DEPARTMENT TOTAL:						63.94
DEPARTMENT: 117 PARK MAINTENANCE						
16-65399	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2016	Clean 50752127	32.54
16-65374	01-30600	Lowe's Companies, Inc.	parts to repair sprinkler	2/2016	01228B	6.10
			parts to repair sprinkler	2/2016	01258	8.36
			parts to repair sprinkler	2/2016	01308	5.13
16-65291	01-31280	Massco Maintenance Compan	Toliet paper for restroom	1/2016	2327949	237.79
DEPARTMENT TOTAL:						289.92
DEPARTMENT: 118 RECREATION FACILITIES						
16-65042	01-00110	City of Yukon (BankOne)REC	Locke supply	1/2016	Locke 27793265-00	379.09
16-65292	01-00110	City of Yukon (BankOne)REC	Heater repair JCG	1/2016	Locke 27793363-00	135.68
16-65367	01-00110	City of Yukon (BankOne)REC	Chefs cooking class	2/2016	WalMart 03295	151.06
DEPARTMENT TOTAL:						665.83
FUND TOTAL:						57,606.04

FUND: 36 - ST Capital Improvement

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 501		SALES TAX CAPITAL IMPROV				
16-65455	01-02782	Bank of Oklahoma	2013 Bond Trustee Fee	7/2015	5086086	2,000.00
16-65456	01-02782	Bank of Oklahoma	2011 Bond Trustee Fee	1/2016	5090200	2,000.00
16-64789	01-04450	Brodart	Adult Materials	1/2016	B4239872	94.73
16-65032	01-04450	Brodart	Children's Materials	12/2015	B4212736	74.22
16-65393	01-16230	Gale Group Inc	Large Print Standing Orde	12/2015	56885914	260.13
			Large Print Standing Orde	12/2015	56913536	26.34
			Large Print Standing Orde	12/2015	56921974	80.96
			Large Print Standing Orde	1/2016	57015723	26.24
			Large Print Standing Orde	1/2016	57016284	98.21
16-64041	01-44395	Recorded Books, LLC	DVD Standing Order	1/2016	0531656	212.98
16-64944	01-44395	Recorded Books, LLC	Audio Book Standing Order	1/2016	75276329	64.60
			Audio Book Standing Order	2/2016	75280411	177.62
16-65480	01-46950	Santander Leasing LLC	1st Annual Lease Pymt	1/2016	1764589	337,985.51
16-65232	01-49580	Techsico Enterprise Solutio	Card Reader Upgrade	1/2016	TES-161-365	469.03
16-65479	01-50700	Triad Design Group	A/E Frisco Rd Interchange	2/2016	9598	29,150.41
16-64394	01-57475	Northern Safety & Industria	Annual Mask Fit Testing	1/2016	901767941	130.00
DEPARTMENT TOTAL:						372,850.98
DEPARTMENT: 502		ECONOMIC DEVELOPMENT				
16-65426	01-00107	City of Yukon (BankOne)CMD	Award Banquet	2/2016	UrbanLand 02-03-16	50.00
			Award Banquet	2/2016	UrbanLand 02-03-16	50.00
			Award Banquet	2/2016	UrbanLand 02-03-16	50.00
DEPARTMENT TOTAL:						150.00
FUND TOTAL:						373,000.98

FUND: 64 - Special Revenue

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 110 TRANSFERS FROM RESERVES						
16-65452	01-50700	Triad Design Group	Frisco Water Tower Exp.	2/2016	9589	9,500.00
						DEPARTMENT TOTAL:
						9,500.00
DEPARTMENT: 128 PARK & EVENTS SPEC REVENU						
16-65018	01-90324	Cunningham Recreation	Freedom Trail Swing	1/2016	PJI-0029485	3,433.04
						DEPARTMENT TOTAL:
						3,433.04
DEPARTMENT: 143 MABEL FRY						
16-65304	01-00108	City of Yukon (BankOne)LIB	LTAIO-Supplies/postage	1/2016	Wal-Mart 00695	14.74
16-65301	01-1	Dr. Paul Lehman	LTAIO Scholar Fee	2/2016	L 02-09-16	180.00
						DEPARTMENT TOTAL:
						194.74
DEPARTMENT: 144 LIBRARY STATE AID						
16-65446	01-32830	Movie Licensing USA	Annual Moive License Rene	2/2016	2150234	447.00
						DEPARTMENT TOTAL:
						447.00
DEPARTMENT: 167 POLICE DEPT SPECIAL REVEN						
16-65183	01-01479	The Arrangement Flower Shop	funeral flowers-Franklin	1/2016	7151	66.00
16-64522	01-71239	Kristopher Goble	meals at Cleet	1/2016	01-28-16	101.26
16-64699	01-90321	C.O.P.S. Products LLC	TACT TEAM	2/2016	20160161	914.40
16-65286	01-91206	Login/IACP	Annual service	1/2016	27164	875.00
						DEPARTMENT TOTAL:
						1,956.66
						FUND TOTAL:
						15,531.44

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 201		WATER DISTRIBUTION				
16-62820	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	1/2016	Napa 624334	6.99
16-62822	01-00180	City of Yukon (BankOne)PW	water repairs	1/2016	OK Cont 0545256	240.90
16-63915	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	1/2016	OReill 0343-155330	71.92
			parts to repair vehicles	1/2016	OReill 0343-155884	118.48
			parts to repair vehicles	2/2016	OReill 0343-156864	105.99
16-65054	01-00180	City of Yukon (BankOne)PW	tires for city vehicles	1/2016	Goodyr 255-1006438	486.76
16-65208	01-00180	City of Yukon (BankOne)PW	cng fuel for city vehicle	1/2016	Loves 75021	22.61
			cng fuel for city vehicle	1/2016	Loves 75119	10.74
			cng fuel for city vehicle	1/2016	Loves 75584	17.17
			cng fuel for city vehicle	1/2016	Loves 76118	15.62
			cng fuel for city vehicle	1/2016	Loves 76726	8.97
			cng fuel for city vehicle	1/2016	Loves 76725	9.65
			cng fuel for city vehicle	1/2016	Loves 77054	15.57
			cng fuel for city vehicle	2/2016	Loves 80358	16.50
			cng fuel for city vehicle	2/2016	Loves 78936	15.41
			cng fuel for city vehicle	2/2016	Loves 78332	8.21
			cng fuel for city vehicle	2/2016	Loves 78790	15.26
16-65257	01-00180	City of Yukon (BankOne)PW	nozzle extension	1/2016	EnvProd 221470	95.00
			freight	1/2016	EnvProd 221470	22.36
16-65274	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	2/2016	J&R 30410	369.17
			parts to repair vehicles	2/2016	Ace 877342	1.84
16-65312	01-00180	City of Yukon (BankOne)PW	hose reel repair kit	1/2016	Frontier160126YUKON	7.61
			freight	1/2016	Frontier16016YUKON	12.55
16-65341	01-00180	City of Yukon (BankOne)PW	part paym 5w30oil	1/2016	RelaDyn 0018941-IN	93.24
16-65399	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2016	Clean 50752127	40.44
16-65453	01-05700	Central Okla Water Res Au	Semi-Annual Membership	5/2015	2015-107B	16,935.00
16-65398	01-37470	OK Municipal League	2016 OMUP dues	1/2016	027648	100.00
16-65381	01-39550	Paul Penley Oil Company,	Inunleaded fuel	1/2016	0115277-IN	197.06
			diesel fuel	1/2016	0115277-IN	63.60
DEPARTMENT TOTAL:						19,124.62

