



CITY COUNCIL AGENDA
September 6, 2016

John Alberts, Mayor ~ Ward 2
Michael McEachern, Vice Mayor ~ Ward 4
Richard Russell, Council Member ~ Ward 1
Earline Smaistrla, Council Member ~ At-Large
Donna Yanda, Council Member ~ Ward 3
Jim Crosby, City Manager

Yukon City Council / Yukon Municipal Authority Work Session
Centennial Building - 12 South 5th Street
September 6, 2016 – 6:00 p.m.

- 1. Financial Report on Account Balances**
- 2. Report on Pets & People**

City Council - Municipal Authority Agendas

September 6, 2016 - 7:00 p.m.

Council Chambers - Centennial Building

12 South Fifth Street, Yukon, Oklahoma

The City of Yukon strives to accommodate the needs of all citizens, including those who may be disabled. If you would like to attend this Council meeting but find it difficult to do so because of a disability or architectural barrier, please contact City Hall at 354-1895. We will make a sincere attempt to resolve the problem. If you require a sign-language interpreter at the meeting, please call or notify City Hall, 500 West Main, by noon, September 2, 2016.

Invocation: Pastor Scott Kinney, Trinity Baptist Church

Flag Salute:

Roll Call: John Alberts, Mayor
Michael McEachern, Vice Mayor
Richard Russell, Council Member
Earline Smaistrila, Council Member
Donna Yanda, Council Member

<p align="center">Public Hearing to Receive Input from the Public Regarding the Completed 2014 CDBG Program</p>
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Presentations and Proclamations

Visitors

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

A) The minutes of the regular meeting of August 16, 2016

ACTION _____

2A. Consider approving a budget amendment for the 2015-2016 Fiscal Year to balance Capital Improvement Fund 36 and Stormwater Enterprise Fund 73

ACTION _____

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of August 16, 2016**
- B) Payment of material claims in the amount of \$854,696.31**
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- D) Agreement for Services between the City of Yukon and Yukon Chamber of Commerce, for the term of July 1, 2016 through June 30, 2017 at a cost of \$2,500 per month**
- E) Renewal of the Cisco SmartNet Maintenance contract purchased from Presidio Networked Solutions at a cost of \$29,751.59 (State Contract SW1006C), as recommended by the Information Technology Director**
- F) The appointment of David Goodwin to the board of the Spanish Cove Housing Authority, for the remainder of term for Office #5 expiring May 31, 2018, as recommended by the Nominating Committee**
- G) The renewal of the existing Parks and Recreation Department Operation/Lease Agreement with Yukon Optimist Sports Club for use of the Community Center Football Field from August 17, 2016 through November 30, 2016**
- H) Setting the date for the next regular Council meeting for September 20, 2016, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

ACTION_____

2. Reports of Boards, Commissions and City Officials

- 3. Consider approving a budget amendment for the 2015-2016 Fiscal Year to balance Capital Improvement Fund 36 and Stormwater Enterprise Fund 73**

ACTION_____

- 4. Consider approving a Preliminary Plat for Salazar Residential, a part of the Southwest Quarter (SW/4), Section Sixteen (16), Township Twelve (12) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma (405 N. Piedmont Road), with conditions, as recommended by the Planning Commission**

ACTION_____

5. Consider approving an agreement between the City of Yukon and the Federal Emergency Management Agency Integrated Public Alert and Warning System (IPAWS) Program Management Office for the use of interoperable system(s) and IPAWS OPEN Platform for Emergency Networks (IPAWS-OPEN), as recommended by the Information Technology Director

ACTION _____

6. Consider approving Amendment No. 1 to the City of Yukon Year 14 Community Development Block Grant (CDBG) Small Cities Set-Aside Roadway, Sanitary Sewer and Roadway Repair Project, to reflect as-built quantities for the project and a reduction in cost of \$11,872.95, as recommended by the City Engineer

ACTION _____

7. Consider accepting the 2014 Community Development Block Grant (CDBG #16085) in the amount of \$64,567 which was used to replace the sanitary sewer and roadway on Cedar Avenue, between 9th and 11th Streets, as complete, placing the maintenance bonds into effect, and confirm authorization of final payment for the contractor, as recommended by the City Engineer

ACTION _____

8. Consider approving Ordinance No. 1339, an ordinance which provides amendment to the Code of Ordinances of the City of Yukon, Oklahoma by amending Section 34-52 to add a subsection imposing a Technology Fee in the amount of twenty-five dollars (\$25.00) to be assessed on every citation disposed in Municipal Court, except those that are voided, declined for prosecution, dismissed without costs, not allowed under state law, or the defendant is acquitted

ACTION _____

- 8a. Consider approving the Emergency Clause of Ordinance No. 1339

ACTION _____

9. New Business

10. Council Discussion

11. Adjournment

**Yukon Municipal Authority Minutes
August 16, 2016**

ROLL CALL: (Present) John Alberts, Chairman
 Michael McEachern, Vice Chairman
 Earline Smaistrla, Trustee
 Donna Yanda, Trustee
 Richard Russell, Trustee

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

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The City Manager recommends a motion to approve:

A) The minutes of the regular meeting of August 2, 2016

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of August 2, 2016, was made by Trustee McEachern and seconded by Trustee Yanda.

The vote:

AYES: McEachern, Yanda, Smaistrla, Russell, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)



DATE: August 31, 2016

TO: City Manager James D. Crosby
Mayor John Alberts
Vice Mayor Michael McEachern
Council Member Richard Russell
Council Member Earline Smaistrla
Council Member Donna Yanda

FROM: Philip Merry, City Treasurer

RE: FY 2016 Budget Amendments

MEMORANDUM

According to the Oklahoma Municipal Budget Act, which the City of Yukon operates under, the City Council has the authority to amend the budget to make supplemental appropriations to any fund, provided adequate revenues are available.

During fiscal year '15 – '16, circumstances arose that were unforeseen at the time the budget was approved that caused expenses to exceed appropriated funds in Fund 73 Stormwater Enterprise and Fund 36 Capital Improvement. These arose in large part from unplanned transfers to the General Fund for previous street sweeper debt payments.

The amendments before you, prepared by our Financial Advisors, Crawford & Associates, propose raising budgeted appropriations that are in excess of their original budgeted amount and off-setting these increased appropriations through a combination of lowering other appropriations that went un-utilized and using available fund balance where applicable.

BUDGET AMENDMENT FORM

Fund: Stormwater Enterprise - 73

Amendment #:

Fiscal Year: FY '15 - '16

<u>Department</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
Stormwater			\$ 268,011.11	
Fund Balance Carryover				\$ 268,011.11
TOTALS	<u>0</u>	<u>0</u>	<u>\$ 268,011.11</u>	<u>\$ 268,011.11</u>

EXPLANATION:

To increase appropriations mainly due to unplanned transfers to General Fund for street sweeper debt payments and July 2015 operating expenses.

Date Approved by City Manager: _____

Date Approved by City Council: _____

BUDGET AMENDMENT FORM

Fund: Capital Improvement - 36
Amendment #:
Fiscal Year: FY '15 - '16

<u>Department</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
Sales Tax Capital Improvement			\$ 195,600.33	
Economic Development				\$ 192,741.50
Transfer from General Fund				\$ 2,858.83
TOTALS	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$ 195,600.33</u>	<u>\$ 195,600.33</u>

EXPLANATION:

Date Approved by City Manager: _____

Date Approved by City Council: _____

**Yukon City Council Minutes
August 16, 2016**

The Yukon City Council met in regular session on August 16, 2016 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Gary Reynolds, First Church of the Nazarene
The flag salute was given in unison.

ROLL CALL: (Present) John Alberts, Mayor
 Michael McEachern, Vice Mayor
 Earline Smaistrla, Council Member
 Donna Yanda, Council Member
 Richard Russell, Council Member

OTHERS PRESENT:

Jim Crosby, City Manager	Mike Segler, City Attorney
Tammy DeSpain, Asst. City Manager	Doug Shivers, City Clerk
Robbie Williams, Triad	John Corn, Police Chief
Gary Cooper, IT Director	Philip Merry, City Treasurer
Dana Deckard, Executive Admin. Assist.	Bill Stover, Sanitation Sup.
Mitchell Hort, Dev. Serv. Director	Jenna Roberson, PIO
Arnold Adams, Public Works Director	Jason Beal, Dep. City Clerk
Jerome Brown, IT	

Mayor Alberts announced that Item 4 was pulled and will be on the September 6, 2016 agenda.

Presentations and Proclamations

None

Visitors

Mike Burris, 300 E. Platt Dr., stated that it is getting difficult to get out of Parkland II addition. He asked the City Council to look into this, possibly adding a traffic signal on Cornwell Ave. He said the city has done a very good job on repairing the intersections in his addition, but the intersection of Parkland and Meade is in need of repair.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

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The City Manager recommends a motion to approve:

A) The minutes of the regular meeting of August 2, 2016

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of August 2, 2016, was made by Trustee McEachern and seconded by Trustee Yanda.

The vote:

AYES: McEachern, Yanda, Smaistrila, Russell, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of August 2, 2016**
- B) Payment of material claims in the amount of \$503,591.44**
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- D) The renewal of the existing Compassionate Hands, Inc. Agreement, for the term of July 1, 2016 through June 30, 2017, in the monthly amount of \$1,000.00**
- E) The renewal of the Youth and Family Services Agreement, for the term of July 1, 2016 through June 30, 2017, in the quarterly amount of \$3,750.00**
- F) The renewal of the Prisoner Public Works Project contract with the Oklahoma Department of Corrections, for the assignment of Union City prisoners to Public Works projects, at a base cost of \$599.89 per month, through the date of June 30, 2017**
- G) Setting the date for the next regular Council meeting for September 6, 2016, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket, consisting of the approval of the minutes of the regular meeting of August 2, 2016; payment of material claims in the amount of \$503,591.44; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; the renewal of the existing Compassionate Hands, Inc. Agreement, for the term of July 1, 2016 through June 30, 2017, in the monthly amount of \$1,000.00; the renewal of the Youth and Family Services Agreement, for the term of July 1, 2016 through June 30, 2017, in the quarterly amount of \$3,750.00; the renewal of the Prisoner Public Works Project contract with the Oklahoma Department of Corrections, for the assignment of Union City prisoners to Public Works projects, at a base cost of \$599.89 per month, through the date of June 30, 2017; setting the date for the next regular Council meeting for September 6, 2016, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Russell and seconded by Council Member McEachern.

The vote:

AYES: Smaistrila, Yanda, Russell, Alberts, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

2. Reports of Boards, Commissions and City Officials - None

Public Hearing regarding declaration of the property at 508 Queensboro Place as a Public Nuisance

Mr. Segler clarified the procedure for the public hearing.

Jackie Weber, 504 Queensboro Pl., thanked the council for such quick action. The house has been painted, carpet has been removed and will be getting new wood floors. All that is left is to have the old building in the back removed.

Mr. Crosby stated that the City of Yukon has permission from the property owner to tear the building down.

3. Consideration, discussion and possible action to determine whether the property at 508 Queensboro Place, owned by Doris E. Devoll, Trustee; is a public nuisance and should be condemned, demolished and removed

The motion to consider, discussion and possible action to determine whether the property at 508 Queensboro Place, owned by Doris E. Devoll, Trustee; is a public nuisance and should be condemned, demolished and removed, was made by Council Member Yanda and seconded by Council Member McEachern.

Mr. Segler gave a brief explanation on the abatement.

Mr. Hort stated that the city code enforcement officer received a call from the owner and he obtained her signed statement giving the city permission to do what was necessary. Staff recommended the structure be removed. This has been an ongoing issue for many months. Mayor Alberts asked about cost as that was the owner's concern. Mr. Hort stated the actual cost will be city labor, disposal and administrative fee. Council Member Yanda said she believes they have been given ample time, so the city needs to move forward. Council Member McEachern asked for clarification on the lien. Mr. Segler stated that if the owner does not pay for the cost, a lien will be filed.

Discussion was held on the letter from the property owner. Mr. Crosby recommended approval of the motion as read.

The vote:

AYES: Yanda, McEachern, Russell, Smaistrila, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

4. Consider approving a Preliminary Plat for Salazar Residential, a part of the Southwest Quarter (SW/4), Section Sixteen (16), Township Twelve (12) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma, with conditions (405 N. Piedmont Road), as recommended by the Planning Commission

This item was pulled from the agenda.

5. Consider approving Resolution 2016-10, a resolution of the City Council of the City of Yukon, Oklahoma adopting the Operating Budget for this Fiscal Year

The motion to approve Resolution 2016-10, a resolution of the City Council of the City of Yukon, Oklahoma adopting the Operating Budget for this Fiscal Year, was made by Council Member Russell and seconded by Council Member Smaistrila.

The vote:

AYES: Smaistrila, Russell, Alberts, Yanda, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 6. Consider approving a final plat for the Nava Addition, a subdivision in the Southeast Quarter (SE/4), Section Twenty (20), Township Twelve (12) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma, with conditions (920 S. 1st St. So.), as recommended by the Planning Commission**

The motion to approve a final plat for the Nava Addition, a subdivision in the Southeast Quarter (SE/4), Section Twenty (20), Township Twelve (12) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma, with conditions (920 S. 1st St. So.), as recommended by the Planning Commission, was made by Council Member McEachern and seconded by Council Member Russell.

Council Member McEachern asked Mr. Hort for clarification. Mr. Hort stated this is a tract of land on south 1st street. This will be plotted into two lots.

The vote:

AYES: Alberts, Smaistrila, Yanda, McEachern, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 7. Consider approving the Project Budget of \$575,734 (City of Yukon match \$115,147) for Association of Central Oklahoma Governments (ACOG) Transportation Alternatives Program (TAP) grant project, as recommended by the Development Services Director**

The motion to approve the Project Budget of \$575,734 (City of Yukon match \$115,147) for Association of Central Oklahoma Governments (ACOG) Transportation Alternatives Program (TAP) grant project, as recommended by the Development Services Director, was made by Council Member McEachern and seconded by Council Member Yanda.

The vote:

AYES: Russell, Smaistrila, Yanda, Alberts, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 8. Consider approving an engineering contract funding agreement between the City of Yukon and the Oklahoma Department of Transportation for engineering services, in the amount of \$74,800.00 (City of Yukon match \$14,960.00) involving the City of Yukon Master Trails EC-1801, as recommended by the Development Services Director**

The motion to approve an engineering contract funding agreement between the City of Yukon and the Oklahoma Department of Transportation for engineering services, in the amount of \$74,800.00 (City of Yukon match \$14,960.00) involving the City of Yukon Master Trails EC-1801, as recommended by the Development Services Director, was made by Council Member McEachern and seconded by Council Member Russell.

The vote:

AYES: Smaistrla, McEachern, Alberts, Russell, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

9. Consider entering into an agreement with Regroup Mass Notification, for public notification services, for a 3-year term beginning October 1, 2016, at a cost of \$12,500 annually, as recommended by the Information Technology Director

Council Member McEachern made an amended motion to approve the agreement with a stipulation that the amended Terms of Use agreement dated August 16, 2016 be associated with the Statement of Work rather than the one appearing in our agenda that contains the waiver of jury wording. Council Member Russell seconded the amended motion.

Mr. Segler gave a brief clarification on the amended motion. The contract was amended to reflect Oklahoma law.

The vote:

AYES: Yanda, Russell, McEachern, Smaistrla, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

10. Consider entering into an agreement with Mother Nature's in the amount of \$10,110.00 for pest and termite control in City Buildings for the period of July 1 2016 through July 1, 2017, as recommended by the Public Works Director

The motion to enter into an agreement with Mother Nature's in the amount of \$10,110.00 for pest and termite control in City Buildings for the period of July 1 2016 through July 1, 2017, as recommended by the Public Works Director, was made by Council Member Smaistrla and seconded by Council Member Yanda.

The vote:

AYES: McEachern, Yanda, Smaistrla, Alberts, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

Council Member McEachern questioned the ending date of the contract. Mr. Segler stated it should be June 30, 2017.

Council Member Smaistrla amended her motion to include the correct date of June 30, 2017.

The vote:

AYES: McEachern, Yanda, Smaistrla, Alberts, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

11. **New Business** - There was no new business.

12. **Council Discussion**

Council Member Yanda none

Council Member Smaistrla none

Council Member McEachern thanked all the citizens who were present. Yukon is a great place to be.

Council Member Russell also thanked all the citizens who were present.

Mayor Alberts concurred with the comments.

Spirit Sprint 5k is Saturday, August 27th to benefit the Yukon Spirit League. Rock the Route is September 1st.

13. **Adjournment**

John Alberts, Mayor

Doug Shivers, City Clerk



RECAP OF CLAIMS

FUND

01	General Fund Claims	\$	385,940.51
36	Sales Tax Claims		414,606.23
38	Hotel/Motel Tax Fund		7,002.81
46	Municipal Court		5,147.48
64	Special Revenue Fund		10,199.59
70	Water & Sewer Enterprise		11,369.93
71	Sanitation Enterprise		19,793.02
73	Storm Water Enterprise		636.74
			<hr/>
		\$	854,696.31
			<hr/> <hr/>

The above foregoing claims have been passed and approved
this 6th day of September 2016 by the Yukon City Council.

Doug Shivers, City Clerk

John Alberts, Mayor

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 101		LEGISLATIVE				
17-67437	01-00101	City of Yukon (JPMC) ADM	Memorial Flowers	8/2016	Yukon Flowe 128950	64.00
17-67476	01-00101	City of Yukon (JPMC) ADM	Binding Supplies	8/2016	Thermobind 18622	210.00
17-67587	01-01325	American Legion	Rent-1010 W Main-SP16	9/2016	Sep 2016	1,000.00
17-67588	01-05342	Canadian Cty Clerk	filing fees-W. Kalie Ave	8/2016	R467501	13.00
17-67589	01-05342	Canadian Cty Clerk	filing-101 Pine Ave	8/2016	R467331	13.00
			filing-1018 Richmond Ave	8/2016	R467332	13.00
			filing-300 Yukon Ave	8/2016	R467333	13.00
			filing-301 Kimberly Lane	8/2016	R467334	13.00
			filing-606 Annawood Dr	8/2016	R467335	13.00
			filing-1820 Grainer St	8/2016	R467336	13.00
			filing-1402 Glenda Dr	8/2016	R467337	13.00
			filing-109 N 10th St	8/2016	R467338	13.00
			filing-1004 Cedar Dr	8/2016	R467339	13.00
			filing-508 Queensboro Pl	8/2016	R467340	13.00
			filing-60 N Ranchwood Blv	8/2016	R467341	13.00
			filing-121-125 Oak Ave	8/2016	R467342	13.00
17-67590	01-05342	Canadian Cty Clerk	filing-601 Cherry Ave	8/2016	R467326	13.00
			filing-1040 Royal Ln	8/2016	R467327	13.00
			filing-224 S 7th St	8/2016	R467328	13.00
			filing-109 E Vail Dr	8/2016	R467329	13.00
17-67592	01-06815	Compassionate Hands, Inc.	Monthly Contribution	9/2016	Sep 2016	1,000.00
17-67593	01-07275	Crawford & Associates	Professional Services	8/2016	10085	7,762.50
17-67594	01-11737	EMSA	Qrtly Subsidy 16-17	8/2016	Jul-Sep 2016	50,698.00
17-67596	01-31400	McAfee & Taft	Prof Srvcs-07/25/16	8/2016	490741	72.00
17-67597	01-31400	McAfee & Taft	Prof Srvcs-08/25/16	8/2016	491815	336.00
17-67475	01-39580	The Piedmont-Surrey Gazette	Advertising	8/2016	PSG3556	895.00
			Advertising	8/2016	OC2294	895.00
17-67606	01-50700	Triad Design Group	A&E-FriscoWT/12"waterline	8/2016	9775	8,517.67
17-67603	01-58100	Wheatley Segler Osby & Mill	Professional Services	8/2016	16956	162.80
17-67602	01-58110	Wheatley Segler Osby & Mill	Professional Services	8/2016	16956	4,486.25
17-67595	01-59400	Kathryn Wright Rentals	Rent-334 Elm-Sep2016	9/2016	Sep 2016	800.00
17-67607	01-62000	Youth & Family Services,	Monthly Contribution	9/2016	Sep 2016	1,250.00
17-67608	01-62900	Yukon Review Inc.	legal ad-PlanComm/Trinity	8/2016	7716	62.10
			legal ad-SinkingFund	8/2016	7753	14.40
			legal ad-BrdAdj/Nail	8/2016	7754	27.30
17-67517	01-63120	Yukon Veterans Museum	Sponsorship	9/2016	668561	200.00
DEPARTMENT TOTAL:						78,674.02

