



**CITY COUNCIL AGENDA
December 15, 2015**

**John Alberts, Mayor ~ Ward 2
Richard Russell, Vice Mayor ~ Ward 1
Earline Smaistrla, Council Member ~ At-Large
Donna Yanda, Council Member ~ Ward 3
Michael McEachern, Council Member ~ Ward 4
Grayson Bottom, City Manager**

Yukon City Council / Yukon Municipal Authority Work Session
Centennial Building - 12 South 5th Street
December 15, 2015 – 6:00 p.m.

There is no work session preceding the December 15, 2015 City Council Meeting.

City Council Christmas Dinner will be served on December 15, 2015 at 6:00pm, in the Community Room of the Yukon Police Department, 100 S. Ranchwood

City Council - Municipal Authority Agendas

December 15, 2015 - 7:00 p.m.

Council Chambers - Centennial Building

12 South Fifth Street, Yukon, Oklahoma

The City of Yukon strives to accommodate the needs of all citizens, including those who may be disabled. If you would like to attend this Council meeting but find it difficult to do so because of a disability or architectural barrier, please contact City Hall at 354-1895. We will make a sincere attempt to resolve the problem. If you require a sign-language interpreter at the meeting, please call or notify City Hall, 500 West Main, by noon, December 14, 2015.

Invocation: Pastor Debbie Powell Maxwell, First Christian Church

Flag Salute:

Roll Call: John Alberts, Mayor
Richard Russell, Vice Mayor
Michael McEachern, Council Member
Earline Smaistrla, Council Member
Donna Yanda, Council Member

Presentations and Proclamations

Presentation of Oklahoma Municipal League
25-year-service pin and certificate to Denise Harris

Visitors

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

A) The minutes of the regular meeting of December 1, 2015

ACTION _____

2A. Consider approving a joint rezoning application for Yukon Crossing/City Hall Plaza from C-3 Restricted Commercial District to Urban Gateway Overlay Supplemental District, as recommended by the General Manager and Executive Director of YEDA

ACTION _____

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of December 1, 2015**
- B) Payment of material claims in the amount of \$925,534.98**
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- D) Setting the date for the next regular Council meeting for January 5, 2016, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

ACTION _____

- 2. Consider and accept the resignation of Grayson Bottom, City Manager, effective December 31, 2015**

ACTION _____

- 3. Consider the appointment of Tammy DeSpain to Acting City Manager, effective January 1, 2016**

ACTION _____

- 4. Consider approving an addendum to the agreement of the upgrade of New World Systems to eCad, to reflect new ownership of New World by Tyler Technologies, Inc., as recommended by the Technology Director**

ACTION _____

- 5. Consider approving an initial expenditure of funds, in an amount of \$631,000.00, for the removal and disposal of limb debris caused by the ice storm, to be paid from the General Fund Reserve, as recommended by the Public Works Director, Parks and Recreation Director, and Sanitations Service Director**

ACTION _____

6. Consider approving an expenditure of funds, in an amount not to exceed \$165,113.50, to Dewberry Architects, Inc. for design services, to be paid from Capital Improvement Funds, as recommended by the Assistant City Manager

ACTION_____

7. Consider approving Resolution No. 2015-24, a Resolution of the City of Yukon, Oklahoma authorizing entering into an Interlocal Cooperative Agreement for Municipal Court Jurisdiction concerning Juveniles.

ACTION_____

8. City Manager's Report – Information items only
 - A. Sales Tax Report
 - B. Events Report
 - C. Sanitation Holiday Schedule
 - D. Department of Environmental Quality consent order

9. New Business

10. Council Discussion

11. Adjournment



Champions for Effective Municipal Government

November 5, 2015

Mr. Doug Shivers
City Clerk
City of Yukon
PO Box 850500
Yukon, OK 73085

Dear Mr. Shivers:

The Oklahoma Municipal League (OML) is pleased to join with you in recognizing those municipal employees who have completed 25 years of service in municipal government. The names of these recipients will be entered into a permanent Honor Roll of Service, leather bound book that is maintained and on permanent display at the League office.

Serving a community for a quarter of a century is certainly an achievement that merits honoring. In many sectors of our society, employees rarely match the service record of many of our municipal officials and employees.

Please find enclosed certificates and lapel pins for your honorees. Please complete with the date of the presentation on each certificate. Also, remember if you would like for an OML board member or staff person to assist in this event, please let us know and we will make every effort to accommodate this special event.

If you have any questions, please call April Bradbury at 1-800-324-6651 or 528-7515, locally.

Sincerely,

A handwritten signature in cursive script that reads "Carolyn Stager".

Carolyn Stager
Executive Director

CS/ab
Enclosures

Oklahoma Municipal League, Inc.

has entered upon its

Honor Roll of Service

The name of

Ms. Denise Harris

In recognition of a quarter century of service to the

City of Yukon



President

Carole Ann Hager
Executive Director

Date

**Yukon Municipal Authority Minutes
December 1, 2015**

ROLL CALL: (Present) John Alberts, Chairman
 Richard Russell, Vice Chairman
 Michael McEachern, Trustee
 Earline Smaistrila, Trustee
 Donna Yanda, Trustee

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

A) The minutes of the regular meeting of November 17, 2015

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of November 17, 2015, was made by Trustee Russell and seconded by Trustee McEachern.

The vote:

AYES: Russell, Alberts, Yanda, McEachern, Smaistrila

NAYS: None

VOTE: 5-0

MOTION CARRIED

2A. Present, Discuss, and Consider accepting the Fiscal Year 2014-2015 Yukon Municipal Authority/City of Yukon Audited Financial Report, as prepared by FSW&B Certified Public Accountants –PLLC

The motion to accept the Fiscal Year 2014-2015 Yukon Municipal Authority/City of Yukon Audited Financial Report, as prepared by FSW&B Certified Public Accountants – PLLC, was made by was made by Trustee Yanda and seconded by Trustee McEachern.

Daryl White stated the audit opinion is unqualified. No reportable conditions or compliance findings. All of this is a good thing. Purpose of audit should always be to comply more than the minimum with the law. Improvement continues from year to year and staff always cooperates. Not all reports are as well as Yukon's. System overall is timely, correct and absorbs new changes. Payroll is reviewed yearly, but more detailed every three years. We've had no issues. Revenue is up 3%, Sales Tax stronger. Good budgetary controls. Bottom line basically looks worse than it is. Cost of financial restructuring hit this year, but it will be a benefit for many years. GASB 68 is pure timing and is not an issue. Costs are higher on the YMA side due to aging infrastructure. Should be a surplus soon, there were many one-time expenditures. City Council and citizens should be proud. City Manager and City Treasurer's perspectives complement each other. Last year, City needed a grant administrator and it was implemented in-house. It will work nicely moving forward. Next year, we will need single audit due to Corps of Engineer Funds.

Trustee McEachern asked if it was positive overall. Mr. White stated yes we have improved every year with bigger strides. Trustee McEachern asked about the

\$13 million. Mr. White stated we have to receive certain things, which reduces net worth on paper. Liability was already on books and will go away next year. Trustee McEachern questioned pensions. Mr. White stated right at 100% funding on funds we can control. Fire Fighters fund is under-funded; question is what liability is the City's. It is really the State that is underfunded.

The vote:

AYES: Alberts, McEachern, Smaistrila, Yanda, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

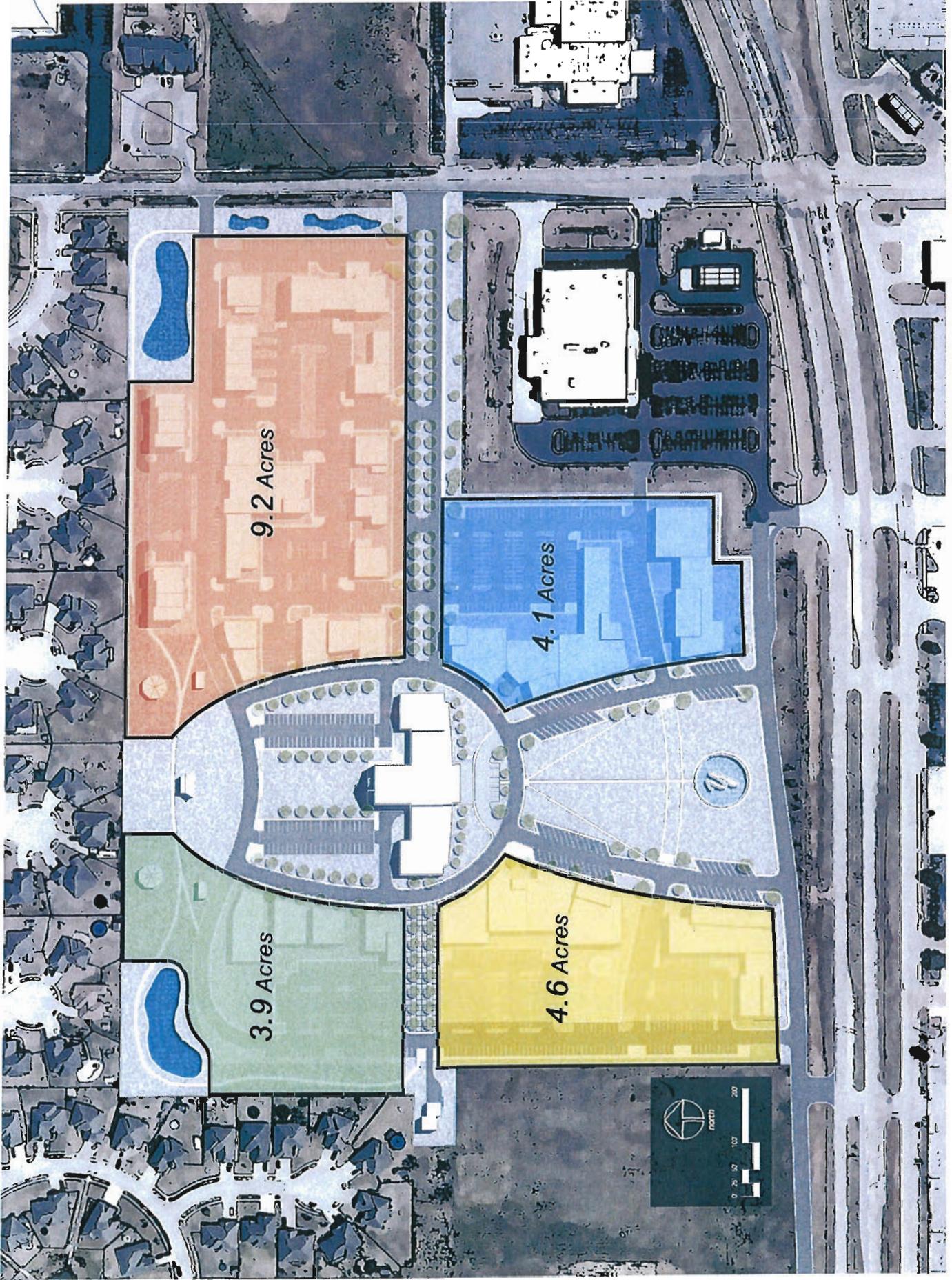


DATE: October 28, 2015
FROM: Larry Mitchell, Executive Director YEDA
TO: Yukon City Council
RE: Proposed rezoning of City Hall Plaza/Yukon Crossing property

In September of this year, The City of Yukon was successful in purchasing 41 +/- acres of real estate located at the northwest corner of Yukon Parkway and U.S. Route 66 (Main Street). Approximately one-half of the vacant land parcel will be reserved for the construction of a new City Hall, City Hall Plaza, and the remaining one-half of the site, Yukon Crossing, will be offered to private development companies. The City of Yukon has recently retained the professional services of Dewberry Architects, INC. to begin the lengthy process of completing a set of building plans for the City Hall project. The balance of the site will be offered to commercial development companies interested in the four (4) remaining tracts as shown on the attached layout.

The rezoning application is being filed jointly by the Yukon Municipal Authority and the Yukon Economic Development Authority. The purpose of the rezoning request is primarily designed to give the City the greatest amount of flexibility in developing the remaining twenty (20) acres of residential/commercial property. By using or applying the Urban Gateway Smart Code Ordinance, prospective developers will be able to mix residential and commercial uses, as well as, received higher density values for urban style projects. In addition, when private development occurs, a project design consistent with the new City Hall facility and associated improvements will be required for each of the four building tracts.

Currently, we are drafting a Request for Qualifications (RFQ) package that will invite experienced developers that have the ability to undertake a large scale mixed-use project to submit proposals for the remaining twenty (20) acres of Yukon Crossing. This solicitation and the responses it generates will be the first step in the City's selection process to determine the qualifications of commercial development companies wishing to enter into a formal development agreement with the City. Our objective is to achieve the best and most desirable project in accordance with the development priorities/goals for the site and to obtain an agreement that includes the terms and conditions most favorable to the City.



Yukon, OK City Hall Project - Commercial Development

21.8 acres
for development

PFIC
Developers

Dewberry

9/14/2015

Yukon's
BEST
OKLAHOMA



REZONING APPLICATION

Please PRINT or TYPE all information

Part 1 – PROPERTY INFORMATION SECTION 16 RANGE 12 TOWNSHIP 5
 A. Physical Location/Address of Property: NW 66 (EAST MAIN STREET)
 B. Lot _____ Block: _____ Currently Zoned Subdivision _____
 C. Residential _____; Commercial ; Industrial _____; Other _____
 Or Metes and Bounds Description: LEGAL DESCRIPTION ATTACHED

PART 2 -APPLICANT INFORMATION

DEVELOPER:

A. YUKON MUNICIPAL AUTHORITY / YUKON ECONOMIC DEVELOPMENT AUTHORITY
 (First Name/ or Business Name) (Last Name)
 B. 500 MAIN STREET YUKON OK 73099
 (Street Address) (City) (State) (Zip Code)
 C. 405-350-4700
 (Telephone) (Fax)

PART 3 - REZONING REQUEST

A. PRESENT ZONING CLASSIFICATION C-3 REQUESTED ZONING CLASSIFICATION URS OVERLAY DISTRICT
 The present use of the property is (include description of existing improvements)
VACANT PROPERTY
 The proposed use of the property is (include description of existing improvements)
CITY HALL PLAZA - MIXED-USE RESIDENTIAL/COMMERCIAL

Dimensions of Property (in feet) - width 4700 depth 1,198 total square feet 4,827,525 sq. ft.