DEPARTMENT: 202		UTILITY BILLING				
16-65351	01-00123	City of Yukon (BankOne)TEC	MR Phone SrvcDC'15	1/2016	Verizon 9758456983	169.49
16-65341	01-00180	City of Yukon (BankOne)PW	part paym 5w30 oil	1/2016	RelaDyn 0018941-IN	31.08
16-65399	01-00180	City of Yukon (BankOne)PW	uniform cleaning, rental	1/2016	Clean 50752127	21.51
16-65385	01-08335	Datamatic, Inc.	Annual Maintenance Agrmt	1/2016	SRV16012452	4,594.37
16-65450	01-08350	DataProse LLC	Utility Bill Processing	1/2016	DP1600298	9,448.91
16-65381	01-39550	Paul Penley Oil Company,	Inunleaded fuel	1/2016	0115277-IN	181.17
DEPARTMENT TOTAL:						14,446.53

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 203		TREATMENT AND SUPPLY				
16-65383	01-57425		Waste Connections of Oklahohauling fees for feb 16	2/2016	1605707	990.00
DEPARTMENT TOTAL:						990.00
DEPARTMENT: 204		FLEET MAINTENANCE				
16-62820	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	1/2016	Napa 624334	278.53
			parts to repair vehicles	2/2016	Napa 625616	198.48
16-63915	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	1/2016	OReill 0343-156262	67.20
			parts to repair vehicles	2/2016	OReill 0343-157341	42.99
			parts to repair vehicles	2/2016	OReill 0343-158371	62.16
16-64610	01-00180	City of Yukon (BankOne)PW	oils, lubricants, sealant	1/2016	O'Reil 0343-155795	23.98
			oils, lubricants, sealant	2/2016	OReilly 0343156865	50.00
			oils, lubricants, sealant	2/2016	OReilly 0343157342	49.98
16-65054	01-00180	City of Yukon (BankOne)PW	tires for city vehicles	1/2016	Goodyr 255-1006442	572.68
			tires for city vehicles	1/2016	Goodyr 255-1006439	243.38
16-65208	01-00180	City of Yukon (BankOne)PW	cng fuel for city vehicle	1/2016	Loves 75970	20.14
			cng fuel for city vehicle	2/2016	Loves 78832	11.59
			cng fuel for city vehicle	2/2016	Loves 78829	16.89
			cng fuel for city vehicle	2/2016	OnCue 7991	22.15
			cng fuel for city vehicle	2/2016	Loves 82145	16.05
16-65274	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	12/2015	Giles 13266	45.48
			parts to repair vehicles	1/2016	C&B 458568	85.00
			parts to repair vehicles	1/2016	P&K 2113753	51.96
			parts to repair vehicles	1/2016	CL Boyd P36749	346.96
			parts to repair vehicles	1/2016	Bobcat P32133	70.19
			parts to repair vehicles	1/2016	Frontier 01-25-16	10.30
			parts to repair vehicles	1/2016	WarrnCat 11C933770	42.00
			parts to repair vehicles	2/2016	CL Boyd P37088	35.97
16-65308	01-00180	City of Yukon (BankOne)PW	motor mounts	1/2016	BH Parts 4172067	198.80
16-65313	01-00180	City of Yukon (BankOne)PW	drivers side mirror	1/2016	BH Parts 4172059	244.93
16-65315	01-00180	City of Yukon (BankOne)PW	copy paper	1/2016	OfficeDep 01-29-16	63.98
16-65318	01-00180	City of Yukon (BankOne)PW	seat belts	1/2016	ConradFire 504400	246.12
			freight	1/2016	ConradFire 504400	11.94
16-65327	01-00180	City of Yukon (BankOne)PW	oil cooler lines	1/2016	BH Parts 4165009	68.70
16-65328	01-00180	City of Yukon (BankOne)PW	windshield install	1/2016	AutoGlass 15165	175.00
16-65341	01-00180	City of Yukon (BankOne)PW	part paym 5w30 oil	1/2016	RelaDyn 0018941-IN	378.06
16-65399	01-00180	City of Yukon (BankOne)PW	red oil rag rental	1/2016	Clean 50752127	19.78
			uniform cleaning,ren	1/2016	Clean 50752127	18.69
16-65378	01-1	Unlimited Sweepers & Clea	hose	1/2016	U 646	400.00
16-65381	01-39550	Paul Penley Oil Company,	Inunleaded fuel	1/2016	0115277-IN	3,265.73
			diesel fuel	1/2016	0115277-IN	1,135.15
DEPARTMENT TOTAL:						8,590.94
FUND TOTAL:						43,152.09

FUND: 71 - Sanitation Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 301		SANITATION				
16-65350	01-00123	City of Yukon (BankOne)TEC	Sant Svcs Tablets	1/2016	Verizon9758456984	160.04
16-65249	01-00171	City of Yukon (BankOne)SAN	Training R.Luman	1/2016	EB Waste 483642690	32.49
			Training B.Stover	1/2016	EB Waste 483642690	32.49
			Training E. Champlin	1/2016	EB Waste 483642690	32.49
			Training D. Roberts	1/2016	EB Waste 483642690	32.49
16-62820	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	2/2016	Napa 625616	35.60
16-65054	01-00180	City of Yukon (BankOne)PW	tires for city vehicles	1/2016	SouthTire 47170988	205.81
16-65274	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	1/2016	Summit 405146506	251.83
			parts to repair vehicles	2/2016	Summit 405146827	210.84
16-65316	01-00180	City of Yukon (BankOne)PW	track adjuster	1/2016	WarrCat 11C930282A	110.84
16-65341	01-00180	City of Yukon (BankOne)PW	part paym 5w30 oil	1/2016	RelaDyn 0018941-IN	31.08
16-65399	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2016	Clean 50752127	51.90
16-65381	01-39550	Paul Penley Oil Company,	Inunleaded fuel	1/2016	0115277-IN	67.13
			diesel fuel	1/2016	0115277-IN	1,874.97
DEPARTMENT TOTAL:						3,130.00
FUND TOTAL:						3,130.00

