



September 4, 2012

John Alberts, Mayor ~ Ward 2
Ken Smith, Vice Mayor ~ At-Large
Nick Grba, Council Member ~ Ward 1
Rick Opitz, Council Member ~ Ward 3
Michael McEachern, Council Member ~ Ward 4
Grayson Bottom, City Manager

Yukon City Council / Yukon Municipal Authority Work Session
Conference Room - Centennial Building - 12 South 5th Street
September 4 , 2012 – 6:00 p.m.

- 1. Tobacco-free Public Facilities Resolution**
- 2. Utility rate increase ordinances**

City Council - Municipal Authority Agendas

September 4, 2012 - 7:00 p.m.

Council Chambers - Centennial Building

12 South Fifth Street, Yukon, Oklahoma

The City of Yukon strives to accommodate the needs of all citizens, including those who may be disabled. If you would like to attend this Council meeting but find it difficult to do so because of a disability or architectural barrier, please contact City Hall at 354-1895. We will make a sincere attempt to resolve the problem. If you require a sign-language interpreter at the meeting, please call or notify City Hall, 500 West Main, by noon, August 31, 2012.

Invocation: Pastor Mark Borseth of Resurrection Lutheran Church

Flag Salute:

Roll Call: John Alberts, Mayor
Ken Smith, Vice-Mayor
Nick Grba, Council Member
Michael McEachern, Council Member
Rick Opitz, Council Member

A PUBLIC HEARING WILL BE HELD TO SOLICIT CITIZEN INPUT REGARDING A PROPOSED RESOLUTION TO MAKE ALL CITY OF YUKON-OWNED PUBLIC AREAS TOBACCO-FREE

Presentations and Proclamations

Visitors

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of August 21, 2012**
- B) Payment of material claims in the amount of \$19,646.76**

ACTION _____

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of August 21, 2012**
- B) Payment of material claims in the amount of \$876,252.08**
- C) The renewal of the existing Agreement for Services between the City of Yukon and Yukon Chamber of Commerce, for the period beginning July 1, 2012 through June 30, 2013, at a cost of \$1,500 per month plus a sales tax incentive**
- D) The renewal of the existing Parks and Recreation Department Operation/Lease Agreement with United Softball Association of Yukon for use of Sunrise Park from September 10, 2012 through October 19, 2012**
- E) The renewal of the existing Parks and Recreation Department Operation/Lease Agreement with Yukon Optimist Sports Club for use of Community Center Football Field from August 15, 2012 through December 15, 2012**
- F) The renewal of the existing Parks and Recreation Department Operation/Lease Agreement with Stage Door for use of YMAC Building from August 15, 2012 through August 15, 2013**
- G) Resolution 2012-08, a Resolution of the City Council of The City of Yukon, Oklahoma, adopting the Operating Budget for the Fiscal Year**
- H) Designating the items on the attached list from the Technology Department as surplus, and authorizing their sale, donation, or trade**
- I) Setting the date for the next regular Council meeting for September 18, 2012, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

ACTION _____

2. Reports of Boards, Commissions and City Officials

- 3. Consider approving a re-submittal of the final plat of Stone Mill Phase IV for a name change from 3N Development, LLC to 4N Development, LLC**

ACTION _____

4. City Manager's Report – Information items only
 - A. City Hall Skylight Project
 - B. Street Repair Projects
 - C. Street Sweeper
 - D. Fire Station Open House

5. New Business

6. Council Discussion

7. Adjournment

**Yukon Municipal Authority Minutes
August 21, 2012**

ROLL CALL: (Present) John Alberts, Chairman
Ken Smith, Vice-Chairman
Michael McEachern, Trustee
Rick Opitz, Trustee

(Absent) Nick Grba, Trustee

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

- A) **The minutes of the regular meeting of August 7, 2012**
- B) **Payment of material claims in the amount of \$11,353.98**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of August 7, 2012, and payment of material claims in the amount of \$11,353.98 was made by Trustee Opitz and seconded by Trustee Smith.

The vote:

AYES: Alberts, Opitz, Smith, McEachern

NAYS: None

VOTE: 4-0

MOTION CARRIED

2A. Consider approving an expenditure of funds, not to exceed \$35,000.00, for a Well and Wire Replacement and Motor Soft Start , from the Water and Sewer Treatment and Supply fund, as recommended by the Public Works Director.

The motion to approve an expenditure of funds, not to exceed \$35,000.00, for a Well and Wire Replacement and Motor Soft Start, from the Water and Sewer Treatment and Supply fund, as recommended by the Public Works Director, was made by Trustee Smith and seconded by Trustee McEachern.

The vote:

AYES: Alberts, McEachern, Opitz, Smith

NAYS: None

VOTE: 4-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

EXHIBIT A
 YUKON MUNICIPAL AUTHORITY
 (Yukon, Oklahoma)
 SALES TAX AND UTILITY SYSTEM REVENUE BONDS
 SERIES 2011

PAYMENT REQUISITION
 YUKON MUNICIPAL AUTHORITY
 CONSTRUCTION FUND
 Project Account

TO: Bank of Oklahoma, N.A., Trustee

FROM: Yukon Municipal Authority

DATE:

Pursuant to the provisions of the General Bond Indenture dated June 1, 1996, and Supplemented by the Supplemental Bond Indenture dated January 1, 2011 by and between Yukon Municipal Authority and Bank of Oklahoma, N.A., Oklahoma, as Trustee, you are directed to pay Creditor from the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

<i>L & M Furniture</i>	81-9130-16-2
CREDITOR	TRUST NO.

ITEM	ITEM NO.	
	<i>\$ 8,440⁰⁰</i>	
DATE	PURPOSE	AMOUNT

AUTHORIZATION AND CERTIFICATE OF GENERAL MANAGER

With reference to the above requisition, the undersigned certifies:

The above requisition is approved.

Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by

the certificate of the supervising architect or engineer or other appropriate certification.

That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Yukon Municipal Authority Construction Fund and has not been paid.

That there has not been filed with or served upon the Yukon Municipal Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to any of the persons, firms, or corporations named in such requisition, which has not been of such obligation.

That such requisition contains no item representing payment on account of any retained percentages which Yukon Municipal Authority is at the date of such certificate entitled to retain.

YUKON MUNICIPAL AUTHORITY

Chairman or Vice Chairman

Date

Date Approved: _____
Date Paid _____

Authorized Officer

Submit in triplicate:

- 1 to Bank
- 1 to General Manager
- 1 to City



ROUTE TO ACCOUNTS PAYABLE

I N V O I C E

PROJECT #: 10476
 PROJECT NAME: GENERAL FURNITURE PROJECT

405-947-5499
 SUITE # B
 417 HUDIBURG CIRCLE
 OKLAHOMA CITY OK 73108

DATE 07/30/12 INV.# 55890-0
 SALESPERSON BETTY GRAZIANO
 WRITER 509
 PAGE # 1 TIME: 12:00:51

CUSTOMER # 10476 DEPT YFD
 BILLING ADDRESS
 CITY OF YUKON
 FIRE DEPARTMENT
 302 S 5TH ST
 YUKON

CUSTOMER
 DUE DATE
 / /

CUSTOMER PO #SCHMIDT
 SHIPPING ADDRESS
 CITY OF YUKON
 FIRE DEPARTMENT
 302 S 5TH
 YUKON OK 73099

CUSTOMER PHONE # 405-354-2133 CUSTOMER TERMS NET 15 DAYS

Item Number	Mfg Product Description	Ord Qty	B/O Qty	Shp Qty	Unit Price	Extended Price
***** INVENTORY FROM LOCATION (1)						
DELIVER 7-27-12						
Customer P/O#MYRA SCHMIDT						
HMT2472E	HTL 24"x72" Table Top w/T-mold .N No Grommets .S LAM: Charcoal .P T-Mold: Black	20		20	155.500	3110.00
HMBFLIP24L	HTL Flip Top Base for 24x60 and 24x72 Tops .C Casters \$(CORE) Paint Grade: Core Paint .P PAINT: Black	20		20	251.500	5030.00
DELIVERY	L&M DELIVERY & INSTALLATION	1		1	300.000	300.00

THANK YOU, BETTY GRAZIANO

ALL USED/CLOSE-OUTS AND DISCONTINUED SALES ARE
 "FINAL" WITHOUT EXPRESSED OR IMPLIED WARRANTY

SUBTOTAL 8440.00

TOTAL 8440.00

WARRANTY TERMS PRINTED ON BACK

TULSA, OKLAHOMA 74145
 4444 S. 91ST E. AVE.
 PH# 918-664-1010
 FAX# 918-663-7608
 www.l-mofficefurn.com

REMIT TO:
 L&M OFFICE FURNITURE
 4444 S. 91ST E. AVE.
 TULSA, OK 74145

OKLAHOMA CITY, OKLAHOMA 73108
 417 HUDIBURG CIRCLE STE B
 PH# 405-947-5499
 FAX# 405-947-5484

EXHIBIT A
 YUKON MUNICIPAL AUTHORITY
 (Yukon, Oklahoma)
 SALES TAX AND UTILITY SYSTEM REVENUE BONDS
 SERIES 2011

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 YUKON MUNICIPAL AUTHORITY
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<i>OK Correctional Industries</i>	81-9130-16-2
CREDITOR	TRUST NO.

ITEM	PURPOSE	ITEM NO.
<i>9/4/12</i>	<i>Yukon Fire Station</i>	<i>\$ 3,502³⁷</i>
DATE	PURPOSE	AMOUNT

AUTHORIZATION AND CERTIFICATE OF GENERAL MANAGER

With reference to the above requisition, the undersigned certifies:

The above requisition is approved.

Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by

the certificate of the supervising architect or engineer or other appropriate certification.

That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Yukon Municipal Authority Construction Fund and has not been paid.

That there has not been filed with or served upon the Yukon Municipal Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to any of the persons, firms, or corporations named in such requisition, which has not been of such obligation.

That such requisition contains no item representing payment on account of any retained percentages which Yukon Municipal Authority is at the date of such certificate entitled to retain.

YUKON MUNICIPAL AUTHORITY

Chairman or Vice Chairman

Date

Date Approved: _____
Date Paid _____

Authorized Officer

Submit in triplicate:

- 1 to Bank
- 1 to General Manager
- 1 to City

STATEMENT

Bond Money

OK CORRECTIONAL INDUSTRIES
 3402 MARTIN LUTHER KING AVE.
 OKLAHOMA CITY, OK 73111
 Telephone: 405-425-7532
 Fax: 405-425-2193

Customer Account: 730913
 As Of: 08/21/12

YUKON FIRE DEPARTMENT
 302 SOUTH 5TH STREET
 YUKON, OK 73085

Page 1 of 1

<u>Date</u>	<u>Invoice</u>	<u>Purchase Order</u>	<u>Sales Order</u>	<u>Invoice Amount</u>	<u>Balance</u>
05/14/12	040542	KJONES	038714	1466.85	293.37
05/22/12	040761	KJONES	038715	3269.00	3269.00

<u>Current</u>	<u>30</u>	<u>60</u>	<u>90</u>	<u>120</u>	<u>Balance</u>
0.00	0.00	0.00	3562.37	0.00	3562.37

OKLAHOMA CORRECTIONAL INDUSTRIES
3402 M. L. KING AVENUE
OKLAHOMA CITY, OKLAHOMA 73111
Phone: 405-425-7525 / Fax: 405-425-7502

Invoice : 946

Order Type : RMA

Dispatch Note :

Sales Order : 800993

Customer Number: 730913

Customer P.O. #: RMA:01328001

CREDIT NOTE

Invoice Date : 07/12/12

S/O Date : 07/09/12

System Date : 07/12/12

I YUKON FIRE DEPARTMENT
N 302 SOUTH 5TH STREET
V YUKON, OK 73085
O
I 73085-
C Payment : NET
E Fax : 405-350-4688

S YUKON FIRE DEPARTMENT
H ATTN: KEVIN JONES
I 1000 E. MAIN STREET
P YUKON, OK
73099-
T Contact :
O Phone : 405-354-2133

Stock Code	Qty	Description	Cost	Unit Price	Total
MABMBMINXL03	11.000-	Bonn Innerspring Mattress Inst. Twin XL 36"W x 80"L ACA		133.35	1466.85-
2		20% RESTOCKING FEE			293.37
S/O 38714 INV 40542 CUSTOMER RETURNING (11)					
BONN INNERSPRING MATTRESS TWIN FOR A CREDIT					
AMOUNT OF \$1466.85 MINUS A 20% RESTOCKING					
FEE OF \$293.37. TOTAL CREDIT \$1,173.48.					
CREDIT NOTE 800993					
07/12/2012 julieg					

PLEASE RETURN A COPY OF THIS INVOICE WITH PAYMENT TO OCI ADMINISTRATION ACCOUNTING

POC:
OCI Sales Clerk:

Phone: /
Phone: /800-522-3565

Fax:
Fax: 405-962-7022

* No journal available credit posted to
invoice.

Sub Total : 1466.85-

Sales Tax : 0.00

Total W/Tax: 1173.48-

Approving Officer

Date

Credit # 800993
issue

Request Date: 07/09/12

R/A Number: 01328001

Order Type: 06

Request For Factory Action

Factory: 28

Customer Information

YUKON FIRE DEPARTMENT
302 SOUTH 5TH STREET
YUKON, OK 73085

Ship To Information 730913

YUKON FIRE DEPARTMENT
ATTN: KEVIN JONES
1000 E. MAIN STREET
YUKON, OK

Contact: MYRA SCHMIDT
Notes:

73085- Phone: 405-354-2133 Fax: 405-350-7688 73099-

Return Merchandise Information

<u>Code</u>	<u>Stock Code</u>	<u>Stock Description</u>	<u>Qty return</u>	<u>Price</u>
016	MABMBMINXLO3	Bonn Innerspring Mattress Inst Twin XL 36"W x 80"L ACA	11.000	0.00

<u>Projected Return Date</u>	<u>Actual Return Date</u>	<u>P/O Date</u>	<u>Projected Pickup Response Date</u>	<u>Actual Pickup Response Date</u>
			07-09-12	

Action Request: ISSUE CREDIT ON ORDER PU PROD
S/O #38714
INVOICE #40542

Approved By: *[Signature]*

Date: 7/10/12

REFERENCE OLD RMA #01227008

CUSTOMER ORDERED AND RECEIVED ELEVEN (11) MATTRESSES. UPON RECEIPT OF ORDER, CUSTOMER IS NOT HAPPY WITH PRODUCT AND WOULD LIKE TO RETURN. CUSTOMER HAS BEEN ADVISED THERE IS A 20% RESTOCKING FEE. PLEASE PICK UP ELEVEN (11) MATTRESSES AND RETURN TO FACTORY.

PLEASE ISSUE A CREDIT IN THE AMOUNT OF \$1,173.48
(133.35 EACH X 11 = \$1,466.85 - \$293.37 = \$1,173.48) WHEN FACTORY HAS POSSESSION OF MATTRESSES.

PHYLLIS FOR LISA RAE
405-962-7037

Request Date : 07/09/12

R/A Number : 01328001

Order Type : 06

Request For Factory Action

Factory : 28

Customer Information

YUKON FIRE DEPARTMENT
302 SOUTH 5TH STREET
YUKON, OK 73085

Ship To Information

730913

YUKON FIRE DEPARTMENT
ATTN: KEVIN JONES
1000 E. MAIN STREET
YUKON, OK

Contact: MYRA SCHMIDT

73085-

Phone: 405-354-2133

Fax: 405-350-7688

73099-

Notes:

Projected Return Date

Actual Return Date

I/Q Date

Projected Pickup

Actual Pickup

07/09/12 phyllis

Response Date

Response Date

NOTE: MATTRESSES WERE RECEIVED AT FACTORY ON
06-18-12; THEREFORE, RMA IS COMPLETE.

Factory Response :

Resolved By :

Date :

Branch :

OKLAHOMA CORRECTIONAL INDUSTRIES
3402 M. L. KING AVENUE
OKLAHOMA CITY, OKLAHOMA 73111

Sales Order: 038715

Invoice: 40761

Order Type:

Phone: 405-425-7532 / Fax: 405-425-7182

Customer Number: 730913

Dispatch Note: 000000000032936

INVOICE

Customer P.O.#: KJONES

Factory: 75

Invoice Date: 05/22/12

S/O Date: 01/18/12

System Date: 08/21/12

I YUKON FIRE DEPARTMENT
N 302 SOUTH 5TH STREET
V YUKON, OK 73085
O
I
C 73085-
E Payment: NET
Fax: 405-350-4688

S YUKON FIRE DEPARTMENT
H ATTN: KEVIN JONES
I 1000 E. MAIN ST.
P YUKON, OK 73099
T 73099-
O Contact:
Phone: 405-354-2133

<u>Stock Code</u>	<u>Qty</u>	<u>Description</u>	<u>Cost</u>	<u>Unit Price</u>	<u>Total</u>
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 ORDER REVISED 01/27/12
 THESE PRODUCTS WERE PURCHASED FOR THE YUKON
 FIRE DEPT'S NEW FACILITY WHICH WILL NOT BE
 COMPLETED UNTIL MID-APRIL 2012. PLEASE
 SCHEDULE DELIVERY ACCORDINGLY. CONTACT CHIEF
 KEVIN JONES OR MYRA AT 405-354-2133 PRIOR TO
 DELIVERY. ALSO PLEASE NOTE NEW SHIP TO
 ADDRESS: 1000 E. MAIN ST. YUKON, OK 73099.
 01/27/12 trudy

 OAK
 *
 PLEASE SEE ATTACHMENT FOR CUSTOM PRODUCT
 30" CUSTOM OAK STORAGE LOCKER

PLEASE RETURN A COPY OF THIS INVOICE WITH PAYMENT TO OCI ADMINISTRATION ACCOUNTING

POC:
OCI Sales Clerk:

Phone: /
Phone: /800-522-3565

Fax:
Fax: 405-425-2193

Misc. Charge :	0.00
Total Freight :	0.00
Total Gross Amount :	3269.00
Sales Tax :	0.00
Total Discount:	0.00
Total Net Amount :	3269.00

3269.00

OKLAHOMA CORRECTIONAL INDUSTRIES
3402 M. L. KING AVENUE
OKLAHOMA CITY, OKLAHOMA 73111

Sales Order: 038715

Invoice: 40761

Order Type:

Phone: 405-425-7532 / Fax: 405-425-7182

Customer Number: 730913

Dispatch Note: 00000000032936

INVOICE

Customer P.O. #: KJONES

Factory: 75

Invoice Date: 05/22/12

S/O Date: 01/18/12

System Date: 08/21/12

I YUKON FIRE DEPARTMENT
N 302 SOUTH 5TH STREET
V YUKON, OK 73085
O
I
C 73085-
E Payment: NET
Fax: 405-350-4688

S YUKON FIRE DEPARTMENT
H ATTN: KEVIN JONES
I 1000 E. MAIN ST.
P YUKON, OK 73099
T 73099-
O Contact:
Phone: 405-354-2133

<u>Stock Code</u>	<u>Qty</u>	<u>Description</u>	<u>Cost</u>	<u>Unit Price</u>	<u>Total</u>
		QUOTE - 028			
		*			
ZOF730913002	7.000	80" TWIN BED PLYWD BTM W/ STRG .YUKON FIRE DEPT		467.00	3269.00
		PLEASE SEE ATTACHMENT FOR CUSTOM PRODUCT			
		80" CUSTOM OAK TWIN BED WITH PLYWOOD BOTTOM			
		WITH STORAGE			
		QUOTE - 028B			
		*			
		ORDER DERIVED FROM QUOTE DATED 01/04/12			
		*			
		01/18/12 trudy			
		ORDER REVISED FOR DELAYED DELIVERY SCHEDULE			

PLEASE RETURN A COPY OF THIS INVOICE WITH PAYMENT TO OCI ADMINISTRATION ACCOUNTING

POC:
OCI Sales Clerk:

Phone: /
Phone: /800-522-3565

Fax:
Fax: 405-425-2193

Misc. Charge :	0.00
Total Freight :	0.00
Total Gross Amount :	3269.00
Sales Tax :	0.00
Total Discount:	0.00
Total Net Amount :	3269.00

Sales Order: 038715
Order Type:
Dispatch Note: 00000000032936
Factory: 75

OKLAHOMA CORRECTIONAL INDUSTRIES
 3402 M. L. KING AVENUE
 OKLAHOMA CITY, OKLAHOMA 73111
 Phone: 405-425-7532 / Fax: 405-425-7182

Invoice: 40761
Customer Number: 730913
Customer P.O.#: KJONES

INVOICE

Invoice Date: 05/22/12 | **S/O Date:** 01/18/12 | **System Date:** 08/21/12

I YUKON FIRE DEPARTMENT
N 302 SOUTH 5TH STREET
V YUKON, OK 73085
O
I
C 73085-
E **Payment:** NET
Fax: 405-350-4688

S YUKON FIRE DEPARTMENT
H ATTN: KEVIN JONES
I 1000 E. MAIN ST.
P YUKON, OK 73099
T 73099-
O **Contact:**
Phone: 405-354-2133

<u>Stock Code</u>	<u>Qty</u>	<u>Description</u>	<u>Cost</u>	<u>Unit Price</u>	<u>Total</u>
		01/27/12 trudy			

PLEASE RETURN A COPY OF THIS INVOICE WITH PAYMENT TO OCI ADMINISTRATION ACCOUNTING

POC:
OCI Sales Clerk:

Phone: /
Phone: /800-522-3565

Fax:
Fax: 405-425-2193

Misc. Charge : 0.00
Total Freight : 0.00
Total Gross Amount : 3269.00
Sales Tax : 0.00
Total Discount: 0.00
Total Net Amount : 3269.00

FAX COVER SHEET

Oklahoma Department of Corrections



The Program That Works for Oklahoma



3402 N Martin Luther King Avenue
Oklahoma City, OK 73111
Phone: (405) 425-7532
Fax: (405) 425-2193
E-mail: Julie.graham@doc.state.ok.us

To: Myra	From: Julie Graham
Fax: 405-350-7688	Date: August 21, 2012
Attn:	Pages: 11 (including cover page)
Re: Requested Invoice	CC:

- Urgent
- For Review
- Please Comment
- Please Reply
- Please Recycle

Messages:

If you have any questions please contact me directly.

