Yukon

CITY COUNCIL AGENDA

September 18, 2012

John Alberts, Mayor ~ Ward 2
Ken Smith, Vice Mayor ~ At-Large
Nick Grba, Council Member ~ Ward 1
Rick Opitz, Council Member ~ Ward 3
Michael McEachern, Council Member ~ Ward 4
Grayson Bottom, City Manager

Yukon City Council / Yukon Municipal Authority Work Session

Conference Room - Centennial Building - 12 South 5th Street

September 18, 2012 – 6:00 p.m.

1. **Presentation from North Star Destination Strategies, Inc.**

City Council - Municipal Authority Agendas

September 18, 2012 - 7:00 p.m.
Council Chambers - Centennial Building
12 South Fifth Street, Yukon, Oklahoma

The City of Yukon strives to accommodate the needs of all citizens, including those who may be disabled. If you would like to attend this Council meeting but find it difficult to do so because of a disability or architectural barrier, please contact City Hall at 354-1895. We will make a sincere attempt to resolve the problem. If you require a sign-language interpreter at the meeting, please call or notify City Hall, 500 West Main, by noon, September 17, 2012.

Invocation: Pastor Gary Reynolds of First Church of the Nazarene

Flag Salute:

Roll Call: John Alberts, Mayor
Ken Smith, Vice-Mayor
Nick Grba, Council Member
Michael McEachern, Council Member
Rick Opitz, Council Member

Presentations and Proclamations

"Olivia Crawford Day"

Visitors

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

A) The minutes of the regular meeting of September 4, 2012
B) Payment of material claims in the amount of $166.62

ACTION_____

2A. Consider approving Ordinance No. 1278, an Ordinance which provides amendment to the Code of Ordinances of the City of Yukon, Oklahoma by amending Section 98-11 by providing for future increases in fees for residential removal and disposition of solid waste; and declaring an emergency.

ACTION_____

2B. Consider approving the Emergency Clause of Ordinance No. 1278.

ACTION_____

3A. Consider approving Ordinance No. 1279, an Ordinance which provides amendment to the Code of Ordinances of the City of Yukon, Oklahoma by amending Section 114-35 by providing future increase in fees for use and maintenance of the sanitary sewer system; and declaring an emergency.

ACTION_____

3B. Consider approving the Emergency Clause of Ordinance No. 1279.

ACTION_____

4A. Consider approving Ordinance No. 1280, an Ordinance which provides amendment to the Code of Ordinances of the City of Yukon, Oklahoma by amending Section 114-34 by providing for future increases in fees for water service; and declaring an emergency.

ACTION_____

4B. Consider approving the Emergency Clause of Ordinance No. 1280.

ACTION_____

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

A) The minutes of the regular meeting of September 4, 2012
B) Payment of material claims in the amount of $346,714.75
C) Approving the appointment of Marion Guy to Office #6 of the Spanish Cove Housing Authority, as recommended by the Board of Trustees
D) Designating the items on the attached list from the Technology Department as surplus, and authorizing their sale, donation, or trade
E) Setting the date for the next regular Council meeting for October 2, 2012, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.

ACTION_____

2. Reports of Boards, Commissions and City Officials

3. Consider approving Resolution No. 2012-09, a Resolution declaring all public areas within the City of Yukon owned, operated, or controlled by the City of Yukon to be tobacco-free; requesting that all employees, agents, and officials of the City of Yukon and that all visitors and patrons of the City of Yukon refrain from using tobacco products in all areas within the City of Yukon owned, operated, or controlled by the City of Yukon; directing the City Manager to develop signage to notify visitors and patrons of the Tobacco-Free Policy, to seek input from citizens of the City of Yukon regarding the design of such signage; and providing that the City Manager, in coordination with community partners, shall implement a public-awareness campaign to inform the public of this policy.

ACTION_____

4. Consider approving a Conditional Use Permit for Five Star Storage, 1777 W. Vandament, as recommended by the Planning Commission.

ACTION_____

5. Consider a motion to approve an expenditure of funds, for a branding agreement with North Star Destination Strategies Inc., in the amount of $72,000 and outside costs not to exceed $5,000, from the Hotel/Motel Tax, contingent upon approval by the City Attorney.

ACTION_____

6. City Manager's Report – Information items only

   A. Sales Tax Report
   B. Events Report

7. New Business

8. Council Discussion

9. Adjournment

PROCLAMATION

Whereas, on Friday, August 31, Olivia Crawford, a 5 year old kindergartner, from Yukon, Oklahoma was home with her mother and brother; and,

Whereas, Olivia found her mother on the floor and unresponsive; and,

Whereas, Olivia immediately called 911; and

Whereas, Olivia calmly gave all the right information to the 911 operator; and

Whereas, Fire/EMS arrived on scene within minutes to stabilize her mother and transport her to the hospital; and

Whereas, Olivia deserves our sincere thanks, recognition and praise for her quick and brave response and outstanding job in the time of crisis;

Now, Therefore, Be It Resolved, that the City Council of the City of Yukon do hereby acknowledge and sincerely thank Olivia Crawford for her lifesaving efforts by declaring Tuesday, September 18, 2012 to be

"Olivia Crawford Day"

in the City of Yukon, Oklahoma, in honor of her heroism and urge all citizens to celebrate and recognize Olivia Crawford Day.

Given under my hand and Seal of the City of Yukon this 18th day of September, 2012.

John Alberts, Mayor

Douglas A. Shivers, City Clerk

Yukon Municipal Authority Minutes
September 4, 2012

ROLL CALL: (Present) John Alberts, Chairman
Ken Smith, Vice-Chairman
Michael McEachern, Trustee
Nick Grba, Trustee
Rick Opitz, Trustee

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

A) The minutes of the regular meeting of August 21, 2012
B) Payment of material claims in the amount of $19,646.76

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of August 21, 2012, and payment of material claims in the amount of $19,646.76 was made by Trustee Opitz and seconded by Trustee Smith.

The vote:
AYES: Opitz, McEachern, Alberts, Smith, Grba
NAYS: None
VOTE: 5-0
MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

EXHIBIT A
YUKON MUNICIPAL AUTHORITY
(Yukon, Oklahoma)
SALES TAX AND UTILITY SYSTEM REVENUE BONDS
SERIES 2011

PAYMENT REQUISITION
YUKON MUNICIPAL AUTHORITY
CONSTRUCTION FUND
Project Account

TO: Bank of Oklahoma, N.A., Trustee

FROM: Yukon Municipal Authority

DATE:

Pursuant to the provisions of the General Bond Indenture dated June 1, 1996, and Supplemented by the Supplemental Bond Indenture dated January 1, 2011 by and between Yukon Municipal Authority and Bank of Oklahoma, N.A., Oklahoma, as Trustee, you are directed to pay Creditor from the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

CREDITOR	TRUST NO.
Presidio	81-9130-16-2

ITEM		ITEM NO.
DATE	PURPOSE	AMOUNT
9/18/12	Phone Equipment Yukon Fire Station	$32 24

AUTHORIZATION AND CERTIFICATE OF GENERAL MANAGER

With reference to the above requisition, the undersigned certifies:

The above requisition is approved.

Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by

the certificate of the supervising architect or engineer or other appropriate certification.

That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Yukon Municipal Authority Construction Fund and has not been paid.

That there has not been filed with or served upon the Yukon Municipal Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to any of the persons, firms, or corporations named in such requisition, which has not been of such obligation.

That such requisition contains no item representing payment on account of any retained percentages which Yukon Municipal Authority is at the date of such certificate entitled to retain.

YUKON MUNICIPAL AUTHORITY

_____

Chairman or Vice Chairman

Date

Date Approved: _____

Date Paid_____

Authorized Officer

Submit in triplicate:

1 to Bank
1 to General Manager
1 to City

PRESIDIO

Presidio Networked Solutions
781-932-0073 FAX: 781-932-0026
EIN: 58-1667655
DUNS: 15-405-0959

Please send payments made payable to:

Presidio Networked Solutions
P.O. Box 822169
Philadelphia, PA 19182-2169

Wire or ACH Payments:
PNC Bank
Acct: 8611678714
ABA 031000053

Invoice

40272903

Date: 8/31/2012

Page: 1 of 1

Order #: 22206111
Quote #: 11287008-01

Bill To

City of Yukon
500 W Main St
Yukon, OK 73099-1220
Gary D. Cooper

Ship To

City of Yukon
500 W Main St
Yukon, OK 73099-1220
Gary D. Cooper

PO #	Customer #	Salesperson ID	Shipping Method	Payment Terms	Ship Date
1349827	CITYO112	CONN01	BESTWAY	Net 30	8/31/2012

Ordered	Shipped	B/O	Part #	Description	Unit Price	Tax ($)	Ext. Price
2	2	0	CP-WALLMOUNTKIT=	Non-Locking Wall Mount Kit for 7910, 7940, 7960 IP Phones	$16.12	$0.00	$32.24
			Ship To:	City of Yukon 500 W Main St Yukon, OK 73099-1220 Gary D. Cooper			

Sub Total:	$32.24
Miscellaneous:	$0.00
Freight:	$0.00
Tax:	$0.00
Trade Discount:	$0.00
Grand Total:	**$32.24**

No return merchandise accepted without prior Return Authorization.
All returns subject to a 20% restocking fee.
If not billed on this invoice, all taxes are to be paid by the buyer.
Past due balances are subject to 1.5% per month finance charge.

Discrepancies must be reported within 5 days of receipt of shipment or shipment will be considered complete.

EXHIBIT A
YUKON MUNICIPAL AUTHORITY
(Yukon, Oklahoma)
SALES TAX AND UTILITY SYSTEM REVENUE BONDS
SERIES 2011

PAYMENT REQUISITION
YUKON MUNICIPAL AUTHORITY
CONSTRUCTION FUND
Project Account

TO: Bank of Oklahoma, N.A., Trustee

FROM: Yukon Municipal Authority

DATE:

Pursuant to the provisions of the General Bond Indenture dated June 1, 1996, and Supplemented by the Supplemental Bond Indenture dated January 1, 2011 by and between Yukon Municipal Authority and Bank of Oklahoma, N.A., Oklahoma, as Trustee, you are directed to pay Creditor from the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

CDW - Government	81-9130-16-2
CREDITOR	TRUST NO.

ITEM		ITEM NO.
9/18/12	Fire Station cabling	13438
DATE	PURPOSE	AMOUNT

AUTHORIZATION AND CERTIFICATE OF GENERAL MANAGER

With reference to the above requisition, the undersigned certifies:

The above requisition is approved.

Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by

the certificate of the supervising architect or engineer or other appropriate certification.

That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Yukon Municipal Authority Construction Fund and has not been paid.

That there has not been filed with or served upon the Yukon Municipal Authority notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to any of the persons, firms, or corporations named in such requisition, which has not been of such obligation.

That such requisition contains no item representing payment on account of any retained percentages which Yukon Municipal Authority is at the date of such certificate entitled to retain.

YUKON MUNICIPAL AUTHORITY

_____

Chairman or Vice Chairman

Date

Date Approved: _____

Date Paid_____

Authorized Officer

Submit in triplicate:

1 to Bank
1 to General Manager
1 to City

[redacted] REMIT PAYMENT TO: [redacted]

INVOICE

ACH INFORMATION:
THE NORTHERN TRUST
50 SOUTH LASALLE STREET
CHICAGO, IL 60675

E-mail Remittance To: gschremittance@cdw.com
ROUTING NO.: 071000152
ACCOUNT NAME: CDW GOVERNMENT
ACCOUNT NO.: 91057

CDW Government
75 Remittance Drive, Suite 1515
Chicago, IL 60675-1515

RETURN SERVICE REQUESTED

INVOICE NUMBER	INVOICE DATE	CUSTOMER NUMBE
Q048892	08/30/12	10856056
SUBTOTAL	**SHIPPING**	**SALES TAX**
$134.38	$0.00	$0.00
DUE DATE		**AMOUNT DUE**
09/29/12		**$134.38**

531 1 MB 0.404 E0243X I0372 D539573534 P1170410 0001:0002

CITY OF YUKON
ACCOUNTS PAYABL
PO BOX 850500
YUKON OK 73085-0500

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

INVOICE DATE	INVOICE NUMBER	PAYMENT TERMS	DUE DATE
08/30/12	Q048892	Net 30 Days	09/29/12
ORDER DATE	**SHIP VIA**	**PURCHASE ORDER NUMBER**	**CUSTOMER NUMBE**
08/30/12	UPS Ground	13-083012	10856056

ITEM NUMBER	DESCRIPTION	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE	TOTAL
2014311	STARTECH 30FT HDMI CABLE Manufacturer Part Number: HDMIMM30	2	2	0	51.26	102.
470668	C2G 35FT PRO SERIES VGA MONITOR CBL Manufacturer Part Number: 28015	1	1	0	31.86	31.

GO GREEN!

CDW is happy to announce that paperless billing is now available! If you would like to start receiving your invoices as an emailed PDF, please email CDW at paperlessbilling@cdw.com. Please include your Customer number or an Invoice number in your email for faster processing.

REDUCE PROCESSING COSTS AND ELIMINATE THE HASSLE OF PAPER CHECKS!

Begin transmitting your payments electronically via ACH using CDW's bank and remittance information located at the top of the attached payment coupon. Email credit@cdw.com with any questions.

ACCOUNT MANAGER	SHIPPING ADDRESS:		
CASEY CRONIN 312-705-1875 casecro@cdw.com	YUKON IT DEPT ATTN:RHONDA MASSEY 528 W MAIN ST YUKON OK 73099-1220	SUBTOTAL	$134.3
		SHIPPING	$0.0
SALES ORDER NUMBER		SALES TAX	$0.0
1B8Z9TM		AMOUNT DUE	$134.3

Cage Code Number 1KH72
DUNS Number 02-615-7235

ISO 9001 and ISO 14001 Certified
CDW GOVERNMENT FEIN 36-4230110

HAVE QUESTIONS ABOUT YOUR ACCOUNT?
PLEASE EMAIL US AT credit@cdw.com
VISIT US ON THE INTERNET AT www.cdwg.com

ORDINANCE NO. 1278

AN ORDINANCE WHICH PROVIDES AMENDMENT TO THE CODE OF ORDINANCES OF THE CITY OF YUKON, OKLAHOMA BY AMENDING SECTION 98-11 BY PROVIDING FOR FUTURE INCREASES IN FEES FOR RESIDENTIAL REMOVAL AND DISPOSITION OF SOLID WASTE; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL FOR THE CITY OF YUKON, OKLAHOMA that Section 98-11 of the Code of Ordinances, City of Yukon, Oklahoma is hereby amended to read as follows:

SECTION 1:

Sec. 98-11 Collection Charges.