	<u>EXISTING STRUCTURE</u>	<u>PROPOSED STRUCTURE</u>
Front Yard Set Back	_____	_____
Side Yard Set Back	_____	_____
Rear Yard Set Back	_____	_____
Building Height	_____	_____
Off-Street Parking Spaces #	_____	_____
Type of Parking Space	_____	_____

ALTA/ACSM Land Title Survey
PART OF THE SE/4 OF SECTION 16, T12N-R5W,
CANADIAN COUNTY, OKLAHOMA

TOTAL AREA OF SUBJECT PROPERTY
 1,827,525.18 SQUARE FEET OR 41.95 ACRES

"No buildings existing on the surveyed property"

ROSEWOOD
 (BOOK 9 PLATS, PAGE 48)

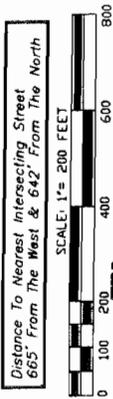
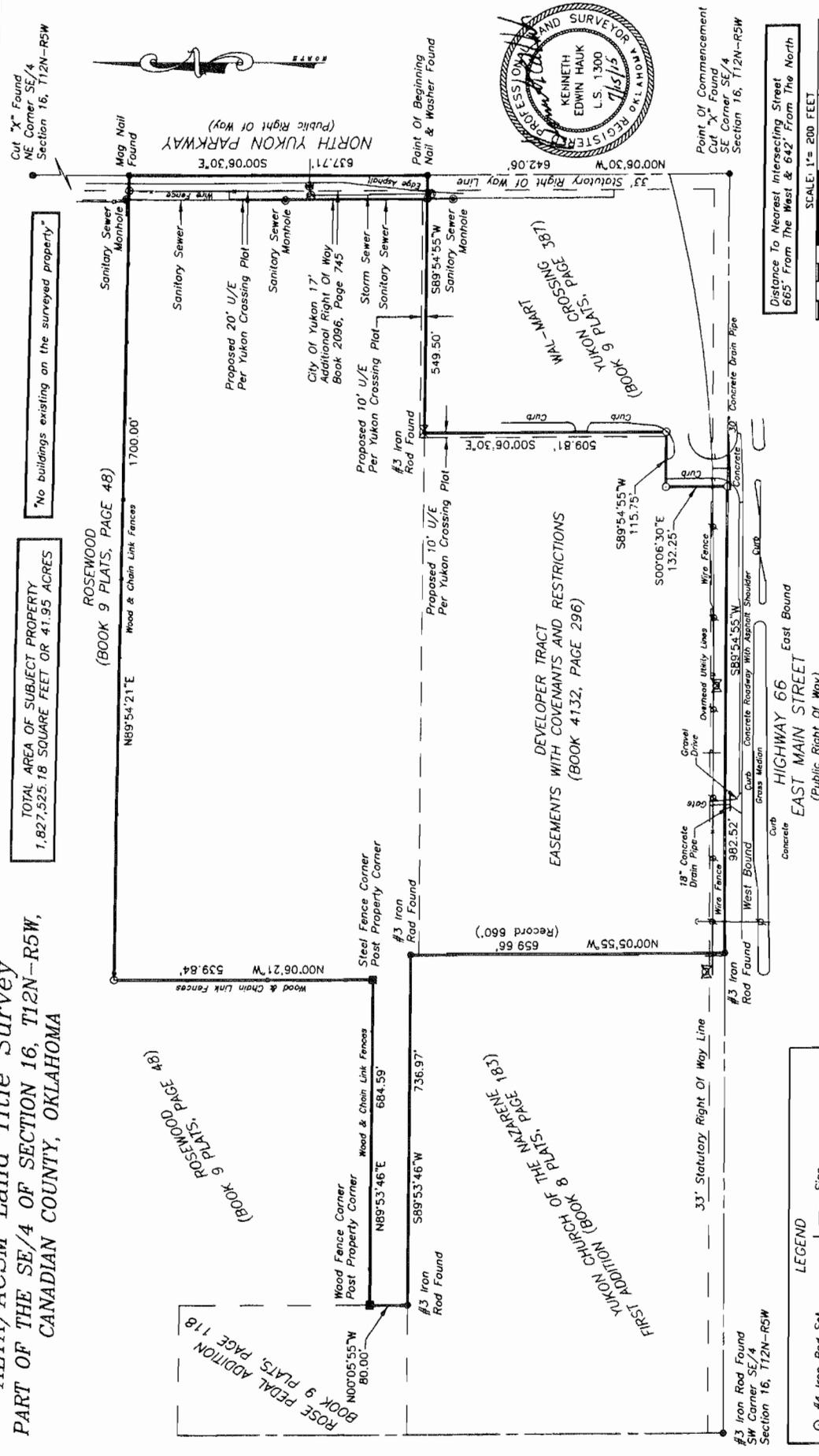
(BOOK 9 PLATS, PAGE 48)

ROSE PEDAL ADDITION
 BOOK 9 PLATS, PAGE 118

YUKON CHURCH OF THE NAZARENE
 (BOOK 8 PLATS, PAGE 183)

DEVELOPER TRACT
 EASEMENTS WITH COVENANTS AND RESTRICTIONS
 (BOOK 4132, PAGE 296)

WAL-MART
 YUKON CROSSING
 (BOOK 9 PLATS, PAGE 387)



CDSmuary
 ENGINEERS & SURVEYORS
 1714 N. W. 100th
 OKLAHOMA CITY, OKLAHOMA 73160
 PHONE: 405.764.1111
 FAX: 405.764.1112
 EMAIL: info@cdsmuary.com
 WEBSITE: www.cdsmuary.com

Bearings are based on the existing legal description contained in Commitment for Title Insurance by Old Republic National Title Insurance Company, Effective Date: June 24, 2015.
 THIS SURVEY MEETS THE MINIMUM STANDARDS FOR BOUNDARY SURVEYS AS ADOPTED BY THE OKLAHOMA STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS & LAND SURVEYORS

Location Of Utilities existing on or serving the surveyed property were determined by Observed Evidence

LEGEND

- #4 Iron Rod Set
- Monument Found As Noted
- φ Utility Pole
- ⊕ Fire Hydrant
- ⊗ Water Valve
- Sign
- Guy Anchor
- ⊙ Storm Sewer Manhole
- ⊙ Sanitary Sewer Manhole
- Wire Fence

#3 Iron Rod Found
 SW Corner SE/4
 Section 16, T12N-R5W

Point Of Commencement
 Cut 'X' Found
 SE Corner SE/4
 Section 16, T12N-R5W

LEGAL DESCRIPTION

The following legal description of the subject property lies wholly within the tracts of land, when taken together, described in the Correction Warranty Deed recorded in Book 2406, Page 687.

A tract of land being a part of the southeast quarter of Section 16, Township 12 North, Range 5 West of the Indian Meridian, Canadian County, Oklahoma, being more particularly described as follows:

Commencing at the southeast corner of said southeast quarter;

- Thence North 00°06'30" West, along and with the east line of said southeast quarter, a distance of 642.06 feet to the point of beginning;
- Thence South 89°54'55" West, departing said east line, parallel with the south line of said southeast quarter, a distance of 549.50 feet;
- Thence South 00°06'30" East, parallel with the east line of said southeast quarter, a distance of 509.81 feet;
- Thence South 89°54'55" West, parallel with the south line of said southeast quarter, a distance of 115.75 feet;
- Thence South 00°06'30" East, parallel with the east line of said southeast quarter, a distance of 132.25 feet to a point on the south line of said southeast quarter;
- Thence South 89°54'55" West, along and with the south line of said southeast quarter, a distance of 982.52 feet to the southeast corner of Yukon Church of the Nazarene First Addition recorded in Book 8 of Plats, Page 183;
- Thence North 00°05'55" West, along and with the east line of said Yukon Church of the Nazarene First Addition, a distance of 659.66 feet (660.00 feet record) to the northeast corner of said Yukon Church of the Nazarene First Addition;
- Thence South 89°53'46" West, along the north line of said Yukon Church of the Nazarene First Addition, a distance of 736.97 feet to a point on the east line of Rose Petal Addition recorded in Book 9 of Plats, Page 118;
- Thence North 00°05'55" West, along the east line of said Rose Petal Addition, a distance of 80.00 feet to a point on the south line of Rosewood recorded in Book 9 of Plats, Page 48;
- Thence along and with the south line of said Rosewood the following 3 colls:

- 1) North 89°53'46" East, a distance of 684.59 feet;
- 2) North 00°06'21" West, a distance of 539.84 feet;
- 3) North 89°54'21" East, a distance of 1700.00 feet to the southeast corner of said Rosewood, said point lying on the east line of said southeast quarter;

Thence South 00°06'30" East, along and with the east line of said southeast quarter, a distance of 637.71 feet to the point of beginning.

To Tamkin Development Corporation, a California corporation, Old Republic National Title Insurance Company, American Eagle Title Group, L.L.C.:

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2011 Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys, jointly established and adopted by ALTA and RPS, includes items 1, 2, 4, 7, 8, 9, 10, 11 and 16 of Table A thereof. The field work was completed on July 13, 2015.



Date of Plat or Map July 15, 2015.

Kenneth E. Hauk (kenneth.hauk@cdsmuery.com)

Kenneth E. Hauk
PLS#1300

NOTES

The following items are contained in Commitment for Title Insurance (Schedule B - Part II) by Old Republic National Title Insurance Company, Commitment No. 1506-0030-68, Effective Date: June 24, 2015.

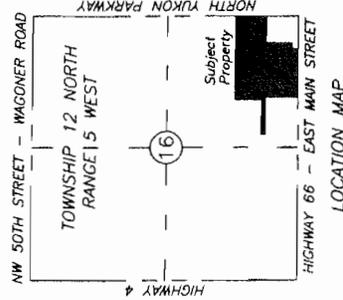
Item 8: Section line road easement created under Title 43 USC Section 1095 does affect the subject property as shown on Sheet 1 of 2 of this survey.

Item 9: Temporary Easement in favor of the City of Yukon, recorded in Book 848, Page 186, by the legal description does affect the subject property, however the document states that "It is a condition of this easement that it shall not be filed for record and that all rights conveyed to the City of Yukon and the Transportation Commission by this instrument shall terminate upon completion and installation of traffic signals", and is dated September 10, 1986.

Item 10: Easement in favor of the City of Yukon, recorded in Book 2096, Page 745 is for an additional 17' of right of way and does affect the subject property as shown on Sheet 1 of 2 of this survey.

Item 11: Proposed 10 foot and 20 foot utility easements shown on the Plat of Yukon Crossing, recorded in Book 9 of Plats, Page 387 do affect the subject property as shown on Sheet 1 of 2 of this survey.

Item 12: Easements with Covenants and Restrictions Affecting Land ("ERC"), recorded in Book 4132, Page 296 does affect the subject property as shown on Sheet 1 of 2 of this survey.



FLOOD NOTE

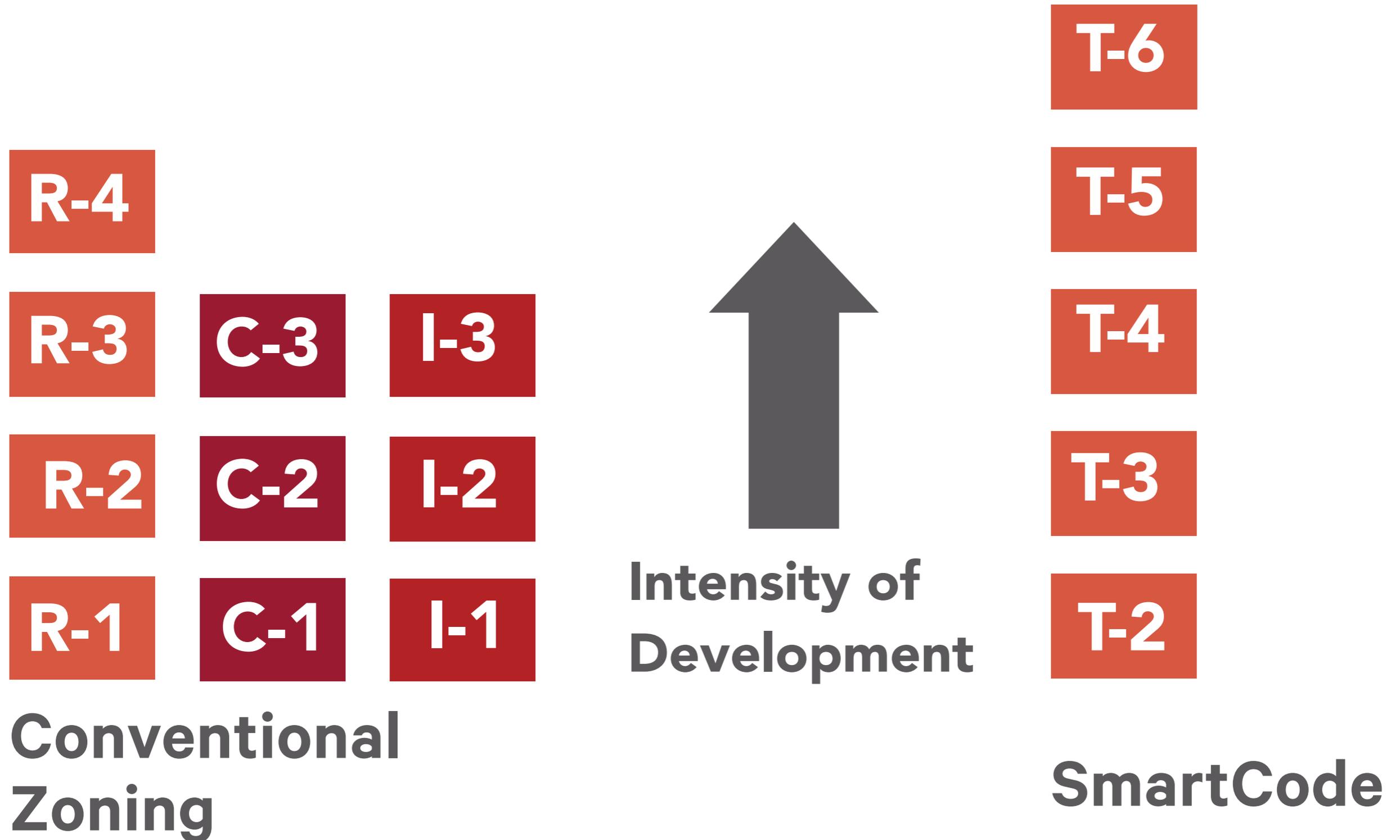
By graphically plotting the subject property is not affected by a Flood Zone per the National Flood Insurance Rate Map, Map Number 40017C0290H, Revised September 26, 2008.

CDSmuery
ENGINEERS - SURVEYORS

1000 N. W. 10th Ave., Suite 100
Tulsa, Oklahoma 74103
Phone: (918) 438-1111
Fax: (918) 438-1112
www.cdsmuery.com

SCALE	1" = 200'
DATE	7/15/2015
TITLE	PLAT
SHEET	2 OF 3

How The Urban Gateway SmartCode Differs From Conventional Zoning



Goals of SmartCode



Ensure Efficient Land Use

by restricting

- 1. Block size**
- 2. Street size**
- 3. Setbacks**
- 4. Surface parking**



Improve the Quality of the Public Realm

by requiring

- 1. Street trees**
- 2. 1st floor windows**
- 3. Sidewalks**



Create Complete Neighborhoods

by encouraging

- 1. Mixed use**
- 2. Varied densities**
- 3. Frequent parks**
- 4. Civic buildings**

INTRODUCTION

Summary: What the Urban Gateway SmartCode Does

- It utilizes a type of zoning category that ranges systematically from the wilderness to the urban core.
- It enables and qualifies Smart Growth community patterns that include Clustered Land Development (CLD), Traditional Neighborhood Development (TND™), and Regional Center Development (RCD).
- It integrates the scale of planning concern from the regional through the community scale, on down to the individual lot and, if desired, its architectural elements.
- It integrates the design process across professional disciplines.
- It integrates methods of environmental protection, open space conservation and water quality control.
- It integrates subdivision and public works standards.
- It provides a set of zoning categories common to new communities and to the infill of existing urbanized areas.
- It establishes parity of process for existing and new urban areas.
- It integrates protocols for the preparation and processing of plans.
- It encourages the efficiency of administrative approvals when appropriate, rather than decision by public hearing.
- It encourages specific outcomes through incentives, rather than through prohibitions.
- It specifies standards by range in order to minimize the need for variances.
- It generally increases the range of the options over those allowed by conventional zoning codes.

The City of Yukon Urban Gateway SmartCode was prepared by the Yukon Economic Development Authority, Butzer Gardner Architects and Center for Economic Development Law. The Urban Gateway SmartCode is based on the SmartCode V9.2 Template developed by Duany Plater-Zyberk & Company and distributed by the Center for Applied Transect Studies.



