

# *Yukon*

CITY COUNCIL AGENDA

February 7, 2012

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John Alberts, Mayor ~ Ward 2  
Nick Grba, Vice Mayor ~ Ward 1  
Dewayne Maxey, Council Member ~ Ward 3  
Bob Bradway, Council Member ~ Ward 4  
Ken Smith, Council Member ~ At-Large  
Grayson Bottom, City Manager

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Yukon City Council / Yukon Municipal Authority Work Session  
Conference Room - Centennial Building - 12 South 5<sup>th</sup> Street  
February 7, 2012 – 6:00 p.m.

1. **Brazos Mobile Ticketing Hardware and Software**
2. **Reapportionment draft plan**

# City Council - Municipal Authority Agendas

February 7, 2012 - 7:00 p.m.

Council Chambers - Centennial Building  
12 South Fifth Street, Yukon, Oklahoma

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The City of Yukon strives to accommodate the needs of all citizens, including those who may be disabled. If you would like to attend this Council meeting but find it difficult to do so because of a disability or architectural barrier, please contact City Hall at 854-1895. We will make a sincere attempt to resolve the problem. If you require a sign-language interpreter at the meeting, please call or notify City Hall, 500 West Main, by noon, February 6, 2011.

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**Invocation:** Pastor Gary Reynolds, Yukon First Church of the Nazarene

**Flag Salute:**

**Roll Call:** John Alberts, Mayor  
Nick Grba, Vice-Mayor  
Bob Bradway, Council Member  
Ken Smith, Council Member  
Dewayne Maxey, Council Member

## Presentations and Proclamations

*"Children's Dental Health Month"*

## Visitors

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

### 1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

**The City Manager recommends a motion to approve:**

- A) The minutes of the regular meeting of January 17, 2012
- B) Payment of material claims in the amount of \$192,814.45

**ACTION** \_\_\_\_\_

2A. Consider approving Resolution No. YMA-2012-01, a Resolution authorizing the City of Yukon and the Yukon Municipal Authority to obtain financing for the purpose of providing the funds for the purchase of certain vehicles and pieces of equipment for use by the Community Development, Parks and recreation Department, Public Works Department, Fire Department, and Police Department by executing its note

**ACTION** \_\_\_\_\_

- 3A. Consider approving an expenditure of funds in an amount not to exceed \$31,331.00, for The purchase of Technology related items to be installed at the new Yukon Fire Station, as recommended by the Technology Director, to be paid from the Yukon Municipal Authority Revenue Bonds Construction Fund, and waiving competitive bidding.**

**ACTION** \_\_\_\_\_

(Adjourn as YMA and Reconvene as Yukon City Council)

**1. Consent Docket**

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

**The City Manager recommends a motion that will approve:**

- A) The minutes of the regular meeting of January 17, 2011**
- B) Payment of material claims in the amount of \$436,686.87**
- C) Payment of Invoice No. 8030, in the amount of \$49,883.40, to Triad Design Group, for the Piedmont Road (SH 4) from Main Street (OK 66) to Northwest Expressway (SH 3) project, paid from Oklahoma City Escrow Account funds**
- D) The appointment of Rena Holland to the Board of Adjustment, as nominated by John Alberts**
- E) An agreement with Yukon BMX for use of the Taylor Park BMX Track from January 18, 2012 through January 18, 2013**
- F) An agreement with Oklahoma Nitro Club for use of the Taylor Park Nitro Track from January 18, 2012 through January 18, 2013**
- G) Designating the items on the attached list from the Technology Department as surplus, and authorizing their sale, donation, or trade**
- H) Accepting Oklahoma Department of Environmental Quality Permit No. WL000009110440 for the construction of 26 linear feet of 6-inch, and 390 feet linear feet of 12-inch water lines and appurtenances to serve the City of Yukon Grace Pentecostal Church of God Water Line Extension Project, Canadian County, Oklahoma**
- I) Setting the date for the next regular Council meeting for February 21, 2012, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

**ACTION** \_\_\_\_\_

- 2. Reports of Boards, Commissions and City Officials - Recycling Committee – Genie Vinson**
- 3. Consider approving Resolution No. 2012-01, a Resolution authorizing the City of Yukon and the Yukon Municipal Authority to obtain financing for the purpose of providing the funds for the purchase of certain vehicles and pieces of equipment for use by the Community Development, Parks and recreation Department, Public Works Department, Fire Department, and Police Department by executing its note**

**ACTION** \_\_\_\_\_

4. **Consider approving Ordinance No. 1272, an Ordinance which Provides amendment to the Code of Ordinances of the City of Yukon, Oklahoma, by adding sections 114-110, 114-147, 114-148, 114-149, 114-150, and 114-151 of the Code of Ordinances, providing for amendment to add definitions requiring food service establishments install grease interceptors in certain events, requiring submission of drawings, providing minimum requirements for grease interceptors; providing minimum requirements for best management practices and requiring grease haulers obtain a certificate and providing for application procedures and declaring an Emergency**

**ACTION** \_\_\_\_\_

- 4a. **Consider approving the Emergency Clause of Ordinance No. 1272**

**ACTION** \_\_\_\_\_

5. **DISCUSSION ITEM – City Council Code of Ethics**
6. **City Manager’s Report – Information items only**
  - A. **Update on Cornwell Water Tower**
  - B. **Main Street revitalization process**
7. **New Business**
8. **Consider a motion to recess as Yukon City Council and convene into Executive Session, for discussing the employment of the City Manager, as provided for in 25 OS 2003, Section 307 (B) (1)**

**ACTION** \_\_\_\_\_

9. **Consider a motion to adjourn from Executive Session and reconvene as Yukon City Council**

**ACTION** \_\_\_\_\_

10. **Consider a motion to amend the terms of the City Manager’s employment contract**

**ACTION** \_\_\_\_\_

11. **Council Discussion**
12. **Adjournment**



## PROCLAMATION

*Whereas*, the future is, to a large measure, dependent on the good health of our children and youth, the citizens of tomorrow; and

*Whereas*, good health, physical and mental, can be achieved through good health habits learned early.

*Now* therefore, I, John Alberts, Mayor of the City of Yukon do hereby proclaim the month of February, 2012 as

**“CHILDREN’S DENTAL HEALTH MONTH”**

in the City of Yukon and urge all citizens and all community organizations to join in the observance.

Given under my hand and Seal of the City of Yukon this  
7th day of February, 2012.

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John Alberts, Mayor

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Douglas A. Shivers, City Clerk

**Yukon Municipal Authority Minutes  
January 17, 2012**

ROLL CALL: (Present)      John Alberts, Chairman  
                                         Nick Grba, Vice-Chairman  
                                         Bob Bradway, Trustee  
                                         Ken Smith, Trustee

(Absent)                  Dewayne Maxey, Trustee

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

**1A. YMA Consent Docket**

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

**The City Manager recommends a motion to approve:**

- A) The minutes of the regular meeting of January 3, 2011**
- B) Payment of material claims in the amount of \$232,862.45**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of January 3, 2011, and Payment of material claims in the amount of \$232,862.45, was made by Trustee Bradway and seconded by Trustee Grba.

**The vote:**

**AYES: Alberts, Bradway, Grba, Smith**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

**2A. Consider approving an expenditure of funds in the amount of \$16,934.33 for the purchase of bedroom furniture to be installed at the new Yukon Fire Station, as recommended by the Fire Chief, to be paid from the Yukon Municipal Authority Revenue Bonds Construction Fund, and waiving competitive bidding**

The motion to approve an expenditure of funds in the amount of \$16,934.33 for the purchase of bedroom furniture to be installed at the new Yukon Fire Station, as recommended by the Fire Chief, to be paid from the Yukon Municipal Authority Revenue Bonds Construction Fund, and waiving competitive bidding, was made by Trustee Bradway and seconded by Trustee Smith. Trustee Bradway asked if the furniture would be installed by the prison system, and City Manager Bottom confirmed it would, as well as any assembly required.

**The vote:**

**AYES: Grba, Smith, Alberts, Bradway**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

**3A. Consider approving an expenditure of funds in the amount of \$30,246.92, for the purchase of living area furniture to be installed at the new Yukon Fire Station, as recommended by the Fire Chief, to be paid from the Yukon Municipal Authority Revenue Bonds Construction Fund, and waiving competitive bidding**

The motion to approve an expenditure of funds in the amount of \$30,246.92, for the purchase of living area furniture to be installed at the new Yukon Fire Station, as recommended by the Fire Chief, to be paid from the Yukon Municipal Authority Revenue Bonds Construction Fund, and waiving competitive bidding, was made by Trustee Smith and seconded by Trustee Maxey. Trustee Bradway confirmed that the funds were from the original money pledged for the project.

**The vote:**

**AYES: Smith, Alberts, Grba, Bradway**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

EXHIBIT A  
 YUKON MUNICIPAL AUTHORITY  
 (Yukon, Oklahoma)  
 SALES TAX AND UTILITY SYSTEM REVENUE BONDS  
 SERIES 2011

PAYMENT REQUISITION  
 YUKON MUNICIPAL AUTHORITY  
 CONSTRUCTION FUND  
 Project Account

TO: Bank of Oklahoma, N.A., Trustee

FROM: Yukon Municipal Authority

DATE:

Pursuant to the provisions of the General Bond Indenture dated June 1, 1996, and Supplemented by the Supplemental Bond Indenture dated January 1, 2011 by and between Yukon Municipal Authority and Bank of Oklahoma, N.A., Oklahoma, as Trustee, you are directed to pay Creditor from the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

<i>Downey Contracting LLC</i>	81-9130-16-2
CREDITOR	TRUST NO.

ITEM		ITEM NO.
<i>2/7/12</i>	<i>Yukon Fire Station</i>	<i>\$191,977.20</i>
DATE	PURPOSE	AMOUNT

AUTHORIZATION AND CERTIFICATE OF GENERAL MANAGER

With reference to the above requisition, the undersigned certifies:

The above requisition is approved.

Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by

the certificate of the supervising architect or engineer or other appropriate certification.

That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Yukon Municipal Authority Construction Fund and has not been paid.

That there has not been filed with or served upon the Yukon Municipal Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to any of the persons, firms, or corporations named in such requisition, which has not been of such obligation.

That such requisition contains no item representing payment on account of any retained percentages which Yukon Municipal Authority is at the date of such certificate entitled to retain.

YUKON MUNICIPAL AUTHORITY

\_\_\_\_\_  
Chairman or Vice Chairman

Date

Date Approved: \_\_\_\_\_

Date Paid \_\_\_\_\_

Authorized Officer

Submit in triplicate:

1 to Bank

1 to General Manager

1 to City



Mr. Michael Malmfeldt  
City Clerk  
City of Yukon, City Hall Bldg.  
500 West Main  
Yukon Oklahoma, 73099

January 5, 2012

Re: New Yukon Fire Station, 2011

Dear Mr. Malmfeldt,

Attached, please find one copy of the Contractors Application and Certificate for Payment No. 12, in the amount of \$191,977.90. We have reviewed the application and have inspected the project and have found that, to the best of our knowledge, belief, and available information, this application and certificate for payment is in accordance with the Contract Documents. We therefore recommend payment of this application as submitted.

Payment breakdown for this project as of this date is as follows:

Contract Amount:	\$3,825,500.00
Change Orders to date:	\$ 24,688.25
<hr/>	
Sub-Total:	\$3,850,188.25

Amount Paid (including this Pay Application, less retainage)	\$3,281,592.84
Balance Remaining	\$ 568,595.41

If you have any questions, or require additional information, please advise.

Sincerely,  
Triad Design Group, Inc.

Randy S. Thomas, P.A.

Encl.

Cc: File A167.0  
Tammy Kretchmar

**DOWNEY CONTRACTING LLC**

3217 NE 63<sup>rd</sup> Street  
Oklahoma City, Oklahoma 73121

Phone: (405) 478-5277  
Fax: (405) 478-5269

**SUBMITTAL TRANSMITTAL**

**PROJECT:** New Yukon Fire Station

**DATE:** 1/25/12

**TO:** Triad Design Group, Inc.  
3020 N.W. 149<sup>th</sup> Street  
Oklahoma City, OK 73134

**RE:** PAY APPLICATIONS

**ATTN:** Sharri Hiller / Randy Thomas

**PHONE:** 405.752.1122

**FAX:** 405.752.8855

**PHONE:**

WE ARE SENDING	SENT FOR	RECEIVED
<input type="checkbox"/> Shop Drawings	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Approved as Submitted
<input type="checkbox"/> Letter	<input type="checkbox"/> Your Use	<input type="checkbox"/> Approved as Noted
<input type="checkbox"/> Submittals	<input type="checkbox"/> As Requested	<input type="checkbox"/> Returned After Loan
<input type="checkbox"/> Purchase Order	<input type="checkbox"/> Review and Comment	<input type="checkbox"/> Resubmit
<input type="checkbox"/> Plans	<b>SENT VIA:</b>	<input type="checkbox"/> Submit
<input type="checkbox"/> Samples	<input type="checkbox"/> Fax	<input type="checkbox"/> Returned
<input type="checkbox"/> Specifications	<input checked="" type="checkbox"/> Attached	<input type="checkbox"/> Returned for Corrections
<input type="checkbox"/> Other:	<input type="checkbox"/> Separate Cover Via: Mail	<input type="checkbox"/> Bid Due:

# COPIES	NUMBER	DESCRIPTION
3	12	PAY APPLICATION



**REMARKS:**

Paullei Mumme, Ext 308  
Assistant Project Manager  
[pmumme@downeycontracting.com](mailto:pmumme@downeycontracting.com)

Day Zimbelman, Ext 303  
Project Manager  
[dzimbelman@downeycontracting.com](mailto:dzimbelman@downeycontracting.com)

**APPLICATION AND CERTIFICATE FOR PAYMENT**

ALA DOCUMENT G-702

PAGE ONE OF TWO PAGES

Owner: **City of Yukon**  
 500 West Main  
 Yukon, OK 73085

Contractor: **Downey Contracting, LLC**  
 3217 NE 63rd Street  
 Oklahoma City, OK 73121

Project: **Yukon Fire Station**  
 1000 E. Main Street  
 Yukon, OK

Architect: **Triad Design Group**  
 3020 NW 149th Street  
 Oklahoma City, OK 73134

Application No: **Twelve (12)**

Period From: **12/28/11**

Period To: **01/25/12**

Project No: **3210**

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ARCHITECT
<input checked="" type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	



**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner		\$0.00	\$0.00
<b>TOTAL</b>		<b>\$0.00</b>	<b>\$0.00</b>
Approved this Month			
Number	Date Approved		
01	08/24/11	40,480.83	
02	11/28/11	0.00	-\$15,792.58
<b>TOTALS</b>		<b>40,480.83</b>	<b>-15,792.58</b>
Net change by Change Orders			<b>\$24,688.25</b>

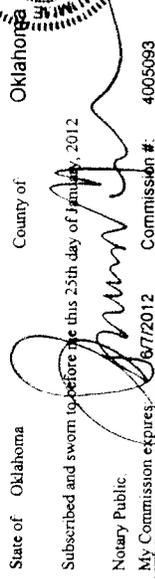
1. ORIGINAL CONTRACT SUM \$ **3,825,500.00**
2. Net change by Change Orders \$ **24,688.25**
3. CONTRACT SUM TO DATE (Line 1+/-2) \$ **3,850,188.25**
4. TOTAL COMPLETED TO DATE (Column H on G703) \$ **3,454,308.25**
5. RETAINAGE: \$ **172,715.41**  
(Total in Column K of G703)
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) \$ **3,281,592.84**
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ **3,089,614.94**
8. CURRENT PAYMENT DUE \$ **191,977.90**

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

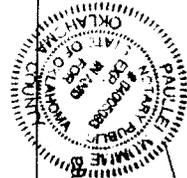
Contractor: **Downey Contracting, LLC**

Slate of **Oklahoma** County of **Oklahoma**

Subscribed and sworn to before me this 25th day of January, 2012

Notary Public: 

My Commission expires 6/7/2012 Commission #: **4005093**



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

By: \_\_\_\_\_ Date: \_\_\_\_\_

(Attach explanation if amount certified differs from the amount applied for )

ARCHITECT.

**AMOUNT CERTIFIED** \$ \_\_\_\_\_





EXHIBIT A  
 YUKON MUNICIPAL AUTHORITY  
 (Yukon, Oklahoma)  
 SALES TAX AND UTILITY SYSTEM REVENUE BONDS  
 SERIES 2011

PAYMENT REQUISITION  
 YUKON MUNICIPAL AUTHORITY  
 CONSTRUCTION FUND  
 Project Account

TO: Bank of Oklahoma, N.A., Trustee

FROM: Yukon Municipal Authority

DATE:

Pursuant to the provisions of the General Bond Indenture dated June 1, 1996, and Supplemented by the Supplemental Bond Indenture dated January 1, 2011 by and between Yukon Municipal Authority and Bank of Oklahoma, N.A., Oklahoma, as Trustee, you are directed to pay Creditor from the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

<u>PSI, Inc</u>	<u>81-9130-16-2</u>
CREDITOR	TRUST NO.

ITEM		ITEM NO.
<u>2/7/12</u>	<u>Pothole Repairs (Cimarron-Whit)</u>	<u>836 55</u>
DATE	PURPOSE	AMOUNT

AUTHORIZATION AND CERTIFICATE OF GENERAL MANAGER

With reference to the above requisition, the undersigned certifies:

The above requisition is approved.

Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by

the certificate of the supervising architect or engineer or other appropriate certification.

That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Yukon Municipal Authority Construction Fund and has not been paid.

That there has not been filed with or served upon the Yukon Municipal Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to any of the persons, firms, or corporations named in such requisition, which has not been of such obligation.

That such requisition contains no item representing payment on account of any retained percentages which Yukon Municipal Authority is at the date of such certificate entitled to retain.

YUKON MUNICIPAL AUTHORITY

\_\_\_\_\_  
Chairman or Vice Chairman

Date

Date Approved: \_\_\_\_\_

Date Paid \_\_\_\_\_

Authorized Officer

Submit in triplicate:

1 to Bank

1 to General Manager

1 to City



January 9, 2012

Matt Maly  
Public Works Director  
City of Yukon  
P.O. Box 850500  
Yukon, OK 73085

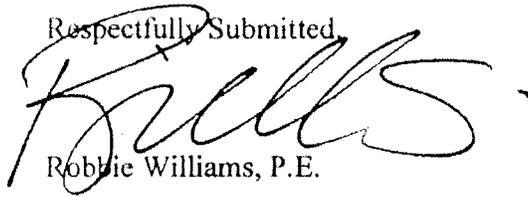
**Re: 2011 Concrete and Asphalt, Drainage, Water & Sewer Contract  
Yukon Pothole Repairs-Cimarron-Wilshire**

Dear Mr. Maly,

Please find attached PSI, Inc. Invoice # BR00139471 in an amount of \$836.55 which we recommend payment.

Should you have any questions, please contact me at 405-752-1122.

Respectfully Submitted,



Robbie Williams, P.E.