(a) The sanitary department is hereby authorized to inspect the premises, collect and remove solid waste from the owner or occupant of any premises in the city.

(B) Beginning on October 1, 2012, there are hereby levied the following charges to be collected from the owner occupying any premises, or occupant, or one in possession or control of the premises located on an established route within the city, for the removal and disposition of solid waste, to be paid monthly to the city clerk; the same to be paid by the 15th day of the month following the month for which the service was rendered:

(1) For each single-family residence, $17.08 per month; provided, however, that each single-family residence using 3,000 gallons of water or less per billing period shall pay $4.96 per month for each living unit in such dwelling or trailer park.

(2) Multiple dwellings and trailer parks using dumpsters approved by the city manager for the deposit of solid waste shall pay $15.85 per month for each living unit in such dwelling or trailer park.

(3) Multiple dwellings and trailer parks not using dumpsters approved by the city manager for the deposit of solid waste shall pay $17.08 per month for each living unit in such dwelling or trailer park.

(4) There shall be minimum charge of $17.08 for all residential, commercial and other miscellaneous establishments unless specifically provided for herein.

(5) Beginning October 1, 2013 and on the 1st day of October each year thereafter the above rates shall be increased by the Consumer Price Index (CPI) increase, all items annual average percent change for the South Region as published by the Bureau of Labor Statistics for April next preceding. If there is no increase in the CPI the rates shall remain unchanged. PROVIDED, however, the City

Council may elect to waive an increase in any year by the majority vote thereof.

(6) Commercial and other miscellaneous establishments shall pay at the following rates:

	90 GALLON CARTS		**1 AND 2 CUBIC YARD DUMPSTERS**		**3 CUBIC YARD DUMPSTERS**	
Frequency Per Week	*First Container*	*Additional Container*	*First Container*	*Additional Container*	*First Container*	*Additional Container*
1	$18.61	$15.82	$43.98	$37.40	$50.76	$43.14
2	23.63	18.92	54.14	43.30	65.96	52.77
3	28.77	21.58	65.96	49.48	99.78	74.86
4	36.42	25.49	81.18	56.84	133.61	93.54
5	46.73	30.36	94.72	61.54	167.46	108.84
6	59.10	35.46	126.84	76.12	201.26	120.76

SECTION 2:

An emergency is declared to exist and it is necessary for the public welfare, health and safety that this ordinance take effect immediately upon passage, approval and publication according to law.

PASSED AND APPROVED this _____ day of _____, 2012, with the Emergency Clause passed separately.

_____
MAYOR

ATTEST:

_____
CITY CLERK
(SEAL)

ORDINANCE NO. 1279

AN ORDINANCE WHICH PROVIDES AMENDMENT TO THE CODE OF ORDINANCES OF THE CITY OF YUKON, OKLAHOMA BY AMENDING SECTION 114-35 BY PROVIDING FUTURE INCREASE IN FEES FOR USE AND MAINTENANCE OF THE SANITARY SEWER SYSTEM AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL FOR THE CITY OF YUKON, OKLAHOMA that Section 114-35 of the Code of Ordinances, City of Yukon, Oklahoma is hereby amended to read as follows:

SECTION 1:

Sec. 114-35 Sewer use charge and industrial cost recovery system.

(a) *User and sewer service charge.* For the purpose of providing funds for the maintenance of the sanitary sewage system of the city and for other purposes, there is hereby fixed and established a monthly charge for each connection to the sanitary sewage system of the city for the use of such system to be levied against each user thereof within and without the city. For the purpose of providing funds for the operation and maintenance of the sanitary sewage system of the city and for other purposes, there are hereby fixed and established minimum charges for the use of the sanitary sewage system to be levied against each respective user thereof within the city at a meter rate payable monthly on the first day of each month, as follows:

Beginning October 1, 2012:

1. Each living unit in each multiple unit dwelling shall be charged:

   a. For 0 to 4,000 gallons of metered water usage per month . . $5.32

   b. The balance of the meter reading, if any, after the 4,000 gallons per living unit is deducted shall be divided equally among the number of living units in such dwelling, and each living unit in such dwelling shall be charged at the same rate as a single-family residence using more than 4,000 gallons of metered water usage per month.

2. For 0 to 4,000 gallons per month of metered water usage $5.32

3. For over 4,000 gallons per month in metered water usage the rate shall be:

   a. For the months of April, May, June, July, August and September, for each 1,000 gallons

of metered water usage $2.48

b. For the months of October, November, December, January, February and March, for each 1,000 gallons of metered water usage $4.37

Beginning October 1, 2013:

1. Each living unit in each multiple dwelling shall be charged:

   a. For 0 to 4,000 gallons of metered water usage per month . . $6.38

   b. The balance of the meter reading, if any, after the 4,000 gallons per living unit is deducted shall be divided equally among the number of living units in such dwelling, and each living unit in such dwelling shall be charged at the same rate as a single-family residence using more than 4,000 gallons of metered water usage per month.

2. For 0 to 4,000 gallons per month of metered water usage $6.38

3. For over 4,000 gallons per month in metered water usage the rate shall be:

   a. For the months of April, May, June, July, August and September, for each 1,000 gallons of metered water usage $2.98

   b. For the months of October, November, December, January, February and March, for each 1,000 gallons of metered water usage $5.24

Beginning October 1, 2014:

1. Each living unit in each multiple dwelling shall be charged:

   a. For 0 to 4,000 gallons of metered water usage per month . . $7.66

   b. The balance of the meter reading, if any, after the 4,000 gallons per living unit is deducted shall be divided equally among the number of living units in such dwelling, and each living unit in such dwelling shall be charged at the same rate as a single-family residence using more than 4,000 gallons of metered water usage per month.

2. For 0 to 4,000 gallons per month of metered water usage $7.66

3. For over 4,000 gallons per month in metered water usage the rate shall be:

   a. For the months of April, May, June, July, August and September, for each 1,000 gallons of metered water usage $3.58

   b. For the months of October, November, December, January, February and March, for each 1,000 gallons of metered water usage $6.29

Beginning October 1, 2015:

1. Each living unit in each multiple dwelling shall be charged:

   a. For 0 to 4,000 gallons of metered water usage per month . . $9.19

   b. The balance of the meter reading, if any, after the 4,000 gallons per living unit is deducted shall be divided equally among the number of living units in such dwelling, and each living unit in such dwelling shall be charged at the same rate as a single-family residence using more than 4,000 gallons of metered water usage per month.

2. For 0 to 4,000 gallons per month of metered water usage $9.19

3. For over 4,000 gallons per month in metered water usage the rate shall be:

   a. For the months of April, May, June, July, August and September, for each 1,000 gallons of metered water usage $4.30

   b. For the months of October, November, December, January, February and March, for each 1,000 gallons of metered water usage $7.55

Beginning October 1, 2016:

1. Each living unit in each multiple dwelling shall be charged:

   a. For 0 to 4,000 gallons of metered water usage per month . . $11.03

   b. The balance of the meter reading, if any, after the 4,000 gallons per living unit is deducted shall be divided equally among the number of living units in such dwelling, and each living unit in such dwelling shall be charged at the same rate

as a single-family residence using more than 4,000 gallons of metered water usage per month.

2. For 0 to 4,000 gallons per month of metered water usage $11.03

3. For over 4,000 gallons per month in metered water usage the rate shall be:

   a. For the months of April, May, June, July, August and September, for each 1,000 gallons of metered water usage $5.16

   b. For the months of October, November, December, January, February and March, for each 1,000 gallons of metered water usage $9.06

(b) Beginning October 1, 2017 and on the 1st day of October each year thereafter the above rates shall be increased by the Consumer Price Index (CPI) increase, all items annual average percent change for the South Region as published by the Bureau of Labor Statistics for April next preceding. If there is no increase in the CPI the rates shall remain unchanged. PROVIDED, however, the City Council may elect to waive an increase in any year by the majority vote thereof.

(c) *Industrial cost recovery system.* There shall be no industrial waste discharged into the city's sewerage system until an industrial user charge is adopted in accordance with all applicable rules and regulations published pursuant to Title II of the Federal Water Pollution Control Act of 1972 (P.L. 92-500, 33 USC 1251 et seq.) or later revisions.

SECTION 2:

An emergency is declared to exist and it is necessary for the public welfare, health and safety that this ordinance take effect immediately upon passage, approval and publication according to law.

PASSED AND APPROVED this _____ day of _____, 2012, with the Emergency Clause passed separately.

_____
MAYOR

ATTEST:

_____
CITY CLERK
(SEAL)

ORDINANCE NO. 1280

AN ORDINANCE WHICH PROVIDES AMENDMENT TO THE CODE OF ORDINANCES OF THE CITY OF YUKON, OKLAHOMA BY AMENDING SECTION 114-34 BY PROVIDING FOR FUTURE INCREASES IN FEES FOR WATER SERVICE AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL FOR THE CITY OF YUKON, OKLAHOMA that Section 114-34 of the Code of Ordinances, City of Yukon, Oklahoma is hereby amended to read as follows:

SECTION 1:

Sec. 114-34 Rates established for water service.

(a) The city shall furnish water to private consumers who have installed connections with the water mains, as in this chapter provided, at a meter rate payable monthly on the fifteenth day of each month, as follows:

1. For 0 to 2,000 gallons per month $11.01

2. Next to 10,000 gallons per month,
per 1,000 gallons $3.65

3. All over 12,000 gallons per month,
per 1,000 gallons $4.30

Provided, however, that the above rates shall not apply if the city, in the interest of public service, shall determine to enter into any special contract with any consumer.

Beginning October 1, 2012 and on the 1st day of October each year thereafter the above rates shall be increased by the Consumer Price Index (CPI) increase, all items annual average percent change for the South Region as published by the Bureau of Labor Statistics for April next preceding. If there is no increase in the CPI the rates shall remain unchanged. PROVIDED, however, the City Council may elect to waive an increase in any year by the majority vote thereof.

SECTION 2:

An emergency is declared to exist and it is necessary for the public welfare, health and safety that this ordinance take effect immediately upon passage, approval and publication according to law.

PASSED AND APPROVED this _____ day of _____, 2012, with the Emergency Clause passed separately.

_____
MAYOR

ATTEST:

_____
CITY CLERK
(SEAL)

Yukon City Council Minutes
September 4, 2012

The Yukon City Council met in regular session September 4, 2012 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Rick Opitz
The flag salute was given in unison.

ROLL CALL: (Present) John Alberts, Mayor
Ken Smith, Vice-Mayor
Michael McEachern, Council Member
Nick Grba, Council Member
Rick Opitz, Council Member

OTHERS PRESENT:

Mike Segler, City Attorney	Doug Shivers, City Clerk
Tammy Kretchmar DeSpain, Asst. City Mgr	Dana Deckard , Administrative Coordinator
John Corn, Chief of Police	Robbie Williams, City Engineer
Arnold Adams, Public Works Director	Gary Cooper, Information Technology Dir.
Bill Stover, Sanitation	Sara Schieman, Librarian
Jan Scott, Parks and Recreation Director	Jeff Deckard, Parks Superintendent

A Public Hearing was held to solicit citizen input regarding a proposed resolution to make all City of Yukon-owned public areas tobacco-free.

Bill Howe, 805 Garden Grove, thanked the Council for considering making public areas smoke free. John Alberts thanked Mr. Howe for coming.

Mitzi Maddox, 4921 Smoking Oaks Dr., is with the Yu-Can Coalition and wanted the city to know they support making the public places tobacco-free. It will improve the community's health, cut health costs, and add many other benefits.

John Alberts wanted to know what the SWAT Team was. Mitzi Maddox stated, Students Working Against Tobacco, and they try to prevent early use of tobacco. John Alberts asked about the Yu-Can Coalition. Mitzi Maddox said it is a group that received a drug-free community grant. The mission is to engage kids and show them how to have fun without drugs and alcohol. There are different activities to raise awareness, such as Battle of the Bands and working at the State Capitol. The Coalition usually has 25 kids that regularly attend and 25 more that come every now and then.

Laura Goodner, 212 Choctaw Pl., started smoking at a young age. She stated that the resolution is a great idea and hopes it goes through.

Presentations and Proclamations

There were no presentations and proclamations.

Visitors

Genie Vinson is working with Relight the Mill Committee. They are having an electronics recycling event Saturday, September 15th.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

A) The minutes of the regular meeting of August 21, 2012
B) Payment of material claims in the amount of $19,646.76

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of August 21, 2012, and payment of material claims in the amount of $19,646.76 was made by Trustee Opitz and seconded by Trustee Smith.

The vote:
AYES: Opitz, McEachern, Alberts, Smith, Grba
NAYS: None
VOTE: 5-0
MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

A) The minutes of the regular meeting of August 21, 2012
B) Payment of material claims in the amount of $876,252.08
C) The renewal of the existing Agreement for Services between the City of Yukon and Yukon Chamber of Commerce, for the period beginning July 1, 2012 through June 30, 2013, at a cost of $1,500 per month plus a sales tax incentive
D) The renewal of the existing Parks and Recreation Department Operation/Lease Agreement with United Softball Association of Yukon for use of Sunrise Park from September 10, 2012 through October 19, 2012
E) The renewal of the existing Parks and Recreation Department Operation/Lease Agreement with Yukon Optimist Sports Club for use of Community Center Football Field from August 15, 2012 through December 15, 2012
F) The renewal of the existing Parks and Recreation Department Operation/Lease Agreement with Stage Door for use of YMAC Building from August 15, 2012 through August 15, 2013
G) Resolution 2012-08, a Resolution of the City Council of The City of Yukon, Oklahoma, adopting the Operating Budget for the Fiscal Year
H) Designating the items on the attached list from the Technology Department as surplus, and authorizing their sale, donation, or trade
I) Setting the date for the next regular Council meeting for September 18, 2012, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.