CENTER FOR ECONOMIC
DEVELOPMENT LAW

Butzer Gardner Architects

Outline of the SmartCode

		ARTICLE 3 & ARTICLE 4 COMMUNITY SCALE PLANS		ARTICLE 5 BUILDING SCALE PLANS	
		B. Community Unit	C. Transect Zones		Standards
Open Lands		None	T1	Natural Zone	Building Disposition Building Configuration Building Function Density Calculations Parking Standards Landscape Standards Signage Standards Supplementary Modules
			T2	Rural Zone	
New Development	CLD	Clustered Land Development	T2	Rural Zone	
			T3	Sub-Urban Zone	
			T4	General Urban Zone	
	TND	Traditional Neighborhood Development	T3	Sub-Urban Zone	
			T4	General Urban Zone	
			T5	Urban Center Zone	
RCD	Regional Center Development	T4	General Urban Zone		
		T5	Urban Center Zone		
		T6	Urban Core Zone		
Existing Development	TND INFILL	Traditional Neighborhood Development	T3	Sub-Urban Zone	
			T4	General Urban Zone	
			T5	Urban Center Zone	
	RCD INFILL	Regional Center Development	T4	General Urban Zone	
			T5	Urban Center Zone	
			T6	Urban Core Zone	
Other			CB	Civic Building	
			CS	Civic Space	
	SD	Special Districts	SD1	Special District 1	

INTRODUCTION

The Structure of the Urban Gateway SmartCode

Article 1 contains the general instructions pertaining to all other Articles.

Article 2 [Reserved]

Article 3 prescribes the requirements for New Communities, including the Transect Zones that make up each type.

Article 4 prescribes the Infill requirements for areas already urbanized.

Article 5 prescribes lot and building standards within each Transect Zone.

Article 6 contains diagrams and tables supporting the other Articles.

Article 7 contains terms and definitions supporting the other Articles.

The SmartCode is a unified planning ordinance that applies to three scales of land use. The three patterns are in a nesting relationship.

A. Regional Sector - not used

B. Community Units contain designated ratios of Transect Zones (Articles 3 and 4).

C. Transect Zones contain the building elements appropriate to them (Articles 5 and 6).

A. Regional Scale - Not used

B. Community Scale:

The Regional Sectors each contain one or more of the three basic Community Unit types (CLD, TND, RCD).

- **CLD - Clustered Land Development** (Hamlet, settlement, cluster)
- **TND - Traditional Neighborhood Development** (Village, neighborhood)
- **RCD - Regional Center Development** (Town center, downtown)

C. Transect Zones:

The Transect, as a framework, identifies a range of habitats from the most natural to the most urban. Its continuum, when subdivided, lends itself to the creation of zoning categories. These categories include standards that encourage diversity similar to that of organically evolved settlements. The standards overlap reflecting the successional ecotones of natural and human communities. The Transect thereby integrates environmental and zoning methodologies, enabling environmentalists to assess the design of social habitats and urbanists to support the viability of natural ones.

- **T-1 Natural Zone** consists of lands approximating or reverting to a wilderness condition, including lands unsuitable for settlement due to topography, hydrology or vegetation.
- **T-2 Rural Zone** consists of sparsely settled lands in open or cultivated state. These include woodland, agricultural land, grassland, and irrigable desert. Typical buildings are farmhouses, agricultural buildings, cabins, and villas.
- **T-3 Sub-Urban Zone** consists of low density residential areas, adjacent to higher zones that contain some mixed use. Home occupations and outbuildings are allowed. Planting is naturalistic and setbacks are relatively deep.

TABLE 10. BUILDING FUNCTION

TABLE 10: Building Function. This table categorizes Building Functions within Transect Zones. Parking requirements are correlated to functional intensity. For Specific Function and Use permitted By Right or by Warrant, see Table 12.

	T2 T3	T4	T5 T6
a. RESIDENTIAL	Restricted Residential: The number of dwellings on each Lot is restricted to one within a Principal Building and one within an Accessory Building, with 1.0 parking places for each. Both dwellings shall be under single ownership. The habitable area of the Accessory Unit shall not exceed 440 sf, excluding the parking area.	Limited Residential: The number of dwellings on each Lot is limited by the requirement of 1.0 parking places for each dwelling. (See Table 11A and 11B).	Open Residential: The number of dwellings on each Lot is limited by the Base Residential Density specified by Table 14b
b. LODGING	Restricted Lodging: The number of bedrooms available on each Lot for lodging is limited by the requirement of .75 assigned parking place for each bedroom, up to five, in addition to the parking requirement for the dwelling. The Lodging must be owner occupied. Food service may be provided in the a.m. The maximum length of stay shall not exceed ten days.	Limited Lodging: The number of bedrooms available on each Lot for lodging is limited by the requirement of 1.0 assigned parking places for each bedroom, up to twelve, in addition to the parking requirement for the dwelling. The Lodging must be owner occupied. Food service may be provided in the a.m. The maximum length of stay shall not exceed ten days. (See Table 11A and 11B).	Open Lodging: The number of bedrooms available on each Lot for lodging is limited by the Base Residential Density specified by Table 14b and Lodging exchange rate specified in section 3.8
c. OFFICE	Restricted Office: The building area available for office use on each Lot is restricted to the first Story of the Principal or the Accessory Building and by the requirement of 2.0 assigned parking places per 1000 square feet of net office space in addition to the parking requirement for each dwelling. (See Table 11A and 11B).	Limited Office: The building area available for office use on each Lot is limited to the first Story of the principal building and/or to the Accessory building, and by the requirement of 2.0 assigned parking places per 1000 square feet of net office space in addition to the parking requirement for each dwelling. (See Table 11A and 11B).	Open Office: The building area available for office use on each Lot is limited by the Base Residential Density specified by Table 14b and Office exchange rate specified in section 3.8
d. RETAIL	Restricted Retail: The building area available for Retail use is restricted to one Block corner location at the first Story for each 100 dwelling units and by the requirement of 3.0 assigned parking places per 1000 square feet of net Retail space in addition to the parking requirement of each dwelling. The specific use shall be further limited to neighborhood store, or food service seating no more than 30.	Limited Retail: The building area available for Retail use is limited to the first Story of buildings at corner locations, and by the requirement of 3.0 assigned parking places per 1000 square feet of net Retail space in addition to the parking requirement of each dwelling. (See Table 11A and 11B).	Open Retail: The building area available for Retail use on each Lot is limited by the Base Residential Density specified by Table 14b and Retail exchange rate specified in section 3.8
e. CIVIC	See Table 12	See Table 12	See Table 12
f. OTHER	See Table 12	See Table 12	See Table 12

TABLE 11A. PARKING MAXIMUMS

The amount of off-street parking allowed for any hotel, office, retail, or residential building shall be limited to the sum of that building's **Gross Reserved Parking Maximum (GPM)** and **Shared Parking Bonus**. Structured parking and on-street parking shall not be counted against the maximum allowed parking.

"**GPM** is the sum of the building's **Base Reserved Parking Maximum (BPM)**, as determined using Table 11A, and the building's **Parking Environment Bonus (PEB)**. To determine the building's **PEB**, multiply the building's **BPM** by the sum of all applicable **PEB** factors, as determined using Table 11B.1. The amount of parking reserved or dedicated to a single building may not exceed the building's **GPM**."

"**Shared Parking Bonus** is the product of the building's **BPM** and the applicable **Shared Parking Bonus Factor**, as determined using Table 11B.2. **Shared Parking** must serve two or more establishments, and both functions used to calculate the **Shared Parking Bonus Factor** must contribute at least 30% of the allowed parking in the shared lot."

TABLE 11A

1. Parking Minimums			2. Base Reserved Parking Maximums (BPM)								
	T2	T3	T4	T5	T6	SD					
RESIDENTIAL	1.0 / dwelling		No parking min.				RESIDENTIAL	No parking max	1.5 / dwelling	1 / dwelling	2 / dwelling
LODGING	0.75 / bedroom		No parking min.				LODGING	1.0 / bedroom	1.0 / bedroom	1.0 / bedroom	1.5 / bedroom
OFFICE	2.0 / 1000 sq. ft.		No parking min.				OFFICE	3.0 / 1000 sq. ft.	3.0 / 1000 sq. ft.	2.0 / 1000 sq. ft.	3.0 / 1000 sq. ft.
RETAIL	3.0 / 1000 sq. ft.		No parking min.				RETAIL	4.0 / 1000 sq. ft.	3.0 / 1000 sq. ft.	2.0 / 1000 sq. ft.	3.5 / 1000 sq. ft.
CIVIC	To be determined by Warrant						CIVIC	To be determined by Warrant			
OTHER	To be determined by Warrant						OTHER	To be determined by Warrant			

TABLE 11B. PARKING ENVIRONMENTAL REQUIREMENTS AND BONUSES

Table 11B

1. Parking Environment Requirements and Bonuses

	Parking Environment Requirements	Tree Bonus 0.2 parking bonus factor	Bike Bonus 0.1 parking bonus factor	Drainage Bonus 0.2 parking bonus factor
0-9 Parking spaces	trees not required	1 tree per 8 spaces*	1 bike rack per 8 spaces	> 40% of spaces permeable paving**
10-39 parking spaces	1 tree per 8 spaces*	1 tree per 4 spaces*	1 bike rack per 10 spaces	> 40% of spaces permeable paving**
40+ parking spaces	1 tree per 6 spaces*	1 tree per 4 spaces*	1 bike rack per 12 spaces	> 40% of spaces permeable paving**

* Trees species must comply with table 5B, and shall be evenly distributed throughout parking lot.

** Permeable paving may be Dry-Laid Pavers, Stabilized Decomposed Granite, or Grasscrete, other materials by warrant only

2. Shared Parking Bonus Factor

Function	with		Function
RESIDENTIAL			RESIDENTIAL
LODGING			LODGING
OFFICE	0.2	0.2	OFFICE
RETAIL	0.3	0.3	RETAIL
	0.6	0.2	
	0.5	1	
	0.6	0.2	
	0.4	0.4	
	0.2		

TABLE 12. SPECIFIC FUNCTION & USE

TABLE 12: Specific Function & Use. This table expands the categories of Table 10 to delegate specific Functions and uses within Transect Zones.

a. RESIDENTIAL	T1	T2	T3	T4	T5	T6	SD1
Mixed Use Block					■	■	■
Flex Building				■	■	■	■
Apartment Building				■	■	■	■
Live/Work Unit			■	■	■	■	■
Row House				■	■		■
Duplex House				■	■		
Courtyard House				■	■		
Sideyard House			■	■	■		
Cottage			■	■			
House		■	■	■			
Villa		■					
Accessory Unit		■	■	■	■		

b. LODGING	T1	T2	T3	T4	T5	T6	SD1
Hotel (no room limit)					■	■	■
Inn (up to 12 rooms)		□		■	■	■	■
Bed & Breakfast (up to 5 rooms)		□	■	■	■	■	■
S.R.O. hostel			□	□	□	□	□
School Dormitory				■	■	■	■

c. OFFICE	T1	T2	T3	T4	T5	T6	SD1
Office Building				■	■	■	□
Live-Work Unit			■	■	■	■	□

d. RETAIL	T1	T2	T3	T4	T5	T6	SD1
Open-Market Building		■	■	■	■	■	■
Retail Building				■	■	■	■
Display Gallery				■	■		□
Restaurant				■	■	■	■
Kiosk				■	■	■	□
Push Cart					□	□	□
Liquor Selling Establishment					□	□	□
Vapor Shop						□	□
Adult Entertainment							

e. CIVIC	T1	T2	T3	T4	T5	T6	SD1
Bus Shelter			■	■	■	■	■
Convention Center						□	■
Conference Center					□	■	■
Exhibition Center						□	■
Fountain or Public Art		■	■	■	■	■	■
Library				■	■	■	■
Live Theater				■	■	■	■
Movie Theater				■	■	■	■
Museum					□	■	■
Outdoor Auditorium		□	■	■	■	■	■
Parking Structure				■	■	■	■
Passenger Terminal					□	□	■
Playground		■	■	■	■	■	■
Sports Stadium						□	■
Surface Parking Lot				□	□	□	■
Religious Assembly		■	■	■	■	■	■

f. OTHER: AGRICULTURE	T1	T2	T3	T4	T5	T6	SD1
Grain Storage	■	■					□
Livestock Pen	□	□					□
Greenhouse	■	■	□				□
Stable	■	■	□				□
kennel	■	■	□	□	□	□	□

g. OTHER: AUTOMOTIVE	T1	T2	T3	T4	T5	T6	SD1
Gasoline		□			□	□	■
Automobile Service					□	□	■
Truck Maintenance							■
Drive -Through Facility					□	□	■
Rest Stop	■	■					□
Roadside Stand	■	■					□
Billboard						□	□
Shopping Center							□
Shopping Mall							□

h. OTHER: CIVIL SUPPORT	T1	T2	T3	T4	T5	T6	SD1
Fire Station			■	■	■	■	■
Police Station				■	■	■	■
Cemetery		■	□	□			■
Funeral Home				■	■	■	■
Hospital					□	□	■
Medical Clinic				□	■	■	■

i. OTHER: EDUCATION	T1	T2	T3	T4	T5	T6	SD1
College					□	□	■
High School				□	□	□	■
Trade School					□	□	■
Elementary School			□	■	■	■	■
Other- Childcare Center		■	■	■	■	■	□

j. OTHER: INDUSTRIAL	T1	T2	T3	T4	T5	T6	SD1
Heavy Industrial Facility							■
Light Industrial Facility				□	□	□	■
Truck Depot							■
Laboratory Facility						□	■
Water Supply Facility							■
Sewer and Waste Facility							■
Electric Substation	□	□	□	□	□	□	■
Wireless Transmitter	□	□					■
Cremation Facility							■
Warehouse						□	■
Produce Storage							■
Mini-Storage							■