Julie Graham
Accounting Technician III
Dept. of Corrections- OCI
Phone: 405-425-7532
Fax: 405-425-2193
Julie.graham@doc.state.ok.us

EXHIBIT A
 YUKON MUNICIPAL AUTHORITY
 (Yukon, Oklahoma)
 SALES TAX AND UTILITY SYSTEM REVENUE BONDS
 SERIES 2011

PAYMENT REQUISITION
 YUKON MUNICIPAL AUTHORITY
 CONSTRUCTION FUND
 Project Account

TO: Bank of Oklahoma, N.A., Trustee

FROM: Yukon Municipal Authority

DATE:

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<u>Massco</u>	<u>81-9130-16-2</u>
CREDITOR	TRUST NO.

ITEM		ITEM NO.
<u>9/4/12</u>	<u>New Fire Station</u>	<u>\$ 7,644.39</u>
DATE	PURPOSE	AMOUNT

AUTHORIZATION AND CERTIFICATE OF GENERAL MANAGER

With reference to the above requisition, the undersigned certifies:

The above requisition is approved.

Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by

the certificate of the supervising architect or engineer or other appropriate certification.

That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Yukon Municipal Authority Construction Fund and has not been paid.

That there has not been filed with or served upon the Yukon Municipal Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to any of the persons, firms, or corporations named in such requisition, which has not been of such obligation.

That such requisition contains no item representing payment on account of any retained percentages which Yukon Municipal Authority is at the date of such certificate entitled to retain.

YUKON MUNICIPAL AUTHORITY

Chairman or Vice Chairman

Date

Date Approved: _____

Date Paid _____

Authorized Officer

Submit in triplicate:

1 to Bank

1 to General Manager

1 to City



INVOICE

1837 S Meridian Ave • Wichita KS 67213
 Ph: (316) 264-7929 Fax: (316) 264-4105
 Address Service Requested

Invoice# : 2252106 Terms : NET 30
 Invoice Date: 07/23/12 Cust PO#:
 Total Due : \$3500.00 Cust# : 0YF405-T1

SOLD TO:

A 1.5% service charge will be applied on all past due account



MYRA
 YUKON FIRE DEPARTMENT
 1000 E MAIN ST
 YUKON OK 73099

. . . Please pay from this invoice . . .
 . . . You will not receive a statement . . .

Transmission Method:
 () Fax () Email (X) Mail

THANK YOU FOR YOUR BUSINESS!!!



Please detach here and return the top portion with your payment

Ship To: 1000 EAST MAIN STREET YUKON OK 73099							
Invoice #:	Inv Date:	Cust PO #:	Order #:	Order Date:	Cust #:	Slsm #:	
2252106	07/23/12		20359259	07/19/12	0YF405-T1	05	
Terms: NET 30			Shipped Via: Salesrep Delivery				
Ord Qty	Shp Qty	Due Qty	Item #	Description	Unit	Unit Price	Amount
1	1	0	N0608276U	USED SPEED SCRUB 3301 W/ PAD	EA	3500.00	3500.00
<p>If you would like to receive your invoice via email, please send an email to info@masscomail.com and include your customer number (0YF405) in the body of the email. If you would like to receive your invoice via fax, please provide your fax number (_____) and fax this document to 316-264-4105. The information you provide will remain strictly confidential and will never be sold to or used by other parties.</p>							
<p>All merchandise returned will be subject to handling and restocking charges, unless such return is caused by our error in shipping or handling of the order.</p>				<p>Restock Fee Calculator 1-30 days - 15% restock 31-60 days - 25% restock 61-90 days - 50% restock 91+ days - no credit issued.</p>			
Non-taxable	Taxable	Sales Tax	Freight	Misc/FuelSchg	INVOICE TOTAL		
3500.00	0.00	0.00	0.00	0.00	\$3500.00		



"Working Together to Exceed Our Customers' Expectations"

REMIT TO:

Corporate Office	1831 S Meridian Ave	4118 Will Rogers Parkway	1200 Erie St
1837 S Meridian Ave	Wichita KS 67213	Suite 100	Kansas City MO 64116
Wichita KS 67213	316-942-9494	Oklahoma City OK 73108	816-472-8899
316-264-7929	Fax:316-942-2335	405-947-6006	Fax:816-472-7004
Fax:316-264-4105	1 (800) 777-2773	Fax:405-942-3318	1 (800) 753-2773
1 (800) 555-8774		1 (800) 332-1672	



1837 S Meridian Ave • Wichita KS 67213
 Ph: (316) 264-7929 Fax: (316) 264-4105
 Address Service Requested

INVOICE

Invoice# : 2251689 Terms : NET 30
 Invoice Date: 07/16/12 Cust PO#: PER PDH
 Total Due : \$1626.27 Cust# : OYF405-T1

SOLD TO:

A 1.5% service charge will be applied on all past due account



MYRA
 YUKON FIRE DEPARTMENT
 1000 E MAIN ST
 YUKON OK 73099

... Please pay from this invoice ...
 ... You will not receive a statement ...

Transmission Method:
 () Fax () Email (X) Mail

THANK YOU FOR YOUR BUSINESS!!!



Please detach here and return the top portion with your payment

Ship To: 1000 EAST MAIN STREET YUKON OK 73099								
Invoice #:	Inv Date:	Cust PO #:	Order #:	Order Date:	Cust #:	Slsm #:		
2251689	07/16/12	PER PDH	20358807	07/12/12	OYF405-T1	05		
Terms: NET 30				Shipped Via: MASSCO TRUCK				
Ord Qty	Shp Qty	Due Qty	Item #	Description	Unit	Unit Price	Amount	
4	4	0	GJ1346	LTX-7 PROVON ANTIBACTERIAL	CS	49.37	197.48	
12	0	12	GJ1328	PURELL LTX-7 700ML DISPENSER	EA	0.00	0.00	
1	1	0	MB621	MASSCO PREMIER URINAL SCREEN 0-NLY	CT	18.87	18.87	
6	0	6	UNBBRHR	ERGO TOILET BOWL BRUSH REPLACE-MENT HEADS	PK	0.00	0.00	
6	5	1	UNBBWHR	ERGO TOILET BOWL BRUSH SYSTEM	EA	16.75	83.75	
8	8	0	RM611200YEL	Floor Sign with Multi-Lingual	EA	12.17	97.36	
2	2	0	RM758088YEL	WaveBrake Side Press Combo	EA	81.64	163.28	
2	2	0	RM617388BLA	Cleaning cart with zippered yellow bag	EA	179.29	358.58	
8	7	1	FP341044	CONTAINER 44GL ATLAS GREY	EA	45.31	317.17	
15	15	0	RM295500BLA	Wastebasket, Small	EA	5.37	80.55	
6	1	5	RM295600BLA	Wastebasket, Medium	EA	5.57	5.57	
4	4	0	OMF365	PREMIUM DUST MOP FRAME 5X36"	EA	5.83	23.32	
4	4	0	OMH600BW	DUST MOP HANDLE BAMWOOD 60"	EA	9.04	36.16	
4	4	0	OMCL365BSP	CLINGER CUT END DUST MOP BLUE	EA	19.71	78.84	
6	6	0	NFSMBLEA	MICROFIBER BLUE TUBE MOP	EA	9.92	59.52	
6	6	0	OMC1460	JAWS MATE WET MOP HANDLE 60"	EA	15.01	90.06	
4	4	0	FP40262	BROOM HANDLE WOOD 60" TAPERED	EA	2.94	11.76	
If you would like to receive your invoice via email, please send an email to info@masscomail.com and include your customer number (OYF405) in the body of the email. If you would like to receive your invoice via fax, please provide your fax number () and fax this document to 316-264-4105. The information you provide will remain strictly confidential and will never be sold to or used by other parties.								
Non-taxable	Taxable	Sales Tax	Freight	Misc/Equip/Chg				INVOICE TOTAL
1626.27	0.00	0.00	0.00	4.00				\$1626.27

CONTINUED ON NEXT PAGE



"Working Together to Exceed Our Customers' Expectations"

REMIT TO:

Corporate Office 1837 S Meridian Ave Wichita KS 67213 316-264-7929 Fax: 316-264-4105 1 (800) 555-8774	1831 S Meridian Ave Wichita KS 67213 316-942-9494 Fax: 316-942-2335 1 (800) 777-2773	4118 Will Rogers Parkway Suite 100 Oklahoma City OK 73108 405-947-6006 Fax: 405-942-3318 1 (800) 332-1672	1200 Erie St Kansas City MO 64116 816-472-8899 Fax: 816-472-7004 1 (800) 753-2773
--	--	--	---



1837 S Meridian Ave • Wichita KS 67213
 Ph: (316) 264-7929 Fax: (316) 264-4105
 Address Service Requested

INVOICE

Invoice# : 2251689 **Terms** : NET 30
Invoice Date: 07/16/12 **Cust PO#:** PER PDH
Total Due : \$1626.27 **Cust#** : OYF405

SOLD TO:

A 1.5% service charge will be applied on all past due account

• • • Please pay from this invoice • • •
 • • • You will not receive a statement • • •

THANK YOU FOR YOUR BUSINESS!!!



Please detach here and return the top portion with your payment

Ship To: 1000 EAST MAIN STREET YUKON OK 73099							
Invoice #:	Inv Date:	Cust PO #:	Order #:	Order Date:	Cust #:	Slsm #:	
2251689	07/16/12	PER PDH	20358807	07/12/12	OYF405	05	
Terms: NET 30				Shipped Via: MASSCO TRUCK			
Ord Qty	Shp Qty	Due Qty	Item #	Description	Unit	Unit Price	Amount
• • • CONTINUED FROM PAGE 1 • • •							
All merchandise returned will be subject to handling and restocking charges, unless such return is caused by our error in shipping or handling of the order.				Restock Fee Calculator 1-30 days - 15% restock 31-60 days - 25% restock 61-90 days - 50% restock 91+ days - no credit issued.			
Non-taxable	Taxable	Sales Tax	Freight	Misc/FuelSchg	INVOICE TOTAL		
1626.27	0.00	0.00	0.00	4.00	\$1626.27		



"Working Together to Exceed Our Customers' Expectations"

REMIT TO:

Corporate Office	1831 S Meridian Ave	4118 Will Rogers Parkway	1200 Erie St
1837 S Meridian Ave	Wichita KS 67213	Suite 100	Kansas City MO 64116
Wichita KS 67213	316-942-9494	Oklahoma City OK 73108	816-472-8899
316-264-7929	Fax:316-942-2335	405-947-6006	Fax:816-472-7004
Fax:316-264-4105	1 (800) 777-2773	Fax:405-942-3318	1 (800) 753-2773
1 (800) 555-8774		1 (800) 332-1672	

REMIT TO:



1837 S Meridian Ave • Wichita KS 67213
 Ph: (316) 264-7929 Fax: (316) 264-4105
 Address Service Requested

INVOICE

Invoice# : 2252107 Terms : NET 30
 Invoice Date: 07/23/12 Cust PO#: PER PDH
 Total Due : \$96.98 Cust# : OYF405-T1

SOLD TO:

A 1.5% service charge will be applied on all past due account



MYRA
 YUKON FIRE DEPARTMENT
 1000 E MAIN ST
 YUKON OK 73099

. . . Please pay from this invoice . . .
 . . . You will not receive a statement . . .

Transmission Method:
 () Fax () Email (X) Mail

THANK YOU FOR YOUR BUSINESS!!!



Please detach here and return the top portion with your payment

Ship To: 1000 EAST MAIN STREET YUKON OK 73099							
Invoice #:	Inv Date:	Cust PO #:	Order #:	Order Date:	Cust #:	Slsm #:	
2252107	07/23/12	PER PDH	20358807	07/12/12	OYF405-T1	05	
Terms: NET 30				Shipped Via: MASSCO TRUCK			
Ord Qty	Shp Qty	Due Qty	Item #	Description	Unit	Unit Price	Amount
12	8	4	GJ1328	PURELL LTX-7 700ML DISPENSER	EA	0.00	0.00
6	6	0	UNBBRHR	ERGO TOILET BOWL BRUSH REPLACE- MENT HEADS	PK	8.73	52.38
1	1	0	UNBBWHR	ERGO TOILET BOWL BRUSH SYSTEM	EA	16.75	16.75
1		1	FP341044	CONTAINER 44GL ATLAS GREY	EA	0.00	0.00
5	5	0	RM295600BLA	Wastebasket, Medium	EA	5.57	27.85
<p>If you would like to receive your invoice via email, please send an email to info@masscomail.com and include your customer number (OYF405) in the body of the email. If you would like to receive your invoice via fax, please provide your fax number (_____) and fax this document to 316-264-4105. The information you provide will remain strictly confidential and will never be sold to or used by other parties.</p>							
<p>All merchandise returned will be subject to handling and restocking charges, unless such return is caused by our error in shipping or handling of the order.</p>				<p>Restock Fee Calculator 1-30 days - 15% restock 31-60 days - 25% restock 61-90 days - 50% restock 91+ days - no credit issued.</p>			
Non-taxable	Taxable	Sales Tax	Freight	Misc/FuelSchg	INVOICE TOTAL		
96.98	0.00	0.00	0.00	0.00	\$96.98		



**"Working Together to Exceed
 Our Customers' Expectations"**

REMIT TO:

Corporate Office	1831 S Meridian Ave	4118 Will Rogers Parkway	1200 Erie St
1837 S Meridian Ave	Wichita KS 67213	Suite 100	Kansas City MO 64116
Wichita KS 67213	316-942-9494	Oklahoma City OK 73108	816-472-8899
316-264-7929	Fax:316-942-2335	405-947-6006	Fax:816-472-7004
Fax:316-264-4105	1 (800) 777-2773	Fax:405-942-3318	1 (800) 753-2773
1 (800) 555-8774		1 (800) 332-1672	



INVOICE

1837 S Meridian Ave • Wichita KS 67213
Ph: (316) 264-7929 Fax: (316) 264-4105
Address Service Requested

Invoice# : 2252108 Terms : NET 30
Invoice Date: 07/23/12 Cust PO#: SOF PDH
Total Due : \$919.82 Cust# : OYF405-T1

SOLD TO:

A 1.5% service charge will be applied on all past due account



MYRA
YUKON FIRE DEPARTMENT
1000 E MAIN ST
YUKON OK 73099

Please pay from this invoice
You will not receive a statement

Transmission Method:
() Fax () Email (X) Mail

THANK YOU FOR YOUR BUSINESS!!!



Please detach here and return the top portion with your payment

Table with columns: Ship To, Invoice #, Inv Date, Cust PO #, Order #, Order Date, Cust #, Slsm #, Terms, Shipped Via, and a detailed line item table with columns: Ord Qty, Shp Qty, Due Qty, Item #, Description, Unit, Price, Amount. Includes a summary table at the bottom with columns: Non-taxable, Taxable, Sales Tax, Freight, Misc/FuelSchg, INVOICE TOTAL.

If you would like to receive your invoice via email, please send an email to info@masscomail.com and include your customer number (OYF405) in the body of the email. If you would like to receive your invoice via fax, please provide your fax number () and fax this document to 316-264-4105. The information you provide will remain strictly confidential and will never be sold to or used by other parties.

All merchandise returned will be subject to handling and restocking charges, unless such return is caused by our error in shipping or handling of the order.

Restock Fee Calculator
1-30 days - 15% restock
31-60 days - 25% restock
61-90 days - 50% restock
91+ days - no credit issued.



Working Together to Exceed
Our Customers' Expectations

REMIT TO:

Corporate Office 1831 S Meridian Ave 4118 Will Rogers Parkway 1200 Erie St
1837 S Meridian Ave Wichita KS 67213 Suite 100 Kansas City MO 64116
Wichita KS 67213 316-942-9494 Oklahoma City OK 73108 816-472-8899
316-264-7929 Fax:316-942-2335 405-947-6006 Fax:816-472-7004
Fax:316-264-4105 1 (800) 777-2773 Fax:405-942-3318 1 (800) 753-2773
1 (800) 555-8774 1 (800) 332-1672



INVOICE

1837 S Meridian Ave • Wichita KS 67213
Ph: (316) 264-7929 Fax: (316) 264-4105
Address Service Requested

Invoice# : 2251963 Terms : NET 30
Invoice Date: 07/19/12 Cust PO#: MYRA
Total Due : \$275.24 Cust# : OYF405-T1

SOLD TO:

A 1.5% service charge will be applied on all past due accounts



MYRA
YUKON FIRE DEPARTMENT
1000 E MAIN ST
YUKON OK 73099

. . . Please pay from this invoice . . .
. . . You will not receive a statement . . .

Transmission Method:
() Fax () Email (X) Mail

THANK YOU FOR YOUR BUSINESS!!!



Please detach here and return the top portion with your payment

Ship To: 1000 EAST MAIN STREET YUKON OK 73099												
Invoice #:	Inv Date:	Cust PO #:	Order #:	Order Date:	Cust #:	Slsm #:						
2251963	07/19/12	MYRA	20358972	07/17/12	OYF405-T1	05						
Terms: NET 30				Shipped Via: Pick Up By Customer								
Ord Qty	Shp Qty	Due Qty	Item #	Description	Unit	Price	Amount					
4	4	0	GP89460	ENMOTION AUTO TOUCHLESS ROLL	CS	67.81	271.24					
<p>If you would like to receive your invoice via email, please send an email to info@masscomail.com and include your customer number (OYF405) in the body of the email. If you would like to receive your invoice via fax, please provide your fax number (_____) and fax this document to 316-264-4105. The information you provide will remain strictly confidential and will never be sold to or used by other parties.</p>												
<p>All merchandise returned will be subject to handling and restocking charges, unless such return is caused by our error in shipping or handling of the order.</p>				<table border="1"> <tr> <td>Restock Fee Calculator</td> </tr> <tr> <td>1-30 days - 15% restock</td> </tr> <tr> <td>31-60 days - 25% restock</td> </tr> <tr> <td>61-90 days - 50% restock</td> </tr> <tr> <td>91+ days - no credit issued.</td> </tr> </table>				Restock Fee Calculator	1-30 days - 15% restock	31-60 days - 25% restock	61-90 days - 50% restock	91+ days - no credit issued.
Restock Fee Calculator												
1-30 days - 15% restock												
31-60 days - 25% restock												
61-90 days - 50% restock												
91+ days - no credit issued.												
Non-taxable	Taxable	Sales Tax	Freight	Misc/FuelSchg	INVOICE TOTAL							
275.24	0.00	0.00	0.00	4.00	\$275.24							

REMIT TO:



"Working Together to Exceed
Our Customers' Expectations"

Corporate Office	1831 S Meridian Ave	4118 Will Rogers Parkway	1200 Erie St
1837 S Meridian Ave	Wichita KS 67213	Suite 100	Kansas City MO 64116
Wichita KS 67213	316-942-9494	Oklahoma City OK 73108	816-472-8899
316-264-7929	Fax:316-942-2335	405-947-6006	Fax:816-472-7004
Fax:316-264-4105	1 (800) 777-2773	Fax:405-942-3318	1 (800) 753-2773
1 (800) 555-8774		1 (800) 332-1672	

404-3



1837 S Meridian Ave • Wichita KS 67213
 Ph: (316) 264-7929 Fax: (316) 264-4105
 Address Service Requested

INVOICE

Invoice# : 2251868 Terms : NET 30
 Invoice Date: 07/18/12 Cust PO#:
 Total Due : \$185.40 Cust# : OYF405-T1

SOLD TO:

A 1.5% service charge will be applied on all past due accounts



MYRA
 YUKON FIRE DEPARTMENT
 1000 E MAIN ST
 YUKON OK 73099

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Transmission Method:
 () Fax () Email (X) Mail

THANK YOU FOR YOUR BUSINESS!!!