FUND: 73 - Storm Water Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 401		STORMWATER				
16-65323	01-00173	City of Yukon (BankOne)SW	Choc Fest supplies	2/2016	WalMart 03651	36.82
16-65341	01-00180	City of Yukon (BankOne)PW	part paym 5w30 oil	1/2016	RelaDyn 0018941-IN	15.54
16-65457	01-06377	City of Oklahoma City	Lains- 610 Linda Ln	2/2016	170116	39.50
			Lovejoy- 2505 Sequoi	2/2016	170116	39.50
			Cacini- 1140 Landmar	2/2016	170116	39.50
16-65097	01-36710	OK Dept of Environmental	QuNOI application fee	1/2016	55300491	100.00
16-65381	01-39550	Paul Penley Oil Company,	Inunleaded fuel	1/2016	0115277-IN	21.10
16-65322	01-46940	Sam's Club Direct-G.E.Capit	Choc Fest supplies	2/2016	2692	44.05
16-65406	01-47660	Shred-it US JV LLC	Documant Destruction	1/2016	9409064139	48.68
DEPARTMENT TOTAL:						384.69
FUND TOTAL:						384.69

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 126		T&R-TRAILS PROGRAM GRANT				
16-65343	01-29500	Locke Supply	Light Install Mat	1/2016	27681948-00	5,031.05
DEPARTMENT TOTAL:						5,031.05
DEPARTMENT: 134		TSET HEALTHY COMM GRANT				
16-64254	01-04477	Brewer Construction Oklahom	TSET Grant-Sidewalk-YMS	1/2016	2016-6	29,140.99
			TSET Grant-Sidewalk-YMS	1/2016	2016-5	16,860.58
DEPARTMENT TOTAL:						46,001.57
FUND TOTAL:						51,032.62
GRAND TOTAL:						543,837.86

**Technology Item Listing - Feb 16, 2016**

<b>Item #</b>	<b>Description</b>	<b>Model Number</b>	<b>Serial Number</b>	<b>Dept</b>
100199	Motorola ML910 Toughbook	ML910	M3433JL0540	Tech
100200	Motorola ML910 Toughbook	ML910	M3433JL0415	Tech
100190	Motorola ML910 Toughbook	ML910	M3433JL0466	Tech
	Gambler Johnson Docking Station	7160-0030	36409AZO017	Tech
	Gambler Johnson Docking Station	7160-0030	21908AZO028	Tech
	Gambler Johnson Docking Station	7160-0030	34309AZO006	Tech
102311	IBM Thinkpad	T43	2686DHU	Tech

## Report of Boards, Commissions and Committees

Titles and members of various boards, commissions and committees that are appointed by the Mayor and City Council are listed below, as well as the expiration date of their term and the ward they represent. All terms expire June 30th.

### Planning Commission

	Ward 1	2018
Larry Taylor	Ward 2	2018
Ed Hatley	Ward AL	2019
Bill Baker	Ward 3	2016
Robert Davis	Ward 4	2016

### Board of Adjustment/Board of Appeal

Sherry Huston	Ward 1	2018
Rena Holland	Ward 2	2018
Buddy Carpenter	Ward AL	2019
Joe Horn	Ward 3	2016
Russ Kline	Ward 4	2016

### Park Board

Joe Edwards	Ward 1	2018
Nick Grba	Ward 2	2018
Dayton Betts	Ward AL	2019
Cathy Wright	Ward 3	2016
Joe Baumann	Ward 4	2016

### Library Board

Teddy Sales*		
Inez Andrews*		
Lee Wells	Ward 1	2018
Joyce Roman	Ward 2	2018
Jesica Wright	Ward AL	2019
Jeanne Riggs	Ward 3	2016
Margaret Albrecht	Ward 4	2016

### Traffic Commission

Charles Lee	Ward 1	2018
James Montgomery	Ward 2	2018
John Knuppel	Ward AL	2019
Jay Tallant	Ward 3	2016
Darrell R. Goulden	Ward 4	2016

### Spanish Cove

Larry Taylor, Representative

### OK Environmental Management Auth.

Richard Russell, Representative  
Ken Smith, Alternate

### Senior Citizens

Ray Wright, Representative  
John Alberts, Alternate

### ACOG

Ken Smith, Member  
Richard Russell, Alternate

### COWRA

Genie Vinson, Representative  
Larry Taylor, Alternate

### Sister City Committee

Illona Morris  
Terry Beaver  
Nancy Novosad  
Edwin Shedeck

\*Members of Ladies' Library Club are appointed by same



SANITATION SERVICES

**DATE:** February 11, 2016

**FROM:** Bill Stover / Sanitation Superintendent

**TO:** City Council  
 Tammy DeSpain / Acting City Manager  
 Doug Shivers / City Clerk  
 Arnold Adams / PW Director

**RE:** Recommendation Of Contract Approval For Grinding and Disposal Of 2015 Ice Storm Tree Debris

**MEMORANDUM**

I would like to recommend that we choose to go with the lowest and best bid submitted for the grinding by Smithy Environmental Services, PO Box 757, Sand Springs, OK, 74063 in the amount of **\$77,000**. Sealed bids for the grinding ranged from \$77,000 to \$245,000.

While looking for a contractor to supply the hauling and final disposal of the wood chip waste several phone/email quotes were taken. The lowest and best quote was from Old Castle Lawn and Garden in Harrah, OK who has agreed to transport and dispose of the wood chips at no charge to the City of Yukon.

Funding for the grinding, hauling, and disposal was approved on the December 15, 2015 Consent Docket action item 5. At that time the cost for this was estimated at \$270,000. Significant saving are now being realized because of the low cost to grind and the removal of any hauling and disposal cost from the project.

The \$77,000 for the grinding should be eligible for FEMA reimbursement at 75% Federal and 12.5% State.

## 2015 ICE STORM

### LUMP SUM BID

#### PRICE CONTRACT FOR TREE DEBRIS GRINDING

Please print or type

COMPANY NAME: Smithey Environmental Services, LLC.

CONTACT NAME & TITLE: Chris Smithey - Partner

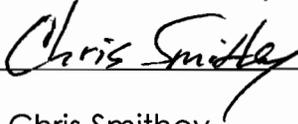
ADDRESS: 7298 Charles Page Blvd. Tulsa, OK 74127

VOICE PHONE: 918-245-1070

MOBILE PHONE: 918-271-3780

E-MAIL FOR MAIN COMPANY CONTACT: Chris.Smithey@smitheyenvironmental.com

AUTHORIZED SIGNATURE OF BIDDER



PRINT NAME OF ABOVE INDIVIDUAL: Chris Smithey

DATE: January 25, 2016

Estimated number of calendar days to grind debris pile: 30 to 45 Days

ITEM	ESTIMATED QUANTITY	DESCRIPTION	UNIT	TOTAL BID AMOUNT
1	55,000	Reduction of storm damage by grinding and stockpiling of wood waste chips.	LUMP SUM	\$77,000

## CONTRACT

**THIS CONTRACT AND AGREEMENT**, made and entered into this 25<sup>th</sup> day of January, 2016, by and between the **City of Yukon**, party of the first part, hereinafter termed "City", and Smiley Environmental, party of the second part, hereinafter termed "Contractor".