The motion to approve the Consent Docket, withholding Item C for further discussion, consisting of the approval the minutes of the regular meeting of August 21, 2012; Payment of material claims in the amount of $876,252.08; The renewal of the existing Parks and Recreation Department Operation/Lease Agreement with United Softball Association of Yukon for use of Sunrise Park from September 10, 2012 through October 19, 2012; The renewal of the existing Parks and Recreation Department Operation/Lease Agreement with Yukon Optimist Sports Club for use of Community Center Football Field from August 15, 2012 through December 15, 2012; The renewal of the existing Parks and Recreation Department Operation/Lease Agreement with Stage Door for use of YMAC Building from August 15, 2012 through August 15, 2013; Resolution 2012-08, a Resolution of the City Council of The City of Yukon, Oklahoma, adopting the Operating Budget for the Fiscal Year; Designating the items on the attached list

from the Technology Department as surplus, and authorizing their sale, donation, or trade; Setting the date for the next regular Council meeting for September 18, 2012, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.; was made by Council Member Smith and seconded by Council Member Opitz.

The vote:
AYES: Alberts, Grba, Smith, Opitz, McEachern
NAYS: None
VOTE: 5-0
MOTION CARRIED

1C. The renewal of the existing Agreement for Services between the City of Yukon and Yukon Chamber of Commerce, for the period beginning July 1, 2012 through June 30, 2013, at a cost of $1,500 per month plus a sales tax incentive.

The motion to approve the renewal of the existing Agreement for Services between the City of Yukon and Yukon Chamber of Commerce, for the period beginning July 1, 2012 through June 30, 2013, at a cost of $1,500 per month plus a sales tax incentive, was made by Council Member Smith and seconded by Council Member Opitz.

Council Member Smith questioned why there was no formula put into place in this agreement.

Mr. Bottom stated the reason there is not a formula is because the funding source is from the General Fund. Your suggestion would be funded from the Hotel/Motel Tax. Secondly, we must have something that can be defendable and measurable. This is a 1 year agreement and incentives should be addressed in future years. We can't afford incentive to Chamber and Business.

Council Member Opitz likes the Agreement.

Mayor Alberts wanted to know the formula for 2012. He would also like to know what months are we calculating?

Mr. Bottom stated, you take the total sales within the city limits x .04 x .33, and they also pay rent.

Paisley Hopkins, Executive Director of Yukon Chamber of Commerce, stated shop Yukon will be from November 2 thru December 16. This is the basis for sales tax. The tickets to merchants keep track of the sales.

Mayor Alberts doesn't want to see division due to math.

Council Member Opitz stated 10 tickets give you a better odd for drawing versus the 1 ticket.

Paisley Hopkins agreed and stated there will be two drawings, one for the $10 tickets and one for the $100 tickets.

Mr. Bottom stated the sales tax is paid to the Chamber when the city receives the money.

The vote:
AYES: Smith, McEachern, Grba, Alberts, Opitz
NAYS: None
VOTE: 5-0
MOTION CARRIED

2. Report of Boards, Commissions and City Officials There was no report.

3. Consider approving a re-submittal of the final plat of Stone Mill Phase IV for a name change from 3N Development, LLC to 4N Development, LLC

The motion to approve a re-submittal of the final plat of Stone Mill Phase IV for a name change from 3N Development, LLC to 4N Development, LLC, was made by Council Member Opitz and seconded by Council Member Smith.

Council Member Smith wanted to know, if the only change is the name? Mr. Bottom stated yes.

The vote:
AYES: Grba, Smith, Opitz, McEachern, Alberts
NAYS: None
VOTE: 5-0
MOTION CARRIED

4. City Manager's Report – Information items only

A. City Hall Skylight Project
B. Street Repair Projects
C. Street Sweeper
D. Fire Station Open House

Skylight project has been completed. Lobby is now dry after two rains. You cannot see the stained glass from outside the building, but light coming through is beautiful. However, we have noticed a pronounced echo in the middle of City Hall.

Since July 1, we have completed 6 road repairs in 60 days. We have replaced two panels by Ranchwood Elementary and made two sidewalks and ramps ADA complied. We have received one complaint for fixing the dip at Von Elm and Janine. But, this was because the gentleman missed seeing the cars bottom out. We replaced the intersection at Cambridge and Abbeywood where there was some unstable soil. Cambridge and Yukon Parkway had a panel repaired. Frisco Road was completed last Friday. The roads were widened and we improved drainage issues. We appreciate Arnold, Public Works, and Brewer Construction for the work completed.

The new street sweeper was used for the first week. It has removed 10 cubic yards of material a day. This will decrease, as we move throughout the community. The schedule for normal operation is still in development.

This Friday at 9:30 am will be the Open House Ribbon Cutting for the new Fire Station followed by tours. Also, Saturday from 10am to noon will be an Open House for the general public.

The West Nile virus problem is in Oklahoma. The Canadian County Health Department is giving free materials to put down near still pools of water.

The City does not have a roster of public servants that have served Yukon since 4/16/1901. Mr. Bottom would like to start a monthly Yukon Moment. The first revenue collected was June 1901 in the amount of $193.51. It was collected from four saloon licenses and two fines from gambling houses.

5. New Business

There was no new business

6. Council Discussion

Council Member McEachern was glad to see the recycle event. He is appreciative of the Yu-Can Coalition and what they are trying to accomplish. There will be a third feral cat meeting on Monday, September 10th at the police department. Council Member McEachern would like a sweeper schedule.

Council Member Grba stated Yu-Can Coalition is a great example of making tomorrow a better place. Also, Yukon is a safe community, but not immune to crime. Please, lock your cars in your driveways.

Council Member Smith wanted to thank Arnold Adams for attention to the Von Elm and Janine intersection. Mr. Smith received a call from someone on Frisco Dr. They were surprised that it is not a Yukon St. Can we work to seal it? City Manager Bottom stated we cannot spend money by statute, because it is not a dedicated street, but a private drive. Mitch Hort is researching and there are steps property owners can take to get it dedicated. He wanted to know about adding a stop sign on Victoria. He would also like a neighborhood watch sign at Snowmass and Cornwell. And he felt like the no smoking resolution is a good idea, and was surprised by a smoker in favor of it.

Council Member Opitz encouraged visitors to come see fire department. It is finished and under budget. Council Member Opitz is very proud of Yukon and being part of this city.

Mayor Alberts wanted to thank visitors for coming. The tobacco resolution is the next step for a healthy city. The Spirit Run was great. Thank you to all who put it on and participated. There were 100 people in attendance. Sherman Huff retired from Spanish Cove and it was nice to see a great turn out. The sweeper is great. He asked the citizens to please be a part in making our community great.

7. Adjournment

John Alberts, Mayor

Doug Shivers, City Clerk

Yukon

RECAP OF CLAIMS

FUND #			
01	General Fund Claims	$	132,577.92
36	Sales Tax Claims		65,555.14
64	Special Revenue Fund		8,783.43
70	Water & Sewer Enterprise		120,477.10
71	Sanitation Enterprise		8,509.47
73	Storm Water Enterprise		9,481.69
74	Grant Fund		1,330.00
		$	346,714.75

The above foregoing claims have been passed and approved this 18th day of September, 2012 by the Yukon City Council.

Doug Shivers, City Clerk

John Alberts, Mayor

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		Legislative				
13-49821	01-00101	City of Yukon (BankOne)ADM	Catering-Fire Open House	8/2012	SnidersCatr 8-7-12	1,687.50
13-49960	01-02236	BMI	License Fee '12-'13	9/2012	22726478	320.00
13-49754	01-22450	Integris Foundations	Team Sponsorship	8/2012	08-29-12	1,500.00
13-49962	01-44300	RS Meacham CPAs & Advisors	Audit Workpaper Prep	8/2012	4084	4,000.00
13-49961	01-62200	Yukon Chamber of Commerce	Sep '12 Contr Serv.	9/2012	14732	2,500.00
13-49965	01-62900	Yukon Review Inc.	1/2 pg Football Tab	8/2012	YR55232	378.00
13-49966	01-62900	Yukon Review Inc.	Ad-Football Schedule	8/2012	YR55100	1,512.00
					DEPARTMENT TOTAL:	11,897.50
DEPARTMENT: 02		Finance				
13-49959	01-00102	City of Yukon (BankOne)FIN	Office Equipment	8/2012	Staples 9231378603	129.98
13-49969	01-07900	Custom Printing	Security Window Envelopes	8/2012	134634	277.60
13-49991	01-1	OMCTFOA	OMCTFOA dues-Malmfel	9/2012	O 2012 Malmfeldt	30.00
			OMCTFOA dues-Dunn	9/2012	O 2012 Dunn	30.00
			OMCTFOA dues-Merry	9/2012	O 2012 Merry	30.00
13-49967	01-47660	Shred-It Oklahoma City	Doc.destruction-Au12	8/2012	9400764945	3.12
					DEPARTMENT TOTAL:	500.70
DEPARTMENT: 03		Park Maintenance				
13-49748	01-00110	City of Yukon (BankOne)REC	tools Christmas displays	8/2012	Ace 865820	519.23
			tools Christmas displays	8/2012	Ace 865818	167.88
			tools Christmas displays	8/2012	Locke 18605223-00	156.51
13-49718	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	8/2012	Clean 50557655	12.75
13-49719	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	8/2012	Clean 50558673	12.75
					DEPARTMENT TOTAL:	869.12
DEPARTMENT: 04		City Clerk				
13-49991	01-1	OMCTFOA	OMCTFOA dues-Shivers	9/2012	O 2012 Shivers	30.00
			OMCTFOA dues-Hancock	9/2012	O 2012 Hancock	30.00
13-49967	01-47660	Shred-It Oklahoma City	Doc.destruction-Au12	8/2012	9400764945	3.12
13-49984	01-50700	Triad Design Group	A&E Srvcs-08/25/12	9/2012	8255	2,021.88
13-49968	01-71490	Sara Hancock	Aug '12 Mileage	8/2012	Aug '12	29.97
					DEPARTMENT TOTAL:	2,114.97

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 05		Fire Department				
13-49074	01-00105	City of Yukon (BankOne)FD	Registration	7/2012	OK EMT 07-10-12	85.00
			Registration	7/2012	OK EMT 07-10-12	85.00
			Registration	7/2012	OK EMT 07-10-12	85.00
13-49079	01-00105	City of Yukon (BankOne)FD	Gallegos-shorts	7/2012	S&S Textiles 32925	103.00
13-49081	01-00105	City of Yukon (BankOne)FD	Goodrich-tshirts	7/2012	S&S Textiles 32927	88.00
13-49082	01-00105	City of Yukon (BankOne)FD	Stephens	7/2012	S&S Textiles 32926	190.00
13-49084	01-00105	City of Yukon (BankOne)FD	Noel-tshirts	7/2012	S&S Textiles 32928	95.00
13-49236	01-00105	City of Yukon (BankOne)FD	Loveless,Jump-hats	7/2012	S&S Textiles 32929	92.00
13-49653	01-00105	City of Yukon (BankOne)FD	Samples-boots	8/2012	Galls 2153035	179.99
13-49656	01-00105	City of Yukon (BankOne)FD	Dept Wall Photo Panel	8/2012	JHPhoto 30027	600.00
13-49922	01-46940	Sam's Club Direct-G.E.Capit	Open House-cookies	9/2012	0860	93.62
13-49072	01-70110	LeRoy Andrews	Medic Update-meals	7/2012	F-0014	12.36
			Medic Update-meals	7/2012	F-0061	4.33
			Medic Update-meals	7/2012	07-12-12	6.35
13-49071	01-71700	Brad Homme	Medic Update-meals	7/2012	07-12-12	5.64
			Medic Update-meals	7/2012	F-0013	13.01
13-49073	01-76360	Brent Weaver	Medic Update-meals	7/2012	Fuddrucker 7-12-12	13.01
			Medic Update-meals	7/2012	Fuddrucker 7-12-12	4.33
			Medic Update-meals	7/2012	JambaJuice 7-12-12	5.64
					DEPARTMENT TOTAL:	1,761.28
DEPARTMENT: 06		Municipal Court				
13-49862	01-00106	City of Yukon (BankOne)CRT	Office Supplies	8/2012	Staples 30892	23.97
					DEPARTMENT TOTAL:	23.97
DEPARTMENT: 07		Community Development				
13-49508	01-00107	City of Yukon (BankOne)CMD	travel expense-CDI-Hort	8/2012	HiltonInn 114094	499.50
			travel expense-CDI-Hort	8/2012	SaigonCuisine 2634	17.28
			travel expense-CDI-Hort	8/2012	Hardees 20013	7.25
			travel expense-CDI-Hort	8/2012	MikesPlace 8-7-12	21.24
			travel expense-CDI-Hort	8/2012	MikesPlace 8-7-12	9.96
			travel expense-CDI-Hort	8/2012	Smokehouse 8-8-12	14.55
			travel expense-CDI-Hort	8/2012	ElParian 8-8-12	13.82
			travel expense-CDI-Hort	8/2012	Hardees 08-09-12	7.20
			travel expense-CDI-Hort	8/2012	Toadsuck 006118	26.41
			travel expense-CDI-Hort	8/2012	Shell 137190	58.31
13-49935	01-00107	City of Yukon (BankOne)CMD	parts for new emp desk	9/2012	Lowes 99516	636.94
13-49770	01-41440	ProStar Service-Oklahoma	coffee service	8/2012	106892	15.91
13-49936	01-47660	Shred-It Oklahoma City	Doc.destruction	8/2012	9400764944	9.35
13-49849	01-71900	Mitchell Hort	reimb meal exp-CDI conf	8/2012	08-10-12	6.78
					DEPARTMENT TOTAL:	1,344.50