■ BY RIGHT
□ BY WARRANT

SMARTCODE SUMMARY **Table 14**



T1 NATURAL ZONE **T2 RURAL ZONE** **T3 SUB-URBAN ZONE** **T4 GENERAL URBAN ZONE** **T5 URBAN CENTER ZONE** **T6 URBAN CORE ZONE** **SD SPECIAL DISTRICT**

a. ALLOCATION OF ZONES per Pedestrian Shed (applicable to Article 3 only)							(see Table 16)
CLD requires	no minimum	50% min	10 - 30%	20 - 40%	not permitted	not permitted	
TND requires	no minimum	no minimum	10 - 30%	30 - 60 %	10 - 30%	not permitted	
RCD requires	no minimum	no minimum	not permitted	10 - 30%	40 - 80%	10 - 30 %	0%-10%
b. BASE RESIDENTIAL DENSITY (see Section 3.8)							
By Right	not applicable	1 unit / 20 ac	8 units / ac.	16 units / ac.	24 units / ac.	48 units / ac.	
Other Functions	by Variance only	by Variance only	10 - 20% recommended	20 - 30% recommended	30 - 70% recommended	40 - 80% recommended	
c. BLOCK SIZE							
Block Perimeter	no maximum	no maximum	2200 ft. max	1800 ft. max	1600 ft. max*	1600 ft. max *	
							* 2200 ft max with parking structure
d. THOROUGHFARES (see Table 4C)							
BV	not permitted	not permitted	by Warrant	by Warrant	by Warrant	by Warrant	
AV	not permitted	not permitted	permitted	permitted	permitted	permitted	
CS	not permitted	not permitted	not permitted	not permitted	permitted	permitted	
DR	not permitted	not permitted	permitted	permitted	permitted	permitted	
ST	not permitted	not permitted	permitted	permitted	permitted	not permitted	
RD	permitted	permitted	permitted	not permitted	not permitted	not permitted	
Rear Lane	permitted	permitted	permitted	permitted	not permitted	not permitted	
Rear Alley	not permitted	not permitted	permitted	required	required	required	
Path	permitted	permitted	permitted	permitted	not permitted	not permitted	
Passage	not permitted	not permitted	permitted	permitted	permitted	permitted	
Bicycle Trail	permitted	permitted	permitted	not permitted	not permitted	not permitted	
Bicycle Lane	permitted	permitted	permitted	permitted	not permitted	not permitted	
Bicycle Route	permitted	permitted	permitted	permitted	permitted	permitted	
							* permitted with Open Spaces
e. CIVIC SPACES (see Table 13)							
Park	permitted	permitted	permitted	by Warrant	by Warrant	by Warrant	
Green	not permitted	not permitted	permitted	permitted	permitted	not permitted	
Square	not permitted	not permitted	not permitted	permitted	permitted	permitted	
Plaza	not permitted	not permitted	not permitted	not permitted	permitted	permitted	
Playground	permitted	permitted	permitted	permitted	permitted	permitted	
f. LOT OCCUPATION							
Lot Width	not applicable	by Warrant	50 ft. min 100 ft. max	18 ft. min 100 ft. max	18 ft. min 180 ft. max	18 ft. min 700 ft. max	
Lot Coverage	not applicable	by Warrant	60% max	70% max	80% max	90% max	
g. SETBACKS - PRINCIPAL BUILDING (see Table 15)							
(g.1) Front Setback (Principal)	not applicable	48 ft. min	24 ft. min 50 ft. max	6 ft. min 18 ft. max	0 ft. min 8 ft. max	0 ft. min 8 ft. max	
(g.2) Front Setback (Secondary)	not applicable	48 ft. min	12 ft. min	6 ft. min 18 ft. max	0 ft. min 8 ft. max	0 ft. min 8 ft. max	
(g.3) Side Setback	not applicable	96 ft. min	6 ft. min	0 ft. min	0 ft. min 24 ft. max	0 ft. min 24 ft. max	
(g.4) Rear Setback	not applicable	96 ft. min	12 ft. min	3 ft. min	3 ft. min	0 ft. min	
Frontage Buildout	not applicable	not applicable	40% min	60% min	80% min	80% min	
h. SETBACKS - OUTBUILDING (see Table 15)							
(h.1) Front Setback	not applicable	20 ft. min + bldg setback	20 ft. min + bldg setback	20 ft. min + bldg setback	40 ft. max from rear prop	not applicable	
(h.2) Side Setback	not applicable	3 ft. or 6 ft.	3 ft. or 6 ft.	0 ft. min or 3 ft.	0 ft. min	not applicable	
(h.3) Rear Setback	not applicable	3 ft. min	3 ft. min	3 ft.	3 ft. max	not applicable	
i. BUILDING DISPOSITION (see Table 9)							
Edgeward	permitted	permitted	permitted	permitted	not permitted	not permitted	
Sideward	not permitted	not permitted	not permitted	permitted	permitted	not permitted	
Rearward	not permitted	not permitted	not permitted	permitted	permitted	permitted	
Courtyard	not permitted	not permitted	not permitted	not permitted	permitted	permitted	
j. PRIVATE FRONTAGES (see Table 7)							
Common Yard	not applicable	permitted	permitted	not permitted	not permitted	not permitted	
Porch & Fence	not applicable	not permitted	permitted	permitted	not permitted	not permitted	
Terrace or Dooryard	not applicable	not permitted	not permitted	permitted	permitted	not permitted	
Forecourt	not applicable	not permitted	not permitted	permitted	permitted	permitted	
Stoop	not applicable	not permitted	not permitted	permitted	permitted	permitted	
Shopfront & Awning	not applicable	not permitted	not permitted	permitted	permitted	permitted	
Gallery	not applicable	not permitted	not permitted	permitted	permitted	permitted	
Arcade	not applicable	not permitted	not permitted	not permitted	permitted	permitted	
k. BUILDING CONFIGURATION (see Table 8)							
Principal Building	not applicable	2 Stories max	2 Stories max	3 Stories max	5 Stories max, 20 ft min	8 Stories max, 2 min	
Outbuilding	not applicable	2 Stories max	2 Stories max	2 Stories max	2 Stories max	not applicable	
l. BUILDING FUNCTION (see Table 10 & Table 12)							
Residential	not applicable	restricted use	restricted use	limited use	open use	open use	
Lodging	not applicable	restricted use	restricted use	limited use	open use	open use	
Office	not applicable	restricted use	restricted use	limited use	open use	open use	
Retail	not applicable	restricted use	restricted use	limited use	open use	open use	

DISPOSITION

CONFIGURATION

FUNCTION

**Yukon City Council Minutes
December 1, 2015**

The Yukon City Council met in regular session December 1, 2015 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Father Rex Arnold, St. John Catholic Church. The flag salute was given in unison.

ROLL CALL: (Present) John Alberts, Mayor
 Richard Russell, Vice Mayor
 Michael McEachern, Council Member
 Earline Smaistrla, Council Member
 Donna Yanda, Council Member

OTHERS PRESENT:

Grayson Bottom, City Manager	Doug Shivers, City Clerk
Mike Segler, City Attorney	Robbie Williams, City Engineer
Tammy DeSpain, Assist. City Manager	Mitch Hort, Development Services Dir.
Larry Mitchell, YEDA Director	Bill Stover, Sanitation Director
Jenna Roberson, PIO	John Corn, Police Chief
Gary Cooper, IT Director	Jl Johnson, Treasurer
Philip Merry, 2 nd Deputy Treasurer	Sara Schieman, Librarian
Arnold Adams, Public Works Director	Dana Deckard, Executive Admin. Assist.
Jeff Deckard, Parks Superintendent	Lori Adams, Emergency Management
Cody Sutherland, Utility Billing	

Presentations and Proclamations

There were no Presentations or Proclamations.

Visitors

Rick Cacini, 1140 Landmark, stated the Veteran's Museum has received many donations and we have been able to give back to Veterans. Thanks!

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

A) The minutes of the regular meeting of November 17, 2015

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of November 17, 2015, was made by Trustee Russell and seconded by Trustee McEachern.

The vote:

AYES: Russell, Alberts, Yanda, McEachern, Smaistrla

NAYS: None

VOTE: 5-0

MOTION CARRIED

2A. Present, Discuss, and Consider accepting the Fiscal Year 2014-2015 Yukon Municipal Authority/City of Yukon Audited Financial Report, as prepared by FSW&B Certified Public Accountants – PLLC

The motion to accept the Fiscal Year 2014-2015 Yukon Municipal Authority/City of Yukon Audited Financial Report, as prepared by FSW&B Certified Public Accountants – PLLC, was made by was made by Trustee Yanda and seconded by Trustee McEachern.

Daryl White stated the audit opinion is unqualified. No reportable conditions or compliance findings. All of this is a good thing. Purpose of audit should always be to comply more than the minimum with the law. Improvement continues from year to year and staff always cooperates. Not all reports are as well as Yukon's. System overall is timely, correct and absorbs new changes. Payroll is reviewed yearly, but more detailed every three years. We've had no issues. Revenue is up 3%, Sales Tax stronger. Good budgetary controls. Bottom line basically looks worse than it is. Cost of financial restructuring hit this year, but it will be a benefit for many years. GASB 68 is pure timing and is not an issue. Costs are higher on the YMA side due to aging infrastructure. Should be a surplus soon, there were many one-time expenditures. City Council and citizens should be proud. City Manager and City Treasurer's perspectives complement each other. Last year, City needed a grant administrator and it was implemented in-house. It will work nicely moving forward. Next year, we will need single audit due to Corps of Engineer Funds.

Trustee McEachern asked if it was positive overall. Mr. White stated yes we have improved every year with bigger strides. Trustee McEachern asked about the \$13 million. Mr. White stated we have to receive certain things, which reduces net worth on paper. Liability was already on books and will go away next year. Trustee McEachern questioned pensions. Mr. White stated right at 100% funding on funds we can control. Fire Fighters fund is under-funded; question is what liability is the City's. It is really the State that is underfunded.

The vote:

AYES: Alberts, McEachern, Smaistrila, Yanda, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of November 17, 2015**
- B) Payment of material claims in the amount of \$578,248.12**
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- D) Setting the date for the next regular Council meeting for December 15, 2015, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket, consisting of the approval of the minutes of the regular meeting of November 17, 2015; Payment of material claims in the amount of \$578,248.12; Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; and

Setting the date for the next regular Council meeting for December 15, 2015, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member McEachern and seconded by Council Member Smaistrla.

The vote:

AYES: Smaistrla, Yanda, Alberts, Russell, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

2. Reports of Boards, Commissions and City Officials – Library Board – Jeanne Riggs, Vice Chairman

Ms. Riggs introduced the Library Board members and gave updates on library projects. Recently the library requested funds from Canadian County and have received them. Additionally, Universal class has been added to the Library and they now have self-checkout. Ms. Riggs finished by giving library operations statistics. She thanked everyone for their support. Mayor Alberts thanked them for their work.

3. Present, Discuss, and Consider accepting the Fiscal Year 2014-2015 Yukon Municipal Authority/City of Yukon Audited Financial Report, as prepared by FSW&B Certified Public Accountants - PLLC

The motion to accept the Fiscal Year 2014-2015 Yukon Municipal Authority/City of Yukon Audited Financial Report, as prepared by FSW&B Certified Public Accountants-PLLC, was made by Council Member McEachern and seconded by Council Member Russell.

The vote:

AYES: Alberts, Yanda, Russell, McEachern, Smaistrla

NAYS: None

VOTE: 5-0

MOTION CARRIED

4. Consider approving changing the speed limit from 45 mph to 40 mph, for ½ mile going west at Cornwell/10th St., as recommended by the Traffic and Transportation Commission

The motion to approve changing the speed limit from 45 mph to 40 mph, for ½ mile going west at Cornwell/10th St., as recommended by the Traffic and Transportation Commission, was made by Council Member Yanda and seconded by Council Member McEachern.

Council Member Smaistrla asked if they could make it lower. Mr. Williams stated recommendation was to lower to 35; Traffic Commission met and did not feel it warranted any lower. So, this is their recommendation. They understand there is development coming, but should wait until it is needed. Otherwise they felt the speed is fine. Mr. Williams then stated what the original recommendation Triad had made. Council Member Smaistrla doesn't believe this will help.

The vote:

AYES: McEachern, Alberts, Russell, Yanda

NAYS: Smaistrla

VOTE: 4-1

MOTION CARRIED

- 5. Consider approving the Agreement for Library Funding in the amount of \$22,702.14, between the City of Yukon and Canadian County Educational Facilities Authority, expiring June 30, 2016, as recommended by the Library Director**

The motion to approve the Agreement for Library Funding in the amount of \$22,702.14, between the City of Yukon and Canadian County Educational Facilities Authority, expiring June 30, 2016, as recommended by the Library Director, was made by Council Member Yanda and seconded by Council Member McEachern.

The vote:

AYES: Smaistrla, McEachern, Alberts, Yanda, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 6. Consider approving Ordinance No. 1331, an ordinance amending Ordinance No. 657, Appendix A of the Code of the City of Yukon, Oklahoma, by providing that the zoning designation for a part of the northwest quarter (NW/4) of section twenty-nine (29), township twelve (12) north, range five (5) west of the Indian Meridian, Canadian County, Oklahoma (1221 Garth Brooks), be changed from "C-4" (Planned Shopping Center District) to "C-3" (Restricted Commercial District); and Declaring an Emergency**

The motion to approve Ordinance No. 1331, an ordinance amending Ordinance No. 657, Appendix A of the Code of the City of Yukon, Oklahoma, by providing that the zoning designation for a part of the northwest quarter (NW/4) of section twenty-nine (29), township twelve (12) north, range five (5) west of the Indian Meridian, Canadian County, Oklahoma (1221 Garth Brooks), be changed from "C-4" (Planned Shopping Center District) to "C-3" (Restricted Commercial District); and Declaring an Emergency, was made by Council Member Russell and seconded by Council Member Smaistrla.

Council Member McEachern asked if it was approved by the Planning Commission. Mr. Bottom stated yes.

The vote:

AYES: Yanda, McEachern, Alberts, Russell, Smaistrla

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 6a. Consider approving the Emergency Clause of Ordinance No. 1331**

The motion to approve the Emergency Clause of Ordinance No. 1331, was made by Council Member Smaistrla and seconded by Council Member Yanda.

The vote:

AYES: Smaistrla, Russell, McEachern, Yanda, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 7. Consider approving the Preliminary Plat for LG Yukon, LLC/Martha Ann Schulte, for a tract of land lying in and being a part of the Northwest Quarter (NW/4) of Section Twenty-nine (29), Township Twelve (12) North, Range Five (5) West of the Indian Meridian, (1221 Garth Brooks), as recommended by the Planning Commission**

The motion to approve the Preliminary Plat for LG Yukon, LLC/Martha Ann Schulte, for a tract of land lying in and being a part of the Northwest Quarter (NW/4) of Section Twenty-nine (29), Township Twelve (12) North, Range Five (5) West of the Indian Meridian, (1221 Garth Brooks), as recommended by the Planning Commission, was made by Council Member Russell and seconded by Council Member McEachern.

The vote:

AYES: McEachern, Smaistrila, Russell, Yanda, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 8. Consider approving a proposed deviation from the PUD of LeeLas Plaza, a tract of land situate within a portion of the Southeast Quarter (SE/4) of Section Nineteen (19), Township Twelve North (T12N), Range Five West (R5W) of the Indian Meridian in the City of Yukon, Canadian County, Oklahoma, (LeeLas Plaza/1800 Garth Brooks), changing the requirement of the Pylon and General Signage at the shopping center and adjoining properties, as recommended by the Planning Commission**

The motion to approve a proposed deviation from the PUD of LeeLas Plaza, a tract of land situate within a portion of the Southeast Quarter (SE/4) of Section Nineteen (19), Township Twelve North (T12N), Range Five West (R5W) of the Indian Meridian in the City of Yukon, Canadian County, Oklahoma, (LeeLas Plaza/1800 Garth Brooks), changing the requirement of the Pylon and General Signage at the shopping center and adjoining properties, as recommended by the Planning Commission, was made by Council Member McEachern and seconded by Council Member Russell.

The vote:

AYES: Smaistrila, Russell, McEachern, Alberts, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 9. Consider approving a proposed deviation from the PUD, for the Commons LLC, a tract of land situated in the Southeast Quarter (SE/4) of Section Thirty (30), Township Twelve North (12N), Range Five West of the Indian Meridian (R5W.I.M.), Canadian County, Oklahoma, (NW Corner of Health Center Parkway and Professional Circle), to review the requirement for architectural design; such as dormers, shutters, additional parking spaces and exterior features and components to coincide with current trends for the entire development, as recommended by the Planning Commission**

The motion to approve a proposed deviation from the PUD, for the Commons LLC, a tract of land situated in the Southeast Quarter (SE/4) of Section Thirty (30), Township Twelve North (12N), Range Five West of the Indian Meridian (R5W.I.M.), Canadian County, Oklahoma, (NW Corner of Health Center Parkway and Professional Circle), to review the requirement for architectural design; such as dormers, shutters, additional parking spaces and exterior features and components to coincide with current trends for the entire development, as recommended by the Planning Commission, was made by Council Member McEachern and seconded by Council Member Yanda.

The vote:

AYES: Alberts, Smaistrila, Yanda, Russell, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

10. City Manager's Report – Information items only
A. Events Report

Mr. Bottom stated Community Coffee is at City Hall on December 4 at 8:00am. Mayor's Christmas party for kids is at the DRC on December 5 at 9:30am. The essay contest winners will be announced. Santa Calling will be at the Yukon Community Center on December 12 from 11am to 3pm. Sounds of the Season at the Fine Arts building will be December 17 at 7:30pm. Tickets are \$10 and can be purchased at any of the Parks and Recreation facilities or YNB.

11. Consider a motion to recess as Yukon City Council and convene into Executive Session, for discussing the employment of the City Manager, as provided for in 25 OS 2003, Section 307 (B) (1)

The motion to recess as Yukon City Council and convene into Executive Session, for discussing the employment of the City Manager, as provided for in 25 OS 2003, Section 307 (B) (1), was made by Council Member McEachern and seconded by Council Member Russell.