### WITNESSETH:

**WHEREAS**, the City has caused to be prepared in accordance with law, certain specifications, and other bidding documents for the work hereinafter described and has approved and adopted all of said bidding documents, and has caused Solicitation for Bids to be given and advertised as required by law, and has received sealed proposals for the furnishing of all labor and materials for:

Ice Stam 2015, as outlined and set out in the bidding documents and in accordance with the terms and provisions of said Contract; and

**WHEREAS**, Contractor, in response to said Solicitation for Bids, published in, the Yukon Review, has submitted to the City in the manner and at the time specified, a sealed proposal in accordance with the terms of this Contract; and

**WHEREAS**, the in the manner provided by law, has publicly opened, examined, and canvassed the proposals submitted and has determined and declared the above named Contractor to be the lowest responsible bidder on the above described project, and has duly awarded this Contract to said Contractor for the sum named in the proposal, to wit: Seventy Seven Thousand 29/100 Dollars (\$77,000).

**NOW, THEREFORE**, for and in consideration of the mutual agreements and covenants herein contained, the parties to this Contract have agreed and hereby agree as follows:

1. The Contractor shall, in a good and first-class workmanlike manner, at its own cost and expense, furnish all labor, materials, tools and equipment required to perform and complete said work in strict accordance with the Contract Documents, including the Bidding Documents, any special provisions, schedules and the plans adopted and approved by the City, all of which documents are on file in the Office of the City Clerk of the City of Yukon and are made a part of this Contract as fully as if the same were herein set out at length, with the following additions and/or exceptions: (if none, so state) None.
2. The City shall make payments to the Contractor in the following manner:  
Upon completion of the grinding operation the Contractor shall invoice the City with the purchase order number denoted on the invoice.
3. On completion of the work, but prior to the acceptance thereof by the City, it shall be the duty of the Sanitation Director, or other appropriate person, to determine that said work has been completely and fully performed in accordance with said Contract Documents.

## **Termination Of Contract**

1. The City may, by written notice to the contractor, terminate this agreement in whole or in part at any time, either for the City's convenience or for cause. Upon receipt of notice, the contractor shall immediately discontinue all services affected, unless the notice directs otherwise.
2. If the termination is for the convenience of the City, an equitable adjustment in the contract price shall be made, but no amount shall be allowed for anticipated profit or unperformed service.
3. This contract shall be terminated for cause if the contractor defaults in the performance of any of the terms hereof including, but not limited to, unsatisfactory job performance or progress, defective work, disputed work, failure to comply with material provisions of the contract, third-party claims filed or reasonable evidence that a claim will be filed, or other reasonable cause, or otherwise fails to cure any other deficiency identified by the City's authorized agent within 24 hours of delivery of notice of said deficiency. The City retains all other legal or equitable rights or remedies existing as a result of said default, including, but not limited to, any legal process necessary to obtain any sureties securing this contract. Any reasonable attorney's fee incurred in enforcing this contract will not exceed 5 percent of said contract price.

## **Indemnification**

To the fullest extent permitted by law, the contractor, its subcontractors, agents, servants, officers, or employees, shall indemnify and hold harmless the City of Yukon, including, but not limited to, its elected and appointed officials, officers, employees, and agents from any and all claims brought by any person or entity whatsoever, arising from any act, error, or omission of the provider during the contractor's performance of the agreement or any other agreements of the contractor, entered into by reason thereof. The contractor shall indemnify and defend the City of Yukon, including, but not limited to, its elected and appointed officials, officers, employees, and agents with respect to any claim arising, or alleged to have arisen from negligence, and/or willful, wanton, or reckless acts or omissions of the contractor, its subcontractor, agents, servants, officers, or employees, and any and all losses or liabilities resulting from any such claims, including, but not limited to, damage awards, costs, and reasonable attorney's fees. The indemnification shall not be affected by any other portions of the agreement relating to insurance requirements. The contractor agrees that it will procure and keep in force at all times at its own expense insurance in accordance with these specifications.

## **Insurance**

The contractor shall provide the City with an Insurance Certificate for Fleet Auto, General Liability and Worker's Compensation with limits not less than provided by the Oklahoma State Political Division Tort Claims Act.

1. All insurance secured by the contractor under the provisions of this section shall be issued by insurance companies acceptable to the City. The insurance specified in this section may be in a policy or policies of insurance, primary or excess. Certificates of all required insurance shall be provided to the City upon execution of this agreement.
2. Commercial general liability policy shall name the City and its representatives as an additional insured.
3. Automobile liability insurance covering all owned, non-owned, and hired automobiles, trucks, and trailers. The contractor will provide the City with at least 30 days' written notice of an insurer's intent to cancel or not renew any of the insurance coverage. The contractor agrees to hold the City harmless from any liability, including additional premium due because of the contractor's failure to maintain the coverage limits required. The City's approval or acceptance of certificates of insurance does not constitute the City's assumption of responsibility for the validity of any insurance policies nor does the City represent that the above coverages and limits are adequate to protect any individual/group/business, its consultants' or subcontractors' interests, and assumes no liability therefore.

## **Subcontracting**

Contractor to the extent necessary and practical may subcontract.

## **Permits Or Licenses**

The Contractor must, at his own cost, secure all permits and licenses required by City Code or State Statute and give all notices necessary and incidental to lawful prosecution of the work.

## **Independent Contractor**

The parties agree that the contractor operates an independent business and is contracting to do work according to its own methods, without being subject to the control of the City or FEMA, except as to the product or the result of the work. The relationship between the City and the contractor shall be that as between an independent contractor and the City and

not as an employer-employee relationship. The payment to the contractor is inclusive of any use, excise, income, or any other tax arising out of this agreement.

**Payment**

The City may withhold payment for reasons including, but not limited to, the following: unsatisfactory job performance or progress, defective work, disputed work, failure to comply with material provisions of the contract, third-party claims filed, or reasonable evidence that a claim will be filed or other reasonable cause.

**IN WITNESS WHEREOF**, the parties hereto have caused this instrument to be executed in one (1) original, the day and year first above written.

**CITY OF YUKON**

**CONTRACTOR: Smithey Environmental  
(name of company)**

By: \_\_\_\_\_

By: *Chris Smithey* \_\_\_\_\_

Name: \_\_\_\_\_

Name: Chris Smithey

Title: \_\_\_\_\_

Title: Partner

**ATTEST:**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**NON-COLLUSION AFFIDAVIT TO ACCOMPANY PROPOSALS OR BIDS**

STATE OF Oklahoma )

) ss.:

COUNTY OF Tulsa )

Chris Smithey being first duly sworn, deposes and says:

that he or she is the Partner of

Smithey Environmental Services, LLC, who submits herewith to

the City of Yukon the attached bid/proposal; that he or she is the person whose name is signed to the attached bid/proposal; that said bid/proposal is genuine; that the same is not sham or collusive; that all statements of fact therein are true; and that such bid/proposal was not made in the interest or behalf of any person, partnership, company, association, organization, or corporation not herein named or disclosed.