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08		Library				
13-49381	01-00108	City of Yukon (BankOne)LIB	Office Supplies	8/2012	Staples 7089390460	259.48
			Office Supplies	9/2012	Staples 79812	22.99
13-49842	01-00108	City of Yukon (BankOne)LIB	Postage for ILL	9/2012	USPS 338	46.55
13-49688	01-04156	Book Wholesalers, Inc.	YA FIction/Non fiction	8/2012	172216E	806.61
			YA FIction/Non fiction	8/2012	176585E	48.98
13-49711	01-04156	Book Wholesalers, Inc.	Adult Standing Order	8/2012	168042E	15.65
			Adult Standing Order	8/2012	168735E	60.06
			Adult Standing Order	8/2012	172859E	15.08
			Adult Standing Order	8/2012	173052E	16.21
13-49380	01-08550	Demco, Inc.	Book Processing Supplies	8/2012	4711006	921.64
13-49848	01-1	Valerie Kimble	October Teen Program	9/2012	K 09-06-12	85.00
13-49841	01-16230	Gale Group Inc	Large Print Standing Orde	8/2012	96847223	71.22
			Large Print Standing Orde	8/2012	96972718	149.92
13-49309	01-47660	Shred-It Oklahoma City	Document Destruction	8/2012	9400765071	9.35
13-49847	01-54100	Value Line Publishing	Value Line annual renewal	9/2012	09-10-12	898.00
13-49843	01-74800	Sara Schieman	Mileage for August	9/2012	09-01-12	129.32
					DEPARTMENT TOTAL:	3,556.06
DEPARTMENT: 09		Administration				
13-49519	01-00101	City of Yukon (BankOne)ADM	Travel Expenses for GB	7/2012	SWAir 49XEXZ	20.00
			Travel Expenses for GB	7/2012	SWAir 49XEXZ	251.60
13-49753	01-00101	City of Yukon (BankOne)ADM	Parking IEDC Meeting	8/2012	Hilton 08-13-12	12.00
			Parking IEDC Meeting	8/2012	Hilton 08-14-12	12.00
13-49971	01-1	Oklahoma City All Sports	Membership Dues	8/2012	O 7791-2012	375.00
			Membership Dues	8/2012	O 7791-2012	
13-49785	01-41440	ProStar Service-Oklahoma	Monthly Coffee Service	8/2012	106891	16.16
13-49967	01-47660	Shred-It Oklahoma City	Doc.destruction-Au12	8/2012	9400764945	9.35
					DEPARTMENT TOTAL:	696.11
DEPARTMENT: 10		Parks & Events				
13-49353	01-00110	City of Yukon (BankOne)REC	candy/pop	8/2012	SpinArt 7111	111.37
			candy/pop	8/2012	Lowes 19467	81.21
			candy/pop	8/2012	Ace 866484	17.96
			candy/pop	8/2012	DayDonuts 508838	29.80
			candy/pop	8/2012	Walmart 05008	9.88
13-49745	01-00110	City of Yukon (BankOne)REC	office supplies	8/2012	OfficeDepot 8-5-12	44.74
			office supplies	8/2012	Staples 49259	155.45
			office supplies	8/2012	Staples 46398	38.99
13-49872	01-07390	Crosslands A & A Rent-All	Sporta pottie rentals	8/2012	01-402847-52	63.00
			porta pottie rentals	8/2012	01-464754-23	63.00
			porta pottie rentals	8/2012	01-491661-08	126.00
			porta pottie rentals	9/2012	01-502262-04	161.00
					DEPARTMENT TOTAL:	902.40

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 11		Police Department				
13-49707	01-00111	City of Yukon (BankOne)PD	Prisoner meals	8/2012	Walmart 07161	90.86
13-49723	01-00111	City of Yukon (BankOne)PD	Animal Control uniforms	8/2012	LAPolGear 1560703	325.47
			Animal Control uniforms	8/2012	Galls 2147840	53.94
13-49731	01-00111	City of Yukon (BankOne)PD	soap,toilet ppr,ppr towel	8/2012	Massco 2254760	616.15
13-49737	01-00111	City of Yukon (BankOne)PD	Faucet repair	8/2012	Locke 18564582-00	46.03
13-49741	01-00111	City of Yukon (BankOne)PD	return postage	8/2012	Staples 87138	19.47
13-49783	01-00111	City of Yukon (BankOne)PD	Shorts for 3 bike officer	9/2012	Academy 200275	119.97
13-49857	01-00111	City of Yukon (BankOne)PD	copy paper	9/2012	Staples 7089631293	344.90
13-49160	01-1	C.O.P.S.	Taser holsters, mag pouch	7/2012	C 20121510	375.34
13-49726	01-1	Kyle Rainer	entertainment NNO	8/2012	R 08-29-12	500.00
13-49735	01-1	C.O.P.S.	Protective vests	7/2012	C 20121530	1,845.00
13-49861	01-1	RDJ Specialties, Inc.	NNO give away items	8/2012	R 045349	166.08
13-49708	01-16600	Grainger, Inc.	hand dryer for Animal she	8/2012	9911053412	313.88
13-49725	01-18240	Harrison-Orr Ar Conditioninservice call HVAC		8/2012	58895	375.50
13-49739	01-22462	Integris Employee Health	pension physical	8/2012	2012-14819	475.00
13-49758	01-41440	ProStar Service-Oklahoma	coffee supplies	8/2012	807831	185.37
			coffee supplies	8/2012	807830	21.46
13-49705	01-48845	Stitch Design	Records shirts	8/2012	26514	62.00
13-49595	01-53410	Ultramax	Training Ammo	8/2012	130588	4,371.00
13-49727	01-70400	John Corn	Reimb expenses-FBINA conf	7/2012	983716	9.00
			Reimb expenses-FBINA conf	7/2012	1027430	10.49
			Reimb expenses-FBINA conf	7/2012	1868483	16.25
			Reimb expenses-FBINA conf	7/2012	84696	7.00
			Reimb expenses-FBINA conf	7/2012	967593	16.50
					DEPARTMENT TOTAL:	10,366.66
DEPARTMENT: 12		Property Maintenance				
13-49585	01-00112	City of Yukon (BankOne)PROPAir Filters		8/2012	Locke 18536325-00	79.73
13-49822	01-00112	City of Yukon (BankOne)PROPNerf Bars		9/2012	AutoFX 12673	300.00
13-49718	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	8/2012	Clean 50557655	26.87
13-49719	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	8/2012	Clean 50558673	26.87
13-49584	01-31280	Massco Maintenance Compan	Cleaning Supplies	8/2012	2254358	2,983.35
13-49963	01-37600	OK Natural Gas Co	Service City Bldgs	8/2012	08-31-12	1,305.63
13-49970	01-37600	OK Natural Gas Co	Service-10 S 5th	9/2012	9-6-12 10 S 5th St	27.33
13-49986	01-37600	OK Natural Gas Co	Service-1000 E Main	9/2012	9-7-12 1000 E Main	145.77
13-49987	01-37600	OK Natural Gas Co	Service-100 S Ranchw	9/2012	9-7-12 100 SRanchw	144.62
13-49988	01-37600	OK Natural Gas Co	Serv. 4900 WagnerWay	9/2012	9-7-12 4900WagnWay	26.53
13-49820	01-57500	Weatherman Mechanical	CIty Hall Chiller Repair	8/2012	17212-9666	352.95
					DEPARTMENT TOTAL:	5,419.65

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 15		Recreation Facilities				
13-49129	01-00110	City of Yukon (BankOne)REC	office supplies for RAC	8/2012	Staples 43883	46.75
13-49264	01-00110	City of Yukon (BankOne)REC	pool supplies	7/2012	Leslies 49437	13.53
13-49334	01-00110	City of Yukon (BankOne)REC	T ball	8/2012	SkisTees 08-13-12	440.00
13-49439	01-00110	City of Yukon (BankOne)REC	shirts for 3 on 3 BB	9/2012	SkisTees 08-06-12	92.00
13-49529	01-00110	City of Yukon (BankOne)REC	preschool books	8/2012	HobbyLobby 8-10-12	39.72
			preschool books	8/2012	Mardels 08-11-12	20.70
13-49728	01-00110	City of Yukon (BankOne)REC	RAC Food Supplies	8/2012	Buy4Less 8-28-12	11.07
			RAC Food Supplies	9/2012	Walgreens 09-05-12	0.64
			RAC Food Supplies	9/2012	Buy4Less 09-05-12	22.47
13-49744	01-00110	City of Yukon (BankOne)REC	kids slideshow	9/2012	Staples 50416	68.55
13-49747	01-00110	City of Yukon (BankOne)REC	buildings/tent holder/sup	8/2012	Lowes 01808	225.42
			buildings/tent holder/sup	8/2012	Lowes 02899	15.72
			buildings/tent holder/sup	8/2012	Ace 865845	75.98
			buildings/tent holder/sup	8/2012	Ace 865814	15.20
			buildings/tent holder/sup	8/2012	Ace 865803	45.85
			buildings/tent holder/sup	8/2012	Walmart 00171	31.88
13-49873	01-00110	City of Yukon (BankOne)REC	office supplies	8/2012	Staples 47190	144.41
13-49889	01-27300	K & W Pool Maintenance	Pool Maintenance	8/2012	924755	1,035.00
			Pool Maintenance	8/2012	924757	775.00
13-49547	01-33460	Municipal Industries	chemicals	7/2012	34767	957.40
13-49573	01-46940	Sam's Club Direct-G.E.Capit	SWCS picnic	8/2012	8401	280.06
			SWCS picnic	8/2012	1786	16.42-
			SWCS picnic	8/2012	6073	16.42
			SWCS picnic	8/2012	1696	24.98
			SWCS picnic	8/2012	0607	8.38
			SWCS picnic	8/2012	8883	120.21
			SWCS picnic	8/2012	2346	9.29-
13-49477	01-48910	Sysco Food Service of Okl	Food For RAC	7/2012	600271432	32.57
			Food For RAC	8/2012	600593463	1,445.43
					DEPARTMENT TOTAL:	5,979.63
DEPARTMENT: 17		Human Resources				
13-49775	01-00117	City of Yukon (BankOne)HR	Yukon Logo embroider	8/2012	CASMono 35474	30.00
13-49969	01-07900	Custom Printing	Security Window Envelopes	8/2012	134634	69.40
13-49778	01-31440	McClain-Chitwood Office Pro	office supplies	8/2012	192514	200.46
13-49967	01-47660	Shred-It Oklahoma City	Doc.destruction-Au12	8/2012	9400764945	3.12
13-49777	01-62900	Yukon Review Inc.	permit license clerk ad	8/2012	YR54637	48.00
13-49795	01-62900	Yukon Review Inc.	ad-Permit Clerk	8/2012	YR54714	48.00
			ad-Teacher	8/2012	YR54904	48.00
			ad-W/S Laborer	8/2012	YR54903	48.00
13-49863	01-62900	Yukon Review Inc.	W/S Ad	8/2012	YR54998	48.00
					DEPARTMENT TOTAL:	542.98

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 19		Street Department				
13-49718	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	8/2012	Clean 50557655	38.43
13-49719	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	8/2012	Clean 50558673	41.46
13-49772	01-00180	City of Yukon (BankOne)PW	batteries signal cabinets	9/2012	Pinkley 18029	1,800.00
13-49779	01-00180	City of Yukon (BankOne)PW	keys, entry lock	8/2012	Ace 865838	20.00
13-49788	01-00180	City of Yukon (BankOne)PW	yellow traffic paint	8/2012	Ace 865835	1,078.35
			roller pads/kits etc	8/2012	Ace 865835	41.06
13-49112	01-30680	Luther Sign Company	new streets/signs markers	8/2012	9001	297.10
					DEPARTMENT TOTAL:	3,316.40
DEPARTMENT: 22		Insurance				
13-49990	01-57600	Wesco, Inc.	Auto Pkg renewal-2Q	9/2012	10112C	44,493.41
			Prop Pkg renewal 2Q	9/2012	10112A	19,888.21
					DEPARTMENT TOTAL:	64,381.62
DEPARTMENT: 23		Technology				
13-49693	01-00123	City of Yukon (BankOne)TEC	Otterbox iPhone 4 Case	8/2012	Amazon 08-17-12	18.10
			Charger	8/2012	Amazon 08-17-12	8.30
			car charger	8/2012	Amazon 08-17-12	7.41
			shipping	8/2012	Amazon 08-17-12	8.60
13-49750	01-00123	City of Yukon (BankOne)TEC	SanDisk 32GB Flashdrive	8/2012	Staples 29997	19.99
			Surface Mount	8/2012	Lowes 10754	3.94
			Covered Lock 4pk	8/2012	Lowes 10754	27.94
13-49751	01-00123	City of Yukon (BankOne)TEC	Business Cards-J.Brown	8/2012	UnitedPrintin 2676	87.50
13-49781	01-00123	City of Yukon (BankOne)TEC	Mob Phone Srvc-JL'12	8/2012	ATT X0822201	7,371.07
13-49789	01-00123	City of Yukon (BankOne)TEC	Wireless Mice	8/2012	Staples 48357	29.98
			Post-it	8/2012	Staples 48357	8.00
13-49897	01-00123	City of Yukon (BankOne)TEC	DirectDialSrvc-AU'12	8/2012	ATT 405350891008	1,140.19
13-49898	01-00123	City of Yukon (BankOne)TEC	Plexar Service-AU'12	8/2012	ATT 405350891808	406.69
13-49780	01-02237	BMI Systems Corporation	PD copier lease AU'1	8/2012	CNIN114210BMI	1,046.00
			PD base copies AU'12	8/2012	CNIN114210BMI	406.08
			PDbillable cop AU'12	8/2012	CNIN114210BMI	53.59
13-49765	01-06710	Coast To Coast Computer Pro	HP Ink	8/2012	A928420	690.00
13-49832	01-1	ESRI, Inc.	ArcGIS for Dsktp Std	8/2012	E 92538389	1,500.00
13-49900	01-48885	Superior Office Systems	Copier Rental Charge	9/2012	1781	1,074.00
			CDbillablecop SP'12	9/2012	1781	48.39
			CDbasecopiesSP'12	9/2012	1781	87.80
			CCbasecopies SP'12	9/2012	1781	44.25
			PRbillablecopSP'12	9/2012	1781	57.02
			PRbasecopiers SP'12	9/2012	1781	181.40
			DRCbillablecop SP'12	9/2012	1781	31.64
			Libbillablecop SP'12	9/2012	1781	72.23
			Libbasecopies SP'12	9/2012	1781	113.20
			ComCbillablecopSP'12	9/2012	1781	17.25
13-49752	01-51740	Tyler Technologies, Inc.	Renewal Maintenance	8/2012	025-49999	2,962.36
13-49766	01-60351	Xerox Corporation	D242V CH lease AU'12	8/2012	063330933	1,373.18
			DC242 CH meter usage	8/2012	063330933	8.27
					DEPARTMENT TOTAL:	18,904.37
					FUND TOTAL:	132,577.92