Please detach here and return the top portion with your payment

Ship To: 1000 EAST MAIN STREET YUKON OK 73099							
Invoice #:	Inv Date:	Cust PO #:	Order #:	Order Date:	Cust #:	SIsm #:	
2251868	07/18/12		20358898	07/13/12	OYF405-T1	05	
Terms: NET 30				Shipped Via: Pick Up By Customer			
Ord Qty	Shp Qty	Due Qty	Item #	Description	Unit	Unit Price	Amount
5	5	0	AFRTB800	HARDWOUND ROLL TOWEL WHITE	CS	36.28	181.40
<p>If you would like to receive your invoice via email, please send an email to info@masscomail.com and include your customer number (OYF405) in the body of the email. If you would like to receive your invoice via fax, please provide your fax number (_____) and fax this document to 316-264-4105. The information you provide will remain strictly confidential and will never be sold to or used by other parties.</p>							
<p>All merchandise returned will be subject to handling and restocking charges, unless such return is caused by our error in shipping or handling of the order.</p>				<p>Restock Fee Calculator 1-30 days - 15% restock 31-60 days - 25% restock 61-90 days - 50% restock 91+ days - no credit issued.</p>			
Non-taxable	Taxable	Sales Tax	Freight	Misc/FuelSchg	INVOICE TOTAL		
185.40	0.00	0.00	0.00	4.00	\$185.40		



"Working Together to Exceed
 Our Customers' Expectations"

REMIT TO:

Corporate Office	1831 S Meridian Ave	4118 Will Rogers Parkway	1200 Erie St
1837 S Meridian Ave	Wichita KS 67213	Suite 100	Kansas City MO 64116
Wichita KS 67213	316-942-9494	Oklahoma City OK 73108	816-472-8899
316-264-7929	Fax:316-942-2335	405-947-6006	Fax:816-472-7004
Fax:316-264-4105	1 (800) 777-2773	Fax:405-942-3318	1 (800) 753-2773
1 (800) 555-8774		1 (800) 332-1672	



MAINTENANCE SUPPLY COMPANY, INC.

1837 S Meridian Ave • Wichita KS 67213
 Ph: (316) 264-7929 Fax: (316) 264-4105
 Address Service Requested

INVOICE

Invoice# : 2252984 **Terms** : NET 30
Invoice Date: 08/06/12 **Cust PO#:** PER PDH
Total Due : \$45.31 **Cust#** : OYF405-T1

SOLD TO:

A 1.5% service charge will be applied on all past due accounts



MYRA
 YUKON FIRE DEPARTMENT
 1000 E MAIN ST
 YUKON OK 73099

... Please pay from this invoice ...
 ... You will not receive a statement ...

Transmission Method:
 () Fax () Email (X) Mail

THANK YOU FOR YOUR BUSINESS!!!



Please detach here and return the top portion with your payment

Ship To: 1000 EAST MAIN STREET YUKON OK 73099							
Invoice #:	Inv Date:	Cust PO #:	Order #:	Order Date:	Cust #:	Slsm #:	
2252984	08/06/12	PER PDH	20358807	07/12/12	OYF405-T1	05	
Terms: NET 30				Shipped Via: MASSCO TRUCK			
Ord Qty	Shp Qty	Due Qty	Item #	Description	Unit	Unit Price	Amount
4	2	2	GJ1328	PURELL LTX-7 700ML DISPENSER	EA	0.00	0.00
1	1	0	FP341044	CONTAINER 44GL ATLAS GREY	EA	45.31	45.31
<p>If you would like to receive your invoice via email, please send an email to info@masscomail.com and include your customer number (OYF405) in the body of the email. If you would like to receive your invoice via fax, please provide your fax number (_____) and fax this document to 316-264-4105. The information you provide will remain strictly confidential and will never be sold to or used by other parties.</p>							
<p>All merchandise returned will be subject to handling and restocking charges, unless such return is caused by our error in shipping or handling of the order.</p>				<p>Restock Fee Calculator 1-30 days - 15% restock 31-60 days - 25% restock 61-90 days - 50% restock 91+ days - no credit issued.</p>			
Non-taxable	Taxable	Sales Tax	Freight	Misc/FuelSchg	INVOICE TOTAL		
45.31	0.00	0.00	0.00	0.00	\$45.31		



MAINTENANCE SUPPLY COMPANY, INC.

*"Working Together to Exceed
 Our Customers' Expectations"*

REMIT TO:

Corporate Office	1831 S Meridian Ave	4118 Will Rogers Parkway	1200 Erie St
1837 S Meridian Ave	Wichita KS 67213	Suite 100	Kansas City MO 64116
Wichita KS 67213	316-942-9494	Oklahoma City OK 73108	816-472-8899
316-264-7929	Fax:316-942-2335	405-947-6006	Fax:816-472-7004
Fax:316-264-4105	1 (800) 777-2773	Fax:405-942-3318	1 (800) 753-2773
1 (800) 555-8774		1 (800) 332-1672	

265-1

REMIT TO:



1837 S Meridian Ave • Wichita KS 67213
 Ph: (316) 264-7929 Fax: (316) 264-4105
 Address Service Requested

INVOICE

Invoice# : 2252985 **Terms** : NET 30
Invoice Date: 08/06/12 **Cust PO#:** SOF PDH
Total Due : \$139.95 **Cust#** : OYF405-T1

SOLD TO:

A 1.5% service charge will be applied on all past due accounts



MYRA
 YUKON FIRE DEPARTMENT
 1000 E MAIN ST
 YUKON OK 73099

. . . Please pay from this invoice . . .
 . . . You will not receive a statement . . .

Transmission Method:
 () Fax () Email (X) Mail

THANK YOU FOR YOUR BUSINESS!!!



Please detach here and return the top portion with your payment

Ship To: 1000 EAST MAIN STREET YUKON OK 73099							
Invoice #:	Inv Date:	Cust PO #:	Order #:	Order Date:	Cust #:	Slsm #:	
2252985	08/06/12	SOF PDH	20358899	07/13/12	OYF405-T1	05	
Terms: NET 30			Shipped Via: MASSCO TRUCK				
Ord Qty	Shp Qty	Due Qty	Item #	Description	Unit	Unit Price	Amount
3	3	0	RM354000BLU- E	Slim Jim Waste Container	EA	46.65	139.95
<p>If you would like to receive your invoice via email, please send an email to info@masscomail.com and include your customer number (OYF405) in the body of the email. If you would like to receive your invoice via fax, please provide your fax number (_____) and fax this document to 316-264-4105. The information you provide will remain strictly confidential and will never be sold to or used by other parties.</p>							
<p>All merchandise returned will be subject to handling and restocking charges, unless such return is caused by our error in shipping or handling of the order.</p>				<p>Restock Fee Calculator 1-30 days - 15% restock 31-60 days - 25% restock 61-90 days - 50% restock 91+ days - no credit issued.</p>			
Non-taxable	Taxable	Sales Tax	Freight	Misc/FuelSchg	INVOICE TOTAL		
139.95	0.00	0.00	0.00	0.00	\$139.95		



"Working Together to Exceed Our Customers' Expectations"

REMIT TO:

Corporate Office 1837 S Meridian Ave Wichita KS 67213 316-264-7929 Fax:316-264-4105 1 (800) 555-8774	1831 S Meridian Ave Wichita KS 67213 316-942-9494 Fax:316-942-2335 1 (800) 777-2773	4118 Will Rogers Parkway Suite 100 Oklahoma City OK 73108 405-947-6006 Fax:405-942-3318 1 (800) 332-1672	1200 Erie St Kansas City MO 64116 816-472-8899 Fax:816-472-7004 1 (800) 753-2773
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1837 S Meridian Ave • Wichita KS 67213
 Ph: (316) 264-7929 Fax: (316) 264-4105
 Address Service Requested

INVOICE

Invoice# : 2252986 Terms : NET 30
 Invoice Date: 08/06/12 Cust PO#: SOF PDH MATTING
 Total Due : \$855.42 Cust# : OYF405-T1

SOLD TO:

A 1.5% service charge will be applied on all past due accounts



MYRA
 YUKON FIRE DEPARTMENT
 1000 E MAIN ST
 YUKON OK 73099

... Please pay from this invoice ...
 ... You will not receive a statement ...

Transmission Method:
 () Fax () Email (X) Mail

THANK YOU FOR YOUR BUSINESS!!!



Please detach here and return the top portion with your payment

Ship To: 1000 EAST MAIN STREET YUKON OK 73099							
Invoice #:	Inv Date:	Cust PO #:	Order #:	Order Date:	Cust #:	Slsm #:	
2252986	08/06/12	SOF PDH MATTING	20358960	07/16/12	OYF405-T1	05	
Terms: NET 30				Shipped Via: MASSCO TRUCK			
Ord Qty	Shp Qty	Due Qty	Item #	Description	Unit	Unit Price	Amount
1	1	0	AC22404X617-5	MAT 4X6 WH ECO ELITE #2240	EA	119.46	119.46
4	4	0	AC3X5224117-0	MAT 3X5 WATERHOG ECO ELITE	EA	110.78	443.12
4	4	0	AC3X5554BLK	MAT, 3X5 #554 SUPER SCRAPE ECO	EA	38.40	153.60
2	2	0	AC4X6554	MAT 4X6 SUPER SCRAPE ECO	EA	67.62	135.24
SPECIAL ORDER FORM ON FILE Please fax back confirmation of P/O, including ship date, to 405-942-3318, Attention Kamberlie							
If you would like to receive your invoice via email, please send an email to info@masscomail.com and include your customer number (OYF405) in the body of the email. If you would like to receive your invoice via fax, please provide your fax number (_____) and fax this document to 316-264-4105. The information you provide will remain strictly confidential and will never be sold to or used by other parties.							
All merchandise returned will be subject to handling and restocking charges, unless such return is caused by our error in shipping or handling of the order.				Restock Fee Calculator 1-30 days - 15% restock 31-60 days - 25% restock 61-90 days - 50% restock 91+ days - no credit issued.			
Non-taxable	Taxable	Sales Tax	Freight	Misc/FuelSchg	INVOICE TOTAL		
855.42	0.00	0.00	0.00	4.00	\$855.42		



"Working Together to Exceed Our Customers' Expectations"

REMIT TO:

Corporate Office	1831 S Meridian Ave	4118 Will Rogers Parkway	1200 Erie St
1837 S Meridian Ave	Wichita KS 67213	Suite 100	Kansas City MO 64116
Wichita KS 67213	316-942-9494	Oklahoma City OK 73108	816-472-8899
316-264-7929	Fax:316-942-2335	405-947-6006	Fax:816-472-7004
Fax:316-264-4105	1 (800) 777-2773	Fax:405-942-3318	1 (800) 753-2773
1 (800) 555-8774		1 (800) 332-1672	

**Yukon City Council Minutes
August 21, 2012**

The Yukon City Council met in regular session August 21, 2012 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Robbie Williams.
The flag salute was given in unison.

ROLL CALL: (Present) John Alberts, Mayor
 Ken Smith, Vice-Mayor
 Michael McEachern, Council Member
 Rick Opitz, Council Member

(Absent) Nick Grba, Council Member

OTHERS PRESENT:

Mike Segler, City Attorney	Doug Shivers, City Clerk
Dana Deckard, Administrative Coordinator	John Corn, Chief of Police
Robbie Williams, City Engineer	Arnold Adams, Public Works Director
Gary Cooper, Information Technology Director	Josh Gotcher, Information Technology
Bill Stover, Sanitation	

Presentations and Proclamations

There were no presentations and proclamations.

Visitors

There were no visitors.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

- A) The minutes of the regular meeting of August 7, 2012**
- B) Payment of material claims in the amount of \$11,353.98**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of August 7, 2012, and payment of material claims in the amount of \$11,353.98 was made by Trustee Opitz and seconded by Trustee Smith.

The vote:
AYES: Alberts, Opitz, Smith, McEachern
NAYS: None
VOTE: 4-0
MOTION CARRIED

2A. Consider approving an expenditure of funds, not to exceed \$35,000.00, for a Well and Wire Replacement and Motor Soft Start , from the Water and Sewer Treatment and Supply fund, as recommended by the Public Works Director.

The motion to approve an expenditure of funds, not to exceed \$35,000.00, for a Well and Wire Replacement and Motor Soft Start , from the Water and Sewer Treatment and Supply fund, as recommended by the Public Works Director, was made by Trustee Smith and seconded by Trustee McEachern.

The vote:

AYES: Alberts, McEachern, Opitz, Smith

NAYS: None

VOTE: 4-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

A) The minutes of the regular meeting of August 7, 2012

B) Payment of material claims in the amount of \$448,270.98

C) Setting the date for the next regular Council meeting for Tuesday, September 4, 2012, 7:00 pm, in the Council Chambers of the Centennial Building, 12 S. 5th

The motion to approve the Consent Docket, consisting of the approval the minutes of the regular meeting of August 7, 2012; Payment of material claims in the amount of \$448,270.98; Setting the date for the next regular Council meeting for Tuesday, September 4, 2012, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member McEachern and seconded by Council Member Smith.

The vote:

AYES: Opitz, Smith, Alberts, McEachern

NAYS: None

VOTE: 4-0

MOTION CARRIED

2. Report of Boards, Commissions and City Officials There was no report.

3. City Manager's Report – Information items only

A. Sales Tax Report

B. School Zone Improvements

C. Grants Report

A. Mr. Bottom stated collections are 1.67% above previous month from year ago. Although that is disappointing compared to last month's 13.18% gain, we are still at an increase for the year. The City Treasurer states to look at trends over a 3 to 4 month time frame. As of right now, there is a 7.28% increase from the previous year to date. Use Tax has increased 53.22% for the year to date. Mr. Bottom also congratulated Michael Malmfeldt, City Treasurer, for passing the CPA exam.

B. The newspaper featured an article on the new school zone lights and speed feedback signs. We have received positive feedback, and requests for signs in all school zones. Teachers, parents, and crossing guards have noticed a decrease in cars speeding.

- C. Audrey Fitzsimmons is doing a good job as a grant writer. Currently we have pending applications for over \$2 million in funds. Some of these include tree purchasing, retrofitting vehicles to CNG, and Fire Department equipment and personnel. We have also applied for funds to improve Spirit League facilities at Taylor Park. She is creating a grants database and researching more. The grants could boost Capital Improvement by \$5 million.

4. New Business There was no new business

5. Council Discussion

Council Member McEachern stated the feral animal committee is moving ahead and pleased with discussions. It will meet September 10 and put together recommendations to present to the City. The goal is a new ordinance. He is also pleased that John Nail is considering putting in a retail area by the high school.

Council Member Smith wanted to know, if we could get an update on sanitation progress at next meeting. New school zone signs are fantastic. Citizens, please note that on the new signs, school zone is in effect when yellow lights are flashing, not speed display numbers. He thanked everyone for water rationing compliance, and noted the burn ban is still in effect.

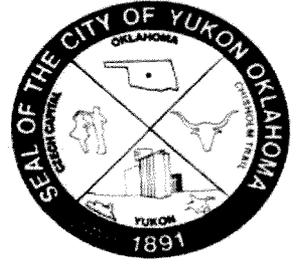
Council Member Opitz is glad for cooler weather. He asked everyone to support the Canadian County Free Fair.

Mayor Alberts is excited about grant writing. He asked if the City was looking for sources outside of government, and Mr. Bottom stated we are searching outside of government in the private sector and more databases. Mayor Alberts was very excited about the huge improvement of the school signs, it is a great addition. He also wanted to know the status of street sweeper? Arnold Adams stated the street sweeper is here and Monday morning the training will start. Mayor Alberts challenged the citizens to clean up in front of your homes. Finally, he asked everyone to please come to the Spirit Run this Saturday at 8am in the park. It supports the Spirit League.

6. Adjournment

John Alberts, Mayor

Doug Shivers, City Clerk



RECAP OF CLAIMS

FUND #			
01	General Fund Claims	\$	155,607.58
36	Sales Tax Claims		461,661.26
64	Special Revenue Fund		13,650.04
70	Water & Sewer Enterprise		221,371.71
71	Sanitation Enterprise		23,306.46
73	Storm Water Enterprise		57.03
74	Grant Fund		598.00
			<u>598.00</u>
		\$	<u>876,252.08</u>

The above foregoing claims have been passed and approved
this 4th day of September, 2012 by the Yukon City Council.

Doug Shivers, City Clerk

John Alberts, Mayor

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		Legislative				
13-49009	01-00101	City of Yukon (BankOne)ADM	Food Supplies	8/2012	Logans 205452	180.87
13-49518	01-00101	City of Yukon (BankOne)ADM	Membership-MayorsCouncil	8/2012	MCO 6727757	305.00
13-49580	01-00101	City of Yukon (BankOne)ADM	Registration	8/2012	NLC 300950 RO	390.00
			Registration	8/2012	NLC 300949 KS	460.00
			Registration	8/2012	NLC 300948 JA	460.00
13-49582	01-00101	City of Yukon (BankOne)ADM	Council Travel Expenses	8/2012	SWAir 08-09-12	1,143.60
13-49796	01-00102	City of Yukon (BankOne)FIN	Office Supplies	7/2012	Staples 7088303263	36.86
			Office Supp. Return	8/2012	Staple 7088303263CR	36.86-
13-49812	01-00102	City of Yukon (BankOne)FIN	Next Day Shipping	8/2012	Staples 29660	26.46
13-49813	01-00102	City of Yukon (BankOne)FIN	Minute Book Outfit	8/2012	iBuyOffSup 8-17-12	150.49
13-49809	01-01050	Assoc of Central OK Govt	Lang.LineUsage Jul12	8/2012	1828	21.00
13-49521	01-1	Yukon Community Education	Tickets to The Breakfast	8/2012	Y 44312	120.00
13-49806	01-11743	EMSA Paramedics Plus	Qrtly Subsidy 12-13	9/2012	Jul - Sep '12	70,468.00
13-49811	01-53485	UPS	Shipping Chargebacks	7/2012	00004561A2282	188.85
13-49802	01-57405	Yukon Two L.P.	EconomicDev Agreement	9/2012	Sep '12	40,000.00
13-49814	01-62000	Youth & Family Services,	Mthly Contrib-Jul'12	7/2012	Jul '12	416.66
			Mthly Contrib-Aug'12	8/2012	Aug '12	416.66
13-49800	01-62900	Yukon Review Inc.	legal ad-Brd Adj-Coughlin	7/2012	YR53965	16.05
DEPARTMENT TOTAL:						114,763.64
DEPARTMENT: 02		Finance				
13-49796	01-00102	City of Yukon (BankOne)FIN	Office Supplies	7/2012	Staples 7088303263	37.48
DEPARTMENT TOTAL:						37.48
DEPARTMENT: 03		Park Maintenance				
13-49363	01-00110	City of Yukon (BankOne)REC	landscaping supplies	8/2012	Lowes 19468	172.94
			landscaping supplies	8/2012	Ace 866412	13.66
			landscaping supplies	8/2012	Ace 865788	15.49
			landscaping supplies	8/2012	Ace 866367	12.27
13-49527	01-00110	City of Yukon (BankOne)REC	toliet seat/air filters	8/2012	Locke 18507754-00	20.89
			toliet seat/air filters	8/2012	Locke 18507721-00	24.01
13-49516	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50554641	24.76
13-49517	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	8/2012	Clean 50555644	12.75
13-49613	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	8/2012	Clean 50556660	12.75
DEPARTMENT TOTAL:						309.52

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 05 Fire Department						
13-48974	01-00105	City of Yukon (BankOne)	FD bolts	7/2012	Lowes 10558	22.42
13-49678	01-00112	City of Yukon (BankOne)	PROPdoor bell @ st 2	8/2012	Locke 18539971-00	58.02
DEPARTMENT TOTAL:						80.44
DEPARTMENT: 06 Municipal Court						
13-49553	01-00106	City of Yukon (BankOne)	CRT Copy Paper	8/2012	Staples 7088619824	102.67
13-49591	01-00106	City of Yukon (BankOne)	CRT Refrigerator for Office	8/2012	HomeDepot 189159	404.10
13-49207	01-06860	Consolidated Business Solut	Court Minutes	7/2012	16246	150.00
			Court Minutes	8/2012	16247	120.00
13-49669	01-06860	Consolidated Business Solut	Business Cards-Schwarz/Pe	8/2012	16271	85.00
13-49710	01-37474	OK Municipal Court Clerk's	OMCCA Yearly Membership	8/2012	720	165.00
DEPARTMENT TOTAL:						1,026.77
DEPARTMENT: 07 Community Development						
13-49416	01-00107	City of Yukon (BankOne)	CMD Office Supplies	8/2012	Staples 7088989813	103.64
			Office Supplies	8/2012	Staples 46526	41.15
13-49513	01-00107	City of Yukon (BankOne)	CMD staff business cards	8/2012	UnitedPrintin 2675	87.50
			staff business cards	8/2012	UnitedPrintin 2674	87.50
			staff business cards	8/2012	UnitedPrintin 2674	225.00
13-49514	01-00107	City of Yukon (BankOne)	CMD Shirts-uniforms	8/2012	JVH Marketin 82112	504.00
13-49671	01-00107	City of Yukon (BankOne)	CMD copy paper	8/2012	Staples 28566	419.90
13-49722	01-00107	City of Yukon (BankOne)	CMD reg-Grant Search webinar	8/2012	VJMANN 23199423759	29.00
13-49587	01-47660	Shred-It Oklahoma City	Shred it July - 2012	7/2012	9400642329	9.39
13-49253	01-53430	United Color Press	Garage Sale Signs	8/2012	2643	1,620.00
DEPARTMENT TOTAL:						3,127.08
DEPARTMENT: 08 Library						
13-48978	01-00108	City of Yukon (BankOne)	LIB Postage for ILL	8/2012	USPS 296	50.47
			Postage for ILL	8/2012	USPS 36	46.30
			Postage for ILL	8/2012	USPS 131	40.05
13-49379	01-00108	City of Yukon (BankOne)	LIB Program Refreshements	8/2012	walmart 09670	24.24
13-49308	01-00180	City of Yukon (BankOne)	PW Bulbs and Ballasts	8/2012	Locke 18441123-00	296.35
13-49685	01-00180	City of Yukon (BankOne)	PW Bulbs for Outdoor Lightin	8/2012	Voss 30106666-00	185.36
13-49689	01-00180	City of Yukon (BankOne)	PW Air-conditioner supplies	8/2012	Locke 18573802-00	115.35
			Air-conditioner supplies	8/2012	OReily 0343-256445	17.34
			Air-conditioner supplies	8/2012	Ace 865796	35.99
13-48981	01-04156	Book wholesalers, Inc.	Adult Fiction/Non Fiction	7/2012	144015E	16.23
			Adult Fiction/Non Fiction	7/2012	145085E	27.06
			Adult Fiction/Non Fiction	7/2012	146639E	161.28
			Adult Fiction/Non Fiction	7/2012	149753E	16.24
			Adult Fiction/Non Fiction	7/2012	150518E	32.44
			Adult Fiction/Non Fiction	7/2012	142934E	46.35
			Adult Fiction/Non Fiction	7/2012	143121E	390.24
			Adult Fiction/Non Fiction	7/2012	144014E	16.23
			Adult Fiction/Non Fiction	7/2012	148766E	140.88