Affiant further deposes and says: that the bidder/proposer has not directly or indirectly by agreement, communication or conference with anyone, attempted to induce action prejudicial to the interests of the public body which is to award the contract, or of any other bidder/proposer, or anyone else interested in the proposed contract; and that the bidder/proposer has not in any manner sought by collusion to secure for himself/herself/itself/themselves, an advantage over any other bidder/proposer.

Affiant further deposes and says that prior to the public opening and reading of bids/proposals, said bidder/proposer:

- a) did not, directly or indirectly, induce or solicit anyone else to submit a false or sham bid/proposal;
- b) did not, directly or indirectly, collude, conspire, connive or agree with anyone else that said bidder/proposer or anyone else would submit a false or sham bid, or that anyone should refrain from bidding or withdraw their bid/proposal;
- c) did not, in any manner, directly or indirectly, seek by agreement, communication or conference with anyone to raise or fix the bid price of said bidder/proposer or of anyone else, or to raise or fix any overhead, profit or cost element of their price or of that of anyone else;
- d) did not, directly or indirectly, submit their bid/proposal price or any breakdown thereof, or the contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association organization, bid depository, or to any member or agent, thereof, or to any individual or group of individuals, except to the awarding authority or to any person or person who have a partnership or other financial interest with said bidder/proposer in their business.

Signed: Chris Smithey

Name: Chris Smithey

Title: Partner

Subscribed and sworn to (or affirmed) before me on this 25<sup>th</sup> day of Jan., 2016, by, Chris Smithey who proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Denise Bunner

Notary Public



**WARNING: Bids will not be considered unless the affidavit hereon is fully executed, including the affidavit of the notary and the notarial seal.**

**EXHIBIT A**

All personnel and equipment which contractor shall commit to the completion of this project if awarded this contract should be listed below. This form may be copied if additional pages if required. **This list must be submitted as part of the contractor's bid package in order to be considered for award of this contract.**

<u>Description of Equipment or Personnel</u>	<u>Quantity</u>
1. 2013 RotoChopper B66T Horizontal Grinder	1
2. 2015 Case CX210C Excavator W/ Hydraulic Thumb	1
3. 1995 John Deere 544G Front Loader W/Grapple Attachment	1
4. International Service Truck for Refueling and Repairs	1
5. _____	
6. _____	
7. _____	
8. _____	
9. _____	
10. _____	
11. _____	
12. _____	
13. _____	
14. _____	
15. _____	
16. _____	
17. _____	
18. _____	

CERTIFICATE OF NON-DISCRIMINATION

In connection with the performance of work under this contract, the contractor agrees as follows: **(This form is to be completed and submitted with the Contract)**

- a) The Contractor agrees not to discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, ancestry, age, or disability as defined the Americans with Disabilities Act of 1990, Section 3(2). Contractor shall take affirmative action to insure that employees are treated without regard to their race, creed, sex, color, national origin, ancestry or disability as defined by the Americans with Disabilities Act of 1990, Section 3(2). Such actions shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, rate of pay or other forms of compensation and selection for training, including apprenticeship. The Contractor and Subcontractors shall agree to post in a conspicuous place, available to employees and applicants for employment, a copy of this Certificate of Non-Discrimination.
- b) In the event the Contractor's noncompliance with this Nondiscrimination Certificate, the contract may be canceled, terminated or suspended by the City. The Contractor may be declared by the City to be ineligible for further contracts until satisfactory proof of intent to comply shall be made by the Contractor and/or Subcontractors.
- c) The Contractor agrees to include this Nondiscrimination Certificate in any subcontracts connected with the performance of this Contract.

**I have read the above stated clause and agree to abide by its requirements.**

Smithey Environmental Services, LLC. Name of Individual, Partnership, Limited Liability Company, or Corporation herein called Bidder

Chris Smithey

Signature of Bidder or Authorized Agent

Chris Smithey - Partner

Type or print name and title of person who signed above

STATE OF Oklahoma)

) SS

COUNTY OF Tulsa)

This instrument was subscribed, acknowledged and sworn to before me this 25<sup>th</sup> day of Jan., 2016, by Chris Smithey (Type or print the name of the person signing above) as the above named Bidder or Bidder's Authorized Agent.

My Commission Expires: 9.9.17

Denise Bunner

Notary Public



### COMMERCIAL REFERENCES

Please list three (3) entities where similar work was performed by your company. **This list must be submitted as part of the contractor's bid package in order to be considered for award of this contract.**

1. Company: City of Norman

Address: 668 E. Lindsey

Norman, OK 73070

Contact: Stan West

Phone: 405-292-9758 Fax: 405-292-9722

2. Company: Tucker Construction

Address: 915 SE 4<sup>th</sup> St.

Lindsay, OK 73052

Contact: Chad Allison

Phone: 405-756-3958 Fax: 405-756-2558

3. Company: Apac - Central

Address: PO Box 9208

Fayetteville, AR 72703

Contact: Fred Rector

Phone: 918-520-3242 Fax: \_\_\_\_\_

**DECLARATION OF CERTIFICATION OF MINORITY STATUS**

I (We) have completed and submitted the Minority Business Information System (MBISYS) form as requested by the Southwest Minority Supplier Development Council and hereby certify that the information contained herein and all attachments submitted are true and correct and accurate to the best of my (our) knowledge and belief. I (We) understand that this Declaration of Certification and the criteria set forth have been developed according to the guidelines established by the NATIONAL MINORITY SUPPLIER DEVELOPMENT COUNCIL. The certification, when granted, will be for a one (1) year period. I (We) further understand that completion and submission of this form, together with all attachments hereto, is not necessarily the sole criteria for determining certification of minority status by the Southwest Minority Supplier Development Council.

I (We) acknowledge that if the Council discovers that a statement has been made herein which the applicant knows to be false, the certification process will be terminated immediately. I (We) agree that all materials submitted with this package shall become the property of the Council.

I (We) further agree that once certified, the continued certification by the Southwest Minority Supplier Development Council will be according to the guidelines, rules and regulations of the Southwest Minority Supplier Development Council and the NATIONAL MINORITY SUPPLIER DEVELOPMENT COUNCIL and may be amended from time to time. Termination of my (our) status may be based upon, but not necessarily limited to, any one of the following:

1. Cessation of business operation by the minority business concern.
2. Discovery that any false information was knowingly supplied to the Southwest Minority Supplier Development Council in the completion of this form or as contained in any attachments submitted.
3. Failure to provide timely notice or withholding of any notice to the Southwest Minority Supplier Development Council of the transfer or loss of ownership and/or management and control of the business concern by its minority group members.
4. Failure or refusal to allow the Southwest Minority Supplier Development Council and/or its representative access to the company's place of business upon reasonable notice and demand for the purpose of a site visit.
5. Sale, exchange, or transfer of ownership of the minority business concern, if such transfer results in the loss of control and ownership of the business concern by the minority group members.