FUND: 36 - 96 ST Capital Improvement

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		96 SALES TAX IMPROVEMENTS				
13-49760	01-00123	City of Yukon (BankOne)TEC	Lenovo ThinkPad T530	8/2012	CDW-G P883408	1,001.00
			Warranty	8/2012	CDW-G Q026492	147.06
			Laptop Case	8/2012	CDW-G P883408	55.98
			Memory 4GB DDR3	8/2012	CDW-G P883408	26.93
13-49899	01-00123	City of Yukon (BankOne)TEC	Canon DR-3010C Scanner	9/2012	CDW-G Q356503	770.47
13-49411	01-00180	City of Yukon (BankOne)PW	Antenna Twr Mount hrdwre	8/2012	Fastenal OK0127943	155.92
			Antenna Twr Mount hrdwre	8/2012	Fastenal OK0127936	14.32-
13-49790	01-05387	Carpenter's Ace Hardware	chains,locks-RanchwoodPk	8/2012	865776	147.96
13-49410	01-09525	Dolese Bros. Company	Concrete-antenna pole	8/2012	RM12057692	374.50
13-49720	01-09525	Dolese Bros. Company	3/8 rock	8/2012	5-90081-12	3,105.20
			3/8 rock	8/2012	5-90082-12	621.27
			5/8 rock	8/2012	5-89668-12	1,882.26
			5/8 rock	8/2012	5-89669-12	282.11
			5/8 rock	8/2012	5-90083-12	644.75
13-49850	01-09525	Dolese Bros. Company	gravel for demo	8/2012	5-90084-12	676.83
13-49398	01-1	High-Tech-Tronics	Badge Printer	8/2012	H 097371	2,508.00
13-49721	01-1	Ergon	cks2 oil	8/2012	E 9400942406	15,910.17
13-49791	01-1	Knutson Irrigation	suppl/ Ranchwood soccer	8/2012	K 64322	352.25
13-49851	01-1	Kirby-Smith Machinery	trac hoe rental	9/2012	K RSA001872	4,550.00
13-49985	01-50700	Triad Design Group	E/S SH4-OK66-SH3	9/2012	8256	32,356.80
					DEPARTMENT TOTAL:	65,555.14
					FUND TOTAL:	65,555.14

FUND: 64 - Special Revenue

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 23		Special Events				
13-49825	01-00101	City of Yukon (BankOne)ADM	Zip Ties for CIP	9/2012	RamProd 177849-01	854.70
					DEPARTMENT TOTAL:	854.70
DEPARTMENT: 67		Police Department				
13-49418	01-00111	City of Yukon (BankOne)PD	Fairchild travel expenses	7/2012	Subway 7-11-12	7.87
			Fairchild travel expenses	7/2012	DaveBuster 7-11-12	10.73
			Fairchild travel expenses	7/2012	Panera 7-12-12	10.29
			Fairchild travel expenses	7/2012	McAlisters 7-13-12	9.97
			Fairchild travel expenses	7/2012	Renaissanc 7-10-12	264.40
13-49420	01-00111	City of Yukon (BankOne)PD	G.Knight travel	8/2012	Gaylo 411175014068	845.24
13-49421	01-00111	City of Yukon (BankOne)PD	Cunningham travel	8/2012	HotelIndigo 117219	260.50
			Cunningham travel	8/2012	ElmStGarage 000006	24.00
13-49734	01-00111	City of Yukon (BankOne)PD	departmental pictures	8/2012	JHollandPhot 30028	1,200.00
13-49853	01-00111	City of Yukon (BankOne)PD	disks for 911	9/2012	Staples 50301	33.99
13-49759	01-00123	City of Yukon (BankOne)TEC	HP 6300 Compaq Computer	8/2012	CDW-G P835442	625.00
			Memory	8/2012	CDW-G P835442	27.00
13-49757	01-1	AlphaCard	commission card system	8/2012	A SI-226158	2,374.74
13-49312	01-13020	FX Technologies	radar unit	8/2012	1142	1,920.00
13-49702	01-50543	Total Radio, Inc	Service call on radio sys	8/2012	89835	105.00
			Service call on radio sys	8/2012	89831	210.00
					DEPARTMENT TOTAL:	7,928.73
					FUND TOTAL:	8,783.43

FUND: 70 - Water & Sewer Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		Utility Billing				
13-49782	01-00123	City of Yukon (BankOne)TEC	Meter Reader Phone Srvc	8/2012	ATT X08222012	223.49
13-49749	01-00170	City of Yukon (BankOne)UB	Office Supplies	8/2012	Staples 7089504182	51.71
13-49718	01-00180	City of Yukon (BankOne)PW	uniform cleaning, rental	8/2012	Clean 50557655	14.36
13-49719	01-00180	City of Yukon (BankOne)PW	uniform cleaning, rental	8/2012	Clean 50558673	14.36
13-49709	01-39550	Paul Penley Oil Company, In	unleaded MR	8/2012	1240750	463.23
13-49967	01-47660	Shred-It Oklahoma City	Doc.destruction-Au12	8/2012	9400764945	28.04
13-49907	01-53901	U S Post Office	Bulk Postage-Sep'12	9/2012	Sep '12	3,500.00
					DEPARTMENT TOTAL:	4,295.19
DEPARTMENT: 02		Water Distribution				
13-49070	01-00180	City of Yukon (BankOne)PW	lubricants, oils, etc	8/2012	Fentress 652361	92.44
			lubricants, oils, etc	8/2012	Fentress 652497	200.00
			lubricants, oils, etc	9/2012	Napa 510038	10.00
13-49110	01-00180	City of Yukon (BankOne)PW	sewer parts	8/2012	Winwater 040738-00	113.60
			new meter installs	8/2012	HDSupply 5351649	1,000.00
13-49422	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	8/2012	Napa 509136	15.00
			parts to repair vehicles	9/2012	Napa 509973	16.40
13-49597	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	9/2012	ATC 53590653	96.98
13-49648	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	8/2012	OReily 0343-258218	10.00
13-49718	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	8/2012	Clean 50557655	25.17
13-49719	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	8/2012	Clean 50558673	25.17
13-49743	01-00180	City of Yukon (BankOne)PW	paint and supplies	8/2012	Sherwin 4569-7	284.36
13-49786	01-00180	City of Yukon (BankOne)PW	nondurables	9/2012	Lowes 02805	18.70
			parts/new meter sets	9/2012	HDSupply 5314241	945.00
13-49836	01-00180	City of Yukon (BankOne)PW	parts-cable, misc	8/2012	J&REquip 19616	318.83
			labor	8/2012	J&REquip 19616	261.25
			shop supplies	8/2012	J&REquip 19616	20.90
13-49837	01-00180	City of Yukon (BankOne)PW	conn, tape, pipe	8/2012	Locke 18624353-00	8.32
			conn, tape, pipe	8/2012	Locke 18624247-00	9.70
			conn, tape, pipe	8/2012	Locke 18623634-00	37.74
13-49615	01-09525	Dolese Bros. Company	concrete, gravel, rock	8/2012	RM12059918	135.00
			concrete, gravel, rock	8/2012	RM12060966	203.00
13-49692	01-1	CUES	Renewal GX520 Software	8/2012	C 372762	1,800.00
13-49709	01-39550	Paul Penley Oil Company, In	unleaded fuel	8/2012	1240750	850.55
			diesel fuel	8/2012	1240750	291.59
13-49763	01-48290	Sod By Sherry	sod for various w/s jobs	8/2012	9066	100.00
13-49984	01-50700	Triad Design Group	WasteWater TreatPl	9/2012	8255	72.11
					DEPARTMENT TOTAL:	6,961.81

FUND: 70 - Water & Sewer Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 03		Treatment and Supply				
13-49989	01-55800	Veolia Water North America	Service for Aug '12	9/2012	00019328	92,606.50
					DEPARTMENT TOTAL:	92,606.50
DEPARTMENT: 04		Fleet Maintenance				
13-49070	01-00180	City of Yukon (BankOne)PW	lubricants, oils, etc	8/2012	JoeCooper 66524Y	71.94
			lubricants, oils, etc	8/2012	Fentress 652497	800.00
			lubricants, oils, etc	9/2012	Smith F&G 468269	601.84
			lubricants, oils, etc	9/2012	Napa 510038	30.00
13-49316	01-00180	City of Yukon (BankOne)PW	gear case	7/2012	P&K 472389	1,055.63
13-49422	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	8/2012	Napa 509136	156.92
			parts to repair vehicles	9/2012	Napa 509973	554.25
13-49597	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	8/2012	JoeCooper 66523Y	82.51
			parts to repair vehicles	8/2012	P&K 482068	436.83
			parts to repair vehicles	8/2012	T&WTire 4987082	120.00
			parts to repair vehicles	9/2012	CentralFord 135531	40.86
			parts to repair vehicles	9/2012	JoeCooper 66602Y	121.82
			parts to repair vehicles	9/2012	SmithDistr 778703	13.18
			parts to repair vehicles	9/2012	SmithF&G 468270	11.06
			parts to repair vehicles	9/2012	T&WTire 4989334	244.02
			parts to repair vehicles	9/2012	T&WTire 4989378	344.46
13-49616	01-00180	City of Yukon (BankOne)PW	repair to bucket truck	8/2012	USI 16025	856.74
13-49648	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	8/2012	OReily 0343-258218	189.62
13-49661	01-00180	City of Yukon (BankOne)PW	tires, waste fee	8/2012	T&W Tire 4987065	641.52
			waste fee	8/2012	T&W Tire 4987065	15.00
13-49718	01-00180	City of Yukon (BankOne)PW	hand sanit.dispenser	8/2012	Clean 50557655	3.71
			uniform cleaning,ren	8/2012	Clean 50557655	18.55
13-49719	01-00180	City of Yukon (BankOne)PW	hand sanit.dispenser	8/2012	Clean 50558673	3.71
			uniform cleaning,ren	8/2012	Clean 50558673	18.55
13-49773	01-00180	City of Yukon (BankOne)PW	Rear tires	8/2012	T&WTire 4987070	1,005.26
			disposal fee	8/2012	T&WTire 4987070	20.00
			service call	8/2012	T&WTire 4987070	50.00
			fuel surcharge	8/2012	T&WTire 4987070	7.50
			dismount/mount	8/2012	T&WTire 4987070	100.00
			fill with liquid	8/2012	T&WTire 4987070	316.00
13-49835	01-00180	City of Yukon (BankOne)PW	9V batteries	8/2012	Napa 508967	23.88
13-49709	01-39550	Paul Penley Oil Company, I	unleaded fuel	8/2012	1240750	7,638.87
			diesel fuel	8/2012	1240750	1,019.37
					DEPARTMENT TOTAL:	16,613.60
					FUND TOTAL:	120,477.10

FUND: 71 - Sanitation Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		Sanitation				
13-49774	01-00171	City of Yukon (BankOne)SAN	retread tires	8/2012	T&W Tire 4987842	561.80
13-49870	01-00171	City of Yukon (BankOne)SAN	alternator repair 9392	8/2012	BakerAltern 24038	93.00
13-49916	01-00171	City of Yukon (BankOne)SAN	T Dunn-clothing	9/2012	Langstons 74500	99.88
			J Hawkins-clothing	9/2012	Walmart 00528	94.62
			R Luman-clothing	9/2012	Kohls 09-08-12	99.96
			J McLearen-clothing	9/2012	Langstons 74679	94.85
			D Rhoden-clothing	9/2012	Langstons 74516	100.00
			K Schwarz-clothing	9/2012	Langstons 74682	61.94
13-49917	01-00171	City of Yukon (BankOne)SAN	T Dunn-boots	9/2012	Langstons 74503	119.00
			J Hawkins-boots	9/2012	Walmart 00527	122.61
			R Luman-boots	9/2012	Langstons 74502	139.00
			J McLearen-boots	9/2012	Langstons 74680	139.00
			D Rhoden-boots	9/2012	Langstons 74506	129.97
			D Roberts-boots	9/2012	Langstons 74681	139.00
13-49070	01-00180	City of Yukon (BankOne)PW	lubricants, oils, etc	8/2012	Fentress 652497	293.18
			lubricants, oils, etc	9/2012	Napa 510038	10.00
13-49422	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	8/2012	Napa 509136	92.98
			parts to repair vehicles	9/2012	Napa 509973	164.54
13-49597	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	9/2012	Hydradyn 510562888	391.65
			parts to repair vehicles	9/2012	Hydradyn 510564044	34.08
13-49648	01-00180	City of Yukon (BankOne)PW	parts to repair vehicles	8/2012	OReily 0343-258218	10.00
13-49718	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	8/2012	Clean 50557655	7.66
13-49719	01-00180	City of Yukon (BankOne)PW	uniform cleaning,ren	8/2012	Clean 50558673	7.66
13-49769	01-1	Johnstone Supply of OKC	Refrg. recovery unit	8/2012	J S1638392.001	649.99
			recovery tank	8/2012	J S1638392.001	143.35
13-50015	01-1	BTE	static frame	7/2012	B 1599BTE	240.00
			freight	7/2012	B 1599BTE	28.05
13-49929	01-36833	Oklahoma City Landfill/WCI	rolloff hauling charges	9/2012	Aug-12	1,815.00
13-49709	01-39550	Paul Penley Oil Company, I	unleaded fuel	8/2012	1240750	218.43
			diesel fuel	8/2012	1240750	2,408.27
					DEPARTMENT TOTAL:	8,509.47
					FUND TOTAL:	8,509.47

FUND: 73 - Storm Water Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		Stormwater				
13-49964	01-06377	City of Oklahoma City	Sullivan-108 Asbill	8/2012	11090412	39.50
13-49623	01-1	OFMA	OFMA Annual Conf.	8/2012	O 2199	275.00
			OFMA Annual Conf.	8/2012	O 2199	50.00
			OFMA Annual Conf.	8/2012	O 2199	25.00
13-49709	01-39550	Paul Penley Oil Company, In	unleaded	8/2012	1240750	22.84
13-49833	01-39920	Pinnacle Mapping Technology	Topograph/planimetric	8/2012	Countours 08-31-12	8,900.00
			Pinnacle Mapping-reissue	8/2012	AutoCAD 08-31-12	160.00
13-49868	01-47660	Shred-It Oklahoma City	Doc.destruction	8/2012	9400764946	9.35
					DEPARTMENT TOTAL:	9,481.69
					FUND TOTAL:	9,481.69

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 09		CDBG Year 9				
13-49984	01-50700	Triad Design Group	CDBG Closeout '09	9/2012	8255	570.00
			CDBG '10 Fund Releas	9/2012	8255	380.00
			CDBG '11 Fund Releas	9/2012	8255	380.00
					DEPARTMENT TOTAL:	1,330.00
					FUND TOTAL:	1,330.00
					GRAND TOTAL:	346,714.75

Spanish Cove
Retirement Village

September 7, 2012

City of Yukon
532 West Main
Yukon, OK 73099

Attention: Yukon City Council

The Nominating Committee of the Spanish Cove Housing Authority met on September 6, 2012 to select a nominee to serve the remaining term of Office #6 which will expire May 31, 2018. Office #6 is generally filled by a resident of Spanish Cove. Three resident applications were received for this position.