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08		Library				
			Adult Fiction/Non Fiction	8/2012	155918E	30.16
			Adult Fiction/Non Fiction	8/2012	160974E	15.08
			Adult Fiction/Non Fiction	8/2012	146531E	15.07
13-48982	01-04156	Book wholesalers, Inc.	YA Standing Order	7/2012	141101E	9.59
			YA Standing Order	7/2012	143122E	65.33
			YA Standing Order	7/2012	144284E	10.19
13-49307	01-04460	Brooks Lock & Key, Inc.	Building Keys	7/2012	875086	20.00
13-49712	01-1	Junior Library Guild	Children's Standing Order	8/2012	J 156763	513.00
13-49714	01-1	SAGE Publications, Inc	Washington Info. Director	7/2012	S 22065911	185.97
13-48983	01-16230	Gale Group Inc	Adult Large Print	7/2012	96658411	27.99
			Adult Large Print	7/2012	96669483	47.23
			Adult Large Print	7/2012	96670154	45.73
			Adult Large Print	7/2012	96670430	46.48
			Adult Large Print	8/2012	96838406	143.95
			Adult Large Print	8/2012	96848157	45.73
13-48985	01-39575	Perma-Bound Books	Children's Books	7/2012	1481985-02	72.31
			Children's Books	8/2012	1492273-00	780.89
			Children's Books	8/2012	1492273-01	106.51
13-48984	01-44395	Recorded Books, LLC	Audio Book Standing Order	7/2012	74564486	260.20
13-49684	01-44395	Recorded Books, LLC	Audio Book Standing Order	7/2012	74570427	98.06
			Audio Book Standing Order	8/2012	74577788	156.80
			Audio Book Standing Order	8/2012	74580489	173.20
			Audio Book Standing Order	8/2012	74582707	98.07
13-49309	01-47660	Shred-It Oklahoma City	Document Destruction	7/2012	9400520273	9.56
13-48987	01-71552	Carla Hickey	Mileage - July	7/2012	07-31-12	14.99
			Mileage - July	8/2012	08-22-12	48.84
13-48986	01-74800	Sara Schieman	Mileage - July	7/2012	07-31-12	72.15
DEPARTMENT TOTAL:						4,771.48
DEPARTMENT: 09		Administration				
13-49482	01-00101	City of Yukon (BankOne)ADM	Lunch Meeting Expenses	8/2012	Louie's 317883	38.66
			Lunch Meeting Expenses	8/2012	Chili's 035	36.84
			Lunch Meeting Expenses	8/2012	Interurban 8-15-12	12.27
13-49581	01-00101	City of Yukon (BankOne)ADM	NLC Registration	8/2012	NLC 300947 TD	390.00
			NLC Registration	8/2012	NLC 300945 GB	460.00
13-49583	01-00101	City of Yukon (BankOne)ADM	Admin Travel Expenses	8/2012	SWAir 08-09-12	762.40
DEPARTMENT TOTAL:						1,700.17

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 10		Parks & Events				
13-49143	01-00110	City of Yukon (BankOne)REC	concert food	8/2012	Lowes 10635	75.96
			concert food	8/2012	walgreens 08-02-12	11.96
			concert food	8/2012	Cici's 08-02-12	75.00
			concert food	8/2012	Cici's 08-09-12	75.00
13-49266	01-00110	City of Yukon (BankOne)REC	grommit machine/events	8/2012	DIME ARIN732926DMW	114.45
			grommit machine/events	8/2012	DIME ARIN732926DMW	113.00
13-49349	01-00110	City of Yukon (BankOne)REC	signs for speeding	8/2012	YukonTrophy 812135	85.00
13-49440	01-00110	City of Yukon (BankOne)REC	playground repairs	8/2012	Ace 865769	46.71
			playground repairs	8/2012	OReily 0343-252007	24.84
13-49588	01-00110	City of Yukon (BankOne)REC	pond lights for July 4th	7/2012	Locke 18135851-00	548.94
13-49589	01-00112	City of Yukon (BankOne)PROP	truck plugs for July 4	7/2012	Graingr 9866906234	165.15
13-49146	01-07390	Crosslands A & A Rent-All	Sporta potties	7/2012	01-402847-50	63.00
			porta potties	7/2012	01-464754-21	63.00
			porta potties	7/2012	01-491661-06	126.00
			porta potties	7/2012	01-491662-08	200.00
13-49590	01-07390	Crosslands A & A Rent-All	Sporta potties for parks	7/2012	01-491662-09	200.00
			porta potties for parks	7/2012	01-491661-07	126.00
			porta potties for parks	7/2012	01-464754-22	63.00
			porta potties for parks	7/2012	01-402847-51	63.00
			porta potties for parks	8/2012	01-491662-11	50.00
13-49362	01-53450	United Linen - Uniform Re	linens for GGG luncheon	7/2012	S1527352	170.40
13-49526	01-62900	Yukon Review Inc.	gals luncheon ads	7/2012	YR53813	75.00
			gals luncheon ads	7/2012	YR53943	75.00
			gals luncheon ads	7/2012	YR54002	75.00
13-49672	01-75000	Jan Scott	reimbursement for FF	7/2012	6410	75.45
DEPARTMENT TOTAL:						2,760.86
DEPARTMENT: 11		Police Department				
13-49405	01-00111	City of Yukon (BankOne)PD	back to school breakfast	8/2012	PartyGalaxy 7748	9.08
			back to school breakfast	8/2012	Academy 196679	26.94
13-49577	01-00111	City of Yukon (BankOne)PD	NNO expense	8/2012	NATW 18796	211.00
13-49606	01-00111	City of Yukon (BankOne)PD	FBINAA Membership-Corn	7/2012	FBI NAA 4537578190	75.00
13-49609	01-18240	Harrison-Orr Ar Conditionin	HVAC repair	8/2012	58919	605.58
13-48962	01-32077	Midwest Trophy	Uniform badges	8/2012	5619890	153.04
13-49603	01-36720	OK Dept of Public Safety	OLETS user fee-Aug12	8/2012	04-1300567	350.00
13-49285	01-63050	Yukon Trophy & Awards, Inc.	signage-An.shelter/PnP	8/2012	812259	135.00
13-49296	01-63050	Yukon Trophy & Awards, Inc.	banner/signs for AC	8/2012	812258	213.50
DEPARTMENT TOTAL:						1,779.14

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 12		Property Maintenance				
13-49480	01-00112	City of Yukon (BankOne)PROP	bulbs,ballasts,etc	8/2012	Lowes 97137	810.86
			bulbs,ballasts,etc	8/2012	Locke 18433852-00	1,187.59
13-49481	01-00112	City of Yukon (BankOne)PROP	hand tools,pwr tools,etc	8/2012	Lowes 01500	428.92
			hand tools,pwr tools,etc	8/2012	Locke 18436015-00	1,559.83
13-49733	01-00112	City of Yukon (BankOne)PROP	Bulbs and Ballast Library	8/2012	Locke 18441123-00	296.35
13-49516	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50554641	27.20
13-49517	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	8/2012	Clean 50555644	26.87
13-49613	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	8/2012	Clean 50556660	26.87
13-49520	01-36715	OK Dept of Labor	Hot Water Heater Inspecti	8/2012	08-03-12	135.00
13-49807	01-37600	OK Natural Gas Co	TranspChrg-1035 Indu	8/2012	8-14-12 1035Indust	113.53
13-49808	01-37600	OK Natural Gas Co	TranspChrg-501 Ash	8/2012	8-14-12 501AshAve	132.63
DEPARTMENT TOTAL:						4,745.65
DEPARTMENT: 15		Recreation Facilities				
13-49131	01-00110	City of Yukon (BankOne)REC	Hobby Lobby framing RAC	8/2012	walmart 04246	39.88
13-49335	01-00110	City of Yukon (BankOne)REC	Hoops, games,	8/2012	BSNSports 94826365	92.98
13-49336	01-00110	City of Yukon (BankOne)REC	tennis balls	8/2012	walmart 02363	50.44
13-49445	01-00110	City of Yukon (BankOne)REC	RAC food	8/2012	Buy4Less 08-21-12	19.08
			RAC food	8/2012	Buy4Less 08-15-12	24.28
			RAC food	8/2012	Buy4Less 08-14-12	48.14
13-49548	01-00110	City of Yukon (BankOne)REC	ice cream	8/2012	Crest 08-14-12	161.82
13-49673	01-00110	City of Yukon (BankOne)REC	shirts for P & R	8/2012	SkisTees 08-23-12	200.00
13-49551	01-1	G 3 (Gospel Guitar Guys)	band for senior social	8/2012	G 08-10-12	300.00
13-49388	01-17498	Great Plains Coca Cola Bott	pool concessions	7/2012	9762367	96.60
			pool concessions	7/2012	94311870	101.28
13-49729	01-46940	Sam's Club Direct-G.E.Capit	RAC Food Supplies	8/2012	3609	345.81
13-49446	01-53450	United Linen - Uniform Re	linens for RAC	8/2012	1533454	85.01
			linens for RAC	8/2012	S1533121	85.34
13-49155	01-62800	Yukon Public Schools	kids camp transportation	8/2012	08-15-12	1,221.00
DEPARTMENT TOTAL:						2,871.66
DEPARTMENT: 17		Human Resources				
13-49798	01-05385	Suzanne R. Cannon, LPC, LADA	Aug '12 EAP Contract	8/2012	Aug '12	576.00
			Sep '12 EAP Contract	9/2012	Sep '12	576.00
13-49776	01-07900	Custom Printing	Payroll checks	8/2012	134616	1,195.00
13-49690	01-62900	Yukon Review Inc.	transfer truck	7/2012	YR53953	60.00
			transfer truck	7/2012	YR54019	60.00
			laborer I streets	7/2012	YR53954	36.00
			laborer I streets	7/2012	YR54020	36.00
			electrician	7/2012	YR53955	48.00
			electrician	7/2012	YR54021	48.00
			street sweeper	7/2012	YR54172	48.00
			payroll clerk	8/2012	YR54257	36.00
DEPARTMENT TOTAL:						2,719.00

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 19		Street Department				
13-49402	01-00180	City of Yukon (BankOne)PW	school zone clocks	8/2012	TrafficPart 354447	921.75
13-49515	01-00180	City of Yukon (BankOne)PW	box fan	8/2012	TrafficPart 354867	81.60
			freight	8/2012	TrafficPart 354867	14.00
13-49516	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50554641	33.49
13-49517	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	8/2012	Clean 50555644	38.43
13-49566	01-00180	City of Yukon (BankOne)PW	air filters for PW A/C 's	8/2012	Locke 18494046-00	15.70
13-49613	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	8/2012	Clean 50556660	38.43
13-49622	01-00180	City of Yukon (BankOne)PW	white paint-crosswalks	8/2012	Ace 866405	341.97
13-49662	01-00180	City of Yukon (BankOne)PW	trim and caulking	8/2012	Lowes 01869	200.15
13-49663	01-00180	City of Yukon (BankOne)PW	nuts for school zone	8/2012	Lowes 02346	3.04
13-49112	01-30680	Luther Sign Company	new streets/signs markers	8/2012	8963	178.68
			new streets/signs markers	8/2012	8974	336.48
			new streets/signs markers	8/2012	8975	327.90
DEPARTMENT TOTAL:						2,531.62
DEPARTMENT: 23		Technology				
13-49385	01-00123	City of Yukon (BankOne)TEC	Toner Collection Unit	8/2012	CDW-G P058535	32.88
13-49506	01-00123	City of Yukon (BankOne)TEC	Replacement Batteries	8/2012	Comlink 20659	3,903.07
13-49611	01-00123	City of Yukon (BankOne)TEC	Microsoft Keyboard	8/2012	CDW-G P243795	42.12
13-49620	01-00123	City of Yukon (BankOne)TEC	ConnectCard AU'12	8/2012	Sprt 278524486-055	600.00
13-49664	01-00123	City of Yukon (BankOne)TEC	HP 23" Monitor	8/2012	CDW-G P354045	548.25
13-49665	01-00123	City of Yukon (BankOne)TEC	Mitsubishi Ceiling Mount	8/2012	CDW-G P424215	26.90
			25ft HDMI Cable	8/2012	CDW-G P353959	8.00
			HDMI Adapter	8/2012	CDW-G P353959	8.00
13-49667	01-00123	City of Yukon (BankOne)TEC	Office Supplies	8/2012	walmart 02131	13.48
13-49668	01-00123	City of Yukon (BankOne)TEC	Netgear wireless Adapter	8/2012	Staples 28038	29.99
13-49698	01-00123	City of Yukon (BankOne)TEC	LongDist Srvc-AU'12	8/2012	ATT 80255519108	77.87
13-49699	01-00123	City of Yukon (BankOne)TEC	wireless ServiceAU12	8/2012	Verizon 6769962923	60.04
13-49700	01-00123	City of Yukon (BankOne)TEC	Inter/Cable servicesAU12	8/2012	Cox 08-17-12	474.95
13-49701	01-00123	City of Yukon (BankOne)TEC	Netgear Switch	8/2012	CDW-G P602141	455.80
13-49384	01-1	Biblionix	Apollo Migration Fee	8/2012	B 1658	1,600.00
			ApolloAnnualSubscrip	8/2012	B 1658	3,200.00
			Cafe' 2 Annual sub	8/2012	B 1658	350.00
13-49568	01-1	GRITWARE, LLC	WebTrac Email-to-ticket	8/2012	G 3179	335.75
13-49666	01-19030	High-Tech-Tronics, Inc	Monitoring Service	8/2012	097011	74.85
13-49216	01-40840	Presidio Networked	Phone wall Mount Kit	7/2012	40256563	16.12
13-49732	01-51740	Tyler Technologies, Inc.	Monthly Network Service	8/2012	025-49554	525.00
DEPARTMENT TOTAL:						12,383.07
FUND TOTAL:						155,607.58

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		96 SALES TAX IMPROVEMENTS				
13-49498	01-00123	City of Yukon (BankOne)TEC	Apple iPad wifi 4G	8/2012	CDW-G N909811	603.84
			2yr warranty	8/2012	CDW-G P166747	111.26
			Otterbox iPad Case	8/2012	Otterbx INV2456930	89.95
13-49598	01-04475	Brewer Construction Co.	road repair	8/2012	2012-28	13,239.40
13-49599	01-04475	Brewer Construction Co.	Frisco Rd Project	8/2012	2012-27	73,010.00
13-49601	01-04475	Brewer Construction Co.	road repair	8/2012	2012-26	29,166.75
13-49593	01-1	Bruckner Truck	Mack Truck	8/2012	B 29057	107,857.00
			Mack Truck	8/2012	B 29058	107,857.00
13-49797	01-1	walco	City Hall Skylight repair	7/2012	w 201279	23,296.00
13-49803	01-1	Traffic Engineering	Garth Brooks SignalTiming	8/2012	T 8452	18,000.00
13-49804	01-1	Traffic Engineering	Main St. Signal Timing	8/2012	T 8451	9,000.00
13-49249	01-18230	Harris Corporatioin	FD Portable Radio	8/2012	93117699	8,715.03
			PD Portable Radio	8/2012	93117699	8,715.03
13-49697	01-44100	R&M Resources	top dressing/Ranchwood	8/2012	103580	12,000.00
13-49805	01-62650	Yukon National Bank	Loan #700564980 Prin	8/2012	700775200	41,819.39
			Loan #700564980 Int	8/2012	700775200	8,180.61
DEPARTMENT TOTAL:						461,661.26
FUND TOTAL:						461,661.26

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 23 Special Events						
13-49483	01-00101	City of Yukon (BankOne)ADM	Christmas Decor & Supplie	7/2012	K&K Int 1423353	3,713.34
DEPARTMENT TOTAL:						3,713.34
DEPARTMENT: 28 Park & Recreation						
13-49614	01-1	Knutson Irrigation Design	water wheel for parks	8/2012	K 64028	5,193.50
			water wheel for parks	8/2012	K 64029	1,469.04
DEPARTMENT TOTAL:						6,662.54
DEPARTMENT: 43 Mabel Fry						
13-49716	01-38655	OverDrive, Inc.	Ebooks	8/2012	CD-0002766	3,000.00
DEPARTMENT TOTAL:						3,000.00
DEPARTMENT: 44 Library State Aid						
13-49100	01-00108	City of Yukon (BankOne)LIB	Summer Reading Prog. Supp	8/2012	walmart 09669	11.34
13-49683	01-1	Pauline Hogan Asbury	Adult Program	8/2012	A 08-22-12	150.00
DEPARTMENT TOTAL:						161.34
DEPARTMENT: 67 Police Department						
13-49607	01-00111	City of Yukon (BankOne)PD	Prisoner Medication	8/2012	walgreens 08-13-12	73.49
13-49608	01-00111	City of Yukon (BankOne)PD	batteries for Olets	8/2012	walmart 03161	39.33
DEPARTMENT TOTAL:						112.82
FUND TOTAL:						13,650.04

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		Utility Billing				
13-49070	01-00180	City of Yukon (BankOne)PW	lubricants, oils, etc	8/2012	Fentress 651288	86.54
13-49516	01-00180	City of Yukon (BankOne)PW	uniform cleaning, rental	7/2012	Clean 50554641	14.69
13-49517	01-00180	City of Yukon (BankOne)PW	uniform cleaning, rental	8/2012	Clean 50555644	14.36
13-49613	01-00180	City of Yukon (BankOne)PW	uniform cleaning, rental	8/2012	Clean 50556660	14.36
13-49545	01-06381	City of Yukon-Petty Cash	window tint for drv-thru	8/2012	08-16-12	80.00
13-49571	01-39550	Paul Penley Oil Company,	Infuel for all city vehicle	8/2012	1231362	453.56
DEPARTMENT TOTAL:						663.51
DEPARTMENT: 02		Water Distribution				
13-49070	01-00180	City of Yukon (BankOne)PW	lubricants, oils, etc	8/2012	Fentress 651288	125.00
			lubricants, oils, etc	8/2012	Napa 508760	50.97
13-49110	01-00180	City of Yukon (BankOne)PW	water line parts	8/2012	HDSupply 5280781	544.00
			water line parts	8/2012	HDSupply 5212776	283.00
			water line parts	8/2012	OKContr 0518461	40.00
			water line parts	8/2012	winwater 040716-00	244.32
			meter change outs	8/2012	HDSupply 5324441	346.00
			new meter installs	8/2012	HDSupply 5238648	405.00
13-49516	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50554641	24.34
13-49517	01-00180	City of Yukon (BankOne)PW	uniform cleaning, rental	8/2012	Clean 50555644	25.17
13-49535	01-00180	City of Yukon (BankOne)PW	sewer hose	8/2012	ICM OK802066PW	2,385.00
13-49536	01-00180	City of Yukon (BankOne)PW	Fire Hydrant Repl.	8/2012	winwater 040584-00	1,598.00
13-49566	01-00180	City of Yukon (BankOne)PW	air filters for PW A/C 's	8/2012	Locke 18494046-00	43.74
13-49597	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	8/2012	T&W Tire 4976389	614.74
			parts to repair vehicles	8/2012	OCT K47514	43.99
13-49602	01-00180	City of Yukon (BankOne)PW	Fire Hydrant, parts	8/2012	winwater 040610-00	1,598.00
13-49613	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	8/2012	Clean 50556660	25.17
13-49695	01-00180	City of Yukon (BankOne)PW	repair clamps	8/2012	winwater 040688-00	3,074.40
13-49649	01-04475	Brewer Construction Co.	water line repairs	8/2012	2012-29	15,280.94
13-49113	01-09525	Dolese Bros. Company	Concrete, crusher ru	8/2012	5-83922-12	218.52
			Concrete, crusher ru	8/2012	5-83923-12	227.21
13-49615	01-09525	Dolese Bros. Company	concrete, gravel, rock	8/2012	RM12056515	390.00
13-49571	01-39550	Paul Penley Oil Company,	Inunleaded fuel	8/2012	1231362	953.04
			diesel fuel	8/2012	1231362	266.63
DEPARTMENT TOTAL:						28,807.18