The vote:

AYES: McEachern, Alberts, Yanda, Russell, Smaistrla

NAYS: None

VOTE: 5-0

MOTION CARRIED

12. Consider a motion to adjourn from Executive Session and reconvene as Yukon City Council

The motion to adjourn from Executive Session and reconvene as Yukon City Council, was made by Council Member Smaistrla and seconded by Council Member Russell.

The vote:

AYES: Russell, Smaistrla, Alberts, Yanda, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

Mayor Alberts then read the minutes of the Executive Session, stating, "While in Executive Session, only the items on the agenda were discussed, no action was taken, and no votes were cast."

13. Consideration, discussion, and possible action regarding the City Manager's employment contract

The motion to postpone indefinitely the City Manager's employment contract, was made by Council Member McEachern and seconded by Council Member Russell.

Ken Smith, 113 E. Snowmass, asked for clarification of postponement. Is it to take no action on the contract? Mr. Segler stated yes, if motion passes. Mr. Smith stated he would love to see the contract remain. Our City has been vastly improved. Our audit report is great. Infrastructure is stronger and all salaries are above poverty. Bond refinancing has saved millions in finance charges. Equipment has been upgraded, technology upgraded and Police Department and Fire Fighters are better than ever. City Manager and City Council have put Yukon high in rankings. Any other action is a horrible mistake. City Council Members were elected to put the City first. Everyone has been complimentary of management, until the last two recent

contentious items. Mr. Smith is unsure why. Citizens have confidence Council Members are going to make the right decision.

The vote:

AYES: Smaistrla, Yanda, Alberts, McEachern, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

14. New Business – None

15. Council Discussion

Council Member Yanda commended Grayson Bottom, JI Johnson, and the entire staff on the audit. Thanks to Library Board. She appreciates citizens' understanding regarding storm.

Council Member Smaistrla thanked the City Employees for taking care of Yukon. Thanks to Fire Department for good work. We are proud.

Council Member Russell thanked Library Board and congratulations on audit report.

Council Member McEachern is proud of Library. He thanked the City for all their hard work during the storm. Pray for those who still are without power.

Mayor Alberts echoed sentiments for Library and City. Remember to shop Yukon.

16. Adjournment

John Alberts, Mayor

Doug Shivers, City Clerk



RECAP OF CLAIMS

FUND #			
01	General Fund Claims	\$	426,115.28
36	Sales Tax Claims		232,111.84
64	Special Revenue Fund		9,314.36
70	Water & Sewer Enterprise		247,190.74
71	Sanitation Enterprise		8,304.39
73	Storm Water Enterprise		2,305.58
74	Grant Fund		192.79
			<hr/>
		\$	925,534.98
			<hr/> <hr/>

The above foregoing claims have been passed and approved this 15th day of December 2015 by the Yukon City Council.

Doug Shivers, City Clerk

John Alberts, Mayor

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 101		LEGISLATIVE				
16-62878	01-00101	City of Yukon (BankOne)ADM	Catered Lunches	11/2015	DaylightD 11-20-15	15.59
16-64438	01-00101	City of Yukon (BankOne)ADM	Travel Expenses-NLC	11/2015	NLC ES 11-23-15	897.91
			Travel Expenses-NLC	11/2015	NLC DY 11-23-15	908.87
			Travel Expenses-NLC	11/2015	NLC JA 11-23-15	990.61
16-64441	01-00101	City of Yukon (BankOne)ADM	Memorial Flowers & Plants	12/2015	YukonFlower 124550	52.50
16-64723	01-00102	City of Yukon (BankOne)FIN	Copy Paper	11/2015	Staples 7146562755	137.97
			thermobind covers	11/2015	ThermoBind 16248	177.50
16-64838	01-05342	Canadian Cty Clerk	Filing Fees	11/2015	R434713	130.00
16-64912	01-05376	Canadian Cty Treasurer	Property Taxes Due	12/2015	2015 15132	1,223.00
			Property Taxes Due	12/2015	2015 15133	780.00
			Property Taxes Due	12/2015	2015 15135	86.00
16-64913	01-05386	Capitol Decisions	Prof Services - Dec '15	11/2015	8760	7,500.00
			expense retainer	11/2015	8762	500.00
16-64779	01-1	Earline Smaistrla		11/2015	11-23-15	42.36
16-64839	01-1	Yukon Project Graduation	Contribution	11/2015	Y 11-19-15	250.00
16-64918	01-13015	FSW&B CPA'S PLLC	Audit Services - FY15	11/2015	65913	26,950.00
16-64821	01-28670	The Lamar Companies	Advertising	11/2015	106553435	900.00
16-64919	01-31400	McAfee & Taft	Prof Srvc-11/22/15	12/2015	471047	1,476.96
16-64926	01-37464	Oklahoma Mid-Size Cities	15-16 Membership Dues	12/2015	2016-4	5,250.00
16-64442	01-37495	OK Toursim &	Advertising CIP	12/2015	1351-12705	62.23
16-64929	01-44300	RSMeacham CPAs & Advisors	Audit Prep and GASB 68	11/2015	11933	6,500.00
16-64931	01-50700	Triad Design Group	A/E Service thru 11-25-15	12/2015	9535	16,500.00
16-64932	01-50700	Triad Design Group	Frisco Water Tower A/E	12/2015	9540	5,175.00
16-64716	01-62200	Yukon Chamber of Commerce	Chamber Gala Sponsorship	11/2015	10550	2,000.00
16-64935	01-62200	Yukon Chamber of Commerce	'16 Membership Investment	11/2015	10245A	680.00
16-64936	01-62900	Yukon Review Inc.	Advertising	11/2015	11-11-15	18.30
			Advertising	11/2015	11-21-15	101.25
			Advertising	11/2015	11-21-15	32.50
			Advertising	11/2015	11-28-15	29.35
			Advertising	12/2015	12-05-15	23.95
DEPARTMENT TOTAL:						79,391.85
DEPARTMENT: 102		ADMINISTRATION				
16-64322	01-00101	City of Yukon (BankOne)ADM	ICSC Membership Renewal	11/2015	ICSC 11-20-15	50.00
16-64440	01-00101	City of Yukon (BankOne)ADM	Travel Expenses-NLC	11/2015	NLC GB/TD 11-23-15	1,995.55
16-64930	01-47660	Shred-it US JV LLC	Document Destruction	11/2015	9408347994	9.61
16-64784	01-70187	Grayson Bottom	Expense Reimbursement	11/2015	11-06-15	47.52
16-64780	01-70950	Tammy DeSpain	Travel Expenses TD	11/2015	11-04-15	70.62
DEPARTMENT TOTAL:						2,173.30

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 103						
INSURANCE						
16-64927	01-37468	OK Municipal Assurance	Worker's Comp 15-16 Q3	11/2015	Q3 15-16	214,414.75
16-64933	01-57600	Wesco, Inc.	Gen Liab Auto	12/2015	198873	55,273.00
			Property Policy	12/2015	198872	30,642.00
16-64809	01-63050	Yukon Trophy & Awards, Inc.	Damaged Logo	11/2015	1115341	40.00
DEPARTMENT TOTAL:						300,369.75
DEPARTMENT: 104						
FINANCE						
16-64723	01-00102	City of Yukon (BankOne)FIN	Office Supplies	11/2015	Staples 7146562755	51.77
16-64930	01-47660	Shred-it US JV LLC	Document Destruction	11/2015	9408347994	4.80
DEPARTMENT TOTAL:						56.57
DEPARTMENT: 105						
CITY CLERK						
			Document Destruction	11/2015	9408347994	4.80
DEPARTMENT TOTAL:						4.80
DEPARTMENT: 106						
FIRE DEPARTMENT						
16-64397	01-00105	City of Yukon (BankOne)FD	Tshirts	11/2015	S&STextiles 41516	120.00
16-64679	01-30600	Lowe's Companies, Inc.	christmas lights	11/2015	10458	196.41
16-64371	01-91308	Myder Fire Support, LLC	annual Pump/Ladder testin	10/2015	10-13-15	3,111.25
DEPARTMENT TOTAL:						3,427.66
DEPARTMENT: 107						
POLICE DEPARTMENT						
16-64137	01-00111	City of Yukon (BankOne)PD	office supplies	11/2015	Staples 7145604144	92.87
			office supplies	11/2015	Staples 7145809493	99.06
			office supplies	11/2015	Staples 7145915464	96.99
16-64310	01-00111	City of Yukon (BankOne)PD	Chair glides	10/2015	AllGlides 10-21-15	126.00
			credit for wrong glides	10/2015	PayPay 10-21-15	111.00-
			Chair glides	11/2015	AllGlides 11-12-15	131.00
16-64379	01-00111	City of Yukon (BankOne)PD	Corn membership dues	10/2015	OACP 10-27-15	75.00
16-64485	01-00111	City of Yukon (BankOne)PD	air filters	11/2015	Locke 27304336-00	147.22
16-64604	01-00111	City of Yukon (BankOne)PD	alarm postcards	11/2015	Staples 7146017796	235.90
16-64635	01-00111	City of Yukon (BankOne)PD	jail keys	11/2015	RRBrink 0061453	156.00
16-64702	01-00111	City of Yukon (BankOne)PD	lt. bars	10/2015	SpecialOps 240551	13.98
16-64703	01-00111	City of Yukon (BankOne)PD	return shipping	10/2015	Staples 61120	14.69
16-64705	01-00111	City of Yukon (BankOne)PD	lunch for Christmas crew	11/2015	LittleCae 11-17-15	16.02
16-64720	01-00111	City of Yukon (BankOne)PD	flash drives	11/2015	Staples 63581	119.97
16-64740	01-00111	City of Yukon (BankOne)PD	office supplies/paper	9/2015	Staples 7142451402	98.98
			office supplies/paper	9/2015	Staples 7143062037	77.91
			office supplies/paper	9/2015	Staples 7143744698	389.90
			office supplies/paper	10/2015	Staples 7144320596	92.52
16-64569	01-06080	Charm-Tex, Inc.	latex gloves	11/2015	0111595-IN	159.70
16-63381	01-48410	Special Ops Uniforms, Inc	Fairchild pants	10/2015	239731	169.04
16-62776	01-48845	Stitch Design	Kovarik special event	11/2015	28189	65.00
16-64704	01-57625	Thomason Reuters-West	statute updates	11/2015	832894784	143.52

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 107 POLICE DEPARTMENT						
16-62865	01-90700	GT Distributors, Inc	Duty/training ammo	12/2015	0555292	479.85
16-64719	01-90700	GT Distributors, Inc	flashlights	11/2015	0554813	405.00
16-64572	01-91103	K & M Shillingford	Hot water repair	11/2015	88398	1,659.00
DEPARTMENT TOTAL:						4,954.12
DEPARTMENT: 108 STREET DEPARTMENT						
16-64307	01-00180	City of Yukon (BankOne)PW	LED bulbs	11/2015	LumiaLED 1510001	384.00
16-64714	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	11/2015	Clean 50740722	65.95
16-64795	01-00180	City of Yukon (BankOne)PW	boots for dawson	11/2015	RedWing 11-19-15	150.00
DEPARTMENT TOTAL:						599.95
DEPARTMENT: 109 MUNICIPAL COURT						
16-64688	01-00106	City of Yukon (BankOne)CRT	Office Supplies	11/2015	Staples 11-17-15	74.72
16-64689	01-00106	City of Yukon (BankOne)CRT	Postage Stamps	11/2015	USPS 525	245.00
16-64934	01-58115	Wheatley Segler Osby & MillMun	Prosecution- Nov '15	12/2015	16335	1,461.50
16-64238	01-76505	Mandy Zahorodny	Mileage to Norman	11/2015	11-06-15	44.85
DEPARTMENT TOTAL:						1,826.07
DEPARTMENT: 110 EMERGENCY MANAGEMENT						
16-64687	01-00125	City of Yukon (BankOne)EM	Office Supplies	11/2015	Walmart 04244	17.30
			Drinks /food	11/2015	PizzaHut 11-18-15	102.92
			Drinks /food	11/2015	Walmart 04244	22.82
16-64802	01-00125	City of Yukon (BankOne)EM	Lodging-Ham Training	11/2015	Apache 225	124.26
16-64818	01-00125	City of Yukon (BankOne)EM	Turnpike Pass	11/2015	PikePass 11-23-15	40.00
DEPARTMENT TOTAL:						307.30
DEPARTMENT: 111 TECHNOLOGY						
16-64598	01-00123	City of Yukon (BankOne)TEC	Roof Mount	11/2015	Amazon 11-09-15	151.99
16-64724	01-00123	City of Yukon (BankOne)TEC	Office Supplies	11/2015	Amazon 11-20-15	28.94
			Office Supplies	11/2015	Amazon 11-20-15	13.97
16-64726	01-00123	City of Yukon (BankOne)TEC	Mob Phone Srvc-OC'15	11/2015	Verizon 9755178099	5,641.12
16-64728	01-00123	City of Yukon (BankOne)TEC	Investigatons Phone srvc	11/2015	Verizon 9755178104	56.74
16-64731	01-00123	City of Yukon (BankOne)TEC	ConnectCard OC'15	11/2015	Sprint 11-12-15	75.00
16-64734	01-00123	City of Yukon (BankOne)TEC	Office Supplies	11/2015	Staples 66509	59.98
16-64796	01-00123	City of Yukon (BankOne)TEC	Internet/Cable Srvc	11/2015	Cox 11-17-15	2,472.26
16-64797	01-00123	City of Yukon (BankOne)TEC	iPad ServiceOC'15	11/2015	Verizon 9755178103	314.64
16-64798	01-00123	City of Yukon (BankOne)TEC	iPad ServiceOC'15	11/2015	Verizon 9755178102	384.78
16-64831	01-00123	City of Yukon (BankOne)TEC	Plexar Service-NV'15	11/2015	ATT 11-21-15	609.94
16-64832	01-00123	City of Yukon (BankOne)TEC	Sunon Square Fan	12/2015	PCHub 227878	22.73
16-64829	01-06710	Coast To Coast Computer	ProHP Toner	11/2015	1412328	276.00
16-64799	01-30600	Lowe's Companies, Inc.	Cinderblocks	11/2015	02957	9.36
16-64877	01-41440	ProStar Service-Oklahoma	Coffee Service	12/2015	149212	14.95
16-64830	01-48885	Superior Office Systems	Copier Rental Charge	12/2015	10034	1,099.00
			Per Page Copy Charge	12/2015	10034	407.07