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 102		ADMINSTRATION				
17-67456	01-00101	City of Yukon (JPMC) ADM	Lunches	8/2016	Jimmy's Egg 118	23.11
17-67478	01-00101	City of Yukon (JPMC) ADM	Business Lunches	8/2016	Hollie's St 351034	29.95
DEPARTMENT TOTAL:						53.06
DEPARTMENT: 103		INSURANCE				
17-67598	01-37468	OK Municipal Assurance	Worker's Comp 16-17	8/2016	Oct-Dec 2016	177,185.50
DEPARTMENT TOTAL:						177,185.50
DEPARTMENT: 104		FINANCE				
17-67513	01-00102	City of Yukon (JPMC) FIN	CGFM Application Fee-PM	8/2016	AGA 08/23/16	99.00
17-67604	01-00102	City of Yukon (JPMC) FIN	office supplies	8/2016	Staples 37444	59.98
17-67609	01-62900	Yukon Review Inc.	City Clerk subscription	8/2016	4415 08/10/16	45.00
DEPARTMENT TOTAL:						203.98
DEPARTMENT: 106		FIRE DEPARTMENT				
17-67436	01-00105	City of Yukon (JPMC) FD	cake,plates,punch	8/2016	Wal-Mart 05837	14.50
17-67447	01-00105	City of Yukon (JPMC) FD	diagnosis grill @ St 1	8/2016	Affordable Ga 1597	125.00
17-67492	01-31280	Massco Maintenance Compan	toilet paper,paper towels	8/2016	2344266	541.86
17-67435	01-46940	Sam's Club Direct-	coffee, cups	8/2016	1944	346.72
17-67399	01-47660	Shred-it US JV LLC	Document destruction	8/2016	9411803600	10.76
DEPARTMENT TOTAL:						1,038.84
DEPARTMENT: 107		POLICE DEPARTMENT				
17-67055	01-00111	City of Yukon (JPMC) PD	misc. office supplies	7/2016	Staples 070948	15.49
			misc. office supplies	8/2016	Staples 7160497788	32.99
			misc. office supplies	8/2016	Staples 7160497788	83.58
17-67190	01-00111	City of Yukon (JPMC) PD	Kovarik holster	7/2016	SafariLan 00073322	134.00
17-67281	01-00111	City of Yukon (JPMC) PD	Spiva uniform pants	8/2016	LAPG 3075100	89.66
17-67375	01-00111	City of Yukon (JPMC) PD	prisoner meals	8/2016	Wal-Mart 06398	283.69
			prisoner meals	8/2016	Wal-Mart 08673	73.97
			prisoner meals	8/2016	Wal-Mart 04451	54.90
			prisoner meals	8/2016	Wal-Mart 01934	78.27
17-67417	01-00111	City of Yukon (JPMC) PD	air filters for AC	8/2016	Locke Sup 29330553	55.17
17-67482	01-00111	City of Yukon (JPMC) PD	light switch	8/2016	Locke Sup 29392042	0.64
17-67505	01-00111	City of Yukon (JPMC) PD	sgt stripes	8/2016	IRA Gree 200003845	150.00
17-67506	01-00111	City of Yukon (JPMC) PD	cat supplies	8/2016	Wal-Mart 04519	16.22
			cat supplies	8/2016	Wal-Mart 04519	72.35
17-67354	01-18240	Harrison-Orr Air Conditioni	emerg repair server room	8/2016	73635	906.03
17-67053	01-47660	Shred-it US JV LLC	document destruction	8/2016	9411784112	20.10
17-67142	01-48410	Special Ops Uniforms, Inc	Catron uniform items	8/2016	253026	371.16
17-67143	01-48410	Special Ops Uniforms, Inc	Patterson-Cochran uniform	8/2016	252993	388.18
17-67144	01-48410	Special Ops Uniforms, Inc	Gomez uniforms	8/2016	253331	388.18
17-67145	01-48410	Special Ops Uniforms, Inc	Cunningham uniforms	7/2016	252479	203.46
			Cunningham uniforms	8/2016	252866	128.98

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 107		POLICE DEPARTMENT				
			Cunningham uniforms	8/2016	253025	47.50
			Cunningham uniforms	8/2016	253247	16.00
17-67238	01-48410	Special Ops Uniforms, Inc	Franklin holster/jacket	7/2016	252583	127.99
			Franklin holster/jacket	8/2016	252897	88.99
17-67283	01-48410	Special Ops Uniforms, Inc	Spiva boots	8/2016	252965	130.00
17-67376	01-48410	Special Ops Uniforms, Inc	Daugherty uniforms	8/2016	253113	15.98
			Daugherty uniforms	8/2016	253632	94.53
17-67377	01-48410	Special Ops Uniforms, Inc	Kovarik pants	8/2016	253397	94.53
17-67416	01-48410	Special Ops Uniforms, Inc	Ike Jacket update	8/2016	253031	71.79
			Ike Jacket update	8/2016	253518	14.00
			Ike Jacket update	8/2016	253517	87.99
			Ike Jacket update	8/2016	253965	665.58
17-67442	01-57500	Weatherman Mechanical	Troubleshoot RTU 7	8/2016	21228-14925	213.45
17-67356	01-58105	Wheeler Dealer	repair to bike	8/2016	I-37583	378.00
17-67102	01-90700	GT Distributors, Inc	Duty/practice ammo	8/2016	INV0584968	339.19
DEPARTMENT TOTAL:						5,932.54
DEPARTMENT: 108		STREET DEPARTMENT				
17-67032	01-00180	City of Yukon (JPMC) PW	emulsion	8/2016	Vance Bros 80062	524.40
17-67393	01-00180	City of Yukon (JPMC) PW	red, green led's	8/2016	Gades 0069279-IN	400.00
17-67418	01-00180	City of Yukon (JPMC) PW	9 volt batteries	8/2016	Wal-Mart 05989	11.97
17-67473	01-00180	City of Yukon (JPMC) PW	sockets, prybar, wre	8/2016	Harbor Fr 01203054	257.82
			tool cart	8/2016	Harbor Fr 01203054	159.99
17-67485	01-00180	City of Yukon (JPMC) PW	uniform cleaning,ren	8/2016	Clean 50783963	61.37
17-67533	01-00180	City of Yukon (JPMC) PW	uniform cleaning,ren	8/2016	Clean 50785075	61.14
17-67232	01-04477	Brewer Construction Oklahom	paving repair	8/2016	2016-13	10,120.38
17-67044	01-09525	Dolese Bros. Company	concrete repair	8/2016	RM16049242	892.50
17-67251	01-09525	Dolese Bros. Company	1 1/2" rock	8/2016	AG16099946	194.45
DEPARTMENT TOTAL:						12,684.02
DEPARTMENT: 109		MUNICIPAL COURT				
17-67248	01-06860	Consolidated Business Solut	Surety Bond Forms	8/2016	18855	170.00
17-67249	01-06860	Consolidated Business Solut	Jail Time Served Forms	8/2016	18856	180.00
17-67560	01-19105	W. Mark Hixson	Juvenile Def 6/28/16	8/2016	08/23/2016	162.50
			Juvenile Def 7/26/16	8/2016	08/23/2016	200.00
DEPARTMENT TOTAL:						712.50

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 111		TECHNOLOGY				
17-67161	01-00123	City of Yukon (JPMC)	TECH Creative Cloud Sftwr	8/2016	Adobe 740897127	1,679.76
17-67284	01-00123	City of Yukon (JPMC)	TECH Eaton Replacement Battery	8/2016	CDW-G FBK0495	63.68
17-67452	01-00123	City of Yukon (JPMC)	TECH Investigations Phone Svc	8/2016	Verizon 9769938898	56.91
17-67453	01-00123	City of Yukon (JPMC)	TECH 623233738-00004 iPad Serv	8/2016	Verizon 9769938896	324.66
			623233738-00006 iPad Serv	8/2016	Verizon 9769938897	294.60
17-67454	01-00123	City of Yukon (JPMC)	TECH Cell Phone Service	8/2016	Verizon 9769938893	4,033.42
17-67464	01-00123	City of Yukon (JPMC)	TECH Copier Rental & Charges	8/2016	Superior Off 12131	678.22
17-67480	01-00123	City of Yukon (JPMC)	TECH UPS Replacement Batteries	8/2016	Batteries P 413789	287.28
17-67490	01-00123	City of Yukon (JPMC)	TECH Ink Cartridges	8/2016	Staples 24755	127.96
17-67508	01-00123	City of Yukon (JPMC)	TECH Phone Internet & LD Srvc	8/2016	Cox 08/17/16	2,473.56
17-67526	01-00123	City of Yukon (JPMC)	TECH Plotter Ink	8/2016	CDW-G FDS8870	61.98
17-67527	01-00123	City of Yukon (JPMC)	TECH Ceiling Projector Mount	8/2016	CDW-G FFG3964	121.79
17-67529	01-00123	City of Yukon (JPMC)	TECH AT&T Phone Service	8/2016	AT&T 08/21/16	675.75
17-67610	01-00123	City of Yukon (JPMC)	TECH Replacement UPS Batteries	8/2016	CDW-G FFK2800	318.46
17-67586	01-01050	Assoc of Central OK Govt	Lang.Line Usage JL16	8/2016	2159	79.80
17-67385	01-05490	CDW Government Inc.	Kaspersky Renewal	8/2016	DZC1822	6,050.00
			Kaspersky Renewal	8/2016	DZC1822	562.50
17-67489	01-06710	Coast To Coast Computer	ProPrinter Toner	8/2016	1529115	1,097.00
			Printer Toner	8/2016	1529117	164.00
17-67525	01-06710	Coast To Coast Computer	ProPrinter Toner	8/2016	1531710	276.00
17-67528	01-06710	Coast To Coast Computer	ProPrinter Toner	8/2016	1532631	384.00
17-67168	01-40840	Presidio Networked	Cisco ASA Firewall	7/2016	6011116023575-A	4,320.86
			Cisco ASA Firewall	7/2016	6011116022721-A	651.00
			Cisco ASA Firewall	7/2016	6011116023088-A	1,515.72
17-67488	01-44635	Dais Inc.	Regroup Subscription	8/2016	NEW2016COY-1	12,500.00
17-66888	01-51740	Tyler Technologies, Inc.	Credit Memo	4/2016	025-155194	2,021.50-
			Ticket Writer Maintenance	8/2016	025-166735	4,380.00
17-67431	01-51740	Tyler Technologies, Inc.	System Mgmt Services	9/2016	025-165866	578.81
17-67060	01-90311	Cross MatchTechnologies, In	Fingerprint Scanner & Ptr	8/2016	276663	10,370.38
17-67395	01-90317	ComLink	PN: MA2104MH	8/2016	22972	2,433.70
DEPARTMENT TOTAL:						54,540.30

DEPARTMENT: 112		DEVELOPMENT SERVICES				
17-67229	01-00107	City of Yukon (JPMC)	DEV SRtravel expenses-FMAO Conf	8/2016	OK State P 1513476	267.00
17-67198	01-17530	The Ground Guys of Edmond	Abatements	8/2016	5288	270.00
			Abatements	8/2016	5287	270.00
			Abatements	8/2016	4992	270.00
17-67503	01-17530	The Ground Guys of Edmond	Abatements	8/2016	4955A	270.00
			Abatements	8/2016	4954A	360.00
17-67197	01-53430	United Printing Inc.	Garage Sale Signs	7/2016	4094	1,533.00
DEPARTMENT TOTAL:						3,240.00

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 113		LIBRARY				
17-66924	01-00108	City of Yukon (JPMC) LIB	Postage for ILL and Overd	8/2016	USPS 183	38.58
			Postage for ILL and Overd	8/2016	USPS 477	57.32
			Postage for ILL and Overd	8/2016	USPS 856	35.46
			Postage for ILL and Overd	8/2016	USPS 876	30.36
17-67365	01-00108	City of Yukon (JPMC) LIB	Materials Processing Supp	8/2016	Vernon 0084039-IN	885.54
17-67366	01-00108	City of Yukon (JPMC) LIB	Locally Purchased Materia	8/2016	Hastings 6048765	36.51
			Locally Purchased Materia	8/2016	Hastings 6048772	8.08
			Locally Purchased Materia	8/2016	Hastings 6048764	54.42
17-66914	01-04450	Brodart	Adult Fiction	8/2016	B4629303	416.13
			Adult Fiction	8/2016	B4629044	27.17
17-66930	01-04450	Brodart	Adult Nonfiction materri	8/2016	B4629240	43.90
			Adult Nonfiction materri	8/2016	B4643427	13.56
17-67175	01-04450	Brodart	Adult Standing Order	7/2016	B4600263	15.80
			Adult Standing Order	7/2016	B4612268	15.25
			Adult Standing Order	7/2016	B4605329	43.83
			Adult Standing Order	8/2016	B4620514	14.70
			Adult Standing Order	8/2016	B4617395	27.18
			Adult Standing Order	8/2016	B4623597	15.80
			Adult Standing Order	8/2016	B4633427	13.04
			Adult Standing Order	8/2016	B4637646	16.34
			Adult Standing Order	8/2016	B4645498	15.77
			Adult Standing Order	8/2016	B4645499	9.39
17-66915	01-16230	Gale Group Inc	Large Print Standing Orde	7/2016	58325723	46.48
			Large Print Standing Orde	7/2016	58387902	80.96
			Large Print Standing Orde	7/2016	58388127	50.98
			Large Print Standing Orde	8/2016	58463167	213.53
			Large Print Standing Orde	8/2016	58471093	74.22
			Large Print Standing Orde	8/2016	58471572	46.48
			Large Print Standing Orde	8/2016	58541816	75.72
			Large Print Standing Orde	8/2016	58553780	80.96
			Large Print Standing Orde	8/2016	58565699	22.09
17-66916	01-44395	Recorded Books, LLC	Audio Book Standing Order	7/2016	75371462	39.99
17-66920	01-44395	Recorded Books, LLC	DVD Standing Order	8/2016	1357493	112.90
17-66923	01-47660	Shred-it US JV LLC	Shredding Services	8/2016	9411803761	10.47
DEPARTMENT TOTAL:						2,688.91

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 114		PROPERTY MAINTENANCE				
17-67332	01-00180	City of Yukon (JPMC) PW	multifold	8/2016	Massco 2343467	349.58
			jumbo tp	8/2016	Massco 2343467	339.70
			roll papertowels	8/2016	Massco 2343467	627.75
			small trash bags	8/2016	Massco 2343467	210.80
			large trash bags	8/2016	Massco 2343467	322.10
17-67485	01-00180	City of Yukon (JPMC) PW	uniform cleaning,ren	8/2016	Clean 50783963	34.46
17-67533	01-00180	City of Yukon (JPMC) PW	uniform cleaning,ren	8/2016	Clean 50785075	34.46
17-67591	01-06750	Clearwater Enterprises, LLC	SrvCity Bldgs-07/16	8/2016	8476-24061607	237.70
17-67501	01-27365	Keef Enterprises	hvac unit	8/2016	2016126	7,200.00
17-67429	01-27565	Koetter Alarm & Fire	DRC fire sys insp	8/2016	5344	212.00
			Fire -fire sys insp	8/2016	5345	94.00
			PD - fire sys insp	8/2016	5346	94.00
17-67419	01-30600	Lowe's Companies, Inc.	door knob and keys	8/2016	02100B	46.34
17-67486	01-32790	Mother Nature's Exterminati	Termite Control	6/2017	June 30, 2017 Term	3,029.00
17-67487	01-32790	Mother Nature's Exterminati	pest control	6/2017	June 30, 2017 Pest	7,081.00
17-67428	01-36715	OK Dept of Labor	Boiler inspection	8/2016	B660697	25.00
17-67599	01-37600	OK Natural Gas Co	TranspChrg-1035 Industria	7/2016	07/14/16 1035 Indu	113.39
			TranspChrg-501 Ash	7/2016	07/14/16 501 Ash	146.85
17-67600	01-37600	OK Natural Gas Co	TranspChrg-1035 Industria	8/2016	08/12/16 1035 Indu	114.04
			TranspChrg-501 Ash	8/2016	08/12/16 501 Ash	139.77
DEPARTMENT TOTAL:						20,451.94
DEPARTMENT: 115		HUMAN RESOURCES				
17-67345	01-00117	City of Yukon (JPMC) HR	refreshments-UnitedWayRal	8/2016	Kona Ice 08/25/16	135.00
17-67379	01-00117	City of Yukon (JPMC) HR	Cindi HRCI Certification	8/2016	HR Certifica 92390	150.00
DEPARTMENT TOTAL:						285.00
DEPARTMENT: 116		PARK ADMINISTRATION				
17-67351	01-00110	City of Yukon (JPMC) REC	refund camp supplies	5/2016	Amazon 1746648CR	54.99-
			Kelough retirement suppli	8/2016	Louie's 292493	50.00
			Kelough retirement suppli	8/2016	Wal-Mart 09888	16.84
			Kelough retirement suppli	8/2016	Wal-Mart 08163	70.44
			Kelough retirement suppli	8/2016	Wal-Mart 08623	91.36
			refund retire supplies	8/2016	Wal-Mart 05519	17.96-
17-67349	01-07390	Crosslands A & A Rent-All	Sporta potties the park	7/2016	23706P-7	63.00
			porta potties the park	7/2016	21142Q-7	126.00
			porta potties the park	8/2016	23706Q-7	63.00
			porta potties the park	8/2016	12790X-7	63.00
			porta potties the park	8/2016	11280X-7	63.00
17-67350	01-46940	Sam's Club Direct-	SWCS hot dog lunch	8/2016	3250B	472.66
17-67352	01-46940	Sam's Club Direct-	food for retirement party	8/2016	3158	40.96
17-67423	01-46940	Sam's Club Direct-	Luncheon supplies GGG	7/2016	3160	93.78
			Luncheon supplies GGG	7/2016	3146A	903.37
17-67397	01-47660	Shred-it US JV LLC	document shredding	8/2016	9411803515	10.76
DEPARTMENT TOTAL:						2,055.22

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 117		PARK MAINTENANCE				
17-67271	01-00180	City of Yukon (JPMC) PW	keys for shop & parks RR	8/2016	Ace Hardwar 878173	33.06
17-67336	01-00180	City of Yukon (JPMC) PW	pond maintenance	8/2016	TurnPro Aquat 8120	779.00
17-67421	01-00180	City of Yukon (JPMC) PW	misc parts/Christmas	8/2016	Locke Sup 29491644	58.08
17-67485	01-00180	City of Yukon (JPMC) PW	uniform cleaning,ren	8/2016	Clean 50783963	43.50
17-67533	01-00180	City of Yukon (JPMC) PW	uniform cleaning,ren	8/2016	Clean 50785075	43.40
DEPARTMENT TOTAL:						957.04
DEPARTMENT: 118		RECREATION FACILITIES				
17-67133	01-00110	City of Yukon (JPMC) REC	Cookie Class supplies	8/2016	Wal-Mart 05518	31.69
			Cookie Class supplies	8/2016	Hobby Lobby 7736	8.99
17-67225	01-00110	City of Yukon (JPMC) REC	Bunko supplies	8/2016	Wal-Mart 07666	83.64
			refund Bunko supplies	8/2016	Wal-Mart 08216	6.29-
17-67291	01-00110	City of Yukon (JPMC) REC	Mens BB shirts	8/2016	Ski's Tees 8/11/16	71.00
17-67323	01-00110	City of Yukon (JPMC) REC	counselors at Hey Day	8/2016	HeyDayFun 5828	80.00
			refund for admission	8/2016	Pelican B 08/08/16	35.00-
17-67324	01-00110	City of Yukon (JPMC) REC	ice cream for senior soci	8/2016	Ski's Tees 8/15/16	500.00
			ice cream for senior soci	8/2016	Wal-Mart 08118	23.44
			ice cream for senior soci	8/2016	Wal-Mart 02546	126.70
			ice cream for senior soci	8/2016	Wal-Mart 07550	48.68
17-67396	01-00110	City of Yukon (JPMC) REC	cleaning supplies	8/2016	Wal-Mart 00677	38.60
17-67545	01-00110	City of Yukon (JPMC) REC	food for DRC	8/2016	Wal-Mart 00262	54.27
			food for DRC	8/2016	Wal-Mart 06106	42.18
17-67223	01-02235	BSN Sports	marking paint FF	8/2016	98130023	374.79
17-67321	01-02235	BSN Sports	REC equipment	8/2016	98118100	843.26
17-67470	01-04467	Brakefield Plumbing	emergency DRC Drain	8/2016	08/17/2016	175.00
17-67511	01-27300	K & W Pool Maintenance	Winterize/Close both pool	8/2016	400625	975.00
			Winterize/Close both pool	8/2016	400626	1,050.00
17-67348	01-29100	Leslie's Pool Supplies In	Pool supplies	8/2016	694-127385	49.99
17-67398	01-30600	Lowe's Companies, Inc.	vacumn for JCG	8/2016	12298	56.99
17-67322	01-33460	Municipal Industries	chemicals for the pools	8/2016	36749	342.20
17-67325	01-46940	Sam's Club Direct-	ice cream	8/2016	3109	53.65
17-67039	01-62800	Yukon Public Schools	Transportation for Camp	8/2016	08/05/2016	1,269.25
DEPARTMENT TOTAL:						6,258.03

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 121		FLEET MAINTENANCE				
17-66908	01-00180	City of Yukon (JPMC) PW	parts to repair vehicles	8/2016	O'Reilly 202613	10.39
			parts to repair vehicles	8/2016	O'Reilly 202633	168.27
			parts to repair vehicles	8/2016	O'Reilly 203350	137.08
			parts to repair vehicles	8/2016	O'Reilly 203540	25.56
			parts to repair vehicles	8/2016	O'Reilly 203547	200.16
			parts to repair vehicles	8/2016	O'Reilly 203559	10.99
			parts to repair vehicles	8/2016	O'Reilly 203549	97.52
			parts to repair vehicles	8/2016	O'Reilly 203598	38.63
			parts to repair vehicles	8/2016	O'Reilly 203544	178.16
			parts to repair vehicles	8/2016	O'Reilly 203856	1.50
			return parts to repair ve	8/2016	O'Reilly 203612	47.54-
17-66909	01-00180	City of Yukon (JPMC) PW	parts to repair vehciles	8/2016	CL Boyd P48995	38.64
			parts to repair vehciles	8/2016	AutoZone 089618	42.99
			parts to repair vehciles	8/2016	P&K Equipm 2309004	509.20
			parts to repair vehciles	8/2016	Bobcat P36838	63.25
			parts to repair vehciles	8/2016	Bob Howard 4437884	198.80
			parts to repair vehciles	8/2016	Frontier 447126	169.10
			parts to repair vehciles	8/2016	Fronti 160811YUKON	211.00
			parts to repair vehciles	8/2016	Luber Bro 00159284	261.84
			parts to repair vehciles	8/2016	Smith Farm 571647	217.88
			parts to repair vehciles	8/2016	A-1 Lawn Mow 14069	38.91
			parts to repair vehciles	8/2016	P&K Equipm 2330332	43.46
			refund tax on parts	8/2016	A-1 Lawn Mow 14069	3.01-
17-66965	01-00180	City of Yukon (JPMC) PW	CNG fuel	8/2016	OnCue 100749	14.55
			CNG fuel	8/2016	OnCue 132209	12.30
			CNG fuel	8/2016	OnCue 092619	13.42
			CNG fuel	8/2016	OnCue 141018	10.49
			CNG fuel	8/2016	OnCue 104535	13.53
17-67031	01-00180	City of Yukon (JPMC) PW	oils, lubricants	8/2016	O'Reilly 204298	284.99
			oils, lubricants	8/2016	O'Reilly 206011	77.94
17-67343	01-00180	City of Yukon (JPMC) PW	bearings, driveshaft	8/2016	Luber 00159160	1,129.59
			freight	8/2016	Luber 00159160	35.00
17-67402	01-00180	City of Yukon (JPMC) PW	gutter brooms	8/2016	R.N.O.W 2016-50383	2,150.00
17-67469	01-00180	City of Yukon (JPMC) PW	parts to repair vehicles	8/2016	O'Reilly 204287	68.30
			parts to repair vehicles	8/2016	O'Reilly 204994	5.39
			parts to repair vehicles	8/2016	O'Reilly 205345	111.32
			parts to repair vehicles	8/2016	O'Reilly 205604	111.32
			parts to repair vehicles	8/2016	O'Reilly 205544	85.94
			parts to repair vehicles	8/2016	O'Reilly 205024	67.19
			parts to repair vehicles	8/2016	O'Reilly 205741	2.38
			parts to repair vehicles	8/2016	O'Reilly 206008	350.00
			parts to repair vehicles	8/2016	O'Reilly 206010	350.00
			parts to repair vehicles	8/2016	O'Reilly 206684	12.88
			parts to repair vehicles	8/2016	O'Reilly 206912	171.88
			return parts for vehicles	8/2016	O'Reilly 205023	10.00-
17-67485	01-00180	City of Yukon (JPMC) PW	red oil rag rental	8/2016	Clean 50783963	30.19
			uniform cleaning,ren	8/2016	Clean 50783963	13.61
17-67498	01-00180	City of Yukon (JPMC) PW	starter	8/2016	P&K Equipm 2330338	401.56