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 03						
13-49799	01-06375	Treatment and Supply City of Oklahoma City	water Usage-Aug'12	8/2012	08-24-12	177,082.17
DEPARTMENT TOTAL:						177,082.17
DEPARTMENT: 04						
13-49067	01-00180	Fleet Maintenance City of Yukon (BankOne)PW	parts to repair vehicles	8/2012	T&w Tire 4974502	239.02
13-49069	01-00180	City of Yukon (BankOne)PW	parts to repair veh	7/2012	OREily 244114-1	5.49-
			parts to repair veh	8/2012	OREily 0343-252338	661.86
			parts to repair veh	8/2012	OREily 0343-254632	41.98
			parts to repair veh	8/2012	OREily 0343-254146	575.35
13-49070	01-00180	City of Yukon (BankOne)PW	lubricants, oils, etc	8/2012	Napa 508252	22.69
			lubricants, oils, etc	8/2012	Fentress 651288	315.73
13-49422	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	8/2012	Napa 508485	151.28
			parts to repair vehicles	8/2012	Napa 507903	324.63
13-49516	01-00180	City of Yukon (BankOne)PW	hand sanit.dispenser	7/2012	Clean 50554641	3.71
			uniform cleaning,ren	7/2012	Clean 50554641	101.82
13-49517	01-00180	City of Yukon (BankOne)PW	hand sanit.dispenser	8/2012	Clean 50555644	3.71
			uniform cleaning,ren	8/2012	Clean 50555644	18.55
13-49566	01-00180	City of Yukon (BankOne)PW	air filters for PW A/C 's	8/2012	Locke 18494046-00	50.00
13-49576	01-00180	City of Yukon (BankOne)PW	31 stud batteries	8/2012	OREily 0343-255377	623.94
13-49597	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	8/2012	ProTurf 1195861-00	99.04
			parts to repair vehicles	8/2012	Hrdradyn 510553595	225.16
			parts to repair vehicles	8/2012	Osborns 77078	85.00
13-49613	01-00180	City of Yukon (BankOne)PW	hand sanit.dispenser	8/2012	Clean 50556660	3.71
			uniform cleaning,ren	8/2012	Clean 50556660	18.55
13-49571	01-39550	Paul Penley Oil Company, Inc	unleaded fuel	8/2012	1231362	8,020.07
			diesel fuel	8/2012	1231362	994.67
13-49612	01-53425	DOC/Union City Comm Corr Ct	July '12 ppwp pay	8/2012	UC20130002 CYU	163.52
			adm fee	8/2012	UC20130002 CYU	16.35
13-49717	01-53425	DOC/Union City Comm Corr Ct	June '12 transports	8/2012	UC20130001	1,008.00
			July '12 transports	8/2012	UC20130002	1,056.00
DEPARTMENT TOTAL:						14,818.85
FUND TOTAL:						221,371.71

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		Sanitation				
13-49431	01-00171	City of Yukon (BankOne)SAN	hotel lodging	8/2012	GyLrd 411324790512	1,320.70
			meals	8/2012	Pienza 1033939	18.02
			meals	8/2012	NatPastTim 1951276	18.55
			meals	8/2012	Pienza 1068895	18.02
			meals	8/2012	NatPastTim 1951366	18.02
			meals	8/2012	Pienza 1007002	18.02
			meals	8/2012	NatPastTim 1803832	38.16
			meals	8/2012	JavaCoast 1220269	9.81
			meals	8/2012	NatPastTim 1875865	18.02
			meals	8/2012	RosaMexicano 81512	21.94
			meals	8/2012	Pienza 1034105	18.02
13-49756	01-00171	City of Yukon (BankOne)SAN	repair 01-05-082	8/2012	RTC 5-666224	763.56
13-49021	01-00180	City of Yukon (BankOne)PW	Tires	8/2012	T&W Tire 4977511	1,467.01
13-49516	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	7/2012	Clean 50554641	7.99
13-49517	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	8/2012	Clean 50555644	7.66
13-49597	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	8/2012	Hrdradyn 510552894	151.04
13-49613	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	8/2012	Clean 50556660	7.66
13-49670	01-00180	City of Yukon (BankOne)PW	hydraulic hose	8/2012	Hydradyn 510556835	613.00
13-49311	01-13500	Fentress Oil Company	Hydraulic oil	8/2012	652210	1,885.25
13-49768	01-36833	Oklahoma City Landfill/WCI	1st half Aug landfill fee	8/2012	15679	14,460.44
13-49571	01-39550	Paul Penley Oil Company, In	unleaded fuel	8/2012	1231362	377.03
			diesel fuel	8/2012	1231362	2,033.10
DEPARTMENT TOTAL:						23,291.02
DEPARTMENT: 02		Recycling				
13-49801	01-16350	Carole Garner	VoiceMail-thru Aug12	9/2012	136717-0912	15.44
DEPARTMENT TOTAL:						15.44
FUND TOTAL:						23,306.46

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		Stormwater				
13-49070	01-00180	City of Yukon (BankOne)PW	lubricants, oils, etc	8/2012	Fentress 651288	30.48
13-49571	01-39550	Paul Penley Oil Company,	Inunleaded	8/2012	1231362	26.55
					DEPARTMENT TOTAL:	57.03
					FUND TOTAL:	57.03

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 04		CDBG Grant-Year 7				
13-49512	01-09525	Dolese Bros. Company	Concrete-ramps,1t bases	8/2012	RM12055337	254.00
					DEPARTMENT TOTAL:	254.00
DEPARTMENT: 20		Emergency Mgmt Grants				
13-49496	01-00125	City of Yukon (BankOne)EM	Conf Door Prize/Vendors	8/2012	Lowes 09725	269.00
			Conf Door Prize/Vendors	8/2012	OEMA 08-22-12	75.00
					DEPARTMENT TOTAL:	344.00
					FUND TOTAL:	598.00
					GRAND TOTAL:	876,252.08

AGREEMENT FOR SERVICES

CITY OF YUKON

YUKON CHAMBER OF COMMERCE

This Agreement is made and entered into this 20 day of August, 2012, by and between the **City of Yukon**, hereinafter referred to as "City", and the **Yukon Chamber of Commerce**, a nonprofit Corporation, hereinafter referred to as "Contractor".

WITNESSETH:

WHEREAS, the Contractor is an experienced nonprofit corporation concerned with the provision and services to the community; and

WHEREAS, the City has a continuing desire to serve the needs of the citizens of Yukon; and

WHEREAS, it is in the best interest of the citizens of the City of Yukon that the Contractor and the City agree for the provision of certain, hereinafter, described services by said Contractor; and,

NOW, THEREFORE, in consideration of their mutual obligations and understanding, the parties agree to the foregoing and as follows:

1. **TERM:** This agreement shall be from the 1st day of July, 2012, through the 30th day of June, 2013.
2. **CONSIDERATIONS:** The City agrees to furnish to the Contractor the building at 510 Elm for \$375.00 per month with credit for system repairs and the City will maintain the exterior of the building and the lawn.

The City agrees to pay Contractor, as consideration for services for the citizens of Yukon provided by the Contractor, the sum of One Thousand Five Hundred (\$1,500.00) per month through the term of this contract and an amount equal to one-third of the sales tax generated by the Shop Yukon promotion. The Contractor agrees to provide the services described in paragraph 3 below. The monthly payments will begin July 1, 2012.

3. **SERVICES:** In consideration of the City's above set forth payment, the Contractor agrees to provide services according to the attached program of work.
4. **INDEMNIFICATION:** Contractor agrees to indemnify and hold harmless the City from any and all liability, loss or damage the City may suffer as a result of claims, demands, costs or judgments against it arising from the activities of Contractor. In addition,

Contractor agrees to provide the City as an additional insured on any liability insurance policies maintained by Contractor in an amount of not less than the maximum exposure of the City under the Oklahoma Governmental Tort Claims Act.

5. **PROPERTY USAGE:** Contractor agrees to comply with all policies adopted by the City concerning the use of City property and facilities by private entities, whether those policies are in existence at the time of the execution of this agreement or are adopted by the City subsequent to the execution of this agreement.

IN WITNESS WHEREOF, the parties signify their agreement to all contained herein by the following executions:

THE CITY OF YUKON

YUKON CHAMBER OF COMMERCE

Mayor John Alberts

Cathy Patton

President

ATTEST:

ATTEST:

City Clerk

[Signature]

Secretary

APPROVED BY:

Michael D. Segler
City Attorney



Date: August 24, 2012
To: Doug Shivers, City Clerk
From:  Jan Scott, Parks & Recreation Director
Subject: Council Agenda September 4 , 2012

ITEM 1: Consider approval of the **Girls United Softball Association** to use Sunrise Park Softball Fields from September 10, 2012 through October 19, 2012.

ITEM 2: Consider approval of the **Yukon Optimist Sports Club** to use the Community Center Football Field from August 15, 2012 through December 15, 2012.

ITEM 3: Consider approval of the **Stage Door** to use the YMAC Building from August 15, 2012 through August 15, 2013.

**CITY OF YUKON
PARKS AND RECREATION DEPARTMENT
OPERATION/LEASE AGREEMENT**

This agreement is made and entered into this day of August 15, 2012 by and between the City of Yukon, a municipal corporation, acting by and through the Yukon Parks and Recreation Department, hereinafter referred to as "the City", and **United Softball Association of Yukon** hereinafter referred to as "Organization".

WITNESS TO:

WHEREAS, the City owns, operates, and maintains recreational facilities for the benefit of the citizens of the City of Yukon and visitors to the City; and

WHEREAS, the City desires to allow the public to use certain property under the Supervision of the City of Yukon Parks and Recreation Department, under the terms and conditions as set forth hereafter.

NOW, THEREFORE, for and in consideration of the covenants and conditions contained herein, the parties agree as follows;

1. The City shall permit the Organization to use the following property, hereinafter referred to as the "Leased Premises": **Sunrise Park Softball Fields**
2. **Duration of Permit:** This permit shall be effective and the Organization shall be permitted to use the Leased Premises from **September 10, 2012 through October 19, 2012** according to the following schedule:
Monday, Tuesday, Thursday and Friday 5:00 p.m.-12:00 a.m.
Saturday & Sunday 8:00 am-12:00 a.m.
3. **Use of leased Premises:** The Organization shall be permitted to use the Leased Premises for the following activity or activities: **Youth girls softball games and practice**

In no event shall the Organization use the Lease Premises for any purpose or for any activity not listed above, without obtaining the express approval of the Parks and Recreation Department, or the Parks and Recreation Director.

4. **Ownership:** The organization hereby acknowledges that the City is the owner of all of the property described in this permit, including real property improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements from damage. Title to any personal property provided by the Organization shall remain in the name of the Organization. No buildings, displays or other structures, either permanent or temporary, shall be erected or positioned within the park without prior approval of the Parks and Recreation Director.
5. **Utilities:** Organization shall be responsible for the payment of all utility charges. No electrical, telephone or other services shall be altered, extended, or added without prior written approval of the Parks and Recreation Director. Organization shall initial this paragraph, indicating its approval and further indicating that it agrees to pay any such utility charges.
Initial: NA
6. **Security and Site Selection:** Organization will be responsible for providing security in addition to normal city police. Each organization agrees to follow the direction and instructions of the Parks and Recreation Director in regard to area assignment for parking, garages, exhibits, or any other activities or functions associated with this permit.

7. **Payment:** Organization shall furnish to the City a statement of its total gross receipts, together with payment in the amount of N/A percent N/A , of those gross receipts. The Term "Gross Receipts" as used in this permit shall mean anything of value received by Organization through the operation of activities, events or business upon the park premises, provided, however, that the term "Gross Receipts" shall not include any sales or excise taxes collected by the Organization.
8. **Accounts and Records:** Organization shall keep true and accurate books and records showing all of its transactions and the city shall have the option to inspect such books and records. Organization hereby agrees that a year-end financial statement shall be submitted to the City.
9. **Refuse:** The city will furnish all necessary refuse and garbage containers and will remove and dispose of all rubbish, refuse and garbage resulting from the special use, events or activity, provided that the refuse is deposited in receptacles provided. The Organization will be responsible for refuse and garbage pick up and facility clean up on the park ground and agrees to restore all park grounds, buildings, facilities and structures to the level of cleanliness and order which existed prior to the event, activity or use.
10. **Performance/Damage deposit:** Organization agrees to provide to the City a N/A performance/damage deposit, prior to the effective date of the permit. This deposit will be returned to Organization upon evaluation by the City that Organization has met all obligations expressed in this permit document. Non-performance of any obligation or unrepaired damage to park facilities are examples, but not the sole grounds for forfeiture of a portion or all of the deposit.
11. **Performance of contract:** Violation by Organization of the terms of this permit shall be grounds for termination by the City; and shall be grounds for prohibiting future contractual use by Organization.
12. **Liability Insurance:** Organization shall indemnify and hold the City and its employees, agents, and officers harmless from all claims, damage, suits cost, or losses arising out any negligence or wrongful conduct of the Organization or from the activities of the Organization pursuant to this agreement. Organization shall obtain public liability insurance naming both Organization and the City as the named insured. Insurance coverage shall be obtained from a duly licensed insurance company within the State of Oklahoma, acceptable to the City, providing for minimum limits of:
 - \$1,000,000.00 each person
 - \$1,000,000.00 each accident
 - \$1,000,000.00 property damage

All coaches shall be required to become certified by the NYSCA, if applicable. It is the responsibility of the Organization to set up NYSCA certification clinics for their coaches and require that each coach be certified a week before the season starts. Clinics will be set up through the City of Yukon Parks and Recreation Department. A copy of the insurance policy shall be furnished to the City prior to the commencement of the permit period.

This item has been waived by the:

Park Board: _____ Date _____

City Council: _____ Date _____

13. **Risk Management Policy:** It is expressly understood and agreed that this agreement is subject to the Risk Management Policy of the City of Yukon. Pursuant to the Risk Management Policy, the Organization further agrees to meet or comply with each of the following requirement:

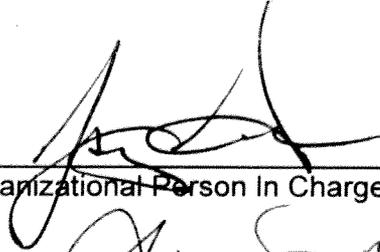
a. Liability Waivers: X

b. Parental Releases: X

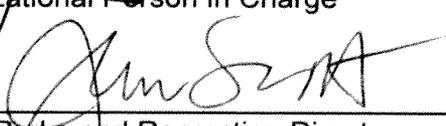
c. Medical Waivers: X

Other: The Organization must provide insurance policy to the Yukon Parks & Recreation Department before this contract is valid.

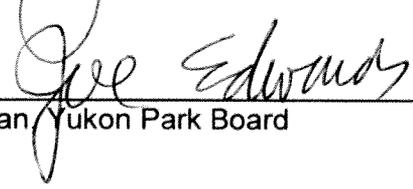
14. **Inspection of Premises:** The City hereby reserves the right to enter upon the premises occupied by Organization, at any reasonable time, to inspect the same.
15. **Applicable Laws:** Organization shall comply with all Federal laws and regulations and with all other applicable laws, ordinances and regulations of the state, county and municipality where the park is located, with regard to construction, sanitation, licenses, permits and all other matters. Section Nineteen of the Yukon Parks Rules states "No person shall consume or inhale any intoxicating substance for the purposes of this section. "No person shall consume or possess beer within any sport facility at anytime regardless of the alcoholic content.
16. **Non-Discrimination:** Organization and its employees shall not discriminate because of race, religion, color, sex orientation, origin, against any person by refusing to furnish such person any accommodation, facility service or privilege offered to or enjoyed by the general public.
17. **Assignments and subleases:** Organization shall not assign, sublease or convey any interest granted by this permit. The Organization must be the operator of the event or activity. Any document by which an interest is granted shall indicate that the person acquiring the interest takes subject to the terms of this permit.
18. **Approval of permit:** This permit shall not become effective unless it is approved by the Yukon Parks and Recreation Department, Yukon Parks & Recreation Board and signed by the Mayor of Yukon.
19. **Professional conduct:** Permittee will conduct his or her activity in a professional manner at all times and his employees and associates are expected to do likewise. Any incident of an unprofessional nature that could jeopardize the image or reflect adversely on the City of Yukon Parks and Recreation Department, or its holdings, can and will be considered grounds for termination.
20. **Fees:** Each organization shall provide information (for information purposes only) to the Yukon Parks and Recreation Board regarding fee structures to be charged per addendum A.
21. **Games and/or Tournaments:** All activities or tournaments which are not covered in this contract must be approved by the Parks and Recreation Department and a contract signed for that particular activity or tournament.
22. **Safety:** Each organization is responsible for providing information concerning appropriate safety equipment, relating to each sport, to each and all participants in their programs.


Organizational Person In Charge

8/15/12
Date


Yukon Parks and Recreation Director

8-23-12
Date


Chairman Yukon Park Board

8-15-12
Date

Mayor, City of Yukon

Date

ATTEST: City Clerk

Date

**ADDENDUM A
CITY OF YUKON
PARKS AND RECREATION DEPARTMENT
FACILITY CONTRACT**

The United Softball Association of Yukon desires to use the following facilities:
(Organization)

OWNERSHIP: City of Yukon
FACILITY: Sunrise Park
AREA INVOLVED: Softball Fields
LOCATION: 550 S. Yukon Parkway, Yukon, OK.
DAYS OF WEEK: Mon. Tues. Thurs. Friday Saturday & Sunday
HOURS: 5:00 p.m.-12:00 am 8:00 am-12:00 a.m.
BEGINNING DATE: September 10, 2012
ENDING DATE: October 19, 2012
ACTIVITY: Youth softball practice and games
**ORGANIZATIONAL-
CONTACT PERSON:** Dustin Hoover
ADDRESS: 11832 SW 4th St.
 Yukon, OK 73099

PHONE: 405-642-2922

MAINTENANCE RESPONSIBILITIES:	OWNER	ORGANIZATION
LIGHT BILLS	<u>X</u>	_____
Minor LIGHT REPAIRS (LIST)	<u>X</u>	_____
JANITOR	<u>NA</u>	_____
PICKING UP	<u>X</u>	<u>X</u>
Large MOWING	<u>X</u>	_____
DRAGGING FIELD	<u>X</u>	_____
RAKING, WATERING, LINING	_____	<u>X</u>
RESTROOMS	<u>X</u>	<u>X</u>
CONCESSIONS	_____	<u>X</u>
LIABILITIES	_____	<u>X</u>
SUPERVISOR (AMOUNT OF FEE)	_____	<u>X</u>

We have read the policies of the owners involved and fully understand the agreements set forth in this contract. We agree to abide by them and to be responsible for payment of all fees and damages to property not including wear and tear.

APPROVED: _____
 ORGANIZATIONAL PERSON IN CHARGE

 OWNER PERSON IN CHARGE

8/15/12

 DATE
 8-23-12

 DATE

NOTE: Special or other agreements are set forth at the end of this contract. All league schedules must be in the possession of the owner before the first game, also practice assignments.

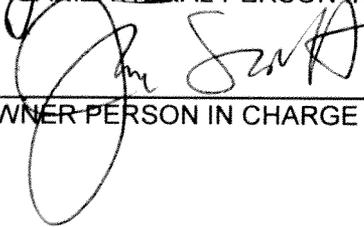
SPECIAL OR OTHER AGREEMENTS: Insurance and financial statement must be attached to be a valid contract.