RW/js

Attachment

cc: File E195



**Professional Service Industries, Inc.**  
www.psiusa.com

OKLAHOMA CITY CS DEPT  
OKLAHOMA CITY, OK 73129-5647  
(405) 632-8800

Federal ID 37-0962090

TRIAD DESIGN GROUP  
3020 NW 149TH STREET  
OKLAHOMA CITY OK 73134

CITY OF YUKON  
PO BOX 850500  
YUKON, OK 73085

<b>Customer #</b>	<b>Purchase Order</b>	<b>Project Number</b>	<b>Date</b>	<b>Invoice #</b>	<b>Page</b>
913942		0546561	12/31/11	BR 00139471	0001

**Project: YUKON POTHOLE REPAIRS - CIMARRON - WILSHIRE**

Date	Work Order Nbr	Description	Quantity	Unit Cost	Amount
12/22/11	0546561-17	ENGINEERING TECH, CON (HR)	3.00	54.25	162.75
12/22/11	0546561-17	TRIP CHARGE (EA)	1.00	26.25	26.25
12/22/11	0546561-17	TEST EVAL-REPORT REVIEW	.30	124.50	37.35
12/22/11	0546561-17	CON, COMPST-6X12" CYL (EA)	4.00	19.25	77.00
12/22/11	0546561-17	TEST EVAL-REPORT REVIEW	.30	124.50	37.35
12/23/11	0546561-18	SAMPLE/CYL PICKUP (HR)	2.00	54.25	108.50
12/23/11	0546561-18	TRIP CHARGE (EA)	1.00	26.25	26.25
12/28/11	0546561-19	ENGINEERING TECH, CON (HR)	3.00	54.25	162.75
12/28/11	0546561-19	TRIP CHARGE (EA)	1.00	26.25	26.25
12/28/11	0546561-19	TEST EVAL-REPORT REVIEW	.30	124.50	37.35
12/29/11	0546561-19	SAMPLE/CYL PICKUP (HR)	2.00	54.25	108.50
12/29/11	0546561-19	TRIP CHARGE (EA)	1.00	26.25	26.25
<b>Invoice Total:</b>					836.55
<b>Balance Due:</b>					836.55

TERMS: NET 30 DAYS. A SERVICE CHARGE OF 1.5% PER MONTH, WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% WILL BE ADDED TO ALL PAST DUE ACCOUNTS.

To assure proper credit to your account, please return this remittance stub with your check made payable to PSI.

Please mail remittance to:

<b>Customer #</b>	<b>Invoice #</b>	<b>Project Number</b>	<b>Amount Enclosed</b>
913942	BR 00139471	0546561	

**Professional Service Industries, Inc.**  
16707 Collections Center Drive  
Chicago, IL 60693

RESOLUTION NO. YMA - 2012 - 01

A RESOLUTION AUTHORIZING THE CITY OF YUKON AND THE YUKON MUNICIPAL AUTHORITY TO OBTAIN FINANCING FOR THE PURPOSE OF PROVIDING THE FUNDS FOR THE PURCHASE OF CERTAIN VEHICLES AND PIECES OF EQUIPMENT FOR USE BY THE COMMUNITY DEVELOPMENT, PARKS AND RECREATION DEPARTMENT, PUBLIC WORKS DEPARTMENT, FIRE DEPARTMENT, AND POLICE DEPARTMENT BY EXECUTING ITS NOTE

**WHEREAS**, the City of Yukon (the "City") and the Yukon Municipal Authority (the "Authority") was organized under Title 60, Oklahoma Statutes Sections 176-180, as amended, as a public trust for the benefit of the City of Yukon, Oklahoma; and

**WHEREAS**, the City and the Authority are authorized and has determined to purchase vehicles and pieces of equipment for use by the Community Development Department, Parks and Recreation Department, Public Works Department, Fire Department, and Police Department in payment of the cost thereof, to issue its promissory note; and

**WHEREAS**, the City and its Authority must obtain financing prior to completing said project; and

**WHEREAS**, ARVEST BANK (the "Creditor") has agreed to make a financing loan in the amount of \$1,700,000.00 with the City and its Authority; and

**WHEREAS**, to evidence the indebtedness of the City and its Authority to the Creditor for the financing loan, the Authority will execute and deliver to the Creditor its Note (the "Note") which the Creditor will purchase.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF YUKON, OKLAHOMA**

Section 1: The issuance of the Trustees of the Yukon Municipal Authority of their \$1,700,000 Note is hereby approved.

Section 2: The expenditures for this promissory note authorized herein do not exceed any debt limitations provided for by the Code of Ordinances.

Section 3: This resolution, if adopted, must be approved by at least a two-thirds majority of the City Council membership.

Section 4: The Chairman, or in his absence the Vice Chairman, is hereby authorized to execute such documents as are necessary to accomplish the purpose of the resolution.

ADOPTED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2012.

ATTEST:

\_\_\_\_\_  
John Alberts, Chairman

\_\_\_\_\_  
Doug Shivers, Secretary

ATTEST:

\_\_\_\_\_  
John Alberts, Mayor

\_\_\_\_\_  
Doug Shivers, City Clerk



## MEMORANDUM

---

TO: Mayor and City Council  
FROM: Grayson Bottom  
DATE: January 4, 2012  
SUBJECT: Vehicle and Equipment Purchases

We originally bid the various vehicles and equipment purchases when we purposed the master lease purchase program to you last May. We again bid the project before voting to authorize the debt instruments for the sanitation, vehicle and equipment. While the language of the instruments is being hammered out we again re-bid everything. I was particularly interested in the price of the new pursuit rated Ford Taurus that I had seen at the NLC. The Taurus ended up being \$189 more expensive than the Chevrolet Tahoe. Below is a summary of the most recent bids.

### Community Development

2012 Ford Explorer 4wd XLT (1 unit) – Oklahoma State Bid Price	\$30,494.93
2012 Ford F150 2wd Pickup (1 unit) – Oklahoma State Bid Price	\$17,734.00
GRAND TOTAL FOR COMMUNITY DEVELOPMENT	\$48,228.93

*Two (2) Chevrolet ½ ton Pickups (a 2000 model and the second a 2002 model) are being transferred to the Public Works Department. These are long wheel base pickups that are better suited for the Public Works Department.*

### Parks and Recreation

2012 Ford ½ ton 2wd Pickup (1 unit) – Oklahoma State Bid Price	\$17,734.00
2012 Ford ¾ ton 4wd Pickup (1 unit) – Oklahoma State Bid Price	\$24,168.00
GRAND TOTAL FOR PARKS AND RECREATION	\$42,105.50

### Public Works

*All Chevrolets are from Hudiburg Auto Group of Midwest City  
All Fords are from Riverside Ford of Poteau, OK*

*All prices include emergency light packages.*

1/2 Ton 2wd Regular Cab Pickup (2 units)

2012 Chevrolet – Oklahoma State Bid Price	\$19,935.00
2012 Ford – Oklahoma State Bid Price	\$20,815.00

3/4 Ton 4wd Extended Cab Pickup (3 units)

2012 Chevrolet – Oklahoma State Bid Price	\$26,980.00
2012 Ford – Oklahoma State Bid Price	\$28,014.00

3/4 Ton 2wd Crew Cab Pickup (2 units)

2012 Chevrolet – Oklahoma State Bid Price	\$26,484.00
2012 Ford – Oklahoma State Bid Price	\$27,296.00

1 1/4 Ton 4wd Extended Cab Pickup (1 unit)

2012 Ford (Hudiburg) – Oklahoma State Bid Price	\$46,133.00
2012 Ford (Riverside) – Oklahoma State Bid Price	\$46,125.00

1 Ton 2wd Crew Cab Truck with Service Bed (2 units)

2012 Chevrolet – Oklahoma State Bid Price	\$36,484.00
2012 Ford – Oklahoma State Bid Price	\$37,585.00

1 Ton 2wd Extended Cab Truck with Utility Truck (1 unit)

2012 Chevrolet – Oklahoma State Bid Price	\$37,284.00
2012 Ford – Oklahoma State Bid Price	\$37,585.00

5 Ton Dump Truck with Snow Plow & Sander

2012 International – Oklahoma State Bid Price	\$75,439.94
2012 Freightliner – Oklahoma State Bid Price	\$79,700.00
12 CY Dump Bed w/Acc – Oklahoma State Bid Price	\$22,703.00
Monroe Spreader – Oklahoma State Bid Price	\$ 8,800.00
Flink Snow Plow – Oklahoma State Bid Price	\$12,194.00
TOTAL	\$119,136.94

Mini Track Hoe (1 unit) OTC Equipment  
Oklahoma State Bid Price

\$41,114.28

Utility Tractor (1 unit) Western Equipment  
Oklahoma State Bid Price

\$37,322.61

Curbing Machine (1 unit) The Concrete Edge	\$ 5,795.00
<b>GRAND TOTAL FOR PUBLIC WORKS</b>	<b>\$533,531.83</b>

### **Fire Department**

*Because of the specialized nature of fire trucks there are no State Bids available.*

#### 1 - Compressed Air Foam System Pumper (CAFS) Truck

Pierce Manufacturing -	\$360,841.00
Chief Fire & Safety -	\$324,109.00
Ferrara -	\$381,991.00
Hand Tools, Hoses, etc. for all units -	\$ 30,000.00
<b>TOTAL</b>	<b>\$390,841.00</b>

*The recommendation is to purchase the Pierce Manufacturing Pumper due to the pumping systems inside the Chief Fire & Safety Pumper did not meet specification and our experience of success with the Pierce equipment.*

#### 1 - 2000 Gallon Tanker/Pumper Truck

Pierce Manufacturing -	\$166,757.00
Chief Fire & Safety -	\$205,225.00
EAM -	\$173,360.00
Ferrara -	\$209,606.00

#### 1 – Brush Pumper

Chief Fire & Safety -	\$81,950.00
M&M Metalworx -	\$85,500.00
Crow Construction -	\$89,750.00
Hand Tools, Hoses, etc. for all units	\$ 4,000.00
<b>TOTAL</b>	<b>\$85,950.00</b>

#### 1 – Command Vehicle

2012 Chevrolet Tahoe 4X4 (Hudiburg) -	\$29,872.00
2011 Chevrolet Tahoe 4X4 (Hudiburg) -	\$29,954.00
2011 Jeep Laredo 4X4 (Bob Howard) -	\$31,131.00
2011 Dodge Durango AWD (Bob Howard) -	\$30,724.00
Light Package for all units	\$ 4,000.00
<b>TOTAL</b>	<b>\$33,872.00</b>

GRAND TOTAL FOR FIRE DEPARTMENT \$677,420.00

**Police Department**

7 – Police Patrol Units

2012 Chevrolet Tahoe 2X4 – Oklahoma State Bid Price	\$27,216.00
2012 Chevrolet Caprice – Oklahoma State Bid Price	\$27,128.00
2012 Dodge Charger – Oklahoma State Bid Price	\$25,787.00
2013 Ford Police Interceptor – Oklahoma State Bid Price	\$29,263.00

TOTAL \$190,512.00

1 – Special Duty 4X4 Utility Pickup

2012 Chevrolet Silverado – Oklahoma State Bid Price	\$27,387.00
2012 Ford F150 – Oklahoma State Bid Price (didn't meet bid spec.)	\$25,253.00

1 – Command 4X4 Utility Vehicle

2011 Chevrolet Suburban – Oklahoma State Bid Price	\$39,008.00
2012 Ford Expedition – Oklahoma State Bid Price (didn't meet spec.)	\$31,038.00

Emergency equipment, lighting package, radio equipment, computer brackets, wiring harnesses, back up battery pack, and black and white color scheme provided by Dealer \$184,849.65

GRAND TOTAL FOR POLICE DEPARTMENT \$441,756.65

TOTAL OF PURCHASES \$1,742,839.41



John Alberts, Mayor & Council Member Ward II  
Nick Grba, Vice Mayor & Council Member Ward I  
Ken Smith, Council Member At Large  
Dewayne Maxey, Council Member Ward III  
Bob Bradway, Council Member Ward IV

From the Office of  
Information Technology  
**Gary D. Cooper**  
IT Director

A handwritten signature in black ink, appearing to read "Gary D. Cooper", is written over the printed name of the IT Director.

**TO:** Grayson Bottom, City Manager  
Tammy Kretchmar, Assistant City Manager  
City Council Members

**RE:** New Fire Station Technology Acquisition

**DATE:** January 23, 2012

Attached is a list of technology items required to be purchased from the Fire Station Bond Fund to equip the new Fire Station. I would like to have this placed on the February 7, 2012 Council Agenda. While the total amount is \$31,331.00, almost all of the items are on the State purchasing contract so competitive bidding is not necessary.

**New Fire Station Technology Items to Purchase**

DESCRIPTION	QTY	COST	TOTAL
Wireless Bridge Units	2	616.90	1,233.80
Four-Port FXS Interface Card	1	545.60	545.60
Two 24 port 3560 PoE Switches	2	2,352.90	4,705.80
Wall Mount Kits	6	16.12	96.72
Additional Phone Licenses	1	4,238.06	4,238.06
Two Line 7942 IP Phones	25	229.40	5,735.00
Six Line 7962 IP Phones	4	291.40	1,165.60
CP-7915= Side Car Module	2	244.90	489.80
Footstand Kit	2	23.56	47.12
DoubleFootStand Power Cord	2	6.35	12.70
CP-Power-Cube-3	2	27.90	55.80
Cab-SFP-50cm=	1	155.00	155.00
Computer w/ Monitor	6	850.00	5,100.00
Laptop	1	1,300.00	1,300.00
Projector	1	1,100.00	1,100.00
Fax for 302 S. 5th	1	300.00	300.00
LaserPrinter	1	300.00	300.00
Server	1	3,550.00	3,550.00
Uninterruptible Power Supply's	1	1,200.00	1,200.00
			31,331.00

## Yukon City Council Minutes January 17, 2011

The Yukon City Council met in regular session on January 17, 2011 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Councilman Bob Bradway.  
The flag salute was given in unison.

ROLL CALL: (Present) John Alberts, Mayor  
Nick Grba, Vice-Mayor  
Bob Bradway, Council Member  
Ken Smith, Council Member  
(Absent) Dewayne Maxey, Council Member

### OTHERS PRESENT:

Mike Segler, City Attorney	Tammy Kretchmar, Asst. City Manager
Robbie Williams, City Engineer	Doug Shivers, City Clerk
Mitch Hort, Community Development Director	Frosty Peak, Emergency Management Director
Gary Cooper, Information Technology Director	Bill Stover, Asst. Public Works Director
Sara Schieman, Librarian	Matt Maly, Public Works Director
Kevin Jones, Fire Chief	John Corn, Acting Police Chief
Philip Merry, Finance Department	

### Presentations and Proclamations

Mayor Alberts read the proclamation for "National Mentoring Month / Thank Your Mentor Day". It was presented to Christine Sorrels, of Yukon Public Schools' Miller Mentors. She encouraged everyone to get involved with the mentoring program.

•••  
**Visitors**

There were no visitors.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

### 1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

#### The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of January 3, 2011
- B) Payment of material claims in the amount of \$232,862.45

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of January 3, 2011, and Payment of material claims in the amount of \$232,862.45, was made by Trustee Bradway and seconded by Trustee Grba.

#### The vote:

**AYES: Alberts, Bradway, Grba, Smith**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

### 2A. Consider approving an expenditure of funds in the amount of \$16,934.33 for the purchase of bedroom furniture to be installed at the new Yukon Fire Station, as recommended by the Fire Chief, to be paid from the Yukon Municipal Authority Revenue Bonds Construction Fund, and waiving competitive bidding

The motion to approve an expenditure of funds in the amount of \$16,934.33 for the purchase of bedroom furniture to be installed at the new Yukon Fire Station, as recommended by the Fire Chief, to be paid from the Yukon Municipal Authority Revenue Bonds Construction Fund, and waiving competitive bidding, was made by Trustee Bradway and seconded by Trustee Smith. Trustee Bradway asked if the furniture would be installed by the prison system, and City Manager Bottom confirmed it would, as well as any assembly required.

#### The vote:

**AYES: Grba, Smith, Alberts, Bradway**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

**3A. Consider approving an expenditure of funds in the amount of \$30,246.92, for the purchase of living area furniture to be installed at the new Yukon Fire Station, as recommended by the Fire Chief, to be paid from the Yukon Municipal Authority Revenue Bonds Construction Fund, and waiving competitive bidding**

The motion to approve an expenditure of funds in the amount of \$30,246.92, for the purchase of living area furniture to be installed at the new Yukon Fire Station, as recommended by the Fire Chief, to be paid from the Yukon Municipal Authority Revenue Bonds Construction Fund, and waiving competitive bidding, was made by Trustee Smith and seconded by Trustee Maxey. Trustee Bradway confirmed that the funds were from the original money pledged for the project.

**The vote:**

**AYES: Smith, Alberts, Grba, Bradway**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

**1. Consent Docket**

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

**The City Manager recommends a motion that will approve:**

- A) The minutes of the regular meeting of January 3, 2011**
- B) Payment of material claims in the amount of \$223,761.71**
- C) Setting the date for the next regular Council meeting for February 7, 2012, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

Council Member Smith made a motion, seconded by Council Member Bradway, to approve the Consent Docket, consisting of the minutes of the regular meeting of January 3, 2012; payment of material claims in the amount of \$223,761.71; and setting the date for the next regular Council meeting for February 7, 2012, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.

**The vote:**

**AYES: Alberts, Bradway, Smith, Grba**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

**2. Report of Boards, Commissions and City Officials**

City Attorney Segler said he would have copies of 2 different proposed City Council Codes of Ethics for Council review at the next meeting.

**3. City Manager's Report – Information items only**

**A. Utility Billing update**

City Manager Bottom recapped the increasing use of the new credit card payment system. Mr. Grba wondered about possible cost savings for the City if more citizens paid water bills online, and Mr. Bottom confirmed and said the cost of mailing bills was excessive. Mr. Bradway asked if the program could be made mandatory, and Mr. Bottom said that not everyone has access to online payments.

Mr. Bottom also mentioned that the library's eBooks program was continuing to expand, with new titles and classes to meet increasing demand. He congratulated Sara Schieman, Librarian, for her efforts in the success of this program.

**4. New Business None.**

**5. Council Discussion**

Mr. Smith had no items. Mr. Bradway said he had been given information that the new address numbering system on Yukon Parkway was causing problems. Community Development Director Hort responded that there were problems with Google Earth having not yet updated its database, but that it

would eventually work itself out in their computers. Mr. Bradway also wondered if Yukon could implement change in the Post Office to correct this problem, and Mr. Hort replied that the City had no authority over the Post Office.

Mr. Grba mentioned the Re-Light the Mill project was meeting on January 18, at 11:30 am, in the Yukon Public Schools' offices.

Mr. Alberts thanked everyone for the Christmas lights in the City parks, and asked if in future years, City Park could be cleared first so as to allow access to the playground earlier. Mr. Bottom said he would add this to the file. Mr. Alberts also said it was time to start running again, and wished good luck to those who had filed to run in the upcoming City Council election.

**6. Consider a motion to recess as Yukon City Council and convene into Executive Session, for confidential communications between the Council and the City Attorney concerning pending claims, as provided for in 25 OS 2003, Section 307 (B) (4)**

The motion to recess as Yukon City Council and convene into Executive Session, for confidential communications between the Council and the City Attorney concerning pending claims, as provided for in 25 OS 2003, Section 307 (B) (4), was made by Trustee Bradway and seconded by Trustee Grba.

**The vote:**  
**AYES: Bradway, Grba, Smith, Alberts**  
**NAYS: None**  
**VOTE: 4-0**  
**MOTION CARRIED**

**7. Consider a motion to adjourn from Executive Session and reconvene as Yukon City Council**

The motion to adjourn from Executive Session and reconvene as Yukon City Council was made by Council Member Bradway and seconded by Council Member Smith.

**The vote:**  
**AYES: Smith, Alberts, Grba, Bradway**  
**NAYS: None**  
**VOTE: 4-0**  
**MOTION CARRIED**

Mayor Alberts then read the minutes of the Executive Session, stating "While in Executive Session, only the items on the agenda were discussed, no action was taken, and no votes were cast."