I (We) understand and agree that the Southwest Minority Supplier Development Council reserves the right to request any further and additional information that it may deem necessary to substantiate the information and representations made by the applicant (applicants) for certification. I (We) declare that the company in whose name this application is being submitted is at least fifty-one percent (51%) owned by one or more minority individuals (as defined herein) and such individuals control, operate and manage the company.

The undersigned hereby agrees (agree) to hold Southwest Minority Supplier Development Council free and harmless from any and all claims, demands, and damages whatsoever arising out of the presentation of this application and agrees to indemnify and hold Southwest Minority Supplier Development Council harmless for any and all liability in connection with the certification of the information contained in this application.

The undersigned hereby declares (declare) under penalty of perjury that all statements made in this application and any attachments hereto are true and correct. I understand that the \$300.00 Application Fee is included and non-refundable.

**Business Name** Smithey Environmental Services

**Signature of all Proprietor, Partners and President of the Corporation**

<u>Jerry A. Smithey</u>	Date <u>11/14/14</u>
<u>James A. Smithey</u>	Date <u>11-14-14</u>
<u>Christopher Smithey</u>	Date <u>11-14-14</u>
<u>Nicole R. Reagh</u>	Date <u>11-14-14</u>

Please have this form NOTARIZED, retain a copy of this form for your files and return the original and the attachments to:  
Southwest Minority Supplier Development Council, 4100 NW Loop 410 #230, San Antonio, TX 78229

State of Oklahoma  
County of Tulsa

On November 14 2014, before me, (name) Christina M. Teyla the undersigned Notary Public, personally appeared (name) three individuals, personally known to me, or proved to me on the basis of satisfactory evidence, to be the person(s) whose name (s) is/are subscribed to the within instrument, and acknowledged to me that he/she/they executed in the same in his/her their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) of the entity upon which the person(s) acted, executed the instrument. WITNESS my hand and official seal.

Notary Public Christina M. Teyla (Seal) NOTARY PUBLIC  
Commission Expires 2/7/18

NOTE: Public Law 99-272, the "Consolidated Omnibus Budget Reconciliation Act of 1985," which amends Section 16 of the Small Business Act, establishes penalties of up to a \$50,000 fine or imprisonment of up to five years, or both, for misrepresenting, in writing, the status of any concern or small business owned and controlled by socially and economically disadvantaged individuals (a "DBE") in order to obtain for oneself or another any prime subcontract to be awarded as a result or in furtherance or any provision of federal law that specifically references Section 8(a) of the Small Business Act for a definition of eligibility.

I acknowledge that I will print a copy of the Declaration of Certification of Minority Status to be signed by the Proprietor, Partners, or President of the Company, notarized, and submitted to the Council by postal mail along with the non-refundable processing fee and required documentation requested in the next section of this application.



**DATE:** February 2, 2016

**FROM:** Audrey Fitzsimmons, Grant Specialist  
Mitchell Hort, Development Services Director

**TO:** Tammy DeSpain, Acting City Manager  
Doug Shivers, City Clerk  
City Council

**RE:** Acceptance and Closeout of 2013 CDBG Grant Project #CI-00190

**MEMORANDUM**

The project funded under 2013 CDBG Grant #CI-00190 in the amount of \$63,595 has been completed and is ready for final acceptance and closeout. This project was located at Cedar Avenue, between Cornwell Rd. and 1<sup>st</sup> Street and consisted of replacing the waterline, sanitary sewer and roadway improvements.

At this time, we ask that Council confirm acceptance of the project as complete, place the Maintenance Bonds into effect, and confirm authorization of final payment to contractor, as recommended by the City Engineer.

We also request that the Mayor sign the attached Engineer's Certificate of Completion in acknowledgement of the one-year warranty period.

**MAINTENANCE BOND**

Bond No. 9174618

KNOW ALL MEN BY THESE PRESENTS:

That we, Schwarz Paving Company, Inc, as Principal, and Fidelity and Deposit Company of Maryland, as Surety, are held and firmly bound unto the CITY OF YUKON of the State of Oklahoma, in the full and just sum of Two hundred sixty thousand six hundred ninety four dollars and zero cents DOLLARS (\$260,694.00), such sum being equal to the contract amount for a period of one (1) year and thereafter for a period of one (1) year for the sum of Thirty nine thousand one hundred four dollars and ten cents DOLLARS (\$39,104.10), such sum being not less than 15% of the contract price, for the payment of which, well and truly to be made, we, and each of us, bind ourselves, our heirs, executors, and assigns, themselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

The conditions of this obligation are such, that whereas, said Principal, has a certain contract between Schwarz Paving Company, Inc and the CITY OF YUKON dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, agreed to construct in the City of Yukon:

**YEAR 13 – SMALL CITIES SET ASIDE  
ROADWAY, SANITARY SEWER AND WATERLINE REPLACEMENT PROJECT  
CITY OF YUKON, OKLAHOMA**

all in compliance with the plans and specifications therefore, made a part of said Contract and on file in the office of the City Clerk of the City of Yukon; and to maintain the said improvement in the amounts set forth above against any failure due to workmanship or material for a period of **two (2) years** from the date of acceptance of the completed project by the CITY OF YUKON.

NOW, THEREFORE, if the said Principal shall pay or cause to be paid to the Authority all damage, loss, and expense which may result by reason of defective materials and/or workmanship in connection with said work, occurring within a period of **two (2) years** from and after acceptance of said project by the Authority; and if Principal shall pay or cause to be paid all labor and materials, including the prime contractor and all sub-contractors; and if Principal shall save and hold the Authority harmless from all damages, loss, and expense occasioned by or resulting from any failure whatsoever of said Principal, then this obligation shall be null and void, otherwise to be and remain in full force and effect.

It is further agreed that if the said Principal or Surety herein shall fail to maintain said improvements against any failure due to defective workmanship and/or materials for a period of **two (2) years** and at any time repairs shall be necessary that the cost of making repairs shall be determined by the CITY OF YUKON, or some person(s) designated by them to ascertain the same, and if, upon thirty (30) days notice, the said amount ascertained shall not be paid by the Principal or Surety herein, or if the necessary repairs are not made, that said amount shall become due upon the expiration of thirty (30) days and suit may be maintained to recover the amount so determined in any Court of competent jurisdiction. And that the amount so determined shall be conclusive upon the parties as to the amount due on this bond for the repair or repairs included therein, and that the cost of all repairs shall be so determined from time to time during the life of this bond as the condition of the improvements may require.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, from the obligations of this Bond.

IN WITNESS WHEREOF, the said Principal has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety has caused these presents to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.



Schwarz Paving Company, Inc.