FUND: 01 - General Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 121		FLEET MAINTENANCE				
17-67524	01-00180	City of Yukon (JPMC) PW	oil for 102-2016-3388	8/2016	O'Reilly 205850	56.42
			filter for 102-2016-3388	8/2016	O'Reilly 205850	5.16
17-67533	01-00180	City of Yukon (JPMC) PW	red oil rag rental	8/2016	Clean 50785075	20.16
			uniform cleaning,ren	8/2016	Clean 50785075	13.61
17-67584	01-00180	City of Yukon (JPMC) PW	EM light tower	8/2016	O'Reilly 207062	1,360.00
17-67601	01-37489	OK Tax Commission	repl tag-'13 Freight 9701	8/2016	CI 24359	10.00
			repl tag-'13 Mack 3132	8/2016	CI 24360	10.00
			tag-'16 TexMex 6063	8/2016	CI 24361	25.00
17-67516	01-39550	Paul Penley Oil Company,	Inunleaded fuel	8/2016	4664	7,030.98
			diesel fuel	8/2016	4664	2,321.73
DEPARTMENT TOTAL:						18,979.61
FUND TOTAL:						385,940.51

FUND: 36 - ST Capital Improvement

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 501		SALES TAX CAPITAL IMPROV				
17-67058	01-29660	Lopez Construction of	Paint/Sheetrock-AmLegBldg	8/2016	08/12/16	18,900.00
17-67605	01-50700	Triad Design Group	A&E-Frisco Rd Interchange	8/2016	9766	6,510.00
DEPARTMENT TOTAL:						25,410.00
FUND TOTAL:						25,410.00

FUND: 38 - Hotel/Motel Tax Fund

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 501		HOTEL/MOTEL EXPENSES				
17-67301	01-00101	City of Yukon (JPMC) ADM	Advertising	8/2016	Facebook 2057548	217.08
			Advertising	8/2016	Facebook 2057549	33.41
			Advertising	8/2016	Facebook 2081068	73.81
			Advertising	8/2016	Facebook 2081070	44.59
17-67347	01-00101	City of Yukon (JPMC) ADM	Rock the Route Supplies	8/2016	Wrist-Ba 220122379	111.30
17-67427	01-00101	City of Yukon (JPMC) ADM	Advertising	8/2016	Yukon Troph 816222	595.00
17-67616	01-00110	City of Yukon (JPMC) REC	T-Shirts-Rock/Route	8/2016	Ski's Tee 08/31/16	1,658.00
17-67522	01-00180	City of Yukon (JPMC) PW	cable ties, tape	8/2016	Locke Sup 29425032	340.95
17-67536	01-00180	City of Yukon (JPMC) PW	electrical parts	8/2016	Locke Sup 29456158	408.47
17-67523	01-30600	Lowe's Companies, Inc.	power post	8/2016	02463B	31.32
17-67474	01-57600	Wesco, Inc.	Insurance for Concert	8/2016	206169	830.00
17-67444	01-62300	Yukon Comm Support Fdn	Audio Equipment	9/2016	16-1501	1,868.88
17-67477	01-91525	Oklahoma Gazette	Advertisement-Rock/Route	8/2016	64108	150.00
DEPARTMENT TOTAL:						6,362.81
DEPARTMENT: 502		ECONOMIC DEVELOPMENT				
17-67518	01-00101	City of Yukon (JPMC) ADM	Membership Renewal-ICSC	8/2016	ICSC 08/26/16	50.00
17-67519	01-00101	City of Yukon (JPMC) ADM	Registration-ICSC	10/2016	ICSC 10/07/2016	590.00
DEPARTMENT TOTAL:						640.00
FUND TOTAL:						7,002.81

FUND: 64 - Special Revenue

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 123		SPECIAL EVENT REVENUE				
17-67105	01-00101	City of Yukon (JPMC) ADM	Christmas Supplies	8/2016	Kalaou KA1461325	218.08
			Christmas Supplies	8/2016	The Round To 24106	636.43
17-67194	01-00101	City of Yukon (JPMC) ADM	Christmas Supplies	8/2016	ProShowMake 3D3200	799.53
DEPARTMENT TOTAL:						1,654.04
DEPARTMENT: 127		RECREATION SPECIAL REVENUE				
17-67374	01-92103	USA Football	Flag football	8/2016	2329729	5,725.00
DEPARTMENT TOTAL:						5,725.00
DEPARTMENT: 128		PARK & EVENTS SPEC REVENUE				
17-67276	01-00110	City of Yukon (JPMC) REC	awards for Spirit Run	6/2016	Crown 32797583	169.49
			awards for Spirit Run	8/2016	McDonald's 166	119.00
17-67275	01-46940	Sam's Club Direct-	Food for Spirit Sprint	8/2016	2093	118.09
17-67320	01-90707	G3 Band	Band for social	8/2016	08/18/2016	400.00
DEPARTMENT TOTAL:						806.58
DEPARTMENT: 142		INSURANCE/MISC REIMB				
17-67481	01-00123	City of Yukon (JPMC) TECH	UPS Shipping Expense	8/2016	Staples 24644	16.62
DEPARTMENT TOTAL:						16.62
DEPARTMENT: 146		LIBRARY SPECIAL REVENUE				
17-67187	01-04450	Brodart	Backorders	8/2016	B4617103	39.20
			Backorders	8/2016	B4620263	14.48
			Backorders	8/2016	B4625609	15.49
			Backorders	8/2016	B4627919	123.84
			Backorders	8/2016	B4629244	52.67
DEPARTMENT TOTAL:						245.68
DEPARTMENT: 167		POLICE DEPT SPECIAL REV				
17-66897	01-00111	City of Yukon (JPMC) PD	Avers fuel for training	8/2016	Flying J 5176171	13.37
			Avers fuel for training	8/2016	Parking 08/07/16	16.24
			Avers fuel for training	8/2016	7-Eleven 2052959	13.41
17-67261	01-00111	City of Yukon (JPMC) PD	Notary stamps	8/2016	Staples 7160497788	30.31
17-67269	01-00111	City of Yukon (JPMC) PD	supplies for Breakfast	8/2016	Hobby Lobby 0793	33.86
			supplies for Breakfast	8/2016	Target 08/09/16	9.96
17-67318	01-00111	City of Yukon (JPMC) PD	drug test kits	8/2016	Safariland 028527	651.36
17-67353	01-00111	City of Yukon (JPMC) PD	M. Knight training	8/2016	EB Forensics 42	495.00
17-67441	01-00111	City of Yukon (JPMC) PD	Brugh meals	8/2016	McDonald's 324	4.90
			Brugh meals	8/2016	Subway 105064	9.60
			Brugh meals	8/2016	Chili's 30027	11.25
			Brugh meals	8/2016	McDonald's 335	4.69
			Brugh meals	8/2016	San Remo 08/16/16	9.02
			Brugh meals	8/2016	Applebee's 1232371	13.40

FUND: 64 - Special Revenue

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 167		POLICE DEPT SPECIAL REV				
			Brugh meals	8/2016	Jack in the Bo 422	4.80
			Brugh meals	8/2016	Rib Crib 30001	11.46
			Brugh meals	8/2016	Riviera Maya 40463	9.57
			Brugh meals	8/2016	Jack in the Bo 444	8.07
			Brugh meals	8/2016	Chili's 50030	15.19
			Brugh meals	8/2016	Braum's 825	5.13
			Brugh meals	8/2016	Mazzio's 64	10.39
			Brugh meals	8/2016	Murphy USA 089500	24.16
			Brugh meals	8/2016	Pigskins 08/22/16	8.74
			Brugh meals	8/2016	Applebee's 1234556	18.35
			Brugh meals	8/2016	CTS 120929	26.26
			Brugh meals	8/2016	San Remo 08/23/16	5.47
			Brugh meals	8/2016	Applebee's 1234909	15.05
			Brugh meals	8/2016	Chili's 08/24/16	11.15
			Brugh meals	8/2016	Asahi 150-4	15.59
			Brugh meals	8/2016	San Remo 08/25/16	9.02
			Brugh meals	8/2016	Papa Gjorgj 160776	21.61
			Brugh meals	8/2016	Chili's 08/26/16	15.29
17-67440	01-06477	CLEET	Brugh lodging	7/2016	R17-034	200.00
DEPARTMENT TOTAL:						1,751.67
FUND TOTAL:						10,199.59

FUND: 70 - Water & Sewer Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 201		WATER DISTRIBUTION				
17-66909	01-00180	City of Yukon (JPMC) PW	parts to repair vehicles	7/2016	Enviro Prod 224169	131.04
			parts to repair vehicles	8/2016	HD Supply F982619	68.00
			parts to repair vehicles	8/2016	Vermeer P15231	48.28
17-66965	01-00180	City of Yukon (JPMC) PW	CNG fuel	8/2016	Love's 30057	18.16
			CNG fuel	8/2016	Love's 32886	19.77
			CNG fuel	8/2016	OnCue 132315	5.91
			CNG fuel	8/2016	OnCue 100626	16.52
			CNG fuel	8/2016	OnCue 081846	16.79
			CNG fuel	8/2016	OnCue 112609	12.35
			CNG fuel	8/2016	OnCue 143845	17.36
			CNG fuel	8/2016	OnCue 092952	14.34
17-67031	01-00180	City of Yukon (JPMC) PW	oils, lubricants	8/2016	O'Reilly 206115	10.46
17-67033	01-00180	City of Yukon (JPMC) PW	sewer line repairs	8/2016	OK Contrac 0549916	160.00
			sewer line repairs	8/2016	HD Supply F989054	39.53
			sewer line repairs	8/2016	Locke Sup 29427408	22.22
			sewer line repairs	8/2016	HD Supply G025200	77.53
			sewer line repairs	8/2016	Ace Hardwar 878225	45.52
17-67294	01-00180	City of Yukon (JPMC) PW	fire hydrant rebuild kits	8/2016	HD Supply F982625	460.00
17-67309	01-00180	City of Yukon (JPMC) PW	manifold knuckle	8/2016	HD Supply F982634	189.00
17-67420	01-00180	City of Yukon (JPMC) PW	socket set	8/2016	Harbor Fr 04197653	24.99
17-67465	01-00180	City of Yukon (JPMC) PW	meter riser	8/2016	HD Supply G011042	205.00
			meter can	8/2016	HD Supply G011042	61.25
17-67466	01-00180	City of Yukon (JPMC) PW	copper	8/2016	HD Supply G010969	379.00
			saddle	8/2016	HD Supply G010969	32.00
			corp stop	8/2016	HD Supply G010969	42.00
			flare adapter	8/2016	HD Supply G010969	18.25
17-67467	01-00180	City of Yukon (JPMC) PW	10" pipe	8/2016	HD Supply G011023	380.00
			10" mega lugs	8/2016	HD Supply G011023	164.00
			10" gaskets	8/2016	HD Supply G011023	7.30
			10" couplings	8/2016	HD Supply G011023	416.00
			10" cap	8/2016	HD Supply G011023	50.50
17-67468	01-00180	City of Yukon (JPMC) PW	4" turbo meter	8/2016	OK Contrac 0550048	1,300.00
17-67469	01-00180	City of Yukon (JPMC) PW	parts to repair vehicles	8/2016	O'Reilly 205160	37.66
17-67485	01-00180	City of Yukon (JPMC) PW	uniform cleaning,ren	8/2016	Clean 50783963	41.21
17-67533	01-00180	City of Yukon (JPMC) PW	uniform cleaning,ren	8/2016	Clean 50785075	37.00
17-67538	01-00180	City of Yukon (JPMC) PW	screwdriver set	8/2016	Harbor Fr 01204059	19.98
17-67585	01-00180	City of Yukon (JPMC) PW	adapter, gasket, bol	8/2016	HD Supply G061398	170.00
17-67386	01-09525	Dolese Bros. Company	gravel, rock, concrete	8/2016	RM16051208	345.00
			gravel, rock, concrete	8/2016	RM16052097	155.00
17-67516	01-39550	Paul Penley Oil Company,	Inunleaded fuel	8/2016	4664	438.19
			diesel fuel	8/2016	4664	30.97
DEPARTMENT TOTAL:						5,728.08

FUND: 70 - Water & Sewer Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 202		UTILITY BILLING				
17-67450	01-00123	City of Yukon (JPMC) TECH	Meter Reader Cell Phones	8/2016	Verizon 9769938894	137.00
17-67479	01-00170	City of Yukon (JPMC) UB	Door Hanger Stock	8/2016	Staples 7161314703	187.16
			Coffee	8/2016	Staples 7161314703	11.38
			office supplies	8/2016	Staples 7161314703	49.80
17-67485	01-00180	City of Yukon (JPMC) PW	uniform cleaning, rental	8/2016	Clean 50783963	16.86
17-67533	01-00180	City of Yukon (JPMC) PW	uniform cleaning, rental	8/2016	Clean 50785075	16.86
17-67432	01-08350	DataProse LLC	July Bill Processing	7/2016	DP1602277	4,906.24
17-67516	01-39550	Paul Penley Oil Company,	Inunleaded fuel	8/2016	4664	316.55
DEPARTMENT TOTAL:						5,641.85
FUND TOTAL:						11,369.93

FUND: 71 - Sanitation Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 301		SANITATION				
17-67451	01-00123	City of Yukon (JPMC) TECH	San Svcs MiFi Service	8/2016	Verizon 9769938895	160.04
17-67030	01-00180	City of Yukon (JPMC) PW	parts to repair vehicles	8/2016	NAPA 644121	325.00
17-67031	01-00180	City of Yukon (JPMC) PW	oils, lubricants	8/2016	O'Reilly 202493	15.98
17-67308	01-00180	City of Yukon (JPMC) PW	Steer tires	8/2016	T&W Tire 5703770	450.00
			waste fee	8/2016	T&W Tire 5703770	7.00
17-67392	01-00180	City of Yukon (JPMC) PW	Steer tires	8/2016	T&W Tire 5703735	587.12
			waste fee	8/2016	T&W Tire 5703735	7.00
17-67438	01-00180	City of Yukon (JPMC) PW	hyd oil	8/2016	Fentress 0030031	1,385.27
17-67439	01-00180	City of Yukon (JPMC) PW	Light Photo Cell for T.S	8/2016	Locke Sup 29353795	15.67
17-67469	01-00180	City of Yukon (JPMC) PW	parts to repair vehicles	8/2016	O'Reilly 205382	12.47
			parts to repair vehicles	8/2016	O'Reilly 205634	18.85
17-67484	01-00180	City of Yukon (JPMC) PW	tires	8/2016	Hercules Ti 351650	245.08
			waste fee	8/2016	Hercules Ti 351650	10.00
17-67485	01-00180	City of Yukon (JPMC) PW	uniform cleaning,ren	8/2016	Clean 50783963	38.94
17-67533	01-00180	City of Yukon (JPMC) PW	uniform cleaning,ren	8/2016	Clean 50785075	43.39
17-67561	01-00180	City of Yukon (JPMC) PW	flat repair, service call	8/2016	T&W Tire 5703721	299.05
17-67104	01-04477	Brewer Construction Oklaho	paving repair	8/2016	2016-12	11,257.00
17-67516	01-39550	Paul Penley Oil Company, In	unleaded fuel	8/2016	4664	89.09
			diesel fuel	8/2016	4664	2,875.54
17-67502	01-57425	Waste Connections of Oklaho	Hauling Fees for July 16	8/2016	1677606	990.00
17-67430	01-90712	General Parts, LLC-OK City	Repair of Ice Maker	8/2016	5755495	803.03
DEPARTMENT TOTAL:						19,635.52
FUND TOTAL:						19,635.52

FUND: 73 - Storm Water Enterprise

P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 401		STORMWATER				
17-67516	01-39550	Paul Penley Oil Company,	Inunleaded fuel	8/2016	4664	16.74
17-67507	01-90205	Benchmark GPS, LLC	Warranty Extension	8/2016	1137	325.00
17-67575	01-90205	Benchmark GPS, LLC	Warranty Renewal	8/2016	1142	295.00
DEPARTMENT TOTAL:						636.74
FUND TOTAL:						636.74
GRAND TOTAL:						460,195.10

PACKET : 03791 August '16 Debt Service
APPROVED: NO

JE NO# : 011646		DESC: August '16 Debt Service	POSTING DATE: 8/18/2016		REVERSING DATE:	
ACCOUNT		ACCOUNT NAME	REFERENCE		DESCRIPTION	AMOUNT
88 100		Pooled Cash Account	Misc 000000		August '16 Debt Service	389,196.23CR
36 5501-606		Debt Service-Master Lease	Misc 000000		August '16 Debt Service	28,359.49
36 5501-606		Debt Service-Master Lease	Misc 000000		August '16 Debt Service	1,735.71
36 5501-607		Sanitation Equipment Lease	Misc 000000		August '16 Debt Service	30,736.00
36 5501-608		Debt Service - '12 Revenue	Misc 000000		August '16 Debt Service	59,797.71
36 5501-610		Debt Service YMA 2013 Rev B	Misc 000000		August '16 Debt Service	78,103.76
36 5501-611		Debt Service 2015A Rev Bond	Misc 000000		August '16 Debt Service	96,024.27
36 5501-612		Debt Service 2015B Rev Bond	Misc 000000		August '16 Debt Service	94,439.29
88 202		Due To Other Funds	Misc 000000		August '16 Debt Service	389,196.23
36 100		Claim on Cash	Misc 000000		August '16 Debt Service	389,196.23CR
TOTAL CREDITS:		\$ 778,392.46CR				
DEBITS:		\$ 778,392.46				

PACKET : 03791 August '16 Debt Service

APPROVED: NO

*** ACCOUNT TOTALS ***

ACCOUNT	ACCOUNT NAME	DEPARTMENT	AMOUNT
36 100	Claim on Cash	N/A	389,196.23CR
36 5501-606	Debt Service-Master Lease	SALES TAX CAPITAL IMPROV	30,095.20
36 5501-607	Sanitation Equipment Lease	SALES TAX CAPITAL IMPROV	30,736.00
36 5501-608	Debt Service - '12 Revenue Bon	SALES TAX CAPITAL IMPROV	59,797.71
36 5501-610	Debt Service YMA 2013 Rev Bond	SALES TAX CAPITAL IMPROV	78,103.76
36 5501-611	Debt Service 2015A Rev Bond	SALES TAX CAPITAL IMPROV	96,024.27
36 5501-612	Debt Service 2015B Rev Bond	SALES TAX CAPITAL IMPROV	94,439.29
88 100	Pooled Cash Account	N/A	389,196.23CR
88 202	Due To Other Funds	N/A	389,196.23

JOURNAL ENTRIES: 1
 ENTRIES: 10

O/B JOURNAL ENTRIES: 0
 ERRORS: 0
 WARNING: 0

TOTAL CREDITS: \$ 778,392.46CR
 DEBITS: \$ 778,392.46

** END OF REPORT **

PACKET: 18935 EOM Court July '16
 VENDOR SET: 01 CITY OF YUKON
 BANK: MunCt Municipal Court

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
06477		CLEET						
	I-EOM Court July '16	CLEET	R	8/16/2016		1,962.40	004154	1,962.40
1		OBN						
	I-EOM Court July '16	OBN :	R	8/16/2016		45.00	004155	45.00
38550		OSBI						
	I-EOM Court July '16	OSBI	R	8/16/2016		2,166.08	004156	2,166.08

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	3	0.00	4,173.48	4,173.48
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	3	0.00	4,173.48	4,173.48

PACKET: 18935 EOM Court July '16
VENDOR SET: 01 CITY OF YUKON
BANK: ALL

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	3	0.00	4,173.48	4,173.48
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	4,173.48	4,173.48

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
46	8/2016	4,173.48CR
=====		
ALL		4,173.48CR

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 18936 Jack Owens Overpayment Re
 VENDOR SET: 01 CITY OF YUKON
 BANK: MunCt Municipal Court

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	I-O 447088	Jack Owens Jack Owens :	R	8/16/2016		412.00	004157	412.00

* * B A N K T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		1	0.00	412.00	412.00
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		0	0.00	0.00	0.00
VOID CHECKS:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
BANK TOTALS:		1	0.00	412.00	412.00

PACKET: 18936 Jack Owens Overpayment Re
VENDOR SET: 01 CITY OF YUKON
BANK: ALL

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	412.00	412.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	412.00	412.00

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
46	8/2016	412.00CR
=====		
ALL		412.00CR