APPROVED:



ORGANIZATIONAL PERSON IN CHARGE

8/15/12
DATE



OWNER PERSON IN CHARGE

8-23-12
DATE

NYSCA Online Application Verification of Coverage

Application Receipt Date / Time: 04/15/2012 09:42:42 PM - entered by Customer

I. GENERAL INFORMATION

Application Status: Sold

Sports Organization Name: USAY

Contact's Name: Gary Horvath

Primary Location Address: 1313 Twilight Terrace

Address 2:

City: Yukon

State: OK

County:

Postal / Zip Code: 73099

Home Phone: (405) 417-4379

Business Phone: (405) 354-8100

Fax:

Email Address: gary.horvath@diebold.com

Website:

How did you find out about Sadler & Company: Already doing business with Sadler

Do your Facility Owners Require a Certificate Of Insurance? Yes

The organization understands that with respect to Sexual Abuse & Molestation, it is agreed that no coverage applies to member teams or league that do not meet the following criteria: 1) System in place to perform criminal background checks on paid & volunteer staff. 2) Written procedure that includes sexual abuse & molestation prevention. 3) Written procedure that includes response plans for allegations of sexual abuse & molestation. The plan must specify that law enforcement be contacted in the event of an allegation. Yes

Online Agreement and Warranty Statement accepted? Yes

This organization understands coverage is available only to team/leagues in which at least 50% of the head coaches are certified through the NYSCA's coaches training program. If more coaches need to be certified to meet this criteria we will visit www.nays.org to obtain online certification. Yes

II. ACCIDENT INSURANCE

Nationwide Life Insurance Company

Policy Number SPX00000025329100

Effective Date 09:42PM ET 04/15/2012

Expiration Date 12:01AM ET 04/15/2013

Plan: FULL EXCESS Since this policy contains an EXCESS ACCIDENT BENEFIT, YOU MUST FIRST FILE THE CLAIM WITH YOUR EXISTING INSURANCE PLANS (including major medical) before we may determine what payments, if any, we owe. Note: If your family carrier is an HMO or PPO, you must always follow their rules for obtaining benefits

Coverage Effective Date: Coverage starts February 1, 2012, or the date on which this electronic Form and premium payment are received by Sadler & Company, Inc., whichever is

later, and contains as outlined under the Accident Plan Description. Coverage continues for one calendar year from effective date.

Accident Medical Amount:	Maximum Amount	\$100,000
	Deductible Amount	\$100 per claim

III. GENERAL LIABILITY INSURANCE

National Casualty Company
Policy Number KRO0000002352300
Effective Date 09:42PM ET 04/15/2012
Expiration Date 12:01AM ET 04/15/2013

COVERAGE EFFECTIVE DATE: Coverage starts February 1, 2012, or the date on which this electronic Form and premium payment are received by Sadler & Company, Inc., whichever is later, and continues to one year from effective date subject to the limitations under General Liability Plan Description.

Each Occurrence Limit	\$2,000,000
Products/Completed Operations Aggregate	\$2,000,000
Fire Damage Legal Liability (any one fire)	\$300,000
Non-Owned/Hired Auto Liability	\$1,000,000
Medical Expense Payments (any one person)	\$5,000
Sexual Abuse and Molestations (\$2,000,000 per league aggregate)	\$1,000,000

IV. TEAMS AND PREMIUM

Division	Age	# Applying	Total
Softball	12 & Under	21	\$1,407.00 (\$67.00 per team)
Softball	13-15	2	\$162.00 (\$81.00 per team)
Softball	16-19	4	\$580.00 (\$145.00 per team)
Totals			\$2,149.00

V. CERTIFICATES OF INSURANCE

With respect to the General Liability, the certificate holder(s) below are added as an Additional Insured solely in their capacity as a property owner or sponsor with respect to

**CITY OF YUKON
PARKS AND RECREATION DEPARTMENT
OPERATION/LEASE AGREEMENT**

This agreement is made and entered into this day of August 15, 2012 by and between the City of Yukon, a municipal corporation, acting by and through the Yukon Parks and Recreation Department, hereinafter referred to as "the City", and Yukon Optimist Sports Club hereinafter referred to as "Organization".

WITNESS TO:

WHEREAS, the City owns, operates, and maintains recreational facilities for the benefit of the citizens of the City of Yukon and visitors to the City; and

WHEREAS, the City desires to allow the public to use certain property under the Supervision of the City of Yukon Parks and Recreation Department, under the terms and conditions as set forth hereafter.

NOW, THEREFORE, for and in consideration of the covenants and conditions contained herein, the parties agree as follows;

The City shall permit the Organization to use the following property, hereinafter referred to as the "Leased Premises": **Community Center Football Field**

1. **Duration of Permit:** This permit shall be effective and the Organization shall be permitted to use the Leased Premises from **August 15 through December 15, 2012** according to the following schedule:
Monday, Tuesday and Thursdays 6:00 p.m.-9:30 p.m.
Saturday & Sunday 9:00 a.m.-5:00 p.m.
(No Games to be scheduled on Saturday, October 27)

2. **Use of leased Premises:** The Organization shall be permitted to use the Leased Premises for the following activity or activities: **Youth Tackle Football League & Practice**

In no event shall the Organization use the Lease Premises for any purpose or for any activity not listed above, without obtaining the express approval of the Parks and Recreation Department, or the Parks and Recreation Director.

3. **Ownership:** The organization hereby acknowledges that the City is the owner of all of the property described in this permit, including real property improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements from damage. Title to any personal property provided by the Organization shall remain in the name of the Organization. No buildings, displays or other structures, either permanent or temporary, shall be erected or positioned within the park without prior approval of the Parks and Recreation Director.
4. **Utilities:** Organization shall be responsible for the payment of all utility charges. No electrical, telephone or other services shall be altered, extended, or added without prior written approval of the Parks and Recreation Director. Organization shall initial this paragraph, indicating its approval and further indicating that it agrees to pay any such utility charges.
Initial: NA

5. **Security and Site Selection:** Organization will be responsible for providing security in addition to normal city police. Each organization agrees to follow the direction and instructions of the Parks and Recreation Director in regard to area assignment for parking, garages, exhibits, or any other activities or functions associated with this permit.

6. **Payment:** Organization shall furnish to the City a statement of its total gross receipts, together with payment in the amount of N/A percent N/A , of those gross receipts. The Term "Gross Receipts" as used in this permit shall mean anything of value received by Organization through the operation of activities, events or business upon the park premises, provided, however, that the term "Gross Receipts" shall not include any sales or excise taxes collected by the Organization.
7. **Accounts and Records:** Organization shall keep true and accurate books and records showing all of its transactions and the city shall have the option to inspect such books and records. Organization hereby agrees that a year-end financial statement shall be submitted to the City.
8. **Refuse:** The city will furnish all necessary refuse and garbage containers and will remove and dispose of all rubbish, refuse and garbage resulting from the special use, events or activity, provided that the refuse is deposited in receptacles provided. The Organization will be responsible for refuse and garbage pick up and facility clean up on the park ground and agrees to restore all park grounds, buildings, facilities and structures to the level of cleanliness and order which existed prior to the event, activity or use.
9. **Performance/Damage deposit:** Organization agrees to provide to the City a N/A performance/damage deposit, prior to the effective date of the permit. This deposit will be returned to Organization upon evaluation by the City that Organization has met all obligations expressed in this permit document. Non-performance of any obligation or unrepaired damage to park facilities are examples, but not the sole grounds for forfeiture of a portion or all of the deposit.
10. **Performance of contract:** Violation by Organization of the terms of this permit shall be grounds for termination by the City; and shall be grounds for prohibiting future contractual use by Organization.
11. **Liability Insurance:** Organization shall indemnify and hold the City and its employees, agents, and officers harmless from all claims, damage, suits cost, or losses arising out any negligence or wrongful conduct of the Organization or from the activities of the Organization pursuant to this agreement. Organization shall obtain public liability insurance naming both Organization and the City as the named insured. Insurance coverage shall be obtained from a duly licensed insurance company within the State of Oklahoma, acceptable to the City, providing for minimum limits of:
 - \$1,000,000.00 each person
 - \$1,000,000.00 each accident
 - \$1,000,000.00 property damage

All coaches shall be required to become certified by the NYSCA, if applicable. It is the responsibility of the Organization to set up NYSCA certification clinics for their coaches and require that each coach be certified a week before the season starts. Clinics will be set up through the City of Yukon Parks and Recreation Department. A copy of the insurance policy shall be furnished to the City prior to the commencement of the permit period.

This item has been waived by the:

Park Board: _____ Date _____

City Council: _____ Date _____

12. **Risk Management Policy:** It is expressly understood and agreed that this agreement is subject to the Risk Management Policy of the City of Yukon. Pursuant to the Risk Management Policy, the Organization further agrees to meet or comply with each of the following requirement:

- a. Liability Waivers: X
- b. Parental Releases: X
- c. Medical Waivers: X

Other: **The Organization must provide insurance policy to the Yukon Parks & Recreation Department before this contract is valid.**

- 13. **Inspection of Premises:** The City hereby reserves the right to enter upon the premises occupied by Organization, at any reasonable time, to inspect the same.
- 14. **Applicable Laws:** Organization shall comply with all Federal laws and regulations and with all other applicable laws, ordinances and regulations of the state, county and municipality where the park is located, with regard to construction, sanitation, licenses, permits and all other matters. Section Nineteen of the Yukon Parks Rules states "No person shall consume or inhale any intoxicating substance for the purposes of this section. "No person shall consume or possess beer within any sport facility at anytime regardless of the alcoholic content.
- 15. **Non-Discrimination:** Organization and its employees shall not discriminate because of race, religion, color, sex orientation, origin, against any person by refusing to furnish such person any accommodation, facility service or privilege offered to or enjoyed by the general public.
- 16. **Assignments and subleases:** Organization shall not assign, sublease or convey any interest granted by this permit. The Organization must be the operator of the event or activity. Any document by which an interest is granted shall indicate that the person acquiring the interest takes subject to the terms of this permit.
- 17. **Approval of permit:** This permit shall not become effective unless it is approved by the Yukon Parks and Recreation Department, Yukon Parks & Recreation Board and signed by the Mayor of Yukon.
- 18. **Professional conduct:** Permittee will conduct his or her activity in a professional manner at all times and his employees and associates are expected to do likewise. Any incident of an unprofessional nature that could jeopardize the image or reflect adversely on the City of Yukon Parks and Recreation Department, or its holdings, can and will be considered grounds for termination.
- 19. **Fees:** Each organization shall provide information (for information purposes only) to the Yukon Parks and Recreation Board regarding fee structures to be charged per addendum A.
- 20. **Games and/or Tournaments:** All activities or tournaments which are not covered in this contract must be approved by the Parks and Recreation Department and a contract signed for that particular activity or tournament.
- 21. **Safety:** Each organization is responsible for providing information concerning appropriate safety equipment, relating to each sport, to each and all participants in their programs.

IN WITNESS WHEREOF, the parties herein have hereunto set their hands and seals the day and year set forth below.

IN WITNESS WHEREOF, the parties herein have hereunto set their hands and seals the day and year set forth below.

Jarrett Kelough
Organizational Person In Charge

8-15-12
Date

Jan Stott
Yukon Parks and Recreation Director

8-23-12
Date

Joel Edwards
Chairman, Yukon Park Board

8-15-12
Date

Mayor, City of Yukon

Date

ATTEST: City Clerk

Date

of the owner before the first game, also practice assignments.

SPECIAL OR OTHER AGREEMENTS: Insurance and financial statement must be attached to be a valid contract.

APPROVED:

Jarrett Kelough
ORGANIZATIONAL PERSON IN CHARGE

8/15/12
DATE

John Scott
OWNER PERSON IN CHARGE

8-23-12
DATE

175 WATER STREET
NEW YORK, NY 10038

Illinois National Insurance Co.

Granite State Insurance Company

New Hampshire Insurance Company

(Each of the above being a capital stock company)

COMMERCIAL GENERAL LIABILITY CONFIRMATION OF COVERAGE

This CONFIRMATION OF COVERAGE is attached to
and made part of MASTER POLICY NUMBER:

01-LX-000917052-7

CLUB NUMBER: 7134

SEABURY & SMITH

12421 MEREDITH DRIVE

URBANDALE, IA 50398

1-800-503-9227

EXTENDED NAMED
INSURED:

Optimist International

Attn: Doug Allen

MAILING ADDRESS:

YUKON SPORTS, OK

2330 E Rock Creek Rd

Tuttle, OK 73089-8702

POLICY PERIOD: FROM MAY 1, 2012 TO MAY 1, 2013 AT 12:01 A.M. TIME AT
YOUR MAILING ADDRESS SHOWN ABOVE

LIMITS OF INSURANCE

EACH OCCURRENCE LIMIT	\$ <u>1,000,000</u>	
DAMAGE TO PREMISES RENTED TO YOU LIMIT	\$ <u>100,000</u>	Any one premises
MEDICAL EXPENSE LIMIT	\$ <u>EXCLUDED</u>	Any one person
PERSONAL & ADVERTISING INJURY LIMIT	\$ <u>1,000,000</u>	Any one person or organization
GENERAL AGGREGATE LIMIT	\$ <u>2,000,000</u>	
PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT	\$ <u>1,000,000</u>	

APPLICABLE ENDORSEMENT(S) PROVIDED TO THE EXTENDED NAMED INSURED:

See Attached Forms Schedule

OPTIONAL ENDORSEMENT(S) – ONLY PROVIDED TO THE EXTENDED NAMED INSURED IF “COVERAGE PROVIDED” BOX, BELOW, IS CHECKED. COVERAGE IS NOT PROVIDED IF “COVERAGE NOT PROVIDED” BOX, BELOW, IS CHECKED.

ABUSE AND MOLESTATION ENDORSEMENT				
<input checked="" type="checkbox"/>	COVERAGE NOT PROVIDED			
<input type="checkbox"/>	COVERAGE PROVIDED	PREMIUM \$XXX,XXX	SEE ENDORSEMENT FOR APPLICABLE LIMITS	COVERAGE EFFECTIVE PERIOD FOR ENDORSEMENT XX/XX/XX TO XX/XX/XX AT 12:01 AM TIME AT YOUR MAILING ADDRESS SHOWN ABOVE

HIRED & NON-OWNED AUTOMOBILE LIABILITY ENDORSEMENT				
<input type="checkbox"/>	COVERAGE NOT PROVIDED			
<input checked="" type="checkbox"/>	COVERAGE PROVIDED	PREMIUM \$INCLUDED	SEE ENDORSEMENT FOR APPLICABLE LIMITS	COVERAGE EFFECTIVE PERIOD FOR ENDORSEMENT 05/01/12 TO 05/01/13 AT 12:01 AM TIME AT YOUR MAILING ADDRESS SHOWN ABOVE



Authorized Representative

**CITY OF YUKON
PARKS AND RECREATION DEPARTMENT
OPERATION/LEASE AGREEMENT**

This agreement is made and entered into this 15th day of August 2012, by and between the City of Yukon, a municipal corporation, acting by and through the Yukon Parks and Recreation Department, hereinafter referred to as "the City", and **Stage Door** hereinafter referred to as "Organization".

WITNESS TO:

WHEREAS, the City owns, operates, and maintains recreational facilities for the benefit of the citizens of the City of Yukon and visitors to the City; and

WHEREAS, the City desires to allow the public to use certain property under the Supervision of the City of Yukon Parks and Recreation Department, under the terms and conditions as set forth hereafter.

NOW, THEREFORE, for and in consideration of the covenants and conditions contained herein, the parties agree as follows;

1. The City shall permit the Organization to use the following property, hereinafter referred to as the "Leased Premises":
YMAC Building

2. Duration of Permit: This permit shall be effective and the Organization shall be permitted to use the Leased Premises from **August 15, 2012 through August 15, 2013** according to the following schedule:

3. Use of leased Premises: The Organization shall be permitted to use the Leased Premises for the following activity or activities: **rehearsals and production of plays**

In no event shall the Organization use the Lease Premises for any purpose or for any activity not listed above, without obtaining the express approval of the Parks and Recreation Department, or the Parks and Recreation Director.

4. **Ownership:** The organization hereby acknowledges that the City is the owner of all of the property described in this permit, including real property improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements from damage. Title to any personal property provided by the Organization shall remain in the name of the Organization. No buildings, displays or other structures, either permanent or temporary, shall be erected or positioned within the park without prior approval of the Parks and Recreation Director.

5. **Utilities:** Organization shall be responsible for the payment of all utility charges. No electrical, telephone or other services shall be altered, extended, or added without prior written approval of the Parks and Recreation Director. Organization shall initial this paragraph, indicating its approval and further indicating that it agrees to pay any such utility charges.

Initial: _____ N/A _____.

6. **Security and Site Selection:** Organization will be responsible for providing security in addition to normal city police. Each organization agrees to follow the direction and instructions of the Parks and Recreation Director in regard to area assignment for parking, garages, exhibits, or any other activities or functions associated with this permit.

7. Payment: Organization shall furnish to the City a statement of its total gross receipts, together with payment in the amount of N/A percent N/A, of those gross receipts. The Term "Gross Receipts" as used in this permit shall mean anything of value received by Organization through the operation of activities, events or business upon the park premises, provided, however, that the term "Gross Receipts" shall not include any sales or excise taxes collected by the Organization.

8. Accounts and Records: Organization shall keep true and accurate books and records showing all of its transactions and the city shall have the option to inspect such books and records. Organization hereby agrees that a year-end financial statement shall be submitted to the City. For schedule of deadlines, see Addendum "b".

9. Refuse: The city will furnish all necessary refuse and garbage containers and will remove and dispose of all rubbish, refuse and garbage resulting from the special use, events or activity, provided that the refuse is deposited in receptacles provided. The Organization will be responsible for refuse and garbage pickup and facility clean up on the park ground and agrees to restore all park grounds, buildings, facilities and structures to the level of cleanliness and order which existed prior to the event, activity or use.

10. Performance/Damage deposit: Organization agrees to provide to the City a N/A performance/damage deposit, prior to the effective date of the permit. This deposit will be returned to Organization upon evaluation by the City that Organization has met all obligations expressed in this permit document. Non-performance of any obligation or unrepaired damage to park facilities are examples, but not the sole grounds for forfeiture of a portion or all of the deposit.

11. Performance of contract: Violation by Organization of the terms of this permit shall be grounds for termination by the City; and shall be grounds for prohibiting future contractual use by Organization.

12. Liability Insurance: Organization shall indemnify and hold the City and its employees, agents, and officers harmless from all claims, damage, suits cost, or losses arising out any negligence or wrongful conduct of the Organization or from the activities of the Organization pursuant to this agreement. Organization shall obtain public liability insurance naming both Organization and the City as the named insured. Insurance coverage shall be obtained from a duly licensed insurance company within the State of Oklahoma, acceptable to the City, providing for minimum limits of:

\$1,000.000 each person

\$1,000.000 each accident

\$1,000.000 property damage

13. Risk Management Policy: It is expressly understood and agreed that this agreement is subject to the Risk Management Policy of the City of Yukon. Pursuant to the Risk Management Policy, the Organization further agrees to meet or comply with each of the following requirement:

Liability Waivers: x

Parental Releases: x

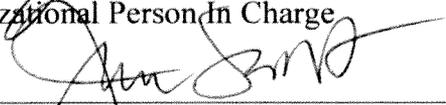
Medical Waivers: x

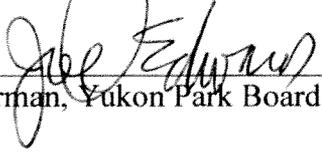
Other: The Organization must provide insurance policy to the Yukon Parks & Recreation Department before this contract is valid.

14. Inspection of Premises: The City hereby reserves the right to enter upon the premises occupied by Organization, at any reasonable time, to inspect the same.
15. Applicable Laws: Organization shall comply with all Federal laws and regulations and with all other applicable laws, ordinances and regulations of the state, county and municipality where the park is located, with regard to construction, sanitation, licenses, permits and all other matters. Section Nineteen of the Yukon Parks Rules states “No person shall consume or inhale any intoxicating substance for the purposes of this section. “No person shall consume or possess beer within any sport facility at anytime regardless of the alcoholic content.
16. Non-Discrimination: Organization and its employees shall not discriminate because of race, religion, color, sex or national origin, against any person by refusing to furnish such person any accommodation, facility service or privilege offered to or enjoyed by the general public.
17. Assignments and subleases: Organization shall not assign, sublease or convey any interest granted by this permit. The Organization must be the operator of the event or activity. Any document by which an interest is granted shall indicate that the person acquiring the interest takes subject to the terms of this permit.
18. Approval of permit: This permit shall not become effective unless it is approved by the Yukon Parks and Recreation Department, Yukon Parks & Recreation Board and signed by the Mayor of Yukon.
19. Professional conduct: Permittee will conduct his or her activity in a professional manner at all times and his employees and associates are expected to do likewise. Any incident of an unprofessional nature that could jeopardize the image or reflect adversely on the City of Yukon Parks and Recreation Department, or its holdings, can and will be considered grounds for termination.
20. Fees: Each organization shall provide information (for information purposes only) to the Yukon Parks and Recreation Board regarding fee structures to be charged per addendum A.
21. Games and/or Tournaments: All activities or tournaments which are not covered in this contract must be approved by the Parks and Recreation Department and a contract signed for that particular activity or tournament.
22. Safety: Each organization is responsible for providing information concerning appropriate safety equipment, relating to each sport, to each and all participants in their programs.

IN WITNESS WHEREOF, the parties herein have hereunto set their hands and seals the day and year set forth below.