**8. Adjournment**

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**John Alberts, Mayor**

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**Doug Shivers, City Clerk**



PURCHASE ORDER CLAIM REGISTER

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		Legislative				
12-47036	01-00123	City of Yukon (BankOne)TEC	Harness	1/2012	Grainger 114645856	240.94
			Rope	1/2012	Grainger 114645856	159.12
			TwistLock	1/2012	Grainger 114645856	154.80
12-47303	01-02152	Frank Austin	Lease-10W Main-Feb12	2/2012	Feb '12	107.14
12-47312	01-05386	Capitol Decisions	Prof Services-Jan'12	1/2012	7728	7,500.00
12-47304	01-05388	Estate of Murial Carson	Lease-10W Main-Feb12	2/2012	Feb '12	435.72
12-47305	01-05390	Phil Carson	Lease-10W Main-Feb12	2/2012	Feb '12	107.14
12-47306	01-06815	Compassionate Hands, Inc.	Mthly Contrib-Feb'12	2/2012	Feb '12	583.34
12-47307	01-15003	Four H	Mthly Contrib-Feb'12	2/2012	Feb '12	100.00
12-46568	01-37495	OK Toursim &	Advertising	12/2011	9091	63.80
			Advertising	1/2012	9181	52.80
12-47309	01-59400	Kathryn Wright Rentals	DrLicBldgRent-Feb'12	2/2012	Feb '12	800.00
12-47316	01-60355	Xerox Corporation	copier paper	1/2012	117825517	387.50
12-47310	01-62000	Youth & Family Services,	Mthly Contrib-Feb'12	2/2012	Feb '12	833.34
12-47314	01-62200	Yukon Chamber of Commerce	Feb'12 Contract.Srvc	2/2012	13908	2,500.00
12-47325	01-62900	Yukon Review Inc.	legal ad-BrdAdj/willowBen	1/2012	YR47561	17.70
DEPARTMENT TOTAL:						14,043.34
DEPARTMENT: 02		Finance				
12-47311	01-00102	City of Yukon (BankOne)FIN	office supplies	12/2011	Staples 04712	45.97
			1099 forms	1/2012	Staples 80252	62.98
12-47315	01-1	GFAO-Dana Carson,Treasure	2012 membership-Malmfeldt	2/2012	G 2012 Malmfeldt	25.00
12-47175	01-37470	OK Municipal League	reg-Budget Workshop-PM	1/2012	044182	85.00
DEPARTMENT TOTAL:						218.95
DEPARTMENT: 03		Park Maintenance				
12-45714	01-00180	City of Yukon (BankOne)PW	office supplies for pw	1/2012	OfficeDepot 593988	8.31
12-46427	01-00180	City of Yukon (BankOne)PW	Christmas/Park supplies	1/2012	Target 01-12-12	42.98
			Christmas/Park supplies	1/2012	Lowes 01430	199.76
			Christmas/Park supplies	1/2012	Lowes 02888	39.96
12-46815	01-00180	City of Yukon (BankOne)PW	part paym of wipes	12/2011	Massco 2239103	100.00
12-46979	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	12/2011	Clean 50524030	25.07
12-47018	01-00180	City of Yukon (BankOne)PW	part paym tint windw	1/2012	AutoFX 5768	100.00
12-47054	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Clean 50524999	25.07
12-47100	01-00180	City of Yukon (BankOne)PW	tubs for Christmas items	1/2012	Lowes 14649	95.88
12-47149	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Clean 50525999	25.07
12-47214	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Clean 50526985	25.07
12-47242	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Clean 50527999	25.07
12-47051	01-29525	Locke Welding	demurrage rental	12/2011	R2488	30.00
12-46145	01-30640	Luber Brothers	Infield Groomer	1/2012	INV00129527	13,896.69
			Roll Over Protection	1/2012	INV00129527	965.00
			Sprayer	1/2012	INV00129527	1,689.00
			Trade in on old one	1/2012	INV00129527	800.00
DEPARTMENT TOTAL:						16,492.93

PURCHASE ORDER CLAIM REGISTER

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 04		Engineering				
12-47323	01-50700	Triad Design Group	A/E Srvcs-12/25/11	1/2012	8028	848.25
12-47324	01-50700	Triad Design Group	A/E Srvcs-City Hall remod	1/2012	8040	7,450.56
DEPARTMENT TOTAL:						8,298.81
DEPARTMENT: 05		Fire Department				
12-46200	01-00105	City of Yukon (BankOne)FD	toilet paper,cleaning sup	11/2011	Massco 2237279	674.91
			toilet paper,cleaning sup	12/2011	walmart 08829	205.95
			toilet paper,cleaning sup	12/2011	Massco 2238263	344.80
			toilet paper,cleaning sup	12/2011	Massco 2238101	54.36
12-46333	01-00105	City of Yukon (BankOne)FD	Trumbly-Job Shirt,hats	11/2011	S&S Textiles 31595	280.50
12-46335	01-00105	City of Yukon (BankOne)FD	Badges	8/2011	Special Ops 166777	462.00
12-46336	01-00105	City of Yukon (BankOne)FD	alterations to Ike Jacket	11/2011	Special ops 170876	36.00
12-46401	01-00105	City of Yukon (BankOne)FD	king-Blauer Shirt/hoodie	11/2011	S&S Textiles 31597	117.00
12-46576	01-00105	City of Yukon (BankOne)FD	absorbent	12/2011	Lone Star 0106614	195.00
12-46603	01-00105	City of Yukon (BankOne)FD	coffee,tea,sugar	12/2011	walmart 08830	122.54
			coffee,tea,sugar	1/2012	walmart 07045	46.40
12-46706	01-00105	City of Yukon (BankOne)FD	Duty Coats	12/2011	Special Ops 172085	141.99
12-46709	01-00105	City of Yukon (BankOne)FD	Vogt-Job Shirt	1/2012	S&S Textiles 31848	65.00
12-46770	01-00105	City of Yukon (BankOne)FD	McDoulett- Alterations	12/2011	Special Ops 172783	40.89
			McDoulett- Alterations	12/2011	Special Ops 172418	8.00
12-46879	01-00105	City of Yukon (BankOne)FD	Noel-job shirt,swtshirts,	1/2012	S&S Textiles 31854	396.50
12-46880	01-00105	City of Yukon (BankOne)FD	weaver-gloves	12/2011	Galls 1704794	77.97
12-47019	01-00105	City of Yukon (BankOne)FD	King-gloves	1/2012	Galls 1727476	45.98
12-47020	01-00105	City of Yukon (BankOne)FD	Andrews-belt	1/2012	Galls 1727487	34.98
12-47102	01-00105	City of Yukon (BankOne)FD	Lockout kits	1/2012	ChiefSupply 719201	245.00
12-47185	01-06373	City of Oklahoma City	FDportradio usage fe	1/2012	Yukon - 05	2,625.00
12-47073	01-1	Meto Fire Chiefs	membership dues	1/2012	M 01/06/2012	40.00
12-46977	01-58151	windsor Door Company of Okc	broken spring-garage	12/2011	0173957-IN	437.32
12-46346	01-71300	John Graham	Fall 2011 tuition reimb	8/2011	000560986	605.25
			Fall 2011 tuition reimb	9/2011	20066067	50.88
			Fall 2011 tuition reimb	9/2011	000567017	47.73
DEPARTMENT TOTAL:						6,712.35

P U R C H A S E O R D E R C L A I M R E G I S T E R

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 06						
12-46787	01-00106	Municipal Court	City of Yukon (BankOne)CRT Office Supplies	12/2011	Staples 7080437927	65.03
12-47308	01-44380	George H Ramey	MunJudgeSrvc-Feb'12	2/2012	Feb '12	2,943.25
DEPARTMENT TOTAL:						3,008.28
DEPARTMENT: 07						
12-46882	01-00107	Community Development	City of Yukon (BankOne)CMD NFPA Membershipe	1/2012	NFPA 5415419Y	165.00
12-46971	01-00107	City of Yukon (BankOne)CMD	copy paper	1/2012	Staples 06871	349.90
12-46989	01-00107	City of Yukon (BankOne)CMD	OML water/Enviromental Su	1/2012	OML 01-04-12	85.00
12-46990	01-00107	City of Yukon (BankOne)CMD	Get Motivated Seminar	1/2012	Motivated 3009540	35.55
12-47031	01-00107	City of Yukon (BankOne)CMD	IAEI Membership-Hort	1/2012	IAEI 273640	102.00
12-47079	01-00107	City of Yukon (BankOne)CMD	tape measures	1/2012	Lowes 14864	9.98
12-47107	01-1	Oklahoma Code Enforcement	reg-Taylor-OCEA Conf	1/2012	0 044064	100.00
12-47077	01-47660	Shred-It Oklahoma City	Doc.destruction-JA12	1/2012	10011072036	9.21
12-47029	01-75950	John Taylor	Reimb license renewal	7/2011	234844	35.00
DEPARTMENT TOTAL:						891.64
DEPARTMENT: 08						
12-46067	01-00108	Library	City of Yukon (BankOne)LIB Postage for ILL	12/2011	USPS 656	35.48
12-46843	01-00108	City of Yukon (BankOne)LIB	Postage	1/2012	USPS 904	36.99
			Postage	1/2012	USPS 142	14.75
			Postage	1/2012	USPS 383	31.31
12-46994	01-00180	City of Yukon (BankOne)PW	Thermostat/Bulbs	1/2012	Locke 16941123-00	52.89
12-47139	01-00180	City of Yukon (BankOne)PW	Replace Outside Light	1/2012	Locke 17035890-00	234.24
12-46069	01-04156	Book wholesalers, Inc.	Adult Standing Order Fict	1/2012	2393510	15.05
			Adult Standing Order Fict	1/2012	2454520	15.63
12-47015	01-1	Valerie Kimble	Program Fee	1/2012	K 01-11-12	50.00
12-46432	01-16230	Gale Group Inc	Large Print Standing Orde	1/2012	17435694	71.24
			Large Print Standing Orde	1/2012	17436386	46.49
12-46433	01-47660	Shred-It Oklahoma City	Document destruction	1/2012	10011072157	9.21
12-46847	01-71552	Carla Hickey	Mileage to Stillwater Lib	1/2012	01-11-12	84.25
DEPARTMENT TOTAL:						697.53

PURCHASE ORDER CLAIM REGISTER

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 09		Administration				
12-46735	01-00101	City of Yukon (BankOne)ADM	lunch meeting expense-GB	1/2012	LetsDoGrk 01-05-12	25.42
12-46923	01-00101	City of Yukon (BankOne)ADM	Travel Expenses CMAO	1/2012	Atherton 2611	80.08
			Travel Expenses CMAO	1/2012	Joseppis 01-11-12	24.74
			Travel Expenses CMAO	1/2012	RanchrClb 01-12-12	11.29
			Travel Expenses CMAO	1/2012	Atherton 2626	110.35
12-47038	01-00101	City of Yukon (BankOne)ADM	Storage Boxes	1/2012	Staples 72698	137.93
12-47114	01-00101	City of Yukon (BankOne)ADM	Travel Expenses CMAO	1/2012	OSUStUnion 1-12-12	114.90
12-47322	01-62200	Yukon Chamber of Commerce	Dec'11 chamber luncheon	1/2012	13840	10.00
DEPARTMENT TOTAL:						514.71
DEPARTMENT: 10		Parks & Events				
12-46192	01-00110	City of Yukon (BankOne)REC	ads for Craft Fair	11/2011	OPUBCO 16246861111	157.61
12-46463	01-00110	City of Yukon (BankOne)REC	landscaping	1/2012	Ewing 0005	250.76
			landscaping	1/2012	Ace 863346	9.58
			landscaping	1/2012	Ace 863276	1.80
12-46784	01-00110	City of Yukon (BankOne)REC	office supplies	11/2011	Staples 58709	30.07
			office supplies	12/2011	Staples 68235	57.23
			office supplies	12/2011	OfficeDepot 9344	16.49
			office supplies	1/2012	Staples 75885	54.97
12-46881	01-00110	City of Yukon (BankOne)REC	signs for RAC	1/2012	YukoTrophy 0112227	120.00
12-47009	01-00110	City of Yukon (BankOne)REC	Christmas supplies/Soups	12/2011	Fed Ex 055122	14.96
			Christmas supplies/Soups	12/2011	walmart 07848	61.96
			Christmas supplies/Soups	12/2011	OrangeLeaf 142425	125.00
			Christmas supplies/Soups	12/2011	walmart 00085	29.76
			Christmas supplies/Soups	12/2011	Staples 65245	63.97
			Christmas supplies/Soups	12/2011	walmart 06209	14.94
			Christmas supplies/Soups	1/2012	Crest 046553	143.99
			Christmas supplies/Soups	1/2012	Crest 077772	34.86
12-47011	01-00110	City of Yukon (BankOne)REC	supplies/spirit league/	1/2012	Uline 41962360	49.69
			supplies/spirit league/	1/2012	Motivated 01-06-12	10.82
			supplies/spirit league/	1/2012	A&Bwholesale 10197	35.00
			supplies/spirit league/	1/2012	walmart 04869	8.96
12-47216	01-00110	City of Yukon (BankOne)REC	building supplies P &R	1/2012	Ace 863417	43.15
			building supplies P &R	1/2012	Lowes 11504A	13.70
			building supplies P &R	1/2012	Lowes 11504	13.70
			building supplies P &R	1/2012	Lowes 10399	5.32
			building supplies P &R	1/2012	Lowes 14989	49.94
			building supplies P &R	1/2012	Ace 863420	5.17
12-47217	01-00110	City of Yukon (BankOne)REC	mobile mini	12/2011	MobMini 111295654	151.06
12-47010	01-07390	Crosslands A & A Rent-All	mobile mini	1/2012	MobMini 111299980	151.06
			SPort a potties	11/2011	01-402847-43	126.00
			Port a potties	11/2011	01-464754-14	63.00
			Port a potties	11/2011	01-402847-44	63.00
			Port a potties	12/2011	01-464754-15	63.00
12-46167	01-1	Anderson Concrete	concrete pad for benches	1/2012	A 01-05-2012	425.00
12-46566	01-32660	Mobile Mini, Inc.	Christmas mobile	11/2011	111294201	267.08
12-46465	01-46940	Sam's Club Direct-G.E.Capit	Candy for Christmas	11/2011	4655	34.84

PURCHASE ORDER CLAIM REGISTER

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 10		Parks & Events				
12-47075	01-46940	Sam's Club Direct-G.E.Capit	Candy for Christmas cups	1/2012 10/2011	9523 9649	212.25 42.40
			credit-paid in error	11/2011	03307 CR	31.90
			credit-paid in error	11/2011	03353 CR	81.00
12-47013	01-47660	Shred-It Oklahoma City	candy vending document shredding	1/2012 12/2011	4654A 10011057785	96.68 9.24
DEPARTMENT TOTAL:						2,987.69
DEPARTMENT: 11		Police Department				
12-46081	01-00111	City of Yukon (BankOne)PD	prisoner meals	1/2012	walmart 07124	113.12
12-46663	01-00111	City of Yukon (BankOne)PD	office supplies	1/2012	Staples 7081212276	85.86
			office supplies	1/2012	Staples 7081349062	50.69
12-46964	01-00111	City of Yukon (BankOne)PD	Cunningham winter coat	1/2012	Special Ops 174278	360.00
12-46965	01-00111	City of Yukon (BankOne)PD	storage tubs	1/2012	walmart 06756	13.97
			storage tubs	1/2012	walmart 05094	151.76
			storage tubs	1/2012	SeasnLiving 1-4-12	119.97
			storage tubs	1/2012	walmart 05403	82.60
12-46967	01-00111	City of Yukon (BankOne)PD	Maint supplies	1/2012	Massco 2239975	130.73
12-46970	01-00111	City of Yukon (BankOne)PD	Corn clothing allowance	12/2011	Dillards 12-27-11	357.00
12-47043	01-1	IACP	annual dues-John Corn	12/2011	I 1585654	120.00
12-47044	01-36720	OK Dept of Public Safety	OLETS user fee-Jan12	1/2012	04-1206937	350.00
12-46208	01-48410	Special Ops Uniforms, Inc	Graves uniform items	12/2011	173713	129.98
12-46403	01-48410	Special Ops Uniforms, Inc	Henderson uniform items	12/2011	173711	149.98
12-46470	01-48410	Special Ops Uniforms, Inc	Stilley uniform items	12/2011	173708	111.97
12-46485	01-48410	Special Ops Uniforms, Inc	Johnson winter jacket	12/2011	173710	359.99
12-46798	01-48410	Special Ops Uniforms, Inc	Reed uniform item	12/2011	173846	359.99
12-46859	01-48410	Special Ops Uniforms, Inc	Avers duty betl	12/2011	173584	78.99
12-46901	01-48410	Special Ops Uniforms, Inc	Millar uniform item	12/2011	173707	78.99
12-46413	01-58105	wheeler Dealer	bicycle parts	1/2012	I-12761	154.80
12-47040	01-60295	X-Clusive Collision & Tow	towing from El Reno	1/2012	35661	104.00
12-46966	01-72755	Curtis Lemmings	Lemmings boots	1/2012	100063280	100.00
DEPARTMENT TOTAL:						3,399.19

PURCHASE ORDER CLAIM REGISTER

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 12						
12-45295	01-00180	Property Maintenance City of Yukon (BankOne)PW	building repairs	1/2012	AutoFX 5769	329.99
			building repairs	1/2012	AutoFX 5767	1,087.59
12-45714	01-00180	City of Yukon (BankOne)PW	office supplies for pw	1/2012	OfficeDepot 593988	7.22
12-46979	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	12/2011	Clean 50524030	23.66
			hand sanit.dispenser	12/2011	Clean 50524030	3.61
12-46980	01-00180	City of Yukon (BankOne)PW	2012 pest control	1/2012	MotherNature COY1	5,265.00
12-46981	01-00180	City of Yukon (BankOne)PW	2012 termite service	1/2012	MotherNature COY2	2,504.00
12-47025	01-00180	City of Yukon (BankOne)PW	enmotions, towels, c	1/2012	walmart 01624	309.82
			enmotions, towels, c	1/2012	Massco 2240569	689.72
12-47045	01-00180	City of Yukon (BankOne)PW	sprays, brush, broom	1/2012	Massco 2240569	304.82
12-47054	01-00180	City of Yukon (BankOne)PW	cleaning supplies	1/2012	Massco 2240568	1,498.31
			uniform cleaning,ren	1/2012	Clean 50524999	23.66
			hand sanit.dispenser	1/2012	Clean 50524999	3.61
12-47149	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Clean 50525999	23.66
			hand sanit.dispenser	1/2012	Clean 50525999	3.61
12-47181	01-00180	City of Yukon (BankOne)PW	light bulbs	1/2012	Locke 17041451-00	41.52
12-47214	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Clean 50526985	23.66
			hand sanit.dispenser	1/2012	Clean 50526985	3.61
12-47242	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Clean 50527999	23.66
			hand sanit.dispenser	1/2012	Clean 50527999	3.61
12-47319	01-06750	Clearwater Enterprises, LLC	SrvCity Bldgs-12/11	1/2012	26781112	2,567.40
12-47320	01-37200	OK Gas & Electric	Srvc-Comb.Bill-Dec11	1/2012	01/11/12	35,439.28
12-47326	01-37200	OK Gas & Electric	Service-900 Industri	1/2012	01/12/12 900 Indus	70.89
			Service-4900wagnerwa	1/2012	01/26/12 4900wagne	96.77
			Service-500wvan#112	1/2012	01/24/12 500wv112	120.84
			Service-500wvan#113	1/2012	01/24/12 500wv113	29.76
			Service-500wvan#131	1/2012	01/24/12 500wv131	43.26
			Service-220Holly#132	1/2012	01/24/12 2200Ho132	136.60
			Service-220Holly#133	1/2012	01/24/12 2200Ho133	116.89
12-47327	01-37600	OK Natural Gas Co	Service-10 S 5th	1/2012	01/09/12 10 S.5th	41.90
			Service-100 S Ranchwood	1/2012	01/10/12 100Ranchw	889.02
			TranspChrg-1035 Industria	1/2012	01/16/12 1035 Indu	268.68
			TranspChrg-501 Ash	1/2012	01/16/12 501 Ash	342.07
DEPARTMENT TOTAL:						52,337.66