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 18974 Cesar Alfaro Judicial Ref
 VENDOR SET: 01 CITY OF YUKON
 BANK: MunCt Municipal Court

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	I-A 441951	Cesar Alfaro Cesar Alfaro :	R	8/22/2016		271.00	004159	271.00

* * B A N K T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		1	0.00	271.00	271.00
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		0	0.00	0.00	0.00
VOID CHECKS:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
BANK TOTALS:		1	0.00	271.00	271.00

PACKET: 18974 Cesar Alfaro Judicial Ref
VENDOR SET: 01 CITY OF YUKON
BANK: ALL

** REGISTER GRAND TOTALS *

** T O T A L S **	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	271.00	271.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	271.00	271.00

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
46	8/2016	271.00CR
ALL		271.00CR

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 18983 Morgan Benfield Judicial
VENDOR SET: 01 CITY OF YUKON
BANK: MunCt Municipal Court

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	I-B 447076	Morgan Gray Benfield Morgan Gray Benfield :	R	8/23/2016		241.00	004160	241.00

* * B A N K T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		1	0.00	241.00	241.00
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		0	0.00	0.00	0.00
VOID CHECKS:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
BANK TOTALS:		1	0.00	241.00	241.00

PACKET: 18983 Morgan Benfield Judicial
VENDOR SET: 01 CITY OF YUKON
BANK: ALL

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	241.00	241.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	241.00	241.00

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
46	8/2016	241.00CR
=====		
ALL		241.00CR

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 18989 Scott Mitchell Judicial R
VENDOR SET: 01 CITY OF YUKON
BANK: MunCt Municipal Court

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	I-M 301761	Scott Mitchell Scott Mitchell :	R	8/24/2016		50.00	004161	50.00

* * B A N K T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		1	0.00	50.00	50.00
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		0	0.00	0.00	0.00
VOID CHECKS:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
BANK TOTALS:		1	0.00	50.00	50.00

PACKET: 18989 Scott Mitchell Judicial R
VENDOR SET: 01 CITY OF YUKON
BANK: ALL

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	50.00	50.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	50.00	50.00

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
46	8/2016	50.00CR
=====		
ALL		50.00CR

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 18940 DH Pace Company Re-Issue
 VENDOR SET: 01 CITY OF YUKON
 BANK: APBK AP Disbursements

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
07995		D.H. Pace Company Inc.						
	I-SVC/3124 Reissue	D.H. Pace Company Inc.	R	8/16/2016		157.50	146567	157.50

* * B A N K T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	157.50	157.50
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	157.50	157.50

PACKET: 18940 DH Pace Company Re-Issue
VENDOR SET: 01 CITY OF YUKON
BANK: ALL

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	157.50	157.50
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	157.50	157.50

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
71	8/2016	157.50CR
=====		
ALL		157.50CR

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

Technology Item Listing - September 06, 2016

Item #	Description	Model Number	Serial Number	Department
100277	Cisco 1800 Series SRST Integrated Router	C1861-SRST-C-F/K9 V01	FTX1252Y0L5	Technology
100278	Cisco 1800 Series SRST Integrated Router	C1861-SRST-C-F/K9 V01	FTX1252Y0L4	Technology
100229	Cisco 1800 Series SRST Integrated Router	C1861-SRST-C-F/K9 V01	FTX1241Y0LH	Technology
100794	Cisco 1800 Series SRST Integrated Router	C1861-SRST-C-F/K9 V01	FTX1237Y0K2	Technology
100252	Cisco 1800 Series SRST Integrated Router	C1861-SRST-C-F/K9 V01	FTX1252Y0L3	Technology
100095	Cisco Catalyst 3560 PoE Switch	WS-C3560-24PS-S V07	FDO1230Z2RV	Technology
100907	Cisco Catalyst 3560 PoE Switch	WS-C3560-24PS-S V07	FDO1546X0MM	Technology
100127	Cisco Catalyst 3560 PoE Switch	WS-C3560-24PS-S V07	FDO1230Z2UG	Technology
100954	Cisco Catalyst 3560 PoE Switch	WS-C3560-24PS-S V08	FDO1630X2FC	Technology
100803	Cisco Catalyst 2960 Series Switch	WS-C2960-24-5 V03	FOC1302Z2YS	Technology
100554	Cisco Catalyst 2960 Series Switch	WS-C2960-24-5 V06	FOC1503W6RZ	Technology
100291	Cisco Catalyst 2960 Series Switch	WS-C2960-24-5 V03	FOC1302Z2UV	Technology
100224	Cisco Catalyst 2960 Series Switch	WS-C2960-24TC-L V04	FOC1231Z2EF	Technology
100129	Cisco Catalyst 2960 Series Switch	WS-C2960-24TC-L V05	FOC1237Y2KH	Technology
100946	Cisco Catalyst 2960 Series Switch	WS-C2960-24TS-S V02	FOC1533Z1QQ	Technology
100486	Sonic Wall TZ 210 Firewall	APL20-063	0017C550E250	Technology
100852	Cisco Catalyst 3560 PoE Switch	WS-C3560-48PS-S V05	FDO1231Y3W1	Technology
100280	Cisco Catalyst 3560 PoE Switch	WS-C3560-48PS-S V05	FD01231Y3U6	Technology
100793	Cisco Catalyst 3560 PoE Switch	WS-C3560-8PC-8 V01	FOC1235U0EB	Technology
100423	Cisco Catalyst 2960 Series Switch	WS-C2960-24-S V03	FOC1347X4PK	Technology
100947	Cisco Catalyst 2960 Series Switch	WS-C2960S-24TS-S V02	FOC1533X19B	Technology
100885	Cisco Catalyst 2960 Series Switch	WS-C2960-24-S V06	FOC1510Z2YE	Technology
100496	HP Compaq 6000 Pro MicroTower	6000	MXL0250G8S	Technology
100605	HP Compaq 6000 Pro MicroTower	6000	MXL11110G0	Technology
102064	HP Office Jet Pro 8600		CN43CFX13K	Technology
100186	HP Laser Jet M4345 MFP	CB427A	CNDC8BG0GL	Technology
100397	HP IAser Jet M5035 MFP	Q7830A	CNJXB01535	Technology



OFFICE OF THE CITY ATTORNEY

MEMORANDUM

To: Doug Shivers, City Clerk
From: Michael D. Segler 
Date: August 31, 2016
Subject: Agreement for Services - Yukon Chamber of Commerce

Enclosed is the Agreement for Services for Yukon Chamber of Commerce which has been signed by the President and Secretary.

Please have this item placed on the City Council agenda. Thank you.

AGREEMENT FOR SERVICES

CITY OF YUKON

YUKON CHAMBER OF COMMERCE

This Agreement is made and entered into this ____ day of _____, 2016, by and between the **City of Yukon**, hereinafter referred to as "City", and the **Yukon Chamber of Commerce**, a nonprofit Corporation, hereinafter referred to as "Contractor".

WITNESSETH:

WHEREAS, the Contractor is an experienced nonprofit corporation concerned with the provision and services to the community; and

WHEREAS, the City has a continuing desire to serve the needs of the citizens of Yukon; and

WHEREAS, it is in the best interest of the citizens of the City of Yukon that the Contractor and the City agree for the provision of certain hereinafter described services by said Contractor; and,

NOW, THEREFORE, in consideration of their mutual obligations and understanding, the parties agree to the foregoing and as follows:

1. **TERM:** This agreement shall be from the 1st day of July, 2016, through the 30th day of June, 2017.
2. **CONSIDERATIONS:** The City agrees to pay Contractor, as consideration for services for the citizens of Yukon provided by the Contractor, the sum of Two Thousand Five Hundred (\$2,500.00) per month through the term of this contract. The Contractor agrees to provide the services described in paragraph 3 below. The monthly payments will begin July 1, 2016.
3. **SERVICES:** In consideration of the City's above set forth payment, the Contractor agrees to provide services according to the attached 2016 business plan.
4. **INDEMNIFICATION:** Contractor agrees to indemnify and hold harmless the City from any and all liability, loss or damage the City may suffer as a result of claims, demands, costs or judgments against it arising from the activities of Contractor. In addition, Contractor agrees to provide the City as an additional insured on any liability insurance policies maintained by Contractor in an amount of not less than the maximum exposure of the City under the Oklahoma Governmental Tort Claims Act.

5. **PROPERTY USAGE:** Contractor agrees to comply with all policies adopted by the City concerning the use of City property and facilities by private entities, whether those policies are in existence at the time of the execution of this agreement or are adopted by the City subsequent to the execution of this agreement.

IN WITNESS WHEREOF, the parties signify their agreement to all contained herein by the following executions:

THE CITY OF YUKON

YUKON CHAMBER OF COMMERCE

John Alberts, Mayor



President

ATTEST:

ATTEST:

City Clerk



Secretary

APPROVED BY:

Michael D. Segler
City Attorney



City Promotions (2016-2017)

- ✓ **Chamber Organizes Ribbon Cutting / Ground Breaking / Grand Opening Events for Chamber and non-Chamber Members**
 - To include, but not limited to: Yukon Review present with photos and paper recognition for the new business
 - Continual promotion of Small Business sector for Yukon

- ✓ **Chamber works closely with economic development services in Yukon with Department of Development Services, Mitchell Hort**

- ✓ **Chamber promotes City of Yukon in a positive light and added information to all media, community, and general public**

- ✓ **Chamber's Legislative Affairs on behalf of all of Yukon**
 - Legislative Day at the Capitol (DAC) – for the promotion of YUKON with the City of Yukon, promoting a great YUKON in a joint effort, annual great partnership effort between City/Chamber to our legislators
 - DAC – is also Yukon's way of thanking our legislators for being active with us year around and attending our monthly Legislative Breakfast
 - Monthly Legislative Breakfast with average attendance of 25-50 community leaders hearing from our local, state, and federal congressmen, senators, and representatives offices, as well as city and county commissioners, city manager, and YPS board or Superintendent, and local real estate opportunities – first Tuesday of each month, hosted at Mabel C Fry Public Library, giving them continual recognition – monthly individual sponsors pay for a light continental breakfast, 2016 Legislative Committee Chair, Tina Adkins with A&A Advocates.

- ✓ **State of the City address by City Manager - annual presentation at a Chamber Membership Luncheon – state of the city in front of Yukon's Best Community Business Leaders**

- ✓ **Chamber Community Guide**
 - Produced each year July 1 – June 30 – showcases city departments and department heads with text information for each one, prepared by Jenna Roberson, City of Yukon PIO.
 - Photos showcasing, the Mayor, City Council, City Manager and Assistant City Manager
 - Letter from the Mayor
 - Letter from the City Manager
 - This community guide showcases all things Yukon including INTEGRIS Canadian Valley Hospital, Yukon Public Schools, Southwest Covenant, and St John Nepomuk, as well as technical schooling through Canadian Valley Technology Center and higher education in Canadian County.

- This community guide is used by community leaders to provide information about Yukon's festivals, attractions, and entertainment
- Chamber staff works with City of Yukon staff to ensure the City always looks it's best in our guide and is always presented in a positive manner
- We have high hopes to continue creating a valued guide to our Yukon residents and potential visitors. There has been talk of a Visitor Information Guide that the Chamber could eventually produce in conjunction with the City of Yukon used to promote and advertise Yukon's great festivals, events, and attractions, attracting more visitors to our community to spend time, money, and resources here.

Electronic Promotions/Added Exposure/Advertising/Joint Events/Tourism Promotions (2016-2017)

- ✓ **Chamber Website** (Police Fire, Mabel C Fry Public Library, Parks & Recreation, and Public Works – separate page for each)

- ✓ **Chamber Weekly E-newsletter** – listing of City Events and information on Chamber's weekly calendar side bar and additional mentions, listings in the body of the newsletter as city staff submits press releases and information to us for distribution. Event listings include City Parks & Recreation Department as well as Mabel C. Fry Public Library.

- ✓ **Yukon Chamber Community Coffee / announcements as joint event with City/Chamber – City Personnel opens coffee with Chamber board member and introduces, Chamber Member host**
 - Community Coffee continues to be the weekly networking event for Yukon with on average attendance of 100 people or more.
 - Community Coffee allows for community announcements and continues to present the City/Chamber in a positive joint relationship to our community

- ✓ **City hosts 16% of Community Coffee Events per year (the rest are Chamber Members only)**
 - 8 Community Coffee Events hosted by the city in 2016 - 49 Community Coffees total in 2016 (3 cancelled due to Friday holidays and Chamber Golf Tournament)
 - 04/29/2016 – Mayor's Breakfast – First United Methodist Church
 - 05/06/2016 – Festival of the Child – Yukon Community Center
 - 05/20/2016 – Yukon Police Department – National Law Enforcement Appreciation Week
 - 06/03/2016 – Chisholm Trail Festival – Kirkpatrick Family Farm
 - 10/14/2016 – Yukon Fire Department
 - 10/21/2016 – Yukon Mobile Meals (Dale Robertson Center)
 - 11/18/2016 – Mabel C Fry Ladies Library Club
 - 12/02/2016 – City of Yukon – City Hall

- Additional Community Coffee Promotions
 - Weekly e-newsletter
 - Coffee Reminders on Facebook
 - Monthly Event Card – 250
 - Community Chamber Calendar
 - Facebook follow-up with photos from Community Coffees
 - Yukon Review publishes Community Coffees weekly
 - Chamber Board and staff members present at most coffees to organize announcements and introduce hosts with a city representative
 - Chamber Staff organizes Community Coffee schedule for the year and keeps it on going

- ✓ **Main Street Support**
 - Chamber Staff attends Main Street Board Meetings and offers support with promotions of events and helps continue growth for Main Street Merchants. Chamber CEO supports Main Street by attending Shopping/Lunch Mobs whenever possible and volunteering at Main Street/City of Yukon events whenever possible.

- ✓ **Czech Festival Involvement**
 - Booths on 4th street for Chamber Member and non-member businesses and nonprofit organizations in Yukon
 - Chamber Float in parade, with Santa Claus promoting **SHOP YUKON!**

- ✓ **Shop Yukon**
 - Promotes shopping in Yukon, just before the holidays – creates growth in city sales tax and generates overall spending in Yukon through retail, restaurants, lodging, services, large and small business sector, Chamber Member and non-Chamber member participants, sponsorships, and partnerships – committee driven event with a lot of hard work from Chamber Staff and a lot of volunteers.
 - 2015 Shop Yukon generated over \$36,000 in city sales tax
 - 2016 Shop Yukon is being revamped to provide better advertising opportunities for smaller businesses and trying to drive overall advertising to the next level for participating businesses, as well as trying to push city sales tax to increased numbers.

- ✓ **Chamber Tourism Dollars Spent / Staff time spent / overall promoting economic growth for Yukon**
 - Postage on mailing City of Yukon Information
 - Chamber helps to promote city events throughout the year
 - Chamber is the information hub for Yukon and promotes Yukon as a tourism destination whenever possible, creating an interest and drive for people to visit and spend money in our town.
 - Chamber CEO sits on Frontier Country Marketing Association Executive Board of Directors to serve tourism in the 12 counties of Central Oklahoma, Canadian County, Yukon being one of the best in Frontier Country, continuing to win Tourism Community of the Year, several years past and most recent, 2014-2015 fiscal year. Yukon has tourism destination spots being specialty retail, restaurants, attractions, and unique festivals year around. We have to promote them so people will come visit them and spend money **HERE** in YUKON.



DATE: August 26, 2016
FROM: Gary D. Cooper, Technology Director
TO: Jim Crosby, City Manager
Tammy DeSpain, Assistant City Manager
RE: Renewal of Cisco SmartNet Maintenance

MEMORANDUM

As a part of our ongoing maintenance and upkeep it is time to renew the annual Cisco SmartNet Maintenance contract that covers all the Cisco network equipment owned by the City.

The SmartNet contract provides us with next day or same day replacement of critical hardware items as well as firmware updates, 24 hour technical support assistance and peace of mind.

This renewal is being purchased from Presidio Networked Solutions, our long time Cisco partner, off the State of Oklahoma contract so no competitive bid is required. This year the renewal cost is \$ 29,751.59.

I ask that this item be placed on the September 6, 2016 City Council agenda for approval of the expenditure.



QUOTE: 2001116640823-01

DATE: 08/24/2016

PAGE: 1 of 1

TO: City of Yukon
Gary D. Cooper
P.O. Box 850500
Yukon, OK 73085-0500

gcooper@cityofyukonok.gov
(p) 405.350.8949

FROM: Presidio Networked Solutions
Jennifer Whorton
5100 N Brookline
Suite 750
Oklahoma City, OK 73112

jwhorton@presidio.com
(p) 405.708.4031

Customer#: CITY0112

Contract Vehicle: Oklahoma Cisco Networking Products and Services
ITSW1006C 3170

Account Manager: Jennifer Whorton

Inside Sales Rep: Travis Arnold

Title: City of Yukon SMARTnet Renewal 2016 OK Contract

#	Part #	Description	Unit Price	Qty	Ext Price
1	CON-SMARTNET RENEWAL	CON-SMARTNET RENEWAL Comments: 14366203	\$29,751.59	1	\$29,751.59

Sub Total:					\$29,751.59
Grand Total:					\$29,751.59

TERMS AND CONDITIONS OF THE REFERENCED CONTRACT APPLY TO THIS QUOTE

Customer hereby authorizes and agrees to make timely payment for products delivered and services rendered, including payments for partial shipments

Customer Signature

Date



August 10, 2016

City of Yukon
532 West Main
Yukon, OK 73099

Attention: Yukon City Council

The Nominating Committee of the Spanish Cove Housing Authority met on August 10, 2016 to select a nominee to serve the remainder of the six-year term for Office #5 which expires May 31, 2018. This seat was held by Tim Holt who resigned.

Two applications were received. Members of the Nominating Committee interviewed both candidates and voted to recommend to the Yukon City Council that David Goodwin, a local Yukon businessman and resident be reappointed to this office. A copy of his resume is attached.

If you have any questions please call me at (405) 350-5108 or (405) 365-7898. It is our hope that this can be placed on your August 16th, 2016 agenda.

Sincerely,

A handwritten signature in black ink that reads "Don Blöse". The signature is written in a cursive style.

Don Blöse
CEO/Executive Administrator

July 6, 2016

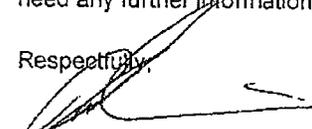
Mr. Don Blose, CEO
Spanish Cove Housing Authority
11 Palm Avenue
Yukon, OK 73099

Dear Don:

Please accept this letter as my expression of interest in returning to the Spanish Cove Board of Trustees to fill the current opening. It would be an honor and a privilege to resume work with you, your staff and other members of the Board of Trustees as you work to preserve and improve the Cove for the benefit of current and future residents.

I have attached my updated resume'. Please let me know if you or others have any questions or if you need any further information.

Respectfully,



David K. Goodwin

David K. Goodwin
731 Kingsgate Rd., Yukon, OK 73099
dgoodwin@bankrcb.net

BANKING & LENDING EXECUTIVE

- Commercial & Consumer • Lending Programs
Regulatory Compliance • Loan Portfolios & Documentation
Credit Analysis • Business Planning
Risk Assessment & Management
- Extensive expertise directing all aspects of lending programs, projects, and operations.
- Recognized for spearheading strategic planning and problem solving in diverse settings.
- Experienced in all aspects of community bank lending

PROFESSIONAL EXPERIENCE

RCB Bank
Sr. Vice President / Market President
April, 2015-Present

Pursuing entry of RCB Bank into the Yukon and Canadian County market.

YNB
Executive Vice President, Chief Lending Officer
May, 1995-April, 2015

Directed bank loan portfolio as chief lending officer while managing personal portfolio of \$25-\$30 million. Integral executive leadership team member developing and deploying loan workout strategies and implementing new lending programs. Optimized profitability and growth and ensured comprehensive risk management and regulatory compliance. Directed credit and loan processes in cooperation with senior and middle management personnel.

- Successfully recommended development of lending processes for all portfolios.
- Identified and corrected loan origination, loan servicing and risk management weaknesses
- Coordinated legal, IT, compliance and delivery of all lending products in \$115 million portfolio
- Trained and supervised 20 employees in multiple departments in six locations
- Served on Board of Directors, Audit Committee, Senior Loan Committee, Watch/Classified Committee, EDP Steering Committee, Compliance Committee
- Served as Community Reinvestment Act officer, Chief Lending Officer, Internal Control Officer

Bank IV, Oklahoma (1)
Vice President

Managed small business loan portfolio. Served in retail underwriting hub serving 13 locations in central Oklahoma.

PROFESSIONAL EXPERIENCE continued ...

David K. Goodwin
Page Two

Equity Bank for Savings, F.A. (1)
(Predecessor to Bank IV, Oklahoma)
Vice President

Drove implementation of new lending products by coordinating IT, compliance, legal, loan servicing and production resources. Performed due diligence review of commercial, commercial real estate, residential and consumer loans acquired from three predecessors. Participated in Board Loan Committee, Compliance Committee and Data Processing Committee. Oversaw retail loan production

for 15 locations throughout central and western Oklahoma. Developed diverse portfolio including commercial real estate, P&E, small business, commercial and retail credits. Coordinated internal and external resources necessary for servicing and managing loan assets pursuant to FDIC loss-sharing agreement.

- (1) Bank IV, Oklahoma purchased Equity Bank for Savings, F.A. in May, 1994. Time bridged from previous institutions through and including Bank IV, Oklahoma extended back to December, 1982 when hired into Capitol Federal Savings and Loan Association.

ADDITIONAL EXPERIENCE -details on request

FORMAL EDUCATION

Southwestern Graduate School of Banking
Southern Methodist University

Oklahoma State University
Bachelor of Science
Business Administration

Personal and professional references provided upon request

Previous Not-for-Profit Experience

Previous board positions with Keep Oklahoma Beautiful, Spanish Cove Housing Authority, La Puerta de Oro Senior Center, Yukon Chamber of Commerce



PARK ADMINISTRATION

DATE: August 26, 2016
FROM: Jan Scott, Parks & Recreation Director
TO: Doug Shivers, City Clerk
RE: Council Agenda September 6, 2016

MEMORANDUM

ITEM 1: Consider approval of the **Yukon Optimist Sports Club** to use the Community Center Football Field from August 17, 2016 through November 30, 2016.