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 111		TECHNOLOGY				
			Copier Rental Charge	12/2015	10033	1,541.00
			Copier Rental Charge	12/2015	10033	1,316.84
16-64833	01-49580	Techsico Enterprise Solutio	Motion Detector	9/2015	TES-159-369	267.10
16-64834	01-49580	Techsico Enterprise Solutio	Monition DTR replacement	10/2015	TES-1510-79	115.00
16-64835	01-72890	Rhonda Massey	Mileage Reimbursement	12/2015	November '15	36.23
DEPARTMENT TOTAL:						14,914.64
DEPARTMENT: 112		DEVELOPMENT SERVICES				
16-64836	01-12035	Express Employment Service	PT Dev Service Clerk	11/2015	16591616-4	477.95
DEPARTMENT TOTAL:						477.95
DEPARTMENT: 113		LIBRARY				
16-64318	01-00108	City of Yukon (BankOne)LIB	Postage for ILL	11/2015	USPS 46	41.74
16-64540	01-00108	City of Yukon (BankOne)LIB		11/2015	HolidayInn 233	93.45
				11/2015	WestPlain 11-19-15	9.00
16-64791	01-00108	City of Yukon (BankOne)LIB	Printing Library Cards	11/2015	UnitedPrintin 3912	173.15
16-64840	01-00108	City of Yukon (BankOne)LIB	Building repair supplies	12/2015	Locke 27373782-00	23.50
16-63014	01-47660	Shred-it US JV LLC	Shredding Services	11/2015	9408347940	9.51
16-64316	01-70945	Shawna Deeds	Mileage to Norman Central	9/2015	9-24-15	38.76
			Mileage to Norman Central	10/2015	10-27-15	38.76
			Mileage to Norman Central	11/2015	11-19-15	38.76
16-64534	01-74800	Sara Schieman	November Mileage	12/2015	12-08-15	117.30
16-64900	01-91508	Oklahoma Museum Network	Children's STEM Program	12/2015	O-0120915MF	200.00
DEPARTMENT TOTAL:						783.93
DEPARTMENT: 114		PROPERTY MAINTENANCE				
16-62832	01-00180	City of Yukon (BankOne)PW	HVAC repairs	11/2015	Locke 27316796-00	9.53
16-64355	01-00180	City of Yukon (BankOne)PW	paper towels	11/2015	CPI 4442695-0	704.44
			credit	11/2015	CPI 11-13-15	54.44-
16-64714	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	11/2015	Clean 50740722	29.64
16-64920	01-37200	OK Gas & Electric	Service 301 W Main	11/2015	11/23/15 301WMain	31.66
16-64921	01-37200	OK Gas & Electric	Service 1325 E Main	11/2015	11/24/15 1325EMain	29.58
16-64922	01-37200	OK Gas & Electric	Service 501 Ash	11/2015	11/23/15 501 Ash	67.52
16-64923	01-37600	OK Natural Gas Co	Service 951 Industrial	12/2015	12/07/15 951Indust	130.04
16-64924	01-37600	OK Natural Gas Co	Service 100 S Ranchwood	12/2015	12-7-15 100S Ranch	437.63
			Service 100 S Ranchwood	12/2015	12-7-15 4900WagWay	70.27
			Service 100 S Ranchwood	12/2015	12-7-15 1000EMain	695.06
			Service 100 S Ranchwood	12/2015	12-4-15 10S5thSt	66.09
			Service 100 S Ranchwood	12/2015	12-4-15 334 Elm Av	199.44
16-64925	01-37600	OK Natural Gas Co	Service-Combined Billing	12/2015	12-01-15	1,334.51
DEPARTMENT TOTAL:						3,750.97

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 115		HUMAN RESOURCES				
16-64628	01-00117	City of Yukon (BankOne)HR	Coffee Supplies-AcSh	11/2015	DollarTree 11-6-15	15.00
			Donuts-ActShooterCla	11/2015	Daylight 11-09-15	39.00
			Lunch-ActShooterClas	11/2015	Carlitos 11-09-15	37.49
16-64837	01-00117	City of Yukon (BankOne)HR	Christmas Bonus Envelopes	12/2015	Staples 69353	72.90
16-64873	01-05360	Canadian Cty Health Dept	Hep B Shots	11/2015	11-02-15	35.00
16-64930	01-47660	Shred-it US JV LLC	Document Destruction	11/2015	9408347994	9.61
DEPARTMENT TOTAL:						209.00
DEPARTMENT: 116		PARK ADMINISTRATION				
16-63831	01-00110	City of Yukon (BankOne)REC	Chill you cheeks supplies	11/2015	HobLob 11-18-15	29.30
			Chill you cheeks supplies	11/2015	Ace 876341	66.33
16-63833	01-00110	City of Yukon (BankOne)REC	Chill your Cheeks awards	11/2015	CrownAwa 32585884	481.43
16-63871	01-00110	City of Yukon (BankOne)REC	paper for centers	12/2015	Staples 23213	231.98
16-63872	01-00110	City of Yukon (BankOne)REC	office supplies	12/2015	Staples 23212	94.34
			office supplies	12/2015	Staples 69554	162.34
16-64194	01-00110	City of Yukon (BankOne)REC	Pumpkin Muffin craft Fair	9/2015	Ace 876112	31.86
			Pumpkin Muffin craft Fair	11/2015	Daylight 418207	32.50
			Pumpkin Muffin craft Fair	11/2015	Crest 11-04-15	229.40
16-64289	01-00110	City of Yukon (BankOne)REC	popcorn repair	11/2015	Showtime 124801	29.90
16-64410	01-00110	City of Yukon (BankOne)REC	Bounce/Table Patriot Proj	11/2015	ExInflata 11-03-15	415.00
16-64423	01-00110	City of Yukon (BankOne)REC	Kris Kringle carvinval	11/2015	Uline 72345713	82.06
			Kris Kringle carvinval	11/2015	McDonalds 11-20-15	60.00
			Kris Kringle carvinval	11/2015	GetSmart 856363A	182.47
			Kris Kringle carvinval	11/2015	PartyGalaxy 196598	47.25
			Kris Kringle carvinval	11/2015	Walmart 06480	211.90
			Kris Kringle carvinval	11/2015	ImagSpec 0339414	109.00
			Kris Kringle carvinval	11/2015	Homeland 11-21-15	15.98
16-64555	01-07390	Crosslands A & A Rent-All	SPorta potties	10/2015	31745B-7	189.00
			porta potties	10/2015	34049A-7	210.00
			porta potties	10/2015	21142G-7	126.00
			porta potties	10/2015	23706F-7	63.00
			porta potties	10/2015	11280M-7	63.00
			porta potties	10/2015	12790M-7	63.00
16-64696	01-07390	Crosslands A & A Rent-All	SPorta potties Patriot Pro	11/2015	37246-7	480.00
16-64842	01-1	Amber Watts	craft refund	11/2015	W 069889	55.00
16-64552	01-30600	Lowe's Companies, Inc.	heaters Christmas donatio	11/2015	01922A	329.65
			heaters Christmas donatio	11/2015	01996	174.40
			heaters Christmas donatio	11/2015	02923A	35.10
16-64424	01-46940	Sam's Club Direct-G.E.Capit	Kris Kringle supplies	11/2015	6863A	155.41
16-64676	01-46940	Sam's Club Direct-G.E.Capit	candy for Christmas	11/2015	1793	1,047.00
			candy for Christmas	11/2015	1996	9.56
16-64851	01-46940	Sam's Club Direct-G.E.Capit	Christmas supplies	11/2015	8997	450.06
16-64850	01-47660	Shred-it US JV LLC	document shredding	11/2015	9408347925	9.51
16-64551	01-50445	Tom's Speedy Lock & Key	keys for Christmas	11/2015	62627	62.23
DEPARTMENT TOTAL:						6,034.96

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 117						
PARK MAINTENANCE						
16-64626	01-00110	City of Yukon (BankOne)REC	Paint /supplies canvas	11/2015	Tonys 11-20-15	54.00
			Paint /supplies canvas	11/2015	HobLob 11-19-15	95.54
16-64672	01-00110	City of Yukon (BankOne)REC	Polar Bear sign	11/2015	Hancock 11-05-15	16.68
			Polar Bear sign	12/2015	Ace 875782	11.48
16-64714	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	11/2015	Clean 50740722	32.54
16-64845	01-01352	Safety Pro Products	glove for ice storm	12/2015	2665	288.00
16-64846	01-07390	Crosslands A & A Rent-All	Sporta potties Christmas	11/2015	38483-7	234.00
16-64233	01-09525	Dolese Bros. Company	stone for Patriot Project	11/2015	AG15142219	536.14
16-64428	01-09525	Dolese Bros. Company	retaining wall Patriot	11/2015	AG15141475	119.08
			retaining wall Patriot	11/2015	AG15142218	13.97
16-64854	01-09525	Dolese Bros. Company	crushed stone volleyball	11/2015	AG15141476	515.79
16-64844	01-30600	Lowe's Companies, Inc.	straps for ice storm	11/2015	01976A	9.48
			straps for ice storm	12/2015	01322	215.44
			straps for ice storm	12/2015	02925A	102.40
16-64673	01-90309	Cutting Edge Signs	sign for Polar Bear	11/2015	7096	325.00
DEPARTMENT TOTAL:						2,569.54
DEPARTMENT: 118						
RECREATION FACILITIES						
16-64108	01-00110	City of Yukon (BankOne)REC	shirts championship BB	11/2015	SkisTees 11-20-15	103.00
16-64165	01-00110	City of Yukon (BankOne)REC	Homeschool PE equip	11/2015	BSN 6728614	164.88
16-64505	01-00110	City of Yukon (BankOne)REC	DRC Food	11/2015	Walmart 08893	54.37
16-64547	01-00110	City of Yukon (BankOne)REC	Flag Football Awards	11/2015	CrownAwa 32584062	540.74
16-64550	01-00110	City of Yukon (BankOne)REC	YCC Christmas Party	11/2015	Walmart 07766	80.33
			YCC Christmas Party	11/2015	HobLob 11-19-15	87.45
			YCC Christmas Party	11/2015	Amazon 11-19-15	51.89
			YCC Christmas Party	11/2015	ReadingCl 11-16-15	25.00
			YCC Christmas Party	11/2015	HobLob 11-18-15	11.99
16-64669	01-00110	City of Yukon (BankOne)REC	YCC office supplies	11/2015	Staples 68619	119.97
16-64693	01-00110	City of Yukon (BankOne)REC	bunco-YCC	11/2015	Walmart 06441	99.33
16-64698	01-00110	City of Yukon (BankOne)REC	Supplies for Parent night	12/2015	Walmart 04904	101.62
16-64671	01-02235	BSN Sports	sliders for moving heavy	11/2015	97405655	237.46
16-64849	01-15997	Full Circle Millwork	fix door YCC	11/2015	725046	170.00
16-64503	01-30600	Lowe's Companies, Inc.	flag football supplies	11/2015	43914	62.62
16-64529	01-30600	Lowe's Companies, Inc.	Mulch for JCG	10/2015	21090	188.10
			Mulch for JCG	11/2015	01824	17.88
16-64285	01-46940	Sam's Club Direct-G.E.Capit	coffee supplies	11/2015	8995	119.67
16-64738	01-46940	Sam's Club Direct-G.E.Capit	food	11/2015	1225	432.30
16-64642	01-48825	Steve's Maintenance	Used floor scrubber	11/2015	1214	1,200.00
16-64737	01-53450	United Linen - Uniform Re	Linens	11/2015	1883442	146.62
			Linens	11/2015	S1882757	11.20
			Linens	11/2015	1883446	67.53
			Linens	12/2015	S1884721	168.97
DEPARTMENT TOTAL:						4,262.92
FUND TOTAL:						426,115.28

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 501 SALES TAX CAPITAL IMPROV						
16-64508	01-00105	City of Yukon (BankOne)FD	Counters at St 1	11/2015	Athenian 146628	7,215.00
16-62828	01-00180	City of Yukon (BankOne)PW	new meter installations	11/2015	HDSupply E833219	360.00
16-64608	01-00180	City of Yukon (BankOne)PW	grade rings, sealant	11/2015	Nance 17790	1,424.99
16-63083	01-04450	Brodart	Adult nonfiction	12/2015	B4189254	187.42
16-63300	01-04450	Brodart	Young Adult Fiction/non f	11/2015	B4160837	8.19
			Young Adult Fiction/non f	11/2015	B4184869	91.51
16-63344	01-04450	Brodart	Adult Fiction	11/2015	B4179096	27.39
			Adult Fiction	11/2015	B4181230	112.60
16-63615	01-04450	Brodart	Children's Standing Order	10/2015	B4139001	8.04
			Children's Standing Order	11/2015	B4184870	14.16
			Children's Standing Order	12/2015	B4191382	14.16
16-63684	01-04450	Brodart	Adult fiction materials	11/2015	B4179097	67.78
16-64533	01-04450	Brodart	Adult Standing Order	10/2015	B413900	14.67
			Adult Standing Order	11/2015	B4177171	32.67
			Adult Standing Order	11/2015	B4184842	15.22
			Adult Standing Order	11/2015	B4187210	14.70
16-64785	01-04450	Brodart	Children's Materials	12/2015	B4189255	151.54
16-64788	01-04450	Brodart	Young Adult Materials	12/2015	B4189256	259.99
16-64655	01-04477	Brewer Construction Oklahom	repair parking lot	12/2015	2015-68	18,016.05
16-64824	01-24800	Joe Cooper Ford	Passenger Van	12/2015	12-03-15	33,000.00
16-64040	01-44395	Recorded Books, LLC	Digital Audio Book Stand	11/2015	75249063	100.23
16-64042	01-44395	Recorded Books, LLC	Audio Book Standing Order	11/2015	75249930	67.60
			Audio Book Standing Order	11/2015	75247606	151.80
16-64394	01-57475	Northern Safety & Industria	Annual Mask Fit Testing	11/2015	901677742	2,080.00
			Annual Mask Fit Testing	11/2015	901685673	260.00
16-64911	01-90411	Dewberry Architects Inc.	Professional Services	7/2015	1215757	164,090.74
			Professional Services	8/2015	1224411	1,022.76
DEPARTMENT TOTAL:						228,809.21
DEPARTMENT: 502 ECONOMIC DEVELOPMENT						
16-64514	01-00136	City of Yukon (BankOne)ED	Lunch for art/design comm	11/2015	JerseyMik 11-19-15	109.08
			Lunch for art/design comm	11/2015	Walmart 07984	9.51
16-64614	01-00136	City of Yukon (BankOne)ED	Misc. office supplies	10/2015	Walmart 01600	31.61
			Misc. office supplies	10/2015	Hancock 10-31-15	8.56
			Misc. office supplies	11/2015	Walmart 02470	26.45
			Misc. office supplies	11/2015	Walmart 09518	43.92
16-64775	01-00136	City of Yukon (BankOne)ED	ICSC memb. renewal-LM	11/2015	ICSC 11-23-15	50.00
16-64914	01-05642	The Center for Economic	Consult-FriscoRdProject	12/2015	11661	770.00
16-64915	01-05642	The Center for Economic	Consult - New City Hall	12/2015	11662	437.50
16-64690	01-62900	Yukon Review Inc.	Yukon Cross rezoning ad	11/2015	11-18-15	567.00
16-64692	01-62900	Yukon Review Inc.	Main St advertising	11/2015	11-25-15	1,249.00
DEPARTMENT TOTAL:						3,302.63
FUND TOTAL:						232,111.84

FUND: 64 - Special Revenue

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 123 SPECIAL EVENT REVENUE						
16-63933	01-00101	City of Yukon (BankOne)ADM	Christmas in the Park	10/2015	KurtAdler I483438	524.52
16-64781	01-00101	City of Yukon (BankOne)ADM	Christmas Display	11/2015	Scare 11-16-15	4,857.00
16-64782	01-1	Chisholm Trail Heritage		11/2015	C 161314	1,500.00
DEPARTMENT TOTAL:						6,881.52
DEPARTMENT: 128 PARK & EVENTS SPEC REVENUE						
16-64739	01-25500	JVH Marketing	FOD Give Aways	11/2015	11915	493.75
16-63823	01-32077	MTM Recognition Corporation	Mitchell Bench Plaques	9/2015	6153773	422.40
DEPARTMENT TOTAL:						916.15
DEPARTMENT: 143 MABEL FRY						
16-64541	01-00108	City of Yukon (BankOne)LIB	Supplies eclips2	11/2015	Sizzix 11-23-15	143.84
16-64790	01-44395	Recorded Books, LLC	Zinion Subscription Fee	7/2015	525	722.89
DEPARTMENT TOTAL:						866.73
DEPARTMENT: 167 POLICE DEPT SPECIAL REVENUE						
16-63112	01-00111	City of Yukon (BankOne)PD	Graves' retirement party	9/2015	Staples 47471	16.99
			Graves' retirement party	11/2015	Homeland 11-05-15	54.99
16-64707	01-00111	City of Yukon (BankOne)PD	donuts for training	11/2015	Daylight 11-19-15	13.98
			donuts for training	11/2015	McDonalds 11-20-15	20.00
16-64800	01-90118	AMTEC Less Lethal Systems	simunitions	11/2015	032977	544.00
DEPARTMENT TOTAL:						649.96
FUND TOTAL:						9,314.36