PURCHASE ORDER CLAIM REGISTER

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 14						
12-46760	01-00110	Robertson Activity Center	City of Yukon (BankOne)REC Wood Carving	1/2012	woodcraft 150866	113.79
12-47060	01-00110	City of Yukon (BankOne)REC	office supplies	1/2012	Staples 76502	119.49
12-46009	01-00115	City of Yukon (BankOne)REC	RAC Lunch	1/2012	Buy4Less 0051	24.30
12-47026	01-44625	Regional Food Bank	RAC Lunch	12/2011	AI155108-1	146.84
12-46925	01-46940	Sam's Club Direct-G.E.Capit	RAC Lunch	1/2012	4656	245.52
12-47291	01-46940	Sam's Club Direct-G.E.Capit	RAC Lunch	10/2011	4034	234.52
			RAC Lunch	11/2011	2214	222.32
12-47059	01-48825	Steve's Maintenance	RAC Floor Maint	1/2012	016	650.00
12-46924	01-53540	US Food Service	RAC Lunch	1/2012	4135032	1,319.99
12-47165	01-53540	US Food Service	RAC Lunch	1/2012	4209018	41.94
			RAC Lunch	1/2012	4212878	49.54
DEPARTMENT TOTAL:						3,168.20
DEPARTMENT: 15						
12-46472	01-00110	Recreation Facilities	City of Yukon (BankOne)REC Christmas Brk Camp suppli	12/2011	walmart 02244	75.15
			Christmas Brk Camp suppli	1/2012	Staples 06495	29.97
12-46763	01-00110	City of Yukon (BankOne)REC	Baby Crawl	1/2012	walmart 03777	100.00
12-46910	01-00110	City of Yukon (BankOne)REC	Office supplies	1/2012	Staples 07198	59.99
			Office supplies	1/2012	Staples 08135	236.34
12-46978	01-00110	City of Yukon (BankOne)REC	JCG Laminator	1/2012	Laminator.c 385460	169.99
12-46984	01-00110	City of Yukon (BankOne)REC	Desk for Office	1/2012	Staples 934779233	499.99
12-47004	01-00110	City of Yukon (BankOne)REC	Parents Night out	1/2012	Homeland 022460	11.53
12-47006	01-00110	City of Yukon (BankOne)REC	Home School	1/2012	walmart 02077	45.94
			Home School	1/2012	HobbyLobby 07704	46.96
12-47163	01-00110	City of Yukon (BankOne)REC	emergency ice machine rep	1/2012	Citywide 51948	325.00
12-47164	01-00110	City of Yukon (BankOne)REC	Programs Camera	1/2012	Staples 28417	215.98
12-47058	01-1	Valerie Kimble	TLC Storyteller	12/2011	K 12-30-2011	70.50
12-47028	01-37700	OK Recreation and Park	ORPS Conference	11/2011	11201127	600.00
12-46612	01-53450	United Linen - Uniform Re	Mops and Mats	1/2012	1466104	70.68
DEPARTMENT TOTAL:						2,558.02
DEPARTMENT: 16						
12-45714	01-00180	Fleet Maintenance	City of Yukon (BankOne)PW office supplies for pw	1/2012	OfficeDepot 593988	200.00
12-46815	01-00180	City of Yukon (BankOne)PW	part paym of wipes	12/2011	Massco 2239103	300.00
12-46820	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	1/2012	OReily 0343-202574	331.43
			parts to repair vehicles	1/2012	OReily 0343-204035	32.00
12-46857	01-00180	City of Yukon (BankOne)PW	flex conduit, fittin	1/2012	Locke 16989894-00	13.44
12-46877	01-00180	City of Yukon (BankOne)PW	parts to repair veh's	1/2012	TruckPro 015-04838	33.29
			parts to repair veh's	1/2012	InlandTrk 34-50683	27.76
			parts to repair veh's	1/2012	Smith F&G 449155	84.69
			parts to repair veh's	1/2012	T&W Tire 4857708	331.84
			parts to repair veh's	1/2012	YAG 15457	186.00
			parts to repair veh's	1/2012	ATC 53536089	22.24
			parts to repair veh's	1/2012	CLBoyd P51482	27.07
			parts to repair veh's	1/2012	Aweldors 7008095	48.00
			parts to repair veh's	1/2012	Hercules 297022	530.00

PURCHASE ORDER CLAIM REGISTER

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 16		Fleet Maintenance				
			parts to repair veh's	1/2012	HartsAuto 32318	367.50
			parts to repair veh's	1/2012	Osborn 76180	230.00
12-46972	01-00180	City of Yukon (BankOne)PW	oils and lubricants	1/2012	OReily 0343-202546	7.99
			oils and lubricants	1/2012	Fentress 639116	350.70
12-46979	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	12/2011	Fentress 639117	200.00
12-47016	01-00180	City of Yukon (BankOne)PW	parts to repair veh's	1/2012	Clean 50524030	18.12
			parts to repair veh's	1/2012	Napa 490124	2.99
			parts to repair veh's	1/2012	Napa 490124	74.88
			parts to repair veh's	1/2012	Napa 490124	4.89
			parts to repair veh's	1/2012	Napa 490124	14.60
12-47018	01-00180	City of Yukon (BankOne)PW	part paym tint windw	1/2012	Napa 490723	22.39
12-47024	01-00180	City of Yukon (BankOne)PW	tires for 19-09-2956	1/2012	AutoFX 5768	100.00
			waste fee	1/2012	T&W Tire 4861408	555.52
12-47054	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	T&W Tire 4861408	10.00
12-47111	01-00180	City of Yukon (BankOne)PW	11r22.5 G287	1/2012	Clean 50524999	18.12
			waste fee	1/2012	T&W Tire 4862072	2,909.20
12-47112	01-00180	City of Yukon (BankOne)PW	12x16.5 tires	1/2012	T&W Tire 4862072	28.00
12-47149	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	T&W Tire 4863015	1,267.84
12-47212	01-00180	City of Yukon (BankOne)PW	repairs to veh	1/2012	Clean 50525999	18.12
12-47214	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Napa 489614	420.50
12-47241	01-00180	City of Yukon (BankOne)PW	file folders exch	1/2012	Clean 50526985	18.12
			billin error amt owe	1/2012	OffDepot 4399	1.79
12-47242	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	OffDepot 2962	2.03
12-47057	01-01352	Anderson Safety Products	gloves by box	1/2012	Clean 50527999	18.12
12-47017	01-18150	Hampel Oil Distributors,	Inunleaded fuel	1/2012	272	18.20
			diesel fuel	1/2012	90353007	6,015.22
12-47228	01-18150	Hampel Oil Distributors,	Inunleaded fuel	1/2012	90353007	1,091.93
			diesel fuel	1/2012	90356335	6,437.55
12-47051	01-29525	Locke welding	demurrage rental	12/2011	90356335	778.33
12-47155	01-53425	DOC/Union City Comm Corr	CtDec' 11 ppwp pay	1/2012	R2488	30.00
			adm fee	1/2012	UC01-000077	110.96
12-47156	01-53425	DOC/Union City Comm Corr	CtDec'11 transportation	1/2012	UC01-000077	11.10
				1/2012	123111-WKREL012	960.00
DEPARTMENT TOTAL:						24,282.35

P U R C H A S E O R D E R C L A I M R E G I S T E R

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 17		Human Resources				
12-47221	01-00117	City of Yukon (BankOne)HR	FMLA seminar	1/2012	NatSemTr 401204944	299.00
12-47146	01-35050	Occupational Health Centers	preplace drug test	1/2012	254183622	68.50
12-47147	01-35050	Occupational Health Centers	injury care drug test	1/2012	254183113	68.50
12-47247	01-35050	Occupational Health Centers	pre-place drug test	1/2012	254194436	40.50
			drug test and TB	1/2012	254194436	68.50
			TB skin test	1/2012	254193977	28.00
12-47148	01-48420	Specialized Outpatient Serv	drug testing	1/2012	12312011-2	75.00
DEPARTMENT TOTAL:						648.00
DEPARTMENT: 19		Street Department				
12-45714	01-00180	City of Yukon (BankOne)PW	office supplies for pw	1/2012	OfficeDepot 593988	100.00
12-46815	01-00180	City of Yukon (BankOne)PW	part paym of wipes	12/2011	Massco 2239585	100.00
12-46979	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	12/2011	Clean 50524030	32.25
12-47018	01-00180	City of Yukon (BankOne)PW	part paym tint windw	1/2012	AutoFX 5768	50.00
12-47050	01-00180	City of Yukon (BankOne)PW	propane torch, bottl	1/2012	Ace 863080	11.99
12-47054	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Clean 50524999	32.25
12-47149	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Clean 50525999	32.25
12-47214	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Clean 50526985	32.25
12-47242	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Clean 50527999	32.25
12-46819	01-04475	Brewer Construction Co.	Panel replacements	1/2012	2012-1	22,885.10
12-46982	01-04475	Brewer Construction Co.	replace posts, shoes	1/2012	2012-2	2,525.00
12-46858	01-47670	SignalTek, Inc.	6'x30' loop	1/2012	7828	1,336.00
12-47213	01-47670	SignalTek, Inc.	signal light repair	1/2012	7819	1,189.40
DEPARTMENT TOTAL:						28,358.74
DEPARTMENT: 22		Insurance				
12-47317	01-38502	Old Republic Surety Group	Public Off Bd-City Manage	2/2012	w150082857 2012	100.00
DEPARTMENT TOTAL:						100.00
DEPARTMENT: 23		Technology				
12-46998	01-00123	City of Yukon (BankOne)TEC	DirectDialSrvc-DC'11	12/2010	AT&T 405350891012	1,087.72
12-46999	01-00123	City of Yukon (BankOne)TEC	Plexar Service-DC11	12/2010	AT&T 405350891812	1,227.18
12-47000	01-00123	City of Yukon (BankOne)TEC	Mob Phone Srvc-DC'11	1/2012	AT&T 287018940185A	5,776.00
12-47001	01-00123	City of Yukon (BankOne)TEC	Business Cards	1/2012	UnColorPrs 2319	232.50
12-47002	01-00123	City of Yukon (BankOne)TEC	Glass Cut for Desk	1/2012	AlliedGlass 34825	75.00
12-47003	01-00123	City of Yukon (BankOne)TEC	Belkin Surge Prtector	1/2012	CDW-G D111129	35.79
12-47032	01-00123	City of Yukon (BankOne)TEC	HP 96 TwinPack	1/2012	CDW-G D242286	120.26
			HP 88 Printhead B/Y	1/2012	CDW-G D242286	62.26
			HP 88 Printhead M/C	1/2012	CDW-G D242286	62.26
12-47064	01-00123	City of Yukon (BankOne)TEC	HP CC530A Black Ink	1/2012	CDW-G D392186	606.20
12-47065	01-00123	City of Yukon (BankOne)TEC	HP CC531 Cyan Ink	1/2012	CDW-G D405185	238.60
			HP CC532A Yellow Ink	1/2012	CDW-G D405185	238.60
12-47099	01-00123	City of Yukon (BankOne)TEC	VGA Monitor Extension	1/2012	CDW-G D424212	12.54
12-47158	01-00123	City of Yukon (BankOne)TEC	APC Smart-UPS 1000	1/2012	CDW-G D634055	806.94
12-47172	01-00123	City of Yukon (BankOne)TEC	LongDist Srvc-JA'11	1/2012	AT&T 802555191	60.15

PURCHASE ORDER CLAIM REGISTER

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 23		Technology				
12-47173	01-00123	City of Yukon (BankOne)TEC	wireless ServiceJA'2	1/2012	Verizon 6679342758	60.16
12-47174	01-00123	City of Yukon (BankOne)TEC	ConnectCard JA12	1/2012	Sprint 048	600.00
12-47209	01-00123	City of Yukon (BankOne)TEC	Nylon Rope	1/2012	Ace 863402	42.00
12-47210	01-00123	City of Yukon (BankOne)TEC	Mob Phone Srvc-JA'12	1/2012	ATT Mobil 01-14-12	4,336.95
12-47211	01-00123	City of Yukon (BankOne)TEC	internet/cable srv-JA'11	1/2012	Cox 01-17-12	404.95
12-46996	01-02237	BMI Systems Corporation	LF Import Agent	1/2012	ARIN058612BMI	390.00
			LF Quick Fields	1/2012	ARIN058612BMI	240.00
			LF Zone OCRvalid PK	1/2012	ARIN058612BMI	560.00
			LF Scan Connect	1/2012	ARIN058612BMI	34.00
			LF Scan CNT 5Pack	1/2012	ARIN058612BMI	132.00
			LF Named Full User	1/2012	ARIN058612BMI	4,800.00
			Avfante Server MSSQL	1/2012	ARIN058612BMI	1,000.00
12-47188	01-02237	BMI Systems Corporation	PD copier leaseJA'12	1/2012	CNIN104446BMI	1,046.00
12-47185	01-06373	City of Oklahoma City	PD base copies JA11	1/2012	CNIN104446BMI	353.11
			PDmob.radio usage fe	1/2012	Yukon - 05	4,860.00
			PDportradio usage fe	1/2012	Yukon - 05	3,000.00
			FDmob.radio usage fe	1/2012	Yukon - 05	1,620.00
12-46919	01-06710	Coast To Coast Computer Pro	CC364A Black	12/2011	A842015	687.00
12-47035	01-06710	Coast To Coast Computer Pro	HP 05 Black ink	1/2012	A844825	414.00
12-46995	01-1	CrimeReports	Software Renewal	12/2011	C 14681	1,200.00
12-47034	01-1	SMART Technololgies, Inc	Labor-move TV cables	1/2012	S 713683	100.00
12-47215	01-1	Librarica, LLC	Maint Renewal for Cassie	1/2012	L 203806-9R-INV	208.95
12-47103	01-33520	My Alarm Center	Monitoring Alarm Systems	1/2012	RINV00678594	920.16
12-47033	01-42990	Public Surplus	DC'11auction fees	12/2011	346140	458.46
12-46997	01-48885	Superior Office Systems	Copier Rental Charge	1/2012	774	498.00
			PRbillable Cop DC'11	1/2012	774	50.20
			PR basecopiesDC'11	1/2012	774	30.83
			CC basecopies DC'11	1/2012	774	14.63
12-47159	01-51740	Tyler Technologies, Inc.	Monthly Network Renewal	1/2012	025-36805	525.00
12-47063	01-60351	Xerox Corporation	D242V CH lease DC'11	1/2012	059235262	1,341.73
			D242V CH meter usage	1/2012	059235262	4.69
			DC242 EFI leaseDC'11	1/2012	059235263	261.04
			W5030 PW lease DC'11	1/2012	059235264	272.40
			W5030 PW meter usage	1/2012	059235262	6.72
12-47098	01-60351	Xerox Corporation	WCP232 CMDleaseDC'11	1/2012	059430191	262.87
			W5030 CRTlease DC'11	1/2012	059430192	280.82
			W5030 LIB leaseDC'11	1/2012	059430190	177.01
12-47171	01-60351	Xerox Corporation	w5675 CH lease DC'11	1/2012	059485992	1,425.12
			w5675 CH meter usage	1/2012	059485992	234.96
DEPARTMENT TOTAL:						43,495.76

PURCHASE ORDER CLAIM REGISTER

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 25						
12-46917	01-00123	Emergency Management City of Yukon (BankOne)TEC	Return Shipping EOC Siren	12/2011	whelen R61610	23.70
12-46873	01-50543	Total Radio, Inc	Siren Radio Repair	1/2012	85841	420.00
DEPARTMENT TOTAL:						443.70
FUND TOTAL:						212,657.80

P U R C H A S E   O R D E R   C L A I M   R E G I S T E R

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01      96 SALES TAX IMPROVEMENTS						
12-46411	01-00180	City of Yukon (BankOne)PW	Remodel Project	1/2012	Lowe 02252	181.50
			Remodel Project	1/2012	Lowe 01178	30.94
			Remodel Project	1/2012	Lowe 02994	111.02
			Remodel Project	1/2012	Lowe 02198	322.88
			Remodel Project	1/2012	Locke 17020299-00	388.18
			Remodel Project	1/2012	Lowe 02463	190.50
12-46658	01-63050	Yukon Trophy & Awards, Inc.	cast seals-flag pole area	1/2012	Grainger 1-24-12	534.08
				1/2012	0112162	920.42
DEPARTMENT TOTAL:						2,679.52
FUND TOTAL:						2,679.52

P U R C H A S E   O R D E R   C L A I M   R E G I S T E R

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 23      Special Events						
12-47157	01-00101	City of Yukon (BankOne)ADM	Travel Expenses-Market	1/2012	RenSWAir 1-21-12	2,753.33
12-46912	01-00180	City of Yukon (BankOne)PW	Shelving supplies	1/2012	Lowes 96104	519.28
			Shelving supplies	1/2012	Lowes 01908	1,148.19
			Shelving supplies	1/2012	Lowes 37024	78.20
			Shelving supplies	1/2012	Lowes 15372	68.88
12-47220	01-00180	City of Yukon (BankOne)PW	whistles for train riders	1/2012	OrientTr 649123516	1,122.00
DEPARTMENT TOTAL:						5,689.88
DEPARTMENT: 28      Park & Recreation						
12-47008	01-00110	City of Yukon (BankOne)REC	Memory Bench -Stansberry	12/2011	MidwestTrophy 0020	340.00
12-46167	01-1	Anderson Concrete	concrete pad for benches	1/2012	A 01-05-2012	500.00
DEPARTMENT TOTAL:						840.00
DEPARTMENT: 44      Library State Aid						
12-46741	01-04156	Book wholesalers, Inc.	Young Adult Books	1/2012	239735D	76.13
DEPARTMENT TOTAL:						76.13
DEPARTMENT: 67      Police Department						
12-46712	01-00111	City of Yukon (BankOne)PD	equipment for police unit	1/2012	Setina 42228	132.28
12-47041	01-00111	City of Yukon (BankOne)PD	training items	1/2012	NorAmRes IN93707	160.50
12-47143	01-00111	City of Yukon (BankOne)PD	Communications shirts	9/2011	InvTradCo 211886	90.00
12-47047	01-1	North American Rescue	equip for police vehicles	1/2012	N IN93694	2,303.34
12-47202	01-1	OEMTA	Knight, M. training	7/2011	O 163	75.00
12-47030	01-62900	Yukon Review Inc.	Thank you ad Shop W/A Cop	12/2011	YR46419	756.00
DEPARTMENT TOTAL:						3,517.12
FUND TOTAL:						10,123.13