**CITY OF YUKON
PARKS AND RECREATION DEPARTMENT
OPERATION/LEASE AGREEMENT**

This agreement is made and entered into this day of August 17, 2016 by and between the City of Yukon, a municipal corporation, acting by and through the Yukon Parks and Recreation Department, hereinafter referred to as "the City", and **Yukon Optimist Sports Club** hereinafter referred to as "Organization".

WITNESS TO:

WHEREAS, the City owns, operates, and maintains recreational facilities for the benefit of the citizens of the City of Yukon and visitors to the City; and

WHEREAS, the City desires to allow the public to use certain property under the Supervision of the City of Yukon Parks and Recreation Department, under the terms and conditions as set forth hereafter.

NOW, THEREFORE, for and in consideration of the covenants and conditions contained herein, the parties agree as follows;

The City shall permit the Organization to use the following property, hereinafter referred to as the "Leased Premises": **Community Center Football Field**

1. **Duration of Permit:** This permit shall be effective and the Organization shall be permitted to use the Leased Premises from **August 17 through November 30, 2016** according to the following schedule:
Monday, Tuesday and Thursdays 5:00 p.m.-9:30 p.m.
Saturday & Sunday 9:00 a.m.-5:00 p.m.
(No Games to be scheduled on Saturday, October 29)

2. **Use of leased Premises:** The Organization shall be permitted to use the Leased Premises for the following activity or activities: **Youth Tackle Football League & Practice**

In no event shall the Organization use the Lease Premises for any purpose or for any activity not listed above, without obtaining the express approval of the Parks and Recreation Department, or the Parks and Recreation Director.

3. **Ownership:** The organization hereby acknowledges that the City is the owner of all of the property described in this permit, including real property improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements existing or erected thereon, and the Organization agrees to cooperate and protect said improvements from damage. Title to any personal property provided by the Organization shall remain in the name of the Organization. No buildings, displays or other structures, either permanent or temporary, shall be erected or positioned within the park without prior approval of the Parks and Recreation Director.

4. **Utilities:** Organization shall be responsible for the payment of all utility charges. No

electrical, telephone or other services shall be altered, extended, or added without prior written approval of the Parks and Recreation Director. Organization shall initial this paragraph, indicating its approval and further indicating that it agrees to pay any such utility charges.

Initial: NA

5. **Security and Site Selection:** Organization will be responsible for providing security in addition to normal city police. Each organization agrees to follow the direction and instructions of the Parks and Recreation Director in regard to area assignment for parking, garages, exhibits, or any other activities or functions associated with this permit.
6. **Payment:** Organization shall furnish to the City a statement of its total gross receipts, together with payment in the amount of N/A percent N/A, of those gross receipts. The Term "Gross Receipts" as used in this permit shall mean anything of value received by Organization through the operation of activities, events or business upon the park premises, provided, however, that the term "Gross Receipts" shall not include any sales or excise taxes collected by the Organization.
7. **Accounts and Records:** Organization shall keep true and accurate books and records showing all of its transactions and the city shall have the option to inspect such books and records. Organization hereby agrees that a year-end financial statement shall be submitted to the City.
8. **Refuse:** The city will furnish all necessary refuse and garbage containers and will remove and dispose of all rubbish, refuse and garbage resulting from the special use, events or activity, provided that the refuse is deposited in receptacles provided. The Organization will be responsible for refuse and garbage pickup and facility clean up on the park ground and agrees to restore all park grounds, buildings, facilities and structures to the level of cleanliness and order which existed prior to the event, activity or use.
9. **Performance/Damage deposit:** Organization agrees to provide to the City a N/A performance/damage deposit, prior to the effective date of the permit. This deposit will be returned to Organization upon evaluation by the City that Organization has met all obligations expressed in this permit document. Non-performance of any obligation or unrepaired damage to park facilities are examples, but not the sole grounds for forfeiture of a portion or all of the deposit.
10. **Performance of contract:** Violation by Organization of the terms of this permit shall be grounds for termination by the City; and shall be grounds for prohibiting future contractual use by Organization.
11. **Liability Insurance:** Organization shall indemnify and hold the City and its employees, agents, and officers harmless from all claims, damage, suits cost, or losses arising out any negligence or wrongful conduct of the Organization or from the activities of the Organization pursuant to this agreement. Organization shall obtain public liability

insurance naming both Organization and the City as the named insured. Insurance coverage shall be obtained from a duly licensed insurance company within the State of Oklahoma, acceptable to the City, providing for minimum limits of:

\$1,000,000.00 each person

\$1,000,000.00 each accident

\$1,000,000.00 property damage

All coaches shall be required to become certified by the NYSCA, if applicable. It is the responsibility of the Organization to set up NYSCA certification clinics for their coaches and require that each coach be certified a week before the season starts. Clinics will be set up through the City of Yukon Parks and Recreation Department. A copy of the insurance policy shall be furnished to the City prior to the commencement of the permit period.

This item has been waived by the:

Park Board: _____ Date _____

City Council: _____ Date _____

12. **Risk Management Policy:** It is expressly understood and agreed that this agreement is subject to the Risk Management Policy of the City of Yukon. Pursuant to the Risk Management Policy, the Organization further agrees to meet or comply with each of the following requirement:

a. Liability Waivers: X

b. Parental Releases: X

c. Medical Waivers: X

Other: **The Organization must provide insurance policy to the Yukon Parks & Recreation Department before this contract is valid.**

13. **Inspection of Premises:** The City hereby reserves the right to enter upon the premises occupied by Organization, at any reasonable time, to inspect the same.

14. **Applicable Laws:** Organization shall comply with all Federal laws and regulations and with all other applicable laws, ordinances and regulations of the state, county and municipality where the park is located, with regard to construction, sanitation, licenses, permits and all other matters. Section Nineteen of the Yukon Parks Rules states "No

person shall consume or inhale any intoxicating substance for the purposes of this section. "No person shall consume or possess beer within any sport facility at anytime regardless of the alcoholic content.

15. **Non-Discrimination:** Organization and its employees shall not discriminate because of race, religion, color, sex orientation, origin, against any person by refusing to furnish such person any accommodation, facility service or privilege offered to or enjoyed by the general public.
16. **Assignments and subleases:** Organization shall not assign, sublease or convey any interest granted by this permit. The Organization must be the operator of the event or activity. Any document by which an interest is granted shall indicate that the person acquiring the interest takes subject to the terms of this permit.
17. **Approval of permit:** This permit shall not become effective unless it is approved by the Yukon Parks and Recreation Department, Yukon Parks & Recreation Board and signed by the Mayor of Yukon.
18. **Professional conduct:** Permittee will conduct his or her activity in a professional manner at all times and his employees and associates are expected to do likewise. Any incident of an unprofessional nature that could jeopardize the image or reflect adversely on the City of Yukon Parks and Recreation Department, or its holdings, can and will be considered grounds for termination.
19. **Fees:** Each organization shall provide information (for information purposes only) to the Yukon Parks and Recreation Board regarding fee structures to be charged per addendum A.
20. **Games and/or Tournaments:** All activities or tournaments which are not covered in this contract must be approved by the Parks and Recreation Department and a contract signed for that particular activity or tournament.
21. **Safety:** Each organization is responsible for providing information concerning appropriate safety equipment, relating to each sport, to each and all participants in their programs.

IN WITNESS WHEREOF, the parties herein have hereunto set their hands and seals the day and year set forth below.

Garrett Kolough
Organizational Person In Charge

8-17-16
Date

Jim Smith
Yukon Parks and Recreation Director

8-26-16
Date

Joe Edwards
Chairman Yukon Park Board

8-12-16
Date

Mayor, City of Yukon

Date

ATTEST: City Clerk

Date

**ADDENDUM A
CITY OF YUKON
PARKS AND RECREATION DEPARTMENT
FACILITY CONTRACT**

The Yukon Optimist Sports Club desires to use the following facilities:
(Organization)

OWNERSHIP: City of Yukon
FACILITY: City Park
AREA INVOLVED: Football Fields, concession buildings and bathrooms
LOCATION: 2200 South Holly Ave. Yukon, OK.
DAYS OF WEEK: Monday, Tuesday & Thursday Saturdays & Sundays
HOURS: 5 p.m.-9:30 p.m. 9:00 a.m.-5:00 p.m.
BEGINNING DATE: August 17, 2016
ENDING DATE: November 30, 2016
ACTIVITY: Youth Tackle Football League & Practice
**ORGANIZATIONAL-
CONTACT PERSON:** Jarrett Kelough
ADDRESS: 12416 NW 4th Yukon, OK. 73009
PHONE: 577-2351

MAINTENANCE RESPONSIBILITIES:	OWNER	ORGANIZATION
LIGHT BILLS	<u> X </u>	<u> </u>
Minor LIGHT REPAIRS (LIST)	<u> X </u>	<u> </u>
JANITOR	<u> X </u>	<u> X </u>
PICKING UP	<u> X </u>	<u> X </u>
Large MOWING	<u> X </u>	<u> </u>
DRAGGING FIELD	<u> </u>	<u> X </u>
RAKING, WATERING, LINING	<u> </u>	<u> X </u>
RESTROOMS	<u> X </u>	<u> </u>
CONCESSIONS	<u> </u>	<u> X </u>
LIABILITIES	<u> </u>	<u> X </u>
SUPERVISOR (AMOUNT OF FEE)	<u> </u>	<u> X </u>

We have read the policies of the owners involved and fully understand the agreements set forth in this contract. We agree to abide by them and to be responsible for payment of all fees and damages to property not including wear and tear.

APPROVED:	<u>Jarrett Kelough</u> ORGANIZATIONAL PERSON IN CHARGE	<u>8-17-16</u> DATE
	<u>Jan Scott</u> OWNER PERSON IN CHARGE	<u>8-26-16</u> DATE

NOTE: Special or other agreements are set forth at the end of this contract. All league schedules must be in the possession of the owner before the first game, also practice assignments.

SPECIAL OR OTHER AGREEMENTS: Insurance and financial statement must be attached to be a valid contract.

APPROVED:

Garrett Kellogg
ORGANIZATIONAL PERSON IN CHARGE

8-17-16
DATE

Jim Smith
OWNER PERSON IN CHARGE

8-26-16
DATE

Effective May 1, 2016

SUMMARY OF INSURANCE

Coverage depends on the actual facts of each case and the terms conditions and exclusions of the policy. For a complete description of the scope and limitations of coverage, you may request a copy of the policy from the Optimist headquarters.

Attention Canadian Clubs: Mercer Consumer no longer writes coverage for your clubs as of May, 2012.
Please contact 1-800-363-7151 for information on Insurance for Optimist Canada.

Named Insureds: Optimist International, Inc., Optimist International Foundation, Optimist Districts and Optimist Clubs, Member Club Foundations, Optimist Collegiate Clubs, Youth Clubs (including Junior Optimist and Octagon), Optimist International Youth Program Foundation, Inc., Corporate Partner and Optimist Clubs, and their individual Club Members.

GENERAL LIABILITY INSURANCE (U.S. Only)

Policy Term:	Policy Number:	Carrier:	Limits of Liability:	Type of Coverage:
May 1, 2016 – May 1, 2017	PHPK1484846	Philadelphia Indemnity Insurance Co.	\$1,000,000(US)	Per Occurrence
			\$2,000,000 (US)	Products/Completed Operations
			\$2,000,000 (US)	General Aggregate
			\$1,000,000 (US)	Personal & Advertising Injury
			\$100,000 (US)	Rented to you

Designated Limit provided to each Club (CG2504)

MAJOR EXCLUSIONS TO GENERAL LIABILITY POLICY

- Any premises owned in the name of any Optimist Club, subsidiary entity or Extended Named Insureds. (See Q&A section for more details.)
- Medical Payments
- Motorized activity, including aircraft or watercraft.
- All sports participants
- Shooting/Firearms
- Asbestos, Silica, Lead, Fungi and Bacteria
- Igniting or Discharging of Fireworks
- All professional services
- Workers compensation or Employers Liability
- Operation or maintenance of any mechanically operated amusement devices (including dunk tanks and inflatables).
- Pollution
- Rodeo
- Political Rallies
- Animals (other than house pets)

HIRED AND NON-OWNED AUTOMOBILE LIABILITY

Policy Term:	Policy Number:	Carrier:	Limit of Liability:	Type of Coverage
May 1, 2016 – May 1, 2017	PHPK1484846	Philadelphia Indemnity Insurance Co.	\$1,000,000 (US)	Commercial Auto

MAJOR EXCLUSIONS TO HIRED & NON-OWNED AUTO LIABILITY

- Autos owned in the name of Optimist Clubs or Foundations (US Only)

FOREIGN GENERAL LIABILITY INSURANCE (OUTSIDE U.S. & CANADA)

Policy Term: May 1, 2016 – May 1, 2019	Policy Number: PHFD38424336002	Carrier: Ace USA	Limit of Liability: \$1,000,000(US) \$2,000,000 (US) \$2,000,000(US) \$1,000,000 (US)	Type of Coverage Each Occurrence Aggregate Limit Products/Completed Operations Premises Damage Limit
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NOTE: This policy covers authorized Clubs outside the US & Canada.

FOREIGN GENERAL LIABILITY POLICY (OUTSIDE U.S. & CANADA)

COVERAGE: Commercial General Liability (excess & DIC over valid & collectible primary insurance)

- Products/completed operations
- Defense & Supplementary Costs
- Personal & Advertising Injury
- Worldwide Coverage & Jurisdictions (excludes USA)
- Contingent Auto Coverage not subject to policy aggregate

MAJOR EXCLUSIONS TO FOREIGN GENERAL LIABILITY

- Professional Liability
- Nuclear Power-related Coverage
- Contractual Sole Negligence
- Aircraft Liability
- Bodily Injury to Athletic Participants
- Non-owned & Hired Auto Liability to persons under the age of 18
- Asbestos

UMBRELLA LIABILITY INSURANCE (US ONLY)

Policy Term: May 1,2016 – May 1,2017	Policy Number: PHUB538045	Carrier: Philadelphia Indemnity Insurance Co.	Limit of Liability: 10,000,000	Type of Coverage: Per occurrence
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*NOTE: This policy covers only those entities insured by the underlying Philadelphia Indemnity Insurance Company Policy.

MAJOR EXCLUSIONS TO UMBRELLA LIABILITY POLICY

All Exclusions on the Philadelphia Indemnity insurance Company General Liability policy;

All Automobile Liability, Foreign Liability and Professional Liability, including:

- Directors and Officers Liability
- All athletic participants and Officials
- Abuse and Molestation
- Legal Liquor Liability
- Automobile Liability
- ERISA and Employers Liability
- Pollution, Silica, Lead, Fungus
- Aircraft or Watercraft
- Asbestos
- Workers Compensation

FOR U.S. POLICIES

The scenarios summarized below are offered only as examples. Coverage depends on the actual facts of each case and the terms, conditions, and exclusions of the policy. For a complete description of the scope and limitations of coverage, you may request a copy of the policy from the Optimist headquarters.

Liquor

Q. What is Liquor Legal Liability?

A. Liquor Legal Liability provides coverage for Bodily Injury or Property damage for which you may become legally liable as the result of contributing to a person's intoxication. This type of coverage is available on a separate policy for those "in the business of manufacturing, selling, serving or furnishing alcoholic beverages" for a fee or in some cases if a license is required for the activity. This is not covered by the Commercial General Liability (CGL)

Q. Does this policy cover the sale of alcoholic beverages?

A. In a limited sense, yes, but see response to question below

Q. What is host liquor liability?

A. The CGL policy provides host liquor liability for those businesses that are not "in the business of manufacturing, selling, serving or furnishing alcoholic beverages." It provides protection against bodily injury and property damage suits brought by parties injured as the result of an intoxicated guest who was served alcohol at an event your Club sponsored. We recommend checking with your local government official to determine if host liquor coverage is adequate for your event. If Liquor Legal Liability is needed for your event, please contact Mercer Consumer at 1-877-451-4003 for a Special Event quote.

Automobile

Q. Is there liability coverage for automobiles (including buses and trailers) hired by, rented by or loaned to the Optimist organization?

A. Yes. There is coverage for Optimist members when they hire a car or use their personal vehicle for club business.

Q. Is there physical damage coverage for hired or non-owned autos?

A. No, this is liability coverage only.

Q. Is this an Accident/Medical policy?

A. No, this policy only covers bodily injury as a result of negligence. If accident/medical coverage is needed, please contact our office at 800-503-9227 to discuss further.

Q. Our Club owns a refreshment trailer from which we sell food and beverages at fairs, carnivals, picnics or other functions. Does our policy cover this?

A. The policy could cover the sale of the food or beverages under the product liability coverage, but the policy affords no coverage for the trailer itself.

Property

Q. Is there coverage for Optimist owned property?

A No

Examples of types of events that may or may not be covered

Q. If our club contracts with others to conduct a special event, does this policy cover us?

A. Yes, subject to the terms and conditions of the policy. Professional show participants are not covered. It is strongly suggested, but not required that the Optimist Club request additional insured status on the policies from those that you contract with.

Q. If an Optimist Club hires an outside vendor to provide professional services for an Optimist event, will the Optimist policy extend coverage to the vendor?

A. No, the vendor should have their own coverage in place. It is recommended that prior to the event taking place, the club request a proof of coverage from the vendor with the Club listed as an Additional Insured on the vendor's Certificate of Insurance.

Q. Is my club covered for sponsoring or organizing an athletic team or league, such as Tri-Star program, Baseball, Football, Hockey, etc.?

A. Yes, you may be covered for these athletic activities/leagues as long as they fall within your clubs normal operations. Coverage would not be provided to any direct injury to any participant of these events.

Q. My club is co-sponsoring an event, is my club covered for such an event?

A. Yes, if your club is found legally liable for damage. The general liability coverage applied to Optimist sponsored and directly controlled activities. It is recommended that your club confirm that the other sponsoring organization(s) have appropriate coverage prior to the start of the event.

Q. What about Optimist sponsored float trips?

A. Subject to all exclusions, terms and conditions, there may be coverage if the club does not own the watercraft, it is less than 26ft in length and there is no charge for transporting people or property.

Q. If my club owns a BMX track, a clubhouse or any other type of property, does this policy provide coverage for these locations?

A. No, any property owned by the Optimist club is excluded from this policy. The club would need to obtain its own premises liability coverage for this location. This policy may cover any Optimist sponsored events on the owned property.

General Coverages

Q. Is there medical payments coverage for an accident at an Optimist sponsored event regardless of negligence?

A. No, medical payments are excluded from this policy, HOWEVER, any injury should be promptly reported to YORK so there is advance notice should it turn into a suit later.

Q. Is an injury to a non-member caused by an Optimist member assisting on an Optimist project covered?

A. Yes, there may be coverage if there is legal liability resulting from the negligence by the club or the club member.

Q. Does this policy provide products liability coverage?

A. Yes

Q. Are workers compensation benefits provided?

A. No

Q. Does this policy cover participants of events such as racing, speed, or demolition contest, etc.?

A. No, All losses related to autos is excluded.

Claim Reporting Procedures

All claims, incidents or notices of a loss regardless of severity or location must be reported to Philadelphia Insurance as soon as the Club is made aware. Any delay could result in denial of the claim.

Online: www.Phily.com – click on CLAIM CENTER, then 'Report a PHLI Claim' located under STEP 2

Claims Phone#: 800-765-9749

Claims Fax#: 800-685-9238

Email: claimsreport@phly.com

Report of Boards, Commissions and Committees

Titles and members of various boards, commissions and committees that are appointed by the Mayor and City Council are listed below, as well as the expiration date of their term and the ward they represent. All terms expire June 30th.

Planning Commission

	Ward 1	2018
Larry Taylor	Ward 2	2018
Ed Hatley	Ward AL	2019
Bill Baker	Ward 3	2016
Robert Davis	Ward 4	2016

Board of Adjustment/Board of Appeal

Sherry Huston	Ward 1	2018
Rena Holland	Ward 2	2018
Buddy Carpenter	Ward AL	2019
Joe Horn	Ward 3	2016
Russ Kline	Ward 4	2016

Park Board

Joe Edwards	Ward 1	2018
Nick Grba	Ward 2	2018
Lee Clark	Ward AL	2019
Cathy Wright	Ward 3	2016
Joe Baumann	Ward 4	2016

Library Board

Teddye Sales*		
Inez Andrews*		
Lee Wells	Ward 1	2018
Joyce Roman	Ward 2	2018
Jesica Wright	Ward AL	2019
Jeanne Riggs	Ward 3	2016
Margaret Albrecht	Ward 4	2016

*Members of Ladies' Library Club are appointed by same

Traffic Commission

Charles Lee	Ward 1	2018
James Montgomery	Ward 2	2018
John Knuppel	Ward AL	2019
	Ward 3	2016
Darrell R. Goulden	Ward 4	2016

Economic Development Auth.

Michael McEachern	Trustee 1	2017
John Alberts	Trustee 2	2020
Mike Geers	Trustee 3	2018
Tara Peters	Trustee 4	2016
Rena Holland	Trustee 5	2021
Ray Wright	Trustee 6	2019
John Nail	Trustee 7	2019

Spanish Cove

Larry Taylor, Representative

OK Environmental Management Auth.

Richard Russell, Representative
Ken Smith, Alternate

Senior Citizens

Ray Wright, Representative
John Alberts, Alternate

ACOG

Mike McEachern, Member
Richard Russell, Alternate

COWRA

Genie Vinson, Representative
Larry Taylor, Alternate

Sister City Committee

Illona Morris
Terry Beaver
Nancy Novosad
Edwin Shedeck



DATE: August 9, 2016

FROM: Mitchell Hort
Director Development Services

TO: City Manager, City Council & City Clerk

RE: Preliminary Plat for Salazar Residential (Apartments)

MEMORANDUM

Attached please find the minutes from the July 18, 2016, Planning Commission meeting for a request on a Preliminary Plat for Salazar Residential. A 24 unit apartment complex located at 405 N Piedmont Road.