Members of the Nominating Committee interviewed all three of the candidates. The committee then voted to recommend to the Yukon City Council that Marion Guy be appointed to this office. Her resume is attached.

If you have any questions please call me at 350-5108 or 365-7898. It is our hope that this can be placed on your September 18, 2012 agenda.

Sincerely,

Don Blose
Executive Administrator/CEO

Attachment

RESUME

Marion Riley Guy
1304 Redbud St. # 201
Yukon, OK. 73099
DOB 03/11/1942
SS: 452-98-6036

EMPLOYMENT:

2001 to present – Bookkeeper for Oilfield Filtration & Service, Inc; Manage payroll, A/R, A/P and all reports except Federal and State Income Tax.
2000 – 1976- Phillips Petroleum Company; Production Clerk, Accounting and Auditing. Worked in Perryton, TX. Oklahoma City, OK, Denver, CO. Bartlesville, OK. and Borger, TX.
1968-1976-Lemon Insurance Agency, Booker, TX; Licensed Insurance Agent, Commercial Fire Policy rater/writer.

SPANISH COVE:

Resident of Spanish Cove since September 2008
Chairman of the Housekeeping Committee, Town Hall
Marketing Committee three years
Long Range Planning Committee
Communication Committee
Welcoming Committee
Dragon Boat Paddling Team
Tours for Marketing

COMMUNITY:

Two years - Women's Shelter Board in Borger, TX.
Volunteer at Bartlesville Shelter, monthly for seven years.
Served two terms on Booker, TX. City Council (elected position)
Served on First Christian Church Board, Perryton TX. 4 years
Lipscomb County, TX. Election Judge 11 years

EDUCATION:

Perryton High School, 1960
Board Certified – William Glasser Reality Therapy Institute, Los Angles, CA.
Various work related classes and seminars while employee with Phillips Petroleum Company.

Technology Item Listing - September 14, 2012

Item #	Description	Model Number	Serial Number	Department
100000	Dimension 3100 Computer	6735491	6735491	Technology
100004	Dimension 3100 Computer	9735491	9735491	Technology
100037	Optiplex GX 280 Computer	98rlr51	98rlr51	Technology
100006	Dimension 3100 Computer	7735491	7735491	Technology
100054	Dimension 2400 Computer	7xzx931	7x2x941	Technology
100411	Dimension 2400 Computer	fywxh41	fvwxh41	Technology
100072	Dimension 2400 Computer	fw46j31	fw46j31	Technology

Report of Boards, Commissions and Committees

Titles and members of various boards, commissions and committees that are appointed by the Mayor and City Council are listed below, as well as the expiration date of their term and the ward they represent. All terms expire June 30th.

Planning Commission

Earline Smaistrla	Ward 1	2014
Larry Taylor	Ward 2	2014
Bob Doggett	Ward AL	2015
Terry Beaver	Ward 3	2016
Roger Davis	Ward 4	2016

Board of Adjustment/Board of Appeal

Sherry Huston	Ward 1	2014
Rena Holland	Ward 2	2014
Buddy Carpenter	Ward AL	2015
Joe Horn	Ward 3	2016
Russ Kline	Ward 4	2016

Park Board

Joe Edwards	Ward 1	2014
D.E. Brower	Ward 2	2014
Ed Hatley	Ward AL	2015
Ward Larson	Ward 3	2016
Joe Baumann	Ward 4	2016

Library Board

Charlotte Novak*		
Donelda Wheatly*		
Lee Wells	Ward 2/1	2014
Joyce Roman	Ward 2	2014
Ginger LaCroix	Ward AL	2015
Jeanne Riggs	Ward 3	2016
Margaret Albrecht	Ward 4	2016

Traffic Commission

Charles Lee	Ward 1	2014
Rebecca Parker	Ward 2	2014
John Knuppel	Ward AL	2015
Jay Tallant	Ward 3	2016
Emil Albrecht	Ward 4	2016

Spanish Cove

Larry Taylor, Representative

OK Environmental Management Auth.

Nick Grba, Representative
Dewayne Maxey, Alternate

Senior Citizens

Ray Wright, Representative
John Alberts, Alternate

ACOG

Ken Smith, Member
John Alberts, Alternate

COWRA

Genie Vinson, Representative
Larry Taylor, Alternate

Sister City Committee

Illona Morris
Terry Beaver
Nancy Novosad
Edwin Shedeck

Recycling Committee

Carole Garner	Rick Bolin
Dennis Beringer	Beverly Kofoed
Genie Vinson	Gary LaRue

*Members of Ladies' Library Club are appointed by same

updated 7/13/12

RESOLUTION NO. 2012-09

A RESOLUTION DECLARING ALL PUBLIC AREAS WITHIN THE CITY OF YUKON OWNED, OPERATED, OR CONTROLLED BY THE CITY OF YUKON TO BE TOBACCO-FREE; REQUESTING THAT ALL EMPLOYEES, AGENTS, AND OFFICIALS OF THE CITY OF YUKON, AND THAT ALL VISITORS AND PATRONS OF THE CITY OF YUKON REFRAIN FROM USING TOBACCO PRODUCTS IN ALL AREAS WITHIN THE CITY OF YUKON OWNED, OPERATED, OR CONTROLLED BY THE CITY OF YUKON; DIRECTING THE CITY MANAGER TO DEVELOP SIGNAGE TO NOTIFY VISITORS AND PATRONS OF THE TOBACCO-FREE POLICY, TO SEEK INPUT FROM CITIZENS OF THE CITY OF YUKON REGARDING THE DESIGN OF SUCH SIGNAGE; AND PROVIDING THAT THE CITY MANAGER, IN COORDINATION WITH COMMUNITY PARTNERS, SHALL IMPLEMENT A PUBLIC-AWARENESS CAMPAIGN TO INFORM THE PUBLIC OF THIS POLICY

WHEREAS, The City of Yukon maintains a system of public buildings, properties, parks, and outdoor recreational areas within the City of Yukon for the conducting of city business and the use and enjoyment of the public; and

WHEREAS, the mission of the City of Yukon is to provide public areas within the City of Yukon in a condition that will allow residents and visitors to enjoy a healthier quality of life; and

WHEREAS, the City of Yukon has received requests from citizens groups that tobacco use be prevented in public areas owned, operated, or controlled by the City of Yukon; and

WHEREAS, tobacco is a documented health threat and addiction; and

WHEREAS, tobacco consumption sets an unhealthy example for children and teenage youths due to its documented health risks; and

WHEREAS, tobacco smoke presents a documented health threat to non-consenting, non-smokers in the form of secondhand inhalation; and

WHEREAS, discarded tobacco products are a significant source of litter and pose safety and health risks to children, pets, and wildlife; and

WHEREAS, it is the desire of the City of Yukon and its City Council to promote the health of the citizenry of the City of Yukon and its visitors, to set healthy examples and model behaviors for its children and teenage youths, and to take additional steps to control litter; and

WHEREAS, to accomplish these goals, it shall be the policy of the City of Yukon that its public areas owned, operated, or controlled by the City of Yukon be tobacco-free; and

WHEREAS, this policy shall apply to all and any form of tobacco, lighted and unlighted; and

WHEREAS, the City Manager, including his staff, shall develop and maintain signage to notify the citizenry of the City of Yukon and its visitors of this tobacco-free policy and shall do so through seeking input from the citizenry of the City of Yukon regarding the design of such signage; and

WHEREAS, the City Manager, in cooperation with community partners, shall coordinate a public awareness campaign regarding this tobacco-free policy; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Yukon that all public areas owned, operated, or controlled by the City of Yukon are hereby declared to be tobacco-free.

BE IT FURTHERED RESOLVED by the City Council of the City of Yukon to request that all employees, agents, and officials of the City of Yukon, and that all visitors and patrons of the City of Yukon refrain from using tobacco products in the public areas owned, operated, or controlled by the City of Yukon.

BE IT FURTHERED RESOLVED by the City Council of the City of Yukon that the City Manager, through his staff, is directed to develop and maintain signage to notify visitors and patrons of this tobacco-free policy, to seek input from the citizenry of the City of Yukon regarding the design of such signage.

BE IT FURTHER RESOLVED by the City Council of the City of Yukon that the City Manager, through his staff and cooperation with community partners, coordinate a public awareness campaign regarding this tobacco-free policy.

Pass and approved by the City Council of the City of Yukon this _____ day of _____, 2012.

[Seal]
ATTEST:

_____
MAYOR

_____
CITY CLERK

Yukon
COMMUNITY DEVELOPMENT

John Alberts , Mayor & Council Member Ward II
Ken Smith, Vice Mayor & Council Member At Large
Nick Grba, Council Member Ward I
Michael McEachern, Council Member Ward IV
Rick Opitz, Council Member Ward III

From the Office of the
Community Development
Director
Mitchell Hort

MEMO TO: City Manager & City Council

FROM: Mitchell Hort, Planning Director

DATE: September 11, 2012

RE: Conditional Use Permit For Five Star Storage

Attached are the minutes from the September 10, 2012, Planning Commission Meeting for a Conditional Use Permit for Five Star Storage located at 1777 W Vandament Ave.

Motion: Vice-Chairman Robert Doggett made a motion "In the case of the Application for a Conditional Use Permit submitted by Five Star Storage, we have read the staff report and received testimony at the public hearing. We find ourselves in agreement with staff findings including all attachments cited in the Staff Reports. I move that this item be recommended for approval to the City Council with the following conditions"

1) Sight proof screening be installed around the proposed overflow area north of the existing facility (and the area west of the facility around the port-a-potty storage area), adjacent to the residentially zoned area. Said screening shall be a minimum of 8 feet in height and be installed in accordance with all appropriate City of Yukon requirements.

2) Appropriate access shall be designed and installed to the north overflow area. Said access as well as the area itself shall be covered such that dust will be controlled when product is being taken from or stored within the area. Appropriate treatment shall be discussed with and approved by the Community Development Director.

Seconded by Commissioner Smaistrla

A roll call vote was taken.

The Vote:
Ayes: Smaistrla, Doggett, Taylor, Davis
Nayes: None
Vote: 4-0
Motion Carried

CITY OF YUKON
500 West Main Street
P.O. Box 850500
Yukon, Oklahoma 73085
Phone: 405.354.6676
Fax: 405.350.8929

Yukon
COMMUNITY DEVELOPMENT

John Alberts , Mayor & Council Member Ward II
Ken Smith, , Vice Mayor & Council Member At Large
Nick GrbaCouncil Member Ward I
Michael McEachern, Council Member Ward IV
Rick Opitz, Council Member Ward III

From the Office of the
Community Development
Director
Mitchell Hort

Planning Commission Minutes
September 10, 2012

The City of Yukon Planning Commission held a meeting September 10, 2012 at 7:00 p.m. in the Centennial Building at 12 South 5th St.

Invocation was given by Commissioner Taylor
Flag Salute was lead in unison by Vice-Chairman Doggett

ROLL CALL:	(Present)	Larry Taylor, Chairman
		Bob Doggett, Vice-Chairman
		Earline Smaistrla, Commissioner
		Robert Davis, Commissioner
	(Absent)	Terry Beaver, Commissioner
OTHERS PRESENT:		Gary Cooper, IT Director
		Mark Osby, City Attorney
		Cindy Wright, City Planner
		Mitchell Hort, Community Development Director
		Scarlett Ouren, Secretary

1. ITEM: APPROVAL OF THE MINUTES OF August 13, 2012 MEETING
   Vice - Chairman Doggett made a motion to accept the minutes as written, seconded by Commissioner Smaistrla.

   A roll call vote was taken.