PURCHASE ORDER CLAIM REGISTER

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		Utility Billing				
12-47076	01-39965	Pitney Bowes, Inc	maint-mail opener	1/2012	898261	149.00
12-46044	01-53901	U S Post Office	Bulk Postage-Feb'12	1/2012	Feb '12	3,500.00
DEPARTMENT TOTAL:						3,649.00
DEPARTMENT: 02		Water Distribution				
12-45714	01-00180	City of Yukon (BankOne)PW	office supplies for pw	1/2012	OfficeDepot 593988	100.00
12-46012	01-00180	City of Yukon (BankOne)PW	sewer repairs	1/2012	OKContr 0513979	250.00
			new meter sets	1/2012	HDSupply 4275197	1,715.60
12-46815	01-00180	City of Yukon (BankOne)PW	part paym of wipes	12/2011	Massco 2239585	50.00
12-46820	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	1/2012	OReily 0343-202574	65.26
12-46877	01-00180	City of Yukon (BankOne)PW	parts to repair veh's	1/2012	Ace 863261	11.36
			parts to repair veh's	1/2012	Chappel 0344603	20.54
			parts to repair veh's	1/2012	T&W Tire 4854636	331.84
			parts to repair veh's	1/2012	HOW 80151	74.43
			parts to repair veh's	1/2012	Hydradyn 510436739	22.13
			parts to repair veh's	1/2012	Lowes 15579	29.97
12-46972	01-00180	City of Yukon (BankOne)PW	parts to repair veh's	1/2012	J&R Equip 17609	543.37
			oils and lubricants	1/2012	Fentress 639116	200.00
12-46979	01-00180	City of Yukon (BankOne)PW	oils and lubricants	1/2012	Fentress 639117	97.02
			uniform cleaning,ren	12/2011	Clean 50524030	44.25
			credit	12/2011	Clean 50524030	1.15
12-46987	01-00180	City of Yukon (BankOne)PW	leak detection class	1/2012	FrancisTuttle 1230	100.00
12-47016	01-00180	City of Yukon (BankOne)PW	parts to repair veh's	1/2012	Napa 490124	36.77
			parts to repair veh's	1/2012	Napa 490124	55.27
			parts to repair veh's	1/2012	Napa 490124	52.67
12-47018	01-00180	City of Yukon (BankOne)PW	part paym tint windw	1/2012	AutoFX 5768	50.00
12-47048	01-00180	City of Yukon (BankOne)PW	Size 10	1/2012	OKContr 0514019	120.00
			Size 11	1/2012	OKContr 0514019	180.00
			Size 12	1/2012	OKContr 0514019	120.00
12-47049	01-00180	City of Yukon (BankOne)PW	flashlights	1/2012	Walmart 09462	169.24
12-47052	01-00180	City of Yukon (BankOne)PW	1" copper- roll	1/2012	HDSupply 4271784	550.00
12-47054	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Clean 50524999	43.00
12-47149	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Clean 50525999	43.00
12-47150	01-00180	City of Yukon (BankOne)PW	3/4" meters	1/2012	HD Supply 4309103	380.00
			1" meters	1/2012	HD Supply 4309103	1,000.00
12-47154	01-00180	City of Yukon (BankOne)PW	repair clamp	1/2012	HDSupply 4290553	255.00
12-47214	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Clean 50526985	44.15
12-47219	01-00180	City of Yukon (BankOne)PW	riser, pipe, glue	1/2012	Lowes 02092	17.57
12-47242	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Clean 50527999	44.15
12-45298	01-09525	Dolese Bros. Company	concrete,gravel ws jobs	1/2012	5-02314-12	382.59
			concrete,gravel ws jobs	1/2012	RM12001756	118.00
			concrete,gravel ws jobs	1/2012	5-02931-12	207.43
12-47017	01-18150	Hampel Oil Distributors, Inun	leaded fuel	1/2012	90353007	965.93
			diesel fuel	1/2012	90353007	376.97
12-47228	01-18150	Hampel Oil Distributors, Inun	leaded fuel	1/2012	90356335	861.59
			diesel fuel	1/2012	90356335	204.19
12-47056	01-48290	Sod By Sherry	pallet sod	1/2012	8515	100.00

P U R C H A S E   O R D E R   C L A I M   R E G I S T E R

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 02						
12-47323	01-50700	Water Distribution Triad Design Group	Eng Srvcs-12/25/11	1/2012	8028	1,009.44
DEPARTMENT TOTAL:						10,936.24
DEPARTMENT: 03						
12-47313	01-06375	Treatment and Supply City of Oklahoma City	Water Usage-Dec'11	1/2012	01/11/12	68,262.47
12-47318	01-55800	Veolia Water North America	Service for Jan '12	1/2012	10180	94,127.34
DEPARTMENT TOTAL:						162,389.81
FUND TOTAL:						176,975.05

PURCHASE ORDER CLAIM REGISTER

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		Sanitation				
12-45714	01-00180	City of Yukon (BankOne)PW	office supplies for pw	1/2012	OfficeDepot 593988	89.39
			office supplies for pw	1/2012	OffDep 593988691	19.49
				1/2012	OffDep 593988689	26.99
			office supplies for pw	1/2012	OffDep 593988690	7.99
12-46543	01-00180	City of Yukon (BankOne)PW	retreads, tires for san	1/2012	T&W Tire 4864211	960.00
12-46815	01-00180	City of Yukon (BankOne)PW	part paym of wipes	12/2011	Massco 2239585	81.90
12-46877	01-00180	City of Yukon (BankOne)PW	parts to repair veh's	12/2011	Eggelhof F-89853-0	286.21
			parts to repair veh's	1/2012	J&R Equip 17550	138.86
			parts to repair veh's	1/2012	Bakers 23392	125.00
12-46972	01-00180	City of Yukon (BankOne)PW	oils and lubricants	1/2012	Fentress 639116	179.00
			oils and lubricants	1/2012	Fentress 639117	97.00
12-46979	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	12/2011	Clean 50524030	8.00
12-47018	01-00180	City of Yukon (BankOne)PW	part paym tint windw	1/2012	AutoFX 5768	46.38
12-47054	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Clean 50524999	8.13
12-47149	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Clean 50525999	8.13
12-47152	01-00180	City of Yukon (BankOne)PW	rebar for concrete wrk	1/2012	Lowes 01812	153.40
12-47212	01-00180	City of Yukon (BankOne)PW	parts to repair vehs	9/2011	Napa 481091	46.14
12-47214	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Clean 50526985	8.13
12-47242	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	1/2012	Clean 50527999	8.13
12-47017	01-18150	Hampel Oil Distributors, Inunleaded fuel	diesel fuel	1/2012	90353007	105.50
			diesel fuel	1/2012	90353007	2,462.20
12-47228	01-18150	Hampel Oil Distributors, Inunleaded fuel	diesel fuel	1/2012	90356335	161.97
			diesel fuel	1/2012	90356335	2,344.98
12-47051	01-29525	Locke welding	demurrage rental	12/2011	R2488	36.00
12-47055	01-36843	OK Environ Mgmt Authority	Dec'11 citizen fees	12/2011	0000034691	775.00
12-47140	01-36843	OK Environ Mgmt Authority	landfill fees Dec 2011	12/2011	0000034693	25,743.40
DEPARTMENT TOTAL:						33,927.38
DEPARTMENT: 02		Recycling				
12-47321	01-16350	Carole Garner	VoiceMail-thru Feb12	1/2012	Feb '12	15.59
DEPARTMENT TOTAL:						15.59
FUND TOTAL:						33,942.97

PURCHASE ORDER CLAIM REGISTER

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		Stormwater				
12-46972	01-00180	City of Yukon (BankOne)PW	oils and lubricants	1/2012	Fentress 639117	148.20
12-47212	01-00180	City of Yukon (BankOne)PW	credit wrong dept	9/2011	Napa 481091A	46.14
12-47017	01-18150	Hampel Oil Distributors,	Inunleaded	1/2012	90353007	121.39
12-47228	01-18150	Hampel Oil Distributors,	Inunleaded	1/2012	90356335	84.89
DEPARTMENT TOTAL:						308.34
FUND TOTAL:						308.34
GRAND TOTAL:						436,686.87



City of Yukon  
 Attn: City Treasurer  
 Mr. Michael Malmfeldt  
 P. O. Box 850500  
 Yukon, Oklahoma 73085

Invoice No. 8030  
 Project No. E180.00  
 Statement #: 24  
 Date: January 12, 2012  
 CIT220

-----  
 Re: Piedmont Road (SH 4) from Main Street (OK 66) to Northwest Expressway (SH 3)

Fee \$1,348,200.00  
 Construction Observation 75,000.00  
 (Not to Exceed)

Engineering Services November 26 through December 25, 2011

Survey (25%) (\$337,050.00)

Completed to Date: \$337,050.00 x 100.0% = \$337,050.00

Preliminary Plans (25%) (\$337,050.00)

Completed to Date: \$337,050.00 x 100.0% = 337,050.00

Final Plans (40%) (\$539,280.00)

Completed to Date: \$539,280.00 x 52.0% = 280,425.60

As-Builts (10%) (\$134,820.00)

Completed to Date: \$134,820.00 x 0.0% = 0.00

Construction Observation (Not to Exceed \$75,000.00)

	\$954,525.60
Less Previous Billing	904,642.20
Amount Due	\$49,883.40

DESCRIPTION \_\_\_\_\_ City of Yukon  
P.O. Box 850500  
Yukon, Oklahoma 73085

State Highway 4, SH-66 to SH-3

STATE OF \_\_\_\_\_ OKLAHOMA

SS

COUNTY OF \_\_\_\_\_ OKLAHOMA

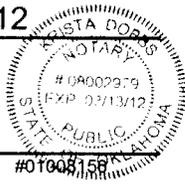
The undersigned (architect, contractor, supplier, or engineer) of lawful age, being first duly sworn on oath, says that this invoice or claim is truth and correct. Affiant further states that the (work, services, or materials) as shown by this invoice or claim have been (completed, or supplied) in accordance with the plans, specifications, orders, or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer, or employee of the State of Oklahoma, any county or local subdivision of the state, of money or any other things of value to obtain payment.

*[Handwritten Signature]*  
Architect, Supplier, Contractor, Engineer

Subscribed and sworn to before me this

12th day of January, 2012

*Krista Dobros*  
Notary Public (or Clerk or Judge)



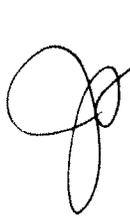
My Commission Expires: May 25, 2013

# MEMO

## Yukon Parks and Recreation Department

Date: January 23, 2012

To: Doug Shivers, City Clerk

From:  Jan Scott, Parks & Recreation Director

Subject: Council Agenda February 7 , 2012

**ITEM 1:** Consider approval of the Yukon BMX to use Taylor Park BMX track from January 18, 2012 through January 18, 2013.

**ITEM 2:** Consider approval of the Oklahoma Nitro Club to use Taylor Park Nitro track from January 18, 2012 through January 18, 2013.

**CITY OF YUKON  
PARKS AND RECREATION DEPARTMENT  
OPERATION/LEASE AGREEMENT**

This agreement is made and entered into this day of January 18, 2012 by and between the City of Yukon, a municipal corporation, acting by and through the Yukon Parks and Recreation Department, hereinafter referred to as "the City", and **Yukon BMX** hereinafter referred to as "Organization".

**WITNESS TO:**

**WHEREAS**, the City owns, operates, and maintains recreational facilities for the benefit of the citizens of the City of Yukon and visitors to the City; and

**WHEREAS**, the City desires to allow the public to use certain property under the Supervision of the City of Yukon Parks and Recreation Department, under the terms and conditions as set forth hereafter.

**NOW, THEREFORE**, for and in consideration of the covenants and conditions contained herein, the parties agree as follows;

1. The City shall permit the Organization to use the following property, hereinafter referred to as the "Leased Premises": Lewis Carroll Taylor Park, concession buildings and bathrooms
2. **Duration of Permit:** This permit shall be effective and the Organization shall be permitted to use the Leased Premises from **January 19, 2012 through January 19, 2013** according to the following schedule:  
**Monday through Friday 5:00 p.m.-12:00 a.m.**  
**Saturday & Sunday 8:00-12:00 a.m.**
3. **Use of leased Premises:** The Organization shall be permitted to use the Leased Premises for the following activity or activities: **BMX Activities**

In no event shall the Organization use the Lease Premises for any purpose or for any activity not listed above, without obtaining the express approval of the Parks and Recreation Department, or the Parks and Recreation Director.

4. **Ownership:** The organization hereby acknowledges that the City is the owner of all of the property described in this permit, including real property improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements from damage. Title to any personal property provided by the Organization shall remain in the name of the Organization. No buildings, displays or other structures, either permanent or temporary, shall be erected or positioned within the park without prior approval of the Parks and Recreation Director.
5. **Utilities:** Organization shall be responsible for the payment of all utility charges. No electrical, telephone or other services shall be altered, extended, or added without prior written approval of the Parks and Recreation Director. Organization shall initial this paragraph, indicating its approval and further indicating that it agrees to pay any such utility charges.  
Initial: \_\_\_\_\_
6. **Security and Site Selection:** Organization will be responsible for providing security in addition to normal city police. Each organization agrees to follow the direction and instructions of the Parks and Recreation Director in regard to area assignment for parking, garages, exhibits, or any other activities or functions associated with this permit.

7. **Payment:** Organization shall furnish to the City a statement of its total gross receipts, together with payment in the amount of  N/A  percent  N/A , of those gross receipts. The Term "Gross Receipts" as used in this permit shall mean anything of value received by Organization through the operation of activities, events or business upon the park premises, provided, however, that the term "Gross Receipts" shall not include any sales or excise taxes collected by the Organization.
8. **Accounts and Records:** Organization shall keep true and accurate books and records showing all of its transactions and the city shall have the option to inspect such books and records. Organization hereby agrees that a year-end financial statement shall be submitted to the City. For schedule of deadlines, see Addendum "b".
9. **Refuse:** The city will furnish all necessary refuse and garbage containers and will remove and dispose of all rubbish, refuse and garbage resulting from the special use, events or activity, provided that the refuse is deposited in receptacles provided. The Organization will be responsible for refuse and garbage pick up and facility clean up on the park ground and agrees to restore all park grounds, buildings, facilities and structures to the level of cleanliness and order which existed prior to the event, activity or use.
10. **Performance/Damage deposit:** Organization agrees to provide to the City a  N/A  performance/damage deposit, prior to the effective date of the permit. This deposit will be returned to Organization upon evaluation by the City that Organization has met all obligations expressed in this permit document. Non-performance of any obligation or unrepaired damage to park facilities are examples, but not the sole grounds for forfeiture of a portion or all of the deposit.
11. **Performance of contract:** Violation by Organization of the terms of this permit shall be grounds for termination by the City; and shall be grounds for prohibiting future contractual use by Organization.
12. **Liability Insurance:** Organization shall indemnify and hold the City and its employees, agents, and officers harmless from all claims, damage, suits cost, or losses arising out any negligence or wrongful conduct of the Organization or from the activities of the Organization pursuant to this agreement. Organization shall obtain public liability insurance naming both Organization and the City as the named insured. Insurance coverage shall be obtained from a duly licensed insurance company within the State of Oklahoma, acceptable to the City, providing for minimum limits of:
  - \$1,000,000.00 each person
  - \$1,000,000.00 each accident
  - \$1,000,000.00 property damage

All coaches shall be required to become certified by the NYSCA, if applicable. It is the responsibility of the Organization to set up NYSCA certification clinics for their coaches and require that each coach be certified a week before the season starts. Clinics will be set up through the City of Yukon Parks and Recreation Department. A copy of the insurance policy shall be furnished to the City prior to the commencement of the permit period.

This item has been waived by the:

Park Board: \_\_\_\_\_ Date \_\_\_\_\_

City Council: \_\_\_\_\_ Date \_\_\_\_\_

13. **Risk Management Policy:** It is expressly understood and agreed that this agreement is subject to the Risk Management Policy of the City of Yukon. Pursuant to the Risk Management Policy, the Organization further agrees to meet or comply with each of the following requirement:

- a. Liability Waivers:            X
- b. Parental Releases:           X
- c. Medical Waivers:             X

Other: **The Organization must provide insurance policy to the Yukon Parks & Recreation Department before this contract is valid.**

- 14. **Inspection of Premises:** The City hereby reserves the right to enter upon the premises occupied by Organization, at any reasonable time, to inspect the same.
- 15. **Applicable Laws:** Organization shall comply with all Federal laws and regulations and with all other applicable laws, ordinances and regulations of the state, county and municipality where the park is located, with regard to construction, sanitation, licenses, permits and all other matters. Section Nineteen of the Yukon Parks Rules states "No person shall consume or inhale any intoxicating substance for the purposes of this section. "No person shall consume or possess beer within any sport facility at anytime regardless of the alcoholic content.
- 16. **Non-Discrimination:** Organization and its employees shall not discriminate because of race, religion, color, sex orientation, origin, against any person by refusing to furnish such person any accommodation, facility service or privilege offered to or enjoyed by the general public.
- 17. **Assignments and subleases:** Organization shall not assign, sublease or convey any interest granted by this permit. The Organization must be the operator of the event or activity. Any document by which an interest is granted shall indicate that the person acquiring the interest takes subject to the terms of this permit.
- 18. **Approval of permit:** This permit shall not become effective unless it is approved by the Yukon Parks and Recreation Department, Yukon Parks & Recreation Board and signed by the Mayor of Yukon.
- 19. **Professional conduct:** Permittee will conduct his or her activity in a professional manner at all times and his employees and associates are expected to do likewise. Any incident of an unprofessional nature that could jeopardize the image or reflect adversely on the City of Yukon Parks and Recreation Department, or its holdings, can and will be considered grounds for termination.
- 20. **Fees:** Each organization shall provide information (for information purposes only) to the Yukon Parks and Recreation Board regarding fee structures to be charged per addendum A.
- 21. **Games and/or Tournaments:** All activities or tournaments which are not covered in this contract must be approved by the Parks and Recreation Department and a contract signed for that particular activity or tournament.
- 22. **Safety:** Each organization is responsible for providing information concerning appropriate safety equipment, relating to each sport, to each and all participants in their programs.

IN WITNESS WHEREOF, the parties herein have hereunto set their hands and seals the day and year set forth below.

*Carrie Hilley*

Organizational Person In Charge

*1-18-12*

Date

*Jim Edwards*

Yukon Parks and Recreation Director

*1-23-12*

Date

*Joe Edwards*

Chairman, Yukon Park Board

*1-18-12*

Date

Mayor, City of Yukon

Date

ATTEST: City Clerk

Date

**ADDENDUM A  
CITY OF YUKON  
PARKS AND RECREATION DEPARTMENT  
FACILITY CONTRACT**

The Yukon BMX desires to use the following facilities:  
(Organization)

**OWNERSHIP:** City of Yukon  
**FACILITY:** Lewis Carroll Taylor Park  
**AREA INVOLVED:** BMX Track, concession buildings and bathrooms  
**LOCATION:** 401 N. 11<sup>th</sup>  
**DAYS OF WEEK:** Monday thru Friday                      Saturdays & Sundays  
**HOURS:** 5 p.m.-midnight                                      8:00 a.m-midnight  
**BEGINNING DATE:** January 18, 2012  
**ENDING DATE:** January 18, 2013  
**ACTIVITY:** BMX Bike Track  
**ORGANIZATIONAL-CONTACT PERSON:** Carrie and Jason Willey  
**ADDRESS:** 728 E. Elder Mustang, OK  
**PHONE:** Cell 1-936-499-7438

MAINTENANCE RESPONSIBILITIES:	OWNER	ORGANIZATION
LIGHT BILLS	<del>X</del>	-
Minor LIGHT REPAIRS(LIST)	X	_____
JANITOR	_____	_____
PICKING UP	X	X
Large MOWING	X	_____
DRAGGING FIELD	_____	NA
RAKING, WATERING, LINING	_____	NA
RESTROOMS	_____	NA
CONCESSIONS	_____	X
LIABILITIES	_____	X
SUPERVISOR (AMOUNT OF FEE)	_____	_____

\*\*\*\*\*

We have read the policies of the owners involved and fully understand the agreements set forth in this contract. We agree to abide by them and to be responsible for payment of all fees and damages to property not including wear and tear.