Commissioner Hatley stated I would like to make a motion; in the case of the applicant Bannister Engineering LLC, we have read the staff report and received testimony at the public hearing. We find ourselves in agreement with the staff recommendations cited in the staff report. I move that this item be recommended for approval to the City Council with the following conditions:

- 1) Applicant must add a note to the preliminary plat showing West End Pointe Sec 1 to the south of the proposed plat prior to final plat being accepted by the Planning Commission.
- 2) Applicant must resubmit preliminary plat showing topographic contours at two (2) foot intervals.

Seconded by Commissioner Baker

The Vote:

Ayes: Taylor, Baker, Hatley, Davis

Nays: None

Vote: 4-0

Motion Carried

7. ITEM: TO HEAR A REQUEST BY GRUBBS CONSULTING LLC ON BEHALF OF SALAZAR HOMES INC. FOR A PRELIMINARY PLAT; A PART OF THE SOUTHWEST QUARTER (SW/4) OF SECTION SIXTEEN (16), TOWNSHIP TWELVE (12) NORTH, RANGE FIVE (5) WEST OF THE INDIAN MERIDIAN, YUKON, CANADIAN COUNTY, OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS; BEGINNING AT A POINT ON THE WEST LINE SAID SOUTHWEST QUARTER (SW/4) A DISTANCE OF 1580.99 FEET NORTH OF THE SOUTHWEST CORNER OF THE SAID SOUTHWEST QUARTER (SW/4); THENCE CONTINUING NORTH 00°00' 15" EAST ON THE WEST LINE OF SAID SOUTHWEST QUARTER (SW/4) FOR A DISTANCE OF 460.66 FEET; THENCE NORTH 89°59' 25" EAST FOR A DISTANCE OF 310.00 FEET; THENCE SOUTH 00°00' 15" WEST FOR A DISTANCE OF 460.66 FEET; THENCE SOUTH 89°59' 25" WEST FOR A DISTANCE OF 310.00 FEET TO THE POINT OR PLACE OF BEGINNING, CONTAINING 3.27 ACRES MORE OR LESS.

David Box, 225 Calcourt Dr., I'm here on behalf of the applicant, plus I have here my civil engineer, Mark Grubbs. There was a previous application on this site for a multi-family project; that submittal has been withdrawn. What comes before the commission tonight is nothing more than a preliminary plat with a portion of the property that is already zone R-3. As your staff report notes, what we seek to do here today is permitted by right with the density, height, etc. The size of the lot is about 3.28 acres; there were several

commitments made through that PUD process; staff has asked that we still adhere to them; we are in agreement with those. Your staff does recommend approval with the conditions and we do agree with the conditions. I believe it's important to focus on what we have here; (3) buildings with 24 units; all buildings will be (1) story with pitched roofs. Here is a rendering of what you will see; they are all brick, they look like a large ranch style home almost now that they are single story. There is one access point. When you consider a zoning case and a plat, I think it's important to note the difference; a plat is a very different approach than you sit in the capacity of hearing a zoning case. I would like Mr. Grubbs to address the drainage issue; we did have a meeting with the neighbors last week and that was one of the concerns. All the drainage issues pursuant to this plat will be complied with.

Mark Grubbs, 1819 S Morgan Rd., as David said I am the civil engineer on the project. One of the requirements of the submittal process, at the final plat stage, we submit a no rise certificate – which that would have to prove that there will be no adverse effects in the rise of the water; so we won't make it any worse than the existing drainage issues are now. I spoke with your City Engineer today, prior to this meeting we did do a preliminary no rise certificate on this and your City Engineer approved; your City also is requesting that we pay a Fee-in-Lieu of this detention, project so not to hold this water back. We will have to meet the City Drainage Ordinance. The City Engineer will have to approve when we get to the Final plat stage. Chairman Taylor asked Mitchell all these conditions that we have before us here – the gentlemen said they agree to what was on the PUD?

Mr. Hort replied yes, that is my understanding.

Commissioner Davis stated I see that more than ½ is still in the 100 year flood plain, is this being addressed?

Mr. Grubbs stated at the Final Plat stage we submit to the Core of Engineers to apply for a permit. You dig out of the flood plain and you use that to fill your pad above the flood plain, so you don't cause any adverse effect. Chairman Taylor stated I was told the little bit of rain we had this past week the ground was holding water out there to the North.

Mr. Grubbs stated I've seen pictures. I would like to mention, in the staff report it states that we will do a site screening along the South side – the neighbor to the South stated that there is drainage that comes on the Common area – we would not want to obstruct the flow with a site proof fence in that area.

Mitchell Hort stated typically what happens; you may want Mr. Grubbs to expand on it; you want that water out of there as quick as you can, you don't want to hold it and retain it.

Mr. Grubbs stated what a detention pond does is, stores water to release at a slower rate.

Chairman Taylor asked would this property be graded so it runs east.

Mr. Grubbs stated yes, it will grade to the East.

Chairman Taylor asked before we start, do you have one spokesperson for the group.

Crowd answered no.

David McDonald, 700 N Piedmont, stated I live directly across the street of where they are going to build. We owned a house in Bethany and someone came in and built apartments across the street from my house; they became run down, Section 8 and turned into trash; when I sold my house, I lost over \$70,000 due to the apartments. I then moved to Yukon about 11 years ago and now it's going to be the same thing again. What about traffic? Are they coming out on Piedmont road?

Mr. Grubbs stated yes there is one entrance, exit off of Piedmont road.

Mr. McDonald asked where is it at? Northside, middle?

Mr. Grubbs shows him the plat.

Mr. McDonald states that's right in front of my house. I'll have lights shining through my house constantly. This is why I moved out of Bethany and now it's happening all over again. Is Salazar going to compensate me for the loss of the value of my house? This is something you all need to think about – I live there.

Jeff Bratcher, 500 Oak Creek, stated he is going to slant this to the East? I back up to this; as your aware of the flooding, the drainage is not getting any better; so now I'm going to get it from the front and the back. I was picking up trash in my yard from the creek flooding. So if he slants it to the East all these permanent residents – “not temporary residents” will be affected. I'm totally against this.

Dwight Langstrat, 305 N Piedmont Rd, stated I did a little measurement the other day, 310 feet into the flood plain; the lowest point to the creek and my place, Hwy 4 is about 230 feet; from the Hwy East it is 2 feet lower there. There trying to tell us that they're going to get this water to flow east – it won't flow east, it will flow west. Don't know how an Engineer can tell us they can change the flow of water – everyone knows it flows downhill.

Steve Kroutil, 302 Ellison, stated and I back up on the east side of the creek. Mr. Kroutil passed pictures to the Board and stated that is in my back yard looking across Mr. Langstrat's property to the northwest. They talked about a no rise stipulation – water would not be allowed to be any higher than the existing flood zone; does that take into consideration all the building that is going on south and all that water that is going to be headed this way. I've already had water up to and in the inside of my fence. I don't want anymore.

James Choate, 403 Oak Creek stated I would like to ask the Commissioners to ask for an extensive study of flooding upstream/downstream of this property; the long-term effects it's going to have on the current residents in the Ranchwood Addition. I would also ask that you take into consideration the plot of land that sits on Main and Piedmont road where that road plant was put in temporarily – what's going to happen when that is developed? Chairman Taylor asked Mitchell what has been done by our City Engineer about water study?

Mr. Hort replied the applicant Mr. Grubbs has provided a preliminary drainage report to the City Engineer, is my understanding. City Engineer has reviewed that preliminary report and I think they have come to some

agreement as to what will be required for the full submittal to us and FEMA as well.

Chairman Taylor asked so at some point FEMA will have to sign off on this?

Mr. Hort replied yes the no-rise.

Chairman Taylor asked and the Core will also?

Mr. Hort replied that is correct.

Mr. Box stated a full drainage report will be done and turned into the City Engineer. There was also a traffic study done and turned into City. All the developer can do is handle the water on their site; all they can do is comply with the rules and regulations as they exist per City. All those rules and regulations have and will be complied with. The City Engineer will ensure at the time of development and building that everything is done to the letter of the law. When you have a development that meets all those conditions, and it's not a zoning case, we believe it should be approved.

Ted Walker, 305 Allison, stated less than 2 weeks ago I was up N Piedmont road and we had less than 1 1/10 inch of rain, and the drainage ditch right in front of the soccer field and past of the Wright property was completely full. I drive down on 10th St. and I see what they are putting on those 80 acres for drainage. Well if you have 80 acres of asphalt, concrete draining into there, heaven help us. What will happen to us, do we have to get flood insurance, because Mr. Salazar wants to detour that water toward us? I think not! I ask you to deny this for all these people here.

Heather Bratcher, 500 Oak Creek, stated I find it concerning to me and I'm sure of other people that these gentlemen are only concerned with the law for them and not the residents that will be affected around them. I ask that this not be approved until a water study is done in all directions; to prove that the water will not adversely affect the permanent residents.

Mr. Langstrat stated I have one more thing, he said this has been presented to the City Engineer; I want to talk to this City Engineer! I want all of us here tonight to be able to talk to the City Engineer! Does he know how that water affects all of us? I doubt it!

Del Casin, 309 Alison, stated I've lived there the past 8 years; the past couple of years I've noticed after a rain, neighbor's trash cans flowing down the street toward Mark heading toward the field. When they are moving all the dirt around during the construction, what happens if we get torrential rains or 100 or 500 year floods? It will temporarily block drainage and back up. You say you're going to grade to the east; what is the current grade of the land right now? Do you know what you're going to grade to?

Mr. Grubbs replied we haven't looked at all the final grading at this point. We are just in the preliminary plat stage; once we get to the final plat stage, we will have more answers.

Bob Bradway, 521 Mark Ave., states one thing I would like to point out on Hwy 4 anytime we get any type of rain, heavy, small, anything, it is common practice for the Yukon Police Dept. to close the highway

Robin Reinhart, 700 N Piedmont, stated the last time we met there was going to be a total of 91 units? Now we are talking single-story units, is that correct?

Chairman Taylor stated that's correct.

Ms. Reinhart asked how many apartments?

Chairman Taylor stated 3 buildings, 24 apartments.

Ms. Reinhart asked so what happens 5 years down the road and it becomes run down and low-income apartments? You're decreasing all our property. Why does Yukon need another apartment building. The new plat shows that they are extending it to the North all the way to the substation.

Mr. Hort replied that is just the zoning – it is showing what area of land is zoned R-3.

Ms. Reinhart stated there is still water standing from last week's rain and garbage from the flooding. You don't know how many times I have to pull out my driver's license just to get two blocks to my house, when they have the barricades up. Which means two cars per apartment – so 48 more vehicles trying to get through a barricade when we are already fighting it.

Ted Walker asked are they going to widening Hwy 4?

Chairman Taylor stated yes that is the plan, but I don't know when.

Mr. Box stated we are actually donating the right-away for the street widening as part of this project.

Chairman Taylor stated these are all good points that everyone has brought up. This is a preliminary plat on land that is already zoned – it was zoned in 1972. This gentleman owns this piece of ground, whether I like or any of these people like it or not; we are here to uphold the law of what Yukon Code of Ordinances tells us to do and these people are within their rights to build; as long as they stay in that boundary and they will have a magnifying glass put on them by the City. Mitchell and I have talked about this extensively – I've talked about this with the City Manager. We understand that it is a terrible piece of ground, but as far as this application for a preliminary plat, there is investigations, planning etc. this is just the preliminary, nothing is being built yet. You will be notified when the final plat comes up. I'm sorry, but that is the law and that is what we are up here to do. Mr. Attorney am I correct in what I'm saying here?

Mark Osby stated that is correct, you have to abide by the law.

Commissioner Baker asked so this has been zoned since 1972?

Chairman Taylor stated yes, I don't know who or why.

Mr. Langstrat stated it was zoned for Landmark Baptist Church.

Commissioner Hatley stated I would like to make a motion; in the case of the application for a preliminary plat submitted by Grubbs Consulting, LLC, on behalf of Salazar Homes, Inc., we have read the staff report and received testimony at the public hearing. We find ourselves in agreement with all plans and attachments cited in the staff report dated April 6, 201. I move that this item be recommended for approval with the following additional conditions:

- Applicant must submit a corrected, scaled Preliminary Plat prior to acceptance of a final plat application that includes the following items:
- Location, layout, type and proposed size of water, sewer and drainage facilities

- A 10-foot landscape buffer be imposed along the south property line, with evergreen trees @ 40-foot centers as was imposed on the previous preliminary plat application
 - A 6'-8' sight proof fence or wall along the south property line
 - A 6'-8' sight proof fence or wall along the north property line with a 5-foot landscape buffer with evergreen trees @ 40 foot centers
 - Street trees planted 30-foot on center along the west site of the property
 - Two-foot contours clear enough for reproduction
 - A minimum of 10% of the development area landscaped in order to ensure landscaping around the apartment buildings
 - A 6'-8' sight proof fence or wall along the south property line with an interior 10-foot landscape buffer with evergreen trees @ 40 foot centers
 - A 6'-8' sight proof fence or wall along the north property line with an interior 5-foot landscape buffer with evergreen trees @ 40 foot centers
 - An enhanced streetscape buffer installed along Piedmont Road that includes street trees spaced at 30 foot centers
 - Perpetual maintenance of the landscaping will be part of the development of the proposed facility
 - A detailed landscape plan shall be required for review and approval upon submittal of the final plat
 - Drainage improvements, if required, will be in accordance to applicable sections of the Yukon Code of Ordinances. Drainage ways may be permitted and constructed in accordance with Yukon's Municipal Code. Such drainage ways must be designed to handle adequate flows and cannot be built without specific approval of the City Engineer. The maintenance will be the responsibility of the property owners. The owner/developer shall be permitted, as permitted by the City of Yukon, to pay a fee-in-lieu-of (FILO) for detention at the time of development as to not adversely affect downstream or adjacent owners
 - Access to the development shall be limited to two access points on to Piedmont Road
 - Sidewalks shall be in accordance with Municipal Code requirements. Sidewalks shall not be required along Piedmont Road at the time of the development unless Piedmont Road has been improved. The owner/developer shall be required to pay a Fee-In-Lieu-Of (FILO) for sidewalks should the development of precede Piedmont Road improvements. Pedestrian access shall be provided throughout the development.
- 2) Applicant must comply with all requirements noted in # 4 of this report
- The maximum number of units is 24
 - Maximum height for the entire property is 1 story. Pitched roofs concealing mechanical devices and/or other appurtenances are permitted.

- Parking will be provided per City Ordinance. All parking will be open parking. Covered parking is not permitted.
 - To minimize light spill-over on residential uses, outdoor lights within the development will be directed away from any adjacent residential properties. To accomplish this, lights shall utilize shields, shades or other appropriate methods of directing light beams.
 - Free-standing Accessory signs; there shall be one (1) freestanding sign allowed for this property. There shall be a landscape area the base of the freestanding sign, Maximum height shall be 8 feet with a maximum display area of 100 square feet.
 - Non-accessory signs and electronic message display signs are specifically prohibited.
 - A detailed sign exhibit shall be submitted for review and approval no later than with submittal of a final plat.
 - Maintenance of the subject property shall be the responsibility of the owner (s) of said property of Property Owners' Association in perpetuity. The property shall be kept free of debris and trash at all times and shall not be allowed to deteriorate to a visual nuisance.
- 3) Applicant must also submit the following items prior to acceptance of a final plat application.
- A description of the improvements such as grading, paving, tree planting, walks, and installation of utilities which the subdivide proposes to make, and the time when they are proposed to be made.
 - A new no-rise certification study will need to be submitted as a portion of the proposed current development plan is within the floodplain.
 - A fee-in-lieu of a detention pond.

Commissioner Hatley stated I would like to amend the beginning of the motion to read; "We find ourselves in agreement with all plans and attachments cited in the staff report dated "July 11, 2016" (amendment)

Seconded by Commissioner Baker

Chairman Taylor asked, Mitchell, in all of this it says nothing about the East side of the property; sight screening or anything?

Mitchell Hort replied it is not listed in here, but it was listed in the April 6th staff report.

Chairman Taylor stated we need to have something listed; I want to know what is going to be on the East side of the property.

Mr. Hort stated the complete "East" of the property, they are not going to disturb anything; but I believe Mr. Chairman is asking about the zoned East property?

Chairman Taylor stated that is correct. Gentleman, it seems like something should be done on that side.

Mr. Box stated we are willing to do trees every 40 feet on the Eastern side of the plat, the platted lot.

Someone from the audience asked about parking.

Chairman Taylor stated Mitchell made sure there would be enough parking for the 24 tenants.

Commissioner Hatley stated I would like to amend the motion for an additional condition;

- There will be a landscape buffer along the East side, with Evergreen trees with 40 foot centers.

Seconded by Chairman Baker.

Chairman Taylor stated we are trying, ladies & gentleman, to not hurt your property. Staff will watch this very close so they don't try to deviate from this.

Commissioner Baker suggested since there is only one (1) driveway and Mr. McDonald has one driveway, can you take a look at possibly moving the driveway one way or the other, so it doesn't shine directly at his house.

The Vote:

Ayes: Taylor, Baker, Hatley, Davis

Nays: None

Vote: 4-0

Motion Carried

~~8. NEW BUSINESS~~

~~NONE~~

~~9. ITEM: OPEN DISCUSSION~~

~~NONE~~

~~10. ADJOURNMENT -NEXT MEETING AUGUST 8, 2016~~

~~Meeting adjourned at 8:05 p.m.~~

LEGAL DESCRIPTION:

A PART OF THE SOUTHWEST QUARTER (SW/4) OF SECTION SIXTEEN (16), TOWNSHIP TWELVE (12) NORTH, RANGE FIVE (5) WEST OF THE INDIAN MERIDIAN, YUKON, CANADIAN COUNTY, OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE WEST LINE SAID SOUTHWEST QUARTER (SW/4) A DISTANCE OF 1580.99 FEET NORTH OF THE SOUTHWEST CORNER OF THE SAID SOUTHWEST QUARTER (SW/4);

THENCE CONTINUING NORTH 00°00'15" EAST ON THE WEST LINE OF SAID SOUTHWEST QUARTER (SW/4) FOR A DISTANCE OF 460.66 FEET;

THENCE NORTH 89°59'25" EAST FOR A DISTANCE OF 310.00 FEET;

THENCE SOUTH 00°00'15" WEST FOR A DISTANCE OF 460.66 FEET;

THENCE SOUTH 89°59'25" WEST FOR A DISTANCE OF 310.00 FEET TO THE POINT OR PLACE OF BEGINNING, CONTAINING 3.27 ACRES MORE OR LESS.

PRELIMINARY PLAT

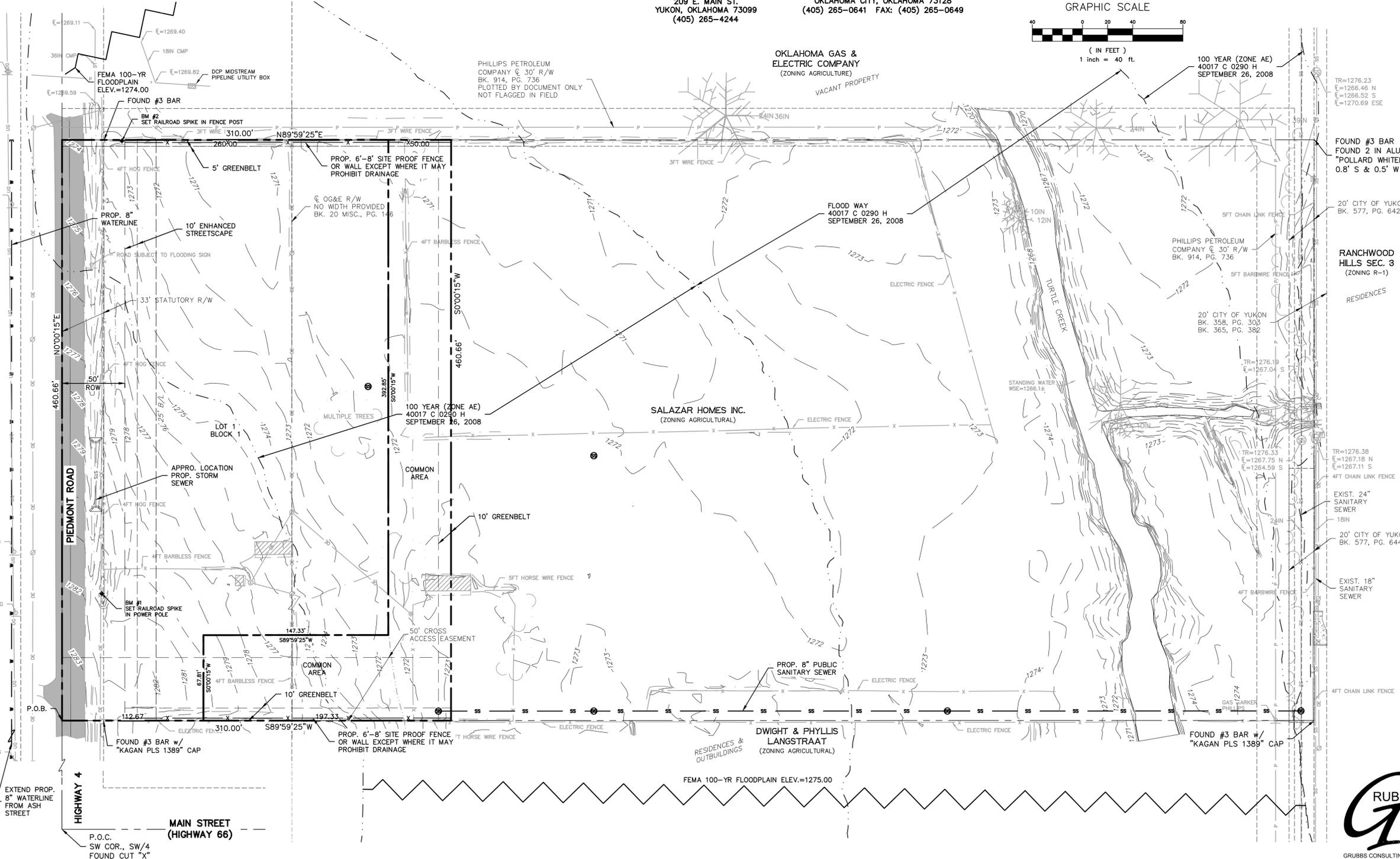
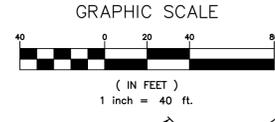
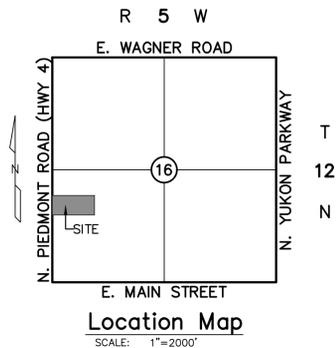
SALAZAR RESIDENTIAL