   The Vote:
   Ayes: Smaistrla, Taylor, Doggett, Davis,
   Nayes: None
   Vote: 4-0
   Motion Carried

2. ITEM: VISITORS

   None

CITY OF YUKON
10 S 5th St.
P.O. Box 850500
Yukon, Oklahoma 73085
Phone: 405.354.6676
Fax: 405.350.8929

3. ITEM: CONSIDE A CONDITIONAL USE PERMIT FOR FIVE STAR STORAGE

Mr. Opitz with Five Star Storage spoke on his behalf. He stated that he was really there just to answer any questions that you may have. But, first I want to give you a little bit of history. We have a conditional use permit now and we are just trying to expand that to store port-a pottys and a company name Royal Flush stores with us and rents some office space from us and they employ about 5 to 6 people. On the west side of the lot they store their trucks and their clean and empty pots. The west side actually gives them a little bit of advertisement because it is next to I-40. Only the new pots are actually being stored there. And on the north area that has already been graveled so there won't be any abnormal dust. These pots are light weight so they can be handled and loaded easily. There is also a buffer zone of trees that I left when I was building Five Star Storage to the north on the very north boundary so that I would not disturb the homeowners while I was building Five Star Storage and we left those trees there. Mr. Opitz held up the aerial of his property and asked if the board had a copy of it. He then approached the board and explained the locations that he had been referring to.

Chairman Taylor asked if there was a fence on the back part of his property on the north. Mr. Opitz stated that he did not have a fence on the north side. My intention was to go ahead and take those trees out and eventually build a fence on the north side but I never did. He further stated that he had just left the trees

Chairman Taylor then asked if there would be anything around these port-a- potty's. Mr. Opitz said that on the north side they would build a fence around the port-a potty's and it will be a cyclone fence around them on the north side.

Chairman Taylor said you don't mean to put up a site screening fence. You are going to put up a cyclone fence. Mr. Opitz stated in the cyclone fence if you have noticed any of them you can take site blinding material that you can put down through the cyclone fence and it stays really well.

Chairman Taylor asked Mr. Optiz if that is what he planned to do. Mr. Opitz said yes that is my intention especially on the north side. I don't think there is any reason to do it on any of the other sides. With the tree buffer anywhere from 50 foot of trees to a hundred foot of trees and then the site blinding material on the north side I don't think it would bother anybody.

Chairman Taylor stated that there were some pretty high dollar homes to the north of there. He stated that we would not want an adverse effect to their property. Mr. Opitz said oh no, not at all. He said I don't think there will be. I drove the road myself and I have looked at the road from where the houses are and I can't see them from the road. Now they may be able to see a corner of them from their backyard. I didn't go into any of their yards and look around.

Chairman Taylor said in the fall when the tress lose their foliage and stuff I think it would be important. Mr. Opitz said I think the foliage you are going to lose will be very little because of the ugly cedars that we all dislike and they are green all year round. Chairman Taylor said correct.

Chairman Taylor then asked about the front of the property where they are going to store the new ones; people driving down I-40 you don't think that will hurt your business or the image of Yukon. Mr. Optiz stated that he did not think so. If somebody didn't like it for some reason and be able to tell me a reason it would hurt my business I sure would take a look at it. But I think you guys probably know me and my business well enough that if the port-a-potty's smelled any at all I could not have them. If they did not stack up good in the corner I could not have them. You won't find many of them right now because they are all at the State Fair of Oklahoma.

Chairman Taylor then asked if that is where he parks his trailers. Mr.Opitz said yes, and a few vehicles. We have used it mainly for parking; we have sold vehicles out of it and sold trailers.

Chairman Taylor asked if any of the other commissioners had any questions.

Mr. Davis asked Mr. Opitz the height of the fence. Mr. Opitz stated that it would be a 6 foot fence.

Chairman Taylor asked how tall are those things. Mr. Opitz stated that they are over 6 foot. Chairman Taylor then asked if an 8 foot fence with the two extra feet if that would be enough to cover it. Mr. Opitz said a 8 foot fence should cover it. He further stated that he had not measured them to see. Chairman Taylor said a 8 foot fence would surely cover the top.

Mr. Optiz said I also want you to know that these port-a potty's are stored there at the moment. I have a guy there renting an office from me and he is looking for his own place. Everything he has is moveable. It probably won't stay there for any long period of time. I wished it would because he is having to pay me rent for that. But I expect him to buy his own place. He has even showed me a place he is looking to buy right now.

Chairman Taylor asked the members what they thought about the south side. Vice-Chairman Doggett said I think it is appropriate for that property and part of it is state highway and part of the use is to pull the advertising value from the interstate. Mr., Opitz said that is why he wanted to set them out there and people see them. Vice-Chairman Doggett said I think it probably appropriate for that type of property.

Mr. Optiz said another thing regarding the Conditional Use Permit and I am sure you already know this but, if you were to approve it and it didn't go ok; I think it comes up in another year. I mean you will have to approve it again in another year.

Chairman Taylor said he had faith in him and with his position that he has attained here in the city you would not do anything to hurt anybody. Mr. Opitz said absolutely not. My goal is for Yukon to prosper and grow and be blessed and I don't want to do anything myself that would hurt that. And, if I thought that this would hurt it. I sure would not be here tonight. But at the same time I am open if something is not kosher; I would be open to any comments or anything of that nature because I want it to work well for me but also for the City of Yukon. It is not something that is going to be there for a long period of time; I know that for sure.

Chairman Taylor said the only thing I would say is that I would prefer an 8 foot fence back there. And if he is going to move it then let him pay for it. The extra 2 feet can't be that much more money. Mr. Opitz said I would not think so.

Chairman Taylor asked if there were any other questions. Being none Chairman Taylor said he would entertain a motion.

Vice-Chairman Robert Doggett made a motion "In the case of the Application for a Conditional Use Permit submitted by Five Star Storage, we have read the staff report and received testimony at the public hearing. We find ourselves in agreement with staff findings including all attachments cited in the Staff Reports. I move that this item be recommended for approval to the City Council with the following conditions"

1) Sight proof screening be installed around the proposed overflow area north of the existing facility (and the area west of the facility around the port-a-potty storage area), adjacent to the residentially zoned area. Said screening shall be a minimum of 8 feet in height and be installed in accordance with all appropriate City of Yukon requirements.

2) Appropriate access shall be designed and installed to the north overflow area. Said access as well as the area itself shall be covered such that dust will be controlled when product is being taken from or stored within the area. Appropriate treatment shall be discussed with and approved by the Community Development Director.

Seconded by Commissioner Smaistrla

A roll call vote was taken.

The Vote:
Ayes: Smaistrla, Doggett, Taylor, Davis
Nayes: None
Vote: 4-0
Motion Carried

PLANNING COMMISSION

PUBLIC HEARING

September 10, 2012

7:00 p.m.

SUBJECT: 5 Star Storage Conditional Use Permit

Planner: Cindy Wright - Johnson & Associates (for Triad Design Group)
Date: September 5, 2012

The discussion herein considers the application materials received by Triad Design Group with respect to the goals, objectives, and policies of the 1996 Comprehensive Plan and subsequent updates; the Zoning Ordinance of the Yukon Code; and, an Application for a Conditional Use Permit submitted by Five Star Storage (Rick Opitz). Additional subject matter and concerns may have been reviewed by other entities. The conclusions of such additional reviews are not reflected herein.

I. PROPOSAL

The applicant is requesting approval of an Application for a Conditional Use Permit on property zoned I-1, "Light Industrial" District, located at 1777 West Vandament. The applicant seeks to get approval for extension of a current Conditional Use Permit while expanding upon the uses currently permitted on site. The Applicant would like to continue use of the property for personal/RV storage but would also like to include an area formerly used for overflow parking to store clean and empty port-a-potties (at the front and west of the existing storage facility) and add another area north of the existing storage facility as port-a-potty storage overflow.

II. LOCATION

The subject property is located west of Westport Commerce Park, lying along both the proposed extension of Commerce Street (south of Westport West Addition) as well as along Vandament Avenue as it parallels Interstate 40 right-of-way, in southwest ¼ of Section 19, T12N, R5W, Yukon, Oklahoma.

Adjacent Subdivisions, Zoning, and Land Uses:

North: Property to the north is zoned both R-1, Single-family Residential within the Westport West Addition and zoned R-3 west of Westport on unplatted property.

South: Vandament Avenue lies along the subject properties south boundary. Beyond Vandament is property that does not have a zoning designation identified on the Zoning Map but which lies within the City of Yukon and is designated for Public Use by the 1996 Comprehensive Plan.

East: Property to the east is zoned I-1, Light Industrial District and lies within the Westport Commerce Park.

West: Property to the west is an undeveloped Block A of Sunrise Hills 2nd Addition

III. DISCUSSION AND FINDINGS

The Comprehensive Plan

1. The 1996 Yukon Comprehensive Plan Land Use Map designates the subject parcel as appropriate for low intensity industrial use. The existing development is consistent with this designation even with the imposition of commercial uses due to the low intensity nature of the industrial development identified by the Comprehensive Plan. The proposed development is also consistent with the character of the area abutting the property to the north and east.

The Zoning Ordinance

2. Although the existing and proposed uses are permitted under the current zoning, in 2007, when this use was first contemplated on this property, City Counsel advised that it would be better to consider approval under a CUP since out of the ordinary elements were being proposed as part of the establishment of the use on the site (i.e., graveled areas instead of hard surface for parking/display, a mix of commercial uses and light industrial, etc.). The use was initially approved under a CUP for a year in 2007. The use came back in and was approved for an extension in 2008 with the caveat that, as long as they were in compliance with the approval, they would not have to come back in for additional extensions. The applicant is back under the present application for consideration of expanding the uses on site to include storage/display of clean and empty port-a-potties. This new use would be located in the front of the site, in an area which had been used for company vehicle parking and in a new 10,000 square foot area in the rear of the existing facility, adjacent to and possibly in the line of sight of existing residential lots to the north.

3. Section 803.1 of the Yukon Zoning Ordinance states that "...'Conditional Uses' are nonconforming and temporary uses and so classified because they more intensely dominate the area in which they are located than do other uses permitted in the district. Such uses are subject to yearly review and renewal or termination." The Code goes further to say that the City Council may impose such conditions and restrictions upon the use of the land or buildings in question as it deems necessary for the protection of the public health, welfare, and safety.

4. Although no new structures are proposed as part of this CUP application, the introduction of port-a-potties in the front of the site in the line of sight of the I-40 freeway, raises the question of aesthetics. This issue also applies to the "overflow" area in the rear of the site. **Staff would recommend a condition for sight-proof screening be applied for at least the overflow area adjacent to residentially-zoned properties to the north. Staff would also suggest that although this area is industrially zone, the proximity to the highway and the type of product to be stored/displayed requires a higher level of aesthetic examination.**

5. It is difficult to determine from the materials submitted if the proposed overflow area has a paved access to it or if the area itself is paved. **Staff would recommend that appropriate wording be included with any approval requiring the Applicant to provide appropriate/adequate access to the overflow area and that the area itself be covered such that dust is controlled (i.e., paved or graveled).**

V. RECOMMENDATION

Considering findings 1 through 4 and other information provided herein, staff recommends that this application be recommended for approval to the City Council.

VI. DRAFT MOTION (based on recommendations)

"In the case of the Application for a Conditional Use Permit submitted by Five Star Storage, we have read the staff report and received testimony at the public hearing. We find ourselves in agreement with staff findings including all attachments cited in the Staff Reports. I move that this item be recommended for approval to the City Council (...with the following conditions...)"

1. Sight-proof screening be installed around the proposed overflow area north of the existing facility (and the area west of the facility around the port-a-potty storage area), adjacent to the residentially zoned area. Said screening shall be a minimum of 6 feet in height and be installed in accordance with all appropriate City of Yukon requirements.

2. Appropriate access shall be designed and installed to the north overflow area. Said access as well as the area itself shall be covered such that dust will be controlled when product is being taken from or stored within the area. Appropriate treatment shall be discussed with and approved by the Community Development Director or other appropriate entity as determined by the Community Development Director.

3. _____
_____

LETTER OF AGREEMENT BETWEEN THE CITY OF YUKON AND
NORTH STAR DESTINATION STRATEGIES, INC.

1. This is written to detail the terms of an Agreement whereby North Star Destination Strategies, Inc. (hereinafter referred to as North Star) is to develop a Community BrandPrint™ for the City of Yukon, OK (hereinafter referred to as the Client) under the general direction of and for the benefit of the Client.

2. North Star's compensation will be derived from the sources below:

   a. North Star will provide a Community BrandPrint for the City of Yukon, OK. The general outline of such a document is attached as part of the Contract as Exhibit A.

   b. A fee of $72,000 will be paid to North Star for third party research expenditures and for time involved in the production of a Community BrandPrint™ which is not to exceed four hundred and twenty-three (423) hours. The agreed upon maximum four hundred and twenty-three (423) hours to be dedicated to the project will be the governing factor in the depth of the Document. North Star will not exceed the maximum number of hours for the project outlined in Exhibit A.

   c. Any additional requests of North Star beyond the agreed upon Document and designated hours will be billed at the blended rate of $150.00 per hour. Should additional work be requested, for work beyond the scope of this Agreement, North Star will receive written approval of the additional related cost prior to initiating work.

   d. Outside costs such as travel and required data entry shall be billed at a net rate (out-of-pocket cost) to the client. Mileage shall be billed at the rate of 55 cents per mile. North Star does not bill for copying, fax or courier. North Star agrees to put a cap on these costs not to exceed $5,000.

3. Prior to beginning the work contracted, the Client will pay North Star $24,000 as one-third installment of the cost of the work to be performed. Upon completion of the Understanding & Insights Presentation, the Client will pay North Star $24,000. The balance of the fee, $24,000, is to be paid in equal monthly payments over the next three months following the Understanding & Insights Presentation ($8,000).

A service charge of 1-1/2% (18% per annum) will be charged on all sums not paid within a 30-day period after date of billing. The Client agrees to pay all costs of collection and a reasonable attorney's fee incurred in the collection of past due accounts.

4. Upon termination of this Agreement, North Star shall transfer, assign and make available to the Client, or its representatives, all property and materials in its possession or control belonging to the Client and paid for by the Client. In the event that the material, which is the subject of this Agreement, is copyrightable subject matter, North Star and Client agree that for the purposes of this order the material shall be a work made for hire and the property of the Client. In the event that the material which is the subject of this Agreement is not copyrightable subject matter, or for any reason is determined not to be a work made for hire, then and in such event North Star hereby assigns all right, title and interest to said material to Client for the fees specified herein.