	<u>Carrie Willey</u>	<u>1-18-12</u>
	ORGANIZATIONAL PERSON IN CHARGE	DATE
<b>APPROVED:</b>	<u>Jason Willey</u>	<u>1-23-12</u>
	OWNER PERSON IN CHARGE	DATE

NOTE: Special or other agreements are set forth at the end of this contract. All league schedules must be in the possession of the owner before the first game, also practice assignments.

FEE STRUCTURE: \$7.00 per ribbon or \$10.00 per trophy

SIGN UP FEE: See above

GATE: ADMISSION: None

**SPECIAL OR OTHER AGREEMENTS:** Insurance and financial statement must be attached to be a valid contract.

APPROVED:

Carrie Milley  
ORGANIZATIONAL PERSON IN CHARGE

1-18-12  
DATE

Jim Scott  
OWNER PERSON IN CHARGE

1-23-12  
DATE

**CERTIFICATE OF INSURANCE**

**PRODUCER**

American Specialty Insurance & Risk Services, Inc.  
 142 North Main Street  
 Roanoke, Indiana 46783

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND, OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**INSURED**

American Bicycle Association  
 1645 West Sunrise Boulevard  
 Gilbert, AZ 85233

**INSURERS AFFORDING COVERAGE**

INS. A: AXIS Insurance Company  
 INS. B:  
 INS. C:

YUKON BMX RACEWAY #1651  
 728 E ELDER LN  
 MUSTANG, OK 73064

CERT NUMBER: 1000941478

**COVERAGES**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOT WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS LTR	POLICY TYPE	POLICY NUMBER	POLICY EFFECTIVE	POLICY EXPIRATION	LIMITS	
A	GL	AXGL03100470-11	03/01/2011 12:01 a.m.	03/01/2012 12:01 a.m.	General Aggregate	5,000.00
					Products-Completed Operations Aggregate	1,000.00
					Personal and Advertising Injury	1,000.00
					Each Occurrence	1,000.00
					Damage to Premises Rented to You (Any One Premises)	300.00
					Medical Expense Limit (Any One Person)	Exclude
A	XS	AXXS02100585-11	03/01/2011 12:01 a.m.	03/01/2012 12:01 a.m.	General Aggregate	4,000.00
					Each Occurrence	4,000.00

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS**

- The Certificateholder is only an additional insured with respect to liability caused by the negligence of the Named Insured as per Form AXIS 1003-Additional Insured-Certificateholders, but only with respect to losses resulting from ABA sanctioned competitions/practices and other operations conducted by ABA track operators on behalf of the ABA from March 01, 2011 through February 29, 2012.

**CERTIFICATE HOLDER**

CITY OF YUKON, 532 W MAIN ST, YUKON, OK 73099

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE**

*Anthony L. Smith*

<b>PRODUCER</b> American Specialty Insurance & Risk Services, Inc. 142 North Main Street Roanoke, Indiana 46783	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND, OR ALTER THE COVERAGE AFFORDED BY THE POLICY BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.
<b>INSURED</b> American Bicycle Association 1645 West Sunrise Boulevard Gilbert, AZ 85233  YUKON BMX RACEWAY #1651 728 E ELDER LN MUSTANG, OK 73064	<b>INSURERS AFFORDING COVERAGE</b> INS. A: AXIS Insurance Company INS. B: INS. C:          CERT NUMBER: 1000941477

**COVERAGES**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOT WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS LTR	POLICY TYPE	POLICY NUMBER	POLICY EFFECTIVE	POLICY EXPIRATION	LIMITS	
A	GL	AXGL03100470-11	03/01/2011 12:01 a.m.	03/01/2012 12:01 a.m.	General Aggregate	5,000.00
					Products-Completed Operations Aggregate	1,000.00
					Personal and Advertising Injury	1,000.00
					Each Occurrence	1,000.00
					Damage to Premises Rented to You (Any One Premises)	300.00
					Medical Expense Limit (Any One Person)	Exclude
A	XS	AXXS02100585-11	03/01/2011 12:01 a.m.	03/01/2012 12:01 a.m.	General Aggregate	4,000.00
					Each Occurrence	4,000.00

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS**

- Coverage for BMX competitions and practices are limited to those that are sanctioned by ABA from March 01, 2011 through February 29, 2012.
- Coverage includes American Bicycle Association (ABA) Track Operators, but only with respect to losses arising out of their operations on behalf of the ABA at ABA-sanctioned tracks. Coverage will apply on a 24-hour basis for those track operators who have complete control over their track.

**CERTIFICATE HOLDER**

YUKON BMX RACEWAY #1651  
 728 E ELDER LN  
 MUSTANG, OK 73064

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE**

*Anthony L. Smith*

**PRODUCER**  
 American Specialty Insurance & Risk Services, Inc.  
 142 North Main Street  
 Roanoke, Indiana 46783

**INSURED**  
 American Bicycle Association  
 1645 West Sunrise Boulevard  
 Gilbert, AZ 85233

YUKON BMX RACEWAY #1651  
 728 E ELDER LN  
 MUSTANG, OK 73064

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**INSURERS AFFORDING COVERAGE**

INS. A: AXIS Insurance Company  
 INS. B:  
 INS. C:

CERT NUMBER: 1000941479

**COVERAGES**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOT WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS LTR	POLICY TYPE	POLICY NUMBER	POLICY EFFECTIVE	POLICY EXPIRATION	LIMITS	
A	GL	AXGL03100470 11	03/01/2011 12:01 a.m.	03/01/2012 12:01 a.m.	General Aggregate	5,000.00
					Products-Completed Operations Aggregate	1,000.00
					Personal and Advertising Injury	1,000.00
					Each Occurrence	1,000.00
					Damage to Premises Rented to You (Any One Premises)	300.00
					Medical Expense Limit (Any One Person)	Exclude
A	XS	AXXS02100585-11	03/01/2011 12:01 a.m.	03/01/2012 12:01 a.m.	General Aggregate	4,000.00
					Each Occurrence	4,000.00

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS**

- The Certificateholder is only an additional insured with respect to liability caused by the negligence of the Named Insured as per Form AXIS 1003-Additional Insured-Certificateholders, but only with respect to losses resulting from ABA sanctioned competitions/practices and other operations conducted by ABA track operators on behalf of the ABA from March 01, 2011 through February 29, 2012.

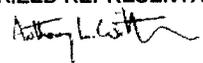
**CERTIFICATE HOLDER**

YUKON ATHLETIC FOUNDATION, PO BOX 850271, YUKON, OK, 73085

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE**



**CITY OF YUKON  
PARKS AND RECREATION DEPARTMENT  
OPERATION/LEASE AGREEMENT**

This agreement is made and entered into this day of January 18, 2012 by and between the City of Yukon, a municipal corporation, acting by and through the Yukon Parks and Recreation Department, hereinafter referred to as "the City", and **Oklahoma Nitro Club** hereinafter referred to as "Organization".

**WITNESS TO:**

**WHEREAS**, the City owns, operates, and maintains recreational facilities for the benefit of the citizens of the City of Yukon and visitors to the City; and

**WHEREAS**, the City desires to allow the public to use certain property under the Supervision of the City of Yukon Parks and Recreation Department, under the terms and conditions as set forth hereafter.

**NOW, THEREFORE**, for and in consideration of the covenants and conditions contained herein, the parties agree as follows;

1. The City shall permit the Organization to use the following property, hereinafter referred to as the "Leased Premises": Lewis Carroll Taylor Park, concession buildings and bathrooms
2. **Duration of Permit:** This permit shall be effective and the Organization shall be permitted to use the Leased Premises from **January 18, 2012 through January 19, 2013** according to the following schedule:  
**Monday through Friday 5:00 p.m.-12:00 a.m.**  
**Saturday & Sunday 8:00-12:00 a.m.**
3. **Use of leased Premises:** The Organization shall be permitted to use the Leased Premises for the following activity or activities: **Oklahoma Nitro Club**

In no event shall the Organization use the Lease Premises for any purpose or for any activity not listed above, without obtaining the express approval of the Parks and Recreation Department, or the Parks and Recreation Director.

4. **Ownership:** The organization hereby acknowledges that the City is the owner of all of the property described in this permit, including real property improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements from damage. Title to any personal property provided by the Organization shall remain in the name of the Organization. No buildings, displays or other structures, either permanent or temporary, shall be erected or positioned within the park without prior approval of the Parks and Recreation Director.
5. **Utilities:** Organization shall be responsible for the payment of all utility charges. No electrical, telephone or other services shall be altered, extended, or added without prior written approval of the Parks and Recreation Director. Organization shall initial this paragraph, indicating its approval and further indicating that it agrees to pay any such utility charges.  
Initial: \_\_\_\_\_
6. **Security and Site Selection:** Organization will be responsible for providing security in addition to normal city police. Each organization agrees to follow the direction and instructions of the Parks and Recreation Director in regard to area assignment for parking, garages, exhibits, or any other activities or functions associated with this permit.

7. **Payment:** Organization shall furnish to the City a statement of its total gross receipts, together with payment in the amount of  N/A  percent  N/A , of those gross receipts. The Term "Gross Receipts" as used in this permit shall mean anything of value received by Organization through the operation of activities, events or business upon the park premises, provided, however, that the term "Gross Receipts" shall not include any sales or excise taxes collected by the Organization.
8. **Accounts and Records:** Organization shall keep true and accurate books and records showing all of its transactions and the city shall have the option to inspect such books and records. Organization hereby agrees that a year-end financial statement shall be submitted to the City. For schedule of deadlines, see Addendum "b".
9. **Refuse:** The city will furnish all necessary refuse and garbage containers and will remove and dispose of all rubbish, refuse and garbage resulting from the special use, events or activity, provided that the refuse is deposited in receptacles provided. The Organization will be responsible for refuse and garbage pick up and facility clean up on the park ground and agrees to restore all park grounds, buildings, facilities and structures to the level of cleanliness and order which existed prior to the event, activity or use.
10. **Performance/Damage deposit:** Organization agrees to provide to the City a  N/A  performance/damage deposit, prior to the effective date of the permit. This deposit will be returned to Organization upon evaluation by the City that Organization has met all obligations expressed in this permit document. Non-performance of any obligation or unrepaired damage to park facilities are examples, but not the sole grounds for forfeiture of a portion or all of the deposit.
11. **Performance of contract:** Violation by Organization of the terms of this permit shall be grounds for termination by the City; and shall be grounds for prohibiting future contractual use by Organization.
12. **Liability Insurance:** Organization shall indemnify and hold the City and its employees, agents, and officers harmless from all claims, damage, suits cost, or losses arising out any negligence or wrongful conduct of the Organization or from the activities of the Organization pursuant to this agreement. Organization shall obtain public liability insurance naming both Organization and the City as the named insured. Insurance coverage shall be obtained from a duly licensed insurance company within the State of Oklahoma, acceptable to the City, providing for minimum limits of:
  - \$1,000,000.00** each person
  - \$1,000,000.00** each accident
  - \$1,000,000.00** property damage

All coaches shall be required to become certified by the NYSCA, if applicable. It is the responsibility of the Organization to set up NYSCA certification clinics for their coaches and require that each coach be certified a week before the season starts. Clinics will be set up through the City of Yukon Parks and Recreation Department. A copy of the insurance policy shall be furnished to the City prior to the commencement of the permit period.

This item has been waived by the:

Park Board: \_\_\_\_\_ Date \_\_\_\_\_

City Council: \_\_\_\_\_ Date \_\_\_\_\_

13. **Risk Management Policy:** It is expressly understood and agreed that this agreement is subject to the Risk Management Policy of the City of Yukon. Pursuant to the Risk Management Policy, the Organization further agrees to meet or comply with each of the following requirement:

- a. Liability Waivers:            X
- b. Parental Releases:           X
- c. Medical Waivers:             X

Other: **The Organization must provide insurance policy to the Yukon Parks & Recreation Department before this contract is valid.**

- 14. **Inspection of Premises:** The City hereby reserves the right to enter upon the premises occupied by Organization, at any reasonable time, to inspect the same.
- 15. **Applicable Laws:** Organization shall comply with all Federal laws and regulations and with all other applicable laws, ordinances and regulations of the state, county and municipality where the park is located, with regard to construction, sanitation, licenses, permits and all other matters. Section Nineteen of the Yukon Parks Rules states "No person shall consume or inhale any intoxicating substance for the purposes of this section. "No person shall consume or possess beer within any sport facility at anytime regardless of the alcoholic content.
- 16. **Non-Discrimination:** Organization and its employees shall not discriminate because of race, religion, color, sex orientation, origin, against any person by refusing to furnish such person any accommodation, facility service or privilege offered to or enjoyed by the general public.
- 17. **Assignments and subleases:** Organization shall not assign, sublease or convey any interest granted by this permit. The Organization must be the operator of the event or activity. Any document by which an interest is granted shall indicate that the person acquiring the interest takes subject to the terms of this permit.
- 18. **Approval of permit:** This permit shall not become effective unless it is approved by the Yukon Parks and Recreation Department, Yukon Parks & Recreation Board and signed by the Mayor of Yukon.
- 19. **Professional conduct:** Permittee will conduct his or her activity in a professional manner at all times and his employees and associates are expected to do likewise. Any incident of an unprofessional nature that could jeopardize the image or reflect adversely on the City of Yukon Parks and Recreation Department, or its holdings, can and will be considered grounds for termination.
- 20. **Fees:** Each organization shall provide information (for information purposes only) to the Yukon Parks and Recreation Board regarding fee structures to be charged per addendum A.
- 21. **Games and/or Tournaments:** All activities or tournaments which are not covered in this contract must be approved by the Parks and Recreation Department and a contract signed for that particular activity or tournament.
- 22. **Safety:** Each organization is responsible for providing information concerning appropriate safety equipment, relating to each sport, to each and all participants in their programs.



**ADDENDUM A  
CITY OF YUKON  
PARKS AND RECREATION DEPARTMENT  
FACILITY CONTRACT**

The Yukon BMX desires to use the following facilities:  
(Organization)

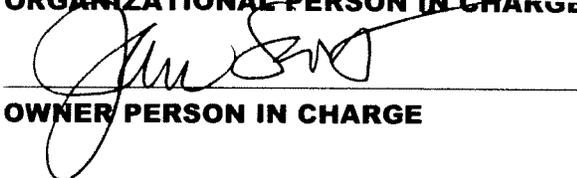
**OWNERSHIP:** City of Yukon  
**FACILITY:** Lewis Carroll Taylor Park  
**AREA INVOLVED:** Oklahoma Nitro Club track  
**LOCATION:** 401 N. 11<sup>th</sup>  
**DAYS OF WEEK:** Monday thru Friday Saturdays & Sundays  
**HOURS:** 5 p.m.-midnight 9:00 a.m-9:00 p.m.  
**BEGINNING DATE:** January 18, 2012  
**ENDING DATE:** January 18, 2013  
**ACTIVITY:** Nitro car racing  
**ORGANIZATIONAL-CONTACT PERSON:** Jason Grant  
**ADDRESS:** 11212 Ashford Drive  
**PHONE:** Cell 474-0678

MAINTENANCE RESPONSIBILITIES:	OWNER	ORGANIZATION
LIGHT BILLS	<u>X</u>	_____
Minor LIGHT REPAIRS(LIST)	<u>X</u>	_____
JANITOR	_____	<u>X</u>
PICKING UP	_____	<u>X</u>
Large MOWING	<u>X</u>	_____
DRAGGING FIELD	<u>NA</u>	_____
RAKING, WATERING, LINING	<u>NA</u>	_____
RESTROOMS	<u>NA</u>	_____
CONCESSIONS	_____	<u>X</u>
LIABILITIES	_____	<u>X</u>
SUPERVISOR (AMOUNT OF FEE)	<u>NA</u>	_____

\*\*\*\*\*

We have read the policies of the owners involved and fully understand the agreements set forth in this contract. We agree to abide by them and to be responsible for payment of all fees and damages to property not including wear and tear.

**APPROVED:**

 _____ <b>ORGANIZATIONAL PERSON IN CHARGE</b>	 _____
 _____ <b>OWNER PERSON IN CHARGE</b>	1-23-12 _____ <b>DATE</b>

NOTE: Special or other agreements are set forth at the end of this contract. All league schedules must be in the possession of the owner before the first game, also practice assignments.

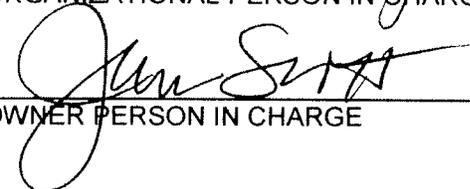
FEE STRUCTURE: \$7.00 per ribbon or \$10.00 per trophy  
SIGN UP FEE: See above  
GATE: ADMISSION: None

**SPECIAL OR OTHER AGREEMENTS:** Insurance and financial statement must be attached to be a valid contract.

APPROVED:  1-18-12

\_\_\_\_\_  
ORGANIZATIONAL PERSON IN CHARGE

\_\_\_\_\_  
DATE

  
\_\_\_\_\_  
OWNER PERSON IN CHARGE

1-23-12  
\_\_\_\_\_  
DATE



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/3/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> McGowan Insurance Group, Inc. 10 West Market Street Suite 1850 Indianapolis IN 46204-2972	<b>CONTACT NAME:</b> Emily Colwell
	<b>PHONE (A/C, Ho, Ext):</b> (317) 464-5000 <b>FAX (A/C, No):</b> (317) 464-5001 <b>E-MAIL ADDRESS:</b> emilyc@mcgowaninc.com <b>PRODUCTION CUSTOMER ID #:</b> 00004666
<b>INSURED</b> ROAR and its Affiliated Clubs 30262 Crown Valley Parkway #B 454 Laguna Niguel CA 92677	<b>INSURER(S) AFFORDING COVERAGE</b>
	<b>INSURER A:</b> Atain Specialty Insurance Co
	<b>INSURER B:</b>
	<b>INSURER C:</b>
	<b>INSURER D:</b>
	<b>INSURER E:</b>

**COVERAGES**      **CERTIFICATE NUMBER:** 2012 Members Only      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	Y	N	CIP122210	1/1/2012	1/1/2013	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GFM. AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DEDUCTIBLE						\$
	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**  
 Certificate holder is additional insured, per form CG 20 02, Additional Insured - Club Members.