ATTEST:

*[Handwritten signature]*

Secretary

*[Handwritten signature]*

Principal

Fidelity and Deposit Company of Maryland

~~ATTEST:~~

WITNESS:

*[Handwritten signature]*

~~Secretary~~

By *[Handwritten signature]*

Surety Renee A. Folkerts, Attorney-in-Fact

Approved as to form this 19 day of May, A.D., 2015.

*[Handwritten signature]*

City Attorney

Approved by the CITY OF YUKON this \_\_\_ day of \_\_\_\_\_, A.D., 20\_\_.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Secretary

## ENGINEER'S CERTIFICATE OF COMPLETION

I, Robbie Williams, P.E., of the firm of Triad Design Group, Inc., A registered professional Engineer in the State of Oklahoma, and project Engineer for City of Yukon Year 13 CDBG Small Cities Set Aside Project of Canadian County, Oklahoma, for certain improvements consisting of:

**ROADWAY, WATERLINE, AND SANITARY SEWERLINE REPLACEMENT PROJECT**

Do hereby concur that the above referred to improvements were accomplished according to approved plans and specifications and/or duly authorized change orders, to the best of my knowledge, information and belief. This Certification is for the benefit of the OWNER listed above to finalize the project quantities and payment.

Schwarz Paving, Inc. of Oklahoma City, Oklahoma is the prime contractor on this job.

A final field observation of the project was completed.

I DO HEREBY APPROVE THE ABOVE REFERRED TO IMPROVEMENTS, AND RECOMMEND APPROVAL TO THE CITY OF YUKON, OKLAHOMA.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

Respectfully submitted,

\_\_\_\_\_  
Robbie Williams, P.E.; Project Engineer

Warranty period will be for 1 year and begin on the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

Accepted: \_\_\_\_\_ Acknowledged: \_\_\_\_\_

This the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

This the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

By: \_\_\_\_\_

By: \_\_\_\_\_

Signature

Signature

\_\_\_\_\_  
Typed Name/Title

\_\_\_\_\_  
Typed Name/Title



MEMO TO: Acting City Manager & City Council

FROM: Mitchell Hort, Director

DATE: February 9, 2016

RE: Planning Commission has recommended approval of a Scrivener Error, Lot 33, Block 1, Frisco Road Addition.

The Scrivener Error is the North property line on the existing filed plat, shows a lot length of 80 feet. The correct lot length for this lot should only be 55 feet.

A roll call was taken.

The Vote:

Ayes: Taylor, Baker, Hatley, Davis

Nays: None

Vote: 4-0

Motion Carried

5. ITEM: TO CORRECT A SCHIVENER ERROR FOR LOT 33 BLOCK 1 FRISCO ROAD ADDITION TO THE CITY OF YUKON, ALSO KNOWN AS 1901 BRANCHLINE ROAD, YUKON, OK.

Mitchell Hort stated one of the calls on the original plat had 90 feet and what they are doing is showing the actual dimensions of the lot. This will also have to go to the City Council for approval; we recommend that you approve with the changes that have been submitted. We reference the mortgage inspection report.

Commissioner Hatley stated I would like to make a motion; in the case of the application by Bryan E. Coon, Lot 33, Block 1 of Frisco Ridge Addition to correct a schivener error by we have read the staff report and received testimony at the public hearing. We find ourselves in agreement with the findings, I move that this item be approved.

Seconded by Commissioner Davis.

A roll call was taken.

The Vote:

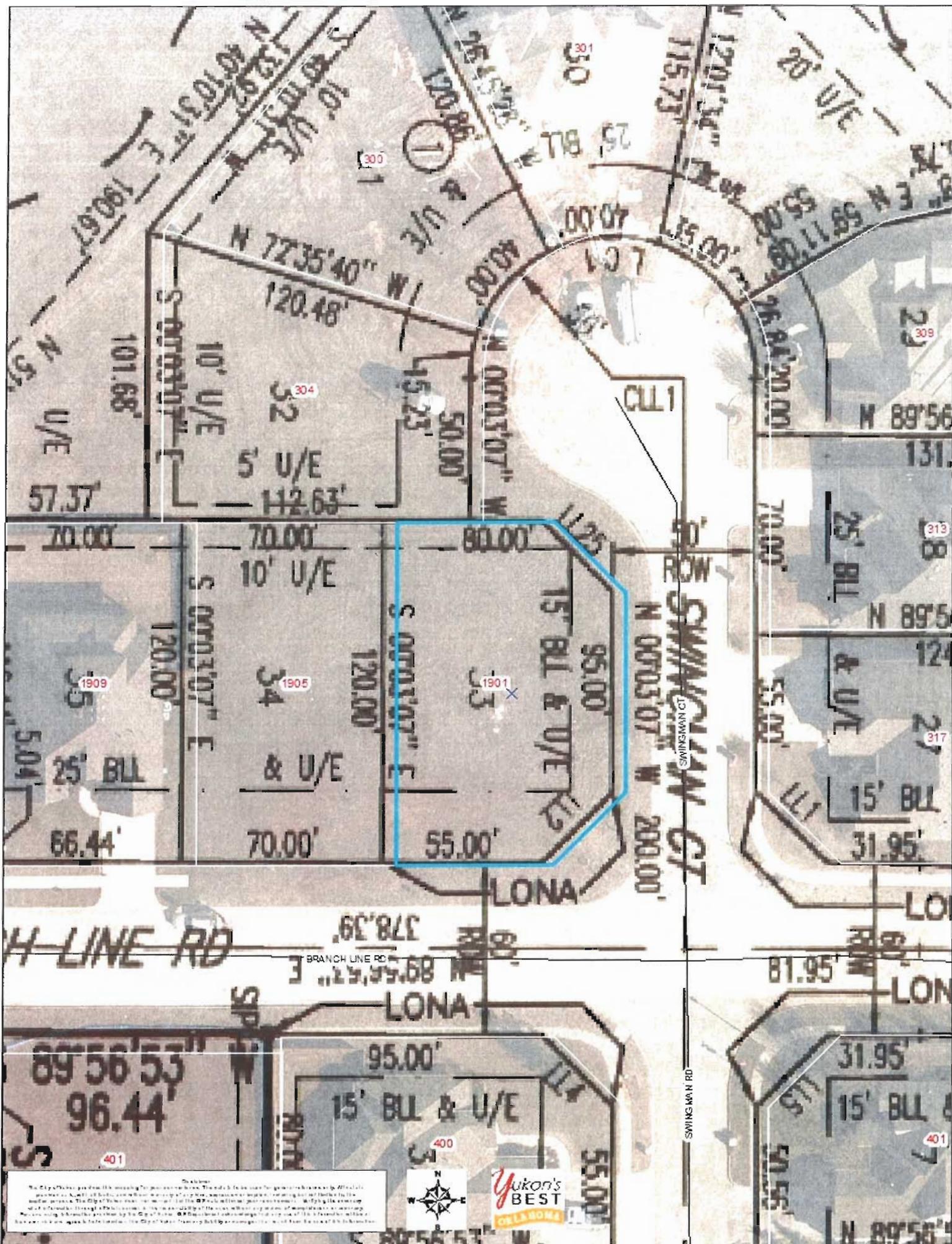
Ayes: Taylor, Baker, Hatley, Davis

Nays: None

Vote: 4-0

Motion Carried

6. ITEM: TO HEAR A REQUEST BY STONEGATE PARTNERS LLC TO REZONE FROM C-5 (AUTOMOTIVE AND COMMERCIAL DISTRICT) TO C-3 PUD (RESTRICTED COMMERCIAL DISTRICT). A TRACT OF LAND LYING IN THE SOUTHEAST QUARTER (SE/4) OF SECTION THIRTY (30), TOWNSHIP TWELVE NORTH (T12N), RANGE FIVE WEST (R5W) OF THE INDIAN MERIDIAN I.M., YUKON, CANADIAN COUNTY, OKLAHOMA. SAID TRACT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SE/4; THENCE S89° 47' 40"E ALONG THE SOUTH LINE OF SAID SE/4 A DISTANCE OF 1265.74 FEET, THENCE



The City of Fairbanks provides this plat for informational purposes only. The plat is to be used for general reference only. All calculations are based on the best available information and are not a guarantee of accuracy. The City of Fairbanks does not warrant the accuracy of the information provided on this plat. The City of Fairbanks is not responsible for any errors or omissions on this plat. The City of Fairbanks is not responsible for any damages or losses resulting from the use of this plat. The City of Fairbanks is not responsible for any actions taken by any person based on the information provided on this plat.



NOTE: The Easement recorded in Book 124, Page 302 and Book 124, Page 301 does not affect subject property. The Deed recorded in Book 239, Page 332 and Book 239, Page 328 does not affect subject property. The Right-of-Way recorded in Book 743, Page 234, Book 782, Page 291 and Book 807, Page 393 affects all of subject property; however there is no visible evidence of pipelines crossing subject property. The Agreement recorded in Book 2606, Page 731 affects all of subject property; however there is no visible evidence of pipelines crossing subject property. The Easement recorded in Book 3153, Page 379 does not affect the subject property.



**MORTGAGE INSPECTION REPORT**

NOTE: THIS IS NOT A BOUNDARY SURVEY. NO CORNERS WERE SET

I, D. Mike Dossey, a Registered Land Surveyor, do hereby certify that a careful inspection has been made under my supervision on the following described property, to wit:

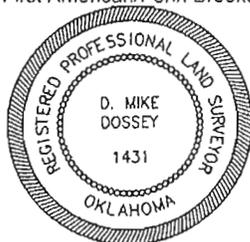
Lot Thirty-three (33), Block One (1), FRISCO RIDGE, an Addition to the City of Yukon, Canadian County, Oklahoma, according to the recorded plat thereof.

Physical Address: 1901 Branch Line Rd., Oklahoma City, Oklahoma

This Mortgage Inspection Report was prepared for identification purpose for the Mortgagee in connection with a new loan and the mortgage. This is not a land or boundary survey plat, and it is not to be relied upon for establishment of fence, building or other future improvement lines. Easements shown on this report were provided by the title insurer. No further research was done. The accompanying sketch is a true representation of conditions that were found at the time of the inspection, and the linear and angular values shown on the sketch, if any, are based on record or deed information and have not been verified unless noted. There are no encroachments of dwelling structure except if shown hereon. This inspection was made for loan purposes only and no other responsibility is hereby extended to the land owner or occupant.

Inspection No. 2160038  
 Date: January 12, 2016  
 Buyer: Ron Walters Homes... 2100363-OK16  
 First American/Penn Brooke  
 Title Company:

*D. Mike Dossey*  
 Registered Land Surveyor



**V.M.I. Inspection, Inc.**

Mortgage Inspections • ALTA/ACSM • Elevations

1530 SW 89<sup>th</sup> St., Suite C-2 Oklahoma City, Oklahoma 73159  
 (405) 691-0077 (405) 691-0023 Fax  
 www.vmisurvey.com • vmisurvey@gmail.com  
 CA-4853 Expires: 06-30-2017

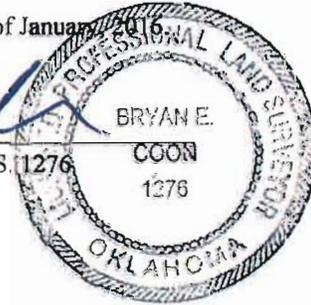
**CERTIFICATE OF REGISTERED LAND SURVEYOR  
CORRECTION OF PLAT**

STATE OF OKLAHOMA        )  
  )§  
COUNTY OF OKLAHOMA    )

1. The undersigned, Bryan E. Coon, the Professional Land Surveyor who certified the subdivision plat of Frisco Ridge, an addition to the City of Yukon, Canadian County, Oklahoma, being in a part of the North Half (N/2) of Section 19, Township 12 North, Range 5 West of the Indian Meridian, certifies that said Plat was duly filed and recorded in Plat Book PL 9, Page 68 of the records in the office of the County Clerk of Canadian County, Oklahoma.
  
2. That said instrument contains an error in the labeled lot dimensions of Lot 33, Block 1. Said Lot which is amended and corrected by this instrument pursuant to the provisions of Section 41-115 of Title 11 of the Oklahoma Statutes.
  
3. The Surveyor hereby certifies that the lot in question has now been corrected and is labeled with the dimension 55.00' on the North side of the Lot 33, and 70.00' on the East side of Lot 33, as shown on said plat. This error is hereby amended and corrected by this certificate pursuant to the provisions of Section 41-115 of Title 11 of the Oklahoma Statutes.

Dated this 18th day of January, 2016

*Bryan E. Coon*  
Bryan E. Coon, P.L.S. 1276

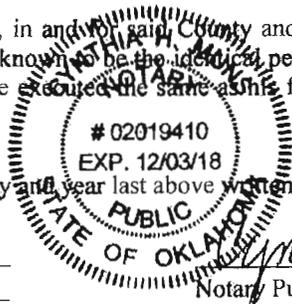


STATE OF OKLAHOMA        )  
  )§  
COUNTY OF OKLAHOMA    )

Before me, the undersigned Notary Public, in and for said County and State, on this 18th day of January, 2016, personally appeared Bryan E. Coon, to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and notarial seal the day and year last above written

My Commission Expires: 12/03/18  
Notary Public # 02019410



*Cynthia H. Munn*  
Notary Public

Be it resolved by the Council of the City of Yukon that the plat correction of Frisco Ridge shown hereon is approved by the City of Yukon, this \_\_\_ day of \_\_\_\_\_, 20\_\_.

ATTEST:

CITY OF YUKON

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

APPROVED as to the form only this \_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
ASSISTANT MUNICIPAL COUNSELOR