 : _____ 15 Aug 2012
Organizational Person In Charge Date

 _____ 8-23-12
Yukon Parks and Recreation Director Date

 _____ 8-15-12
Chairman, Yukon Park Board Date

Mayor, City of Yukon Date

ATTEST: City Clerk Date

**ADDENDUM A
CITY OF YUKON
PARKS AND RECREATION DEPARTMENT
FACILITY CONTRACT**

The Stage Door desires to use the following facilities:
(Organization)

**OWNERSHIP
FACILITY
AREA INVOLVED**

**City of Yukon
YMAC Building**

Theatre Auditorium, Green room, Small office, Basement
2 Rooms upstairs, & Old Indian Education Office

**LOCATION
DAYS OF WEEK
HOURS
BEGINNING DATE
ENDING DATE
ACTIVITY
ORGANIZATIONAL-
CONTACT PERSON
ADDRESS
PHONE: BUSINESS
HOME**

**601 Oak
All Days
Vary
August 15, 2012
August 15, 2013
Staging Plays
Stage Door**

*Jamie & McBuckin
6444 N. College Ave. OKC, OK 73132*

MAINTENANCE RESPONSIBILITIES:

**LIGHT BILLS
LIGHT REPAIRS (LIST)
JANITOR
PICKING UP
MOWING
DRAGGING FIELD
RAKING, WATERING, LINING
RESTROOMS
CONCESSIONS
LIABILITIES
SUPERVISOR (AMOUNT OF FEE)**

	OWNER	ORGANIZATION
	X	x
		X
		X
		X
	NA	
	NA	
		x
		x
		X

We have read the policies of the owners involved and fully understand the agreements set forth in this contract. We agree to abide by them and to be responsible for payment of all fees and damages to property not including wear and tear.

APPROVED:

[Signature]

ORGANIZATIONAL PERSON IN CHARGE
[Signature]

OWNER PERSON IN CHARGE

15 Aug 2012

DATE
8-23-12

DATE

NOTE: Special or other agreements are set forth at the end of this contract. All league schedules must be in the possession of the owner before the first game, also practice assignments.

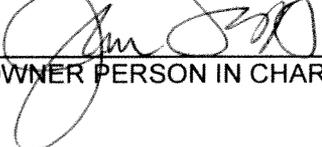
FEE STRUCTURE:

SIGN UP FEE:

GATE: ADMISSION

SPECIAL OR OTHER AGREEMENTS: Insurance and financial statement must be attached to be a valid contract.

APPROVED: 
ORGANIZATIONAL PERSON IN CHARGE


OWNER PERSON IN CHARGE

15 Aug 2012
DATE

8/23/12
DATE



Northfield Insurance Company
St. Paul, MN 55102

**COMMERCIAL GENERAL LIABILITY
COVERAGE PART DECLARATIONS**

Effective Date: 03/08/2012 12:01 A.M. at your mailing address

Policy No: WS130762

Named Insured:
The Stage Door, Inc.

LIMITS OF INSURANCE

Each Occurrence Limit	\$ 1,000,000
Damage To Premises Rented To You Limit	\$ 100,000 Any One Premises
Medical Expense Limit	\$ 5,000 Any One Person
Personal and Advertising Injury Limit	\$ 1,000,000 Any One Person or Organization
General Aggregate Limit	\$ 2,000,000
Products/Completed Operations Aggregate Limit	\$ 2,000,000

BUSINESS INFORMATION

Form of Business: Individual Joint Venture Partnership Limited Liability Company Trust
 Organization, including a Corporation (but not including a partnership, joint venture, trust or limited liability company.)

Loc. # Address of All Premises (Including Zip Code) That You Own, Rent or Occupy

001 601 Oak

Yukon

OK 73099

PREMIUM

Loc. #	Classification	Code No.	Premium Base	Rate		Advance Premium	
				Pr/CO	All Other	Pr/CO	All Other
001	Theaters - NOC - Non-Profit. - Products-completed operations are subject to General Aggregate Limit.	49185	mt 1,600	Included	312.247 \$	Included	\$ 500.00
				Subline Premiums \$.00	\$ 500.00
				Total Advance Premium \$			500.00

FORMS AND ENDORSEMENTS

The schedule of coverage declarations, forms and endorsements shown on S1D-ILS make up your policy as of the effective date shown above.

THESE DECLARATIONS AND THE COMMON POLICY DECLARATIONS, IF APPLICABLE, TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE FORM(S) AND FORMS AND ENDORSEMENTS, IF ANY, ISSUED TO FORM A PART THEREOF, COMPLETE THE ABOVE NUMBERED POLICY.

RESOLUTION NO. 2012 – 08

**A Resolution of The City Council of The City of Yukon, Oklahoma
Adopting the Operating Budget for the Fiscal Year**

WHEREAS, the City Council of the City of Yukon, Oklahoma has completed the process required in 11 O.S. § 17-201 et.seq.; and

WHEREAS, agreement has been reached relative to the estimated revenues and necessary appropriations for the various accounts within various funds for the 2012-2013 fiscal year; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF YUKON, OKLAHOMA:

Section 1. That the 2012-2013 fiscal year operating budget was adopted on June 5, 2012 as required by 11 O.S. ~ 17-213,

Section 2. That the resolution and a copy of the adopted budget has been transmitted to the Oklahoma State Auditor and Inspector and one copy transmitted to the Clerk of this municipality.

Section 3. That sinking fund requirements be filed with the Canadian County Excise Board.

PASSED and approved by the Mayor and City Council of the City of Yukon, Oklahoma this 4th day of September, 2012.

John Alberts, Mayor

ATTEST:

City Clerk

Technology Item Listing - September 04, 2012

Item #	Description	Model Number	Serial Number	Department
	HYT Mobile Radio	TM-800V	09428A0917	Public Works
	HYT Mobile Radio	TM-800V	10803A0937	Public Works
	iCOM Mobile Radio	IC-F121	5135617	Public Works
	iCOM Mobile Radio	IC-F121	5135480	Public Works
100181	HPCLJ CM2320nf MFP printer	CM2320nf	CBN985V86L	Utility Billing
	GE NetworX Alarm panel	NX-6V2		Technology
	Epson Stylus CX3200 Printer	M-C151A	ENHK220448	Finance
	25 Various Keyboards			Technology
	Hons Gray Receptionist Desk			Technology
100261	DAEWOO 15 inch monitor	L510B	GC16210284	Technology
	Gateway 15 inch monitor	FPD1520	Lic448B1580	Technology
	Modular Receptionist Desk			City Hall
100147	HPCLJ 3600n Printer	BOISB-0504-00	CNWDF44167	Technology
100149	HPCLJ 3600n Printer	BOISB-0504-00	CNEBD92095	Technology
	Pool Table - Unknown Manufacturer	Model 317	2209	Community Center

Report of Boards, Commissions and Committees

Titles and members of various boards, commissions and committees that are appointed by the Mayor and City Council are listed below, as well as the expiration date of their term and the ward they represent. All terms expire June 30th.

Planning Commission

Earline Smaistrila	Ward 1	2014
Larry Taylor	Ward 2	2014
Bob Doggett	Ward AL	2015
Terry Beaver	Ward 3	2016
Roger Davis	Ward 4	2016

Board of Adjustment/Board of Appeal

Sherry Huston	Ward 1	2014
Rena Holland	Ward 2	2014
Buddy Carpenter	Ward AL	2015
Joe Horn	Ward 3	2016
Russ Kline	Ward 4	2016

Park Board

Joe Edwards	Ward 1	2014
D.E. Brower	Ward 2	2014
Ed Hatley	Ward AL	2015
Ward Larson	Ward 3	2016
Joe Baumann	Ward 4	2016

Library Board

Charlotte Novak*		
Donelda Wheatly*		
Lee Wells	Ward 2/1	2014
Joyce Roman	Ward 2	2014
Ginger LaCroix	Ward AL	2015
Jeanne Riggs	Ward 3	2016
Margaret Albrecht	Ward 4	2016

Traffic Commission

Charles Lee	Ward 1	2014
Rebecca Parker	Ward 2	2014
John Knuppel	Ward AL	2015
Jay Tallant	Ward 3	2016
Emil Albrecht	Ward 4	2016

Spanish Cove

Larry Taylor, Representative

OK Environmental Management Auth.

Nick Grba, Representative
Dewayne Maxey, Alternate

Senior Citizens

Ray Wright, Representative
John Alberts, Alternate

ACOG

Ken Smith, Member
John Alberts, Alternate

COWRA

Genie Vinson, Representative
Larry Taylor, Alternate

Sister City Committee

Illona Morris
Terry Beaver
Nancy Novosad
Edwin Shedeck

Recycling Committee

Carole Garner	Rick Bolin
Dennis Beringer	Beverly Kofoed
Genie Vinson	Gary LaRue

*Members of Ladies' Library Club are appointed by same



John Alberts , Mayor & Council Member Ward II
Ken Smith, Vice Mayor & Council Member At Large
Nick Grba, Council Member Ward I
Michael McEachern, Council Member Ward IV
Rick Opitz, Council Member Ward III

**From the Office of the
Community Development
Director
Mitchell Hort**

MEMO TO: City Manager & City Council
FROM: Mitchell Hort, Planning Director
DATE: August 13, 2012
RE: Resubmittal of the Final Plat of Stone Mill Phase IV

Attached are the minutes from the August 13, 2012, Planning Commission Meeting for the resubmittal of the final plat of Stone Mill Phase IV for a name change from 3N Development, LLC. to 4N Development, LLC.

3. ITEM: CONSIDER A RESUBMITTAL OF THE FINAL PLAT OF STONE MILL PHASE IV FOR A NAME CHANGE FROM 3N DEVELOPMENT LLC TO 4N DEVELOPMENT LLC

John Nail stated that they wanted to change it simply from 3N LLC to 4 N LLC. Chairman Taylor said so just a name change. Mr. Nail replied yes, just a name change nothing else at all. He further stated that it is exactly what you looked at the last time. It is just another name on it. Chairman Taylor asked did we not count correctly last time. Mr. Nail said no you missed one. Chairman Taylor asked if any of the commissioners had any questions. Being none Chairman Taylor asked if there was a motion. Vice-Chairman Doggett made a motion "In the case of the application for a final plat submitted by 4N Development, LLC. We find ourselves in agreement with staff findings including all plans and attachments cited in the Staff Reports. I move that this item be approved." Seconded by Robert Davis.

A roll call vote was taken.

The Vote:

Ayes: Taylor, Doggett, Davis, Smaistrila

Nays: None

Vote: 4-0

Motion Carried

4. ITEM: CONSIDER DRIVES FOR STONE MILL PHASE IV COMMERCIAL DEVELOPMENT BY 4N DEVELOPMENT LLC

Kendall Dillon with Crafton Tull spoke on behalf of the applicant John Nail. The purpose of this application is to get the approval for the drives that would serve our proposed commercial development on the north side of 10th street and west of Mustang Road. As you can see from your exhibit in the staff report it shows the overall site plan and you can see from that we are proposing a total of three drives that will service this development. We currently have plans to construct the south and middle drive with our current phasing that we have made application to the city. The north approach is already there. The drive will be added later to service the next phase. The south drive and the middle drive you will see the separation between the two are in excess of 500 feet. Therefore, we are meeting your code. However, the future drive to the north and the middle drive you will see that it has 258 feet separation. Obviously it is a little less than your current code and that is why we are asking for a variance so it will allow us to construct it in this manner. Part of the reason we are asking for that variance is there is an existing pipeline that parallels Mustang Road. But if you notice as you go north there is a little bit more of a grade incline and a hump coming off of Mustang Road which that pipeline is in so we got some grading issues in regards to getting a drive up through there. So given that and obviously in other consideration if you would look given the geometry of the site and if you would look and adhere to the 500 feet it would push it to the far north of the site which is kind of in that triangle area created by the pond and there are some existing trees we would like

to leave those as well. So specifically given the pipeline, it helps us to maintain those trees and we still feel like 258 feet separation is more than adequate for it to function properly. And one other thing I would like to mention if you would look at that site plan that driveway primarily services a parking lot that services the one structure. That being the case we feel like the amount of traffic on that drive will be significantly reduced and we feel like the current configuration of our drive will operate amply and we respectfully ask for your approval.

Chairman Taylor said I am sure every time you said Mustang Road you really meant Yukon Parkway. Mr. Dillon said yes, I am sorry. I know it is very offensive here. Bad mistake on my part. I am used to the exit sign. Chairman Taylor said he didn't want to have to come back for a name change at a future meeting. Mr. Dillon said I know it is about the worst mistake a guy can make. I sincerely apologize and it won't happen again.

Chairman Taylor asked Mitchell Hort what staff had to say about this. Mitchell said if you look at conditions 1 and 2; TEC the traffic engineer are going to review the traffic locations and do a more appropriate traffic study as well with the merging vehicles.

Chairman Taylor said so they need to do that. Mitchell Hort said they are actually going to do that. They have actually started and are in the process.

Chairman Taylor said so if we were to approve this tonight would that be based on the outcome. Mr. Hort said the conditions that you would read into the motion tonight are 1 and 2. Chairman Taylor said so condition upon approval. Mr. Hort said yes and everything has been worked out with what is happening. John has met with the City Engineer and the City Manager.

Chairman Taylor asked Mr. Nail if he knew what type of building that is going to be or what it's going to house.

John Nail said that north end building is going to be a 20,000 square foot split level. The ground drops significantly and it could be some retail or possibly some offices.

Mr. Davis said I am new to the board and I am sure that some people have gone over this but do you have tenants, and when are you planning on construction. Mr. Nail stated he was planning on starting at the beginning of the year. Mr. Davis asked if Mr. Nail had tenants. He stated he was working with a few. He stated in the next few months he would be working harder on that. But I am very excited about the possibilities. City Bites their location is currently across from the old high school they want to move over there. And they want to move over their new hamburger restaurant called the Mad Cow; I think that is the name of it. They are going to move over their sandwich shop and the new hamburger shop over on Yukon Parkway. What I am excited about is that building is going to be magnificent enough to attract some pretty cool things to Yukon. It is going to be a really neat first class, well-constructed building. It is going to be beautiful so I am convinced that I can go out and bring in some new things to Yukon that we don't have today.

Mr. Davis asked so you are going to stick to this site plan. Mr. Nail said yes.

Vice-Chairman Doggett asked am I reading this right; John is there several buildings here? Mr. Nail said there are 3 buildings. The main building is 34, 742 square feet. There is a building to the north that we talked about that is a split level and the one to the south is a two story. He further stated that if you look at the south end of the property there is a building there that is going to be 20,000 square feet and then you look at the main building in the middle it is split there and it is one building with a drive thru. In fact we have 3 drive thru's. One on each end and one between the building there. I met with the retail people and they said drive thru's are really popular for lots of things. Vice – Chairman Doggett asked so there will be a window in there. John Nail stated yes. It will look like an old downtown building with different masonry and brick; different stones, different mortar color. The cool part is that it is going to look like an old downtown building with 3 drive thru's. So it is going to be very beautiful and very functional and meet the future demands that retailers are looking for.

Chairman Taylor said I notice on the color picture that there is one more curb cut to the south that is past your property; is that the one that is already there? Mr. Dillon said correct that is already an existing drive that if you were to go look at it; it is a small drive that I don't think would be utilized anyways. It services AG property so if you were to look at commercial planning and the way you would typically structure it that drive will not be in effect when that site develops.

Chairman Taylor asked if there would be a fence up or something so that it would not be used. Mr. Dillon said I suspect when they develop that they will cut it out and put a curb across it and do away with the approach all together.

John Nail said he was very excited for the opportunity to bring this building to Yukon. We have been working on this building with Crafton Tull for almost a year and it's going to be really beautiful and it's going to be something we are going to be really proud to have on the east side of Yukon.

Chairman Taylor asked if there were any other questions.

Cindy Wright said she had just one quick question. I noticed and I wasn't in on the beginning and I know this has been in the works for a while. This site plan that is shown on the aerial doesn't match where the curb cuts are. Which ones are the ones that you are going to go with? Mr. Nail said the one you have in front of you today. Cindy asked so the actual drawn sites plan then. Mr. Nail said yes ma'am. Mr. Nail said what happened when we widened Yukon Parkway formerly Mustang Road I gave the easement across my property and the city gave me those curb cuts. But we just spaced them out 500 feet apart because we didn't know what we were going to do and then Crafton Tull re drew them. Cindy Wright said that they would work better because I know the middle drive there had been some discussion with the City Engineer

regarding the turning movements with the center drive and the other drives. That would work out much better.

Chairman Taylor asked if there would be a traffic light. Mr. Nail said he did not know that it would be determined by the study. Chairman Taylor asked if someone had a motion.

Vice – Chairman Doggett made a motion “In the case of the request by 4N Development, LLC to review the proposed driveway locations for the Stone Mill Phase IV commercial development, we have read the staff report and received testimony at the public hearing. We find ourselves in agreement with staff findings including all plans and attachments cited in the Staff Reports. I move that this item be approved with the following conditions; 1) The distance between the north drive and the middle drive be supported but an application for a variance be processed to vary section 2.06 A of the City of Yukon Subdivision Regulations. 2) Based on additional traffic information to be provided by TEC, the City Engineer will ensure that final driveway design will comply with all appropriate standards to include: Provision of required radii and driveway widths sufficient to accommodate emergency vehicles; design that will accommodate any additional traffic warrants indicated by TEC information; and, the proposed middle drive will be designed such that proper separation between it and the existing drive on the east side of Yukon Parkway is provided, “Seconded by Commissioner Smaistrila.

A roll call vote was taken.

The Vote:

Ayes: Smaistrila, Taylor, Doggett, Davis

Nays: None

Vote: 4-0

Motion Carried

5. ITEM: CONSIDER A LOT LINE ADJUSTMENT FOR JOHN & LINDSAY O’HAIR BEING 129 OAK AVE AND 131 OAK AVE

John O’ Hair spoke regarding the lot line adjustment. He stated that when he purchased the property 17 to 18 years ago the house next door was over our lot line. We got a survey done to construct an addition to our house. When the survey was done I was aware that the lot line was actually about 6 feet over into the neighboring house and since then we were able to purchase that home to make a little bit safer home for our children and now we are going to sell both homes and in order to sell and someone to get a mortgage they don’t like the line being a little skewed. Since the lots are so large and I don’t think we are going to encroach we are going to scoot the line over a little bit and make it the way it should have been.

Chairman Taylor said so the east side of 131 and the west side of 129 needs to be adjusted. Mr. O’Hair said yes.

Vice- Chairman Doggett asked if that caused any problems with any easements or utilities or anything like that.

Mr. Hort said there were none shown on the survey. The surveyor is supposed to pick that up.
Mr. O'Hair said the only thing that I am aware of is a sewer line that runs on the far west side of 131. I believe it used to go down by what used to be the vacated street which used to be 1st Street.

Chairman Taylor asked if there were any other questions. Being none he said he would accept a motion.

Vice- Chairman Doggett made a motion "In the case of the Application for a lot split for Lot 2, Block 115 of the subdivision of Block 115 of the Lake Addition, submitted by John O'Hair, we have read the staff report and received testimony at the public hearing. We find ourselves in agreement with staff findings including all legal descriptions cited in the Staff Report. I move that this item be approved" seconded by Robert Davis

A roll call vote was taken.

The Vote:

Ayes: Smaistrila, Doggett, Taylor, Davis

Nays: None

Vote: 4-0

Motion Carried

6. ITEM: CONSIDER A SECOND DRIVEWAY CUT (CIRCLE DRIVE) FOR BK WEAVER BEING BLOCK 1, LOT 1, STONE MILL ADDITION, PHASE I, LOCATED AT 2113 STONY BROOK LN

Brian Weaver of BK Weaver construction stated through the construction process we submitted the plans to get a permit we didn't put the circle drive on the plans. But as construction went along and the contractors outside of the house and the cars parked out front. It kind of sweeps around in the front they would park there and there is a lot of traffic there. Come to find out there has been quite a few times that there has almost been an accident. I think with the construction process and to keep the road safe I think the circle drive needs to go in to keep the cars out of the street. I know there have been some issues or concerns with the site with the circle drive. I have taken some pictures that you have there so you can see how it looks from the middle of the drive both looking north and back to the southwest. There will only be one curb cut other than the three car drive that is originally on the plan that we submitted. Roughly 24 – 22 foot wide and 12 foot in the middle of the driveway. Other than that as you can see from the pictures it really needs it. I don't know if you have ever been driving through there at 5:00 p.m. with cars parked out there; but it could be a serious situation. And people coming in and out in the mornings over there too. It could be very serious.

Chairman Taylor asked if 24 foot was a standard size for a curb cut. Mr. Weaver said on stuff like this is what I have been told it is 22 to 24 foot. There is a storm drain over there as well and I am trying to stay off of that. I am not sure if you saw that or not. I am trying to keep off of that at least 5 foot or more.

Chairman Taylor said I just didn't know that it needed to be that big. Mr. Weaver further explained that you have your driveway and then your 5 foot radius by code for the City of Yukon is what you have so it ends up working out about 22 to 24 foot.

Vice-Chairman Doggett said the driveway hits the street at an angle is that right and makes the opening wide. Mr. Weaver said yes it could be a little bit wider because of that. The curb cut on the northeast side would connect to the third car driveway. The lot doesn't look that big on here but if you were to go out there it is a pretty good sweep around there.

Chairman Taylor asked if there were any other questions for the committee.

Vice-Chairman said I didn't follow that completely so is there two curb cuts. Brian Weaver said there is the main curb cut which is the original driveway which the northeast driveway attaches. Mr. Weaver said there are two total for the whole house.