<b>CERTIFICATE HOLDER</b> Oklahoma Nitro Club 11212 Ashford Drive Yukon, OK 73099	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b> John Sullivan/EMILY <i>John E. Sullivan</i>



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/10/2012

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<b>PRODUCER</b> McGowan Insurance Group, Inc. 10 West Market Street Suite 1850 Indianapolis IN 46204-2972		<b>CONTACT NAME:</b> Emily Colwell <b>PHONE (A/C No. Nat):</b> (317) 464-5000 <b>FAX (A/C. No.):</b> (317) 464-5001 <b>E-MAIL ADDRESS:</b> emilyc@mcgowaninc.com <b>PRODUCER CUSTOMER ID #:</b> 00004666	
<b>INSURED</b> ROAR and its Affiliated Clubs 30262 Crown Valley Parkway #B 454 Laguna Niguel CA 92677		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: <b>Atain Specialty Ins Co</b> INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

**COVERAGES**                      **CERTIFICATE NUMBER:** 2012 Additional Insured                      **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL SUBM INSR W/D	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		CIP122210	1/1/2012	1/1/2013	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (EA ACCIDENT) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE \$ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OF FICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Oklahoma Nitro Club is an affiliated member of ROAR. Certificate holder is additional insured with respects form CG 20 11, for use of Taylor Park RC Raceway, 425B N. 11th Street, Yukon, OK 73099

**CERTIFICATE HOLDER**

**CANCELLATION**

City of Yukon Oklahoma 532 W. Main Street Yukon, OK 73099	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  John Sullivan/EMILY <i>John E. Sullivan</i>
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Technology Surplus Item Listing -February 7, 2012

Item #	Description	Model Number	Serial Number	Department
	HP Business InkJet 1200 PRINTER		TH4A412OK4	Parks & Rec
	HP Deskjet 6980 PRINTER		MY5BR5R205	Parks & Rec
	HP Deskjet 6980 PRINTER		MY61L7R0TY	Parks & Rec
	APC Smart-UPS 600		S95046204945	COURTS
	APC BACK-UPS PRO		FB9742935990	COURTS
	BROTHER MFC 3100C FAX		C2N245370	Parks & Rec
	3COM LINK BUILDER TP/81		01007HZB000855	COURTS
	HP DESKJET 560C		SG51S1B049	COURTS
	STAR SP200 RECEIPT PRINTER		700100A01039	COURTS
	EPSON LQ-1070+ PRINTER		1J81145625	COURTS
	EPSON LQ-2170 PRINTER		2NJY030630	COURTS
	Tappan/O'Keefe & Merritt Microwave Oven	56 Deries	N/A	Library
	General Binding Corp Laminator	425-LM	N/A	Library
	Euromilan Industrial Grinder & Juicer	Portolana	N/A	DRC
	Computer Desk		N/A	Parks & Rec
	Blackberry Bold 9700	9700	351937040570317	Police Department
	Blackberry Bold 9700	9700	351937040568659	Police Department
	Blackberry Bold 9700	9700	357360033778835	Emergency Management
	Blackberry Bold 9700	9700	357360033740710	Police Department
	Blackberry Bold 9700	9700	357360033745917	Police Department
	Blackberry Bold 9700	9700	357360033744209	Police Department
	Blackberry Bold 9700	9700	357360033914596	Public Works
	Blackberry Bold 9700	9700	357360033918357	Public Works
	Blackberry Bold 9700	9700	357360036376603	Police Department
	Blackberry Bold 9700	9700	357360036371737	Police Department
	Blackberry Bold 9700	9700	357360033743003	Police Department
	Blackberry Bold 9700	9700	357360039063364	Police Department
	Blackberry Bold 9700	9700	357360033745297	Police Department
	Blackberry Bold 9700	9700	357360033744852	Police Department
	Blackberry Bold 9700	9700	357360033745834	Police Department
	Blackberry Bold 9700	9700	358427035013013	Public Works
	Blackberry Bold 9700	9700	358427035147845	Public Works
	Blackberry Bold 9700	9700	351937040570408	Fire Department
	Blackberry Bold 9700	9700	351937040574798	Police Department
	Blackberry Bold 9700	9700	351937040571083	Fire Department
	Blackberry Bold 9700	9700	351937040573790	Fire Department
	2005 Black Ford	Police Interceptor	VIN: 2FAFP71WX5X108223	Police Department



STEVEN A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN  
Governor

January 19, 2012

Grayson Bottom, City Manager  
City of Yukon  
500 W. Main Street  
Yukon, OK 73099

Re: Permit No.: WL000009110440  
Grace Pentecostal Church of God  
PWSID No.: 2000910

Dear Mr. Bottom:

Our Department received an application for the above referenced project on June 3, 2011. The plans and specifications have been reviewed and were approved on January 19, 2012. The permit for this construction is being routed for signatures and will be sent to you as soon as possible.

If you have any questions concerning this matter, please contact me at (405) 702-8100.

Respectfully,

A handwritten signature in black ink, appearing to read "Robert B. Walker".

Robert B. Walker  
Construction Permit Section  
Water Quality Division

RBW/RC/bg

c: Wheatland DEQ Office  
Larry G. Slaughter, P. E., Consulting Engineer  
Bruce Vande Lune, R. S., Regional Manager, DEQ





STEVEN A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN  
Governor

January 19, 2012

Grayson Bottom, City Manager  
City of Yukon  
500 W. Main Street  
Yukon, Oklahoma 73099

Re: Permit No.: WL000009110440  
Grace Pentecostal Church of God  
Water Line Extension Project  
PWSID No.: 2000910

Dear Mr. Bottom:

Enclosed is Permit No.: WL000009110440 for the construction of 26 L. F. of six (6) inch and 390 L. F. of twelve (12) inch water lines, and appurtenances to serve the City of Yukon Grace Pentecostal Church of God Water Line Extension Project, Canadian County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on January 19, 2012. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Yukon, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Sincerely,

Robert B. Walker  
Construction Permit Section  
Water Quality Division

RBW/RC/bg

Enclosure

c: Bruce Vande Lune, R. S., Regional Manager, DEQ  
Larry Slaughter, P. E., Consulting Engineer  
Wheatland DEQ Office





STEVEN A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN  
Governor

**PERMIT NO.: WL000009110440**

**WATER LINES**

**PWSID NO.: 2000910**

**PERMIT TO CONSTRUCT**

January 19, 2012

Pursuant to O.S. 27A 2-6-304, the City of Yukon is hereby granted this Tier I Permit to construct 26 L. F. of six (6) inch and 390 L. F. of twelve (12) inch water lines, and appurtenances to serve the City of Yukon Grace Pentecostal Church of God Water Line Extension Project, located in part of SE-1/4, NE-1/4 of Section 15, T-12-N, R-5-W, I. M., Canadian County, Oklahoma, in accordance with the plans approved January 19, 2012.

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with the Public Water Supply Operation rules (OAC 252:631) and to comply with the State Certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 3) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 4) That the Oklahoma Department of Environmental Quality shall be kept informed on occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 5) That before placing this facility into service, at least two samples of the water, taken on different days, shall be tested for bacteria to show that it is safe for drinking purposes.
- 6) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.
- 7) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.

Page 1 of 2





STEVEN A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN  
Governor

PERMIT NO.: WL000009110440

WATER LINES

PWSID NO.: 2000910

PERMIT TO CONSTRUCT

- 8) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 9) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. Section 2-6-201 *et. seq.* For information or a copy of the GENERAL PERMIT (GP-005) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 10) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.
- 11) That whenever plastic pipe is approved and used for potable water, it shall bear the seal of the National Sanitation Foundation and meet the appropriate commercial standards.
- 12) That when it is impossible to obtain proper 10-foot horizontal and 2-foot vertical separation between water and sewer lines as stipulated in Public Water Supply Construction Standards OAC 252:626-19-2(h)(1) and OAC 252:626-19-2(h)(2), design and construct the sewer line pipe equal to water line pipe and pressure test in accordance with applicable AWWA standards, prior to backfilling in accordance with OAC 252:626-19-2(h)(3).

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

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Rocky Chen, P.E., Engineering Manager, Construction Permit Section  
Water Quality Division

Page 2 of 2



## Report of Boards, Commissions and Committees

Titles and members of various boards, commissions and committees that are appointed by the Mayor and City Council are listed below, as well as the expiration date of their term and the ward they represent. All terms expire June 30th.

### Planning Commission

Earline Smaistrla	Ward 1	2014
Larry Taylor	Ward 2	2014
Bob Doggett	Ward AL	2015
Terry Beaver	Ward 3	2012
Michael McEachern	Ward 4	2012

### Board of Adjustment/Board of Appeal

Sherry Huston	Ward 1	2014
	Ward 2	2014
Buddy Carpenter	Ward AL	2015
Joe Horn	Ward 3	2012
Russ Kline	Ward 4	2012

### Park Board

Joe Edwards	Ward 1	2014
D.E. Brower	Ward 2	2014
Ed Hatley	Ward AL	2015
Ward Larson	Ward 3	2012
Joe Baumann	Ward 4	2012

### Library Board

Charlotte Novak*		2011
Donelda Wheatly*		2011
Lee Wells	Ward 2/1	2014
Joyce Roman	Ward 2	2014
Ginger LaCroix	Ward AL	2015
Jeanne Riggs	Ward 3	2012
Margaret Albrecht	Ward 4	2012

### Traffic Commission

Charles Lee	Ward 1	2014
Rebecca Parker	Ward 2	2014
John Knuppel	Ward AL	2015
Jay Tallant	Ward 3	2012
Emil Albrecht	Ward 4	2012

### Spanish Cove

Larry Taylor, Representative

### OK Environmental Management Auth.

Jim Crosby, Representative  
Dewayne Maxey, Alternate

### Canadian County Alliance

Dewayne Maxey, Representative  
Jim Crosby, Alternate

### Senior Citizens

Ray Wright, Representative  
John Alberts, Alternate

### ACOG

Bob Bradway, Member  
John Alberts, Alternate

### COWRA

Genie Vinson, Representative  
Larry Taylor, Alternate

### Sister City Committee

Ilona Morris  
Terry Beaver  
Nancy Novosad  
Edwin Shedeck

### Recycling Committee

Carole Garner	Rick Bolin
Dennis Beringer	Beverly Kofoed
Genie Vinson	Gary LaRue

\*Members of Ladies' Library Club are appointed by same

RESOLUTION NO. 2012-01

A RESOLUTION AUTHORIZING THE CITY OF YUKON AND THE YUKON MUNICIPAL AUTHORITY TO OBTAIN FINANCING FOR THE PURPOSE OF PROVIDING THE FUNDS FOR THE PURCHASE OF CERTAIN VEHICLES AND PIECES OF EQUIPMENT FOR USE BY THE COMMUNITY DEVELOPMENT, PARKS AND RECREATION DEPARTMENT, PUBLIC WORKS DEPARTMENT, FIRE DEPARTMENT, AND POLICE DEPARTMENT BY EXECUTING ITS NOTE

**WHEREAS**, the City of Yukon (the "City") and the Yukon Municipal Authority (the "Authority") was organized under Title 60, Oklahoma Statutes Sections 176-180, as amended, as a public trust for the benefit of the City of Yukon, Oklahoma; and

**WHEREAS**, the City and the Authority are authorized and has determined to purchase vehicles and pieces of equipment for use by the Community Development Department, Parks and Recreation Department, Public Works Department, Fire Department, and Police Department in payment of the cost thereof, to issue its promissory note; and

**WHEREAS**, the City and its Authority must obtain financing prior to completing said project; and

**WHEREAS**, ARVEST BANK (the "Creditor") has agreed to make a financing loan in the amount of \$1,700,000.00 with the City and its Authority; and

**WHEREAS**, to evidence the indebtedness of the City and its Authority to the Creditor for the financing loan, the Authority will execute and deliver to the Creditor its Note (the "Note") which the Creditor will purchase.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF YUKON, OKLAHOMA**

Section 1: The issuance of the Trustees of the Yukon Municipal Authority of their \$1,700,000 Note is hereby approved.

Section 2: The expenditures for this promissory note authorized herein do not exceed any debt limitations provided for by the Code of Ordinances.

Section 3: This resolution, if adopted, must be approved by at least a two-thirds majority of the City Council membership.

Section 4: The Chairman, or in his absence the Vice Chairman, is hereby authorized to execute such documents as are necessary to accomplish the purpose of the resolution.

ADOPTED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2012.

ATTEST:

\_\_\_\_\_  
John Alberts, Chairman

\_\_\_\_\_  
Doug Shivers, Secretary

ATTEST:

\_\_\_\_\_  
John Alberts, Mayor

\_\_\_\_\_  
Doug Shivers, City Clerk



From the Office of the  
**CITY MANAGER**  
Grayson Bottom

## MEMORANDUM

---

TO: Mayor and City Council  
FROM: Grayson Bottom  
DATE: January 4, 2012  
SUBJECT: Vehicle and Equipment Purchases

We originally bid the various vehicles and equipment purchases when we purposed the master lease purchase program to you last May. We again bid the project before voting to authorize the debt instruments for the sanitation, vehicle and equipment. While the language of the instruments is being hammered out we again re-bid everything. I was particularly interested in the price of the new pursuit rated Ford Taurus that I had seen at the NLC. The Taurus ended up being \$189 more expensive than the Chevrolet Tahoe. Below is a summary of the most recent bids.

### **Community Development**

2012 Ford Explorer 4wd XLT (1 unit) – Oklahoma State Bid Price	\$30,494.93
2012 Ford F150 2wd Pickup (1 unit) – Oklahoma State Bid Price	\$17,734.00
GRAND TOTAL FOR COMMUNITY DEVELOPMENT	\$48,228.93

*Two (2) Chevrolet ½ ton Pickups (a 2000 model and the second a 2002 model) are being transferred to the Public Works Department. These are long wheel base pickups that are better suited for the Public Works Department.*

### **Parks and Recreation**

2012 Ford ½ ton 2wd Pickup (1 unit) – Oklahoma State Bid Price	\$17,734.00
2012 Ford ¾ ton 4wd Pickup (1 unit) – Oklahoma State Bid Price	\$24,168.00
GRAND TOTAL FOR PARKS AND RECREATION	\$42,105.50

### **Public Works**

*All Chevrolets are from Hudiburg Auto Group of Midwest City  
All Fords are from Riverside Ford of Poteau, OK*

All prices include emergency light packages.

1/2 Ton 2wd Regular Cab Pickup (2 units)

2012 Chevrolet – Oklahoma State Bid Price	\$19,935.00
2012 Ford – Oklahoma State Bid Price	\$20,815.00

3/4 Ton 4wd Extended Cab Pickup (3 units)

2012 Chevrolet – Oklahoma State Bid Price	\$26,980.00
2012 Ford – Oklahoma State Bid Price	\$28,014.00

3/4 Ton 2wd Crew Cab Pickup (2 units)

2012 Chevrolet – Oklahoma State Bid Price	\$26,484.00
2012 Ford – Oklahoma State Bid Price	\$27,296.00

1 1/4 Ton 4wd Extended Cab Pickup (1 unit)

2012 Ford (Hudiburg) – Oklahoma State Bid Price	\$46,133.00
2012 Ford (Riverside) – Oklahoma State Bid Price	\$46,125.00

1 Ton 2wd Crew Cab Truck with Service Bed (2 units)

2012 Chevrolet – Oklahoma State Bid Price	\$36,484.00
2012 Ford – Oklahoma State Bid Price	\$37,585.00

1 Ton 2wd Extended Cab Truck with Utility Truck (1 unit)

2012 Chevrolet – Oklahoma State Bid Price	\$37,284.00
2012 Ford – Oklahoma State Bid Price	\$37,585.00

5 Ton Dump Truck with Snow Plow & Sander

2012 International – Oklahoma State Bid Price	\$75,439.94
2012 Freightliner – Oklahoma State Bid Price	\$79,700.00
12 CY Dump Bed w/Acc – Oklahoma State Bid Price	\$22,703.00
Monroe Spreader – Oklahoma State Bid Price	\$ 8,800.00
Flink Snow Plow – Oklahoma State Bid Price	\$12,194.00
TOTAL	\$119,136.94

Mini Track Hoe (1 unit) OTC Equipment  
Oklahoma State Bid Price

\$41,114.28

Utility Tractor (1 unit) Western Equipment  
Oklahoma State Bid Price

\$37,322.61

Curbing Machine (1 unit) The Concrete Edge \$ 5,795.00

GRAND TOTAL FOR PUBLIC WORKS \$533,531.83

### **Fire Department**

*Because of the specialized nature of fire trucks there are no State Bids available.*

#### 1 - Compressed Air Foam System Pumper (CAFS) Truck

Pierce Manufacturing -	\$360,841.00
Chief Fire & Safety -	\$324,109.00
Ferrara -	\$381,991.00
Hand Tools, Hoses, etc. for all units -	\$ 30,000.00

TOTAL \$390,841.00

*The recommendation is to purchase the Pierce Manufacturing Pumper due to the pumping systems inside the Chief Fire & Safety Pumper did not meet specification and our experience of success with the Pierce equipment.*

#### 1 - 2000 Gallon Tanker/Pumper Truck

Pierce Manufacturing -	\$166,757.00
Chief Fire & Safety -	\$205,225.00
EAM -	\$173,360.00
Ferrara -	\$209,606.00

#### 1 – Brush Pumper

Chief Fire & Safety -	\$81,950.00
M&M Metalworx -	\$85,500.00
Crow Construction -	\$89,750.00
Hand Tools, Hoses, etc. for all units	\$ 4,000.00

TOTAL \$85,950.00

#### 1 – Command Vehicle

2012 Chevrolet Tahoe 4X4 (Hudiburg) -	\$29,872.00
2011 Chevrolet Tahoe 4X4 (Hudiburg) -	\$29,954.00
2011 Jeep Laredo 4X4 (Bob Howard) -	\$31,131.00
2011 Dodge Durango AWD (Bob Howard) -	\$30,724.00
Light Package for all units	\$ 4,000.00

TOTAL \$33,872.00

GRAND TOTAL FOR FIRE DEPARTMENT \$677,420.00

**Police Department**

7 – Police Patrol Units

2012 Chevrolet Tahoe 2X4 – Oklahoma State Bid Price \$27,216.00  
2012 Chevrolet Caprice – Oklahoma State Bid Price \$27,128.00  
2012 Dodge Charger – Oklahoma State Bid Price \$25,787.00  
2013 Ford Police Interceptor – Oklahoma State Bid Price \$29,263.00

TOTAL \$190,512.00

1 – Special Duty 4X4 Utility Pickup

2012 Chevrolet Silverado – Oklahoma State Bid Price \$27,387.00  
2012 Ford F150 – Oklahoma State Bid Price (didn't meet bid spec.) \$25,253.00

1 – Command 4X4 Utility Vehicle

2011 Chevrolet Suburban – Oklahoma State Bid Price \$39,008.00  
2012 Ford Expedition – Oklahoma State Bid Price (didn't meet spec.) \$31,038.00

Emergency equipment, lighting package, radio equipment, computer brackets, wiring harnesses, back up battery pack, and black and white color scheme provided by Dealer \$184,849.65

GRAND TOTAL FOR POLICE DEPARTMENT \$441,756.65

TOTAL OF PURCHASES \$1,742,839.41



John Alberts, Mayor & Council Member Ward II  
Nick Grba, Vice Mayor & Council Member Ward I  
Ken Smith, Council Member At Large  
Dewayne Maxey, Council Member Ward III  
Bob Bradway, Council Member Ward IV

From the Office of the  
Public Works Director  
Matt Maly

4

Date: December 16, 2011  
To: Grayson Bottom  
From: Matt Maly  
Re: Fat, Oils, and Grease Ordinance

Working with Mitch Hort and the City Attorney, we have completed a proposed ordinance for your consideration that will allow the City to better administer our Wastewater System Fats, Oils, and Grease. Below, I have pointed out key items within the ordinance that may cause some discussion from citizens. I have listed details of each to help with answers.

1. In section 114-110 Definitions – I want to point out that this applies to Food Service Establishments, apartment complexes, and facilities preparing food for consumption by the public. This includes churches, nursing homes, and schools. These facilities will be required to comply upon any occurrence of the following listed in section 114-147:
  - a. New construction of facility
  - b. Issues causing unpermitted discharges, this could be that grease from the facility is causing issues in city line at or near their connection point.
  - c. Improvements greater than 10% of plumbing system
  - d. Change in occupancy use

The facilities listed above were determined based on regulations and past issues. These facilities either prepare food or have multiple residences discharging into the collection system. This causes grease issues within our system when not properly disposed.