FUND: 70 - Water & Sewer Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 201 WATER DISTRIBUTION						
16-62827	01-00180	City of Yukon (BankOne)PW	CNG	11/2015	Loves 41188	22.02
			CNG	11/2015	Loves 43933	22.62
16-63915	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	11/2015	OReily 0343-141550	15.00
16-64031	01-00180	City of Yukon (BankOne)PW	tires for city vehicles	11/2015	Goodye 255-1006082	730.28
16-64714	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	11/2015	Clean 50740722	46.08
16-64813	01-04477	Brewer Construction Oklahomwell	line leak	12/2015	2015-67	6,287.67
16-64819	01-04477	Brewer Construction Oklahomwell	line repair	12/2015	2015-66	6,269.53
16-64898	01-39550	Paul Penley Oil Company,	Inunleaded fuel	12/2015	0114118-IN	398.57
			diesel fuel	12/2015	0114118-IN	341.62
DEPARTMENT TOTAL:						14,133.39
DEPARTMENT: 202 UTILITY BILLING						
16-64729	01-00123	City of Yukon (BankOne)TEC	MR Phone Srvc	11/2015	Verizon 9755178100	169.01
16-64714	01-00180	City of Yukon (BankOne)PW	uniform cleaning, rental	11/2015	Clean 50740722	21.51
16-64901	01-08350	DataProse LLC	Utility Bill Processing	11/2015	DP1503531	5,866.76
16-64898	01-39550	Paul Penley Oil Company,	Inunleaded fuel	12/2015	0114118-IN	180.42
16-64930	01-47660	Shred-it US JV LLC	Document Destruction	11/2015	9408347994	9.61
DEPARTMENT TOTAL:						6,247.31
DEPARTMENT: 203 TREATMENT AND SUPPLY						
16-64916	01-06375	City of Oklahoma City	Water usage - Nov '15	12/2015	12-07-15	114,173.28
16-64910	01-55800	Veolia Water North America	Service for Dec '15	12/2015	00053578	95,671.93
DEPARTMENT TOTAL:						209,845.21
DEPARTMENT: 204 FLEET MAINTENANCE						
16-62818	01-00180	City of Yukon (BankOne)PW	30s oil	11/2015	Napa 618342	23.96
16-62827	01-00180	City of Yukon (BankOne)PW	CNG	11/2015	OnCue 6805	28.37
			CNG	11/2015	Loves 40645	23.51
			CNG	11/2015	Loves 40734	22.22
			CNG	11/2015	Loves 41935	20.58
			CNG	11/2015	OnCue 6879	30.45
16-63915	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	11/2015	OReily 0343-140599	29.98
			parts to repair vehicles	11/2015	OReily 0343-140852	14.94
			parts to repair vehicles	11/2015	OReily 0343-140850	63.39
			parts to repair vehicles	11/2015	OReily 0343-141060	37.00
			parts to repair vehicles	11/2015	OReily 0343-141006	334.50
			parts to repair vehicles	11/2015	OReily 0343-141066	16.50
			parts to repair vehicles	11/2015	OReily 0343-141068	189.99
			parts to repair vehicles	11/2015	OReily 0343-141223	29.99
			parts to repair vehicles	11/2015	OReily 0343-141380	43.51
			parts to repair vehicles	11/2015	OReily 0343-141666	24.73
			credit	11/2015	OReily 0343-141062	131.18-
16-64031	01-00180	City of Yukon (BankOne)PW	tires for city vehicles	11/2015	Goodye 255-1006017	583.72
			tires for city vehicles	11/2015	Goodye 255-1006018	82.55
			tires for city vehicles	11/2015	Goodye 255-1006046	392.82

FUND: 70 - Water & Sewer Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 204		FLEET MAINTENANCE				
			tires for city vehicles	11/2015	Goodye 255-1006061	127.22
			tires for city vehicles	12/2015	Goodye 255-1006146	332.43
			tires for city vehicles	12/2015	Goodye 255-1006149	127.22
16-64351	01-00180	City of Yukon (BankOne)PW	parts to repair	11/2015	BobHoward 4080589	197.42
			parts to repair	11/2015	Wylie 256210	4.96
			parts to repair	11/2015	Bakers 27746	25.00
			parts to repair	11/2015	GillesBros 12783	77.50
			parts to repair	11/2015	GillesBros 12818	56.31
			parts to repair	11/2015	LuberBros 00155975	128.68
16-64609	01-00180	City of Yukon (BankOne)PW	gutter brooms	11/2015	Fronti 151123YUKON	2,160.00
16-64610	01-00180	City of Yukon (BankOne)PW	oils, lubricants, sealant	11/2015	BGChem 298012	136.40
16-64638	01-00180	City of Yukon (BankOne)PW	UTH hudraulic fluid	11/2015	Fentress 0016061-I	1,615.16
16-64714	01-00180	City of Yukon (BankOne)PW	red oil rag rental	11/2015	Clean 50740722	19.78
			uniform cleaning,ren	11/2015	Clean 50740722	18.69
16-64826	01-00180	City of Yukon (BankOne)PW	Pruners	11/2015	Gilles 12887	1,976.75
16-64827	01-00180	City of Yukon (BankOne)PW	bar oil	11/2015	SmithF&G 547684	27.00
			chains, chainsaws	11/2015	SmithF&G 547684	1,514.49
16-64828	01-00180	City of Yukon (BankOne)PW	bar, chain oils	11/2015	Gilles 12898	333.75
			sharpeners, chains, links	11/2015	Gilles 12898	698.41
16-64928	01-37489	OK Tax Commission	Tag - 2016 Chevy	12/2015	CI 24352	39.00
16-64898	01-39550	Paul Penley Oil Company,	Inunleaded fuel	12/2015	0114118-IN	4,050.68
			diesel fuel	12/2015	0114118-IN	1,427.66
16-64862	01-76440	Matthew Wolgram	headlight bulb	11/2015	Napa 619506	8.79
DEPARTMENT TOTAL:						16,964.83
FUND TOTAL:						247,190.74

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 301		SANITATION				
16-64727	01-00123	City of Yukon (BankOne)TEC	Sant Svcs Tablets	11/2015	Verizon 9755178101	160.04
16-62818	01-00180	City of Yukon (BankOne)PW	oils, lubricants, sealant	11/2015	Fentress 0015356	1,281.96
16-64031	01-00180	City of Yukon (BankOne)PW	tires for city vehicles	12/2015	Goodye 255-1006147	1,801.88
			tires for city vehicles	12/2015	Goodye 255-1006139	288.30
16-64351	01-00180	City of Yukon (BankOne)PW	parts to repair	11/2015	Warren 11C912388	889.96
			parts to repair	11/2015	ISI 27303349-00	33.57
16-64714	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	11/2015	Clean 50740722	51.90
16-64746	01-07900	Custom Printing	Transfer Station Tickets	11/2015	135499	1,329.00
16-64898	01-39550	Paul Penley Oil Company,	Inunleaded fuel	12/2015	0114118-IN	60.85
			diesel fuel	12/2015	0114118-IN	1,856.88
16-64803	01-41440	ProStar Service-Oklahoma	Coffee Service for Nov	11/2015	148665	55.05
16-64735	01-57425	Waste Connections of Oklaho	Hauling Fees for Sept	10/2015	1561379	495.00
DEPARTMENT TOTAL:						8,304.39
FUND TOTAL:						8,304.39

FUND: 73 - Storm Water Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 401		STORMWATER				
16-64600	01-00173	City of Yukon (BankOne)SW	Meals & Drinks Fall Event	11/2015	Walmart 03382	87.62
			Meals & Drinks Fall Event	11/2015	Subway 11-12-15	77.00
16-64917	01-06377	City of Oklahoma City	Kolar- 213 W Platt	12/2015	171115	43.09
			Penn- 2204 Yellowsto	12/2015	171115	193.91
16-64181	01-06860	Consolidated Business Solut	Educational giveaways	11/2015	18383	979.61
			Educational giveaways	11/2015	18402	888.59
16-64898	01-39550	Paul Penley Oil Company, In	unleaded fuel	12/2015	0114118-IN	7.23
16-64102	01-47660	Shred-it US JV LLC	Document destruction	9/2015	9407667235	19.02
16-64651	01-47660	Shred-it US JV LLC	Document Destruction	10/2015	9408041599	9.51
					DEPARTMENT TOTAL:	2,305.58
					FUND TOTAL:	2,305.58

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 133		** INVALID DEPARTMENT **				
16-64857	01-00136	City of Yukon (BankOne)ED	Winter Main St. dec - KOB	12/2015	HobLob 12-02-15	185.27
DEPARTMENT TOTAL:						185.27
DEPARTMENT: 134		** INVALID DEPARTMENT **				
16-64641	01-00180	City of Yukon (BankOne)PW	Misc Wiring	11/2015	Locke 27178191-00	7.52
DEPARTMENT TOTAL:						7.52
FUND TOTAL:						192.79
GRAND TOTAL:						925,534.98

Technology Item Listing - Dec 15, 2015

Item #	Description	Model Number	Serial Number	Department
	Netgear Hub	GS605	1FE1665D02685	Tech



December 4, 2015

Mayor and members of the Council:

I have faithfully served as City Manager for the City of Yukon since February, 2011. I was excited when first I learned of my appointment. I gladly sold my house in Clinton and with great anticipation moved my family to Yukon.

My family and I felt welcomed and soon became a part of the community. Yukon was now home. During the course of my service I worked with the other city employees and we, as a team, accomplished much.

Until recently I felt secure in my employment with the City and my desire was to remain as city manager until my retirement. However, the most recent turn of events has undermined my ability to manage.

Therefore, with a deep feeling of regret, I feel compelled and do hereby tender my resignation effective December 31, 2015. In the meantime, I will help in the transition at this most dynamic time in the City's history.

Respectfully submitted,

A handwritten signature in blue ink that reads 'Grayson Bottom'.

Grayson Bottom

/gb

Yukon City Charter – Appointments

ARTICLE III. - CITY MANAGER AND ADMINISTRATIVE DEPARTMENTS

Section 21. - Acting City Manager.

If the city manager is absent from the city or is unable to perform his duties, if the council suspends the city manager, or if there is a vacancy in the office of city manager, the council may appoint an acting city manager to serve until the city manager returns, until his disability or suspension ceases, or until another city manager is appointed and qualifies, as the case may be. The council may suspend or remove an acting city manager at any time.

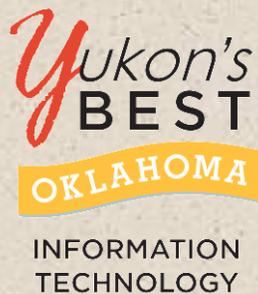
ARTICLE VIII. - MISCELLANEOUS PROVISIONS

Section 54. - Acting Officers and Employees.

The appointing or electing authority who may appoint or elect the successor of an officer or employee, may appoint or elect a person to act during the temporary absence, disability or suspension of such officer or employee, or, in case of a vacancy, until a successor is appointed or elected and qualifies, unless the council ordains that a particular superior or subordinate of such officer or employee shall act. The council by ordinance may provide for a deputy to act in such cases.

Section 55. - Officers to Continue until Successors Are Elected or Appointed and Qualify.

Every officer who is elected or appointed for a term ending at a definite time, shall continue to serve thereafter until his successor is elected or appointed and qualifies unless his services are sooner terminated by resignation, removal, disqualification, abolition of the office or other legal manner.



DATE: December 4, 2015

FROM: Gary D. Cooper, Technology Director

TO: Grayson Bottom, City Manager
Tammy DeSpain, Assistant City Manager

RE: New World Systems/Tyler Technologies Addendum

MEMORANDUM

On November 17, the City Council approved the contract and expenditure to upgrade the New World Systems Police CAD software to the newest version of the software – named eCad. On the day prior to that Council meeting, November 16th, New World Systems merged with Tyler Technologies.

They are now asking us to approve an addendum to the contract which will “bridge the gap” between Tyler Technologies and New World Systems. I ask that it be placed on the agenda for the next Council meeting to be executed.

The addendum does the following:

- 1) Names Tyler Technologies as the successor-in-interest to New World effective as of the merger and they assume all rights and obligations of New World.
- 2) Changes all the references in the agreement from “New World” or “NWS” to be understood as Tyler Technologies.
- 3) Instructs us to send payments to Tyler and not to New World.
- 4) That Tyler Technologies, by signing the addendum is bound to the terms and conditions of the agreement.
- 5) All other terms and conditions of the agreement will remain in full force and effect and that the addendum will be governed by and construed in accordance with those terms and conditions.

ADDENDUM

This Addendum is made as of the last signature date set forth below ("Addendum Effective Date") by and between Tyler Technologies, Inc., a corporation in good standing under the laws of Delaware, with offices at One Tyler Drive, Yarmouth, ME 04096 ("Tyler"), and the customer identified in the signature block (the "Customer").

WHEREAS, Customer selected New World Systems Corporation ("New World") to provide certain software and related services pursuant to a license and services agreement (the "Agreement"); and

WHEREAS, on November 16, 2015, New World merged with and into Tyler, with Tyler being the surviving entity (the "Merger"), and Tyler and Customer desire to update the Agreement with this Addendum.

NOW, THEREFORE, in consideration of the mutual promises hereinafter contained, Tyler and the Customer agree as follows:

1. Effective as of the Merger, Tyler became the successor-in-interest to New World and assumed all rights and obligations of New World under the Agreement.
2. All references in the Agreement to "New World," "NWS," or other similar naming conventions shall now be understood to refer to Tyler.
3. Until further notified by Tyler, the location of Customer's payments as set forth in the Agreement remains unchanged. Where Customer is required to provide notice under the Agreement, that notice shall be provided to:

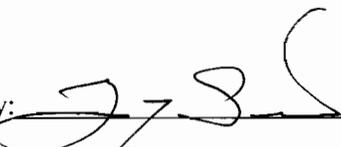
Tyler Technologies, Inc.
One Tyler Drive
Yarmouth, ME 04096
Attention: Associate General Counsel

4. Tyler represents that the Tyler signatory to the Agreement and this Addendum is an authorized signatory, and that by such signature, Tyler is bound to the terms and conditions of the Agreement.
5. All other terms and conditions of the Agreement shall remain in full force and effect, and this Addendum shall be governed by and construed in accordance with those terms and conditions.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum as of the dates set forth below.

Tyler Technologies, Inc.

Customer

By:  _____

Name: Greg Sebastian

Title: President, Public Safety Division

Date: November 25, 2015

Customer Name: Yukon Police Department, OK

By: _____

Name: _____

Title: _____

Date: _____

Customer Address:
528 W. Main Street
Yukon, OK 73099



DATE: December 8, 2015

FROM: Arnold Adams / Public Works Director

TO: Tammy DeSpain / Asst City Manager
Grayson Bottom / City Manager

CC: Doug Shivers / City Clerk

RE: Agenda Item – Debris Removal

MEMORANDUM

Tammy, I am requesting your approval to continue removing debris in the City caused by the Ice Storm on 11/27/15. Since we had an emergency declaration, we have been assisted by Arbor Masters Tree Service to help our crews with the cleanup. Thus far, they have picked up 10,000 cubic yards and I estimate another 30,000 cubic yards for their crews to remove, while our Public Works crews are estimated to gather another 15,000 cubic yards.

Our plan is to go through the entire town 2 times. I estimate that it will take another 5-6 weeks. At that point, there would be no more limb debris removal provided by the City. It is my understanding that this event will qualify for a Presidential Disaster Declaration, so I believe there will be some reimbursement provided by FEMA.

To Date:	10,000 cubic yards	x \$7.95 per cy = \$79,500.00
Future:	30,000 cubic yards	x \$7.95 per cy = \$238,500.00

Upon your approval, I would respectfully request it be placed on the next available agenda.