Mr. Davis said I think it is confusing because he has it at the right of way instead of at the curb it should come down here like that. Mr. Doggett said yes that helps me get confused too. Mr. Doggett said I think I got it.

Chairman Taylor asked if there were a motion.

Commissioner Smaistrla made a motion "In the case of the Application for a second driveway cut for Lot 1, Block 1 of the Final Plat of Stone Mill Addition, Phase 1 submitted by BK Weaver Construction, we have read the staff report and received testimony at the public hearing. We find ourselves in agreement with staff findings including all legal descriptions cited in the Staff Report. I move that this item be approved, "seconded by Vice-Chairman Doggett.

A roll call vote was taken.

The Vote:

Ayes: Taylor, Davis, Doggett, Smaistrla,

Nays: None

Vote: 4-0

Motion Carried

7. ITEM: NEW BUSINESS
None

8. ITEM: OPEN DISCUSSION

Commissioner Smaistrla reminded everyone that school starts Thursday. Tomorrow night is

PC Minutes
Page 8
08/13/2012

battle of the bands if you want to support the school starting period. I am going to be a judge. It is always fun.

Chairman Taylor said we need to all get used to school zones again. It is very important.

9. ITEM: ADJOURNMENT – NEXT MEETING SEPTEMBER 10, 2012
Meeting adjourned at 7:29 p.m.

OWNER'S CERTIFICATE AND DEDICATION

KNOW ALL MEN BY THESE PRESENTS: That 4 N DEVELOPMENT, L.L.C., does hereby certify that they are the owners of and the only persons, firms or corporation having any rights, title, or interest in and to the land shown on the annexed plat and that they have caused the same to be surveyed and platted, and that they hereby dedicate all the streets and easements shown hereon to the public, for the purposes of streets, utilities, and drainage, for their heirs, executors, administrators, successors, and assign forever, and have caused the same to be released from all encumbrances so that the title is clear, except as shown in the abstractor's certificate.

IN WITNESS WHEREOF, the undersigned have caused this instrument to be executed this 12th day of June, 2012. Covenants, reservations, and restrictions for this addition are contained in a separate instrument.

4 N DEVELOPMENT, L.L.C.

John Noll
Manager

STATE OF OKLAHOMA
COUNTY OF OKLAHOMA

Before me, the undersigned Notary Public, in and for said County and State on this 12th day of June, 2012, personally appeared John Noll, Manager of 4 N DEVELOPMENT, L.L.C., to me known to be the identical person who executed the within and foregoing instrument, and acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of said corporation, for the uses and purposes herein set forth.

MY COMMISSION EXPIRES:

MARCH 28, 2015

Notary Public Signature
#03005138

LEGAL DESCRIPTION

A tract of land lying in the Southeast Quarter (S.E./4) of Section Twenty-Eight (28), Township Twelve North (T-12-N), Range Five West (R-5-W), Indian Meridian (I.M.), Canadian County, Yukon, Oklahoma. Said Tract being more particularly described as follows:

Commencing at the Northeast Corner of said S.E./4, Thence 500°00'12"W along the East line of said S.E./4, a distance of 640.00 feet to the Point of Beginning; Thence continuing 500°00'12"W along said East line a distance of 1346.35 feet; Thence S89°58'09"W a distance of 800.00 feet; Thence N00°00'12"E a distance of 254.48 feet; Thence N89°58'48"W a distance of 470.68 feet; To a point on the East line of STONE MILL PHASE 3 according to the recorded plat thereof; Thence along said East line for the following five (5) calls:

- 1) Thence N01°28'58"W a distance of 237.17 feet;
2) Thence N55°58'40"E a distance of 43.78 feet;
3) Thence N34°01'20"W a distance of 50.00 feet;
4) Thence S55°58'40"W a distance of 11.86 feet;
5) Thence N01°28'58"W a distance of 933.07 feet; To a point on the on the Southerly line of STONE MILL ADDITION PHASE 1, according to the recorded plat thereof; Thence along said Southerly line the following Seven (7) calls:

- 1) Thence N01°28'36"W a distance of 95.13 feet;
2) Thence along a curve to the right having a radius of 478.48 feet a chord bearing of S72°47'21"E, and a chord distance of 119.08 feet, for an arc distance of 119.39 feet;
3) Thence along a curve to the left having a radius of 530.00 feet, a chord bearing of S66°28'38"E, and a chord distance of 18.68 feet, for an arc distance of 18.66 feet;
4) Thence S25°50'26"E a distance of 36.88 feet;
5) Thence S72°47'42"E a distance of 50.01 feet;
6) Thence N60°10'09"E a distance of 38.62 feet;
7) Thence along a curve to the left having a radius of 530.00 feet, a chord bearing of S81°04'47"E, and a chord distance of 53.18 feet, for an arc distance of 53.20 feet; To a point on the Southerly line of STONE MILL PHASE 2 according to the recorded plat there; Thence along said Southerly line for the following two (2) calls:

- 1) Thence S01°28'58"E a distance of 153.06 feet;
2) Thence N89°55'46"E a distance of 1023.90 feet to the Point of Beginning;

Said tract containing 38.00 acres, more or less.

LAND SURVEYOR'S CERTIFICATE

I, C. ED GRAY, do hereby certify that I am a REGISTERED PROFESSIONAL LAND SURVEYOR, and that the annexed plat represents a survey made under my direction, and that the monuments noted hereon actually exist and their positions are correctly shown.

STATE OF OKLAHOMA
COUNTY OF OKLAHOMA

C. Ed Gray
C. ED GRAY, R.P.L.S. 1684

Before me, the undersigned, a Notary Public, in and for said County and State personally appeared C. ED GRAY, to me known to be the identical person who executed the above instrument and acknowledged to me that he executed the same as his free and voluntary act and deed. Given under my hand and seal this 12th day of June, 2012.

MY COMMISSION EXPIRES:

March 28, 2015

Notary Public Signature
#03005138

CITY PLANNING COMMISSION APPROVAL

I, _____, Planning Director of the CITY of YUKON, OKLAHOMA, do certify that the YUKON Planning Commission duly approved this plat on the _____ day of _____, 2012.

PLANNING DIRECTOR

FINAL PLAT
OF
STONE MILL
PHASE 4
A PART OF THE S.E./4 OF SECTION 28, T-12-N, R-5-W, I.M.
YUKON, CANADIAN COUNTY, OKLAHOMA

BONDED ABSTRACTOR'S CERTIFICATE

The undersigned, a duly qualified and lawful bonded abstractor of titles, in and for the County of CANADIAN, State of OKLAHOMA, hereby certifies that the records of said county show that the title to the land on the annexed plat is vested in 4 N DEVELOPMENT, L.L.C., that on the 12th day of June, 2012, there are no actions pending or judgments of any nature in any court or on file with the clerk of any court in said county and state against said land, or the owners thereof, and that the taxes are paid for the year 2011 and prior years, that there are no outstanding tax sales certificates against said land, and no tax deeds are issued to any one person, that there are no liens, mortgages or other encumbrances of any kind against the land included in the annexed plat, except mortgages, mineral rights, water rights, and easements of record previously reserved, accepted or granted.

IN WITNESS WHEREOF, said bonded abstractor has caused this instrument to be executed this 12th day of June, 2012.

Old Republic Title Company of Oklahoma

Notary Signature
VICE-PRESIDENT

COUNTY TREASURER'S CERTIFICATE

I, _____, do hereby certify that I am the duly elected, qualified and acting County Treasurer of CANADIAN COUNTY, STATE of OKLAHOMA, that the tax records of said county show all taxes are paid for the year _____ and prior years on the land shown on the annexed plat, that the required statutory security has been deposited in the office of the county treasurer, guaranteeing payment of the current years taxes.

IN WITNESS WHEREOF, said County Treasurer has caused this instrument to be executed at the CITY of EL RENO, OKLAHOMA, this _____ day of _____, 2012.

COUNTY TREASURER

ACCEPTANCE OF DEDICATION OF CITY COUNCIL

Be it resolved by the Council of the CITY of YUKON, OKLAHOMA, that the dedications shown on the annexed plat are hereby accepted, adopted by the Council of the CITY of YUKON, OKLAHOMA, this _____ day of _____, 2012.

ATTEST:

CITY CLERK

MAYOR

CERTIFICATE OF CITY CLERK

I, _____, City Clerk of the CITY of YUKON, STATE of OKLAHOMA, hereby certify that I have examined the records of said city and find that all deferred payments or unmatured installments upon special assessment have been paid in full and that there is no special assessment procedure now pending against the land shown on the annexed plat on this _____ day of _____, 2012.

CITY CLERK

NOTES

- 1. THIS PLAT OF SURVEY MEETS THE OKLAHOMA MINIMUM STANDARDS FOR THE PRACTICE OF LAND SURVEYING AS ADOPTED BY THE OKLAHOMA STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS, AND THAT SAID FINAL PLAT COMPLETES WITH THE REQUIREMENTS OF TITLE 11 SECTION 41-108 OF THE OKLAHOMA STATE STATUTES.
2. CENTERLINE OF ROADWAY MONUMENTS SHALL BE AS FOLLOWS:
MAGNETIC NAILS WITH WASHER FOR ALL PAVING
3. PROPERTY CORNER MONUMENTS SHALL BE:
3/8" IRON RODS WITH A PLASTIC CAP
4. BENCHMARKS
1.) TOP SANITARY SEWER
2.)
5. MANDATORY PROPERTY OWNERS ASSOCIATION IS REQUIRED.
6. MAINTENANCE OF THE COMMON AREAS, ISLANDS AND MEDIANS IN THE STREET RIGHTS-OF-WAY IN STONE MILL PHASE 4 SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNERS ASSOCIATION. NO STRUCTURES, STORAGE OF MATERIAL, GRADING, FILL, OR OTHER OBSTRUCTIONS, INCLUDING FENCES, EITHER TEMPORARY OR PERMANENT SHALL BE PLACED WITHIN THE DRAINAGE RELATED COMMON AREAS AND/OR DRAINAGE AREAS SHOWN. CERTAIN AMENITIES SUCH AS, BUT NOT LIMITED TO, WALKS, BENCHES, PIERS, AND DOCKS, SHALL BE PERMITTED IF INSTALLED IN A MANNER TO MEET THE REQUIREMENTS SPECIFIED ABOVE.
7. A SIDEWALK SHALL BE CONSTRUCTED BY THE DEVELOPER ALONG STREETS AND ACROSS COMMON AREAS THAT ABUT THE STREETS. A SIDEWALK SHALL BE CONSTRUCTED BY THE BUILDER ON EACH LOT WHERE IT ABUTS A LOCAL AND/OR A COLLECTOR STREET. THE SIDEWALK IS REQUIRED AT THE BUILDING PERMIT STAGE AND MUST BE INSTALLED PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY FROM THE CITY OF YUKON.
8. CLASS 'C' ROOFING MATERIALS ARE REQUIRED ON ALL STRUCTURES.
9. THE CITY OF YUKON'S LANDSCAPE ORDINANCE WILL BE ADHERED TO. EXISTING HEALTHY, MATURE TREES SHALL BE PROTECTED. CREDIT WILL BE GIVEN FOR ANY EXISTING TREES THAT ARE SAVED.



FINAL PLAT TO SERVE
STONE MILL PHASE 4
214 E. Ash
Oklahoma City, Oklahoma 73104
Crafton Tull
SHEET NO: 1 OF 2
DATE: 05/22/12
PROJECT NO: 046007-00

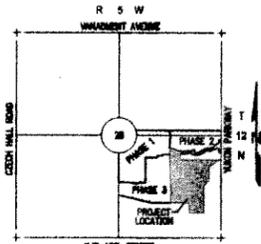
FINAL PLAT
OF
**STONE MILL
PHASE 4**

A PART OF THE S.E./4 OF SECTION 28, T-12-N, R-5-W, I.M.
YUKON, CANADIAN COUNTY, OKLAHOMA

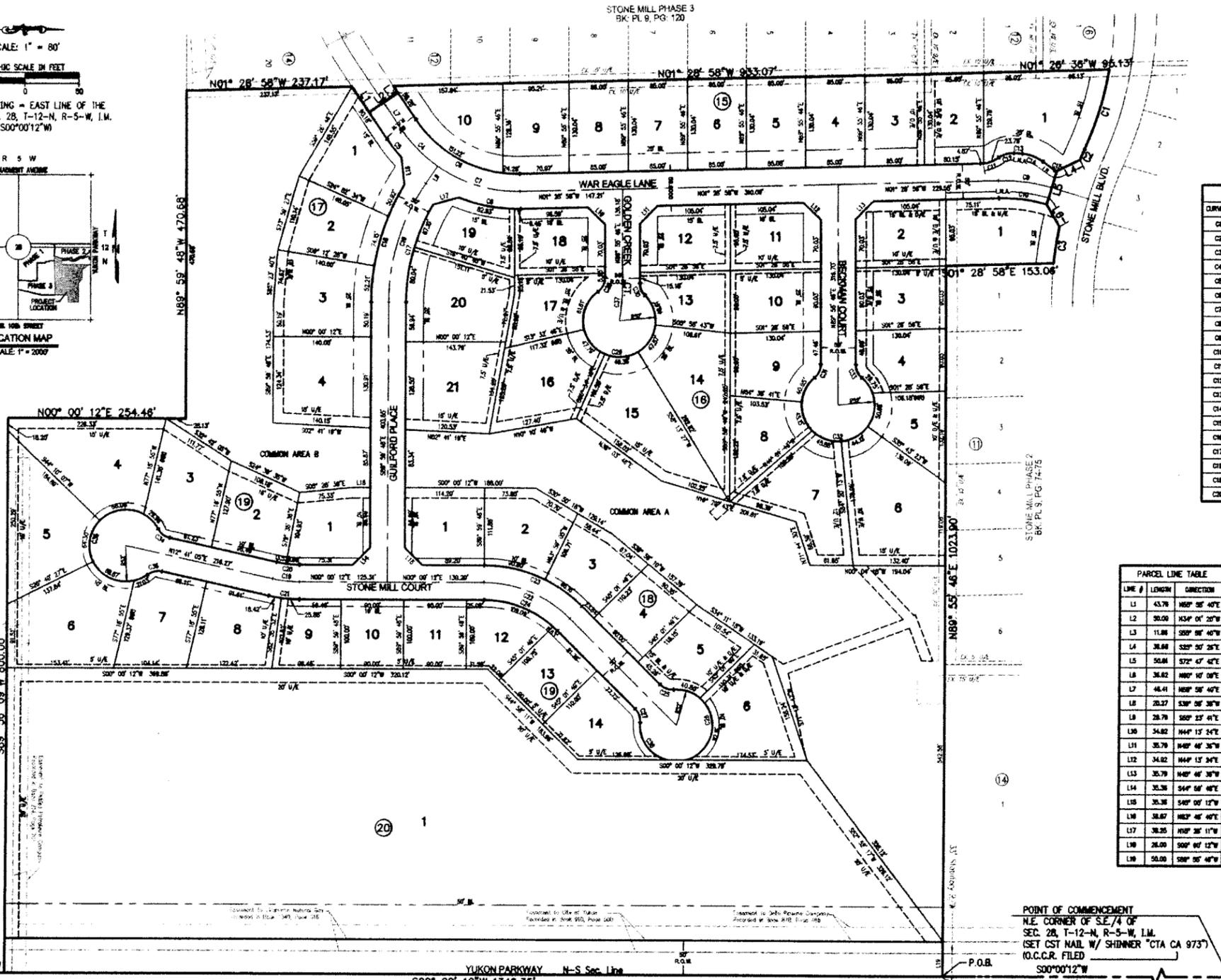
SCALE: 1" = 80'

GRAPHIC SCALE IN FEET

BASIS OF BEARING = EAST LINE OF THE
S.E./4 OF SEC. 28, T-12-N, R-5-W, I.M.
(S00°00'12"W)



LOCATION MAP
SCALE: 1" = 2000'



CURVE #	LENGTH	RADIUS	DELTA	CHORD DIRECTION	CHORD LENGTH
C1	116.38	476.46	04°17'30"	S72° 47' 21"E	116.08
C2	16.88	530.00	00°40'00"	S80° 28' 30"E	16.88
C3	53.20	530.00	00°40'00"	S80° 04' 47"E	53.16
C4	74.31	200.00	00°17'15"	N40° 28' 03"E	73.88
C5	33.38	225.00	00°28'07"	N40° 43' 47"E	33.33
C6	176.00	176.00	00°22'30"	N27° 14' 57"E	166.24
C7	126.27	200.00	03°40'23"	N40° 38' 13"E	124.16
C8	91.38	225.00	03°40'23"	N40° 08' 07"E	90.75
C9	77.05	225.00	01°38'20"	S07° 28' 48"W	76.74
C10	88.00	225.00	01°38'20"	S07° 17' 30"W	86.82
C11	28.80	46.35	033°08'30"	N40° 38' 18"W	28.24
C12	23.84	34.80	030°46'20"	S40° 18' 20"E	22.87
C13	13.08	200.00	008°23'17"	S40° 18' 37"W	12.88
C14	38.88	58.80	030°30'23"	S20° 13' 27"W	34.46
C15	4.02	276.00	000°00'00"	S00° 00' 00"W	4.02
C16	181.38	300.00	03°40'20"	S72° 41' 40"E	178.44
C17	142.14	276.00	03°40'20"	S74° 48' 00"E	140.38
C18	177.28	326.80	008°10'14"	S74° 22' 12"E	175.00
C19	38.73	176.00	012°40'54"	N40° 28' 30"E	38.60
C20	33.20	150.00	012°40'54"	N40° 28' 30"E	33.13

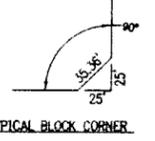
CURVE #	LENGTH	RADIUS	DELTA	CHORD DIRECTION	CHORD LENGTH
C21	44.27	200.00	022°40'54"	N40° 28' 30"E	44.18
C22	137.34	176.00	04°52'30"	S22° 28' 11"W	133.64
C23	156.88	200.00	04°52'30"	S22° 28' 11"W	152.98
C24	117.72	156.00	04°52'30"	S22° 28' 11"W	114.72
C25	21.88	25.00	040°30'20"	S20° 12' 57"E	20.94
C26	153.02	52.00	140°26'30"	S70° 45' 42"W	143.48
C27	21.88	25.00	040°30'20"	S40° 45' 24"W	20.94
C28	23.58	25.00	057°52'30"	N40° 08' 30"W	22.67
C29	282.94	52.00	270°42'00"	N40° 38' 03"E	67.78
C30	18.54	25.00	044°40'41"	N40° 38' 25"E	18.04
C31	21.88	25.00	040°30'20"	N40° 08' 00"W	20.94
C32	253.23	52.00	170°00'30"	N40° 08' 14"W	67.63
C33	21.88	25.00	040°30'20"	N40° 08' 13"E	20.94
C34	21.88	25.00	040°30'20"	N57° 28' 10"E	20.94
C35	253.23	52.00	170°00'30"	S77° 16' 05"E	67.63
C36	21.88	25.00	040°30'20"	S22° 04' 00"E	20.94
C37	52.63	300.00	000°00'00"	N40° 08' 57"W	52.68
C38	71.27	52.00	070°30'00"	N40° 12' 40"E	65.82

LINE #	LENGTH	DIRECTION
L1	43.79	N40° 38' 40"E
L2	20.00	N54° 01' 20"W
L3	11.88	S20° 08' 40"W
L4	38.88	S20° 50' 20"E
L5	50.84	S72° 47' 42"E
L6	36.82	N40° 18' 00"E
L7	48.41	N40° 28' 40"E
L8	20.27	S20° 08' 30"W
L9	28.79	S20° 27' 41"E
L10	34.82	N44° 13' 24"E
L11	35.79	N40° 48' 30"W
L12	34.82	N44° 13' 24"E
L13	35.79	N40° 48' 30"W
L14	35.38	S44° 08' 40"E
L15	35.38	S40° 08' 12"W
L16	38.67	N40° 48' 40"E
L17	38.26	N40° 38' 11"W
L18	28.00	S00° 00' 12"W
L19	50.00	S20° 08' 40"W

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POINT OF COMMENCEMENT
N.E. CORNER OF S.E./4 OF
SEC. 28, T-12-N, R-5-W, I.M.
(SET CST NAIL W/ SHIMMER "CTA CA 973")
I.O.C.G.R. FILED



LEGEND	
BL	BUILDING LIMIT LINE
D/E	DRAINAGE EASEMENT
EX	EXISTING
L.N.A.	LIMITS OF NO ACCESS
(NR)	NONRADIAL LINE
P.O.B.	POINT OF BEGINNING
R.O.W.	RIGHT-OF-WAY
U/E	UTILITY EASEMENT

S.E. CORNER OF N.E./4 OF
SEC. 28, T-12-N, R-5-W, I.M.
(FOUND MAG NAIL W/ SHIMMER)
I.O.C.G.R. FILED 04/28/10

FINAL PLAT TO SERVE STONE MILL PHASE 4	
<p>Crafton Tull architects engineering surveying 406.787.4271 406.787.4271 www.craftontull.com</p>	SHEET NO.: 2 OF 2 DATE: 05/22/12 PROJECT NO.: 046007-00