A PART OF THE SOUTHWEST QUARTER (SW/4) OF SECTION SIXTEEN (16), TOWNSHIP TWELVE (12) NORTH, RANGE FIVE (5) WEST OF THE INDIAN MERIDIAN, YUKON, CANADIAN COUNTY, OKLAHOMA

OWNER:
MIKE SALAZAR
SALAZAR HOMES, INC.
209 E. MAIN ST.
YUKON, OKLAHOMA 73099
(405) 265-4244

ENGINEER:
GRUBBS CONSULTING, LLC
1819 S. MORGAN ROAD
OKLAHOMA CITY, OKLAHOMA 73128
(405) 265-0641 FAX: (405) 265-0649

Legend	
B/L =	BUILDING LINE
U/E =	PUBLIC UTILITY EASEMENT
D/E =	PUBLIC DRAINAGE EASEMENT
D&U/E =	PUBLIC DRAINAGE & UTILITY EASEMENT
PDE =	PRIVATE DRAINAGE EASEMENT
ROW =	RIGHT-OF-WAY



- NOTES:**
- A MINIMUM OF 10% OF THE DEVELOPMENT AREA SHALL BE LANDSCAPED.
 - A 6 TO 8 FOOT TALL SIGHT-PROOF FENCE OR WALL SHALL BE PROVIDED ALONG THE NORTH & SOUTH PROPERTY LINES, EXCEPT WHERE DRAINAGE STRUCTURES AND/OR ACCOMMODATIONS FOR DRAINAGE ARE REQUIRED/LOCATED.
 - A MINIMUM 10 FOOT WIDE GREENBELT SHALL BE PROVIDED ALONG THE SOUTH PROPERTY LINE, EXCEPT WHERE DRAINAGE STRUCTURES AND/OR ACCOMMODATIONS FOR DRAINAGE ARE REQUIRED/LOCATED. EVERGREEN TREES PLANTED ON 40 FOOT CENTERS SHALL BE PROVIDED WITHIN THIS GREENBELT.
 - A MINIMUM 5 FOOT WIDE GREENBELT SHALL BE PROVIDED ALONG THE NORTH PROPERTY LINE, EXCEPT WHERE DRAINAGE STRUCTURES AND/OR ACCOMMODATIONS FOR DRAINAGE ARE REQUIRED/LOCATED. EVERGREEN TREES PLANTED ON 40 FOOT CENTERS SHALL BE PROVIDED WITHIN THIS GREENBELT.
 - EVERGREEN TREES PLANTED ON 40 FOOT CENTERS SHALL BE PROVIDED ALONG THE EAST BOUNDARY OF THE COMMON AREA.
 - AN ENHANCED STREET-SCAPE BUFFER SHALL BE PROVIDED ALONG PIEDMONT ROAD. STREET TREES SPACED AT 30 FOOT CENTERS SHALL BE PLANTED WITHIN THIS BUFFER.
 - PERPETUAL MAINTENANCE OF ALL LANDSCAPING WILL BE PART OF THE DEVELOPMENT OF THE PROPERTY.
 - A DETAILED LANDSCAPE PLAN SHALL BE REQUIRED FOR REVIEW AND APPROVAL UPON SUBMITTAL OF FINAL PLAT.
 - DRAINAGE IMPROVEMENTS, IF REQUIRED, WILL BE IN ACCORDANCE TO APPLICABLE SECTIONS OF THE YUKON CODE OF ORDINANCES. DRAINAGEWAYS MAY BE PERMITTED AND CONSTRUCTED IN ACCORDANCE WITH YUKON'S MUNICIPAL CODE. SUCH DRAINAGEWAYS MUST BE DESIGNED TO HANDLE ADEQUATE FLOWS AND CANNOT BE BUILT WITHOUT SPECIFIC APPROVAL OF THE CITY ENGINEER. THE MAINTENANCE WILL BE THE RESPONSIBILITY OF THE PROPERTY OWNERS. THE OWNER/DEVELOPER SHALL BE PERMITTED, AS PERMITTED BY THE CITY OF YUKON, TO PAY A FEE-IN-LIEU-OF (FILO) FOR DETENTION AT THE TIME OF DEVELOPMENT SO AS TO NOT ADVERSELY AFFECT DOWNSTREAM OR ADJACENT OWNERS.
 - ACCESS TO THE DEVELOPMENT SHALL BE LIMITED TO TWO ACCESS POINTS ONTO PIEDMONT ROAD.
 - SIDEWALKS SHALL BE IN ACCORDANCE WITH MUNICIPAL CODE REQUIREMENTS. SIDEWALKS SHALL NOT BE REQUIRED ALONG PIEDMONT ROAD AT THE TIME OF THE DEVELOPMENT UNLESS PIEDMONT ROAD HAS BEEN IMPROVED. THE OWNER/DEVELOPER SHALL BE REQUIRED TO PAY A FEE-IN-LIEU-OF (FILO) FOR SIDEWALKS SHOULD THE DEVELOPMENT PRECEDE PIEDMONT ROAD IMPROVEMENTS. PEDESTRIAN ACCESS SHALL BE PROVIDED THROUGHOUT THE DEVELOPMENT.

DATE OF PREPARATION: AUGUST 9, 2016

GRUBBS CONSULTING, LLC
CIVIL ENGINEERING & LAND PLANNING
1819 S. Morgan Road
Oklahoma City, OK 73128
Phone: (405) 265-0641
Fax: (405) 265-0649

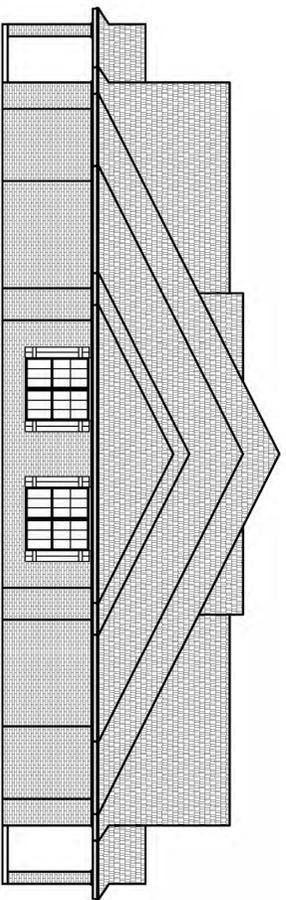
SALAZAR RESIDENTIAL

BLDG. AREA: 10,000 SQ. FT.

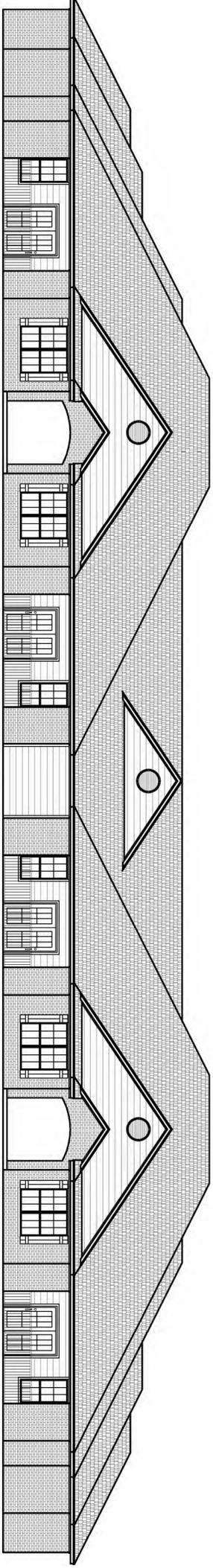
VENEER FOOTAGE

9,862

BLD. 1



SIDE ELEVATION

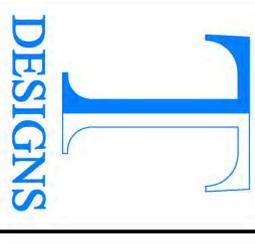


FRONT ELEVATION

NOTES TO ARCHITECTURE:

1. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL BUILDING CODES AND ALL APPLICABLE LOCAL ORDINANCES AND REGULATIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.

2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.



NOTES:

BUILDING PERMITS ARE TO BE OBTAINED BY THE CONTRACTOR PRIOR TO THE START OF CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.

Salazar Roofing & Construction
Project: Salazar Residential
Address: Exhibit A

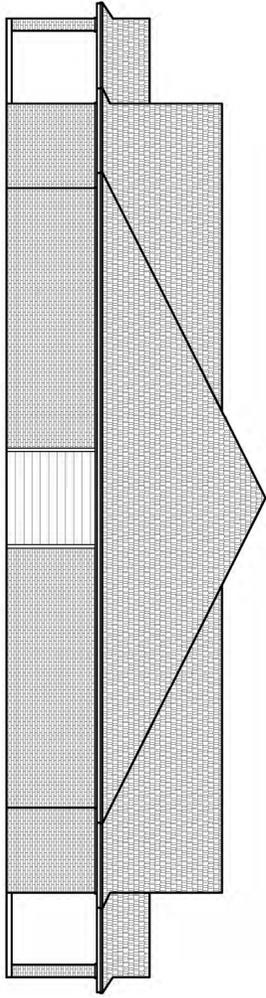
ELEVATIONS
SCALE 1/8"=1'-0"

BLDG. 2

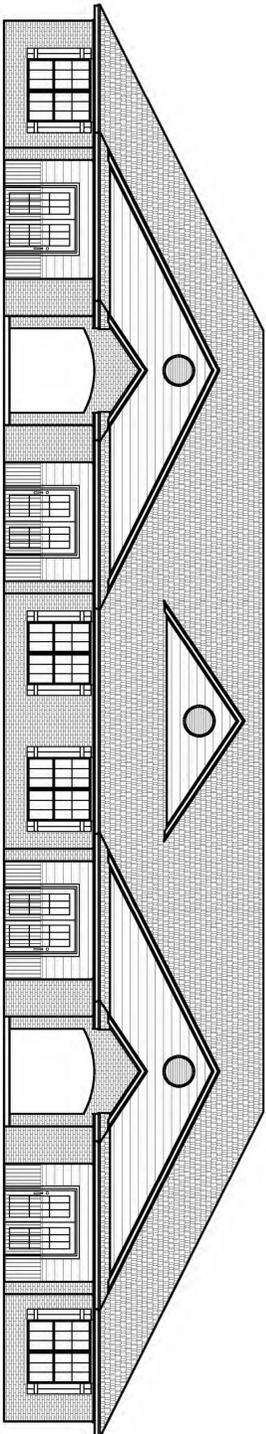
VENER FOOTAGE

6,817

BLD. 2



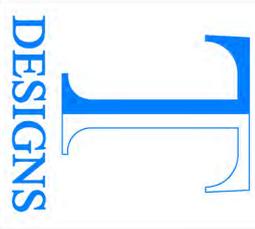
SIDE ELEVATION



FRONT ELEVATION

NOTICE TO THE CLIENT: THESE PLANS AND SPECIFICATIONS ARE THE PROPERTY OF THE ARCHITECT AND ARE TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREIN. ANY REUSE, REPRODUCTION, OR MODIFICATION OF ANY PART OF THESE PLANS WITHOUT THE WRITTEN CONSENT OF THE ARCHITECT IS STRICTLY PROHIBITED. THE ARCHITECT ASSUMES NO LIABILITY FOR ANY DAMAGE, LOSS, OR INJURY TO PERSONS OR PROPERTY ARISING FROM THE USE OF THESE PLANS, WHETHER OR NOT SUCH DAMAGE, LOSS, OR INJURY IS CAUSED BY NEGLIGENCE OR OTHERWISE.

THESE PLANS AND SPECIFICATIONS ARE SUBJECT TO THE APPROVAL AND PERMITS OF THE LOCAL GOVERNMENT. THE ARCHITECT DOES NOT WARRANT THAT THE PLANS OR SPECIFICATIONS COMPLY WITH ALL APPLICABLE CODES, ORDINANCES, AND REGULATIONS. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS. THE ARCHITECT ASSUMES NO LIABILITY FOR ANY DAMAGE, LOSS, OR INJURY TO PERSONS OR PROPERTY ARISING FROM THE USE OF THESE PLANS, WHETHER OR NOT SUCH DAMAGE, LOSS, OR INJURY IS CAUSED BY NEGLIGENCE OR OTHERWISE.



BUILDING PERMITS ARE TO BE OBTAINED BY THE CLIENT. THE ARCHITECT ASSUMES NO LIABILITY FOR ANY DAMAGE, LOSS, OR INJURY TO PERSONS OR PROPERTY ARISING FROM THE USE OF THESE PLANS, WHETHER OR NOT SUCH DAMAGE, LOSS, OR INJURY IS CAUSED BY NEGLIGENCE OR OTHERWISE.

Salazar Roofing & Construction
Project: Salazar Residential
Address: Exhibit A

ELEVATIONS
SCALE 1/8"=1'-0"



INFORMATION
TECHNOLOGY

DATE: August 17, 2016
FROM: Gary D. Cooper, Technology Director
TO: Jim Crosby, City Manager
Tammy DeSpain, Assistant City Manager
RE: FEMA Memorandum of Agreement

MEMORANDUM

As a part of our new Mass Notification System (ReGroup) the City needs to accept and execute a Memorandum of Agreement between the City of Yukon and FEMA for the use and operation of the IPAWS system. IPAWS stands for Integrated Public Alert and Warning System and is the same system used to issue Amber alerts. This will give us the ability to use the system to relay emergency and weather alerts from our ReGroup application.

I ask that this item be placed on the September 6, 2016 City Council agenda for consideration and execution.

**Memorandum of Agreement
between the
City of Yukon
and the**



**Federal Emergency Management Agency
Integrated Public Alert and Warning System
(IPAWS) Program Management Office**

Regarding the use of:

**City of Yukon
Interoperable System(s)
and**

**IPAWS OPEN Platform for Emergency Networks
(IPAWS-OPEN)**

Version 1.1

15 Aug 2016

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MEMORANDUM OF AGREEMENT

SUPERSEDES: None

INTRODUCTION

The purpose of this memorandum is to establish a management agreement between the City of Yukon hereinafter referred to as the Collaborative Operating Group (COG), and the Federal Emergency Management Agency (FEMA) IPAWS Division regarding the utilization and security of City of Yukon Interoperable System(s) (as shown in Appendix A), which interoperate with the IPAWS Open Platform for Emergency Networks (IPAWS-OPEN). The expected benefit is to enable information interoperability across emergency response organizations and systems as intended by the IPAWS Initiative.

This agreement will govern the relationship between the Collaborative Operating Group and FEMA, including designated managerial and technical staff and system users associated with the aforementioned COG. As indicated within the terms of this agreement, both parties agree to allow system interoperability through the use of SOAP over HTTPS via the public internet. Under this agreement, no direct or networked connection using VPN (or equivalent technology) between the systems named in Appendix A and IPAWS-OPEN is allowed. In the event a direct connection is required, an Interconnection Security Agreement must be executed.

AUTHORITY

The authority for this agreement is based on the Communications Act of 1934, as amended (47 U.S.C § 606) and the implementation of regulation 47 C.F.R § 11 which establishes the statutory basis under which the FEMA IPAWS Program operates emergency alerting systems. In addition, Executive Order 13407 of June 26, 2006, Public Alert and Warning System Executive Order states, "It is the policy of the United States to have an effective, reliable, integrated, flexible, and comprehensive system to alert and warn the American people...establish or adopt, as appropriate, common alerting and warning protocols, standards, terminology, and operating procedures for the public alert and warning system to enable interoperability and the secure delivery of coordinated messages to the American people". In response, FEMA established the IPAWS Program Management Office (PMO) in April 2007.

BACKGROUND

It is the intent of both parties to this agreement to establish and utilize a standardized web based application interface (as defined by the IPAWS-OPEN Web Service Interface Design Guidance) between the information technology (IT) systems shown below to facilitate the exchange of emergency messages within the production environment. The testing of the interoperability of these systems has been performed through the use of FEMA's Test and Development environment to ensure the transference and receipt of emergency messages using approved messaging standards. The interoperability between these systems is supported by the use of SOAP over HTTPS via the public internet.

COMMUNICATIONS

Frequent formal communications are essential to ensure the successful management and operation of system interoperability. Both parties agree to maintain open lines of communication between designated staff (as indicated in Appendix B) at both the managerial and technical levels. All communications described herein must be conducted in writing and may be disseminated by electronic means unless otherwise noted.

The owners of the respective systems agree to designate and provide contact information for technical leads for their respective systems, and to facilitate direct contacts between technical leads to support the management and operation of system interoperability. To safeguard the confidentiality, integrity, and availability of the systems and the data they store, process, and transmit, both parties agree to provide notice of specific events within the timeframes indicated below:

- **Security Incidents:** Technical, administrative and/or help desk staff will immediately notify their designated counterparts by telephone or e-mail when a security incident(s) is detected and/or a violation of the Rules of Behavior (see Appendix C) has been identified. Both parties agree to make the appropriate technical and administrative individuals available for all necessary inquiries and/or investigations. Containment and/or resolution procedures will be documented by the identifying party

and after action reports generated and submitted to the system owner and/or designated security officials within five (5) business days after detection of the incident(s).

- **Disasters and Other Contingencies:** The FEMA IPAWS Program Office will notify the COG by telephone, e-mail or other acceptable means in the event of a disaster or other contingency that disrupts the normal operation of IPAWS-OPEN.
- **System Interconnections:** This MOA is intended for systems interoperating with IPAWS OPEN using SOAP over HTTPS via the public Internet. If in the future, an interconnection (i.e. dedicated system-to-system connection) is required to IPAWS-OPEN, this MOA must be updated and an Interconnection Security Agreement (ISA) must be executed. If a change in status from interoperating to interconnected system is required, the initiating party will notify the other party at least 3 months before the planned interconnection is to be in place.
- **Discontinuation of Use:** In the event the use of IPAWS-OPEN is no longer required, the COG agrees to immediately notify, in writing, the FEMA IPAWS Program Office at which time the COGID and associated access credentials will be deactivated.
- **Personnel Changes:** Both parties agree to provide notification of changes to their respective system owner or technical lead. In addition, both parties will provide notification of any changes in the point of contact information provided in Appendix B. All relevant personnel changes and changes to contact information must be provided within 5 business days of the change.

TYPE OF INTERCONNECTIVITY

Both parties agree that the COG will utilize only the assigned COGID, associated credentials and digital certificates provided by the FEMA IPAWS Program Office to support interoperability between the system(s) listed in Appendix A and IPAWS OPEN. In addition, all interoperable systems must be configured to interface with IPAWS-OPEN over the public Internet using only approved web service standards and associated requirements. A listing of approved web service standards and supporting requirements can be obtained from the IPAWS-OPEN Web Service Interface Design Guidance document.

In the event, a dedicated connection is required, both parties will agree to negotiate and execute an Interconnection Security Agreement (ISA) as required per Department of Homeland Security (DHS) policy which must be signed by all required parties before the interconnection is activated. Proposed changes to either system that affect system interoperability will be reviewed and evaluated to determine the potential impact. If the proposed changes impact the agreed upon terms, the MOA will be renegotiated and executed before changes are implemented.

SECURITY

To ensure the joint security of the systems and the message data they store, process, and transmit, both parties agree to adhere to and enforce the Rules of Behavior (as specified in Appendix C). In addition, both parties agree to the following:

- Ensure authorized users accessing the interoperable system(s) receive, agree to abide by and sign (electronically or in paper form) the IPAWS-OPEN Rules of Behavior as specified in Appendix C. Each jurisdiction is responsible for keeping the signed Rules of Behavior on file or stored electronically for each system user.
- Utilize FEMA approved PKI certificates to digitally sign messages as they are transported over the public Internet.
- Certify that its respective system is designed, managed and operated in compliance with all relevant federal laws, regulations, and policies.
- Document and maintain jurisdictional and/or system specific security policies and procedures and produce such documentation in response to official inquiries and/or requests.
- Provide physical security and system environmental safeguards for devices supporting system interoperability with IPAWS-OPEN.

- Ensure physical and logical access to the respective systems as well as knowledge of the COGID and associated access criteria are only granted to properly vetted and approved entities or individuals.
- Where applicable, ensure that only individuals who have successfully completed FEMA-required training can utilize the interoperable systems to issue alerts and warnings intended for distribution to the public.
- Where applicable, document and maintain records of successful completion of FEMA-required training and produce such documentation in response to official inquiries and/or requests.

COST CONSIDERATIONS

This agreement does not authorize financial expenditures by the COG on behalf of FEMA. The FEMA – IPAWS Division is responsible for the costs associated with developing, operating and maintaining the availability of the IPAWS-OPEN system. The COG is responsible for all costs related to providing their users with access to IPAWS-OPEN via the public Internet. These costs may include hardware, software, monthly Internet charges, completion of security awareness training and other related jurisdictional costs.

PROPERTY OWNERSHIP

Each Party agrees and acknowledges that nothing in this Agreement shall be construed as giving a party any proprietary rights in or to the intellectual property of the other party. Each Party further agrees that nothing in this Agreement shall be construed as creating or granting to a party any implied or express license in or to the intellectual property of the other party.