   Stock photography used for the demonstration of creative concepts is not to be reproduced or published in any way without first negotiating usage rights with the appropriate stock image provider. Concepts not selected by the Client remain the intellectual property of North Star.

   If termination of the Agreement is requested by the Client prior to completion of the Document, the Client will remain responsible for payment of all hours involved in the preparation of the Document prior to said termination at a rate of $150.00 per hour. Client will be responsible for payment of any outside cost incurred prior to the termination including costs of materials ordered or delivered thereafter if North Star is unable to halt such delivery. Under no circumstances will North Star be obligated to breach any lawful contractual commitment to others.

5. In conducting business and in anticipation of conducting business with North Star, it may be necessary for the Client to share trade secrets and/or other confidential and/or proprietary information or matter with North Star. The parties agree that such information and the materials referenced in the contract, the results and developments there from are confidential and/or proprietary information belonging to the Client.

   North Star agrees not to disclose to any third party any such trade secrets and/or confidential or proprietary information for its own separate benefit. North Star will be responsible for its employees or agents complying with the provisions of this Agreement.

Similarly, the Client agrees that the Community BrandPrint™ created is intended solely for the use and benefit of Yukon, OK and any distribution outside Yukon, OK without the written consent of North Star is prohibited. The Client will be responsible for its employees or agents complying with the provisions of this Agreement.

6. To ensure that the recommended strapline (tagline) is available for use and capable of being trademarked, North Star will conduct a trademark registration search with the United States Patent and Trademark Office via their web site: http://www.uspto.gov/main/trademarks.htm. North Star will report any records found relating to the strapline. The pursuit of an official, legally-binding trademark is the responsibility of the Client. Strapline suggestions not chosen remain the intellectual property of North Star.

7. This Agreement may be modified only upon the written and mutual consent of both parties. This Agreement and the documents referenced herein embody the entire Agreement of the parties. This Agreement shall supersede all previous communications, representations or agreements, either verbal or written, between the parties.

The City of Yukon	North Star Destination Strategies
_____	_____
Grayson Bottom City Manager	Don R. McEachern President / CEO
_____	_____
Date	Date

1. Education and Buy-In

Helping stakeholders understand branding

One of the most valuable skills North Star brings to the branding table is an understanding of how best to navigate the political waters that surround such a project. This "intangible" benefit is strictly a result of experience. We know when projects can derail, how to maneuver difficult political situations and who to include in the process. And we have developed strategies for sidestepping potential problems and keeping your branding initiative on course.

North Star also provides tactics for the use of a brand as a pivotal rallying point to help forge win-win partnerships between the public and private sector. Such partnerships can help fund the brand initially and fund its integration into the community eventually. In addition, working toward the common goal of the brand inspires non-siloed teamwork within the public sector that results in more effective use of limited resources.

Early understanding is also critical to the smooth implementation of a community brand. Educating your citizens, businesses and stakeholders on the purpose, process and possibility of a brand early is the first step in achieving buy-in from these important audiences. North Star has created an array of educational tools designed to elicit understanding of and support for the City of Yukon branding initiative.

- **Educational Presentation:** Live PowerPoint presentation (during the in-market trip) to private and public sector stakeholder groups (determined and assembled by client) for purposes of educating and furthering buy-in of community branding.
  Press Release: General discussion on what a brand is and does. Highlight need for the public's help during the process.
- **Educational PowerPoint:** Community branding PowerPoint presentation given to client for use in making additional presentations, for distribution to interested parties or for placement on community websites
- **Educational Brochure:** For distribution to general public if needed
  - North Star will work with the City of Yukon to write and lay out the brochure to the point of a print-ready file
  - The City of Yukon is responsible for providing information for customized writing and printing

2. Research and Planning

What are current brand perceptions?

This stage addresses the current positioning of the community; in other words, how Yukon is perceived by stakeholders, residents, site selectors, businesses, visitors and prospective consumers. We evaluate the environment, the competitive situation, community attitudes, current communications, and perceptions of target audiences and their influencers. Research methodologies include focus groups, online, paper and telephone surveys, undercover interviews, in-person and telephone perception interviews, extensive data analysis and reporting, communication audits, benchmarking and more.

- **COMMUNITY**
  - Situation Analysis: Questionnaire and meeting with stakeholder groups to understand your primary objectives, general history, political landscape, resources, competitors, etc.
  - Research and Planning Audit: Comprehensive review of research and planning documents. Including, but not limited to, the 2011 Buxton Retail Site Assessment.
  - Communication and Media Audit: Review of existing marketing materials and media plans
  - Familiarization Tour: Tour of commercial sites, business parks, housing developments, downtown, outdoor recreation areas, parks, the arts, etc.
  - Key Stakeholder Interviews: One-on-one interviews with key stakeholders to gather perceptions
  - Stakeholder Focus Group: An in-depth group discussion with the individuals responsible for driving the branding initiative.
  - Vision Survey: An open-ended questionnaire distributed to the community leaders of Yukon
  - Online Community Survey: A quantitative version of the Vision Survey posted online for community-wide participation
  - Brand Barometer: A tool to measure the strength of Yukon's reputation relative to the rest of the United States as a place to live, work and play
  - Undercover Interviews: Informal discussions with residents, visitors, and local merchants
  - Geo-demography Resident Profile: A detailed market segmentation report created with ESRI's Arcview, Tapestry and Business Analyst software - including U.S. Census Bureau data and consumer buying behavior data from Mediamark Research Information (MRI)
    - *Who Report:* Resident socio-economic classifications
    - *What Report:* Profile of resident lifestyle habits such as media usage, travel behavior, household buying preferences, recreational interests, civic involvement, dining choices, retail preferences, lodging tendencies.
- **CONSUMERS**
  - Digital Brand Network: Review of online reputation using proprietary tool which measures quantity, quality and sentiment of Yukon's online "mentions" PLUS where these conversations are likely to take place, and ***what else*** is being discussed in conversations where Yukon is mentioned.

Top 100 Business Prospects: A proprietary program that identifies a list of top business prospects using the combination of a psychographic workforce profile and current successful industries in Yukon. It then determines complementary businesses that have both high growth and high income ranges within a predetermined mile radius. This data will also be applied nationwide to cities that have a similar population size and workforce to pinpoint areas of opportunity for Yukon. Will be used to guide brand action for purposes of economic development.

Geo-demography Consumer Profile: Detailed psychographic report describing consumers to Yukon using merchant or visitor records.

- *Who Report:* Consumer demographic and socio-economic classifications; this report also compares your consumers to the profiles of your community. In other words, are your residents like or unlike your visitors?
- *What Report*: Profile of consumer lifestyle and media habits such as media usage, household buying preferences, recreational interests, civic involvement, dining choices, retail preferences, lodging tendencies, travel behavior and more
- *Where Report:* Grid showing relative comparisons of feeder markets based on the highest concentration of core consumers

Qualitative Perception Study: Telephone interviews to gather insights from economic development prospects, site selectors, relocation executives, meeting planners, group tour operators, realtors, developers, regional and state-level economic development & tourism executives.

Quantitative Perception Study: Survey conducted using a statistically significant random sampling of consumers and non-consumers in outside markets. Data will be cross-tabulated in a number of ways to reveal the most insightful patterns between consumer and non-consumer groups. For instance, perceptions and attitudes for those who have visited Yukon will be compared and contrasted to those who have not visited and are reporting perceptions purely on reputation.

- Consumer Awareness and Perception Study: Survey conducted using a random sampling of **consumers**; specifically, the survey measures:
  - Overall awareness and perceptions of Yukon
  - Overall awareness and perceptions of the competition
  - Consumer visitation patterns to Yukon
  - Attitudes regarding Yukon's strengths and weaknesses
  - Consumer opinions regarding what needs to added or taken away
  - Changes in consumer perceptions of Yukon after visiting
  - Patterns of visitation activities associated with consumer's primary purpose of visitation
- Non-Consumer Awareness and Perception Study: Survey conducted using a random sampling of **non-consumers**; specifically, the survey measures:
  - Overall awareness and perceptions of Yukon
  - Overall awareness and perceptions of the competition
  - Attitudes regarding Yukon's strengths and weaknesses

COMPETITION

Competitive Positioning Review: A brand message assessment to evaluate Yukon's position relative to the competition

Perception Studies: Understanding of perceptions and attitudes regarding selected competitors

3. Insights

Where is the heart of your brand?

The goals for this initiative may involve a number of elements: cohesive community identity and consistent marketing efforts, collective community conscience, highest use of available resources, business and resident recruitment/retention and gross receipts. Branding influences these goals by influencing expectations and affecting attitudes, thus affecting behavior and usage. The most successful brands establish an emotional – not simply an intellectual – connection. Our insights come from asking a number of thought-provoking questions. What brand "story" does the research tell? What emotional attachments can the brand hold? How does the brand fit into the consumer's lifestyle? How can the brand best be used to elicit Yukon's desired emotional/behavioral responses? It is from these insights that we determine the overall positioning of the brand.

These insight questions are compiled in a succinct storyline that leads directly to Yukon's strategic brand platform. This platform is the **critical touch point for all branded activity moving forward.** For maximum brand impact, all efforts, thoughts, communications and actions should literally and symbolically support its essence.

- Situation Brief: Review of all research findings
- Blue Sky Meeting: Internal session for developing insights based on significant research patterns and findings
- "Understanding and Insights" Presentation: Comprehensive review of all relevant research and recommended strategic direction.
- Brand Platform Statement Development: The guiding statement for the management and development of your brand including:
    - *Target audience*
    - *Frame of reference*
    - *Point of difference*
    - *Benefit*

NOTE: Here, we conduct a meeting to present all of the research findings as well as our recommended brand positioning based on those findings. Brand Platform approval is required before proceeding.

4. Creativity

How should your brand look?

In this stage, all the data and high-level strategies are transformed into tangible creative products that embody your brand. Straplines and logos (with graphic standards) are created. Foundation creative recommendations and looks are created including targeted marketing messages and advertising, digital design and content recommendations (web portal, social media), collateral materials, stationery and a color palette. Additional deliverables may also be developed including environmental applications, signage, promotional items, economic development prospecting packages and more.

- Foundation Creative

  This collaborative process results in a unique and memorable visual identity for your brand. In a word, how will your community's brand **look?**
  - Brand Concepts: Three different written concepts for communicating your brand will be developed
  - Brand Narrative: Takes the foundation of the brand platform and breathes life into it through an artistic interpretation of language. Its purpose is to help residents, businesses, influencers and consumers connect and embrace the emotional story of the brand to their own lives. It represents inspiring language meant to describe Yukon's assets as they relate to your new brand and to garner excitement among brand drivers, brand partners, and regional stakeholders.
  - Brand Identity Guide: North Star will assist the client in identifying a list of custom deliverables that target your specific goals. Typically those ideas might include:

Print Ready (Finished Art)

- Logo evolution if needed
- Graphic standards guide
- Strapline development
- Color palette
- Stationery design
- PowerPoint slide design

Conceptual Design

- E-newsletter template
- Collateral design
- Sample advertisements
- Brand vocabulary
- Infrastructure design
- Website design application
- Mobile website and app design
- Social media design application (Facebook, Twitter, Blog, etc.)
- Signage design (entryway, pole banners, etc.)*
- Wayfinding design

5. Action

How should your brand act?

In this stage, North Star develops a must-do strategic action plan for the first 6 to 36 months following your brand's development. This plan comprises 15 fundamental actions steps that ensure the brand gains traction and maintains momentum. Many of these tasks involve setting up the organization and cooperation that will propel your brand forward. Our goal – and yours – is to make sure that the Yukon brand is the guiding principle for your future. Not just a logo and line on your letterhead.

In addition to the top 15 action plan, we will craft a selection of high-impact custom action ideas designed to raise the profile of your brand and put it to work in every corner of your community. Custom ideas generally fall into the following categories:

- Policy (laws or measures that support the brand strategy)
- Sports (tournaments, events, youth sports, etc.)
- Environmental Applications (look at your community as if it were a canvas)
- Purpose Initiatives (charities, sponsorships, etc.)
- Festivals (repackage existing events/festivals or develop new ones that connect to your brand strategy)
- Arts (public art campaigns, partnerships with art organizations, art contests with visitors, residents, students, artists in residence programs)
- Private Sector (ideas and tools to engage businesses and other private sector organizations)
- Exports (goods that are manufactured, grown or packaged in your community for export; even a famous person or idea from your community can be considered an export)
- Awards (civic awards, organizational awards, etc.)
- Education (programs in schools, small business/entrepreneur mentoring, education for front-line hospitality staff, etc.)
- Sustainability (residential green initiatives, tax incentives for green industries, etc.)
- Health (community health programs, school-based health initiatives, business-based health initiatives, hospital and health care agency partnerships)
- Economic Development (marketing, communications, training, outreach, resources, etc. . . all specifically related to economic development)
- Tourism (marketing, communications, training, products, packaging, merchandise, etc . . . all specifically related to tourism)
- Events (any organized activity that ties back to the brand ranging in scope from festivals to health fairs to career counseling to community clean-up days)
- Incentives (tax incentives for businesses, entrepreneurs, art organizations, etc. that are in line with the brand strategy)
- Master Planning (design and development of infrastructure and support systems that correlate with the brand strategy)

6. Evaluation

How the brand is performing

Evaluation yields new information, which may lead to the beginning of a new planning cycle. Information can be gathered from concept pre-testing, campaign impact in the marketplace and tracking studies to measure a brand's performance over time. Ideally, two basic questions will be answered: have responses to the brand among target audiences changed in the way the Community BrandPrint™ intended? And have these changes resulted in action that will achieve the desired objectives of the brand? Turnkey or do-it-yourself programs are recommended depending on the needs of the community.

- 6 Month Check Up
- 1 Year Check Up
- Recommended Measures of Accountability
  - Quantitative Perception Study
  - Brand Barometer
  - Digital Brand Performance
- Geo-demography Consumer Profiling: *Who, What,* and *Where* reports (three-year update)

NOTE: Here, we conduct a final presentation that delivers the creative product, the brand action ideas and recommended measures of accountability. A final report is produced that delivers these items as well as the research findings, insights and strategic brand platform.