2. Under section 114-149 (C) - Requires facility to register each Grease Interceptor with the city. The fees are designed to offset the cost of city staff. Initial fee of \$50.00 includes inspection and then a \$25.00 annual fee each after for review of their program. All facilities existing interceptors will only have a \$25.00 initial fee and then \$25.00 annual fee each year after.
3. Section 114-150 requires facility to develop and have approved a Best Practices Program for handling grease within their facility. The written program is designed by the owner to cover the following practices in place in their facility. This part of the ordinance was designed this way so that the owner can customize the practices based on operation and staff. We foresee this program and its requirements to be an area of question that staff will have to explain to some owners. Giving the owner the latitude to develop their own program is much better than the city trying to create one to cover all facilities.
  - a. Inspection
  - b. Cleaning
  - c. Housekeeping
  - d. Training
  - e. Signage
  - f. Record Keeping

4. Section 114-151 requires that each Grease Waste Hauler be registered with the city. This section is an important component of the ordinance. It allows the City to have information on companies removing grease from the interceptors. This allows the City to ensure that the companies that are working in or near our utility system are properly insured and certified to complete the operations. This section was designed under the same concept of the contractors registration currently utilized by the city. Section 114-151 (c) requires an initial fee of \$150.00 and \$100.00 per year thereafter to offset cost.

Staff has worked hard to provide a proposed ordinance that meets the requirements of the Department of Environmental Quality while trying to minimize the impact on our business and citizens. We also designed this ordinance to minimize the additional work load of staff. Below is a summary of the Pro's and Con's to the Ordinance:

Pro's

1. Compliance with DEQ regulations
2. Reduces the amount of grease within the wastewater system
3. Reduces additional treatment at liftstations and wastewater plant for grease
4. Increase the life expectancy of the equipment within the system
5. Decreases the number of grease related overflows in the wastewater system
6. Provides the city with information on waste haulers we did not previously have
7. Requires manifest tracking record keeping by facility

Con's

1. Businesses, churches, nursing homes, and apartment complexes will have to install interceptor if occupancy or conditions change. Most businesses already have interceptors
2. Facilities will have to develop Best Practices for their operation
3. New construction will have to submit plans for approval
4. Added requirements for manifest tracking record keeping by facility
5. Will require some additional inspection, most should be in conjunction with building inspections
6. Waste hauler will have to register and pay a fee annually
7. Facility will have to register and pay a fee annually

Taking into consideration the possible compliance penalties and the issues we continue to have with grease in the system, it is staff's recommendation that we adopt this ordinance.

ORDINANCE NO. 1272

AN ORDINANCE WHICH PROVIDES AMENDMENT TO THE CODE OF ORDINANCES OF THE CITY OF YUKON, OKLAHOMA, BY ADDING SECTIONS 114-110, 114-147, 114-148, 114-149, 114-150 AND 114-151 OF THE CODE OF ORDINANCES, PROVIDING FOR AMENDMENT TO ADD DEFINITIONS REQUIRING FOOD SERVICE ESTABLISHMENTS INSTALL GREASE INTERCEPTORS IN CERTAIN EVENTS, REQUIRING SUBMISSION OF DRAWINGS, PROVIDING MINIMUM REQUIREMENTS FOR GREASE INTERCEPTORS; PROVIDING MINIMUM REQUIREMENTS FOR BEST MANAGEMENT PRACTICES AND REQUIRING GREASE HAULERS OBTAIN A CERTIFICATE AND PROVIDING FOR APPLICATION PROCEDURES AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL FOR THE CITY OF YUKON, OKLAHOMA, that Sections 114-110, 114-147, 114-148, 114-149, 114-150 AND 115-151 of the Code of Ordinances, City of Yukon, Oklahoma are hereby added as follows:

**SECTION 1:**

**Sec. 114-110 Definitions.**

**Best Management Practices** means schedules of activities, prohibitions of practices, maintenance procedures, installation of equipment, and other management practices to control and limit the introduction of prohibited or objectionable discharges, including FOG, into Sewer Facilities.

**Fats, Oils, and Grease or FOG** means any substance such as a vegetable or animal product that is used in, or is a by-product of, the cooking or food preparation process, and that turns or may turn viscous or solidifies with a change in temperature or other conditions.

**Food Service Establishment or FSE** means

A. facilities within the boundaries of the City, operating in a permanently constructed structure such as a room, building, or place, or portion thereof, maintained, used, or operated for the purpose of storing, preparing, serving, or manufacturing, packaging, or otherwise handling food for sale to other entities, or for consumption by the public, its members, employees, and which has any process or device that uses or produces FOG.

B. multiple family dwelling where more than ten (10) units utilize the same service connection to the sewer system.

**Grease Interceptor or Interceptor** means a multi-compartment device that is constructed in different sizes and is generally required to be located, according to the

International Plumbing Code, underground between a Food Service Establishment and the connection to the sewer system. These devices primarily use gravity to separate FOG from the wastewater as it moves from one compartment to the next. These devices shall have at least one accessible inspection hatch and must be cleaned, maintained, and have the FOG removed and disposed of in a proper manner on regular intervals to ensure effective and efficient operation.

**Manifest** means that receipt which is retained by the generator of wastes for disposing recyclable wastes or liquid wastes as required by the City.

**Sanitary Sewer Overflow (SSO)** means anytime that raw or untreated sewage is spilled outside the sewer system.

**Sewer Facility or System** means any property belonging to the City or other Public Agency used in the treatment, reclamation, reuse, transportation, or disposal of wastewater.

\* \* \*

#### **Sec. 114-147 Food Service Establishment or FSE.**

Food Service Establishments shall maintain grease interceptor. The Food Service Establishments shall be required to install a grease interceptor upon occurrence of any of the following:

- A. All new construction of any FSE.
- B. At any time, the service lateral contains FOG or solids accumulation that indicates unpermitted discharge into the sewer system and installation is deemed necessary by the Public Works Director in order to protect the sewer system.
- C. At any time, plumbing improvements or a remodel is greater than 10 percent of the facility is made to the FSE.
- D. Change of Occupancy Use of the structure.

#### **Sec. 114-148 Drawing Submittal Requirements.**

Operators of Food Service Establishments shall submit to the Community Development Director and or his designee two copies of facility site plans, mechanical and plumbing plans, and details to show all sewer locations and connections, and a schematic drawing of the FOG control device, grease interceptor or other pretreatment equipment, piping, and instrumentation diagram, and wastewater characterization report.

The submittal shall be in a form and content acceptable to the Community Development Director or his designee for review of existing or proposed grease control device, grease interceptor, monitoring facilities, metering facilities, and operating procedures. The review of the plans and procedures shall in no way relieve the Food Service Establishments of the responsibility of modifying the facilities or procedures in the future, as necessary to produce an acceptable discharge, and to meet the requirements of this Chapter or any requirements of other

Regulatory Agencies. The plans for the grease interceptor shall be prepared by an Oklahoma Professional Engineer and be signed and sealed.

#### **Sec. 114-149 Grease Interceptor Requirements.**

A. Food Service Establishment operators shall provide wastewater acceptable to the City, under the requirements and standards established herein before discharge to any Sewer Facility. Any Food Service Establishment required to pretreat wastewater shall install, operate, and maintain an adequately sized grease interceptor, approved by the Community Development Director or his designee, necessary to maintain compliance with the objectives of this Chapter.

B. Grease interceptor sizing, type, and capacity and installation shall conform to the adopted edition of the International Plumbing Code as amended by ordinance and be approved by the Community Development Director or his designee. Grease interceptors shall be constructed in accordance with the design approved by the Community Development Director and shall have a minimum of two compartments with fittings designed for grease retention and a sample box. The following are required minimum standards:

- i. The grease interceptor shall be installed at an exterior location where it shall be at all times easily accessible for inspection, cleaning, and removal of accumulated grease, unless permitted otherwise in writing by the Community Development Director.
- ii. Access manholes, with a minimum diameter of 24 inches, shall be provided over each grease interceptor chamber and sanitary tee. The access manholes shall be constructed to finished grade and be designed and maintained to prevent water inflow or infiltration. The manholes shall also have readily removable covers to facilitate inspection, grease removal, and wastewater sampling activities.

C. Food Service Establishments are required to register the grease interceptors with the City of Yukon and submit the required documentation for approval by the Community Development Director or his designee.

- i. New grease interceptors installed after January 1 2011, will be required to pay a first time registration fee of \$50.00 dollars and an annual renewal fee of \$25.00 each year after.
- ii. Existing grease interceptors FSE installed before January 1, 2011 will be required to pay an annual renewal fee of \$ 25.00 and each year after.
- iii. All grease interceptors registrations will expire on April 30 after the same are issued and shall expire at the expiration of the term for which the fee is paid.
- iv. The annual renewal applications, appropriate documentation and fees must be received by the city on or before May 1<sup>st</sup> and shall be considered surrendered if the registration is not renewed within 15 days. After May 1<sup>st</sup>, the applicant will then be required to proceed in the manner required for a new or initial applicant.

D. Food Service Establishment operators with grease interceptors shall maintain and produce to the Community Development Director or his designee upon request data and information necessary to establish the maintenance and frequency of grease interceptors maintenance. Data and information shall include records to establish that:

- i. A written Best Management Practices is in place.
- ii. All grease Interceptors shall be maintained in efficient operating condition by periodic removal of the full content of the interceptor which includes wastewater, accumulated FOG, floating materials, sludge and solids.
- iii. FOG that has accumulated in a grease interceptor has not be allowed to pass into any building sewer/sewer lateral, Sewer System, storm drain, or public right of way.
- iv. All Food Service Establishments with a Grease Interceptor shall maintain its grease interceptor a minimum of every 6 months or on a more frequent basis as may be deemed necessary by any of the following circumstances.
  - a. Food service establishments shall determine a maintenance frequency based on the demand of the establishment. Grease interceptors shall be fully pumped out and cleaned at a frequency such that the combined FOG and solids accumulation does not exceed 25% of the total liquid depth of the grease interceptor. This is to ensure that the minimum hydraulic retention time and required available volume is maintained to effectively intercept and retain FOG discharged to the Sewer System.
  - b. Grease interceptors shall be inspected periodically to check for leaking seams and pipes, and for effective operation of the baffles and flow-regulating device. Grease interceptors and their baffles shall be maintained free of all caked-on FOG and waste. Removable baffles shall be removed and cleaned during the maintenance process.
  - c. If the grease interceptor, at any time, contains FOG or solids accumulation that does not meet the requirements described in (a.), the operator shall be required to have the grease interceptor serviced immediately such that all fats, oils, grease, sludge, and other materials are completely removed from the grease interceptor. If deemed necessary, the Community Development Director or his designee may also increase the maintenance frequency of the grease interceptor from the current frequency.

#### **DIVISION 4. OPERATIONS**

##### **Sec. 114-150 Best Management Practice Requirements.**

- A. All Food Service Establishments shall implement Best Management Practices in accordance with the requirements and guidelines established in this Chapter and as may be established by the Community Development Director in an effort to minimize the discharge of FOG to the Sewer System.
- B. All Food Service Establishments shall be required, at a minimum, to comply with the following Best Management Practices:
  - 1. Installation of drain screens. Drain screens shall be installed on all drainage pipes in food preparation areas.
  - 2. Segregation and collection of waste cooking oil. All waste cooking oil shall be collected and stored properly in recycling receptacles such as barrels or drums. Such recycling receptacles shall be maintained properly to ensure that they do not leak. Food Service Establishments shall use licensed waste haulers and proper recycling facilities to dispose of waste cooking oil.
    - a. Practices to be Followed
      - 1. All food waste shall be disposed of directly into the trash or garbage, and not in sinks.
      - 2. Never pour fats, oils, or grease into drains.
      - 3. Don't use the disposal, all garbage to be placed in the trash.
      - 4. Wipe off plates, trays, cooking utensils, pots and pans before washing.
      - 5. Monitor usage of soaps and degreasers and conserve if possible.
      - 6. Check hot water temperature and make sure the discharge temperature is below 140 degrees Fahrenheit.
      - 7. Place screens over floor drains to stop debris from entering the floor drains.
      - 8. Sweep floors before washing them down and mopping.
      - 9. Inspect Grease interceptors and Solids Interceptors daily for need of service may be required.
      - 10. Maintain a manifest of maintenance performed on your grease interceptors.
      - 11. Personally verify your interceptor is being serviced often enough and keep it free of floating debris and solids on the bottom.
      - 12. Sample your kitchen effluent semi-annually for Oil and Grease and have the sample analyzed by a certified laboratory to ensure the effluent is not greater than 100mg/l Oil & Grease.

13. Keep all sampling and analysis records onsite and easily accessible for a period of three years.
3. Employee training. Employees of Food Service Establishments shall be trained by ownership/management, upon commencement of employment and at least annually thereafter, on the following subjects:
  1. How to "dry wipe" pots, pans, dishware and work areas before washing to remove grease.
  2. How to properly dispose of food waste and solids in enclosed plastic bags prior to disposal in trash bins or containers to prevent leaking and odors.
    - a. Training shall be documented and employee signatures retained indicating each employee's attendance and understanding of the practices reviewed. Training records shall be available for review at any reasonable time by the Community Development Director or his designee.
4. Kitchen signage. Best management and waste minimization practices shall be posted conspicuously in the food preparation and dishwashing areas at all times. Signage must include:
  - a. The location and use of absorption products to clean under fryer baskets and other locations where grease may be spilled or dripped.
  - b. How to properly dispose of grease or oils from cooking equipment into a grease receptacle such as a barrel or drum without spilling.
5. Odors. Grease Interceptors Devices shall be installed and maintained so as to prevent odors, cross-contamination, sewer back-ups, or SSOs.
6. Containers. Grease rendering containers shall be installed and properly maintained.
7. Record Keeping. Document record keeping shall be maintained and shall include:
  - a) Employee training records
  - b) Grease control device (trap or interceptor) maintenance and cleaning records

- c) SSO records to be located on site
- d) Plumbing maintenance records
- e) Rendering grease disposal records
- f) Name and contact information of waste hauler
- g) Name and contact information of disposal site.

Documents consist of, but are not limited to logs, records, letters, blue prints, equipment specification and operation, receipts, and manifests. Such records are deemed to be environmental records and shall be retained for a minimum of 3 years.

**Sec. 114-151 Grease Waste Haulers Certificate required.**

- (a) Certificate required.
  - (1) It shall be unlawful for any person to remove waste from a Food Service Establishments within the city limits of Yukon without first obtaining a grease waste haulers certificate from the City of Yukon's Community Development Department. Prior to removing of waste from a Food Service Establishments required by this chapter, the applicant for the permit shall have a valid grease waste haulers certificate.
- (b) Method of application.
  - (1) Any person who is required by this article to possess a grease waste haulers certificate shall make an application to the city on application forms provided for that purpose by the city.
  - (2) The lending of any certificate and or the person obtaining of other permits thereunder for any other person shall be deemed cause for revocation. A grease waste haulers certificate issued by the city is not transferable, and violation of this provision is a cause for revocation in addition to other penalties in this code.
  - (3) The City Council may revoke the grease waste haulers certificate for just cause. The Community Development Director may suspend such certificate if, in his opinion, such the certificate holder violates any provision of the code. In such case, the Community Development Director shall give notice of the suspension to the contractor, and such suspension shall be effective until the City Council determines whether the certificate shall be revoked. The contractor whose certificate has been suspended shall have the right to appeal to the city council within 10 days of the notice and be heard before the certificate is permanently revoked and shall be given adequate notice of the time and place of such hearing and of the charges against the certificate holder. Such a cause must be disposed of by the City Council within thirty (30) days of the time of the suspension.
- (c) Certification fee, annual renewal fee.

- (1) Before such certificate is issued a fee of \$150.00 for the first year and \$100.00 per year thereafter and shall be paid to the Community Development Department for grease waste haulers registration certificate.
- (2) Each certificate issued shall expire on June 30 of each year.
- (3) The annual renewal application, appropriate documentation and fees must be received by the City on or before July 1<sup>st</sup> and shall be considered surrendered if the certificate is not renewed within 15 days. After July 15<sup>th</sup>, the applicant must proceed in the manner required for a new or initial applicant.

(d) Workers Compensation Insurance Requirements.

- (1) Each contractor who is defined in the Workers' Compensation Act, Title 85, Oklahoma Statutes, Section 1 et seq. (the "Act") as an employer of employees as defined in the Act and not exempt, which contractor is registered under this article shall be required to document to the City of Yukon and to keep in force during the life of its registration, a workers' compensation insurance policy to protect the contractor's employees against occupational hazards and diseases as regulated and defined in the Act.
- (2) A Certificate of Insurance for workers' compensation with the city named as a certificate holder from an insurance company duly licensed to do business in the State of Oklahoma or proof of exemption or own risk status shall be submitted with the application for registration to the city. Persons who are self-employed and do not fall under the jurisdiction of the Workers' Compensation Act are not required to submit a certificate of insurance. However, in lieu of the certificate of insurance requirement, the applicant must execute an affidavit certifying he is wholly self-employed and does not fall under the jurisdiction of the Workers' Compensation Act with proof of exemption. The city attorney will establish acceptable criteria for proof of exemption.
- (3) The contractor shall be required to notify the city within ten (10) working days upon termination of an insurance policy. This will cause the city to invalidate the certificate.

(e) Insurance.

Each contractor shall procure and maintain a general liability policy of insurance with limits per occurrence of not less than \$500,000.00. Proof of Certificate of Insurance shall be provided at the time application is made for a contractor's certificate. Contractor shall notify the city within ten (10) days of termination of the policy. City shall be named a certificate holder. Failure to maintain general liability insurance in the specified limits shall cause the contractor's certificate to be deemed revoked.

(f) Violation and penalties.

Any person violating any provision of this article is guilty of an offense, and upon conviction thereof shall be punished as provided in section 1-7 of this Code.

**SECTION 2:**

All other provisions established by this section shall remain the same, as if specifically set out herein.

**SECTION 3:**

That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City of Yukon hereby declares that it would have passed this ordinance and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

**SECTION 4:**

An emergency is declared to exist and it is necessary for the public welfare, health and safety that this ordinance take effect immediately upon passage, approval and publication according to law.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2010, with the Emergency Clause passed separately.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK  
(SEAL)

CITY OF YUKON CODE OF ETHICS  
For  
CITY COUNCIL MEMBERS

In keeping with the City of Yukon's Commitment to Excellence, the effective functioning of democratic government therefore requires that:

public officials, both elected and appointed, comply with both the letter and spirit of the laws and policies affecting the operations of government; public officials be independent, impartial and fair in their judgment and actions; public office be used for the public good, not for personal gain; and public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

To this end, the Yukon City Council has adopted this Code of Ethics for members of the City Council to assure public confidence in the integrity of local government and its effective and fair operation.

As a member of the Yukon City Council I will:

Recognize the worth of individual members and appreciate their individual talents, perspectives and contributions;

Help create an atmosphere of respect and civility where individual members, City staff and the public are free to express their ideas and work to their full potential;

Conduct my personal and public affairs with honesty, integrity, fairness and respect for others;

Respect the dignity and privacy of individuals and organizations;

Focus on achieving constructive solutions for the public benefit;

Value my vote and vote with my constituency and my conscience in mind. If I have a conflict of interest, I will abstain from voting;

Avoid and discourage conduct which is divisive or harmful to the best interests of the City of Yukon;

Compliance and Enforcement, The Yukon code of ethics expresses standards of ethical conduct expected for the members of the Yukon city council. Members themselves have the primary responsibility to assure that ethical standards are understood and met and the public can continue to have full confidence in the integrity of government. All members of the council have the additional responsibility to intervene when actions of members that appear to be in violation of the code of ethics are brought to their attention. Failure to comply could result in, but are not limited to censure by the Council.

CITY OF YUKON CODE OF ETHICS  
For  
CITY COUNCIL MEMBERS

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Office