TIMELINE

This agreement will remain in effect based on the life of the Authority to Operate (ATO) for IPAWS-OPEN or a maximum of three (3) years after the last date on either signature in the signature block below. Upon expiration of the IPAWS-OPEN ATO or after three (3) years (whichever comes first), this agreement will expire without further action and system access privileges will be revoked. If the parties wish to extend this agreement, they may do so by reviewing, updating, and reauthorizing this agreement. This newly signed agreement supersedes all earlier agreements, which should be referenced above by title and date. If one or both of the parties wish to terminate this agreement prematurely, they may do so upon 30 days' advanced notice or in the event of a security incident that necessitates an immediate response.

SIGNATORY AUTHORITY

I agree to the terms of this Memorandum of Agreement. Noncompliance on the part of either organization or its users or contractors concerning the policies, standards, and procedures explained herein may result in the immediate termination of this agreement.

City of Yukon Official
Name: John Alberts
Title: Mayor

Federal Emergency Management Agency
IPAWS OPEN System Owner
Name: Mark A. Lucero
Title: Chief, IPAWS Engineering

X _____
 (Signature Date)
City of Yukon
500 West Main Street
Yukon, OK 73099

 (Signature Date)
Attn: IPAWS-OPEN System Owner, Suite 506
Federal Emergency Management Agency
500 C Street SW
Washington, D.C. 20472-0001

FEMA Authorizing Official or Designee

FEMA CISO or Deputy CISO

 (Signature Date)

 (Signature Date)

Appendix A

Listing of Interoperable Systems

IPAWS recognizes that Emergency Management organizations may utilize multiple tools to facilitate the emergency management process. As a result, jurisdictions may need to interoperate with IPAWS-OPEN using more than one system. In order to comply with DHS policy, all systems interoperating with IPAWS-OPEN must be documented and supported by a Memorandum of Agreement. As a result this appendix must be completed to identify all systems associated with the COG and used for interoperating with IPAWS-OPEN. This Appendix must be amended as applicable systems are added or removed from operations.

- **IPAWS-OPEN**

Function:	IPAWS-OPEN is the backbone system that structures the alert and distributes the message from one interoperating and/or interconnected system (message sender) to another interoperating and/or interconnected system (message recipient).
Location:	FEMA Emergency Operations Center
Description of data, including sensitivity or classification level:	Messaging data is considered Sensitive But Unclassified (SBU) information and does not contain Personally Identifiable Information (PII), Financial data, Law Enforcement Sensitive Information or classified information. Each message that flows through the IPAWS-OPEN system will be associated to a specifically assigned system User ID and COGID as captured within the message elements. This information will be retained in system logs.

The systems listed below are managed and operated by the COG and are subject to the terms defined within the Memorandum of Agreement including the Rules of Behavior in Appendix C. Each interoperable system will be assigned unique authentication credentials, which must be protected by the COG. In the event these credentials are compromised, the COG is expected to immediately contact the IPAWS Program Management Office. The systems listed below are only allowed to interoperate with IPAWS-OPEN based on the criteria set forth within the IPAWS-OPEN Web Service Interface Design Guidance.

- **Regroup**

Function:	To relay emergency and weather alerts from Regroup, an authorized preferred vendor on FEMA Short list, to Geo-Graphically targeted community via-IPAWS.
Location:	Chicago, IL; Manassass, VA; Houston, TX;
Description of data, including sensitivity or classification level:	COTS FOUO Messages for emergency alerts and weather announcements which will include a heading to describe the message. The body of the message and instructions for the community to take following the announcement.

**Add additional tables as needed.*

Appendix B

COG Point of Contact Information

Designated COG Primary Point of Contact:

Name: Gary D. Cooper

Title: Technology Director

Business Email Address: gcooper@cityofyukonok.gov

Primary Phone Number: 405-350-8949

Alternate Phone Number:

Organization: City of Yukon

Mailing Address: 500 West Main Street, Yukon, OK 73099

Designated Alternate Point of Contact:

Name: Doug Shivers

Title: City Clerk

Business Email Address: dshivers@cityofyukonok.gov

Primary Phone Number: 405-354-1895

Alternate Phone Number:

Organization: City of Yukon

Mailing Address: 500 West Main Street, Yukon, OK 73099

Designated Technical Point of Contact:

Name: Gary D. Cooper

Title: Technology Director

Business Email Address: gcooper@cityofyukonok.gov

Primary Phone Number: 405-350-8949

Alternate Phone Number:

Organization: City of Yukon

Mailing Address: 500 West Main Street, Yukon, OK 73099

FEMA: Integrated Public Alert and Warning System Open Platform for Emergency Networks (IPAWS-OPEN)

Contact Name	Contact Number	Email Address	Summary of System Responsibilities
Adrian R. Gardner	202-646-3006	Adrian.Gardner@fema.dhs.gov	Chief Information Officer, FEMA
Donna Bennett	202-646-3785	Donna.Bennett@fema.dhs.gov	Chief Information Security Officer
Mark Lucero	202-646-1386	Mark.Lucero@fema.gov	System Owner
Gary Ham	703-899-6241	Gary.Ham@associates.dhs.gov	FEMA PMO - IPAWS-OPEN
Maurice Carter	202-212-4065	Maurice.Carter@associates.dhs.gov	FEMA ISSO - IPAWS-OPEN
Neil Bourgeois	703-732-6331	Neil.Bourgeois@associates.dhs.gov	FEMA-EADIS IPAWS-OPEN Tech Lead

Appendix C

IPAWS-OPEN Rules of Behavior

1.0 INTRODUCTION

The following rules of behavior apply to all persons with application access to City of Yukon Interoperable System(s) and/or who have been issued a COGID with associated credentials for IPAWS-OPEN. These individuals shall be held accountable for their actions related to the information resources entrusted to them and must comply with the following rules or risk losing their access privileges. The Rules of Behavior apply to users on official travel as well as at their primary workplace (e.g., Emergency Operations Center – EOC) and at any alternative workplace (e.g., telecommuting from a remote or satellite site) using any electronic device including laptop computers and portable electronic devices (PED's). PED's include personal digital assistants (PDA's) (e.g. Palm Pilots), cell phones, text messaging systems (e.g., Blackberry), and plug-in and wireless peripherals that employ removable media (e.g. CDs, DVDs, etc.). PEDs also encompass USB flash memory (thumb) drives, external drives, and diskettes. These Rules of Behavior are consistent with existing DHS policies and DHS Information Technology (IT) Security directives and are intended to enhance the awareness of each user's responsibilities regarding accessing, storing, receiving and/or transmitting information using IPAWS-OPEN.

2.0 APPLICATION RULES

2.1 Official Use

- IPAWS-OPEN is a Federal application to be used only in the performance of the user's official duties in support of public safety as described in the National Incident Management System (NIMS).
- The use of the IPAWS-OPEN for unauthorized activities is prohibited and could result in verbal or written warning, loss of access rights, and/or criminal or civil prosecution.
- By utilizing IPAWS-OPEN, the user of the interoperable system(s) consents to allow system monitoring to ensure appropriate usage for public safety is being observed.
- EMA's will be held accountable for safeguarding all configuration items and information entrusted to them by FEMA. EMA's are expected to manage the relationship with supporting vendors, consultants and any other entities providing system support on their behalf. In addition, EMA's will be held accountable in the event of a security breach or disclosure of sensitive configuration information such as digital certificates. Each EMA understands that the use of digital signatures used on behalf of the EMA is binding for the EMA and EMA's will be held accountable accordingly. In the event sensitive information is mishandled, utilization of IPAWS-OPEN may be immediately revoked.
- If software interoperating with IPAWS-OPEN enables users to geo-target public alert messages by means of geospatial polygons or circles, then the user shall restrict any such geospatial boundaries so as to remain within the geographical limits of their public warning authority (or as near as possible), as determined by applicable state and/or local laws and duly adopted operational plans.

2.2 Access Security

- All Email addresses provided in connection with interoperable system(s) user accounts must be associated to an approved email account assigned by the user's emergency management organization. The use of personal email accounts to support emergency messaging through IPAWS-OPEN is prohibited.
- Upon approval of the MOA by FEMA, a COG account with COGID and Digital Certificate will be created and issued to the designated technical representative. All individuals with knowledge of these credentials must not share or alter these authentication mechanisms without explicit approval from IPAWS.
- Every interoperable system user is responsible for remote access security as it relates to their use of IPAWS-OPEN and shall abide by these Rules of Behavior.

2.3 Interoperable System User Accounts and Passwords

- All users must have a discrete user account ID which cannot be the user's social security number. To protect against unauthorized access, passwords linked to the user ID are used to identify and authenticate authorized users.
- Accounts and passwords shall not be transferred or shared. The sharing of both a user ID and associated password with anyone (including administrators) is prohibited.
- Accounts and passwords shall be protected from disclosure and writing passwords down or electronically storing them on a medium that is accessible by others is prohibited.
- The selection of passwords must be complex and include:
 - At least eight characters in length
 - At least two (02) upper case and two (02) lower case letters
 - At least two (02) numbers and one (01) special character.
- Passwords must not contain names, repetitive patterns, dictionary words, product names, personal identifying information (e.g., birthdates, SSN, phone number), and must not be the same as the user ID.
- Users are required to change their passwords at least once every 90 days.
- Passwords must be promptly changed whenever a compromise of a password is known or suspected.

2.4 Integrity Controls & Data Protection

- All computer workstations accessing IPAWS-OPEN must be protected by up-to-date anti-virus software. Virus scans must be performed on a periodic basis and when notified by the anti-virus software.
- Users accessing interoperable system(s) to utilize IPAWS-OPEN must:
 - Physically protect computing devices such as laptops, PEDs, blackberry devices, smartphones, etc;
 - Protect sensitive data sent to or received from IPAWS-OPEN;
 - Not use peer-to-peer (P2P) file sharing, which can provide a mechanism for the spreading of viruses and put sensitive information at risk;
 - Not program computing devices with automatic sign-on sequences, passwords or access credentials when utilizing IPAWS-OPEN.

Users may not provide personal or official IPAWS-OPEN information solicited by e-mail. If e-mail messages are received from any source requesting personal information or asking to verify accounts or other authentication credentials, immediately report this and provide the questionable e-mail to the Local System Administrator and/or the City of Yukon Help Desk.

- Only devices officially issued through or approved by DHS, FEMA and/or approved emergency management organizations are authorized for use to interoperate with IPAWS-OPEN and use of personal devices to access and/or store IPAWS-OPEN data and information is prohibited.
- If a Blackberry, smartphone or other PED is used to access the interoperable system(s) to utilize IPAWS-OPEN, the device must be password protected and configured to timeout or lock after 10 minutes of inactivity.
- If sensitive information is processed, stored, or transmitted on wireless devices, it must be encrypted using approved encryption methods.

2.5 System Access Agreement

- I understand that I am given access to the interoperable system(s) and IPAWS-OPEN to perform my official duties.
- I will not attempt to access data, information or applications I am not authorized to access nor bypass access control measures.
- I will not provide or knowingly allow other individuals to use my account credentials to access the interoperable system(s) and IPAWS-OPEN.
- To prevent and deter others from gaining unauthorized access to sensitive resources, I will log off or lock my computer workstation or will use a password-protected screensaver whenever I step away from my work area, even for a short time and I will log off when I leave for the day.
- To prevent others from obtaining my password via “shoulder surfing”, I will shield my keyboard from view as I enter my password.
- I will not engage in, encourage, or conceal any hacking or cracking, denial of service, unauthorized tampering, or unauthorized attempted use of (or deliberate disruption of) any data or component within the interoperable system(s) and IPAWS-OPEN.
- I agree to inform my Local System Administrator when access to the interoperable system(s) and/or IPAWS-OPEN is no longer required.
- I agree that I have completed Computer Security Awareness training prior to my initial access to the interoperable system(s) and IPAWS-OPEN and that as long as I have continued access, I will complete Computer Security Awareness training on an annual basis.

2.6 Accountability

- I understand that I have no expectation of privacy while using any services or programs interoperating with IPAWS-OPEN.
- I understand that I will be held accountable for my actions while accessing and using interoperable system(s) and IPAWS-OPEN, including any other connected systems and IT resources.
- I understand it is my responsibility to protect sensitive information from disclosure to unauthorized persons or groups.
- I understand that I must comply with all software copyrights and licenses pertaining to the use of IPAWS-OPEN.

2.7 Incident Reporting

- I will promptly report IT security incidents, or any incidents of suspected fraud, waste or misuse of systems to the Local System Administrator and/or the City of Yukon Help Desk.

3.0 IPAWS-OPEN Rules of Behavior Statement of Acknowledgement

I have read and agree to comply with the requirements of these Rules of Behavior. I understand that the terms of this agreement are a condition of my initial and continued access to City of Yukon Interoperable System(s) and IPAWS-OPEN and related services and that if I fail to abide by the terms of these Rules of Behavior, my access to any and all IPAWS-OPEN information systems may be terminated and I may be subject to criminal or civil prosecution. I have read and presently understand the above conditions and restrictions concerning my access.

Name (Print): _____

Signature: _____ Date: _____



August 24, 2016

Mr. James D. Crosby
City of Yukon
P.O. Box 850500
Yukon, OK 73085

Re: City of Yukon Year 14 C.D.B.G. Small Cities Set Aside
Sanitary Sewer Replacement and Roadway Repair Project

Dear Mr. Crosby:

I. SCOPE

The scope of Amendment No. 1 is to amend existing bid pay item quantities to reflect as-built quantities for the project.

II. JUSTIFICATION

The amendment no. 1 is to reflect as-built quantities for the project and is summarized on Attachment A.

III. COST ESTIMATE

See Attachment A for the cost breakdown for the Amendment No. 1.

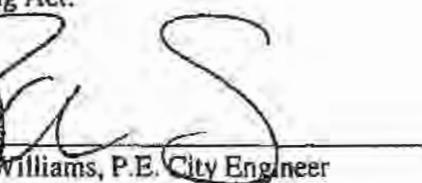
Original Contract Amount:	\$110,571.00
Amendment No. 1:	< \$11,872.95 >
Revised Contract Amount:	\$98,698.05

The above and foregoing is hereby accepted this 4th day of August, 2016 and the undersigned agrees to perform the work as so indicated in this Amendment No. 1 with said adjustments in the contract sum.

Urban Contractors, LLC


Name and Title JE Parrish, LLC Manager

The prices shown for the Amendment were established by competitive bidding in the original contract and not subject to the Oklahoma Competitive Bidding Act.



Williams, P.E. City Engineer

City Attorney

APPROVED by Council of the City of Yukon this ____ day of _____, 2016.

ATTEST:

CITY CLERK

MAYOR

ATTACHMENT A
 CDBG YEAR 14 - SMALL CITIES SET ASIDE
 SANITARY SEWER REPLACEMENT AND ROADWAY REPAIR PROJECT

SUMMARY OF PAY QUANTITIES					
Item Number	Description	Unit	Quantity	Unit Price	Total Price
BASE BID PART A - ROADWAY					
1	REMOVE ASPHALT PAVEMENT	S.Y.	-268.46	5.00	-\$1,342.00
2	ASPHALT REPAIR (6") (PG 64-22 OK)	S.Y.	-358.40	30.00	-\$10,752.00
6	SOLID SLAB SOD	S.Y.	-527.78	2.00	-\$1,055.56
8	FILTER FABRIC SILT FENCE	L.F.	-500.00	0.10	-\$50.00
9	TRAFFIC BOUND SURFACE COURSE (TBSC) (DIRECTION OF ENGINEER)	TONS	89.38	20.00	\$1,387.60
TOTAL BASE BID PART A					-\$11,811.96
BASE BID PART B - SANITARY SEWER					
3	PIPE BURSTING (8") (OKC CURRENT SPEC. SEC. 615)	L.F.	-0.79	74.00	-\$58.46
5	PRE-TELEVISION INSPECTION (OKC CURRENT SPEC. SEC. 624)	L.F.	-0.79	2.00	-\$1.58
6	POST TELEVISION INSPECTION (OKC CURRENT SPEC. SEC. 624)	L.F.	-0.79	1.00	-\$0.79
9	SANITARY SEWER LINE TESTING	L.F.	-0.79	0.20	-\$0.16
TOTAL BASE BID PART B					-\$60.99
TOTAL BASE BID (PART A PLUS PART B)					-\$11,872.95



DATE: August 25, 2016

FROM: Audrey Fitzsimmons, Grant Specialist
Mitchell Hort, Development Services Director

TO: Jim Crosby, City Manager
Tammy DeSpain, Assistant City Manager
Doug Shivers, City Clerk
City Council

RE: Acceptance and Closeout of 2014 CDBG Grant Project #16085

MEMORANDUM

The project funded under 2014 CDBG Grant #16085 for in the amount of \$64,567 has been completed and is ready for final acceptance and closeout. This project was located at Cedar Avenue, between 9th and 11th Streets and consisted of replacing the sanitary sewer and roadway.

At this time, we ask that Council confirm acceptance of the project as complete, place the Maintenance Bonds into effect, and confirm authorization of final payment to contractor, as recommended by the City Engineer.

We also ask that the Mayor sign the attached Engineer's Certificate of Completion in acknowledgement of the one-year warranty period.



August 29, 2016

Mr. James D. Crosby
City Manager
City of Yukon
P.O. Box 850500
Yukon, OK 73085

Re: City of Yukon Year 14 CDBG Small Cities Set Aside
Sanitary Sewer Replacement and Roadway Repair Project

Dear Mr. Crosby:

We have completed our final inspection for the referenced project. We recommend the City accept the project and execute the maintenance bonds.

Should you have any questions or comments, please contact me at (405) 752-1122.

Respectfully Submitted,

Robbie Williams, P.E.

RDW: jls/Attachment:

cc: Arnold Adams, City of Yukon
File E109/Year 14

ENGINEER'S CERTIFICATE OF COMPLETION

I, Robbie Williams, P.E., of the firm of Triad Design Group, Inc., A registered professional Engineer in the State of Oklahoma, and project Engineer for City of Yukon Year 14 CDBG Small Cities Set Aside Project of Canadian County, Oklahoma, for certain Improvements consisting of:

SANITARY SEWER REPLACEMENT AND ROADWAY REPAIR PROJECT

Do hereby concur that the above referred to improvements were accomplished according to approved plans and specifications and/or duly authorized change orders, to the best of my knowledge, information and belief. This Certification is for the benefit of the OWNER listed above to finalize the project quantities and payment.

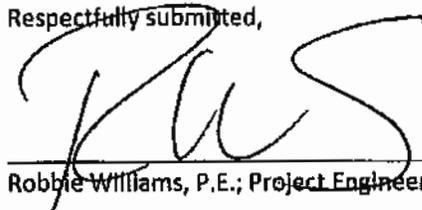
Urban Contractors, LLC. Of Oklahoma City, Oklahoma is the prime contractor on this job.

A final field observation of the project was completed.

I DO HEREBY APPROVE THE ABOVE REFERRED TO IMPROVEMENTS, AND RECOMMEND APPROVAL TO THE CITY OF YUKON, OKLAHOMA.

Dated this 26th day of August, 2016.

Respectfully submitted,



Robbie Williams, P.E.; Project Engineer

Warranty period will be for 2 years and begin on the 6th day of September, 2016.

Accepted: _____

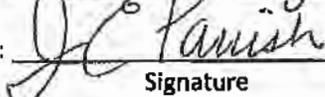
This the _____ day of _____, 20 _____.

By: _____
Signature

Typed Name/Title

URBAN CONTRACTORS, LLC
Acknowledged: 

This the 26th day of August, 20 16

By: 
Signature

J.E. Parrish, LLC Manager

Typed Name/Title
Urban Contractors, LLC.

ORDINANCE NO. 1339

AN ORDINANCE WHICH PROVIDES AMENDMENT TO THE CODE OF ORDINANCES OF THE CITY OF YUKON, OKLAHOMA BY AMENDING SECTION 34-52 TO ADD A SUBSECTION IMPOSING A TECHNOLOGY FEE IN THE AMOUNT OF TWENTY-FIVE DOLLARS (\$25.00) TO BE ASSESSED ON EVERY CITATION DISPOSED IN MUNICIPAL COURT, EXCEPT THOSE THAT ARE VOIDED, DECLINED FOR PROSECUTION, DISMISSED WITHOUT COSTS, NOT ALLOWED UNDER STATE LAW, OR THE DEFENDANT IS ACQUITTED.

BE IT ORDAINED BY THE COUNCIL FOR THE CITY OF YUKON, OKLAHOMA that the Code of Ordinances, City of Yukon, is hereby amended to amend Section 34-52 to add a subsection imposing a technology fee of twenty-five dollars (\$25.00) to be assessed on every citation disposed in municipal court, except those that are voided, declined for prosecution, dismissed without costs, not allowed under state law, or the Defendant is acquitted, and shall read as follows:

SECTION 1:

Sec. 34-52. Fines and costs; imprisonment for nonpayment.

(a) Beginning November 1, 2000, the court clerk shall collect the following fees:

(12) The court clerk shall collect a Technology Fee in the amount of \$25.00 in accordance with prescribing legislation. The fee shall be collected from any person convicted of an offense, excluding seatbelt, parking and standing violations, or from any person forfeiting a bond when charged with an offense. Said fee shall be distributed timely and used solely and exclusively for the acquisition, operation, maintenance, repair, and/or replacement of data processing equipment and software related to the administration of the municipal justice system including costs of prosecution.

SECTION 2: SEVERABILITY CLAUSE. If any section, sentence, clause and/or phrase of this ordinance or any part thereof is found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part thereof.

SECTION 3: REPEAL OF CONFLICTING ORDINANCES. That all ordinances or parts of ordinances in conflict with this ordinance be and the same are now expressly repealed.

SECTION 4: EMERGENCY:

WHEREAS, it being immediately necessary for the preservation of the peace, health, safety and public good the City of Yukon and the inhabitants thereof that the provisions of this ordinance be put into full force and effect, an emergency is hereby declared to exist by reason whereof this ordinance shall take effect, and be in full force from and after its passage, as provided by law.

PASSED AND APPROVED by the City Council of the City of Yukon this _____ day of _____, 2016, with Emergency Clause passed separately.

MAYOR

ATTEST:

CITY CLERK
(SEAL)