PARKS & RECREATION

Date: December 10, 2015

To: Doug Shivers, City Clerk

From: Claudia Krshka,

Re: Ice Storm Clean Up

The Parks & Recreation Department has contracted with Arbor Masters to assist in the clean-up of tree debris from the November 2015 Ice Storm. The following is our anticipated, estimated costs for the 3 phases:

\$25,000 – **Phase One & Two** – Chisholm Trail, City Park & Freedom Park

\$ 6,000 – **Phase Two** – Copelin Nature Trail & Spring Creek Trail

\$12,000 – **Phase Three** – Parkland Nature Trail, Creek Beds, two trees at City Hall and Major hangars in Kimbell and Welch parks

Total - \$43,000

Cc: Jan Scott
Arnold Adams
Lori Adams
Tammy DeSpain



SANITATION SERVICES

DATE: December 10, 2015

FROM: Bill Stover / Sanitation Director

TO: Grayson Bottom / City Manager
Tammy DeSpain / Asst. City Manager

CC: Arnold Adams / Public Works Director
Lori Adams / Acting Emergency Manager
Doug Shivers / City Clerk

RE: Estimated Debris Disposal Cost

MEMORANDUM

Since the beginning of the event both the City and its contractor have brought in 19,846 cubic yards combined. The part of town that most of this came from was the older part of town and received the greatest amount of tree damage. As of this date they have serviced 3,031 residents or roughly 1/3 of the total town. Self-hauling citizens have contributed an additional 6,562 cubic yards.

A driving survey of some of the first areas that were serviced (Ash/Yukon Ave, 11th / Cornwell) shows that roughly one half of the 730 residents have already placed additional debris at the curb which is estimated to be 1,838 cubic yards. Most residents within this area have stacked their debris at the curb, but some work is still on going. A driving survey through areas which the City has not yet serviced reveals that most have cleared the visible damage and stacked it at the curb for removal. I would anticipate the volume on our second pass thru to be much smaller than the areas first serviced.

Based on current collection numbers and the driving survey I would estimate that we could see up to 60,000 cubic yards of debris.

Using a chipping rate of 200 cubic yards per hour would require 300 hours of chipping at a rate of \$500 per hour for an estimated cost of \$150,000.

Using a reduction of 3 to 1 from the chipping, I would estimate we could have up to 20,000 cubic yards of material to dispose of.

Hauling cost of using a contractor at \$3 per cubic yard would be \$60,000 for hauling off the material.

Disposal Cost.

- a) Using a figure of 600 pound per cubic yard for wood chips they would equal 6,000 tons. Landfill cost for disposal including fees at \$10 per ton would be \$60,000.
- b) Disposal at a compost site. \$0

Estimated cost:

1. Chipping	\$150,000
2. Hauling	\$60,000
3. <u>Disposal</u>	<u>\$60,000</u>
	\$270,000*

*could be reduced by \$60,000 if we are able to use composting site for final disposal.

INVOICE



Please remit to: DEWBERRY ARCHITECTS INC.
P.O. Box 1824
Merrifield, VA 22116-1824
(703)849-0100 TIN: 37-1004942

Bill To: PFIC / CITY OF YUKON
KYLE HINES
11755 WILSHIRE BLVD, SUITE 2350
LOS ANGELES CA 90025

Invoice #: 1215757
Invoice Date: 7/30/2015
Due Date: 8/29/2015
Client #: 398024
Contract #: 50074279
Batch #: 2567987

Work Performed Thru Period Ending 7/24/2015

Job: 50074279 YUKON CITY HALL

LUMP SUM BILLING

Task ID	Task Description	Contract Amount	Pct Comp	Amount Earned	Previously Billed	Current Amount
L001	BUILDING PROGRAM & CONCEPT	83,440.00	100.00	83,440.00	.00	83,440.00
L002	CONCEPTUAL SITE MASTER PLAN	78,060.00	100.00	78,060.00	.00	78,060.00
	SUBTOTAL	161,500.00	100.00	161,500.00	.00	\$ 161,500.00

TIME & MATERIAL BILLING

Task ID	Task Description	NTE Amount	Prev Amount Billed	Hours	Rate	Amount
N008	REIMBURSABLE EXPENSES	\$ 350.00	\$.00			
	Description					
	Direct Reproduction					\$ 126.85
	TOTAL OTHER DIRECT COST					\$ 126.85
	TOTAL FOR N008					\$ 126.85
N009	TRAVEL EXPENSES	\$ 2,500.00	\$.00			
	Description					
	Direct Lodging					\$ 372.60
	Direct Lodging Tax					\$ 51.60
	Direct Per Diem					\$ 126.96
	Direct Airfare					\$ 1,207.96

This invoice is due and payable within 30 days of the invoice date. Any questions pertaining to the above should be brought to the attention of Dewberry immediately. Thank you.

This invoice accurately reflects the terms and conditions of our agreement and the amount hereon is correct.
JAMES C. HEALY

Dewberry complies with Section 202 of Executive Order 11246 as amended by Executive Order 11375.

INVOICE



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P.O. Box 1824
Merrifield, VA 22116-1824
(703)849-0100 TIN: 37-1004942

Bill To: PFIC / CITY OF YUKON
KYLE HINES
11755 WILSHIRE BLVD, SUITE 2350
LOS ANGELES CA 90025

Invoice #: 1215757
Invoice Date: 7/30/2015
Due Date: 8/29/2015
Client #: 398024
Contract #: 50074279
Batch #: 2567987

Work Performed Thru Period Ending 7/24/2015

Description		Hours	Rate	Amount		
Direct Car Rental				\$ 451.31		
Direct Fuel/Mileage				\$ 34.50		
Direct Parking / Toll				\$ 165.60		
TOTAL OTHER DIRECT COST				\$ 2,410.53		
TOTAL FOR N009				\$ 2,410.53		
N019	MP TRAVEL EXPENSES	NTE Amount	\$ 3,750.00	CURRENT PERIOD BILLING		
Description		Prev Amount Billed	\$.00	Hours	Rate	Amount
Direct Fuel/Mileage						\$ 53.36
TOTAL OTHER DIRECT COST						\$ 53.36
TOTAL FOR N019						\$ 53.36
TOTAL FOR JOB: 50074279				\$ 164,090.74		
TOTAL INVOICE AMOUNT DUE				\$ 164,090.74		
BY 8/29/2015						

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JAMES C. HEALY

Dewberry complies with Section 202 of Executive Order 11246 as amended by Executive Order 11375.

INVOICE



Dewberry®

Please remit to: DEWBERRY ARCHITECTS INC.
P.O. Box 1824
Merrifield, VA 22116-1824
(703)849-0100 TIN: 37-1004942

Bill To: PFCI/CITY OF YUKON
KYLE HINES
11755 WILSHIRE BLVD, SUITE 2350
LOS ANGELES CA 90025

Invoice #: 1224411
Invoice Date: 8/26/2015
Due Date: 9/25/2015
Client #: 398024
Contract #: 50074279
Batch #: 2571218

Work Performed Thru Period Ending 7/31/2015

Description	Prev Amount Billed	\$	53.36	Hours	Rate	Amount
Direct Car Rental						\$ 56.63
	TOTAL OTHER DIRECT COST					\$ 56.63
				TOTAL FOR N019		\$ 56.63
				TOTAL FOR JOB: 50074279		\$ 1,022.76
	TOTAL INVOICE AMOUNT DUE					\$ 1,022.76
	BY 9/25/2015					

This invoice is due and payable within 30 days of the invoice date. Any questions pertaining to the above should be brought to the attention of Dewberry immediately. Thank you.

This invoice accurately reflects the terms and conditions of our agreement and the amount hereon is correct.
JAMES C. HEALY

RESOLUTION NO. 2015 - 24

A RESOLUTION OF THE CITY OF YUKON,
OKLAHOMA AUTHORIZING ENTERING INTO
AN INTERLOCAL COOPERATIVE AGREEMENT
FOR MUNICIPAL COURT JURISDICTION
CONCERNING JUVENILES.

WHEREAS, it is deemed in the City’s best interest to deal with juveniles in the Municipal Court system;

BE IT THEREFORE RESOLVED BY THE YUKON CITY COUNCIL:

That the City should enter into an Interlocal Cooperative Agreement for Municipal Court Jurisdiction Concerning Juveniles with the District Court.

PASSED AND APPROVED THIS _____ day of _____, 2015.

John Alberts, Mayor

[Seal]

ATTEST:

Doug Shivers, City Clerk

**INTERLOCAL COOPERATION AGREEMENT FOR MUNICIPAL COURT
JURISDICTION CONCERNING JUVENILES**

This agreement is made by and between the Oklahoma District Court serving Canadian County, otherwise known as Judicial District 26 District Court of Canadian County and the Municipal Court of the City of Yukon, under authority of 10A Oklahoma Statutes §2-2-103 under which municipal courts are authorized to assume jurisdiction of cases involving children under eighteen (18) years of age charged with violating any municipal ordinance, as agreed by the District Court, the District Attorney and the Municipality.

The express purpose of this agreement is to enable the municipal court to establish, develop, and implement various prevention or early intervention programs for local juvenile misdemeanor offenders. By implementing such a program, the resources available to the District Court can be focused more efficiently on more serious juvenile offenders, including felony offenders and juveniles with significant histories of repeat offenses.

DURATION:

This agreement term shall be in effect upon execution by both parties. The agreement shall continue in effect through June 30, 2016. Thereafter this Agreement may be renewed for successive one year periods corresponding with the City's fiscal year of July 1 to June 30. The Agreement shall terminate automatically on June 30 of each year unless the District Court and the governing body of the City renew the Agreement for another year. If either party desires to terminate the Agreement,

the terminating party shall notify the other party in writing of its desire to terminate by June 1 of the fiscal year preceding termination.

Either party may request a modification of the agreement by making a written request identifying the desired amendments, or the subject matter thereof, at least forty-five (45) days in advance of the negotiations concerning such amendment.

OBLIGATIONS OF THE CITY:

- 1) The Municipal Court shall assume jurisdiction of offenders who meet the following criteria:
 - a. Are under eighteen (18) years of age;
 - b. Are not presently under the supervision or treatment of the Canadian County District Court system and do not have charges pending there;
 - c. Have been charged for violating any municipal ordinance; and
 - d. Have not been certified as an adult for any purpose pursuant to 10A Oklahoma Statutes §2-2-403 to the best of the City's knowledge.

- 2) Upon conviction or upon admission to a deferred sentence program, punishment and conditions of probation imposed may include any one or all of the following:
 - a. A fine not to exceed the statutory maximum of the Municipal Court;
 - b. Community service work for a governmental entity or charitable trust or nonprofit organization, not to exceed ninety (90) hours, in lieu of or in addition to a fine if the product of multiplying the number of hours of community service work by the prevailing minimum wage, plus any fine imposed, does not result in a number which exceeds the maximum fine authorized by law;
 - c. Restitution; and
 - d. Court costs.

- 3) All municipal arrest and prosecution records for cases involving prosecutions under this contract shall be kept confidential and shall not be open for public inspection

except by order of the Municipal Court or in conformity with the statutes or regulations adopted pursuant to 10 O.S. §620.6 and 10A O.S. §2-6-101 et seq.

- 4) If a municipal citation is written to a juvenile meeting the criteria, the Municipal Court hearing date shall be indicated on the citation(s) and notification of the citation(s) shall be mailed to the parents, guardian, or responsible adult relative of the juvenile. If the juvenile is arrested and meets the criteria set forth under this contract, under circumstances where the citation and release procedure would not be appropriate (e.g. intoxication), the City shall make reasonable efforts to locate the parent, guardian, or responsible adult to take custody of the juvenile.
- 5) The Municipal Court shall provide to the District Court law enforcement reports and related documents for all juveniles referred to the District Court for prosecution and all juveniles who will be prosecuted for misdemeanor criminal offenses in the Municipal Court. Reports regarding juveniles who will not be prosecuted in either court shall not be forwarded to the District Court. It is expressly understood that prosecution in Municipal Court will constitute a bar of double jeopardy against any subsequent prosecution in District Court for the same offense.
- 6) In cases of evidence obtained from a custodial interrogation, the Municipal Court shall not admit into evidence, against any youthful offender under the age of sixteen (16) years of age or juvenile, cited or arrested for a municipal charge pursuant to 10A O.S.

§2-2-103, information gained by questioning a juvenile in custody or any evidence subsequently obtained as a result of such information from the custodial interrogation **UNLESS** the questioning about any alleged offense by any law enforcement officer or investigative agency, or employee of the court is done in the presence of the parents, guardian, attorney, or legal custodian of the juvenile. No such questioning shall commence until the juvenile and his parents, or guardian, or other legal custodian have been fully advised of the constitutional and legal rights of the juvenile, including the right to have counsel appointed by the court if the parties are without sufficient financial means to employ an attorney.

- 7) The Municipal Court shall appoint legal counsel to represent an indigent juvenile who is prosecuted in Municipal Court, if the family of the juvenile is without sufficient financial means to employ an attorney.
- 8) Any juvenile prosecuted under the provisions of this contract shall not be placed in any adult jail, adult lockup, or adult detention facility, subsequent to the juvenile's arrest, nor shall any jail time be imposed as a part of any punishment following conviction.
- 9) All fines generated as a result of prosecution of juveniles under this contract shall be placed in one or more special accounts, and used for any purpose authorized by 10A O.S. §2-2-103 (H).

- 10) The City shall provide the District Court a copy of the most recent audit report of its Municipal Court operations for each year during the life of this contract or any extensions thereof. It is understood, however, that this Agreement does not impose any additional record keeping requirements on municipal governments or officials.

It is agreed and acknowledged by both parties that:

- 1) Court costs which are authorized by law, may be collected, deposited in the City's general fund, and thereafter expended by the City for any lawful purposes.
- 2) The City's jurisdiction over juvenile traffic offenders is not affected by or dependent upon this agreement.
- 3) The District Court may use the disobedience of any Municipal Court Order to determine the appropriateness of District Court Prosecution or appropriate sentencing in the event said juvenile is ever prosecuted on subsequent charges.
- 4) Representatives of the District Court and Municipal Court shall meet periodically to share information and evaluate the success of procedures implemented to prosecute and treat juvenile offenders.
- 5) Since no separate legal entity is created by this agreement, the manner of acquiring, holding and/or disposing of real and personal property used in this joint or cooperative undertaking by each party will be in each parties' individual name and according to the individual policies and procedures of that entity.

STATUS OF VARIOUS EMPLOYEES:

It is clearly understood that any officers or employers of the District Court who take any action relating to this contract have the relationship of independent contractors of the City. Any officers, employees, agents, or subcontractors of the City who take any action relating to this contract have the relationship of independent contractors to the District Court. No joint employment is created by this agreement for any purpose and each party will be solely responsible for the payment of their respective expenses, including, but not limited to, wages, salaries, and consideration paid on subcontracts.

In the event parties need to discuss specific problems, or in the event any notice required under this contract needs to be served, the City may be contacted through the Office of the City Manager, 500 West Main, Yukon, Oklahoma 73099, (405)354-1895. The District Court may be contacted through the Office of the Chief Juvenile Judge at 201 North Choctaw, El Reno, Oklahoma, 73074, (405)262-1070.

Since no separate legal entity is created by this agreement, this agreement, shall be administered by a joint board consisting of the City Manger, representing the City and the District Judge representing the District Court.

Dated this _____ day of _____, 2015.

Presiding Judge of the District Court, Gary E. Miller

Approved by City Council of the City of Yukon:

John Alberts, Mayor

ATTEST:

City Clerk
[Seal]

Bob Hughey, Chief Juvenile Judge

George Ramey, Municipal Judge

Approved as to form and content:

District Attorney's Office

Michael D. Segler, City Attorney